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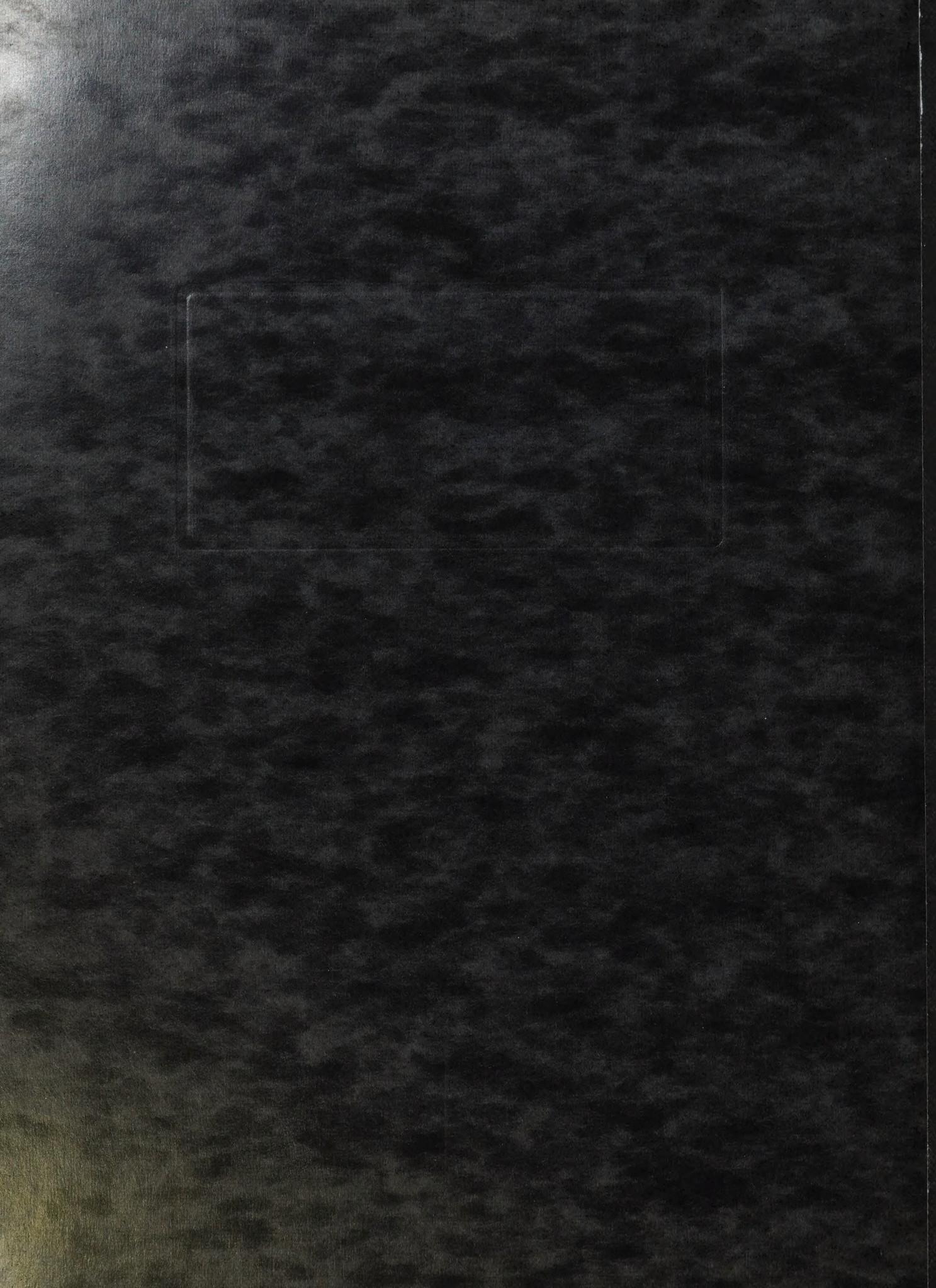
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AGENDA OF THE  
PARKS AND RECREATION  
COMMITTEE

JAN. 23, 1996



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GOVERNMENT DOCUMENTS

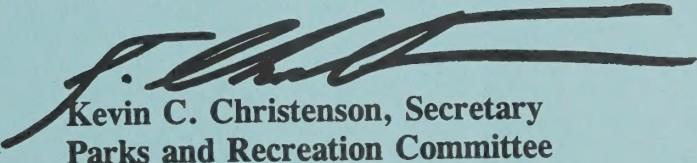
## NOTICE OF MEETING

### PARKS AND RECREATION COMMITTEE

Tuesday, 1996 January 23

9:30 o'clock a.m.

Room 233, City Hall



Kevin C. Christenson, Secretary  
Parks and Recreation Committee

## AGENDA

### 1. DELEGATIONS: (9:30 o'clock a.m.)

Sesquicentennial Golf Tournament - J. Pelech (Copy to Follow)

### 2. CONSENT AGENDA

### 3. DIRECTOR OF CULTURE AND RECREATION

- (a) Transmittal Letter - Proposed User Fee Increases  
Recreation Centre Programs - 1996
- (b) Special Events Guidelines
- (c) Riverdale Outreach Program
- (d) Awarding of Contract - Patriot Enterprises  
Signage on Golf Courses

THE URBAN MUNICIPAL COLLECTION  
2ND FLOOR  
HAMILTON PUBLIC LIBRARY



4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (a) Dundurn Aviary
- (b) Crown Point East/McAnulty Neighbourhood Revitalization  
Approval of Concept Plans for St. Christopher Park
- (c) Approval of Concept Plans for Pipeline Park
- (d) Restructuring of the Parks Maintenance  
Section of the Parks Division,  
Department of Public Works and Traffic
- (e) Mt. Brow Park - Parking Lot Landscaping

5. **CITY CLERK**

Blocks 142 and 143, Plan 62-639 Broughton East Neighbourhood  
(Referred back by City Council 1995 December 12)

6. **PRIVATE AND CONFIDENTIAL AGENDA**

(Distributed Under Separate Cover)

7. **OTHER BUSINESS**

8. **ADJOURNMENT**



3(a)

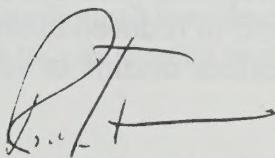
## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 January 17

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair, Director  
Culture and Recreation Department



**SUBJECT:** TRANSMITTAL LETTER - PROPOSED USER FEE  
INCREASES - RECREATION CENTRE PROGRAMS  
1996 - CULTURE AND RECREATION  
DEPARTMENT

#### **RECOMMENDATION:**

That proposed increases to user fees for Culture and Recreation Department services appended hereto as Schedule A be forwarded to the Committee of the Whole for consideration as part of the 1996 Current Budget process.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Management Team is recommending that all increases in user fees should be considered by the Committee of the Whole within the context of the current budget exercise, following a review by the various standing committees.

This recommendation is being made in recognition of the serious budget decisions facing Council and its need to have a broad range of information and options at hand in order to meet budget targets without jeopardizing needed public services.

If implemented these recommendations will generate increase annualized revenues of \$356,400. of which \$232,400. will be realized in 1996 due to lead time required for implementation.

#### **RECREATION CENTRE MEMBERSHIPS:**

Based on 1995 membership sales, the proposed fee increases will generate an estimated additional annualized \$106,400.in revenue, of which \$53,000. should be realized in 1996 given a June implementation date.

Although the proposed rates are comparable to those in other similar sized municipalities, there was a trend of reduced membership sales during 1995. There is a risk that we would experience a further decline in sales based on the ability to pay. Refer to Schedule "B".

Membership fees have not been adjusted since 1994, January 1.

#### **SWIM INSTRUCTION FEES:**

Our annual volume of instruction is 25,000, therefore a \$10 increase per set of lessons will generate \$250,000 in revenue, of which \$175,000. should be realized given a June implementation date. Participants must purchase a recreation centre membership (valid for one year) prior to taking swim instruction, so the total cost of taking one set of lessons per year will go up by \$20. For each additional set of lessons, the cost increase over 1995 would be \$10. based on the cost of a youth membership. Refer to Schedule "B".

The transfer of exam fees and resource manuals to the participants of advanced aquatic courses will save the department approximately \$14,000 per year.

Staff have considered the swim instruction process within the context of the Corporate User Fee Policy and have concluded a 50% subsidy level is appropriate.

Fees for swim instruction have not been adjusted since 1994, January 1.

Results of a survey of other similar sized municipalities indicate that the proposed fee increase is comparable to the respective organizations.

Expenditures related to exam fees and course manuals for advanced aquatics have been absorbed by the department in the past.

**CAMP KIDACA (Beach Strip Location):**

The Beach Strip location of the department's summer day camp program was created in 1991 to address a shortfall in youth activities for that area. The program was highly subsidized initially in an effort to assist the socio-economic character of the community. The direction from the beginning was to reduce the subsidy yearly until the fees were at par with the city-wide Camp Kidaca program. The increase of \$10. per weekly registration reflects this goal.

The proposed rates are as follows: From \$35. to \$45. for the four day July 1st. week and from \$40. to \$55. for all other five day program weeks. Based on 1994 registration totals, the increase in revenue is estimated at \$3,200.

No fee increases are recommended for other Kidaca locations because rates were increased in 1995 to \$60.

The fee of \$60. per registration is slightly under the 50% subsidy level. It is anticipated that all camps should be at the 50% level of subsidy for 1997.

**ROWING PROGRAM:**

The recreational rowing program introduces youth and adults to the sport of competitive rowing in a cooperative effort with the Leander Boat Club.

There was an increase of \$5. in 1995 to bring the registration fee to \$50.

The recommended increase of \$10. per registration for 1996 will bring the fee to \$60. and generate an estimated \$1,200. in revenue.

This increase reflects a similar cost per program period as the Kidaca program.

**BACKGROUND:**

Staff have reviewed user fees for all services within the context of the Corporate User Fee Policy. This exercise has added urgency given upward pressures on the City budget caused by severe reductions in transfer payments from the Province.

This report recommends user fee adjustments for certain services offered within City-owned and operated Recreation Centres. The vast majority of other recreation programs were seen to be at the appropriate subsidy level at this time.

A meeting with sports users has been scheduled for Thursday 1 February 1996. At that time the User Fee Policy will be reviewed and recommended rate increases will be identified. Adversely, impacted groups will be given the opportunity to review impacts with staff and the potential for scheduling large rate increases over several years will be explored.

KH/RF  
Attachments

**DEPARTMENT OF CULTURE AND RECREATION**

**SCHEDULE "A"**

**SUMMARY OF PROPOSED USER FEE INCREASES FOR 1996**

**a) RECREATION CENTRE MEMBERSHIPS:**

- i) That the current membership fee structure be revised as outlined in the following chart effective 1996, June 3; and,
- ii) That the non-resident fee be rounded off to the nearest dollar.

**Resident Year-round Memberships:**

Family	\$70.00 to \$85.00 (\$128.00)
S.P. Fam.	\$55.00 to \$65.00 (\$ 97.00)
Adult	\$55.00 to \$55.00 (\$ 82.00)
Youth	\$15.00 to \$25.00 (\$ 37.00)
Sr./S.Needs	\$15.00 to \$20.00 (\$ 30.00)
Repl.	\$ 3.00 to \$ 3.00 (\$ 4.00)

**Summer Memberships:**

\$40.00 to \$45.00 (\$67.00)
\$30.00 to \$35.00 (\$52.00)
\$25.00 to \$30.00 (\$45.00)
\$10.00 to \$15.00 (\$22.00)
\$ 8.00 to \$10.00 (\$15.00)
\$ 1.50 to \$ 2.00 (\$ 3.00)

Note: G.S.T. is included in the above rates, non-resident fees in brackets.

**b) SWIM INSTRUCTION:**

- i) That user fees for learn to swim programs be increased by \$10 to set the 1996 rate at \$25 per set of lessons effective 1996 June 3; and,
- ii) That the registration fee for advanced aquatics (Bronze Medallion, Bronze Cross, Senior Resuscitation, etc.) remain at \$25.00. but that the cost of exam fees and course manuals become the responsibility of the participant.

**c) CAMP KIDACA (Beach Strip Only):**

That the registration fee for the Beach Strip location of Camp Kidaca be increased as follows, effective 1996 May 1:

From \$35. to \$45. for the four day week with a statutory holiday; and from \$40. to 55. for all other weeks.

**d) ROWING PROGRAM:**

That the registration fee for the Rowing Program be increased from \$50. to \$60. effective 1996 June 3.

**SCHEDULE "B"****RATES AND FEES: OTHER ORGANIZATIONS**

<b>FACILITY</b>	<b>ANNUAL RESIDENT MEMBER FEE</b>	<b>LESSON COST PER SESSION</b>	<b>DURATION</b>
Kiwanis	Under Age 12 Yrs – \$3.00 Age 13 – 17 – \$6.00 Adult – \$35.00	\$5.00 Per Session Any Level	10 Weeks
Y.W.C.A.	Under Age 16 Yrs – \$10.00 Adult – \$15.00 per year	\$42.00 Yellow to White Level	10 Weeks
McMaster	N/A *	\$37.00 Yellow \$39.00 Orange to Blue \$41.00 Green to White	10 Weeks
Dundas	N/A *	\$35.00 Pre-White	10 Weeks
Burlington	N/A *	Yellow to Red – \$32.00 Maroon to Blue – \$38.00 Green to White – \$45.00	10 Weeks
Stoney Creek	N/A *	Water Babies to Maroon – \$25.46 Blue to White – \$33.33 Adults – \$42.10	10 Weeks
Ancaster Aquatic Centre	N/A *	Water Babies to Orange – \$35.00 Red to Green – \$37.00 Grey to White – \$40.00	10 Weeks

\* NOTE – No membership requirement.  
Fee course lessons only. No open gym  
or pool activities. MOST RATES NOW  
UNDER REVIEW FOR 1996.

3(b)

## CITY OF HAMILTON

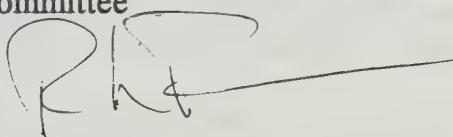
### - RECOMMENDATION -

**DATE:** 1996 January 18

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** Special Events Guidelines



#### **RECOMMENDATION:**

That the Special Events Guidelines attached as Schedule "A" and inclusive of Recommendations (a) and (b) be approved for implementation for the 1996 season of special events.

- a) That the Special Event Guidelines include a policy whereby Bayfront and Pier 4 Parks will not be available for major special events and left available for free community use every third weekend and;
- b) That the Special Event Guidelines include a policy whereby Event Organizers must demonstrate significant community wide and/or tourism benefits before being granted full use of Bayfront or Pier 4 Parks.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Presently permit fees exist for Special Events and are being reviewed under the Corporate User Fee Policy. The outcome of this policy may result in increased or modified user fees as they relate to special events.

The guidelines will adhere to the Parks By-law and all Municipal and Regional By-laws.

## BACKGROUND:

The Special Events Guidelines have been established to assist staff to work effectively with event organizers in planning and executing Special Events in the City of Hamilton.

The guidelines are reflective of the duties and responsibilities of City and Regional Departments that liaise with event organizers throughout the year. The Special Event Advisory Team, chaired by Shelley Merlo Orzel, Events/Promotions Officer, provides a coordinated and one stop-shopping approach for event organizers. In consultation, the team has reviewed and compared the recommended guidelines with other municipalities and have found some others to be similar and others not in existence.

The guidelines provide a framework for the staff and event organizers to follow and adhere to, to ensure City/Regional Policies and By-Laws are met and that uniformity is established at each scheduled event. The guidelines outline the responsibilities of the City, the Region and the Events Organizers. The guidelines will also ensure an adequate amount of time is provided to process applications for special events.

The draft Special Events guidelines were distributed to major festival/event organizers for their comments and input, that were reviewed and considered.

Vendors in parks during special events is governed by the Street Vendor Program administered through the Department of Public Works and Traffic. This program has caused criticism from some event organizers.

Events at Bayfront and Pier 4 park came under criticism last year due to the frequency of events and the noise emanating from them. Bayfront and Pier 4 Parks are our City's major special event venues. They are also important and attractive parks. As much of a balance between special events and open access is required. Accordingly the guidelines will limit the frequency of events to every third weekend free for exclusive public use.

Secondly, as our event venues, we should ensure that the scope and quality of special events at these venues are significant in terms of content, tourism value and site compatibility.

These guidelines, policies as well as the site specific guidelines are intended to alleviate these concerns. Each event will be assessed and recommended to Committee for site suitability by the SEAT committee prior to approvals being granted.

attachments

RLF/smo

# SPECIAL EVENTS GUIDELINES

for

## THE CITY OF HAMILTON

### SCHEDULE “A”

January 1996

## TABLE OF CONTENTS

I.	(a) Definitions	2
	(b) Support Statement	3
	(c) Purpose	3
	(d) Background	3
	(e) Goals	4
	(f) Objectives	4
	(g) Coordinating Committee - Special Events Advisory Team	5
II.	General Policies and Procedures	6,7
III.	How to Make Application for a Special Event (sample application form attached)	8
IV.	Noise Policy	9
V.	Vendor Policy and Procedure	9
VI.	Alcohol Related Events	10
VII.	Fireworks	10
VIII.	Health Department	11
IX.	Ontario Hydro	11
X.	Structures/Tents/Temporary Structures	11
XI.	Event Charges	12
XII.	Municipal Property Rental Statement	13

**CITY OF HAMILTON  
GUIDELINES FOR SPECIAL EVENTS  
1996 January**

**I(a)** In this set of Guidelines the following Definitions are:

1. Special Event - means annually or infrequently occurring activities that take place within the responsibilities of the Culture and Recreation and Public Works and Traffic Departments
2. Community Event - a special event that does not profit an individual, group of individuals or a "for profit" company.  
- organizations with elected Executive Board, annual meeting and non-profit charitable numbers are eligible.  
- can be held as a fundraising event for benefit of a community group.
3. Non-Community Event - an event that is held for the purpose of business, profit making or promotion of an individual, group or organization or Corporation.
4. City - the Corporation of the City of Hamilton.
5. Region - the Regional Municipality of Hamilton Wentworth
6. S.E.A.T. - Special Events Advisory Team Staff technical committee assisting the organizations to fulfil the requirements to hold a special event.
7. Municipal/Regional Properties - all facilities owned/operated by the Corporation of the City of Hamilton and/or the Regional Municipality of Hamilton-Wentworth.  
- Facilities include, but are not limited to:
  - roads
  - parks
  - parking lots
  - alleyways (assumed and unassumed)
  - City owned lands
  - walkways/pathways/trails
  - road allowance
  - water lots
  - open spaces
8. Police Officer - member of Hamilton-Wentworth Regional Police
9. Fireworks - a "high" level show requiring a Licensed Fireworks Supervisor

**I(b) SUPPORT STATEMENT**

The Corporation of the City of Hamilton and Regional Municipality of Hamilton-Wentworth recognize the importance of Special Events in enhancing quality of life, tourism, culture, recreation, education and in providing economic benefits to local businesses. All of which would not be possible without the invaluable service of volunteers, community groups and sponsors that add their support and skills to enhancing the community events.

**I(c) PURPOSE:**

The Special Events Guidelines document is a comprehensive manual which outlines all policies, procedures and municipal by-laws which an event organizer(s) must abide by in order to receive approvals to operate an Event. The manual outlines associated fees and charges for related services provided by the City and/or Region.

**I(d) BACKGROUND:**

Each year the City/Region receives many requests from individuals and groups to operate special events on municipal/regional property. In 1994 over 200 Special Events were administered. These events vary in scope, purpose, size, costs and complexity. The management of special events on municipal properties requires the coordinated efforts of municipal/regional staff to ensure safe event operation and adherence to applicable by-laws, policies and procedures.

All events shall be categorized as either community or non-community events.

**Community Events**

A special event that does not profit an individual, group of individuals or a "for profit" company and,

Any organization that has an elected Executive Board, an annual meeting and a non-profit or charitable number.

**Non-Community Event**

An event that is held for the purpose of business, profit making or promotion of an individual group or organization.

The primary characteristics of Special Events are:

- open to the public
- the main purpose is the celebration or display of a specific theme

- takes place once a year or less frequently
- has predetermined opening and closing structures and,
- the program may consist of several separate activities

The Special events may be:

Ethnic  
Theatrical  
Commemorative  
Sporting  
Artistic  
Festivals  
Picnics  
Parades/Walkathons  
Sidewalk Sales  
Street Dance

**I(e) GOALS:**

1. To provide logistical assistance to Special Events Organizers to operate on municipal /regional properties.
2. Ensure that consistent standards and approach are maintained for all special events throughout the City/Region.
3. To ensure that event applications are evaluated fairly and equitable.
4. To ensure that events are administered in a fiscally responsible manner.

**I(f) OBJECTIVES:**

1. To work closely with the Economic Development Department in promoting Hamilton as an attractive location to host Special Events.
2. To establish licence agreements and permits between the event organizer and the City/Region for the use of municipal/regional property.
3. To establish criteria and operating policies and procedures which will be reviewed annually by the Special Events Advisory Team.
4. To develop an application form to be used for all events.

**City of Hamilton  
Guidelines for Special Events**

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5. To establish criteria for managing conflicting Special Events requesting the use of a facility/location on the same date.
6. To prepare recommendations regarding Special Event applications for Committee and Council approvals by the Director of Culture and Recreation and/or Commissioner of Public Works Traffic Departments.
7. To establish criteria to recover relevant costs of services provided by the City/Region and to ensure that appropriate liability insurance is in place.
8. To review and assess each post-event to determine if:
  - standards were adhered to (SEAT guidelines/by-laws)
  - impact the event had on community
  - suggest where improvements could be made for future events

**I(g) CO-ORDINATING COMMITTEE - SPECIAL EVENTS ADVISORY TEAM:**

The Special Events Advisory Team (S.E.A.T.) consists of representatives of a cross section of City and Regional departments. To ensure all policies, procedures and municipal bylaws are adhered to, each event requires guidance from various City/Regional departments. The coordinated team approach provides "one stop shopping" for event organizers.

The S.E.A.T. Committee consists of members from the:

Culture and Recreation Department  
Department of Public Works and Traffic - (Parks Division, Noise Control and Traffic Division)  
Fire Department  
City Clerk's Department  
Treasury Department  
Regional Police Department  
Regional Health Department  
Regional/City Roads Department  
Hamilton Street Railway  
Economic Development Department  
Ontario Hydro  
Parking Authority

**City of Hamilton  
Guidelines for Special Events**

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Property Department (when applicable)  
Building Department (when applicable)  
Law Department (consultation with)

**II. GENERAL POLICIES AND PROCEDURES**

1. The Special Event organizer shall adhere to all policies, legislation, by-laws and regulations.
2. All costs incurred at special events by the event organizer are established by the City/Regional municipalities. These costs include users fees for municipal/regional properties, related administrative services and rental of site amenities such as snow fencing, garbage receptacles etc. Such fees will be reviewed and approved by City/Regional Councils annually. All above mentioned costs are to be paid by the event organizer.
3. Event organizers requesting park permits for events such as: barbecues, picnics, tent erection and selling food and non alcoholic beverages will be issued by the Director of Culture and Recreation, as directed by Council.
4. The Event Operator shall be re-assessed and provide proof of licenses required to operate the event and any further information requested by the Law Department.
5. A "Community Events" organizer must maintain public liability insurance of no less than \$2,000,000., naming the City of Hamilton and/or the Regional Municipality of Hamilton-Wentworth additional insured.

A "Non-Community Events" organizer must maintain public liability insurance of no less than \$3,000,000., naming the City of Hamilton and/or Regional Municipality of Hamilton-Wentworth as additional insured.

The Organizer of an event that includes fireworks and/or amusement rides must maintain public liability insurance of no less than \$5,000,000., naming the City of Hamilton and/or the Regional Municipality of Hamilton Wentworth additional insured.

The Organizer of an event that includes alcohol must maintain public liability which shall include liquor licensed liability of no less than \$5,000,000., naming the City of Hamilton and/or the Regional Municipality of Hamilton Wentworth additional insured.

**City of Hamilton  
Guidelines for Special Events**

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The Special Event Operator agrees to indemnify and hold the Corporation of the City of Hamilton and/or the Region of Hamilton-Wentworth harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions during the use of the municipal facility. All insurance documents must be acceptable to the City Solicitor of the City and/or the Regional Solicitor prior to the event.

7. The Special Event Organizer must submit a detailed comprehensive plan indicating parking facilities/methods and a list of vendors for approval prior to the event.
8. The Parking at Special Events on Municipal Lands, as per Council Recommendation 1995, September 26 is as follows;
  - a) That the policy to permit event organizers to charge a fee for the parking of vehicles in parks and on municipal parking lots adjacent to parks during special events/festivals be sustained for 1996 and that the Director of Culture and Recreation report annually on this matter.
  - b) That the policy be amended to include a requirement for event organizers to file a complete Income Statement with the Director of Culture and Recreation within 90 days of the completion of their events.
9. The Event Organizer is responsible for clean-up during the event as well as clean-up, removal of all event equipment and garbage. The facility must be restored to its pre-event condition within 48 hours after completion of the event.
10. Refreshments shall not be provided to the public in glass containers.
11. The event Organizer agrees to follow the Recycling Policy of the City/Region.
12. The Event Organizer may be required to post a performance bond, 10 days prior to the event, if the City/Region deems it necessary.
13. The Special Event organizers in good standing, shall be given first right of refusal for the use of a municipal property the same date the next year.
14. The Event Organizer is required to provide an adequate number of portable accessible washroom facilities based on expected attendance.

**City of Hamilton  
Guidelines for Special Events**

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15. The event Organizer shall provide medical and first-aid services.

**III. HOW TO MAKE APPLICATION FOR A SPECIAL EVENT**

1. Complete and submit a Special Events Application Form (for Park Permits) to the City of Hamilton, c/o Culture and Recreation Department, 71 Main Street West, Hamilton, Ontario, L8N 3T4.

Complete and submit a Special Events Application Form (for Road Permits) to the Region of Hamilton Wentworth, c/o Roads Department, 6th Floor City Hall, 71 Main Street West Hamilton, Ontario L8N 3T4

2. Attend a meeting with SEAT to review the application.
3. Annual events application must be submitted by November prior to the event year.
4. Outline how your event will benefit the City of Hamilton and/or Region of Hamilton Wentworth.
5. When making application for Special Events, consideration of the following conditions must be addressed through the Special Events Advisory Team:
  - (a) **Temporary Structures/Structures and Tents:**  
The event organizer shall:
    - obtain a tent permit through the Building Department of the City of Hamilton
    - in addition, an inspector will inspect the tent before your event to ensure that all the specifications laid out in the permit are being followed.
  - (b) Anytime you are holding a special event or gathering, you are expected to provide adequate medical/first aid services.
  - (c) Anytime you are holding a special event that will involve the sale of alcohol to the public, you must:

**City of Hamilton  
Guidelines for Special Events**

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- at least 60 days prior to your event contact the Liquor Licence Board of Ontario and make an application for the appropriate permit. The LLBO may require Committee and Council approval of your event before a permit is issued.

**IV. NOISE POLICY**

The amplification of sound for Special Events shall be limited to between the hours of 11:00 o'clock a.m. to 11:00 o'clock p.m. except New Year's Eve Countdown at midnight and fireworks display on July 1st. The cost of a Noise Control Officer at the time of the event is the responsibility of the Special Event Organizer. Non compliance with the City's established noise levels shall result in closure of an event and/or court fines and/or charges.

This policy is subject to change based on site specific guidelines.

**V. VENDOR POLICY AND PROCEDURE**

1. All vendors, except Craft and Artisans (transient and trades), must be registered with the City Clerk's Department of the City of Hamilton to operate a concession at a special Event on municipal property and will be required to obtain and pay for any required permits.
2. The vendors in Parks, under the Department of Public Works and Traffic's Street Vendor Program, will be allowed to operate during special events at their designated location(s).
3. The City of Hamilton reserves the right to operate its concession services at any Special Event.
4. All vendors must carry a minimum of \$3,000,000. space liability insurance, Non-Profit vendors and/or charitable groups must carry a minimum of \$2,000,000. of liability insurance naming the City of Hamilton and/or the Regional Municipality of Hamilton -Wentworth additional insured.

**City of Hamilton  
Guidelines for Special Events**

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**VI. ALCOHOL RELATED EVENTS**

For events where Alcohol is being served the Event Organizer must obtain Committee and Council approval where required in accordance with the LLBO policies, and the Special Event Operators **must**:

1. Obtain a Special Occasion Liquor Permit and provide a copy of the licence to the City /Region 30 days prior the event.
2. Must restrict the sale of alcohol on City/Regional properties to between the hours of 11:00 o'clock a.m. and 11:00 o'clock p.m.
3. Must hire police officers to be in attendance for the duration of the licensed event. The number of officers shall be determined by the Police Department and be relative to the expected attendance.
4. Enclose any structure licensed for the sale and consumption of alcohol with two perimeter fences. The outside fence must be set at a minimum of five feet from the inside fences.
5. Ensure that at least one person certified under the Smart Serve Program of Ontario is on duty during all hours of operation.
6. Carry public liability insurance of \$5,000,000. including liquor license liability naming the City/Region of Hamilton-Wentworth as named insured.

**VII. FIREWORKS**

Event involving the discharge of high powered fireworks for display, the organizer must adhere to the City of Hamilton Fireworks By-law by:

- obtaining an application from the Hamilton Fire Department to allow the discharge of fireworks
- providing proof that there will be a licensed fireworks officer on site, for the event to be granted the permit
- notifying the Police Department if firing theatrical pyrotechnics (starters pistol)

**City of Hamilton  
Guidelines for Special Events**

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**VIII. HEALTH DEPARTMENT**

The Event organizer, when operating food services to the public shall:

- notify the Health Department as to what and how food will be prepared and offered to the public.
- complete Health Department application forms and submit it 60 days prior to the event to the Health Department.
- provide site map illustrating locations of water source, food vendors, washrooms and garbage disposals for approval.
- provide for a minimum of one (1) garbage can at the site and shall dispose of all debris during and immediately at the end of the event.
- After reviewing the application, vendors may be required to attend a meeting with the Health Department prior to the event. A Public Health Inspector will contact the organizer to ensure that all food preparation standards are met and that proper procedures are followed. Copies of all Public Health documents and authorization are to be provided to the City prior to the event.

**IX. ONTARIO HYDRO**

- The event organizer must contact Ontario Hydro prior to the event (minimum 48 hours) so that a permit is issued for inspection, if required, and discussion of procedures for the event.

**X. STRUCTURES/TENTS/TEMPORARY STRUCTURES**

Event organizer must apply for a building permit from the Building Department of the City of Hamilton. There will be applicable permit fees, plan examination and structure inspection.

**City of Hamilton  
Guidelines for Special Events**

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**XI. EVENT CHARGES**

ITEM	COST	NOTE
Attendants		
Beer Gardens Permit		
Commercial Parkland Rental Fee		
Electric Service Overtime		
Electrical Service		
Major Special Event		
Other		
Snow Fence		
Turf Recovery		
Water Hook-Up, Hydrant		
Water Service		
Any Direct Cost Incurred Because of Special Event Operation		
Utility consumption costs		
% parking revenue		
Signage costs		

**City of Hamilton  
Guidelines for Special Events**

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**XII. MUNICIPAL PROPERTY RENTAL STATEMENT**

Municipal property rental fees are as follows (includes parades and road allowance events.) This to be included once Corporate User Fee Policy established.



**Application for:**

- Temporary Street Closure
- Special Event / Festival
- Parade

Organization:

Charitable Organization: #

Agent:

Address:

Telephone (Res):

Telephone (Bus):

Application Date:

Signature:

Received by:

Type of Event

Parade

Cycling Event

Walkathon

Run

Special Event / Festival

Other (Specify)

Number of Participants:	Expected Attendance:	Number of Bands:	Number of Vehicles:	Number of Floats:	Others : (Specify)
Function to Commence:	Location		Date		Time
Function to Terminate:	Location		Date		Time
Site Requested:			Event Includes:	<input type="checkbox"/> Food <input type="checkbox"/> Electrical	<input type="checkbox"/> Liquor <input type="checkbox"/> Sound Amplification <input type="checkbox"/> Fireworks

\*Full Closure     Yes     No

Route:

- Conditions: (1) Detailed map or site plan must be included with application.  
 (2) All applications must be submitted no less than 90 days prior to event date.  
 (3) Applicants must supply certificate of insurance meeting City/Regional requirements (minimum of \$2,000,000).

Official Use Only Below This Line

Level of Special Event/Festival	◊1	◊2	◊3
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Distribution

<input type="checkbox"/> Roads	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Police Service	<input type="checkbox"/> Fire Prevention	<input type="checkbox"/> Ambulance Dispatch
<input type="checkbox"/> City Traffic	<input type="checkbox"/> Parks/Public Works	<input type="checkbox"/> Noise Control	<input type="checkbox"/> Public Health	<input type="checkbox"/> H.S.R.
<input type="checkbox"/> Go Transit	<input type="checkbox"/> Ontario Hydro	<input type="checkbox"/> O.H.W.R.P.S. Traffic Div.	<input type="checkbox"/> Parking Authority	<input type="checkbox"/> Town-Ancaster
<input type="checkbox"/> City of Stoney Creek	<input type="checkbox"/> Town-Dundas	<input type="checkbox"/> Town-Glanbrook	<input type="checkbox"/> Town-Flamborough	<input type="checkbox"/> Other

Approved by:

Roads	Culture & Recreation	Police
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\*All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils.

## SPECIAL EVENT GUIDELINES - SITE SPECIFIC

### Bayfront Park

1. The event must be seen to demonstrate significant community wide and/or tourism benefits before being granted full use of Bayfront Park.
2. No admissions fee to be charged to enter park, or close the park for an event. Exception to be a small portion of the park can be restricted for VIP seating and an admission fee charged. The beach area and public boat launch area will remain open to the public unless it is determined safety of park users is at risk. ie. dragon boats, Aquafest/Hydroplane, Canada Day.
3. The upper plateau is to be used for set-up.
4. No event set up on plaza area or parking (disabled) area.
5. All asphalt access roads must remain unobstructed and clear for emergency access.
6. Event organizers must supply portable washroom facilities for special events in accordance to the Health Department requirements.
7. During special events/festivals permanent public washrooms will be closed.
8. Vehicles in excess of GVW of 4500 lbs to be limited to the road asphalt area and not turf areas.
9. Noise: amplified sound including set-up, testing and performance will not begin until 11:00 a.m. and will end at 11:00 p.m. on all days of the week save and except Sunday where the (noise) amplified sound will not begin prior to noon and will end at 10:00 p.m.
10. Sound equipment, stage and amplification location including direction of staging and equipment to be approved prior to set up by the Noise Control Officer.
11. Portable Stereo Equipment - must be kept at a volume as not to disturb the peaceful enjoyment by others using the Park.
12. Frequency of events during May - October shall be limited. Every 3rd weekend to be free of events.
13. City staff required on site during the festival/event will be paid for by the event organizer.
13. The Vendors in Bayfront Park under the Department of Public Works and Traffic Street Vendors Program be allowed to operate during Special Events at their designated areas.

## **SPECIAL EVENT GUIDELINES - SITE SPECIFIC**

### **Pier 4 Park**

1. The event must be seen to demonstrate significant community wide and/or tourism benefits before being granted full use of Pier 4 Park.
2. Rental of Park does not restrict the general public use of: beach area, Tugboat/play structure/spray pad area.
3. Rental of the Park does not include use of the parking lot area.
4. All access roads must remain unobstructed and clear for emergency access.
5. Event organizers must supply portable washroom facilities for special events in accordance to the Health Department requirements.
6. During special events the permanent public washrooms will be closed.
7. Vehicles in excess of GVW 4500 lbs to be limited to the road asphalt and brick paver areas and not turf areas.
8. Noise: amplified sound including set-up, testing and performance will not begin until 11:00 a.m. and will end at 11:00 p.m. on all days of the week save and except Sunday where the (noise) amplified sound will not begin prior to noon and will end at 10:00 p.m.
9. Sound equipment, stage and amplification location including direction of staging and equipment to be approved prior to set up by the Noise Control Officer.
10. Portable Stereo Equipment - must be kept at a volume as not to disturb the peaceful enjoyment by others using the Park.
11. City staff required on site during the festival/event will be paid for by the event organizer.
12. The Vendors in Pier 4 Park under the Department of Public Works Street Vendors Program be allowed to operate during Special Events at their designated areas.

## SPECIAL EVENT GUIDELINES - SITE SPECIFIC

### Gage Park

1. No admissions fee to be charged to enter park, or close the park for an event. Exception to be a small portion of the park can be restricted for VIP seating and an admission fee charged.
2. Parking is permitted in areas designated on attached plan.
3. All access roads must remain unobstructed and clear for emergency access.
4. Event organizers must supply portable washroom facilities for special events in accordance to the Health Department requirements.
5. During special events/festivals permanent public washrooms will be closed.
6. Noise: amplified sound including set-up, testing and performance will not begin until 11:00 a.m. and will end at 11:00 p.m. on all days of the week save and except Sunday where the (noise) amplified sound will not begin prior to noon and will end at 10:00 p.m.
7. Sound equipment, stage and amplification location including direction of staging and equipment to be approved prior to set up by the Noise Control Officer.
8. Portable Stereo Equipment - must be kept at a volume as not to disturb the peaceful enjoyment by others using the Park.
9. City staff required on site during the festival/event will be paid for by the event organizer.
10. The Vendors in Gage Park under the Department of Public Works and Traffic Street Vendors Program be allowed to operate during Special Events at their designated areas.

3(c)

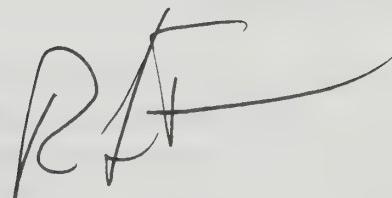
**CITY OF HAMILTON**

**- RECOMMENDATION -**

**DATE:** 1996 January 16

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department



**SUBJECT:** Riverdale Outreach Program

**RECOMMENDATION:**

- a) That funding in the amount of \$52,000.00 to cover the operational expenses of Riverdale Outreach recreational programs be considered by the Current Budget Subcommittee as an Enhancement Package; and,
- b) That pending budget approval, the City Solicitor, Director of Property and the Director of Culture and Recreation be authorized to negotiate rental and/or lease agreements with Eastgate Mall, Board of Education (Lake Avenue School), St. Gregory the Great Church, and property at 211 Centennial Parkway for the purpose of providing recreation programs for the Riverdale East Community.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

This recommended enhancement package will impact the 1996 budget in the amount of \$47,000.00 for annual program expenditures plus a one-time cost of \$5,000.00 for furnishings.

**BACKGROUND:**

At the Committee of the Whole on 1996 January 9, Council voted to delay construction of the Riverdale Recreation Centre.

The neighbourhood has experienced a renewed drive to develop a stronger sense of community. In March 1995 the citizens were active in three different community groups in an effort to address local issues.

A Community Council was established to identify and develop recreation and community programs. The second committee organized was the Warden Park Committee which addressed the re-development of Warden Park. The third group is an "After 4" program which rents the Lake Avenue School to program children's activities.

**DISCUSSION:**

The Riverdale Community has been anticipating a recreation facility for seniors and youth since 1980. The residents hopes were rekindled on January 25, 1995 at a public meeting to discuss components of the proposed facility. With the decision to delay construction, staff believe the Outreach initiative will assist in meeting the residents needs for the short-term.

Present programs in the Riverdale neighbourhood include a supervised playlot program at Lake Avenue School and a youth program two days a week during July and August. The closest recreation centres are Sir Winston Churchill and Sir Wilfrid Laurier Centres.

The targeted age groups requiring recreation programming are seniors and youth. Adult and pre-school activities are seen as a secondary component at this time.

The seniors program would be self-contained with no program staff assigned.

The overall Outreach Program would be overseen by one existing full-time staff.

Program direction would be drawn through a neighbourhood committee of resident volunteers.

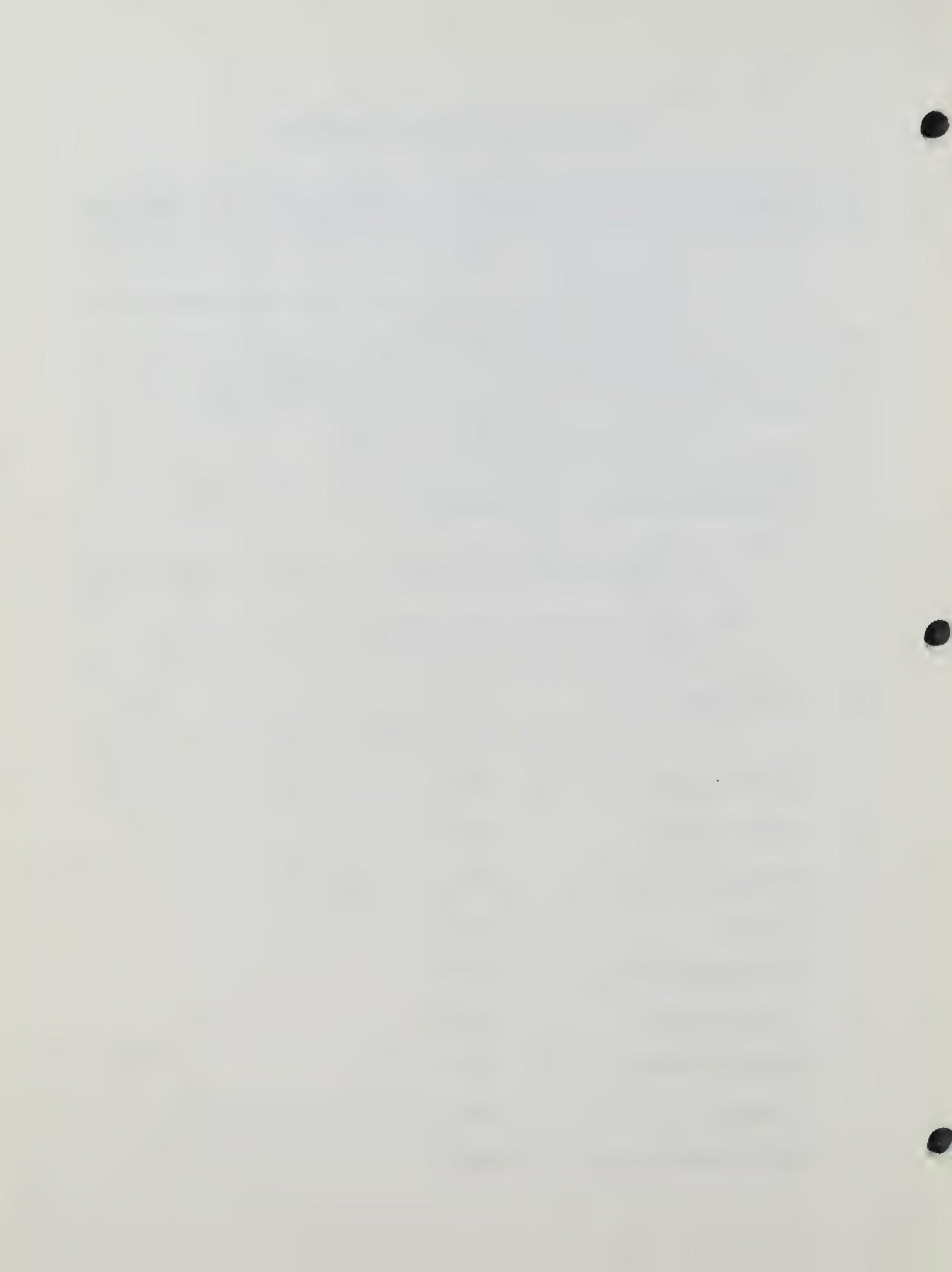
Youth programs would be supervised by adult volunteers and part-time staff.

NS/KH  
Attachment

c.c. P. Noé Johnson, City Solicitor  
D. W. Vyce, Director of Property

## PROPOSED OPERATING BUDGET

1.	Rent:	\$28,000. plus utilities	Property at 211 Centennial Parkway
		1600 square feet \$16,800 lease per year (\$1,400 per month), \$7,200. taxes per year (\$600. per month) plus utilities. Parking for 50 vehicles	
		\$4,000.      Lake Avenue School Gym Rental	
		\$25. per evening X 4 nights X 40 weeks	
2	Part-time Staff Wages	\$12,000.	
		Lake Avenue School Program \$6.85 per hour X 4 hours X 4 nights X 52 weeks = \$5,699.	
		Youth Centre Program at 211 Centennial Parkway \$6.85 per hour X 4 hours X 4 days X 52 weeks = \$5,699.	
3	Miscellaneous Rentals	\$1,000.	
		St. Gregory the Great Church and Eastgate Mall	
4	Office Supplies	\$300.	
5	First Aid Supplies	\$300.	
6	Operating Supplies	\$1,500.      (consumable)	
7	Telephone	\$800.	
8	Operating Equipment	\$1,200.	
9	Instructor Fees	\$1,000.	
10	Postage & Printing	\$300.	
11	Meetings	\$600.	
	Total Operating Budget:	<u>\$47,000.</u>	



# CITY OF HAMILTON

3(d)

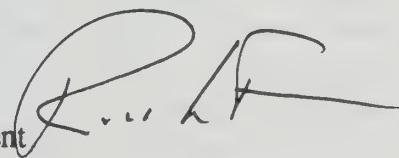
## - RECOMMENDATION -

**DATE:** 1995 December 13

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Awarding of Contract - Patriot Enterprises  
Signage on Golf Courses



### RECOMMENDATION:

1. a) That approval be granted to enter into a contract with Patriot Enterprises, being the only bid received in response to a request for proposal closing 1995 December 6, for a period of five years commencing Spring 1996 beginning with King's Forest Golf Course, and terminating in the year 2001, for the supply, installation and maintenance of tee signs for the Hamilton Municipal Golf Courses.
- b) That the City Solicitor be authorized and directed to prepare the necessary documents.

### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There is no cost to the City for the implementation, installation, storage and maintenance of tee signs for the Hamilton Municipal Golf Courses.

The existing tee signs are in poor condition and a number of signs are presently missing. If the City were to be financially responsible for the replacement of these signs, the cost incurred would be approximately \$32,400 (54 signs at approx. \$600).

In the year 2001, the advertising rights for all Tee signs at Chedoke and King's Forest will be turned over to the City. This will amount to an estimated revenue of between \$250 to \$750 per tee, with an additional 20% premium for Tee holes 1 and 10. There is a potential for additional revenue to be accrued to the City, in the order of approximately \$14,000 and up to \$40,000 annually.

## **BACKGROUND:**

On 1995 November 30, Patriot Enterprises submitted a proposal through the Purchasing Department for the supply, installation and maintenance of tee signage for King's Forest and Chedoke Golf Courses.

The proposal states that Patriot will provide and install initial 24" x 36" x 2" Sandblasted Cedar Tee signs. The signs are durable and with proper care will last for many years. The signs shall number at least 54 in total. The signs will be sandblasted and painted to depict the hole layout (map), yardages, par and hole number. All backgrounds shall be finished naturally in highest quality Sikkens Cetal. Patriot shall also provide and install matching 8" x 36" x 2" cedar advertising panels beneath each Tee sign. The maintenance of all the signs shall remain the responsibility of Patriot until turned over to the Corporation.

Implementation of this program will commence in 1996 in stages of one Course at a time, beginning at King's Forest completing the program at one of the Courses before starting the next. The intention is to have all the advertising in place by no later than the Spring of 1997.

Patriot will be supplying these signs in return for the rights to sell advertising. For the year 2000, the advertising rights for 18 Tee signs at Chedoke will be turned over to the City. In the year 2001, the advertising rights for the remaining Tee signs at Chedoke and King's Forest will be turned over to the City. At this time the Corporation will assume all maintenance.

The advantage to the City is the fact that in most cases the current advertiser on a sign will only require renewal of the contract. Once Patriot has obtained the initial advertisers, most of the foundation work for the City to build on will have already been completed.

c.c. P. Noé Johnson, City Solicitor  
Allan C. Ross, Treasurer  
Allan C. Ross, Treasurer, Attention: Iris Tesch  
John Snoei, President, Patriot Enterprises

# CITY OF HAMILTON

4 (a)

## - RECOMMENDATION -

**DATE:** 1996 January 9

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Dundurn Aviary

### **RECOMMENDATION:**

- a) That the Commissioner of Public Works and Traffic or his designate be authorized to proceed to negotiate with the Royal Botanical Gardens for use of building and land area at the Teaching Garden (Westdale) to provide accommodation for the Dundurn Aviary; and
- b) That the term of the agreement commence no later than June 1, 1996 to allow re-location from the present temporary housing at the Kenilworth Composite building and no return to the original facilities at Dundurn Castle; and,
- c) That staff report back to Committee on the terms of the agreement and community response to the project following an Open House Information meeting to be hosted by the Royal Botanical Gardens; and
- d) That staff from the Law Department and Property Department be involved in preparation of a lease agreement between the City and the Royal Botanical Gardens.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The 1995 current budget appropriation for this activity was \$33,460. No changes are proposed for 1996 as a result of this re-location, however, opportunities are possible at the Teaching Garden location for the Friends of the Aviary to attract visitors and generate modest revenues.

The terms of an agreement with the RBG will be reported to Committee before being finalized and will include an expiry date with provision for renewal, upkeep and maintenance responsibilities of the building and grounds, utilities, major repairs and administration of the existing allotment garden plots within the area referred to as the teaching garden and defined by a manicured cedar hedge.

The proposed use and activities associated with the Aviary have been reviewed by the Building Department and are considered a permitted use within the 'A' district covering this property.

There are no staffing changes anticipated as a result of this proposal. The Friends of the Dundurn Aviary have been involved in preliminary discussions and support this initiative. The Friends of the Aviary number 174 volunteers who attend our collection of over 500 exotic birds as well as various administrative functions of the program.

#### **BACKGROUND:**

At its meeting of August 22, 1995, the Parks and Recreation Committee forwarded a recommendation to Council as follows:

- a) That the Public Works and Traffic Department (Parks Division) be authorized to explore with relevant stakeholder groups, potential sites for a new permanent location for the Aviary exclusive of Harvey Park and Dundurn Park including Dundurn Castle.
- b) That the results of this exploratory study be reported to Parks and Recreation Committee by January 31, 1996.

Subsequently, on November 21, 1995, Committee received the following recommendation from the Hamilton Historical Board:

- a) That the temporary housing of the birds from the Dundurn Aviary be extended at their present location or at a new temporary location (other than that of Dundurn Castle) until a new permanent site is found for the aviary; and,
- b) That permission be given to the Director of Culture and Recreation to authorize the removal of aviary cages and associated facilities from Dundurn Castle at the earliest opportunity to ensure that the restoration of the Castle and the Dovecote are not compromised any further; and,

- c) That the volunteers involved with care of the aviary and birds be advised of the Hamilton Historical Board's concerns and that they continue to be actively consulted in the search for a new aviary location.

This matter was considered and the Committee agreed to table the item until the January meeting at which time the anticipated report on a new permanent location for the aviary would be presented.

The initial direction to investigate and recommend a site for a permanent long term home for the aviary was predicated on the understanding that the collection would be moved back to its original facility at Dundurn Castle following completion of restoration work at this location. The date for moving out of the temporary facilities at the Kenilworth Composite building had been previously set for no later than June 1, 1996.

Further, Committee resolved at its meeting of August 22, 1995, that any plans for establishing a permanent long term facility for the collection exclude from consideration the existing facility at Dundurn Castle, the grounds of Dundurn Park and Harvey Park.

In consultation with the Friends of Dundurn Aviary a number of criteria were identified as being important to establishing a site for a new permanent home for the aviary. These included:

- Proximity to the original location at Dundurn Castle.
- Sufficient area for building, outdoor space, parking (for cars and buses).
- Opportunity to convert or add to an existing structure to minimize capital costs associated with a new facility.
- Suitably located within the City to be accessible by residents, school groups and out of town visitors.
- Near or on a bus route.

Based on these site criteria, a number of candidate sites were initially identified for study, namely Gage Park, T.B. McQuesten Park, Confederation Park (managed by the HRCA), the Hamilton Psychiatric Hospital grounds (West 5th and Fennell), the West Harbourfront Precinct, Victoria Park, and various RBG properties.

The position taken by the Hamilton Historical Board has been considered as a factor in the site identification study and caused the search to focus on a site(s) having an existing building suitable for the immediate housing of the collection. All other criteria remain important but may be compromised at this point given that the need of a building has been moved forward to June 1996 versus some unspecified time in the future when funds could be secured for construction of a new facility.

The recommended site includes the building and grounds of what has been known for a number of years as the Children's Teaching Garden. Owned and operated by the RBG the

site fronts on Oak Knoll Drive in the Westdale area of the City and adjacent to Churchill Park which is leased by the City from the RBG (see attached plan). The existing building is of sufficient size to accommodate indoor needs of the aviary but over the long term a larger floor area would be required. Ample space exists for outdoor flights, however, no funding source has been to date identified for this undertaking.

For financial reasons and to consolidate their operations, the RBG was already contemplating a reduced level of activity at this facility and was taking immediate steps to implement this action. An open house was planned at which time RBG staff would be available to discuss with its neighbours the future disposition of the facility.

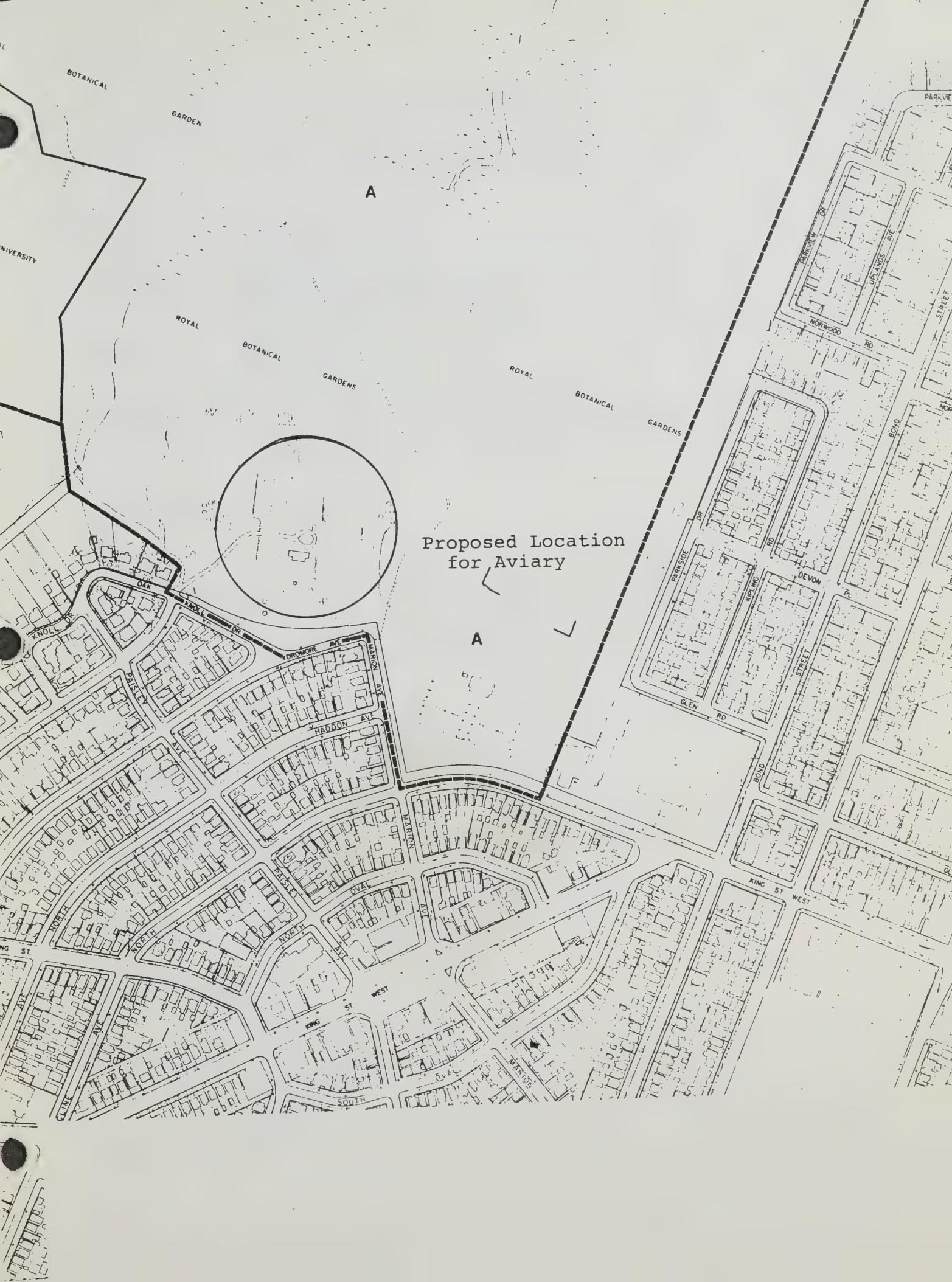
The plan now would be to include information on the aviary re-locating to this facility and the opportunities that stem from this situation. RBG and Public Works and Traffic staff together with the Friends of the Aviary are enthusiastic about the recommendations contained in the report as approval satisfies several concerns, as follows:

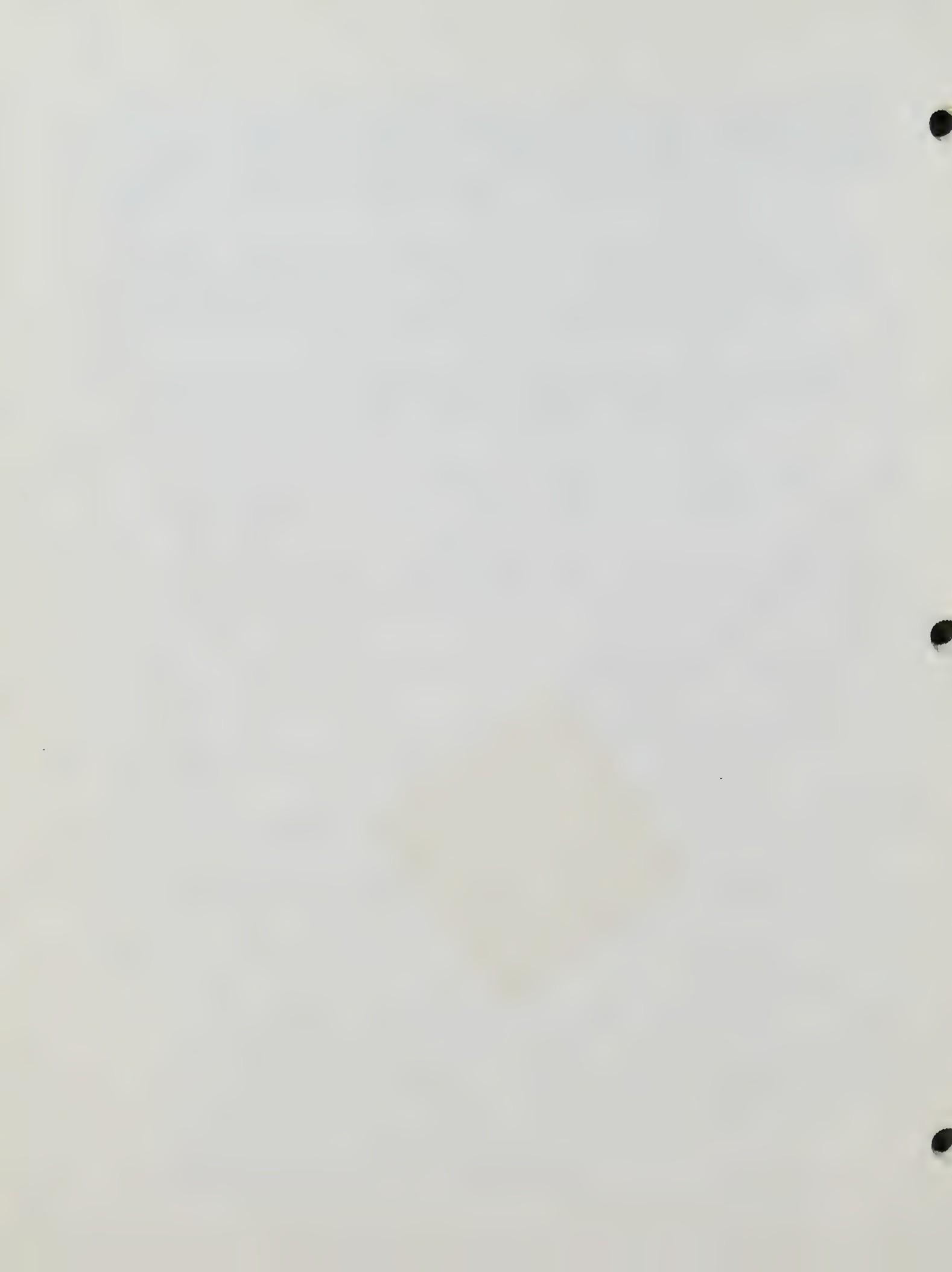
- suitable facilities for accommodating the aviary are readily available without over-extending use of the Kenilworth Composite Building or moving back to the Dundurn Castle location.
- The aviary is considered compatible with the pattern of use already established at the Teaching Garden site and RBG is faced with closure of this operation and is receptive to the aviary as an alternate use.
- The allotment gardens at the proposed location may remain and serve as a revenue source for the aviary operation.
- The term of the agreement is negotiable and allows all parties to assess the suitability of this site as a long term permanent home for the aviary.
- The Friends of the Aviary are supportive and welcome the challenges/opportunities offered by the site.

As this report recommends and subject to approval of Council, staff will report back to Committee on terms of an agreement at the earliest opportunity.

 RWC/mc  
Attachment

cc: J. G. Pavelka, P.Eng., Chief Administrative Officer  
Mr. D. W. Vyce, Director of Property  
R. Fair, Director of Culture and Recreation  
P. Noé Johnson, City Solicitor  
R. W. Chrystian, Manager of Parks  
P. Booker, General Foreman, Parks West  
M. Runciman, Acting Director, Royal Botanical Gardens  
P. Webb, President, Friends of Dundurn Aviary





4 (b)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 January 18

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Doug Lobo  
Commissioner of Public Works and Traffic

**SUBJECT:** Crown Point East/McAnulty Neighbourhood  
Revitalization - Design Approval for St. Christopher's  
Park.

**RECOMMENDATION:**

That the concept plan for St. Christopher's Park attached as Appendix 'A', prepared by the Parks Division of the Public Works & Traffic Department in concert with the Crown Point East/McAnulty Citizens' Advisory Committee, be approved in order that staff can proceed with the preparation of detailed plans, specifications and tender documents in order to implement at an estimated cost of \$200,000.

*D. Lobo*

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The reconstruction of St. Christopher's Park has been estimated at \$200,000. Funds are available within the Crown Point East/McAnulty Neighbourhood Revitalization Phase I Account Number: CF 4200 429407001 for expenditure in 1996.

The impact of maintenance was included and approved in the 1994-2003 Capital Budget Submission.

**BACKGROUND:**

At its meeting held 1995 June 27 City Council adopted a recommendation of the Planning and Development Committee and the Crown Point East/McAnulty Community Improvement Plan and the expenditure of \$400,000. towards implementation of improvements to the neighbourhoods. The Plan advances the goals and objectives identified by the community through a public participation process in an effort to revitalize the neighbourhoods and improve the quality of life for the residents. The Plan also

identifies priorities for implementation of the goals utilizing the \$200,000. for the McAnulty neighbourhood. The number one priority within the neighbourhood was the redevelopment of St. Christopher's Park which based on the approved concept includes the installation of a spray pad, sun shelter and play structure with swings, a modified ball diamond, and trees planted around the perimeter. A final determination on plan implementation and the components built will be made after receipt of tender submissions.

For the information of the Committee Appendix 'B' identifies the location of St. Christopher's Park within the Crown Point East/McAnulty Community Improvement Project Area.

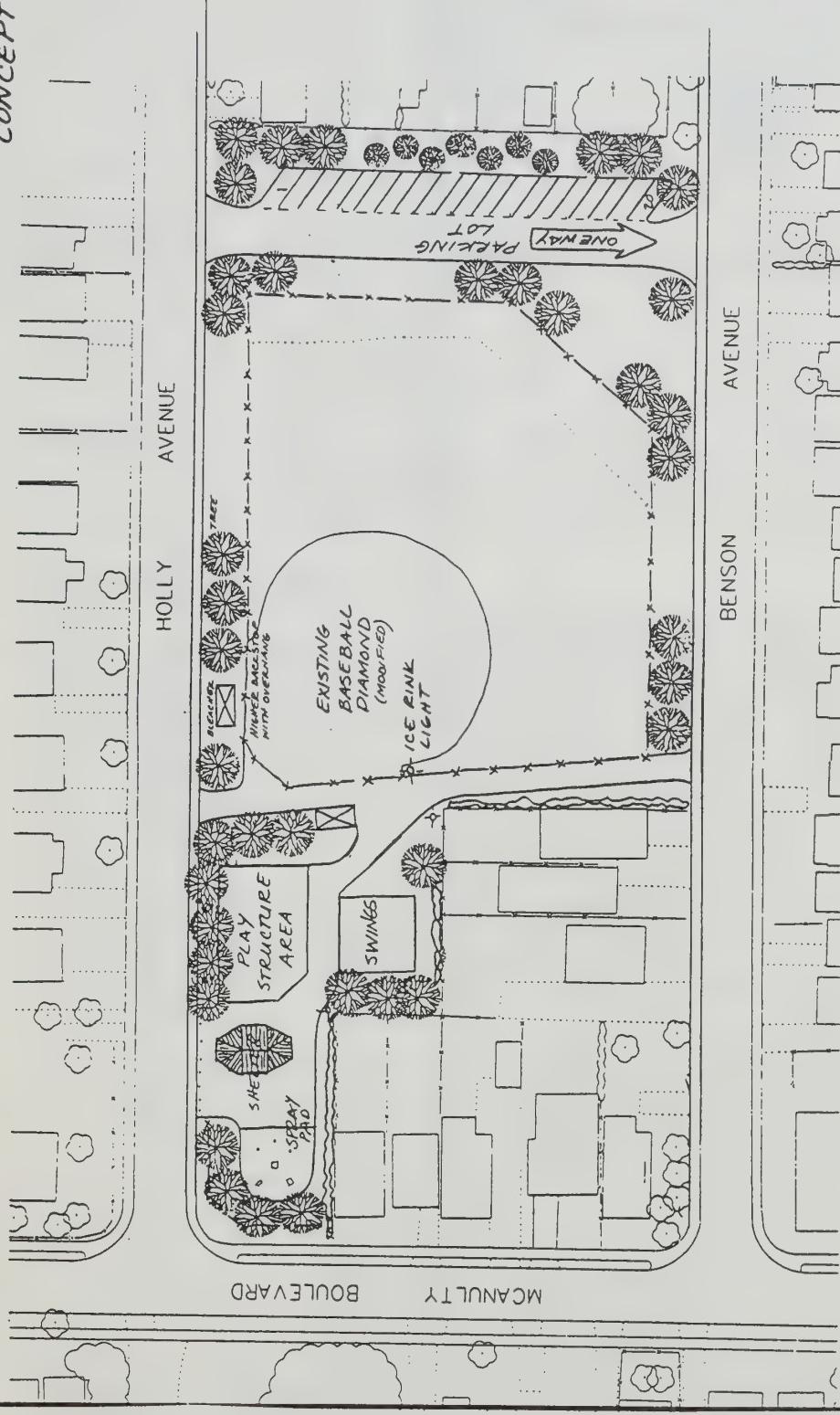
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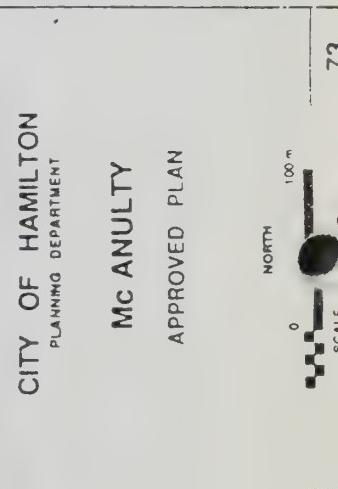
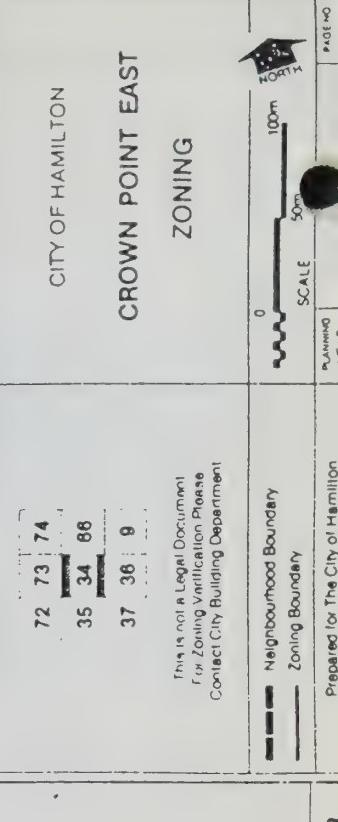
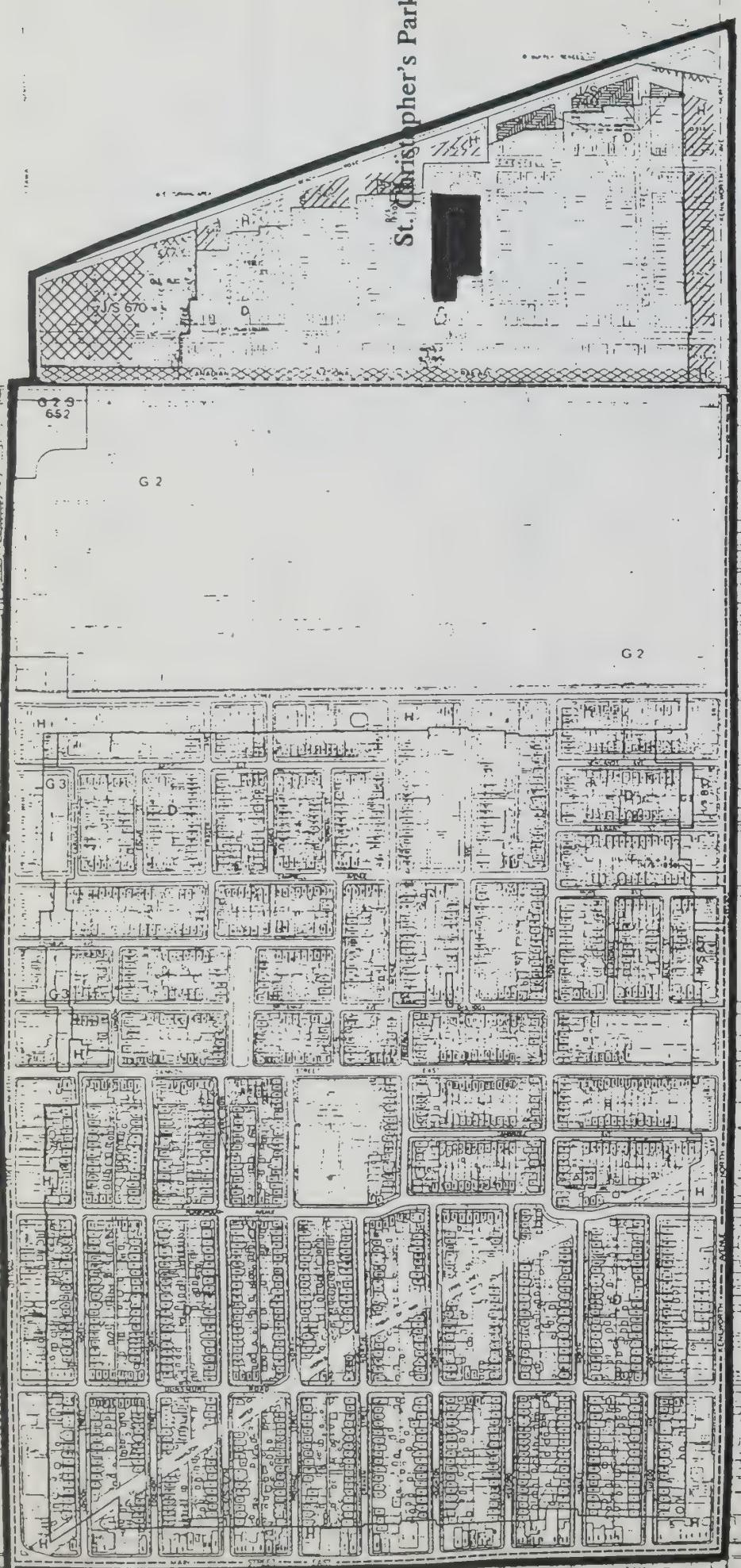
c.c.

Alderman G. Copps, Ward Four  
Alderman D. Wilson, Ward Four  
Mr. E. Hess, Public Works and Traffic Department

ST. CHRISTOPHER'S PARK  
CONCEPT 'B'



# APPENDIX 'B'



4(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 January 18

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Doug Lobo  
Commissioner of Public Works and Traffic

**SUBJECT:** Crown Point East/McAnulty Neighbourhood  
Revitalization - Design Approval for Pipeline Park  
(between Province Street and Huxley Avenue).

#### **RECOMMENDATION:**

- a) That the concept plan for Pipeline Park between Province Street and Huxley Avenue attached as Appendix 'A', prepared by the Parks Division of the Public Works & Traffic Department in concert with the Crown Point East/McAnulty Citizens' Advisory Committee, be approved in order that staff can proceed with the preparation of detailed plans, specifications and tender documents in order to implement at an estimated cost of \$200,000; and,
- b) That the Director of the Property Department be directed to prepare and execute the appropriate agreement between the City of Hamilton and the Regional Municipality of Hamilton-Wentworth for the park development outlined in (1) above; and,
- c) That the Director of the Property Department be directed to prepare and execute the appropriate agreement between the City of Hamilton and the Regional Municipality of Hamilton-Wentworth for other park development initiatives for the remainder of the park.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The reconstruction of Pipeline Park between Province Street and Huxley Avenue has been estimated at \$200,000. Funds are available within the Crown Point East/McAnulty Neighbourhood Revitalization Phase I Account Number: CF 4200 429407001 for expenditure in 1996.

Since the Pipeline Park is Regional land, the Regional Legal Department is responsible for encroachments on the Park. Any improvements to the park will work around the encroachments as requested by the Region and, as has been the case in past improvements to other portions of the Pipeline Park undertaken by the Parks Division, Public Works and Traffic Department. An agreement will also need to be entered into for the development between Province Street and Huxley Avenue and, for any works that the Parks Division of the Public Works and Traffic Department undertake.

The Region will remain responsible for managing any encroachments and any necessary repairs to the waterpipe and related remedial work. The City of Hamilton will maintain the Pipeline Park once improvements have been implemented as is the case in previous improvements to other areas of the park.

The impact of maintenance was included and approved in the 1994-2003 Capital Budget Submission.

#### **BACKGROUND:**

At its meeting held 1995 June 27 City Council adopted a recommendation of the Planning and Development Committee and approved the Crown Point East/McAnulty Community Improvement Plan and the expenditure of \$400,000. towards implementation of improvements to the neighbourhoods. The Plan advances the goals and objectives identified by the community through a public participation process in an effort to revitalize the neighbourhoods and improve the quality of life for the residents and identifies priorities for implementation of the goals utilizing the \$200,000. for the Crown Point East neighbourhood. The number one priority within the neighbourhood was the redevelopment of Pipeline Park due to the very limited amount of available parks within the neighbourhood and the lack of appropriate land to acquire for a park. The main components of the plan include an illuminated walkway running a distance of 350 linear meters and a play structure. Similar works have been completed on certain sections (see plan attached as Appendix 'B') with other areas outstanding. These latter works have been funded through the Park Redevelopment and Development Program of the Parks Division, Public Works and Traffic Department.

(i) HM:hm

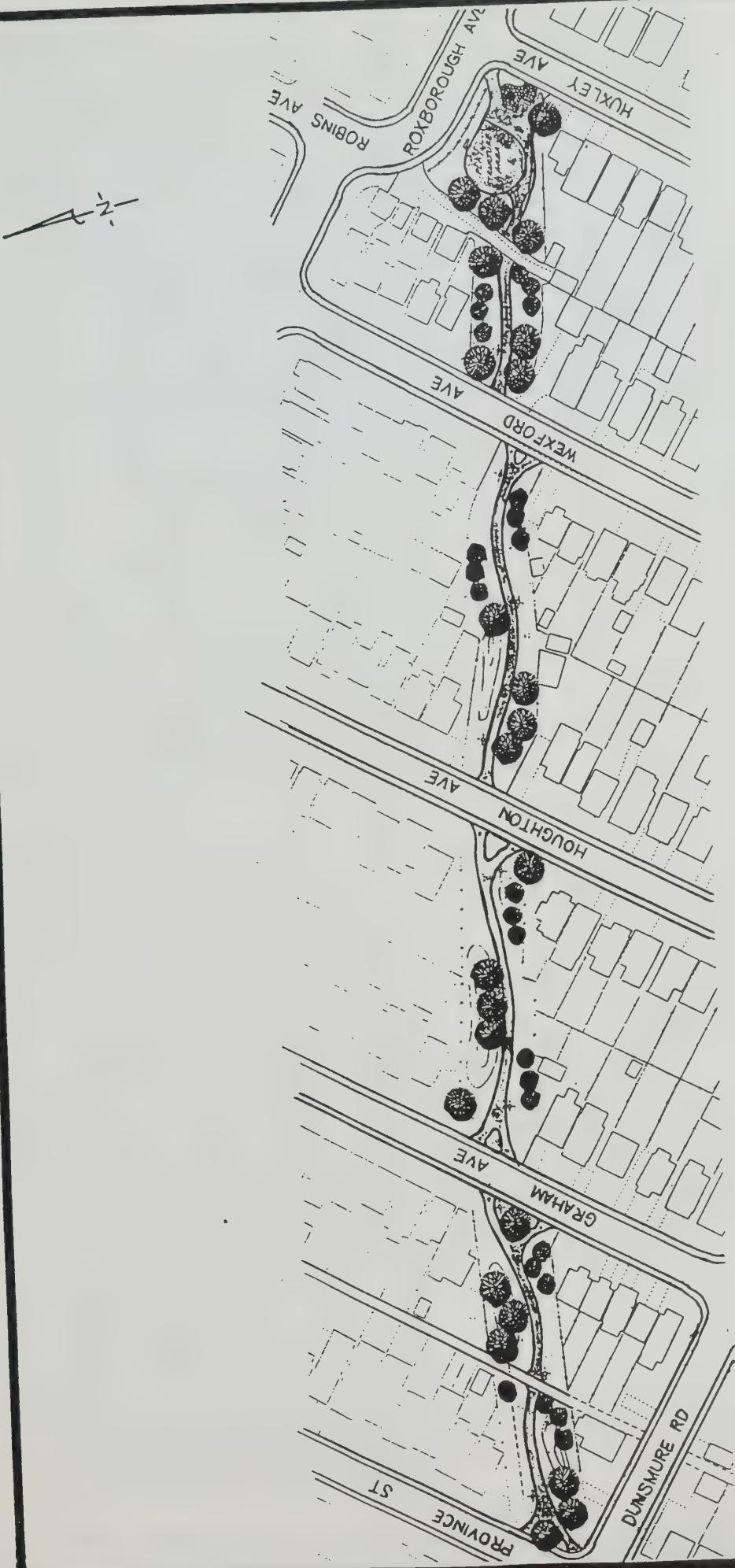
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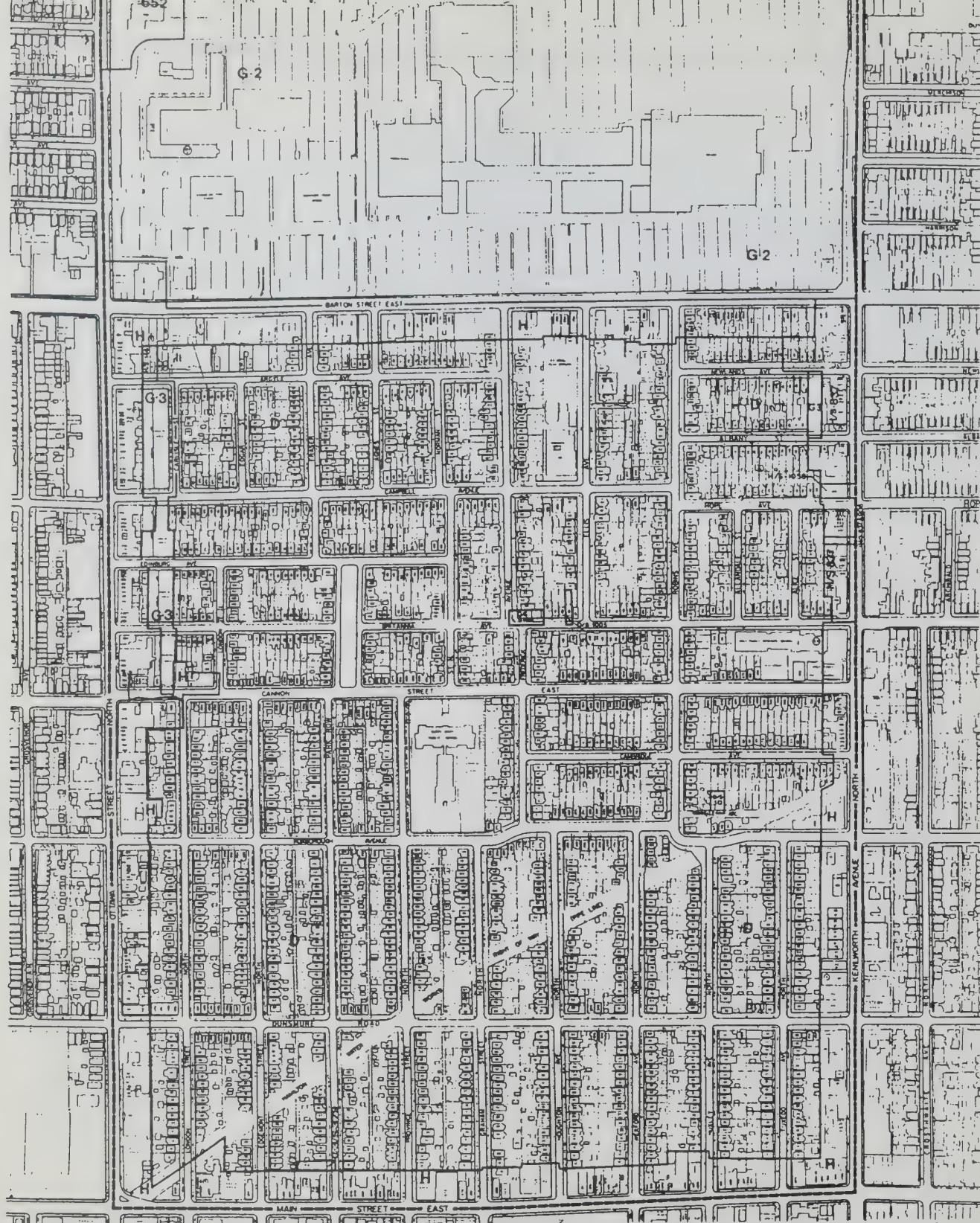
c.c.    Alderman G. Copps, Ward Four  
          Alderman D. Wilson, Ward Four  
          D. Powers, Law Department  
          B. Hayes, Property Department  
          L. Gohier, Regional Municipality of Hamilton-Wentworth  
          R. Guyatt, Regional Municipality of Hamilton-Wentworth  
          E. Hess, Public Works and Traffic Department

# PIPELINE PARK CONCEPT

PLAN OF

OCT/95 NTS





Ottawa St. N. to London St. N.  
Parking Lot and Commercial Area

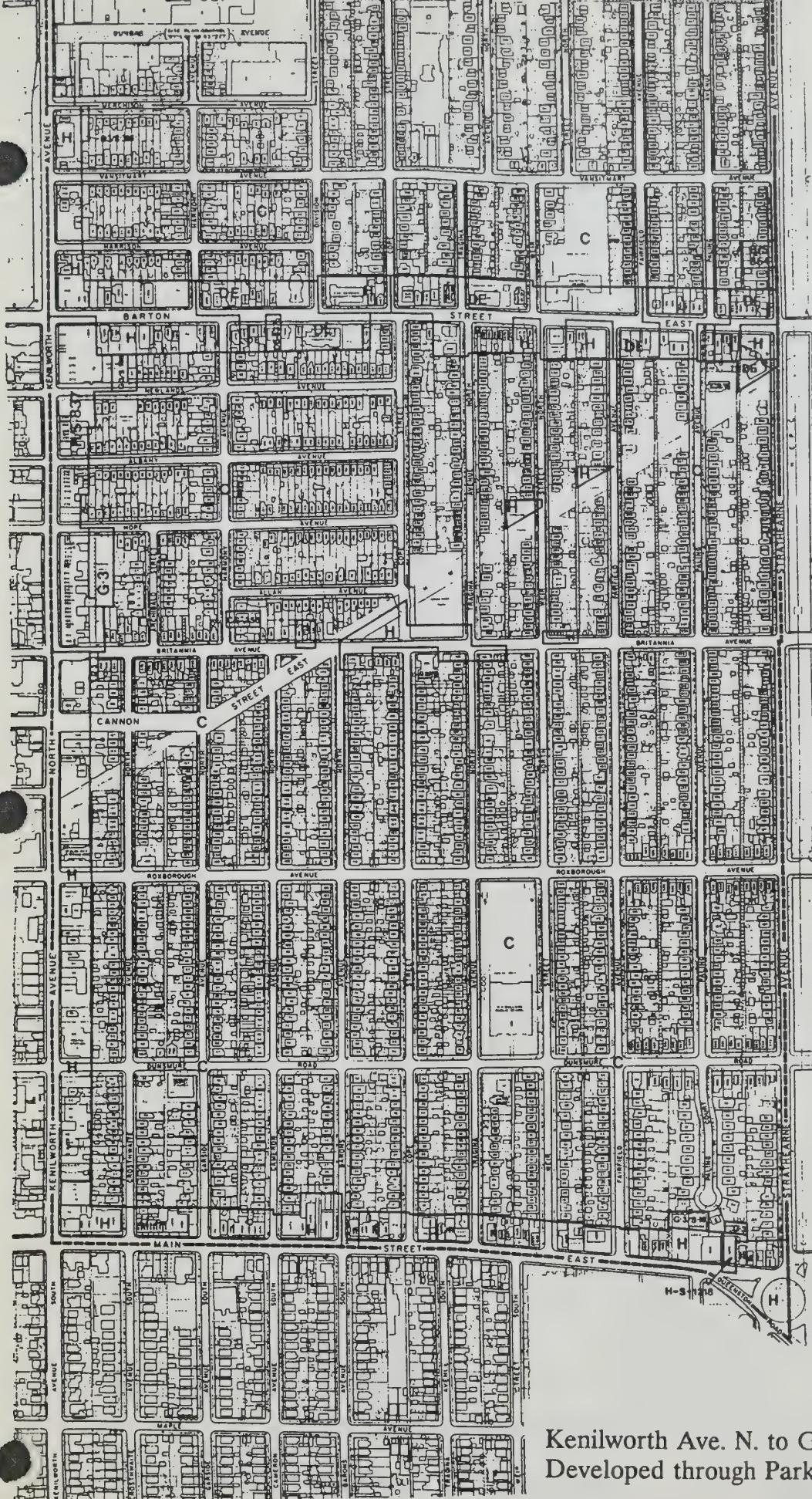
London St. N. to Province St. N.  
Developed through Parks Division

Province St. N. to Huxley Ave. N.  
Proposed Area for Development

Huxley Ave. N. to Kenilworth Ave. N.  
Parking Lot and Fire Station

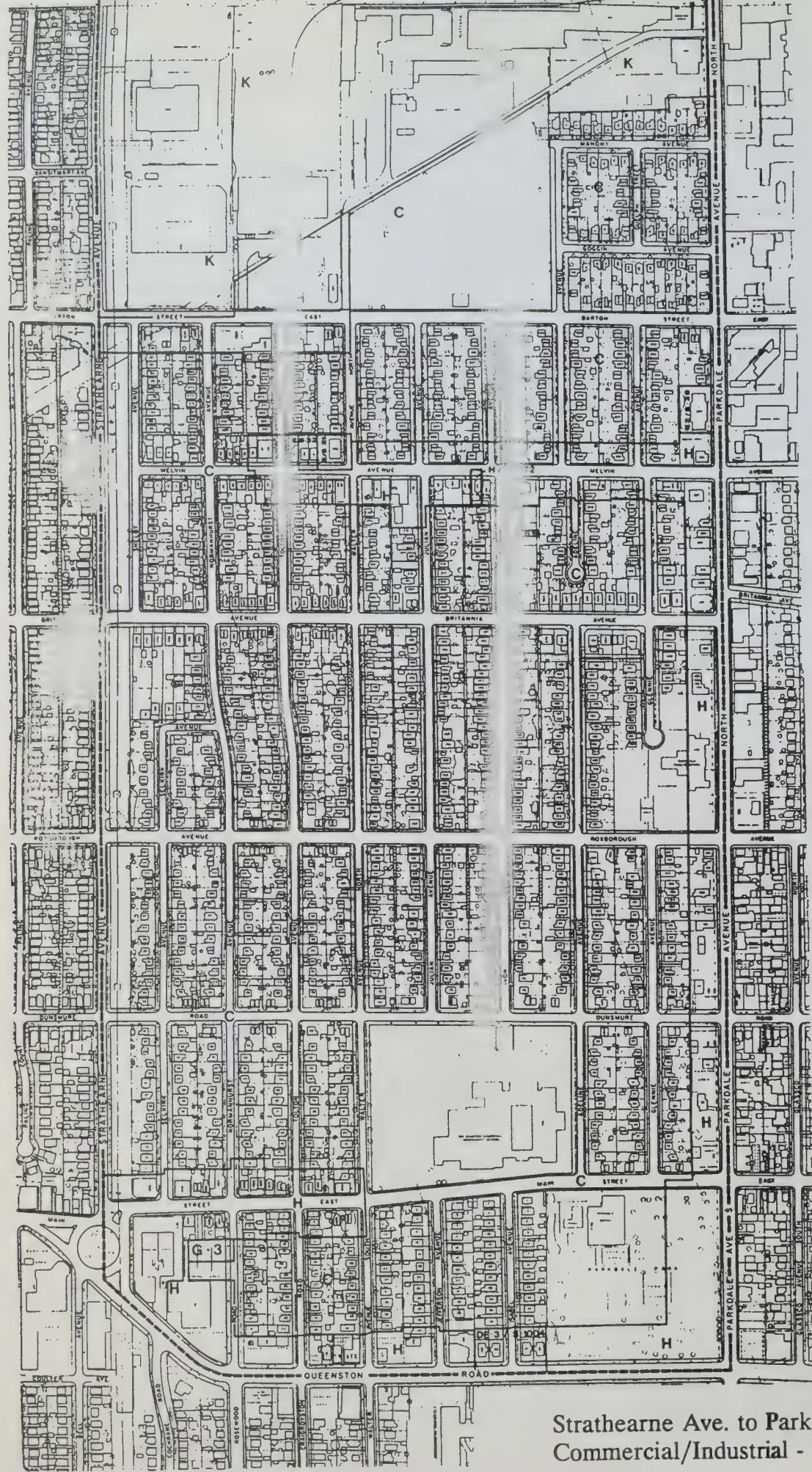
## APPENDIX 'B'

Page One

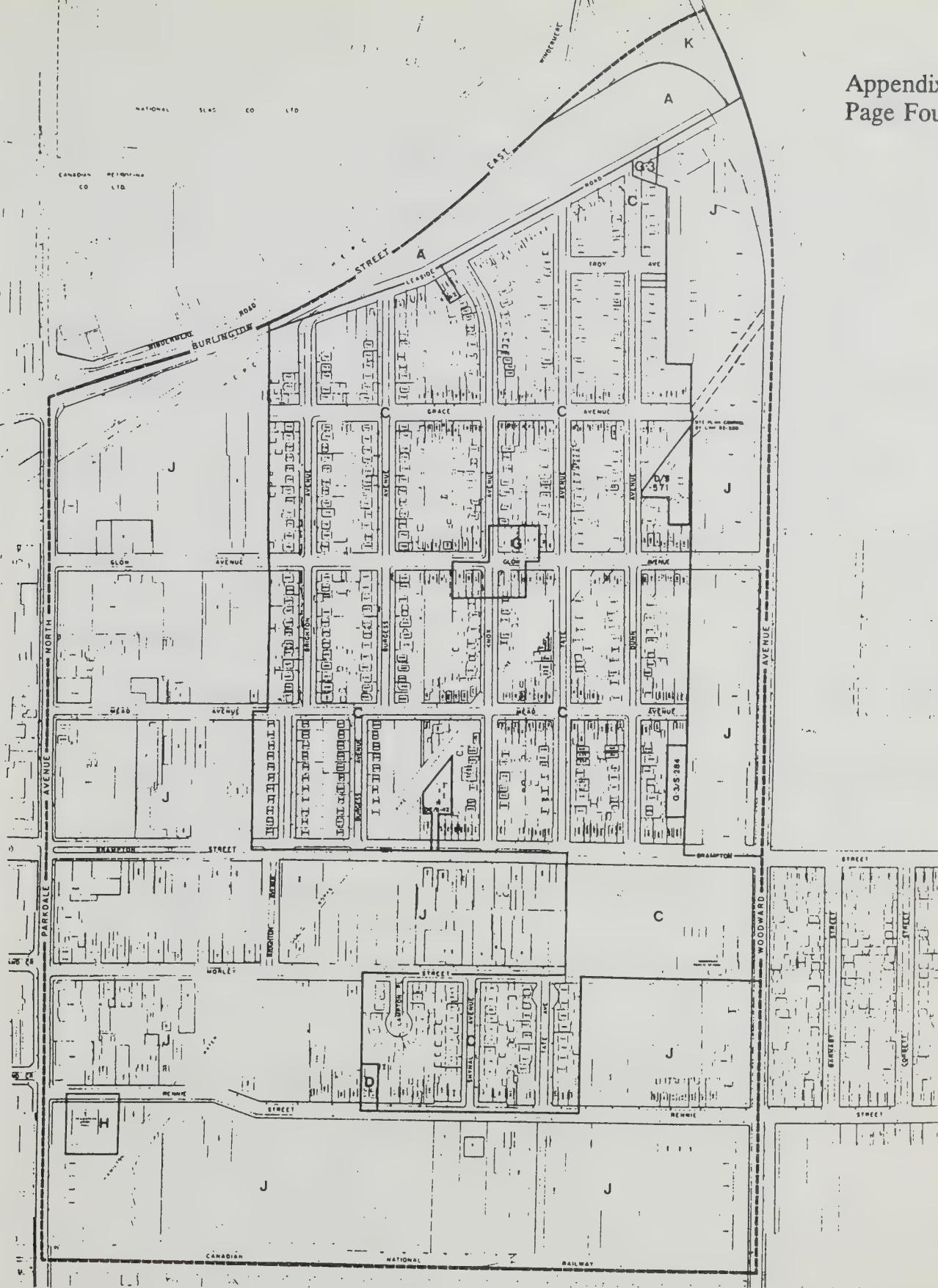


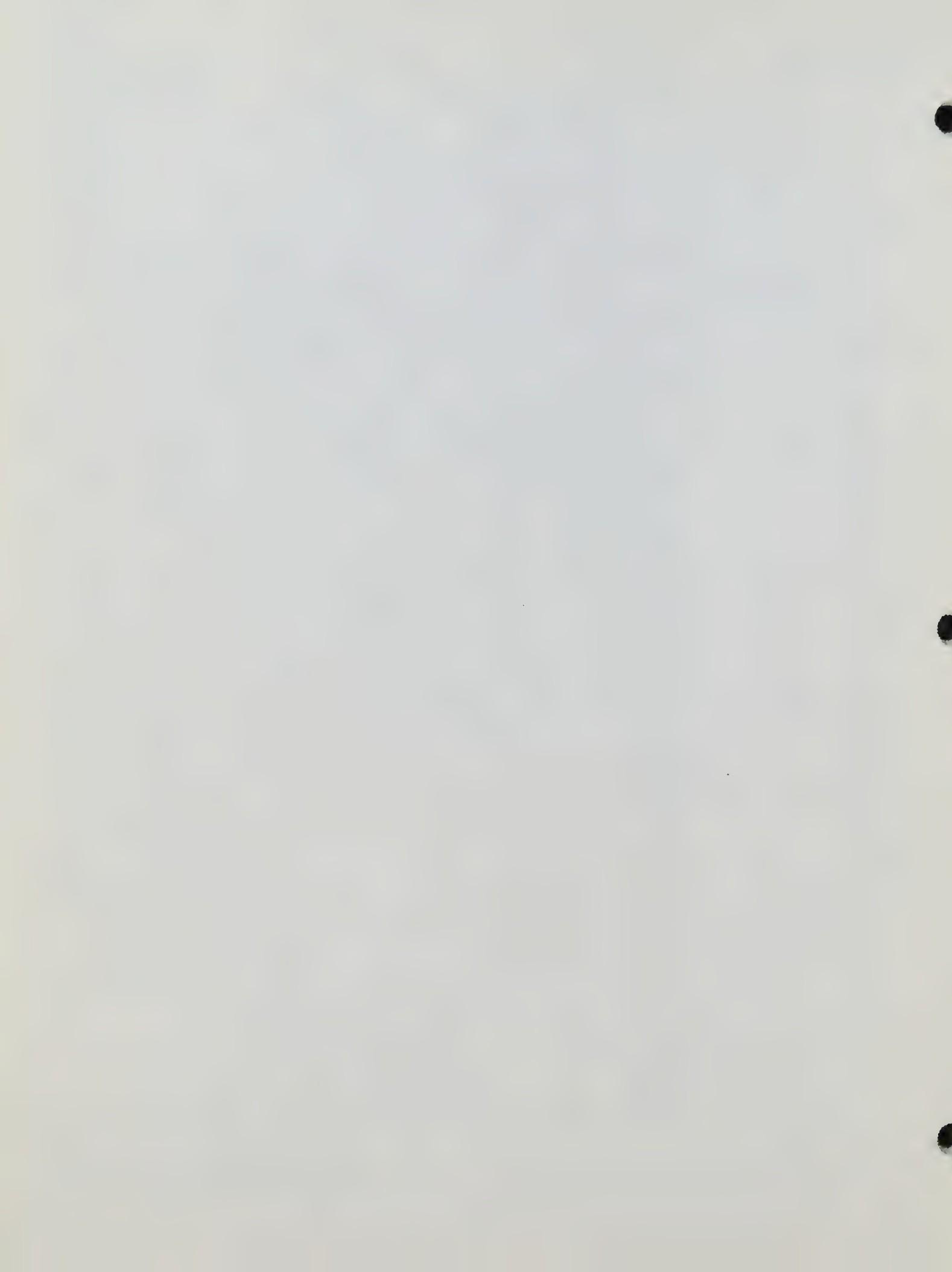
Kenilworth Ave. N. to Garside Ave. N.  
Developed through Parks Division

Barons Ave. N. to Strathearne Ave.  
Developed through Parks Division and  
the Homeside Ontario Neighbourhood Improvement Program



Strathearne Ave. to Parkdale  
Commercial/Industrial - No proposed work





4(d)

CITY OF HAMILTON

- RECOMMENDATION -

**DATE:** 1996 January 17

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Restructuring of the Parks Maintenance Section of the Parks Division,  
Department of Public Works and Traffic

**RECOMMENDATION:**

- a) That the existing position of General Foreman Parks West be reclassified to Special Events Liaison; and,
- b) That as a result of this reclassification the job functions of the General Foreman Parks West relating to parks maintenance be placed under the jurisdiction of the General Foreman Parks East; and,
- c) That the existing position of General Foreman Parks East be reclassified to General Foreman Parks Maintenance; and,
- d) That the two Foreman II positions in the Parks Maintenance Section be reclassified to Foreman I; and,
- e) That the organizational format for the Parks Maintenance Section supervisory level be changed to reflect this re-structuring as outlined in the attached Schedule 'A', and be approved for implementation on February 1, 1996 with referral to the Human Resource Centre respecting job description and salary classifications.

## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

From a staffing perspective, this restructuring will result in no changes in the number of positions at the management level within the Department of Public Works and Traffic. The reclassification of the General Foreman Parks West to Special Events Liaison will not result in any salary increase from the present, which is rated at Level "K".

The increased level of responsibility for the two Foreman II and the General Foreman Parks East would result in revised job descriptions being submitted to the Human Resources Centre for wage evaluation. It is anticipated that an overall annual increase to salaries of \$9,200. plus benefits could result from the reclassification as recommended. This change is also consistent with the structure of the Streets and Sanitation Division of the Department.

The cost implications of the proposed restructuring have been noted. As discussed further in the Background Section of this report, the primary function of the Special Events Liaison will be to determine and to the extent possible, satisfy related operational concerns/requirements of event organizers. Over the past two years, the workload and demands on the affected staff have extended well beyond the summer season as festival organizers begin their pre-event planning several months in advance, and certainly during the May-September period. After hours on site attendance has been found necessary to ensuring protection of City interests in property and materials. During the 1995 summer period, over 200 hours of unpaid time on week-ends and evenings were logged by the General Foreman Parks West.

Given the anticipated growth in special events and festival programming, coupled with the planned and often last minute requirements/expectations of organizers, public safety and other important concerns, i.e. noise, by-law enforcement, staff is strongly of the view that operationally we can no longer deal with these issues part-time. Hence, the recommendation which dedicates one staff member to deal full time with special event operations, plus other responsibilities, based on a re-distribution of work load with the existing complement.

The anticipated salary adjustment stemming from the recommended changes in classification apply to staff occupying Foreman level positions. As special events and festivals occur throughout the municipality in City parks and streets, City forces are contracted by event organizers for set-up, materials, rentals, litter removal, etc. This work resulted in revenues of approximately \$30,000. in 1995. A portion of this income is assigned to overhead costs to the City, which includes Foreman's salaries. Under these conditions, the anticipated costs associated with the restructuring are partially offset by revenues; a situation that could improve further as new or expanded events generate additional work orders to the City.

Further, the User Fee Analysis, which is in progress, is expected to address a number of revenue generating opportunities associated with use of City parks and other lands for special events.

For example, in 1995 there were 44 event days scheduled at the waterfront parks at a cost of \$125/day to the event organizer. The User Fee Analysis will consider the incorporation of costs of scheduling and implementing special events including parks maintenance expenditures, a percentage of staff salaries (Culture and Recreation and Public Works) associated with special events and overhead. This will ultimately result in revenue generating opportunities for departments involved. However, organizers will undoubtedly expect higher and improved levels of service, which is addressed by the proposed staff changes.

#### **BACKGROUND:**

The position of General Foreman Parks West has evolved into a position other than just supervisory. With an ever increasing role in festivals and special events there has been a corresponding requirement for on-site representation, meetings with organizers, and attendance at special events during the entire year to address operational concerns and requirements. The extent of this involvement is over 200 hours of unpaid time on weekends and evenings, primarily during the summer months, but also involves increasing commitment to pre-event planning with organizers, participation with members of the Special Events Advisory Team, Citizen groups and others affected by use of parks, streets, and open spaces for a wide range of activities.

During this period, the time available for traditional responsibilities of the General Foreman Parks West has been reduced impacting on the workload of others, while at the same time requiring adjustments to work schedules of the affected staff particularly on weekends and evenings. The subject General Foreman's position has also evolved to include staff training across all divisions in the Department of Public Works and Traffic.

With the opening of our waterfront parks and the increased festival activity at these sites, as well as other venues for special events throughout the city including parkland, road allowances, and other city owned properties, the need for Departmental representation at all phases of each event is critical to our ability to respond quickly and effectively to needs of organizers, safety issues, by-law enforcement, and public concerns. At these two sites alone, the number of events increased from 25 in 1994 to 40 in 1995, representing attendance figures ranging from 3,500 to 150,000+ per event. In all cases, event organizers require assistance and direction on site to deal with site constraints, utility hook-ups, access/service areas, responsibilities for damage to City property, and many other concerns unique to their specific event. A staff person familiar and knowledgeable with field operations and assigned to work directly on operational aspects of event production is the outcome of this proposed restructuring. The result includes an added level of protection for City interests in property and materials and ensures event proponents a professional level

of service over the duration of their event, not only from an administrative standpoint but now operationally as well.

This position also allows the opportunity to address issues of enforcement relative to our revised Parks By-law approved by Council on June 1995 (By-law 95-126). Section 48 provides for enforcement, however, at this time no staff has been assigned duties specific to this important matter.

The Special Events Liaison will be required to co-ordinate event requirements with supervisory staff and will report directly to the Manager of Parks and occupy available space in the Gartshore Thomson Building in Pier 4 Park, which is in close proximity to both waterfront parks where most activities are scheduled.

Further, this position will work closely with the Special Events Co-ordinator, Department of Culture and Recreation, who has programming responsibilities in all aspects of special events and co-ordinates the activities of the Special Events Advisory Team (SEAT). This working relationship has been on-going for the past several years and is based upon a clear and distinct division of administration/programming responsibilities versus operational requirements. The description below outlines other responsibilities of this position including, but not necessarily limited to, the following:

- Parks By-law enforcement
- Special Events to include projects involving staff in City organized conferences and seminars such as the Ontario Parks Association educational workshop scheduled for July 1996.
- Department of Public Works and Traffic employee training in co-operation with the Human Resource Centre. This training includes WHMIS, OHSA updates, Red Cross Blood Donor recruitment and educational seminars. This position will also liaise with Volunteer Organizations such as the Community Ice Rink Program, the Friends of the Dundurn Aviary, and the Civic Beautification Committee. The day to day operation activities will remain the responsibility of the General Foreman Parks Maintenance and his staff.
- Involved with SEAT operational requirements of special events and enforcement of Special Event Guidelines.

This restructuring of the Parks Maintenance Section is represented on the attached organizational chart Schedule 'A'.

The General Foreman Parks Maintenance will report directly to the Co-ordinator of Parks Development and Maintenance and will be responsible for all park maintenance activities in the section. This includes responsibility for park and open space lands for the entire city,

associated manpower and budgets, and involvement with volunteer groups directly related to the services provided by this section, i.e. Bat and Ball Council. The two Foreman II positions will be reclassified to Foreman I positions with increased responsibilities as supervisors and budgetary control.

WJP/RWC/mc  
Attachment

cc: J. G. Pavelka, P. Eng., Chief Administrative Officer  
J. Johnston, Commissioner of Human Resources  
R. Fair, Director of Culture and Recreation  
R. W. Chrystian, Manager of Parks  
W. Plessl, Co-ordinator, Park Development and Maintenance

positions will be reclassified to Foreman I positions with increased responsibilities as supervisors and budgetary control.

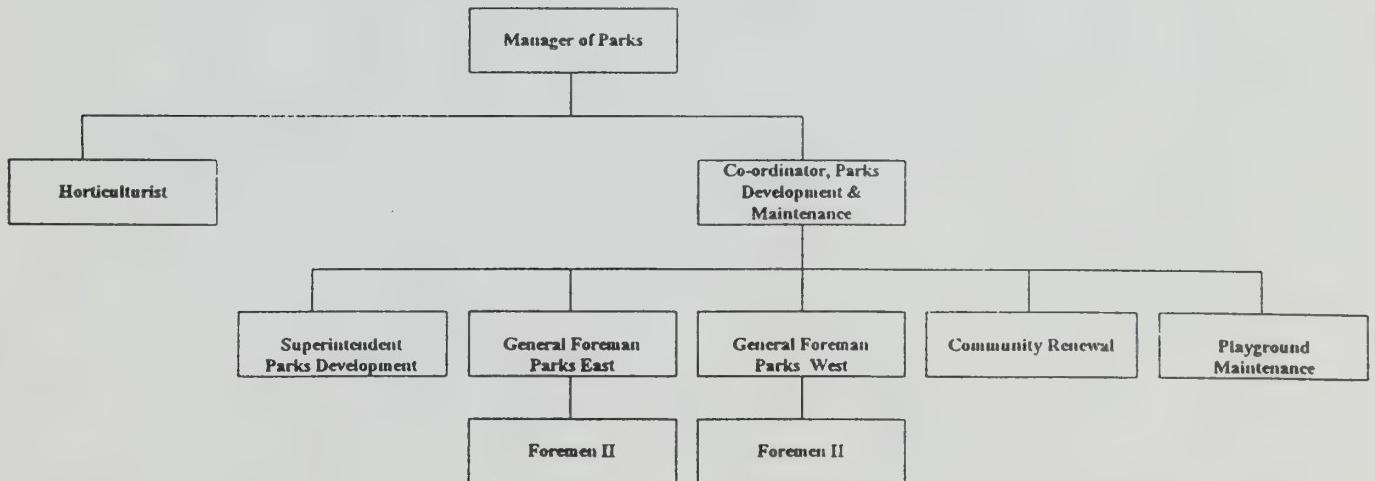
WJP/RWC/mc

Attachment

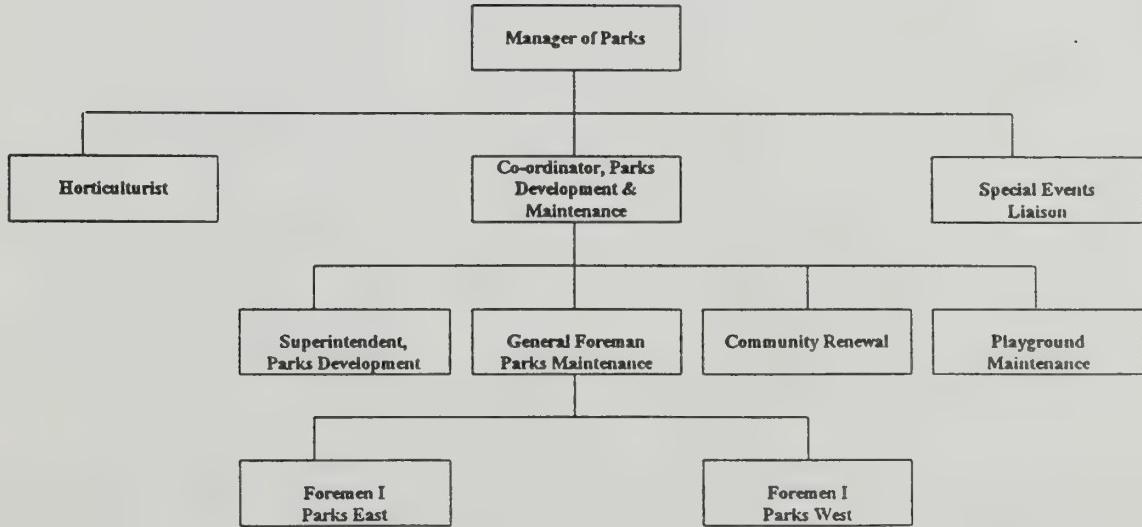
cc: J. G. Pavelka, P. Eng., Chief Administrative Officer  
J. Johnston, Commissioner of Human Resources  
R. Fair, Director of Culture and Recreation  
R. W. Chrystian, Manager of Parks  
W. Plessl, Co-ordinator, Park Development and Maintenance

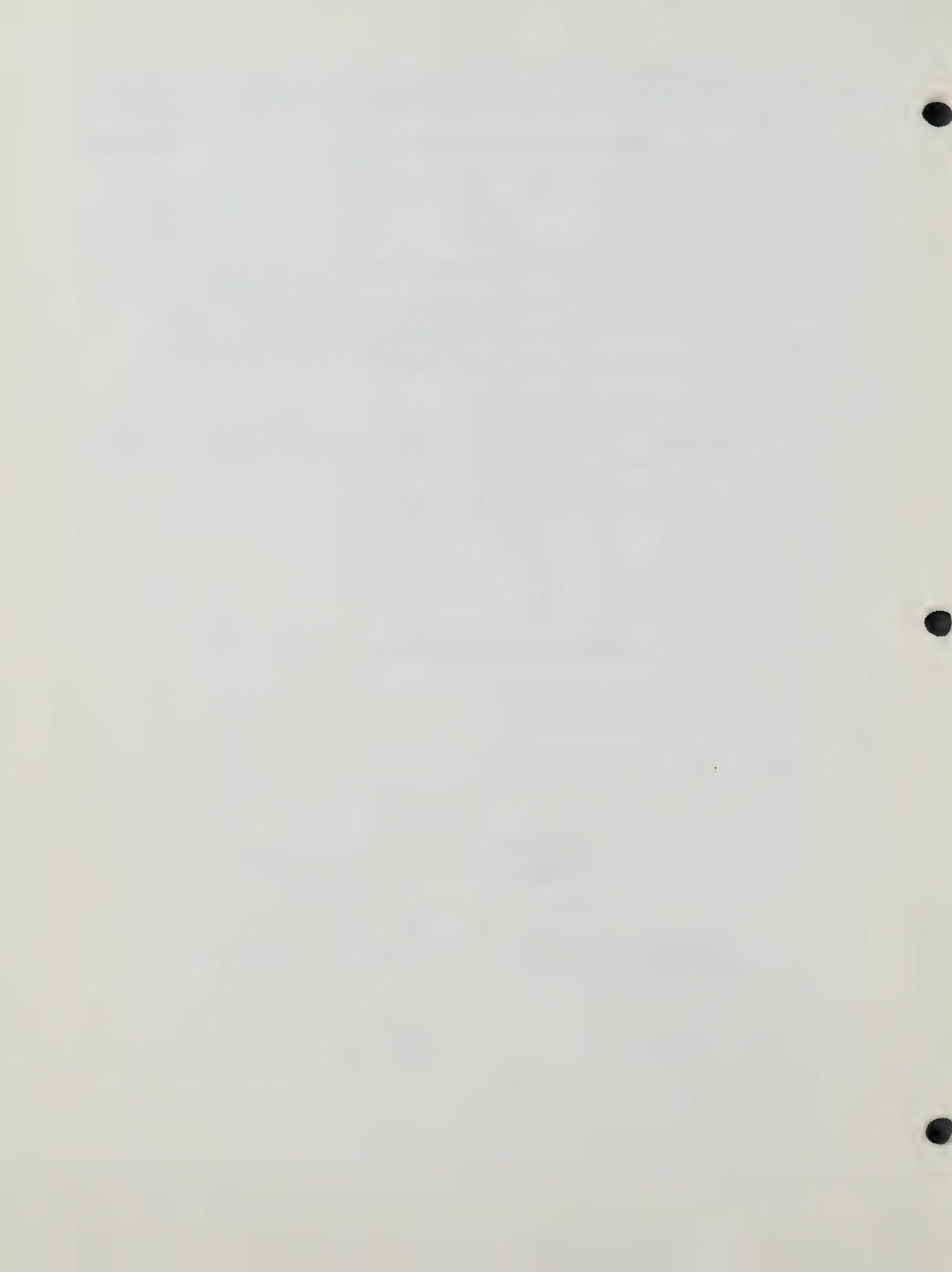
## EXISTING STRUCTURE - 1995

SCHEDULE 'A'



## PROPOSED STRUCTURE - 1996





4(e)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 January 18

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Mountain Drive Park Landscaping Improvements

#### **RECOMMENDATION:**

That the Department of Public Works and Traffic undertake landscaping of the western end of Mountain Drive Park at Upper Sherman Avenue with the understanding that funding for these improvements come from private sources.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Mr. & Mrs. Pielechaty have indicated that they are prepared to donate \$10,000. towards landscape improvements for Mountain Drive Park, and the Kennish Family (owners of Tim Horton's on Concession Street), have indicated that they are prepared to make a \$500. donation for a bench. In conjunction with these landscape improvements, the Parks Division will undertake maintenance works on the asphalt walkway and parking area. No additional operating costs are associated with the landscape improvements.

There are no staffing and/or legal implications as a result of this donation.

#### **BACKGROUND:**

Mr. & Mrs. Pielechaty reside on the top floor of a six storey apartment building located at the south-east corner of Mountain Park Avenue and Upper Sherman Avenue. This location is across from Mountain Drive Park and in particular parking area no. 5, and provides an impressive view of the City of Hamilton. Mr. & Mrs. Pielechaty are prepared to donate \$10,000. for landscape improvements to the park lands immediately in front of their building

as a donation towards the City. The attached plan prepared by Parks Division staff illustrates the landscape improvements contemplated with the \$10,000. donation. The Kennish Family (owners of Tim Horton's on Concession Street) have indicated that they are prepared to make a \$500. donation for a bench. In addition, improvements to the existing deteriorated pathway will be undertaken via the Parks Maintenance budget. No additional current costs will result in the proposed landscape improvements as the increased grass area of  $\pm 275\text{m}^2$  is insignificant relative to the total grass area of the park, and the planting beds will be planted with maintenance free shrubs and grasses.

WJP/ps *w-t*  
attachment

c.c.                   Alderman Tom Jackson, Alderman, Ward 6  
                         Alderman Bob Charters, Alderman, Ward 6  
                         Allan Ross, Treasurer  
                         R.W. Chrystian, Manager of Parks

SHERMAN ACCESS

SIGN

BENCH

units of existing paved area.

EXISTING

PATH

BUS PARKING

ASPHALT

MOUNTAIN PARK AVENUE

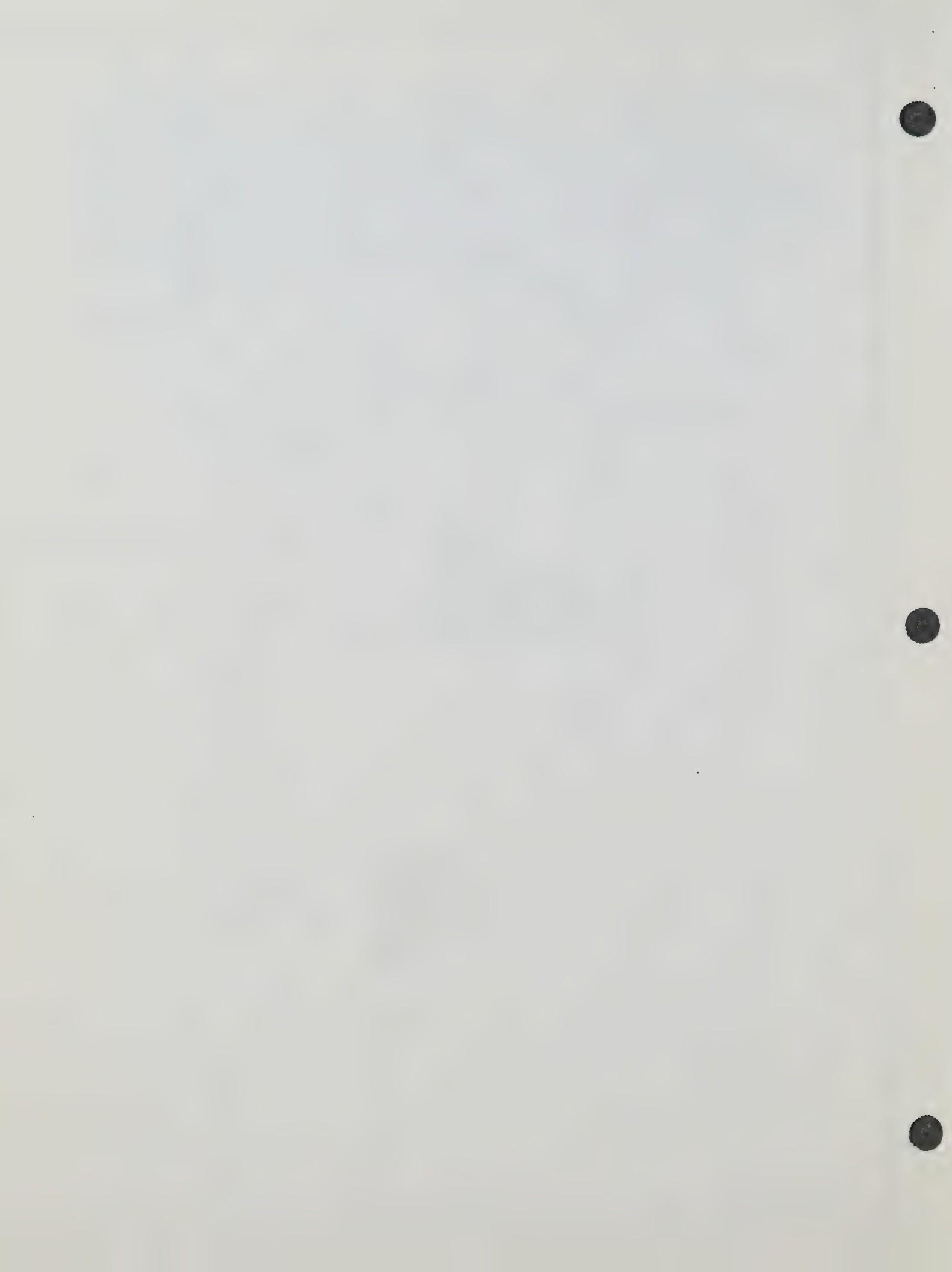
MOUNTAIN

ARMOUR STONE

30 SMALL SHRUBS  
3 LARGE SHRUBS  
INTERLOCKING BRICK  
3 ARMOUR STONE

UPPER SHERMAN AVE.

PLANS SHOWING:  
PROPOSED PARKING;  
LANDSCAPING  
AT  
MOUNTAIN PARK AVE.



5.

## CORPORATION OF THE CITY OF HAMILTON

### CITY CLERK'S OFFICE

\*\*\*\*\*

TO: Kevin C. Christenson, Secretary  
Parks and Recreation Committee

YOUR FILE:

FROM: J. J. Schatz  
City Clerk

OUR FILE:  
PHONE: 546-2727

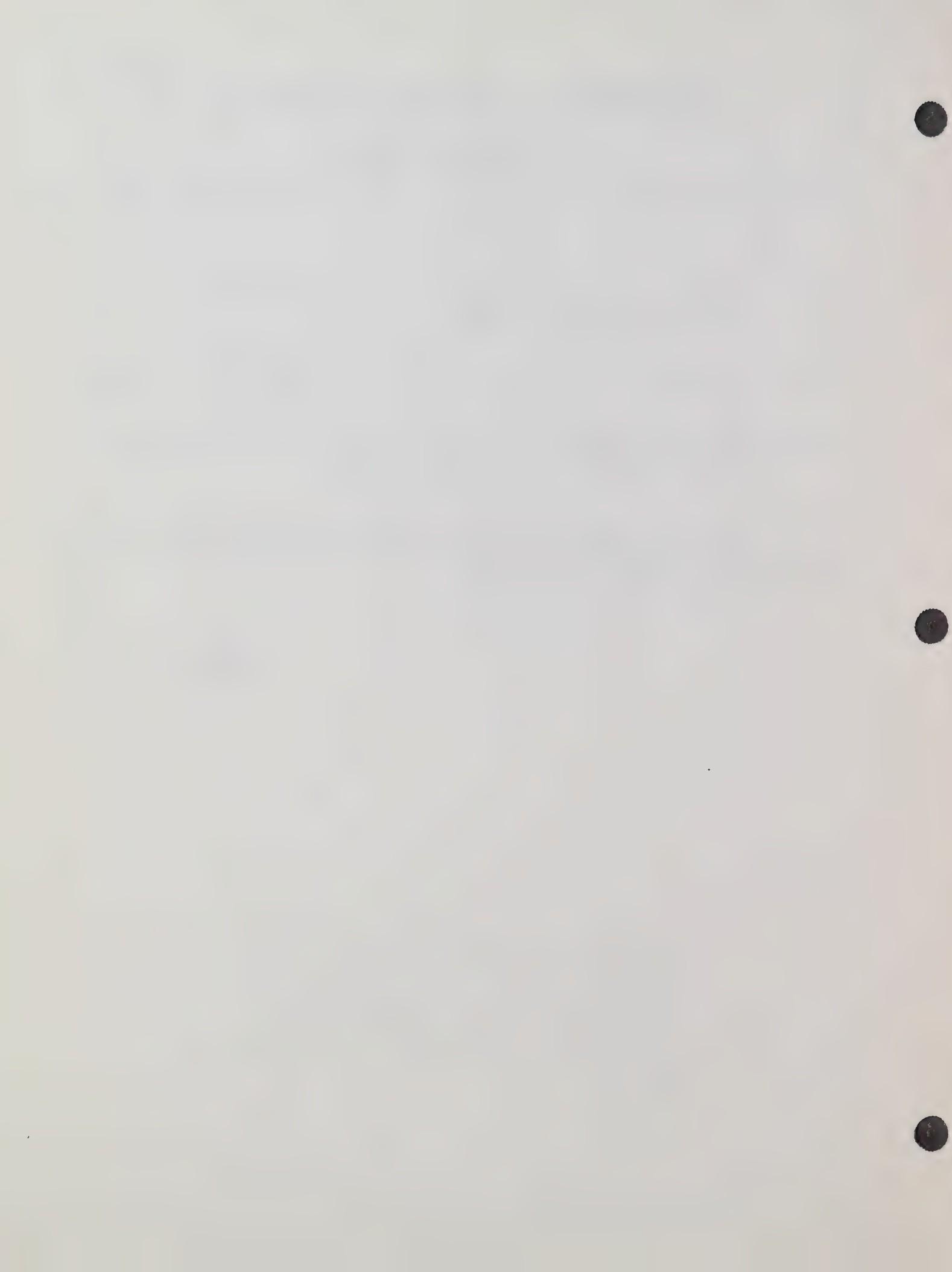
SUBJECT: Blocks 142 and 143  
Plan 62-639 Broughton East Neighbourhood

DATE: 1995 December 14

Subjoined for your information and attention is a copy of Section 4 of the Twenty-First Report of the Parks and Recreation Committee for 1995 which was referred back to the Parks and Recreation Committee.

KCC/mjw

"That the City of Hamilton purchase Blocks 142 and 143, Plan 62-639 - Broughton Avenue (easement property) in the Broughton East Neighbourhood from Lillian Heights Development Inc. (C. Valeri) at a cost of \$1. plus the outstanding property taxes owed at a total cost not to exceed \$14,000."



**CONSENT AGENDA**

**PARKS AND RECREATION COMMITTEE**

Tuesday, 1996 January 23  
9:30 o'clock a.m.  
Room 233, City Hall

**A G E N D A**

**A. ADOPTION OF THE MINUTES**

Minutes of the Meeting held 1995 December 5

**B. SECRETARY, HAMILTON HISTORICAL BOARD**

Deaccessioning and Disposal of a  
Human Skeleton and Office Equipment  
The Hamilton Children's Museum

**C. DIRECTOR OF CULTURE AND RECREATION**

- (i) Rink Board Advertising
- (ii) Winterfest Carnival and  
Community Council Activities
- (iii) Municipal Lawnbowling Sites

**D. CITY SOLICITOR**

By-law to Amend the Cemeteries By-law  
Respecting Revised Tariff of Charges



E. **DIRECTOR OF PROPERTY**

- (i) Overhold Lease - Ontario Realty Corporation  
Land at Globe Park Part 4 and 5 on Plan 62R-8595
- (ii) Demolition - No. 107 Graham Avenue North  
Crown Point East Park

F. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Corporate Donations  
Civic Beautification Awards Program (Trillium)

G. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Items



2(A)

Tuesday 1995 December 5  
9:30 o'clock a.m.  
Room 233, City Hall

The Parks and Recreation Committee met.

**Present:** Alderman F. Eisenberger, Chairperson  
Alderman T. Anderson, Vice Chairperson  
Mayor R. M. Morrow  
Alderman M. Caplan  
Alderman B. Morelli  
Alderman Wm. M. McCulloch  
Alderman D. Wilson  
Alderman T. Jackson  
Alderman D. Ross, Regional Business

**Also Present:** Alderman B. Charters  
Alderman H. Merling  
Mr. J. G. Pavelka, Chief Administrative Officer  
Rev. J. Johnston, Board of Education  
Mr. B. Dunn, Separate School Board  
Mr. B. Chrystian, Public Works and Traffic Department  
Mr. C. Firth-Eagland, Public Works and Traffic Department  
Mr. W. Plessl, Public Works and Traffic Department  
Ms. P. Ulbinas, Public Works and Traffic Department  
Mr. R. Fair, Director of Culture and Recreation  
Mr. D. Vyce, Director of Property  
Ms. P. Noé Johnson, City Solicitor  
Mr. S. Konkle, Hamilton Region Conservation Authority  
Mr. J. Paul Anderson, City of Burlington  
Mr. D. Estrin, Lawyer representing the City of Burlington  
Mr. C. Nolan, Hamilton Construction Association  
Mr. J. McComb, West Burlington Citizens Group  
Mr. K. Hall  
Mr. R. Cheesman, Solicitor, Jannock Properties  
Mr. M. Fask, Jannock Properties  
Mr. T. Frailey, Downtown B.I.A.  
Mr. L. Kirkby, Chamber of Commerce  
Mr. K. C. Christenson, Secretary

1. **DELEGATION**

**West Harbourfront Development Study Final Report:  
A Vision for the Future**

The Committee was in receipt of a report dated 1995 November 29 from the Secretary, West Harbourfront Development Study Steering Committee respecting the subject matter.

Mr. Chrystian gave an overview of the project and the report and reviewed an illustration of the plan. He then reviewed recommendations one through eleven of the report.

The Chairman then opened the meeting up to delegations.

(a) **Mr. S. Konkle, Hamilton Region Conservation Authority**

The Committee was in receipt of correspondence dated 1995 November 28 from Mr. S. Konkle of the Hamilton region Conservation Authority respecting the West Harbourfront Development Study.

Mr. Konkle appeared before the Committee to express support for the proposal and recommendations.

(b) **Mr. D. Estrin, Lawyer representing the City of Burlington  
and Mr. J. P. Anderson, City of Burlington**

The Committee was in receipt of correspondence dated 1995 November 24 and 1995 November 28 from the City of Burlington respecting the West Harbourfront Development Study. The Committee was further in receipt of a report distributed at the meeting entitled "Response to the West Harbourfront Development Study Final Report - The Corporation of the City of Burlington"

Mr. Estrin and Mr. Anderson addressed the Committee and indicated that the City of Burlington is opposed to the relocation of the C.N. marshalling yards to Aldershot. Mr. Estrin indicated that the City of Burlington would use every legal means available to block the proposed relocation of the yards to Aldershot.

(c) **Mr. C. Nolan, Construction House of Hamilton**

The Committee was in receipt of correspondence dated 1995 November 29 from Mr. C. Nolan respecting his designation to appear before the Parks and Recreation Committee on behalf of the Construction House of Hamilton Ltd., Electrical Construction Association of Hamilton, Hamilton Construction Association, Hamilton and District Sheet Metal Contractors Inc., General Contractors Association of Hamilton and the Mechanical Contractors Association of Hamilton, respecting the West Harbourfront Development Study.

The Committee was further in receipt of a report distributed at the meeting entitled "Presentation to the City of Hamilton Parks and Recreation Committee Regarding the West Harbourfront Development Study Final Report and Recommendations - Presented by Mr. C. Nolan".

Mr. Nolan reviewed his report and indicated that the construction employment which would be created by the project would be substantial.

(d) **Mr. J. McComb, West Burlington Citizens Group**

The Committee was in receipt of correspondence dated 1995 October 18 from the West Burlington Citizens group respecting the West Harbourfront Development Study.

Mr. McComb appeared before the Committee and indicated that the group he represented was opposed to the relocation of the C.N. rail marshalling yards to Aldershot. He presented a petition to the Committee signed by over 4000 Burlington residents indicating their concern over the relocation of the C.N. yards to Burlington.

(e) **Mr. K. Hall**

The Committee was in receipt of correspondence dated 1995 November 27 from Mr. K. Hall respecting the West Harbourfront Development Study.

Mr. Hall appeared before the Committee and indicated his support for the plan and the waterfront park initiatives.

(f) **Mr. R. Cheeseman, Solicitor, Jannock Properties  
and Mr. M. Fask, Jannock Properties**

Mr. R. Cheeseman and Mr. M. Fask appeared before the Committee expressing opposition to the relocation of the C.N. marshalling yards to Burlington.

(g) **Mr. T. Frailey, Downtown B.I.A.**

Mr. Frailey appeared before the Committee and expressed support for the study and its recommendations. He indicated that he felt that the development would be good for the economy of the City and Region and Hamilton's downtown business district.

(h) **Mr. L. Kirkby, Hamilton and District Chamber of Commerce**

Mr. Kirkby appeared before the Committee and indicated that the Chamber of Commerce supports the West harbourfront Development Study recommendations.

The Committee discussed the presentations and in particular, the concern raised over the relocation of the C.N. marshalling yards to Burlington and recommendation no. 6 in the report. Discussion also took place respecting recommendation no. 11, and the use of Eastwood Park for a multi-use sports complex.

Subsequently, the Committee approved that recommendation no. 11 be amended by deleting the words "be the only site" in the second line and replacing them with "be a candidate site among others"

Following further debate, the Committee approved the following recommendation as amended:

- (a) That the West Harbourfront Development Study Final Report: A Vision for the Future be received by City Council and furthermore, wherein this report completes the mandate of the Steering Committee, it is recommended that the WHDS Steering Committee and its supporting Technical Advisory Committee be disbanded; and,
- (b) That under the direction of the Chief Administrative Officer (C.A.O.), a staff committee, with the assistance of staff of the Economic Development Department, be authorized to undertake a suitable degree of promotion of the development and investment opportunities associated with the West Harbourfront Precinct to the development community (local, national, international), and invite formal submissions of interest and/or development proposals in order to test the economic viability of redevelopment; and,
- (c) That a capital budget package prepared, submitted and referred to the Capital Budget Sub-Committee of the Management Team in the 1996-2005 Capital Budget Program for consideration for approved expenditures in 1996 by Parks and Recreation Committee to facilitate the preparation of material required to promote the development opportunities in the West Harbourfront Precinct be given special consideration; and,
- (d) That this report be forwarded to the Region's Economic Development and Planning Committee for information and that the Region be requested to authorize staff of the Economic Development Department to assist City staff with promoting the project/concept to the development community (local, national, international); and,
- (e) That the C.A.O. report to City Council by November 1996 on the responses from the development community on their interest to invest and develop within the West Harbourfront Precinct; and,

- (f) That City Council authorize the Mayor to convey to the Government of Canada, Province of Ontario, and CN, the City's continued interest in advancing the opportunity of redevelopment of the West Harbourfront Precinct based upon the relocation of the CN marshalling yard and to request of affected parties that no action be taken that would compromise redevelopment opportunities during the time that formal expressions of interest for development are being sought from the private sector; and,
- (g) That the C.A.O., be authorized to negotiate with CN to secure property for a pedestrian/bicycle trail across CN lands between Bayfront Park and the Desjardins Canal; and,
- (h) That a capital budget package prepared, submitted and referred to the Capital Budget Sub-Committee of the Management Team in the 1996 - 2005 Capital Budget Program for consideration by Parks and Recreation Committee to construct a pedestrian bicycle trail from Cootes Paradise and Princess Point to Bayfront Park be given special consideration; and,
- (i) That the concept plan for the development of Bayfront Park be approved and that a capital budget package for the development of Bayfront Park prepared, submitted and referred to the Capital Budget Sub-Committee of the Management Team for consideration in the 1996 - 2005 Capital Budget Program by Parks and Recreation Committee be given special consideration; and,
- (j) That the proposed Special Events Guidelines prepared for Pier 4 Park and Bayfront Park should be put into effect for the 1996 festival season, and that conditions and requirements in these guidelines should be understood and met by applicants prior to issuing a Special Events Permit; and,
- (k) That when a full site selection and needs study is undertaken for a multi-use sports complex, Eastwood Park be a candidate site among others within the West Harbourfront Precinct to be considered.

\*Note: Alderman Wm. McCulloch recorded opposed.

The Committee then directed the City Solicitor to report back prior to the next City Council meeting on any legal implications or concerns regarding recommendation No. 6 and the relocation of the C.N. marshalling yards.

2. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting for 1995 November 21 were adopted as circulated to the Members.

B. **SECRETARY, PARKS AND RECREATION COMMITTEE**

(i) **Information Reports**

The Committee was in receipt of a report dated 1995 December 5 from the Secretary, Parks and Recreation Committee.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports, that were previously distributed to the Parks and Recreation Committee, be received.

Date	From	Subject	Date	Distributed
November 15	Commissioner of Public Works and Traffic	Sale of Surplus Chrysanthemum Plants from the 1995 Mum Show	1995 November 16	
November 3	Director of Culture and Recreation	Installation of the Dundurn Dovecote and Lightning Rod - Dundurn Castle Restoration Project	1995 November 16	
November 15	Scenic Woods Golf & Country Club	Chedoke and King's Forest Golf Courses	1995 November 21	
November 14	City of Burlington	LaSalle Park Dock	1995 November 27	

(ii) **1996 Schedule of Meetings for the Parks and Recreation Committee**

The Committee was in receipt of a report dated 1995 December 5 from the Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

<u>PARKS AND RECREATION COMMITTEE</u>				
<u>SCHEDULE OF MEETINGS FOR 1996</u>				
Report title to be listed in the "S" Drive by 5:00 p.m.	Deadline for Reports 12:00 noon	Agenda Review Meetings 10:00 a.m. Room 219	Committee Meetings 9:30 a.m. Room 233	Council Meetings 7:30 p.m. Council Chamber
January 12	January 15	January 17	January 23	January 30
February 9	February 12	February 14	February 20	February 27
March 8	March 11	March 13	March 19	March 26
April 12	April 15	April 17	April 23	April 30
May 10	May 13	May 15	May 21	May 28
June 7	June 10	June 12	June 18	June 25
*June 21	June 24	June 26	July 2	July 9
August 9	August 12	August 14	August 20	August 27
September 6	September 9	September 11	September 17	September 24
October 11	October 15	October 16	October 22	October 29
November 8	November 11	November 13	November 19	November 26
November 22	November 25	November 27	December 3	December 10

\*Please note the summer schedule for the month of July

3. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**(a) **Restructuring of the Parks Maintenance Division of the Parks Division, Department of Public Works and Traffic**

The Committee was in receipt of a report dated 1995 November 30 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee discussed the report and the effect that the proposed restructuring would have on the budget.

Following further discussion, the Committee agreed to table the item and instructed staff to provide further information respecting the proposed restructuring, proposed salary levels and budget implications.

(b) **Hamilton Beach**

The Committee was in receipt of a report dated 1995 November 27 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

- (a) That City Council reaffirm the position taken regarding the disposition of surplus public lands on Hamilton Beach by a previous term of Council in adopting Section 18 of the Eighth Report of the Parks and Recreation Committee on 1993 April 27; and,
- (b) That prior to submitting a formal request to the Provincial Government regarding the disposition of Conservation owned properties on Hamilton Beach, the Mayor be authorized to extend an invitation to the Honourable Chris Hodgson, Minister of Natural Resources, on behalf of the City of Hamilton and Hamilton Region Conservation Authority to review the "Selected Approach" as outlined in Appendix "A" attached hereto.

4. **DIRECTOR OF PROPERTY**(a) **Proposal for Combined Sewer Overflow (CSO)  
Tank to be located in Eastwood Park Hamilton**

The Committee was in receipt of a report dated 1995 November 24 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

- (a) That staff be authorized and directed to negotiate the terms and conditions of the easement requested by the Region over 2.07 acres of Eastwood Park for a Combined Sewer Overflow (CSO) tank satisfactory to the Culture and Recreation, Public Works, Property and the Law Departments; and,
- (b) That the Property Department report back to the Parks and Recreation Committee with the Region's Offer to Purchase.

(b) **Option to Purchase - Dofasco Inc.**

The Committee was in receipt of a report, distributed at the meeting from the director of Property dated 1995 November 16 respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

- (a) That an Option to Purchase Agreement, duly executed by the signing officers of Dofasco Inc. on 1995 November 2 and scheduled to close on or before 1996 March 15 for vacant lands situated in the City of Hamilton composed of Part Lot 5, Concession 1 and Part Lot 9, Registered Plan 555, fronting on the south side of Beach Road, being a portion of Dofasco's existing irregular shaped parcel on the east side of the rail spur line, situated 200 metres (650 feet) more or less west of Ottawa Street North containing 0.085 hectares (0.21 acres) more or less, and known as part of No. 276 Beach Road, be approved and completed for consideration of \$2. and a charitable tax receipt reflecting the market value of the property; and,

That the Option to Purchase be subject to the following conditions:

- (i) The name of the park shall be mutually agreed upon by the Owner and the City; and,
  - (ii) The subject parcel will be specifically described on a survey plan or Reference Plan prepared by the City at it's expense prior to the closing of this transaction; and,
  - (iii) Schedule "B" of the Option to Purchase contains detailed conditions requiring that a soil test satisfactory to the City be obtained by the City at it's expense to ensure the property is free from environmentally dangerous material and the intended use of the property by the City could proceed without risk of harm or environmental treatment of the site. The Offer shall become null and void if the soil test obtained is not satisfactory; and,
- (b) That the \$2,000. estimated maintenance cost is presently unfunded and will require an adjustment to the 1996 Maintenance Budget of the Parks Division of Public Works; and,
  - (c) That funding required for the erection of a chain link fence of approximately \$2,500., and for the cost of obtaining a soil test of the land being acquired estimated at \$3,000. be approved and charged to Account No. CH5X306 00201 (Reserve for Acquisition of Parklands).

#### 5. OTHER BUSINESS

- (a) **Broughton East Neighbourhood Park**

Alderman Jackson raised the issue of purchasing a portion of right-of-way property in the Broughton East Neighbourhood for park property.

Following discussion, the Committee approved the following recommendation:

That the City of Hamilton purchase Blocks 142 and 143, Plan 62-639 - Broughton Avenue (easement property) in the Broughton East Neighbourhood from Lillian Heights Development Inc. (C. Valeri) at a cost of \$1. plus the outstanding property taxes owed at a total cost not to exceed \$14,000.

- (b) **Hamilton Lacrosse Association**

Alderman Jackson raised the issue of the Lacrosse Association and the problems it was having regarding its general meeting and elections.

Following brief discussion, the Committee directed that the Director of Culture and Recreation report back on the matter and the status of the Hamilton Lacrosse Association.

#### 6. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN F. EISENBERGER, CHAIRPERSON  
PARKS AND RECREATION COMMITTEE

Kevin C. Christenson, Secretary  
1995 December 5

/mjw



**CITY OF HAMILTON**

2(B)

**- RECOMMENDATION -**

**DATE:** 1996 January 17

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene J. Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Deaccessioning and Disposal of a Human Skeleton and  
Office Equipment - The Hamilton Children's Museum

**RECOMMENDATION:**

- a) That permission be given to Culture and Recreation Department Staff to deaccession a human skeleton (Inventory Number c.1982.1a) from the Hamilton Children's Museum collection and donate it to McMaster University, Faculty of Health Sciences for use in anatomy education; and,
- b) That the list of office equipment and furnishings attached hereto and marked as Appendix "A" be deaccessioned from the artifact inventory and be transferred to the general museum inventory.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The skeleton to be donated is valued at \$2,500. to \$5,000.

McMaster University must account for any human remains that are used for educational purposes, whether donated or purchased. Therefore, for legal reasons, a letter from the Curator outlining the provenance of the skeleton, a copy of Council approval for deaccessioning and the date of transfer must accompany the artifact.

**BACKGROUND:**

The Museum is currently developing its artifact inventory and collections plan. As a result, staff will be able to separate the inventory into museum artifacts, education props and hands-on objects for activity centres.

The office furnishings should be listed with the Museum inventory equipment and not

included with objects or collection inventories.

The human skeleton donated to the Museum by McGregor Medical Clinic in 1982 has been periodically used on short term display at the Museum for relevant exhibitions. Given the sensitive nature of exhibiting human remains to the public, the Staff have reservations of storing it on site. Subsequently, the Director of Health Sciences at McMaster University has expressed interest in possessing the skeleton for educational purposes. The skeleton would be cleaned and maintained by the Anthropology Department and housed by the Education Programme in Anatomy at the University. This transaction will enable the artifact to remain in Hamilton, will benefit a non-profit institution as human remains are costly to acquire, and will establish a relationship between the Children's Museum and the Faculty of Health Sciences which may be beneficial in future preparatory work with exhibitions relating to the body or health.

attached

cc      Ross Fair, Director, Culture and Recreation Department  
          Marilynn Havelka, Manager of Cultural Services, Culture and Recreation Department

## APPENDIX "A"

JANUARY 8 , 1996

ITEMS TO BE DEACCESSIONED FROM THE HAMILTON CHILDREN'S MUSEUM  
CATEGORY ONE: (OFFICE FURNITURE & EQUIPMENT)

ITEMS	ACCESSION NO.
1. DESK	LC1984.19.2.4
2. SOUND TABLE	LC1984.1.1
3. WOODEN CHAIR	LC1984.1.1
4. WOODEN CHAIR	LC1984.1.2
5. 2 MAGAZINE RACKS	LC1985.1.1-2
6. NEWSPAPER STAND	LC1985.1.3
7. STEP-LADDER	XC1984.9.1
8. WOODEN DESK DRAWER	XC1984.9.1
9. WOODEN DESK DRAWER	XC1984.10.1
10. COAT RACK	C1985.20.1
11. TABLE AND FOUR CHAIRS	C1985.151.1ABCDE
12. DOUBLE SIDED EASEL	C1986.497.1
13. 2 CHAIRS-OFFICE (STENO)	C1986.544.1.2
14. CHAIR-OFFICE (EXECUTIVE)	C1986.545.1
15. 2 DRAWER/LATERAL FILING CABINETS	C1986.546.1,2
16. HUMIDIFIERS	C1986.555.1,2
17. FILING CABINET-4 DRAWER-LETTER	C1987.13.1
18. FILING CABINET-4 DRAWER/SHELVES/SAFE	C1987.14.1
19. OFFICE SIDE CHAIR	C1987.15.1
20. CARD CABINET-ONE DRAWER	C1987.16.1
21. MAIL TRAY	C1987.17.1
22. LETTER SCALE	C1987.18.1
23. DONATION BOX	C1987.20.1
24. AIR CONDITIONER AND SLEEVE	C1987.23.1
25. 8 OFFICE DIVIDERS/6 LARGE/2 SMALL	C1987.24.1-8
26. PAPER CUTTER-METAL	C1987.32.1
27. 1 WOODEN DESK/1 DRAWER AND 2 SHELVES	LC1985.51
28. 1 METAL CABINET/2SHELVES	LC1986.1.1
29. 1 TABLE/METAL LEGS	LC1986.1.2
30. 2 OFFICE CHAIRS/SECRETARIAL	LC1986.2.1
31. WORK BENCH WITH 2 VICES ATTACHED	LC1985.1.5
32. WALL UNITS/WOOD	LC1980.11.1,2
33. SAND TABLE	LC1980.11.3
34. 3 SECRETARIAL CHAIRS	LC1978.21-1-3
35. 5 CHILDREN'S STOOLS	LC1978.21-4-8
36. 3 WOODEN BENCHES	LC1978.21.3-11
37. 5 WOODEN CHILDREN'S TABLES	LC1978.21.13-17
38. 30 METAL FOLDING CHAIRS	LC1978.23.1-20-31-41
39. 1 METAL FOLDING CHAIR	LC1978.23.21
40. 1 BROWN SWIVEL CHAIR	LC1978.23.23
41. 3 METAL FILING CABINETS	LC1978.23.24-26
42. MIRROR	LC1978.24.2
43. 2 WOODEN BROWN TABLES	LC1978.24.3,4
44. METAL COAT RACK	LC1978.24.5
45. METAL FILE BOX	LC1979.29.1
46. WOOD AND METAL COAT RACK	LC1979.29.3,4

JANUARY 8, 1996

## ITEMS

## ACCESSION NO.

47. CHAIR/WOODEN	LC1979.29.5
48. 2 TABLES	LC1979.29.6,7
49. 2 WOODEN EASELS	LC1979.29.22,23
50. 2 DRAWER METAL FILE CABINET & WOODEN TABLE	C1979.5.1-3
51. EASEL	4-11-1
52. LARGE RED LADDER	AU22-4
53. HAT RACK	AU22-6
54. 2 WOODEN CRATES	AU22-8
55. GLASS TYPE AQUARIUM	11-1982-2A
56. GLASS TYPE AQUARIUM	11-1982-2B1
57. GLASS TYPE AQUARIUM	11-1982-2B2
58. 2 WOODEN DESKS	C1978.2.1,2
59. WOODEN RECEPTION DESK	C1978.2.10
60. METAL FILE DIVIDERS	C1978.2.11-14
61. 1 3-TRAY IN-OUT BASKETS	C1980.2.1
62. METAL LETTER SEPARATOR	C1980.2.2
63. 2 3-TRAY OFFICE IN-OUT BASKETS	C1980.2.3,4
64. WOODEN BOX UNIT/3 SHELVES	C1980.2.5
65. WOODEN OFFICE TABLE (WHITE)	C1978.2.15
66. WHITE REFRIGERATOR	C1978.2.16
67. ROUND GLASS MIRROR	C1978.2.18
68. TRACING EQUIPMENT	C1980.2.6
69. 3 GARBAGE PAILS	C1984.150.1-3
70. 1 DRAFTING TABLE TOP	C1984.150.1.4
71. 1 DRAFTING CHAIR	C1984.150.1.5
72. 1 PARALLEL RULE	C1984.150.1.7
73. 1 FILING CABINET, LEGAL SIZE, TWO DRAWER	C1984.150.1.8
74. 2 WHITE TOPPED METAL FRAMED TABLES	C1984.150.1.9,10
75. 1 STENOGRAPHERS ROLLING OFFICE CHAIRS	C1984.150.1.11
76. 2 EXECUTIVE ROLLING OFFICE CHAIRS	C1984.150.1.12,13
77. 2 SMALL ROUND TABLES	C1984.150.1.14,15
78. 1 LARGE ROUND TABLE	C1984.150.1.16
79. 1 CLOTHING RACK	C1984.150.1.22
80. 1 TRANSLUCENT TEXTURED CHAIR MAT	C1984.150.1.23
81. 2 PAIR OF CURTAINS	C1984.150.1.24,25
82. GLOWBOARD/LIGHT-TABLE	C1984.82.1
83. WOOD TABLE	C1987.215.1-6
84. WOOD TABLE	LC.1980.11.4
85. METAL WASTE BASKETS	C1978.2.3-9
86. REMINGTON TYPEWRITER	C1978.2.17
87. MANUAL TYPEWRITER	C1979.30.1A
88. PORTABLE CASSETTE TAPE RECORDER	C1984-3-1
89. ELECTRIC PENCIL SHARPENER	C1984-3-2
90. 53 RUG SAMPLES	C1980.6.1
91. CASH REGISTER	LC1979.29.2
92. SEWING MACHINE	C1978.4.1
93. ELECTRIC TYPEWRITER	C1979.4.1
94. ELECTRIC KETTLE	C1987.25.1
95. FAN	C1983.30.1
96. BACK PROJECTOR-PIXMOBILE	2476

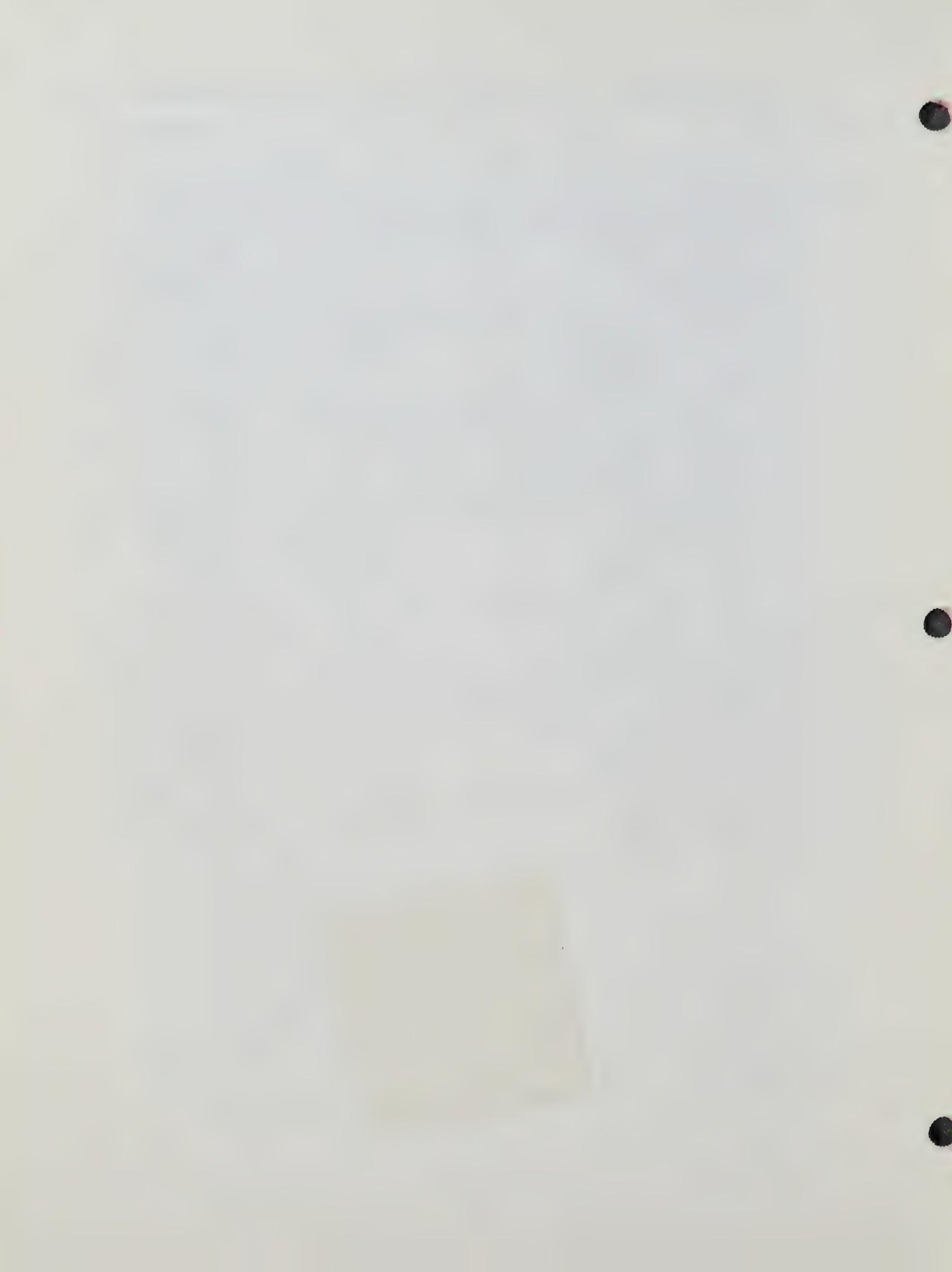
## (OFFICE FURNITURE &amp; EQUIPMENT)

JANUARY 8, 1996

## ITEMS

## ACCESSION NO.

97. DESK LAMP- 3 WAY CLAMP	C1987.29.1
98. ELECTRIC FRY-PAN	11-1-1
99. KETTLE-PROCTOR SILEX	C1983.34.1
100. 2 FLASHLIGHTS	C1984.77.1,2,3
101. FELT BLINDS	C1984.78.1A,B
102. FLASHLIGHT	C1984.104.1
103. FLASHLIGHT	C1984.105.1
104. FLASHLIGHT	C1984.163.1
105. PORTABLE AC/DC CASSETTE TAPE RECORDER	C1984.178.1
106. 3-PIECE CURTAIN SET	C1986.352.1A-1C
107. PRINT SHOW SLIDES	C1986.384.1A-1R
108. SLIDE PROJECTOR TIME	C1986.388.1A-1B
109. IBM-TYPEWRITER ELEMENTS (ASSORTED)	C1986.551.1-7
110. 5 TIERED EFFICIENCY TRAYS (LETTER SIZED)	C1986.552.1
111. BODIUM-BISTRO COFFEE MAKER	C1986.553.1A,B,C
112. 2 FANS OSCILLATING	C1986.556.1,2
113. LIGHT METER-SEKONIC	C1986.624.1
114. POLAROID SPECTRA CAMERA	C1986.626.1A,B,C
115. PHOTOGRAPHIC DEVELOPING & ENLARGING KIT	C1986.630.1
116. CLIPBOARDS (45)	C1986.661-1-117.
117. TRIPOD-HAKUBA	C1987.2.1
118. CASH BOX-METAL	C1987.3.1
119. KEY CONTROL BOX-METAL	C1987.4.1
120. DESK TRAY-4 COMPARTMENT	C1987.5.1
121. COPY HOLDER-METAL	C1987.6.1,2
122. FILE SORTER	C1987.27.1
123. ANSWERING MACHINE	C1987.70.1A-D
124. PLUG IN TRANSFORMER	C1987.100.1
125. TELEPHONE	C1987.100.2
126. 2 IBM TYPEWRITERS	LC1986.2.3,4
127. COFFEE MAKER	LC1985.2.1
128. COFFEE GRINDER	LC1985.3.1
129. DONATION BOX	C1988.125.1
130. 3 ELECTRIC CLOCKS	C1989.40.1-3
131. CLOCK FACE	C1991.12
132. 2 WALL CLOCKS	C1991.25A, B



Z(c)(i)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 January 16

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Rink Board Advertising

**RECOMMENDATION:**

That the term of contract for rink board advertising awarded to Street Level Media, previously approved by Council through adoption of Item #7 of the 17th Report of the Parks and Recreation Committee on 1995 September 26 be amended to a term beginning 1996 February 1 to 1997 December 31, with an option at the City's sole discretion to renew for a further three (3) one year terms.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Finalization of this contract will allow for the sale of advertising panels on a long term basis allowing for a clientele to be built upon. It is estimated that revenue in the amount of \$8,000. may be achievable in 1996.

The integrity of the Request for Proposal will not be violated as it originally called for a 28 month term with the option to renew for three (3) one year terms and set to terminate 1997 December 31.

The original contract was to run from 1995 October 1, to 1996 September 30, but was not executed prior to the commencement of the contract period.

**BACKGROUND:**

On 1995 July 27, the Corporation of the City of Hamilton, through its Purchasing Department advertised in the Hamilton Spectator a request for proposal for the supply, installation, service and maintenance of arena rink board advertising.

On 1995 September 26, City Council adopted Item #7 of the 17th Report of the Parks and Recreation Committee approving the entering into of an agreement with Street Level Media for the supply, installation and maintenance of arena rink board advertising. The term specified was for one (1) year set to commence 1995 October 1 and terminating 1996 September 30.

Staff were recommending a one year term in order to assess the performance of the advertising agent. In the event production was little, staff would have opted out of a renewal and retendered this service.

In finalizing the agreement with Street Level Media, the short term contract was identified as adversely affecting the ability to sell long term commitments. It was further reasoned that if performance was not as expected, terms within the agreement could allow for its termination.

As staff were unable to provide the contract in time to meet the originally recommended dates, this recommendation is proposed to maximize return and provide an environment conducive to advertising sales without again calling for proposals.

WmM/dj

c.c. P. Noé Johnson, City Solicitor  
D. W. Vyce, Director of Property  
A. C. Ross, Treasurer

# CITY OF HAMILTON

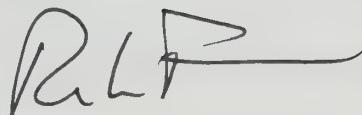
## - RECOMMENDATION -

Z(C)(ii)

**DATE:** 1996 January 16

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation



**SUBJECT:** Winterfest Carnival and  
Community Council Activities

### RECOMMENDATION:

1. That approval be granted to the following Community Councils to conduct horse drawn sleigh rides, bon fires, skating parties, Lumberjack Games/Demonstrations and various large Winterfest Family activities in their neighbourhood parks.
2. That permission be granted as required by Section 12, (a) and Section 35 of the Parks By-Law 95-126, to allow animals and bon fires in Chedoke Winter Sports Park and Pier 4 Park, February 10-11, 1996 and in the specified parks on the dates listed below.

<u>Community Council</u>	<u>Date/96</u>	<u>Location</u>
North Central	January 27	North Central/Robert Land School
Friends of Gage Park	February 03	Gage Park
Gourley Park	February 03	Gourley Park
Eastmount Park	February 03	Eastmount Park
Gilkson Park	February 03	Gilkson Park
Riverdale	February 04	Warden Park
St. Clair	February 04	Myrtle Park
Eleanor	February 10	Eleanor Park
Strathcona	February 11	Victoria Park

### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Council approval is necessary to ensure insurance needs are satisfactory to City's requirements.

Funding in the form of grants from the Winterfest account (#CH55323-78006) is to assist with the Community Council's costs.

The Parks By-Law No. 95-126, Section 12 (a) and Section 35, requires an applicant to obtain permission from the City, as the owner of the public park, to hold bon fires and allow animals in the park.

**BACKGROUND:**

Last year City Council approved a similar request for the Community Council Games in the parks.

**DISCUSSION:**

This is the 18th Annual Winterfest Carnival. The official Winterfest weekend is February 9 - 11, 1996 with activities being held at Chedoke Winter Sports Park, Pier 4 Park and the Leander Boat Club in addition to the various recreation facilities hosting indoor events as well as the Lumberjack Games. The weekends leading up to Winterfest will have activities hosted by the neighbourhood community councils.

By copy of this report, Public Works is asked to assist as necessary with the park events.

/smo

c.c.    D. Lobo, Commissioner  
            Public Works and Traffic

# CITY OF HAMILTON

## - RECOMMENDATION -

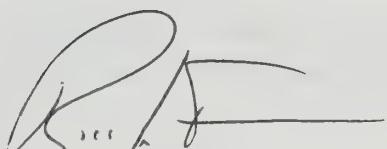
2(C)(i)

**DATE:** 1996 January 15

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Municipal Lawn Bowling Sites - Churchill, Fernleigh,  
Mount Hamilton and Roselawn - Maintenance Program



### RECOMMENDATION:

1. (a) That the daily responsibilities for maintenance of greens, ornamental beds, and surrounding lawn areas at Roselawn, Churchill, Mount Hamilton, and Fernleigh Lawn Bowling Clubs be transferred yearly to the Executive Board of each facility.
- (b) That funds be transferred from Culture and Recreation, Major Facilities Section, operating budgets account CH-56398-78315 to each lawn bowling club to be used to retain their own staff during this period.
- (c) That the City Treasurer be authorized to transfer amounts totalling \$10,000 to Roselawn Bowling Club, \$10,000 to Churchill Lawn Bowling Club, \$6,000 to Fernleigh Lawn Bowling Club, and \$6,000 to Mount Hamilton Lawn Bowling Club in two instalments payable each year on April 1st and June 1st.

### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The above recommendation provides the level of maintenance requested by the four clubs with no change in current budget allocations. No existing full time positions have been affected. The student complement previously employed in these areas has been reduced by three.

## **BACKGROUND:**

On February 28, 1995, City Council approved the recommendation made to the Parks and Recreation Committee by the Lawn Bowling Task Force on behalf of the four lawn bowling clubs - Churchill, Fernleigh, Mount Hamilton, and Roselawn to implement a pilot project transferring maintenance responsibilities from the Public Works Department - Parks Division to the Executive Board of each club. The maintenance responsibilities for municipal lawn bowling sites have since been transferred to the Culture and Recreation Department.

The pilot program was evaluated at the end of the 1995 season. The program was considered successful by all four clubs, with no impact on the current budget.

DC/jd

2(D)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1995 November 30

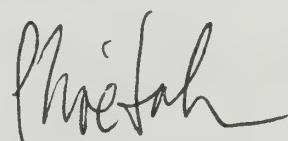
**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** P. Noé Johnson  
City Solicitor

**SUBJECT:** By-law to Amend the Cemeteries By-law Respecting  
Revised Tariff of Charges

#### **RECOMMENDATION:**

That the attached By-law be enacted by City Council.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

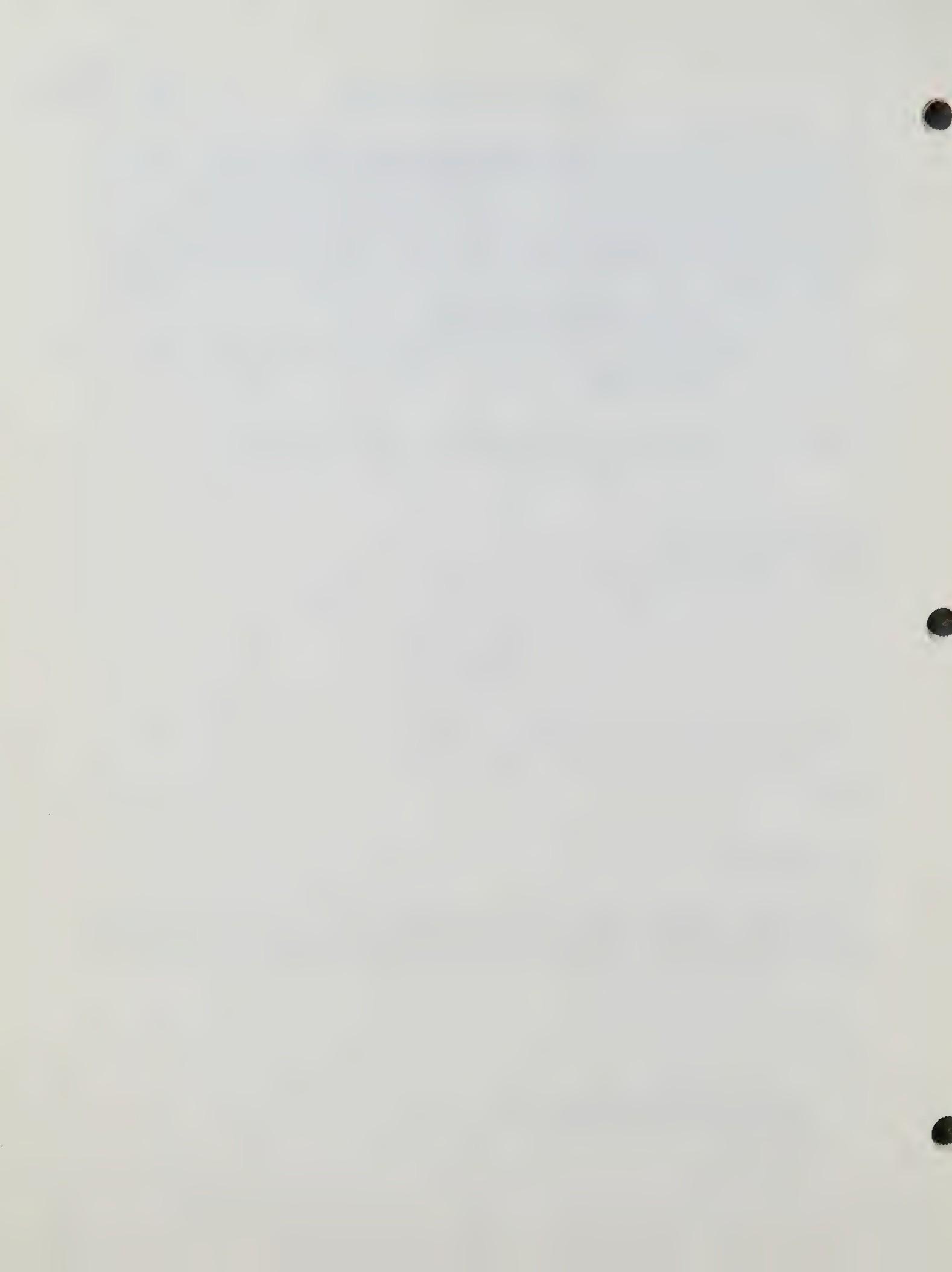
N/A

#### **BACKGROUND:**

City Council, on November 28, 1995, in adopting Section 6 of the 20th Report of the Parks and Recreation Committee, authorized the City Solicitor to prepare the attached by-law to provide for an increase in the Tariff of Charges for City-owned cemeteries.

LEF:as  
Enc.

c.c. D. Lobo, Director of Public Works  
Attention: R. Zbucki, Manager of Cemeteries



Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 96-

To Amend

Cemeteries By-law No. 8861

Respecting:

**REVISED TARIFF OF CHARGES**

**WHEREAS** By-law No. 8861, passed on the 12th day of January 1960, in accordance with the Cemeteries Act, established a tariff of charges;

**AND WHEREAS** the Council of The Corporation of the City of Hamilton, in adopting Section No. 6 of the 20th Report of the Parks and Recreation Committee on November 28, 1995, directed that By-law No. 8861, as amended, be further amended to provide for an increase in the tariff of charges for 1996.

**NOW THEREFORE** the Council of the Corporation of the City of Hamilton enacts as follows:

1. (a) By-law No. 8861, as amended by By-laws No. 74-303, 76-187, 76-337, 77-292, 78-276, 79-319, 80-229, 81-219, 83-42, 84-323, 84-268, 86-11, 87-22, 88-40, 88-274, 89-363, 90-16, 90-344, 92-185, By-law 93-019, By-law 93-245 and By-law No. 95-048 is further amended by deleting Schedule "B-1995" and substituting in lieu thereof Schedule "A-1996", hereto annexed and forming part of this by-law.  
(b) In all other respects, By-law No. 8861, as amended, is hereby confirmed unchanged.
2. The Manager of Cemeteries is hereby authorized and directed to make application to the Minister of Consumer and Commercial Relations, Cemeteries Branch, for approval of this By-law.

PASSED this

day of

, 1996.

CITY CLERK

MAYOR

**SCHEDULE "A-1996"**

**SCHEDULE OF USER FEES AND OTHER REVENUES**

**PUBLIC WORKS – CEMETERIES DIVISION**

	1995			1996					
	Resident & Ready Taxpayers			Non-Residents			Non-Residents		
	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total
<b>BURIALS AND REMOVALS</b>									
<i>Opening and Closing</i>									
– 6 ft. Adult	471.00	32.97	503.97	565.00	39.55	594.55	495.00	34.65	529.65
– 6 ft. Adult	634.00	44.38	678.38	734.00	51.38	755.38	666.00	46.62	712.62
– 6 ft. Child	76.00	5.32	81.32	92.00	6.44	98.44	76.00	5.32	81.32
– case up to 24"	153.00	10.71	163.71	184.00	12.88	196.88	161.00	11.27	172.27
– case 25" to 42"	224.00	15.68	239.68	269.00	18.63	287.63	235.00	16.45	251.45
– case 43" to 60"	291.00	20.37	311.37	349.00	24.43	373.43	306.00	21.42	327.42
– case 61" to 72"	260.00	18.20	278.20	312.00	21.84	333.84	273.00	19.11	292.11
– 6 ft. Child	311.00	21.77	332.77	373.00	26.11	399.11	327.00	22.89	349.80
– case 61" to 72"	153.00	10.71	163.71	184.00	12.88	196.88	161.00	11.27	172.27
– Cremation	55.00	3.82	59.92	67.00	4.69	71.69	59.00	4.13	63.13
– Memorial	100.00	7.00	107.00	120.00	8.40	128.40	110.00	7.70	117.70
– Columbarium	388.00	27.16	415.16	465.00	32.55	497.55	407.00	28.49	435.49
– Mansion of Memories (Stoney Creek)									
<i>Lowering (Includes Opening, Removal, Lowering, Closing)</i>									
– Adult – 6 ft. to 8 ft. – shell	1,820.00	127.40	1,947.40	1,911.00	133.77	2,044.77			
– Adult – 6 ft. to 8 ft. – concrete vault/crypt	1,615.00	106.05	1,621.05	1,651.00	111.37	1,702.37			
– Child – 6 ft. to 8 ft. – 5 to 10 years	648.00	45.22	661.22	678.00	47.46	725.46			
– Child – 6 ft. to 8 ft. – under 5 years	542.00	37.94	579.94	569.00	39.83	608.83			
<i>Removals</i>									
– Adult – Shell	1,656.00	115.92	1,771.92	1,739.00	121.73	1,860.73			
– Adult – Concrete vault or crypt	1,352.00	94.84	1,446.64	1,420.00	99.40	1,519.40			
– Child – Shell	572.00	40.04	612.04	601.00	42.07	643.07			
– Child – Concrete vault or crypt	488.00	32.76	500.76	491.00	34.37	525.37			
– Cremation	153.00	10.71	163.71	161.00	11.27	172.27			

SCHEDULE OF USER FEES AND OTHER REVENUES  
 PUBLIC WORKS - CEMETERIES DIVISION

1995										1996										
Resident & Realty Taxpayers			Non-Residents			Resident & Realty Taxpayers			Non-Residents			Cost			G.S.T.			Total		
Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total	Cost	G.S.T.	Total
<b>FOUNDATIONS AND MARKERS</b>																				
- Foundation - pouring per square inch of surface area (6 feet deep)	0.00	0.07	1.03	1.17	0.08	1.25	1.01	0.07	1.08	1.23	0.09	1.31							5%	
<b>FOUNDATIONS AND MARKERS</b>																				
- 12" X 15" & Child's 10" X 14"	76.00	5.25	80.25	90.00	6.30	96.30	79.00	5.53	84.53	95.00	6.65	101.65	5%							
- all other Flat Markers	114.00	7.98	121.98	137.00	9.59	146.59	120.00	8.40	128.40	144.00	10.08	154.08	5%							
- Bronze Vase	114.00	7.98	121.98	137.00	9.59	146.59	120.00	8.40	128.40	144.00	10.08	154.08	5%							
- D.V.A. Upright	96.00	6.72	102.72	96.00	6.72	102.72	101.00	7.07	108.07	101.00	7.07	108.07	5%							
- D.V.A. Flat	96.00	6.72	102.72	96.00	6.72	102.72	101.00	7.07	108.07	101.00	7.07	108.07	5%							
<b>SALE OF LOTS AND GRAVES INCLUDING PERPETUAL CARE</b>																				
- Adult Single Grave	464.00	32.48	496.48	573.00	40.11	613.11	437.00	34.09	521.09	602.00	42.14	644.14	5%							
- Preferred Single Grave	776.00	54.32	830.32	959.00	67.13	1,026.13	815.00	57.05	872.05	1,007.00	70.49	1,077.49	5%							
- Child - single in row - case up to 24"	51.00	3.67	54.57	61.00	4.27	65.27	54.00	3.78	57.78	64.00	4.48	68.48	6%							
- Child Single Grave	111.00	7.77	118.77	145.00	10.15	155.15	117.00	8.19	125.19	152.00	10.84	162.64	5%							
- case 24" to 60"	164.00	11.48	175.48	197.00	13.79	210.79	172.00	12.04	184.04	207.00	14.49	221.49	5%							
- case 61" to 72"	258.00	18.05	276.05	314.00	21.98	335.08	284.00	19.88	303.88	330.00	23.10	353.10	10%							
- Urn Garden	441.00	30.87	471.87	471.87			483.00	32.41	495.41											
- Veteran's Grave	1,780.00	124.00	1,804.00	2,220.00	156.40	2,375.40	1,958.00	137.05	2,095.05	2,331.00	163.17	2,494.17	10%							
- Two-Grave Lot	1,452.00	101.84	1,553.64	1,815.00	127.05	1,942.05	1,525.00	106.75	1,631.75	1,906.00	133.42	2,039.42	8%							
- Two-Grave Lot - Eastview	2,058.00	186.03	2,844.06	3,325.00	232.75	3,557.75	2,791.00	195.37	2,988.37	3,491.00	244.37	3,795.37	5%							
- Three-Grave Lot - Woodland	6,437.00	450.59	6,887.59	8,042.00	562.94	8,604.94	6,759.00	473.13	7,232.13	8,444.00	591.06	9,035.08	5%							
- Four-Grave Lot	3,484.00	243.86	3,727.86	4,491.00	310.17	4,741.17	3,658.00	258.06	3,914.06	4,653.00	325.71	4,978.71	5%							
- Eastview / Woodland	3,274.00	229.18	3,503.18	4,155.00	290.85	4,445.85	3,438.00	240.86	3,678.86	4,363.00	305.41	4,668.41	5%							
- Four-Grave Lot - Trinity	1,240.00	86.80	1,326.80	1,393.00	95.41	1,458.41	1,302.00	91.14	1,393.14	1,431.00	100.17	1,531.17	5%							
- Mansion of Memories - Mausoleum crypt	816.00	57.12	873.12	979.00	68.53	1,047.53	857.00	59.99	916.99	1,028.00	71.96	1,099.96	5%							
- Cremorial	969.00	67.83	1,036.83	1,163.00	81.41	1,244.41	1,017.00	71.19	1,086.19	1,221.00	85.47	1,306.47	5%							
- Columbarium																				
- Monument Columbarium																				
- 40% of Grave and Lot sales goes into Care & Maintenance																				
- 20% of Mausoleum Crypt sales goes into Care & Maintenance																				
- 15% of Columbarium and Cremorial sales goes into Care & Maintenance																				

N/A  
 998.00 69.86 1,067.86  
 998.00 69.86 1,067.86

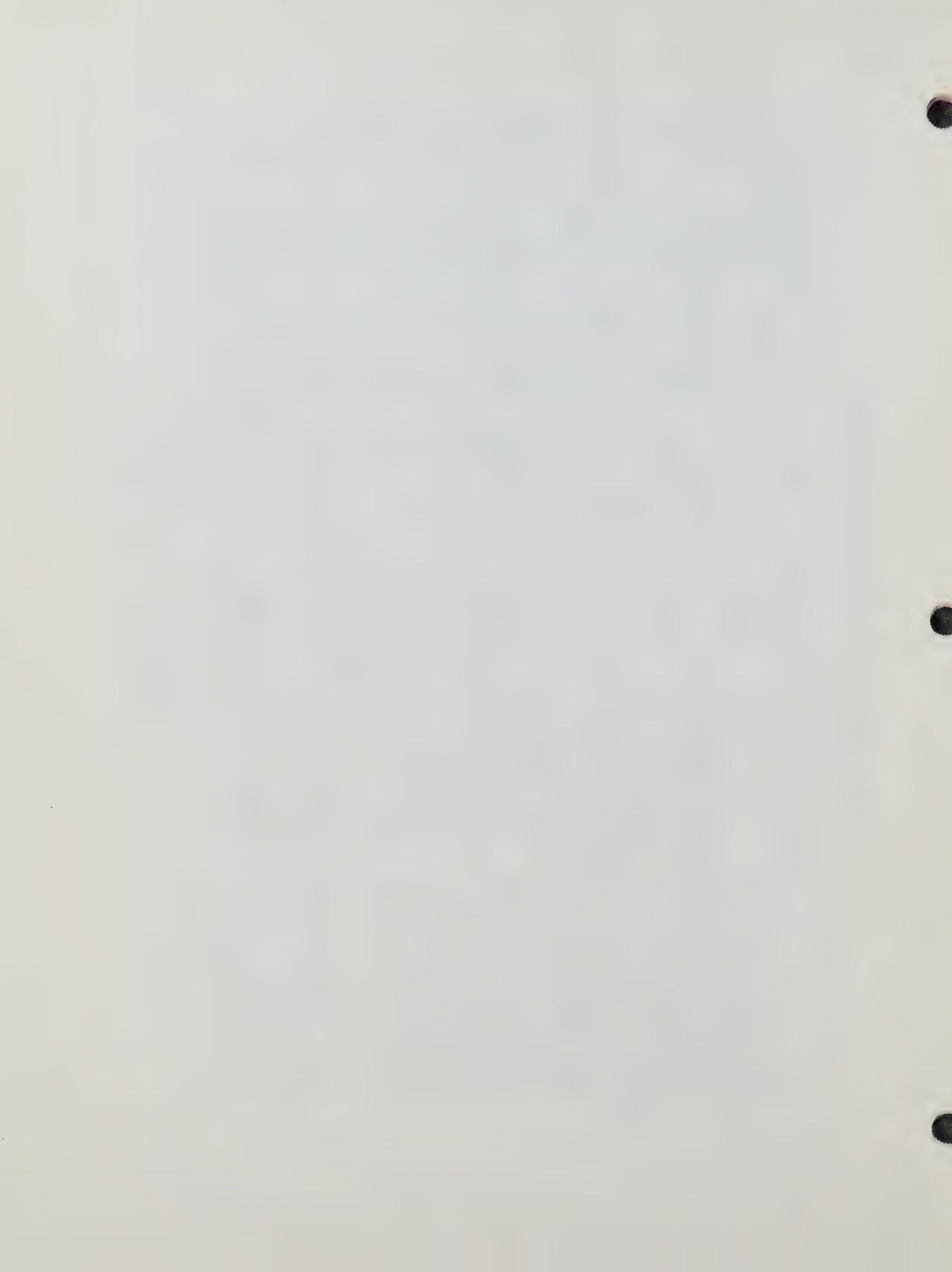
**SCHEDULE OF USER FEES AND OTHER REVENUES**

**PUBLIC WORKS – CEMETERIES DIVISION**

	1995						1996						% Increase Over 1995	
	Resident & Ready Taxpayers*			Non-Residents			Resident & Ready Taxpayers*			Non-Residents				
	<u>Cost</u>	<u>G.S.T.</u>	<u>Total</u>	<u>Cost</u>	<u>G.S.T.</u>	<u>Total</u>	<u>Cost</u>	<u>G.S.T.</u>	<u>Total</u>	<u>Cost</u>	<u>G.S.T.</u>	<u>Total</u>		
<b>ADDITIONAL SERVICES</b>														
- Youth	308.00	21.56	329.56	308.00	21.56	329.56	308.00	21.56	329.56	300.00	21.00	321.00	0%	
- Social Services	300.00	21.00	321.00	330.00	23.10	353.10	330.00	23.10	353.10	350.00	24.50	374.50	0%	
- Intermediate	330.00	23.10	353.10	350.00	24.50	374.50								
- Oversize														
- Miscellaneous:														
- Tent in Cemetery	141.00	9.87	150.87	148.00	10.36	158.36	148.00	10.36	158.36	202.00	14.14	216.14	5%	
- Rental of tent outside cemetery	192.00	13.44	205.44	41.00	2.87	43.87	43.00	3.01	46.01	301.00	21.07	322.07	5%	
- Transfer Fee \$40 + G.S.T.														
- Bronze Memorial Plaque for Columbarium Niche	287.00	20.06	307.06											
- Companion Vase on Columbarium Niche	50.00	3.92	59.92											
- Bronze Memorial Plaque for Gravesite	128.00	8.96	136.96											
- Supply, install and maintain flower bed to maximum														
tree graves – per grave	102.00	7.14	109.14											
- Memorial Tree Planting, 12X10 stone, 6X8 Bronze														
Plaque 3 Lines	357.00	24.99	381.99											
- Memorial Bench – 8X5 Bronze plaque – 3 lines	610.00	35.70	645.70											
- Flower Pot Hanger														
- Family Tree Research – \$2.00 per name	15.00	1.05	16.05											
Note: Special Lettering which carries an extra charge will be added to plaque charge														
NOTE: PERSONNAL COLUMBARIUM AND MAUSOLEUM ARE AVAILABLE ON INDIVIDUAL BASIS														
<b>CARE AND MAINTENANCE FUND</b>														
- markers and upright monuments:														
- any flat marker under 173 sq. in.	N/C													
- any flat marker over 173 sq. in.	50.00	3.50	53.50	50.00	3.50	53.50	50.00	3.50	53.50	100.00	7.00	107.00	0%	
- any upright monument <= 4 ft. in length/height	100.00	7.00	107.00	100.00	7.00	107.00	100.00	7.00	107.00	200.00	14.00	214.00	0%	
- any upright monument over > 4 ft. in length/height	200.00	14.00	214.00											
Provincial Regulation – these funds are set and trusted														

## 1996 CEMETERY PRICE COMPARISON

	MEMORIAL GARDENS	OAKVILLE CEMETERIES	GREENWOOD CEMETERY	HAMILTON MUNICIPAL CEMETERIES
TWO GRAVE MONUMENT SECTION	N/A	\$2,376.00	\$2,734.20	\$1,958.00
SINGLE GRAVE FLAT MARKER SECTION	\$1,585.00 to \$9,000.00 (double depth grave) \$895.00 to \$1,225.00 (single depth grave)	\$858.00	\$980.70 to \$1,098.30	\$815.00
TWO GRAVE FLAT MARKER SECTION	\$3,180.00 to \$6,000.00 (double depth graves) \$1,780.00 to \$2,450.00 (single depth graves)	\$1,716.00	\$1,961.40 to \$2,196.60	\$1,958.00
URN GRAVES	\$595.00	\$409.00	\$426.30 to \$478.80	\$284.00
NICHES	\$1,800.00	\$1,000.00 to \$1,236.00	\$1,316.00	\$1,017.00
GRAVE OPENINGS				
6 FT.	\$470.00	\$500.00 with container \$954.00 without container	\$559.14	\$495.00
8 FT.	\$570.00	\$600.00 with container \$1,054.00 without container	\$684.16	\$666.00
URN OPENINGS	\$150.00	\$135.00	\$186.32	\$161.00
NICHE OPENING	\$150.00	\$135.00	\$158.59	110.00
MARKER INSTALLATION	N/A	67.00 to \$139.00	\$86.83 to \$106.50	\$79.00 to \$120.00



# CITY OF HAMILTON

Z(E)(i)

## - RECOMMENDATION -

**DATE:** 1995 December 11

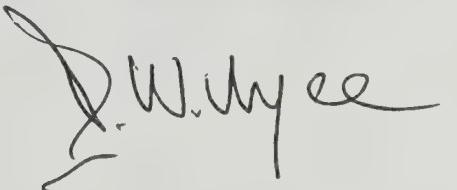
**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** D. W. Vyce  
Director of Property

**SUBJECT:** Overhold Lease - Ontario Realty Corporation  
Land at Globe Park Part 4 & 5 on Plan 62R-8595

### **RECOMMENDATION:**

That the City Treasurer be directed to pay the rental amount of \$107 to the Ontario Realty Corporation as The Corporation of the City of Hamilton is deemed to be the Overhold Lessee of Parts 4 & 5 Plan 62R-8595, Globe Park, located to the north of Brampton Street and west of Woodward Avenue, the said lands being used for recreational purposes.



### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The rental amount of \$107 is to be charged to Account No. CH 5X326-00201 (Related Property Costs - Acquisition of Parklands Reserve).

### **BACKGROUND:**

In adopting Item 4 of the 17th Report of the Parks & Recreation Committee, City Council on September 25, 1990 approved the renewal of the lease of 2.01 hectares (4.98 acres) from the Province of Ontario (MOE) for recreational purposes being part of Globe Park, with the renewed lease to expire in July of 1995.

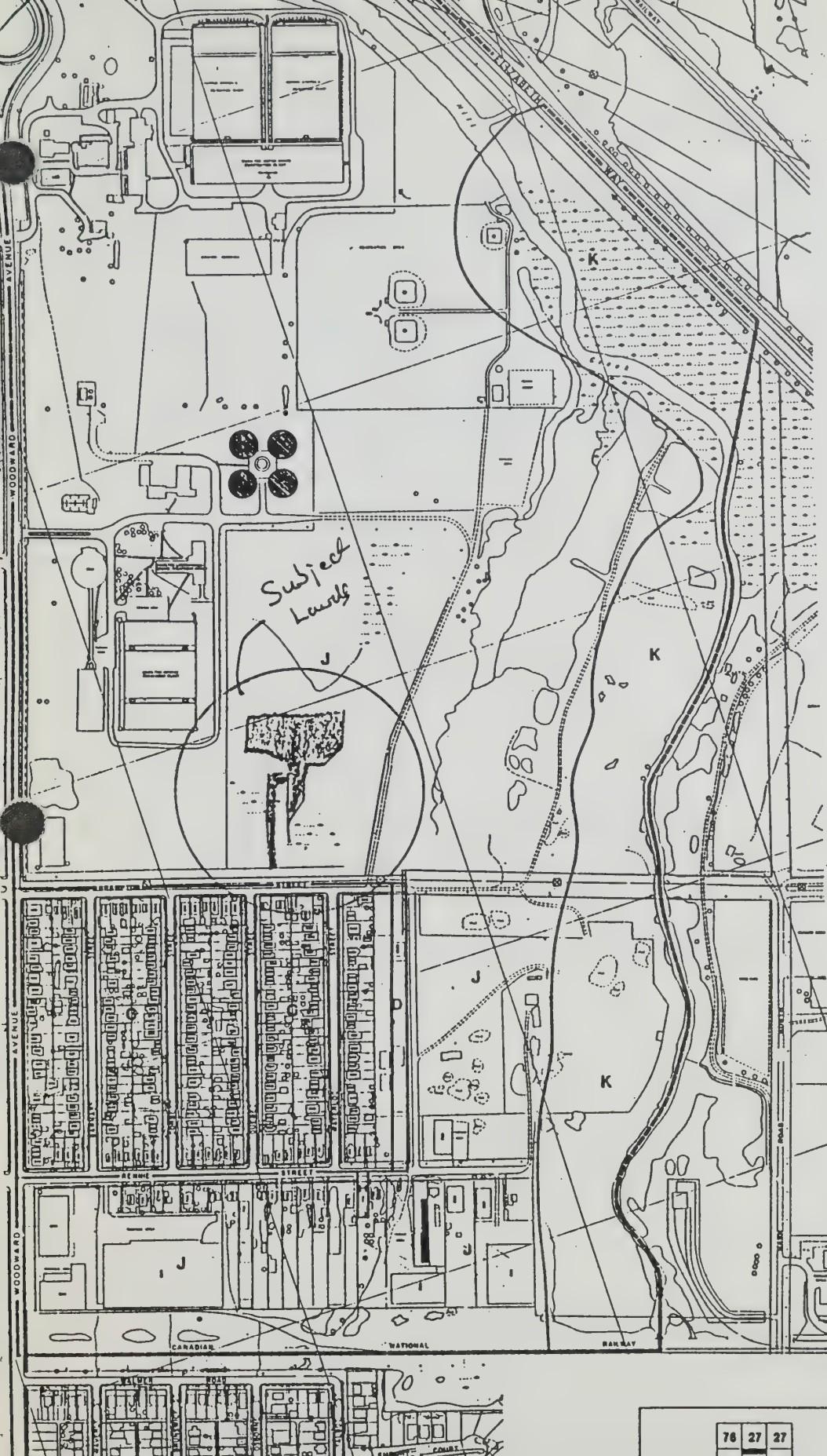
Subsequent to this expiration the Ontario Clean Water Agency (formerly the MOE) indicated they will be transferring the subject land to the Regional Municipality of Hamilton-Wentworth within the next year to be incorporated into the abutting lands already owned by the Region being part of the Woodward Avenue Facility.

Consequently, the Ontario Realty Corporation (formerly The Ministry of Government Services) has advised the City that rather than enter into another lease renewal, they would consider the City overholding tenants in accordance with provision #10 of the aforementioned lease for a period of one year or until the transfer of the subject lands to the Region is complete, whichever comes first.

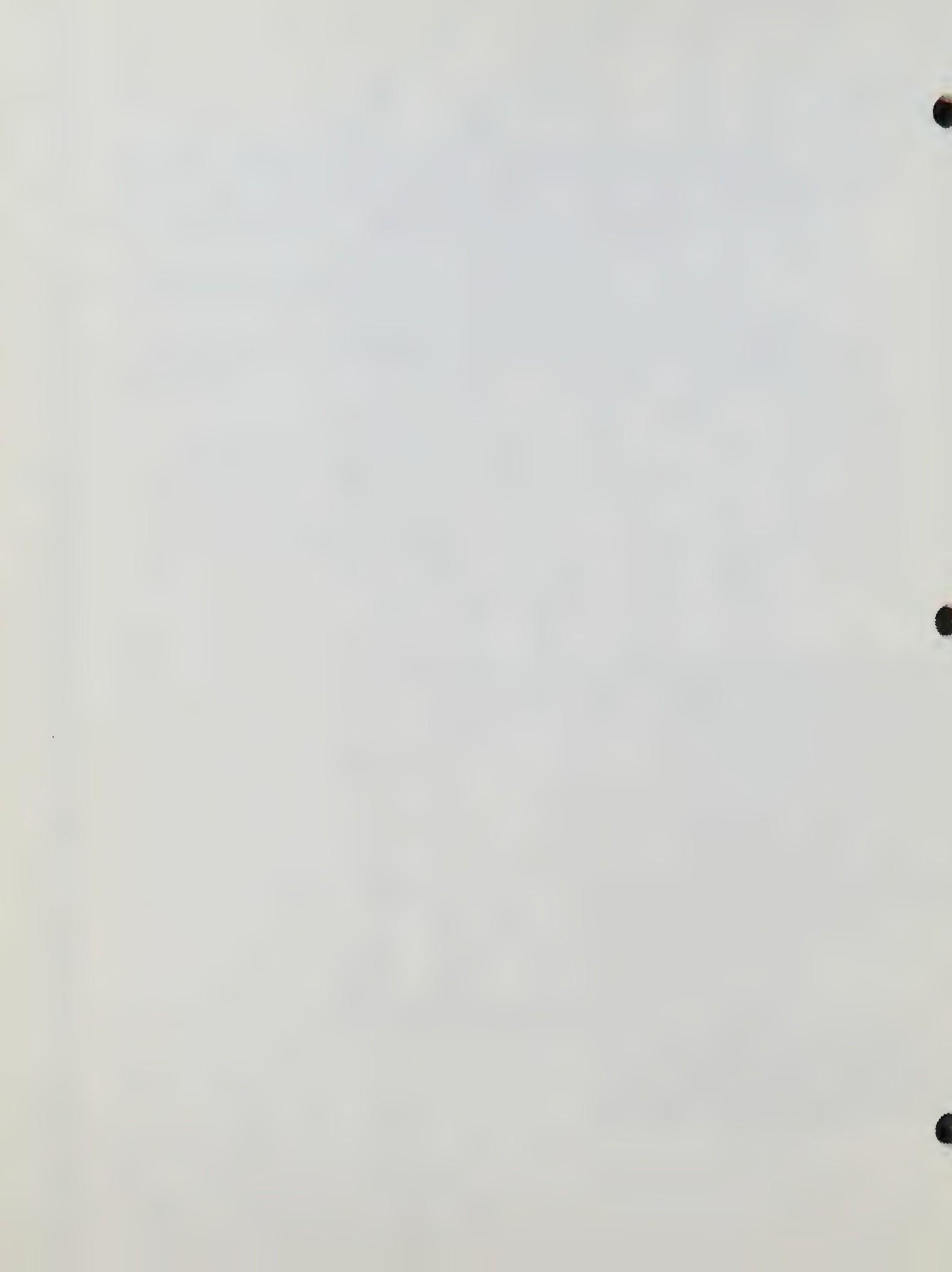
The rental fee for this period has been set at \$107 being the Ontario Realty Corporation's basic administrative fee plus GST.

It should be noted that at such time as these lands are transferred to the Region the City will seek the appropriate approvals to enter into a similar lease with the Region allowing the continued recreational use.

cc. P. Noé Johnson, City Solicitor  
Attention: Jennifer Lessing  
A. Ross, Treasurer  
D. Lobo, Commissioner of Public Works  
Attention: B. Chystian  
R. Fair, Director of Culture and Recreation



<table border="1"><tr><td>76</td><td>27</td><td>27</td></tr><tr><td>109</td><td>108</td><td>104</td></tr><tr><td>100</td><td>99</td><td>104</td></tr></table>	76	27	27	109	108	104	100	99	104	<p>CITY OF HAMILTON PARKVIEW EAST ZONING</p> <p>This is not a Legal Document For Zoning Verification Please Contact City Building Department.</p> <p>Neighbourhood Boundary Zoning Boundary.</p> <p>Prepared for The City of Hamilton by the Planning and Development Department of The Regional Municipality of Hamilton Wentworth</p> <p>PLANNED UNIT NO. 6209 SCALE 1:2000 JUNE 1988 PAGE NO. 108</p>
76	27	27								
109	108	104								
100	99	104								



2(E)(iii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 January 17

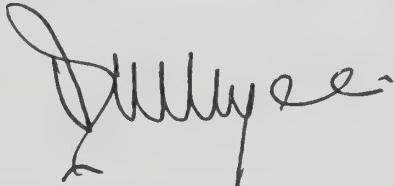
**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** D. W. Vyce  
Director of Property  
Property Department

**SUBJECT:** Demolition  
107 Graham Avenue North  
Crown Point East Park

#### **RECOMMENDATION:**

- a) That the Director of Property be authorized to make application to the Building Commissioner for the issuance of a demolition permit for the property at 107 Graham Avenue North which is located in the Crown Point East Neighbourhood Park; and,
- b) That the cost for demolition be charged to Account № CH 5X921 00102 (Reserve for Property Purchases).



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

See above recommendation.

#### **BACKGROUND:**

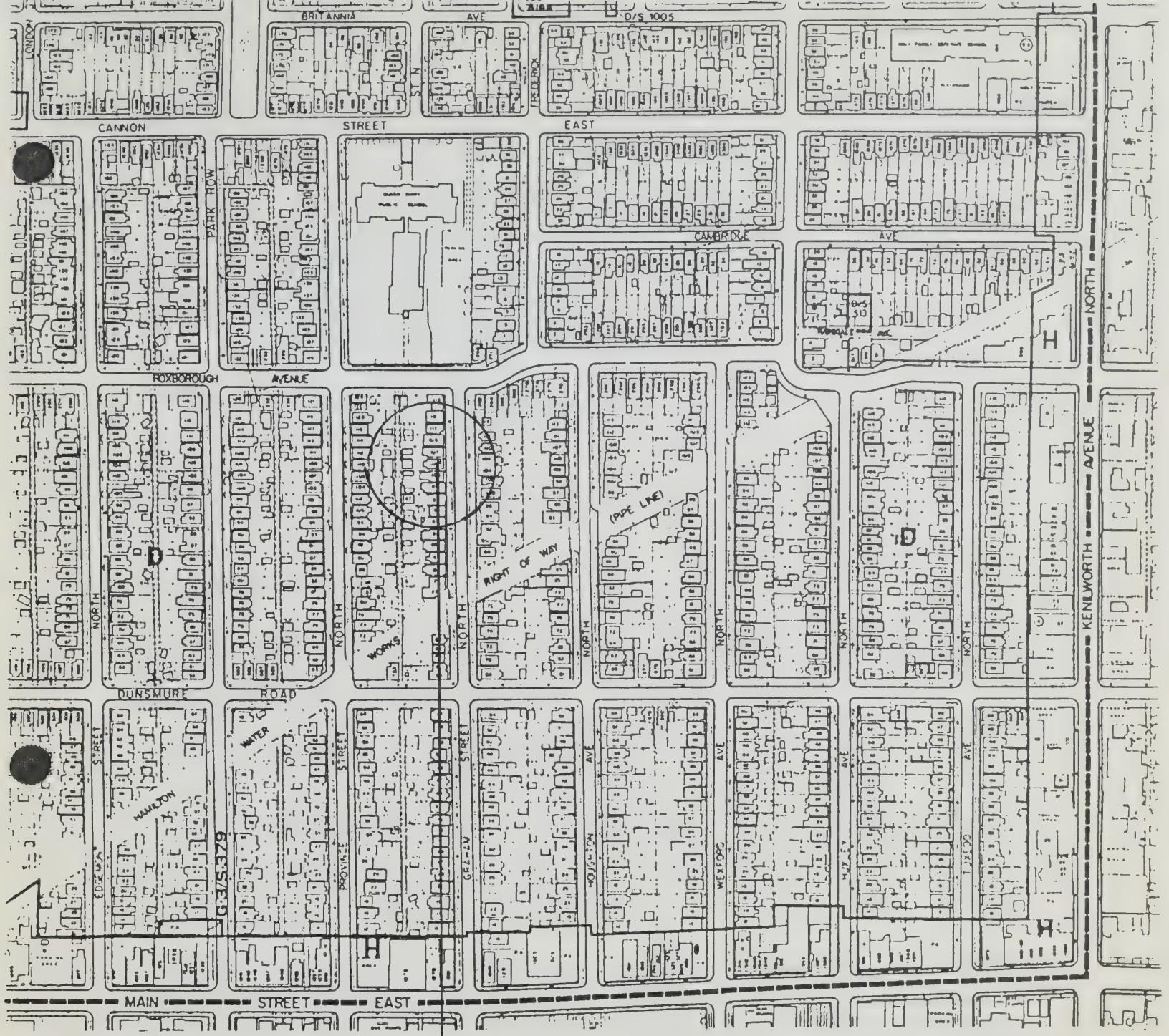
The property at 107 Graham Avenue North was purchased on August 27, 1987 for the sum of \$72,000 for inclusion into the future development of the Crown Point East Park.

This house recently became vacant and an inspection was carried out by the Building Operation and Maintenance Division. This inspection revealed there existed significant structural inadequacies and several other architectural problems which have been occurring over a period of time. The report estimated that costs to repair these problems could possibly be in excess of \$40,000.

In consideration of the substantial amount of funding that would be required to upgrade the property to a safe and acceptable level, it was determined that demolition of this house would be in the City's best interest and we respectfully recommend that the subject property be demolished.

RJH/hew

c.c. P. Noé Johnson, City Solicitor  
Allan C. Ross, Treasurer  
L. King, Building Commissioner  
D. Lobo, Commissioner of Public Works and Traffic  
R. Swan, Manager, Building Operations and Maintenance Division



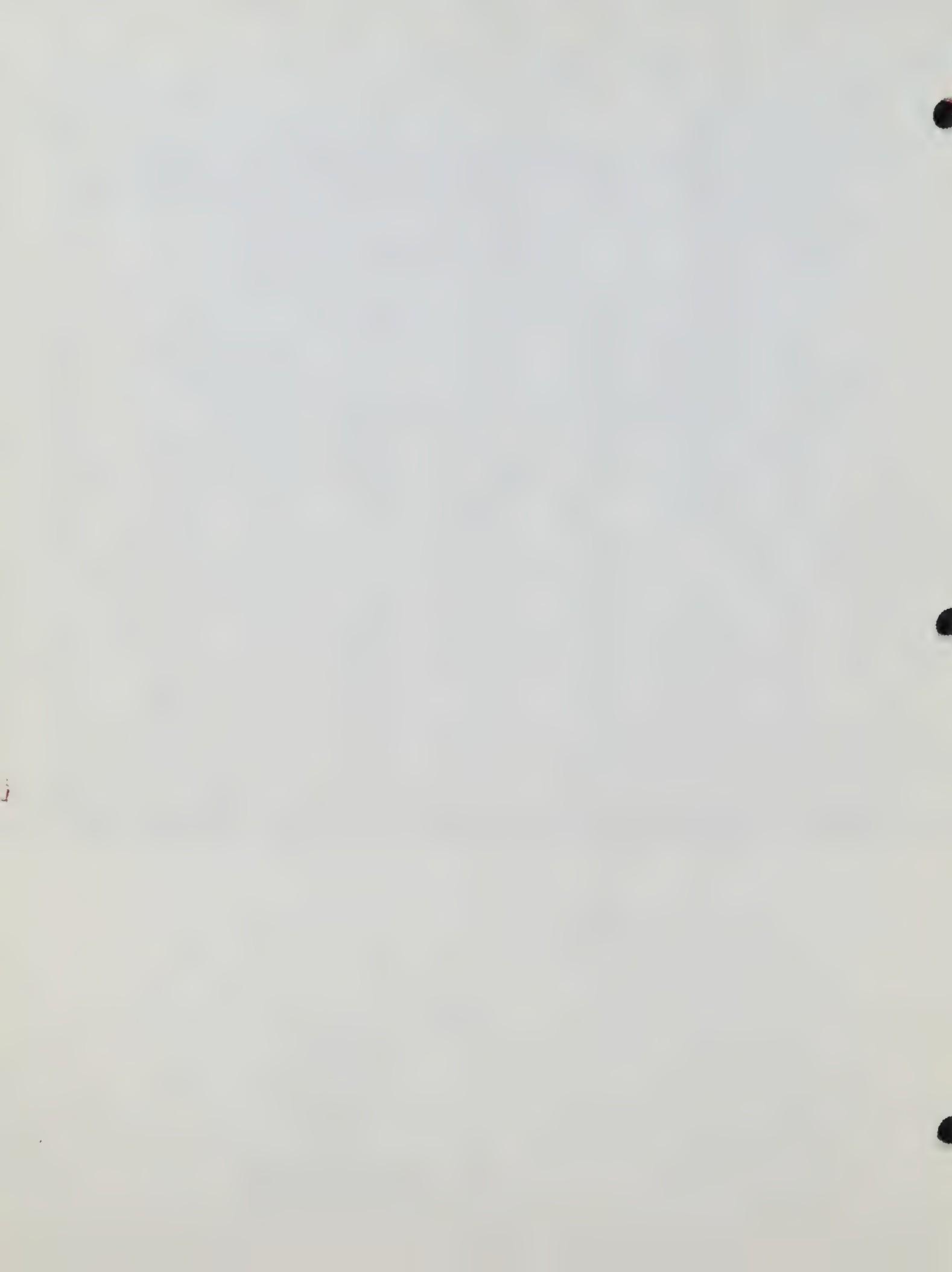
SUBJECT  
PROPERTY

72	73	74
35	34	68
37	38	9

This is not a Legal Document  
For Zoning Verification Please  
Contact City Building Department

CITY OF HAMILTON

## CROWN POINT ZONING



2(F)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 January 12

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Corporate Donations - Civic Beautification Awards  
Program (Trillium)

#### **RECOMMENDATION:**

That the Treasurer be directed to carry over 1995 Corporate Donations to the Civic Beautification Awards evening in the amount of \$3855.00 and credit this amount to the 1996 operating budget centre 62001, Beautification Honorarium 55416.

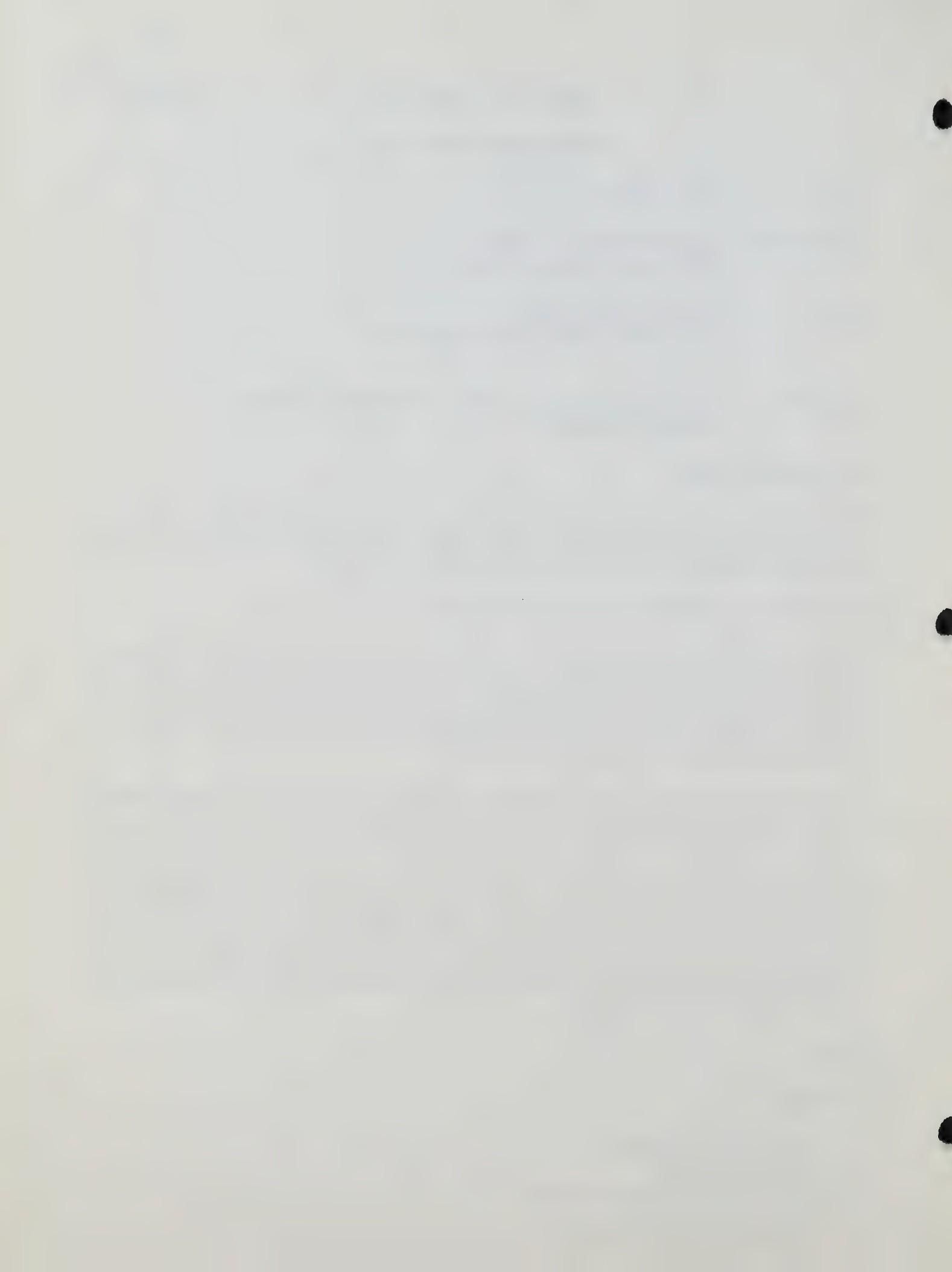
#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Staff from the Parks Division and the Volunteer Beautification Committee have a strong working relationship with a number of Corporate Partners namely the Hamilton Spectator, Landscape Ontario, Dofasco, Union Gas and the Metropolitan Hamilton Real Estate Board. Corporate involvement has been in three different areas, financial support of the awards evening, program promotion and special awards.

More specifically financial support comes in the form of a \$1000.00 contribution (\$5000.00 in total) from each Corporate Partner and is used to fund the Civic Beautification awards evening. Staff from the Department of Public Works and Traffic have been working diligently to make the evening run more efficiently and have managed to come in under budget for the last two years. As a result there is now \$3855.00 in the Beautification Honorarium account, centre number 62001. The Corporate Sponsors have asked that this money be left in this account and carried over from 1995 and that these funds be used as a base for the 1996 program which is presently under consideration by affected parties in terms of level of participation and possible changes in direction relative to implementing the annual Trillium Awards program.

*White*  
DL/RG/nb

- c.c. All Members of Council
- c.c. A. Ross, Treasurer
- c.c. R.W. Chrystian, Manager of Parks
- c.c. J. Pook, Horticulturalist
- c.c. P. Booker, General Foreman



**CITY OF HAMILTON**

2(4)

**- RECOMMENDATION -**

**DATE:** 1996 January 23

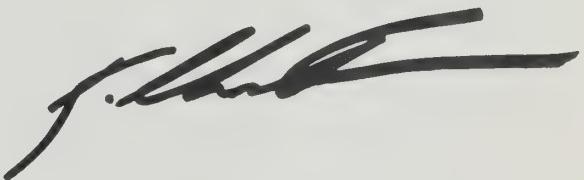
**REPORT TO:** Chairperson and Members  
Parks and Recreation Committee

**FROM:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**SUBJECT:**  
Information Reports

**RECOMMENDATION:**

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

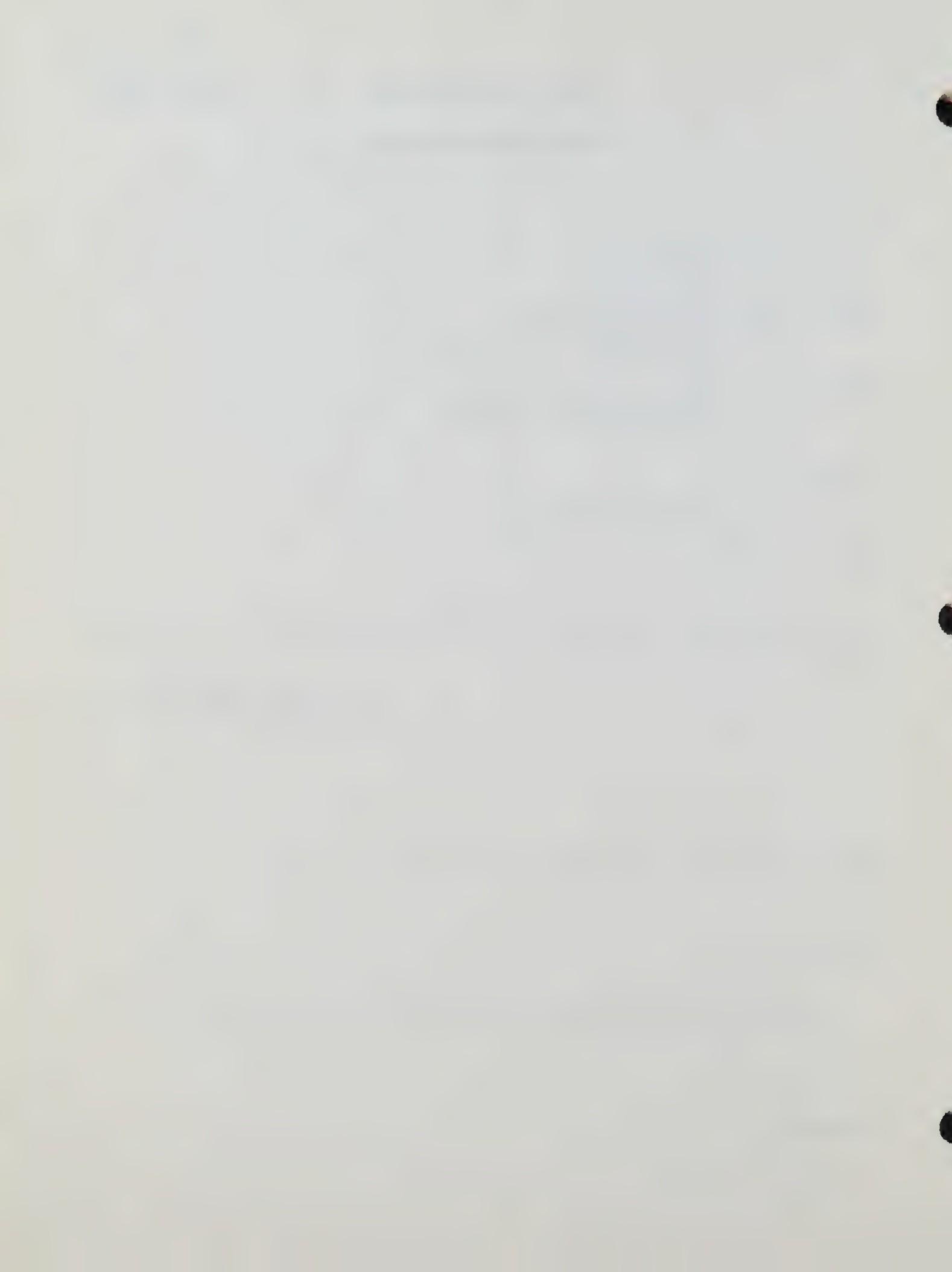


**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** N/A

**BACKGROUND:**

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

**Attachment**

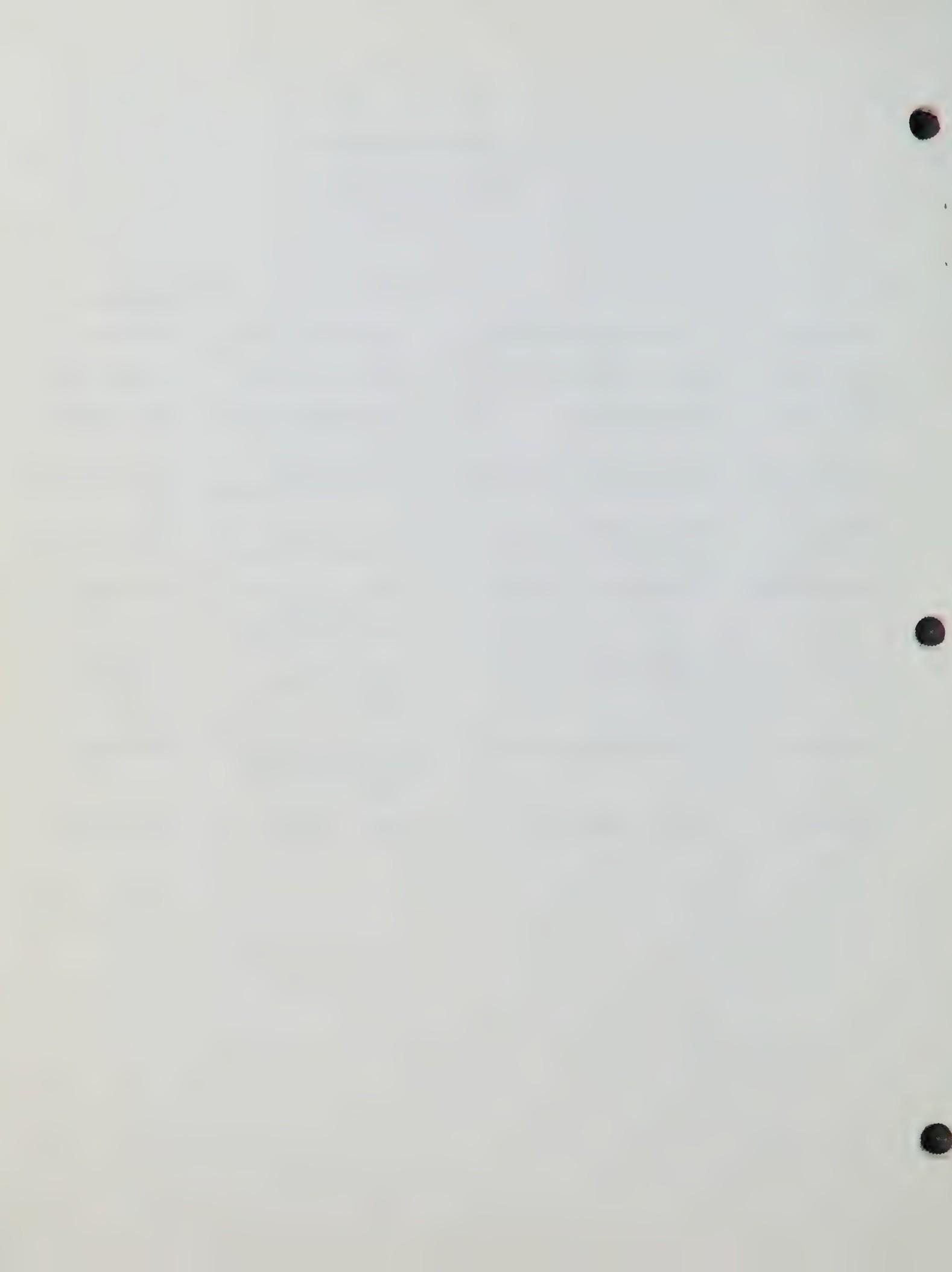


## INFORMATION REPORTS

### PARKS AND RECREATION COMMITTEE

Date	From	Subject	Date	Distributed
1995 December 1	Director of Culture & Recreation	Hamilton Lacrosse Assoc.	1995 December 4	
1995 December 6	Director of Culture & Recreation	Hamilton Lacrosse Assoc.	1995 December 6	
1995 December 6	Board of Education	Appointments to the City's Standing Committees	1995 December 14	
1995 December 14	Director of Culture & Recreation	First Night Hamilton - New Year's Eve Celebrations	1995 December 15	
1995 December 14	Director of Culture & Recreation	Chedoke Twin Pad Management Agreement	1995 December 20	
1995 December 21	Director of Culture & Recreation	Chedoke Twin Pad Arena Warranty Inspection Programming Initiatives	1995 December 22	
1995	Ministry of Natural Resources	Changes to the Conservation Authorities Program	1996 January 2	
1996 January 10	Director of Culture & Recreation	Hamilton Lacrosse Assoc. Annual General Meeting 1996 January 30	1996 January 12	
1996 January 17	Secretary, Historical Board	Minutes - 1995 Dec. 12	1996 January 19	

Kevin C. Christenson, Secretary  
1996 January 23



URBAN/MUNICIPAL  
CAYON HBL AOS  
CSIPI  
1996



KEN ROBERTS  
CHIEF ADMINISTRATIVE OFFICER  
HAMILTON PUBLIC LIBRARY

2nd Floor

NOTICE OF MEETING  
**PARKS AND RECREATION COMMITTEE**

Tuesday, 1996 February 20  
9:30 o'clock a.m.  
Room 233, City Hall

FEB 20 1996

GOVERNMENT DOCUMENTS

  
Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**AGENDA**

1. **DELEGATIONS:** (9:30 o'clock a.m.)

- (a) Cheque Presentation - Mountain Brow Parkette  
Mr. and Mrs. Pielechaty (No Copy)
- (b) International Children's Games  
Mr. J. Kiriakopolous

2. **CONSENT AGENDA**

3. **DIRECTOR OF CULTURE AND RECREATION**

- (a) Transmittal Letter - Proposed Long Range Forecast  
Culture and Recreation Department
- (b) Transmittal Letter - Proposed User Fee Increases  
Arena Programs - Culture and Recreation Department
- (c) Transmittal Letter - Proposed User Fee Increases  
Arena Memberships - Culture and Recreation Department
- (d) Transmittal Letter - Proposed User Fee Increases  
Museum Admissions and Program Fees - Culture and Recreation Department



- (e) Transmittal Letter - Proposed User Fee Increases  
Swimming Pool User Groups - Culture and Recreation Department
- (f) Transmittal Letter - Proposed User Fee Increases  
Sports Facilities - Culture and Recreation Department
- (g) Transmittal Letter - Proposed User Fee Increases Hamilton Civic Golf Courses  
Culture and Recreation Department (Copy to Follow)
- (h) "Sesquiscenes" Downtown Murals Project
- (i) Deposit Policy
- (j) Chedoke Twin Pad Arena (Copy to Follow)

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (a) Red Hill Creek Remediation  
Planting and Plantation Management
- (b) Interconnecting Pathway  
Mud Street to Albion Falls
- (c) The Hamilton Beautification Awards Program

5. **DIRECTOR OF PROPERTY**

Amendments to the LaSalle Park Lease

6. **DIRECTOR OF CULTURE AND RECREATION/DIRECTOR OF PROPERTY**

Normanhurst Community Centre and Barton Community Centre  
Permission to Negotiate Lease Agreements

7. **CITY CLERK**

(City Council Referrals)

- (a) Lease Negotiations - Extension of Deadline  
Scott-MacDonald Marine Limited
- (b) Correspondence from Holden-Day-Wilson  
Barristers and Solicitors  
Relocation of CN Stuart Street Yard to Aldershot



8. **NEW CRYSTAL PALACE SUB-COMMITTEE**

Crystal Palace Site

9. **SECRETARY, HAMILTON HISTORICAL BOARD**

Grounds Use Request for Dundurn Park  
Hamilton Action Days Campaign - 1996 February 24

10. **OTHER BUSINESS**

11. **ADJOURNMENT**



1(b)

## CITY OF HAMILTON - RECOMMENDATION -

**DATE:** 1996 February 16

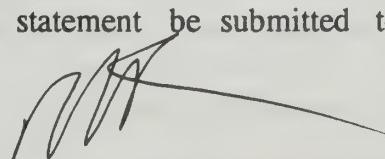
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. Ross L. Fair, Director  
Culture & Recreation Department

**SUBJECT:** 1996/1997 International Children's Games

### RECOMMENDATIONS:

- a) That the City of Hamilton continue its participation in the 1996/1997 International Children's Games to take place in Sopron, Hungary, in the summer of 1996 and in Sparta, Greece, 1997 and;
- b) That Section 1(c) of the Tenth Report for 1995 of the Parks and Recreation Committee adopted by City Council at its meeting held 1995, April 25 be rescinded and;
- c) That the remainder of the surplus funds, \$ 18,750.00 still outstanding from the Federal Government, Department of Canadian Heritage, be utilized to offset the cost of the Hamilton Delegation to participate in future International Children's Games and;
- d) That the balance of the surplus stay in an account to assist with the preparation of this City's bid for the Canada 2001 Summer Games and;
- e) That the following volunteer committee be approved to coordinate the participating team, travel plans, and assist in the fund-raising efforts to offset team costs and;
- f) That an annual evaluation and detailed financial statement be submitted to the Secretary of the Parks & Recreation Committee.



.../2

## **FINANCIAL/LEGAL/STAFFING IMPLICATIONS:**

Surplus funding in excess of \$42,000 is in receipt relative to the City's hosting of the International Children's Games. Council has committed a portion of this funding to assist in the preparation of the Canada Games bid, given previously stated uncertainty relative to the Children's Games in 1995. Games sites have now been identified and a local committee established under the leadership of Mr. John Kiriakopolous. In reviewing budget timeframes for the Canada Games bid, we are in a position to meet commitments to the Canada Games committee and support the Children's Games effort up to \$15,000 per year for about three years utilizing the Games surplus.

The International Children's Games Committee will endeavour to fund raise all other monies required to continue it's participation in the Games. The total amount of funds raised will determine the total number of athletes and delegates that will participate on a yearly basis.

**City funding will be dedicated to financing the travel costs of eight Hamilton athletes at \$2,000 per child, four from swimming and four from track. In addition, a minimum of two coaches and two civic delegates are to be included in the delegation with funding to be provided from other sources.**

**The organizers in Hungary are anticipating up to 500 athletes from 25 countries to participate.**

## **BACKGROUND:**

In 1994, Hamilton hosted the International Children's Games. Prior to hosting the Games, the City had expressed a commitment of continued participation in the Games in 1996 and 1997. Although the previous five cities who have hosted the International Children's Games have exclusive priority standing invitations to each of the five succeeding Games, Hamilton did not send a team to the 1995 International Children's Games. This was due in part to the security measures taken by the International Children's Games Executive in the former Yugoslavia, in which there were reductions in the number of attending teams. Concern for the safety of our team as well as a lack of invitation also contributed to the decision. However, it is still expected by the International Children's Games Executive Committee that Hamilton will honour their commitment of participation. Hamilton being a previous hosting city and due to our absence in the last International Children's Games, we are expected to send a delegation to the 1996 International Children's Games to pass the flag on to Sopron, Hungary in the opening ceremonies.

The proposed Committee will administer and oversee policies concerning issues such as team eligibility, administrative and financial infrastructure. The Committee will attempt to offset 50 % of all expenses, with a ceiling matching the City's commitment. Fund-raising efforts will include team registration, corporate sponsorship and special events.

The proposed Committee is in the following list: (Also see Appendix A, resumes attached)

## **1996/97 INTERNATIONAL CHILDREN'S GAMES DELEGATION COMMITTEE**

### **CHAIRPERSON : JOHN KIRIAKOPoulos**

- 20 year member in Parks and Recreation Advisory Sub-Committee
- 18 year involvement in Cancer Research Foundation & Westdale Kiwanis
- Held directorships in the following : Ontario Summer Games, Disabled Games, Children's International Games, Ontario Seniors Games, Special Events for Parks and Recreation, Waterfront Committee
- Received medal for service to the Community in 1994
- Special Advisor to ICG to Sparta, Greece

### **VICE-CHAIRPERSON : EDWARD C. DUNN**

- Held directorships in the following: Hamilton's 1994 ICG, Hamilton Safety Council, Legal & Community Services, Saint Joseph's Health Care Foundation Golf Tournament
- Served the CFL as an official
- Speaking engagements concerning Sport and Recreation Liability and Risk Management

### **SECRETARY : JOANNE McBRIDE**

- Involved in various Hamilton Committees including 1994's ICG
- Past experience as Secretary of the Board of the Hamilton Junior Chamber of Commerce

### **TREASURER : PHIL SARESKY**

- Extensive personal involvement in sports and holds a national gold for pistol shooting
- Extensive experience in Hamilton/Flint CANUSA Games
- Six years as Chairperson for Hamilton Sport Council
- Assisted in Provincial, National and International Games
- Chosen by the Hamilton Spectator as the City's most Distinguished Sports Volunteer in 1996

### **MEMBER : JOEL HALL**

- Been involved in Labatt Brier, Canada Cup, Bud Country Week, Imperial Tobacco, the Canadian Tennis Open, the National Tennis Championships and Big Brother. Joel has extensive experience in promotion, marketing and corporate sponsorship

## **1996/97 INTERNATIONAL CHILDREN'S GAMES DELEGATION COMMITTEE**

### **AFFILIATED SPORT ORGANIZATIONS**

#### **NON VOTING : BILL McCaughey**

- President & Director of Chedoke Ski School
- Director of the Sport Council
- 1995 Administrator of the Year in Hamilton
- Extensive coaching and administrative experience

#### **NON VOTING : BILL URIE**

- President of Hamilton Olympic Club, Track and Field
- Past personal and present administrative experience in track and field
- Experience in recreational meets and has been responsible for producing Olympic and International calibre athletes

#### **NON VOTING : LESLIE BARDOSSY**

- Extensive involvement in the Hamilton 1994 International Children's Games
- Club President of Hamilton Aquatic Club
- Strong International Children's Games advocate

#### **NON VOTING : GREG MAYCHAK**

- Sport Program Coordinator and Sport Associations Liaison
- Liaison to International Children's Games Committee
- Coordinated 1994 Games hosted in Hamilton as well as organized Hamilton's participation in all other Games 1990 - present

## **FINANCIAL/LEGAL/STAFFING IMPLICATIONS:**

The outstanding balance of \$ 18,750.00 still owed to the City of Hamilton be re-allocated to the International Children's Games Committee. This will not impact the Current Budget, since the outstanding monies are redirected from the Federal Government to its committed use. This will fulfil our contractual obligation with the Department of Canadian Heritage, that the funds provided be used for the Games.

The Departments current operating budget provides the amount of \$50,000. in the Children's International Games account CH55201-77001, however, the Department will be proposing a reduction of \$35,000. maintaining \$15,000. to provide only base funding to the International Children's Games Committee. The International Children's Games Committee will endeavour to fund raise all other monies required to continue it's participation in the Games. The total amount of funds raised will determine the total number of athletes and delegates that will participate on a yearly basis.

## **BACKGROUND:**

In 1994, Hamilton hosted the International Children's Games. Prior to hosting the Games, the City had expressed a commitment of continued participation in the Games in 1996 and 1997. Although the previous five cities who have hosted the International Children's Games have exclusive priority standing invitations to each of the five succeeding Games, Hamilton did not send a team to the 1995 International Children's Games. This was due in part to the security measures taken by the International Children's Games Executive in the former Yugoslavia, in which there were reductions in the number of attending teams. Concern for the safety of our team as well as a lack of invitation also contributed to the decision. However, it is still expected by the International Children's Games Executive Committee that Hamilton will honour their commitment of participation. Hamilton being a previous hosting city and due to our absence in the last International Children's Games, we are expected to send a delegation to the 1996 International Children's Games to pass the flag on to Sopron, Hungary in the opening ceremonies.

The proposed Committee will administer and oversee policies concerning issues such as team eligibility, administrative and financial infrastructure. The Committee will attempt to offset 50 % of all expenses, with a ceiling matching the City's commitment. Fund-raising efforts will include team registration, corporate sponsorship and special events.

The proposed Committee is in the following list: (Also see Appendix A, resumes attached)

## **1996/97 INTERNATIONAL CHILDREN'S GAMES DELEGATION COMMITTEE**

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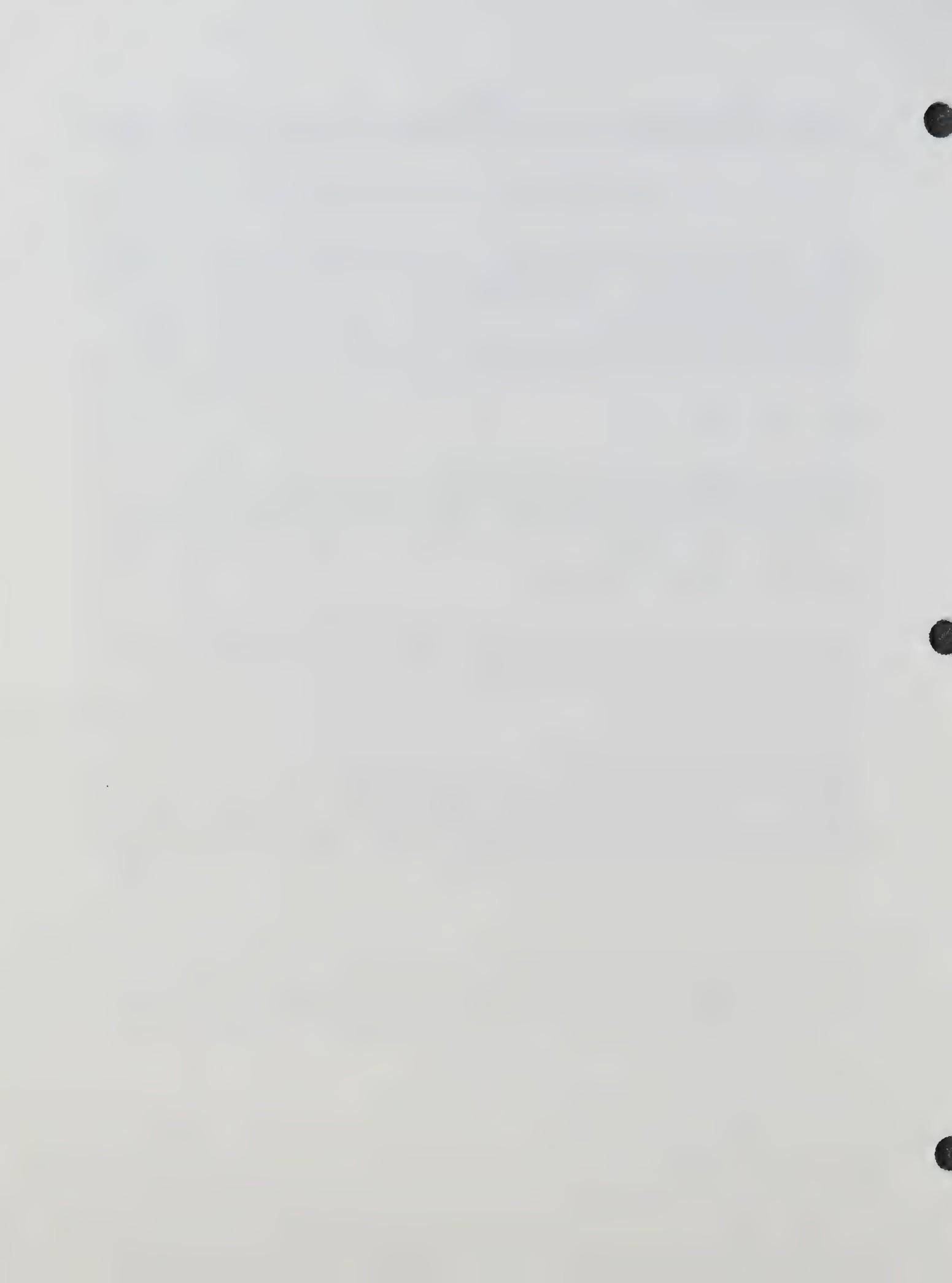
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# CITY OF HAMILTON

3 (a)

## - RECOMMENDATION -

**DATE:** 1996 February 12

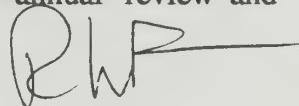
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R.L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Transmittal Letter - Proposed Long Range User Fee  
Forecast - Culture and Recreation Department

### RECOMMENDATION:

- a) That the subsidization principles applicable for arena programs, indoor pool rentals and sports field permits, appended as Schedule A be forwarded to the Committee of the Whole for approval, in principle.
- b) That the long range forecast for user fees for arena programs, indoor pool rentals and sports fields rentals, appended hereto as Schedule B be forwarded to the Committee of the Whole for approval, in principle, subject to annual review and recommendations from the Parks and Recreation Committee.



### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Staff have applied the Corporate User Fee Policy, attached hereto as Schedule C in its review of all Culture and Recreation services and have developed a comprehensive set of recommendations for appropriate subsidy levels. After careful review, it was determined that a phase-in approach was warranted to ensure that the minor sport system, in particular, would not be adversely affected by sudden and major increases.

In separate reports, Committee of the Whole is being asked to consider 1996 increases. The purpose of this Report is to provide a long term overview for your consideration.

Should 1996 increases be implemented the annualized increase in revenue would be about \$700,000, inclusive of the increases at the golf courses.

We estimate that the total annual revenue increase for sport usage across the age spectrum and for all facilities at the end of the phase-in period would be \$3.5M inclusive of golf and other recreation and culture fee increases.

#### **BACKGROUND:**

In discussions with various sport organizations, most were of the view that increased user fees were inevitable. Most requested sufficient lead time and fairness. In our process we have tried to honour these requests.

Accordingly, the attached long range forecast is predicated on a slow and steady increase to the desired level of subsidy while adhering to the principles of the Corporate User Fee Policy.

As a further measure of fairness we have compared these rates to other municipalities.

Since annual approvals are required for future fee increases there is sufficient opportunity for staff to meet with groups on an ongoing basis to assess financial capacity and to review the marketplace and future budget pressures. This process will, also, provide Parks and Recreation Committee and Council with an opportunity to assess the impact of increasing fees on an annual basis.

## SCHEDULE A

The following recommendation is to be tabled for the consideration of Committee of the Whole at its budget meeting of 27 February 1996:

- a) That approval, in principle, be given to the following principles to be applied in calculating subsidy levels for Culture and Recreation Department services:
  - i) 50% subsidy to be applied to children's house league recreational sport
  - ii) that the subsidy for more elite-based minor sport be reduced according to historic formula used for the minor hockey system.
  - iii) that fees for adult usage be free of subsidy, moderated only by market conditions.

## SCHEDULE B

B - 1: ARENA PROGRAMS

B - 2: INDOOR POOLS

B - 3: SPORTS FIELDS RENTALS

# **1996 PROPOSED USER FEES**

## **ARENAS**

**City of Hamilton  
Department of Culture and Recreation**

**HAMILTON DEPARTMENT OF CULTURE AND RECREATION**  
**SERVICE COST/SUBSIDY CHART**

**DIVISION: ARENAS**

SERVICE	UNIT COST	SUBSIDY %	CURRENT FEE	PROPOSED FEE	MARKET ADJUST.	FINAL FEE 1996	COMMENTS
Recreational House League Hockey	\$177/hr	50%	\$45/hr	\$90.00	\$33.50	\$55.00	Immediate adjustment to 50% would be onerous. Recommend 5 year phase in. Increase \$7.00/yr for 5 years
Hub Hockey	\$177/hr	0%	\$53/hr	\$103.50	\$40.00	\$63.00	5 year phase in. Increase \$8.00/yr for 5 years
Rep Hockey AA.AAA	\$177/hr	0%	\$60/hr	\$117.00	\$47.00	\$70.00	5 year phase in. Increase \$9.50/yr for 5 years
Tournament: Youth Adult	\$177/hr	50%	\$70/hr \$130/hr	\$88.50 \$177.00	\$10.00 \$42.00	\$80.00 \$135.00	Phase in over 2 years. \$10.00 increase each year.
Hamilton Figure Skating Club	\$177/hr	0%	\$80/hr	\$117.00	\$37.00	\$80.00	Freeze for 2 years. Co-ordinate with Rep hockey rate.
Sledge Hockey	\$177/hr	50%	\$45/hr	\$88.50	\$33.50	\$55.00	\$7.00/yr increase for 5 years.
Public Skating Program	\$177/hr	75%	n/a	\$45.00	n/a	\$45.00	
Ringette/ Recreational Select	\$177/hr	50% 37%	\$45/hr \$53/hr	\$88.50 \$111.50	\$33.50 \$48.50	\$55.00 \$63.00	Phase in \$7.00/yr. for 5 years. Phase in \$10.00/yr. for 5 years.
Private Rentals - Youth Prime - Youth Non-Prime - Adult Prime - Adult Non-Prime	\$177/hr \$177/hr \$177/hr \$177/hr	0% 50% 0% 50%	\$80/hr \$70/hr \$130/hr \$85/hr	\$177.00 \$85.00	\$42.00 \$92.00	\$135.00 \$85.00	Set to what market will bear. Increase \$5.00/year according to market. Non Prime - will be negotiable to \$50.00 daytime.
Power Skating	\$177/hr	0%	\$80/hr	\$177.00	\$42.00	\$135.00	\$5.00/yr increase for 5 years.
Can Skate/Skating Clubs	\$177/hr \$177/hr	50% 50%	\$80/hr \$45/hr	\$88.50 \$88.50	- -	\$80.00 \$80.00	Freeze for 2 years. Co-ordinate with Rep hockey rate.

\*Rates are different at Twin Pad Arena

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**HAMILTON DEPARTMENT OF CULTURE AND RECREATION  
SERVICE COST/SUBSIDY CHART**

DIVISION: ARENAS

SERVICE	UNIT COST	SUBSIDY %	CURRENT FEE	PROPOSED FEE	MARKET ADJUST.	FINAL FEE 1996	COMMENTS
Men's Ball Hockey	\$99/hr	Adult 0% Youth 50%	\$45/hr \$30/hr	\$99.00 \$50.00	\$49.00 \$64.00	\$50.00 \$35.00	Market rates are very low surrounding. Recommend very small incremental increase.
In Line Skating	\$99/hr	Adult 0% Youth 50%	\$45/hr \$30/hr	\$99.00 \$50.00	\$49.00 \$64.00	\$50.00 \$35.00	Market rates are very low surrounding. Recommend very small incremental increase.
Lacrosse	\$99/hr	Youth 50% Select 37%	\$30/hr \$30/hr	\$50.00 \$62.00	\$64.00 \$54.00	\$35.00 \$45.00	Phase in at \$5.00/year. Phase in at \$5.00/year.
Summer Surface Tournament	\$99/hr	0 %	\$50/hr	\$99.00	\$39.00	\$60.00	\$10.00 increase due to fundraising ability and admission.

HAMILTON DEPARTMENT OF CULTURE AND RECREATION  
SERVICE COST/SUBSIDY CHART

DIVISION: ARENAS

SERVICE	UNIT COST	SUBSIDY %	CURRENT FEE	PROPOSED FEE	MARKET ADJUST.	FINAL FEE 1996	COMMENTS
Summer Ice Tournament	\$212/hr	Youth 50% Adult 0%	\$100/hr \$150/hr	106.000 \$212.00	\$0 \$62.00	\$10600 \$155.00	Phase in \$5.00/yr. for 5 years.
Summer Ice	\$212/hr	0% Adult Prime 50% Youth Prime	\$150/hr \$100/hr	\$150.00 \$106.00	- \$6.00	\$150.00 \$100.00	Maintain due to market.

**1996 PROPOSED USER FEES**

**INDOOR POOLS**

**City of Hamilton  
Department of Culture and Recreation**

HAMILTON DEPARTMENT OF CULTURE AND RECREATION  
SERVICE COST/SUBSIDY CHART

DIVISION: RECREATION

SERVICE	UNIT COST	SUBSIDY %	CURRENT FEE	PROPOSED FEE	MARKET ADJUST.	1996 FEE	COMMENTS
INDOOR POOL RENTAL –							
YOUTH GROUPS	\$100.00	50%	\$0.00	\$50.00	\$40.00	\$10.00	FIVE YEAR IMPLEMENT. \$10/HR. PER YEAR
ADULTS	\$100.00	0%	\$0.00	\$100.00	\$70.00	\$30.00	RAISE AS PER MARKET

# **1996 PROPOSED USER FEES**

# **SPORTS FIELDS**

**City of Hamilton  
Department of Culture and Recreation**

Hamilton Department of Culture and Recreation  
USER FEE CHART - 1996 Proposed Rates & Fees

MINOR SPORTS FACILITIES

		RATE/per date		
		WEEKDAY	WEEKEND	MAXIMUM
GAME/PRACTICE	ADULT	\$11.00	\$22.00	\$840.00
	YOUTH	\$2.25	\$4.50	\$140.00

**Hamilton Department of Culture and Recreation  
USER FEE CHART – Proposed Rates & Fees**

**Major Facilities – Baseball**

RATE/per hour (lights are extra, plus applicable taxes)						
	1996	1997	1998	1999	2000	
GAME/PRACTICE	\$26.00	\$26.00	\$26.00	\$26.00	\$26.00	\$26.00
SEMI PRO	\$22.00	\$24.00	\$26.00	\$26.00	\$26.00	\$26.00
ADULT	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00
YOUTH			\$13.50	\$13.50	\$13.50	\$13.50
Bd of Education	\$13.00	\$13.00	\$11.00	\$11.00	\$11.00	\$11.00
SEMI PRO	\$11.00	\$11.00	\$7.40	\$11.00	\$11.00	\$11.00
ADULT	\$3.70					
YOUTH	\$5.50	\$5.50		\$5.50	\$5.50	\$5.50
LIGHTS (per/hr)						

RATE/per hour (lights are extra, plus applicable taxes)						
	1996	1997	1998	1999	2000	
GAME Ticket/Spectators/Tournaments	\$62.00	\$62.00	\$62.00	\$62.00	\$62.00	\$62.00
SEMI PRO	\$25.00	\$34.25	\$43.50	\$53.00	\$62.00	\$62.00
ADULT	\$15.00	\$23.00	\$31.00	\$31.00	\$31.00	\$31.00
YOUTH			\$31.00	\$31.00	\$31.00	\$31.00
Bd of Education	\$31.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
SEMI PRO	\$11.00	\$7.40	\$11.00	\$11.00	\$11.00	\$11.00
ADULT	\$3.70					
YOUTH	\$5.50	\$5.50		\$5.50	\$5.50	\$5.50
LIGHTS (per/hr)						

**Major Facilities – Soccer/Football**

RATE/per hour (lights are extra, plus applicable taxes)						
	1996	1997	1998	1999	2000	
GAME/PRACTICE	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00
SEMI PRO	\$22.50	\$25.00	\$27.00	\$27.00	\$27.00	\$27.00
ADULT	\$13.50	\$13.50	\$13.50	\$13.50	\$13.50	\$13.50
YOUTH			\$13.50	\$13.50	\$13.50	\$13.50
Bd of Education	\$13.50	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
SEMI PRO	\$11.00	\$7.40	\$11.00	\$11.00	\$11.00	\$11.00
ADULT	\$3.70					
YOUTH	\$5.50	\$5.50		\$5.50	\$5.50	\$5.50
LIGHTS (per/hr)						

RATE/per hour (lights are extra, plus applicable taxes)						
	1996	1997	1998	1999	2000	
GAME Ticket/Spectators/Tournaments	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00
SEMI PRO	\$27.00	\$36.75	\$46.50	\$56.25	\$66.00	\$66.00
ADULT	\$16.00	\$24.00	\$33.00	\$33.00	\$33.00	\$33.00
YOUTH			\$33.00	\$33.00	\$33.00	\$33.00
Bd of Education	\$33.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
SEMI PRO	\$11.00	\$7.40	\$11.00	\$11.00	\$11.00	\$11.00
ADULT	\$3.70					
YOUTH	\$5.50	\$5.50		\$5.50	\$5.50	\$5.50
LIGHTS (per/hr)						

**Major Facilities – Bernie Arbour Stadium**

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
GAME/PRACTICE	SEMI PRO	\$53.00	\$53.00	\$53.00	\$53.00	\$53.00
	ADULT	\$25.00	\$40.00	\$53.00	\$53.00	\$53.00
	YOUTH	\$15.00	\$21.00	\$26.50	\$26.50	\$26.50
LIGHTS (per/hr)	Bd of Education	\$26.50	\$26.50	\$26.50	\$26.50	\$26.50
	SEMI PRO	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
	ADULT	\$3.70	\$7.40	\$11.00	\$11.00	\$11.00
	YOUTH	\$5.50	\$5.50	\$5.50	\$5.50	\$5.50

## RATE/per hour (lights are extra, plus applicable taxes)

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
GAME Ticket/Spectators/Tournaments	SEMI PRO	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00
	ADULT	\$31.50	\$63.00	\$95.00	\$95.00	\$95.00
	YOUTH	\$15.75	\$32.00	\$47.50	\$47.50	\$47.50
	Bd of Education	\$47.50	\$47.50	\$47.50	\$47.50	\$47.50
LIGHTS (per/hr)	SEMI PRO	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
	ADULT	\$3.70	\$7.40	\$11.00	\$11.00	\$11.00
	YOUTH	\$5.50	\$5.50	\$5.50	\$5.50	\$5.50

**Major Facilities – Track & Field**

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
ACTIVITIES	ADULT	\$19.00	\$19.00	\$19.00	\$19.00	\$19.00
	YOUTH	\$9.50	\$9.50	\$9.50	\$9.50	\$9.50
	Bd of Education	\$9.50	\$9.50	\$9.50	\$9.50	\$9.50
LIGHTS (per/hr)	ADULT	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
	YOUTH	\$5.50	\$5.50	\$5.50	\$5.50	\$5.50

**\*\* National/Provincial Tournaments – FEE NEGOTIABLE**

**NON-RESIDENT USER FEE CHART – Proposed Rates & Fees**

**Major Facilities – Baseball**

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
<b>GAME/PRACTICE</b>		\$39.00	\$39.00	\$39.00	\$39.00	\$39.00
<b>SEMI PRO</b>		\$33.00	\$36.00	\$39.00	\$39.00	\$39.00
<b>ADULT</b>		\$19.50	\$19.50	\$19.50	\$19.50	\$19.50
<b>YOUTH</b>				\$20.25	\$20.25	\$20.25
<i>Bd of Education</i>		\$19.50				
<b>SEMI PRO</b>		\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>		\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>		\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
<b>GAME Ticket/Spectators/Tournaments</b>		\$93.00	\$93.00	\$93.00	\$93.00	\$93.00
<b>SEMI PRO</b>		\$37.50	\$51.38	\$65.25	\$79.50	\$93.00
<b>ADULT</b>		\$22.50	\$34.50	\$46.50	\$46.50	\$46.50
<b>YOUTH</b>				\$46.50	\$46.50	\$46.50
<i>Bd of Education</i>		\$46.50				
<b>SEMI PRO</b>		\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>		\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>		\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

**Major Facilities – Soccer/Football**

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
<b>GAME/PRACTICE</b>		\$40.50	\$40.50	\$40.50	\$40.50	\$40.50
<b>SEMI PRO</b>		\$33.75	\$37.50	\$40.50	\$40.50	\$40.50
<b>ADULT</b>		\$20.25	\$20.25	\$20.25	\$20.25	\$20.25
<b>YOUTH</b>				\$20.25	\$20.25	\$20.25
<i>Bd of Education</i>		\$20.25				
<b>SEMI PRO</b>		\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>		\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>		\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
<b>GAME Ticket/Spectators/Tournaments</b>		\$99.00	\$99.00	\$99.00	\$99.00	\$99.00
<b>SEMI PRO</b>		\$40.50	\$55.13	\$69.75	\$84.38	\$99.00
<b>ADULT</b>		\$24.00	\$36.00	\$49.50	\$49.50	\$49.50
<b>YOUTH</b>				\$49.50	\$49.50	\$49.50
<i>Bd of Education</i>		\$49.50				
<b>SEMI PRO</b>		\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>		\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>		\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

***Major Facilities – Bernie Arbour Stadium******GAME/PRACTICE***

	1996	1997	1998	1999	2000
<b>SEMI PRO</b>	\$79.50	\$79.50	\$79.50	\$79.50	\$79.50
<b>ADULT</b>	\$37.50	\$60.00	\$79.50	\$79.50	\$79.50
<b>YOUTH</b>	\$22.50	\$31.50	\$39.75	\$39.75	\$39.75
<i>Bd of Education</i>	\$39.75	\$39.75	\$39.75	\$39.75	\$39.75
<b>SEMI PRO</b>	\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>	\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

***GAME Ticket/Spectators/Tournaments***

	1996	1997	1998	1999	1998
<b>SEMI PRO</b>	\$142.50	\$142.50	\$142.50	\$142.50	\$142.50
<b>ADULT</b>	\$47.25	\$94.50	\$142.50	\$142.50	\$142.50
<b>YOUTH</b>	\$23.63	\$48.00	\$71.25	\$71.25	\$71.25
<i>Bd of Education</i>	\$71.25	\$71.25	\$71.25	\$71.25	\$71.25
<b>SEMI PRO</b>	\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>	\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

***Major Facilities – Track & Field******GAME/PRACTICE***

	1996	1997	1998	1999	1998
<b>ADULT</b>	\$28.50	\$28.50	\$28.50	\$28.50	\$28.50
<b>YOUTH</b>	\$14.25	\$14.25	\$14.25	\$14.25	\$14.25
<i>Bd of Education</i>	\$14.25	\$14.25	\$14.25	\$14.25	\$14.25
<b>ADULT</b>	\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

**\*\* National/Provincial Tournaments – FEE NEGOTIABLE**

**Hamilton Department of Culture and Recreation  
USER FEE CHART - 1996 Proposed Rates & Fees**

<b>Ivor Wynne Stadium</b>		RATE/per hour (lights are extra, plus applicable taxes)	
		Resident	Non - Resident
GAME/PRACTICE	SEMI PRO	\$84.11	\$126.17
No Spectators	ADULT	\$56.07	\$84.11
	YOUTH	\$28.04	\$42.06
LIGHTS (per/hr) Rate applies to all groups	2 Banks	\$6.28	\$9.42
	4 Banks	\$12.56	\$18.84
	8 Banks	\$25.12	\$37.68

		RATE/per hour (lights are extra, plus applicable taxes)	
		Resident	Non - Resident
GAME Ticket/Spectators/Tournaments	SEMI PRO	\$235.33	\$353.00
	ADULT	\$70.09	\$105.14
	YOUTH	\$44.53	\$66.80
LIGHTS (per/hr) Rate applies to all groups	2 Banks	\$6.28	\$9.42
	4 Banks	\$12.56	\$18.84
	8 Banks	\$25.12	\$37.68

**Board of Education**

		RATE/per hour (lights are extra, plus applicable taxes)	
		Resident	Non - Resident
LIGHTS (per/hr) Rate applies to all groups	Game	\$63.08	\$253.94
	2 Banks	\$6.28	\$9.42
	4 Banks	\$12.56	\$18.84
	8 Banks	\$25.12	\$37.68

**Special Events & Professional Sporting Activities**

(negotiable, currently under review)

**Additional Amenities**

	Flat Fee/per date
Scoreboard Rental (operator not included)	\$200.00
Sound System Rental (operator not included)	\$200.00
Television Network Hook-up (CBC, TSN, etc...)	\$450.00
Television System Hook-up (Cable)	\$150.00

HOLIDAY RATES are standard group rate for the facility, plus attendant(s) overtime wages.

Hamilton Department of Culture and Recreation  
USER FEE CHART - 1996 Proposed Rates & Fees

CHEDOKE WINTER SPORTS PARK

		RATE/per date	
		Resident	
		ADULT	\$15.00
		YOUTH	\$13.00

		RATE/per date	
		Resident	
		ADULT	\$18.00
		YOUTH	\$15.00

		RATE/per date	
		Resident	
		ADULT	\$162.00
		YOUTH	\$135.00

## CITY OF HAMILTON

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### CORPORATE USER FEE POLICY

#### **POLICY STATEMENT:**

The City of Hamilton will assess user fees and charges for the provision of services which:

1. Confer a direct and identifiable benefit to individual citizens or citizens groups.
2. Consumption of the service is voluntary and discretionary as to use and volume of use.
3. Have costs that can be identified and monitored.
4. Have not been specifically identified by City Council as being free of charge.

Fees and charges may also be assessed when:

5. The application of a fee is desirable as a deterrent.
6. Acts or behaviours of others are not in the interest of the City of Hamilton.
7. It is desirable to limit over-consumption of a service.

#### **Purpose:**

It is the purpose of the Corporate User Fee Policy to establish a framework for the assignment of fees and charges for municipal services that balances civic priorities, service objectives and prudent use of scarce Property tax-based funds.

.../5

### **Goals:**

1. Establish a consistent approach to the calculation and assignment of full costs related to the delivery of civic services.
2. Establish the full unit cost of delivering civic services as the base method for assigning fees and charges.
3. Develop principles and procedures for subsidizing the full unit cost of service provision.
4. Initiate procedures for ongoing evaluation and updating of the user fee system.

### **Values:**

1. It is the responsibility of the individual/group to pay that portion of unit cost of consuming the service that is proportionate to the benefits received.
2. Continuous improvement will ensure that civic services are delivered in a cost efficient manner.
3. The wise application of subsidies will ensure that needed services are delivered in an affordable manner.
4. Services of highest need or priority may be provided free of charge so as to ensure that the most needy in the community will have access to required services.

### **DEFINITIONS:**

#### **1. User Fees:**

Prices established to be paid to the City in exchange for the provision of a specific service or services. Fines and penalties are excluded from this definition.

2. City Services:

All services for which City Council has direct responsibility for determining method of financing.

3. User:

Any citizen or citizen group who is the intended recipient of the City Service. May include non-Hamilton residents.

4. Community Benefit:

Provision of the City Service is deemed to be of value and importance to the general public and to be of no particular benefit to one individual or group and opposed to another.

5. Individual Benefit:

Consumption of the City Service will produce an identifiable and measurable advantage or value gained for an individual or a specific group.

6. Direct Costs:

Those expenses for which the City incurs to provide the service, inclusive of the labour, material and administrative costs directly attributable to the service.

7. Indirect Costs:

The assignment, on a pre-determined basis, of expenses of the City not directly attributable to the delivery of the Service. Includes Departmental costs allocated on a percentage of gross costs basis for each cost centre.

8. Overhead Costs:

- a) **Building/Equipment Use:** Imputed costs for these items based on a depreciation cost using a useful life of 50 years for buildings and 15 years for equipment.
- b) **Citywide Overhead:** Imputed costs to assign cost of Corporate service Departments, i.e. Treasury, Law, Chief Administrative Officer's office, Clerk's Department, etc.

9. Full Costs:

The sum of the above assignable to a revenue centre.

10. Unit Cost:

The translation of full costs into a measurable service unit on which to base the price of a service produces a unit cost.

11. Subsidy Criteria:

Those principles to be considered relative to reducing the price of City Services from the Full Cost level.

13. Market Conditions:

User fees may be adjusted to achieve comparative user fees from neighbouring municipalities, like sized municipalities or industry averages. Also, may be adjusted in consideration to ability or willingness of target user group to pay.

14. Core Services:

Those municipally-operated services deemed to be provided at little or no cost to the user on the basis of broad community benefit or extreme importance of service.

CITY OF HAMILTON USER FEE POLICY

SUBSIDY LEVEL	SUBSIDY PRINCIPLES
<b>100% SUBSIDY OR NOMINAL FEES</b>	<ol style="list-style-type: none"><li>1. Service provides a broad community benefit that is identifiable and measurable</li><li>2. Service has been identified as a core service or is mandated</li><li>3. No ability to collect a fee</li><li>4. Fee eliminates use of service by target group</li></ol>
<b>50% SUBSIDY (MARKET CONDITIONS MAY ADJUST UP OR DOWN BETWEEN 25% AND 75%)</b>	<ol style="list-style-type: none"><li>1. Service provides both individual and community benefits.</li><li>2. Individuals or groups using service have capacity to pay and/or have the ability to raise funds</li></ol>

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### **0% SUBSIDY OR PROFIT CENTRE**

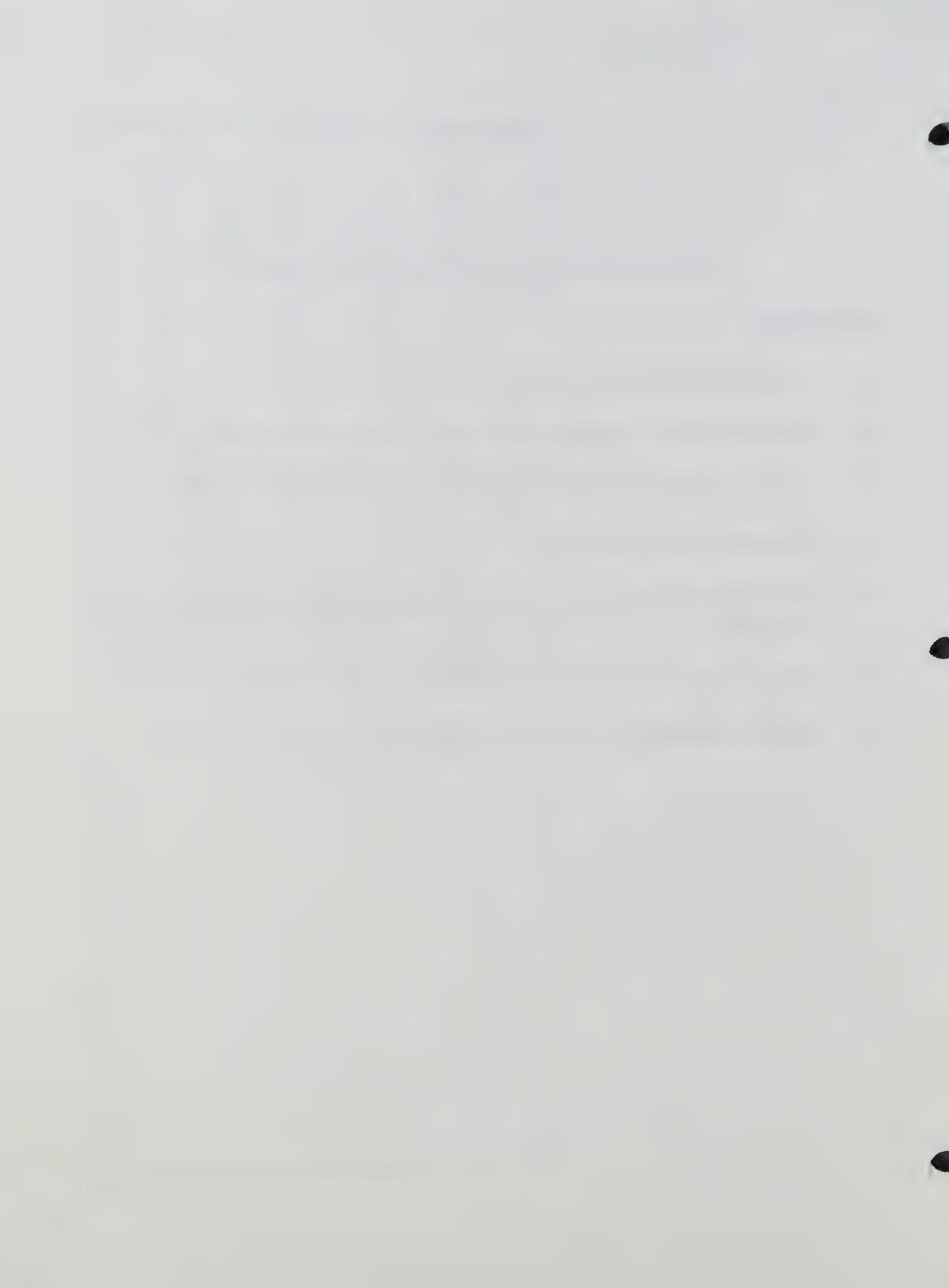
1. Service is normally provided by the private sector
2. Public service is consumed by a private/partisan political/religious group
3. Public service is used for purpose other than intended use
4. User of service is already in receipt of subsidy from City
5. Use of service produces a profit for user of service
6. Service provides an individual benefit only
7. When fee is used as a deterrent
8. When fee discourages actions contrary to City interest
9. When fee is used to regulate overuse of a service

SCCPM

## **HAMILTON CORPORATE USER FEE POLICY**

### **Procedures:**

- 1. Calculate full cost of service**
- 2. Determine and calculate unit cost of service provision**
- 3. Apply subsidy principles to establish appropriate subsidy**
- 4. Calculate initial user fee**
- 5. Consider impact of market conditions and adjust user fee as required**
- 6. Seek Council approval for application of user fee**
- 7. Monitor and adjust user fee as required**



3(b)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 13

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Transmittal Letter - Proposed User Fee Increases  
Arena Programs - Culture and Recreation Department

#### **RECOMMENDATION:**

That proposed increases to user fees for Arena Programs for Culture and Recreation Department services appended hereto, as Schedule A, be forwarded to the Committee of the Whole for consideration as part of the 1996 Current Budget process.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Management Team is recommending that all increases in user fees should be considered by the Committee of the Whole within the context of the current budget exercise, following a review by the various Standing Committees.

These Recommendations are being made in recognition of the serious budget decisions facing Council and its need to have a broad range of information and options at hand in order to meet budget targets without jeopardizing needed public services.

Ice rental rates are based on the core subsidy principle of a 50-50 funding relationship between the property tax and user fees for recreational sports participants for City-owned and maintained facilities and sports fields.

For year one, if implemented, it is estimated that these recommendations will generate annualized revenues of \$105,000. of which \$54,000. will be realized in 1996 due to lead time required for implementation.

#### **BACKGROUND:**

Staff have reviewed user fees for all services within the context of the Corporate User Fee Policy. This exercise has added urgency given upward pressures on the City budget caused by severe reductions in transfer payments from the Province.

### **Recreational House League Hockey/Hub Hockey/Rep Hockey/Ringette/Girls Hockey**

Collectively, all minor sports operating within the Arenas utilize approximately 437 hours weekly. Each season utilizes approximately 10 weeks in a fiscal year. Consequently, a \$10.00 increase as proposed will generate estimated additional revenue of \$43,700.

As a function of the User Fee exercise, Staff are recommending that a 50/50 cost sharing partnership be established for recreational house/core programs between the various user groups and the general tax paying public. This 50% subsidy rate would form the basis from which groups would then be attributed an increased or decreased level of subsidy depending upon such criteria as access to program, ability to pay, specialization, non-profit or business venture, etc.

Staff, having established a unit cost for ice time, have established a 50% subsidy would require the various user groups to pay an hourly rate of \$90/hour. Given the current levels of fees ranging from 45 to 60 dollars, an immediate jump to this rate is thought to be onerous on all affected, consequently, staff are recommending a 5 year implementation plan to achieve this recovery.

Having established our core program at 50%, those groups which begin to move away either through denied access due to ability, cost, or specialization, are to receive slightly lesser degrees of subsidy. To retain fairness in this regard, staff have recommended maintaining the current percentage differential (being Hub 17% greater than House League, and Reps being 13% greater than Hub). It is felt that this will recognize their increasing specialization, and will proportionately allow for increases each year of an acceptable level.

### **Sledge Hockey**

Staff had originally recommended that this activity be established in conjunction with Recreational House League Hockey. As a result of the User Fee Meeting, staff have been requested to re-evaluate this Recommendation in favour of a 75% subsidy.

Consequently, staff are in agreement with these ideas and are recommending a 75% subsidy be maintained for sledge hockey.

### **Can Skate/Figure Skating Clubs**

In evaluating the Skating Clubs, staff recognized two difficulties. First, there is a definite recreational component for those individuals partaking in learn to skate classes associated with the varying clubs. Secondly, while these groups tend to be not for profit, they utilize paid instructors, rather than volunteers.

As a consequence of this situation, staff have resolved that they will assign a cost equal to Recreational House Hockey for those hours clearly defined and scheduled by such groups as learn to skate programs, or programs equal to house level recreational sports. All other activities held by the groups will be at the proposed rate.

Further, staff have recommended that this rate be frozen until such time as the Rep Hockey rate equals the currently assigned hourly rate (approximately two years). This recognizes the elite and sport oriented nature of these programs and is proposed to ensure equity throughout the system.

### **Private Rentals/Power Skating**

Based upon a total number of 2,496 hours, it is anticipated that revenue in the amount of \$12,480 can be generated through the proposed \$5.00 increase. This represents an average use of 13 hours/week at 8 facilities over 24 weeks if a \$5.00 increase is approved.

Staff are recommending that the adult/youth differentiation be dropped in this category. Since the cost is no different, and since this is a market driven rental, the assigned fees do not appear onerous.

Staff are further recommending that day ice time rental be negotiable to a minimum of \$50/hour with the approval of the Manager of Arenas & Technical Services. This will be used as a marketing tool to increase use during the day and recover some of the fixed cost.

### **Tournaments**

Staff are recommending that a slight increase be implemented to these rates. This is largely in recognition of the ability to pay since tournaments are funded through registration and sponsorship, and largely consist of out of town visitors.

### **Summer Surface**

#### **Ball Hockey/In Line Skating/Hockey/Lacrosse**

The summer surfaces are utilized primarily by Lacrosse, Ball Hockey and increasingly In Line Skating. Throughout all venues, it is estimated that a total of 1100 hours are used during summer. Therefore, it is felt that revenue in the amount of \$5,500. may be realized as a result of the \$5.00 increase.

Staff are recommending this small increase due to surrounding market conditions. It is not expected that this increase will be too onerous.

## **Summer Ice/Tournament**

### **Ice**

In determining summer time hours, only one facility was used, Lawfield Arena, which operates year round. Based upon past performance, approximately 1100 hours are leased. Staff are recommending only a \$5.00 increase as the rates currently reflect market. Based upon this, it is felt additional revenue approximating \$5500 may be realized.

Much of this year's time has already been booked based upon current rates. Staff are recommending that all contracts committed to, be honored at the old rates. Any new contracts being proposed after approval of the new rates will be subject to the revised rate schedule.

### **Tournaments**

Staff recommend a slight increase to the 50% and 0% subsidy rates. These again are revenue generating programs and subject to registration. It is felt that this increase will not adversely affect the desirability to hold tournaments or, for groups to enter into such events.

On 1996 February 1, staff met with the different affected user groups and explained the overall implications of the budget and the proposed impacts. No adverse affects were immediately identified by the user groups.

This report recommends user fee adjustments for certain services offered within City-owned and operated Arenas. In some instances, some Recreation Programs were seen to be at the appropriate subsidy level at this time.

WmM/dj

c.c.    A. Ross, Treasurer

W. Moffatt, Manager of Arenas & Technical Services, Culture & Recreation Dept.  
Facility Supervisors, Arenas, Culture & Recreation Dept.

Greg Maychak, Sports Associations Liaison, Culture & Recreation Dept.

## SCHEDULE A

### SUMMARY OF PROPOSED USER FEE INCREASE FOR 1996

<b>WINTER</b>		<b>1995 RATE</b>	<b>PROPOSED 1996 RATE</b>
Recreational House League Hockey		\$ 45	\$ 55
Hub Hockey		\$ 53	\$ 63
Rep. Hockey		\$ 60	\$ 70
Ringette		\$ 45	\$ 55
Sledge Hockey		\$ 45	\$ 63 (Select)
		\$ 53	\$ 45
Can Skate/Figure Skating Clubs		\$ 80	\$ 80
Power Skating		\$ 80	\$135
Private Rentals:	Prime Time	\$130	\$135
	Non-Prime	\$ 85	\$ 90
Tournament:	Youth	\$ 70	\$ 80
	Adult	\$130	\$135
<b>SUMMER SURFACE (Non-Ice)</b>			
Men's Ball Hockey:	Youth	\$ 30	\$ 35
	Adult	\$ 45	\$ 50
In-Line Skating:	Youth	\$ 30	\$ 35
	Adult	\$ 45	\$ 50
Lacrosse:	Youth	\$ 30	\$ 35
	Select	\$ 30	\$ 45
Tournament:		\$ 50	\$ 60
<b>SUMMER ICE:</b>			
	Youth	\$100	\$106
	Adult	\$150	\$155
<b>SUMMER ICE TOURNAMENT:</b>			
	Youth	\$100	\$106
	Adult	\$150	\$155

DEPARTMENT OF CULTURE AND RECREATION  
FULL COSTS – ARENAS

COST ELEMENT	WINTER OPERATION	SUMMER ICE	SUMMER FLOOR
DIRECT COST	\$254,597	\$193,552	\$39,044
INDIRECT COST	\$35,403	\$5,428	\$5,428
OVERHEAD	\$31,224	\$4,788	\$5,428
TOTAL FULL COST:	\$321,224	\$203,768	\$49,900
SERVICE UNITS	1,820 HR.	1,100 HR.	500 HR.
<b>UNIT COST (PER HOUR)</b>	<b>\$177</b>	<b>\$212</b>	<b>\$99</b>

## COMPARATIVE ANALYSIS OF 10 MUNICIPALITIES → ARENAS

CRITERIA:	HAMILTON	LONDON	MISSISSAUGA	OAKVILLE	BURLINGTON	ANCASTER	STONEY CREEK	DUNDAS	GLANBROOK	GRIMSBY
Number of Arenas:	9	11	10	5	6	2	3	2	1	2
Number of Pads:	9	16	16	5	7	2	3	2	1	2
Days/Hours of Operation:	7/7am-12am	7/7am-12am	(8) 7/6am-12am (2) 7/24 hours	7/6am-2am	(1) 7/24 hours (5) 7/6am-12am	(1) 7/8am-12am (1) 7/4pm-12am	7/6am-1am	7/24 hours	7/24 hours	7/6am-12am
Prime time ice per hour:	\$130.00	\$99.25-104.25	\$139.00	(2) \$111.28 (3) \$124.12	\$75.00	\$110-\$130	\$105.25	\$132.15	\$116.63	\$110.00
Non-prime time ice per hour	\$85.00	\$99.25-104.25	\$75.00	\$105.93	\$60.00	\$59 - \$65	\$67.45	\$62.97	\$75.00	\$110.00
Minor Hockey rate per hour:	\$45.00 House Hub Rep	\$66.34 N/A \$66.34	\$99.00 N/A \$119.00	\$111.28-\$124.12 N/A \$111.28-\$124.12	\$62.65 N/A \$62.65	\$67.20 N/A \$67.20	\$56.25 N/A \$56.25	\$84.55 N/A \$84.55	\$58.00 N/A \$58.00	\$85.00 N/A \$85.00
High School Rate per Hour: Public Separate	Recip-Agr \$70.00	Recip-Agr Recip-Agr	\$99.00 \$99.00	Recip-Agr Recip-Agr	Recip-Agr Recip-Agr	Recip-Agr Recip-Agr	Recip-Agr Recip-Agr	Recip-Agr Recip-Agr	N/A N/A	Recip-Agr Recip-Agr
Memberships sold: Duration: Type & Cost:	Yes 1 year Family Adult Youth	No 1 year \$75.00 \$50.00 \$35.00	No N/A N/A N/A N/A	Yes (Skate & Swim) 1 year \$135.00 \$65.00 \$35.00	No N/A N/A N/A N/A	No N/A N/A N/A N/A	No N/A N/A N/A N/A	Yes Book of 10 N/A \$38.00 \$27.00	No N/A N/A N/A N/A	Yes Book of 10 N/A \$15.00 \$11.00
Single Admission Fees: Family Adult Child	\$5.00 \$3.00 \$2.00	N/A \$1.70 \$1.35	\$4.25 \$1.75 \$1.75	\$1.50 \$1.50 \$1.50	\$4.60 \$2.60 \$1.30	\$6.00 \$2.50 \$1.50	\$2.15 \$1.10	\$2.38 \$1.68	\$1.50 \$1.50	N/A \$2.00 \$1.50
Minor Hockey Registration:	\$150 - \$400	\$130 - \$245	Unknown	Unknown	\$160 - \$675	\$300.001	\$250.001	\$180 - \$350	\$170.001	\$220-\$370
Contact:	Mike Hammond 546-4805	Corey Brown 661-2364	Vickey McRae 896-5342	Elaine Keeling 845-6601	Marg Lambert 335-7738	Dave Barry 648-2060	Dave Rogers 662-2426	Bill Place 628-6327	Colleen McPhee 692-5411	Marjorie Krouse 945-1288

N/A = Not Applicable

Recip-Agr = Reciprocal Agreement  
Info Compiled 12.11.95

(not part of recommendation)

**Estimation of Annualized Revenue:**

Hub Hockey	72
Recreational House League	281
Girls Hockey	12
A's	51
Ringette	<u>21</u>
	437

$$437 \text{ hours} \times 10 \text{ weeks} = 4,370 \text{ hours}$$

$$4370 \text{ hours} \times \$10.00 = \$43,700$$

$$\text{Annualized} = \$87,400$$

**Summer Ice:**

$$\text{Lawfield} \quad 1100 \text{ Summer Rentals} = \$5,500 \text{ (annualized)}$$

**Private Rentals:**

$$\text{Total Hours } 2496 \times \$5.00 = \$12,480$$

**Summer Surface:**

**Ball Hockey**

$$18 \text{ hr./wk.} \times 14 \times 5 =$$

$$11 \text{ hr./wk.} \times 11 \times 5 =$$

**Lacrosse**

$$16 \text{ hr./wk.} \times 16 \text{ weeks} \times 4 \text{ arenas} \times \$5.00 =$$

**Roller Blading**

$$8 \text{ hr.} \times 18 \text{ weeks} \times 5 =$$

3(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 13

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Transmittal Letter - Proposed User Fee Increases  
Arena Memberships - Culture and Recreation Department

#### **RECOMMENDATION:**

That the proposed increases to user fees for Arena Memberships for Culture and Recreation Department services appended hereto, as Schedule A, be forwarded to the Committee of the Whole for consideration as part of the 1996 Current Budget process.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Management Team is recommending that all increases in user fees should be considered by the Committee of the Whole within the context of the current budget exercise, following a review by the various Standing Committees.

This Recommendation is made in recognition of the serious budget decisions facing Council and its need to have a broad range of information and options at hand in order to meet budget targets without jeopardizing needed public services.

If implemented, it is estimated that these recommendations will generate annualized revenues of \$14,600, of which, an estimated \$6,000 will be realized in 1996 due to implementation and those memberships already authorized.

#### **BACKGROUND:**

Staff have reviewed user fees for all services within the context of the Corporate User Fee Policy. This exercise has added urgency given upward pressures on the City budget caused by severe reductions in transfer payments from the Province.

Attached hereto as Schedule A is a breakdown of proposed changes to memberships. In reviewing this matter, Staff have established that considerable value can still be realized by the public through the purchasing of a membership over a pay per use strategy.

Costs of memberships have not increased greatly over the past years and the proposed increase is aimed to remain affordable and still present a good value to the consumer. In this regard, Staff do not believe the proposed increases to be onerous to the majority of the public. Staff also recommend that the current practise of discounting these rates be maintained upon confirmation of extreme hardship.

In determining amount of revenue generated, the following was reviewed based upon 1993 membership figures:

Family/Single Parent/Adult	1112 memberships x \$9.35 =	\$10,397.20
Youth	900 memberships x \$4.67 =	<u>4,203.00</u>
Total		\$14,600.00

\*G.S.T. not shown

As a result of this proposal, memberships at all Arenas will be uniform. Previously, Mountain Arena had a rate higher than the others in recognition of its year round skating venue. Notwithstanding this, memberships from all other Arenas would be recognized provided the individual pay a \$1.00 surcharge. Staff are also recommending this practise be halted.

This report recommends user fee adjustments for memberships within the Arena Division and is respectfully submitted for the consideration of Committee.

WmM/dj

c.c.    A. Ross, Treasurer, Treasury Department  
         W. Moffatt, Manager of Arenas & Technical Services, Culture & Recreation Dept.  
         Facility Supervisors, Arena Division, Culture & Recreation Dept.  
         G. Maychak, Sports Associations Liaison, Culture & Recreation Dept.

## SCHEDULE A

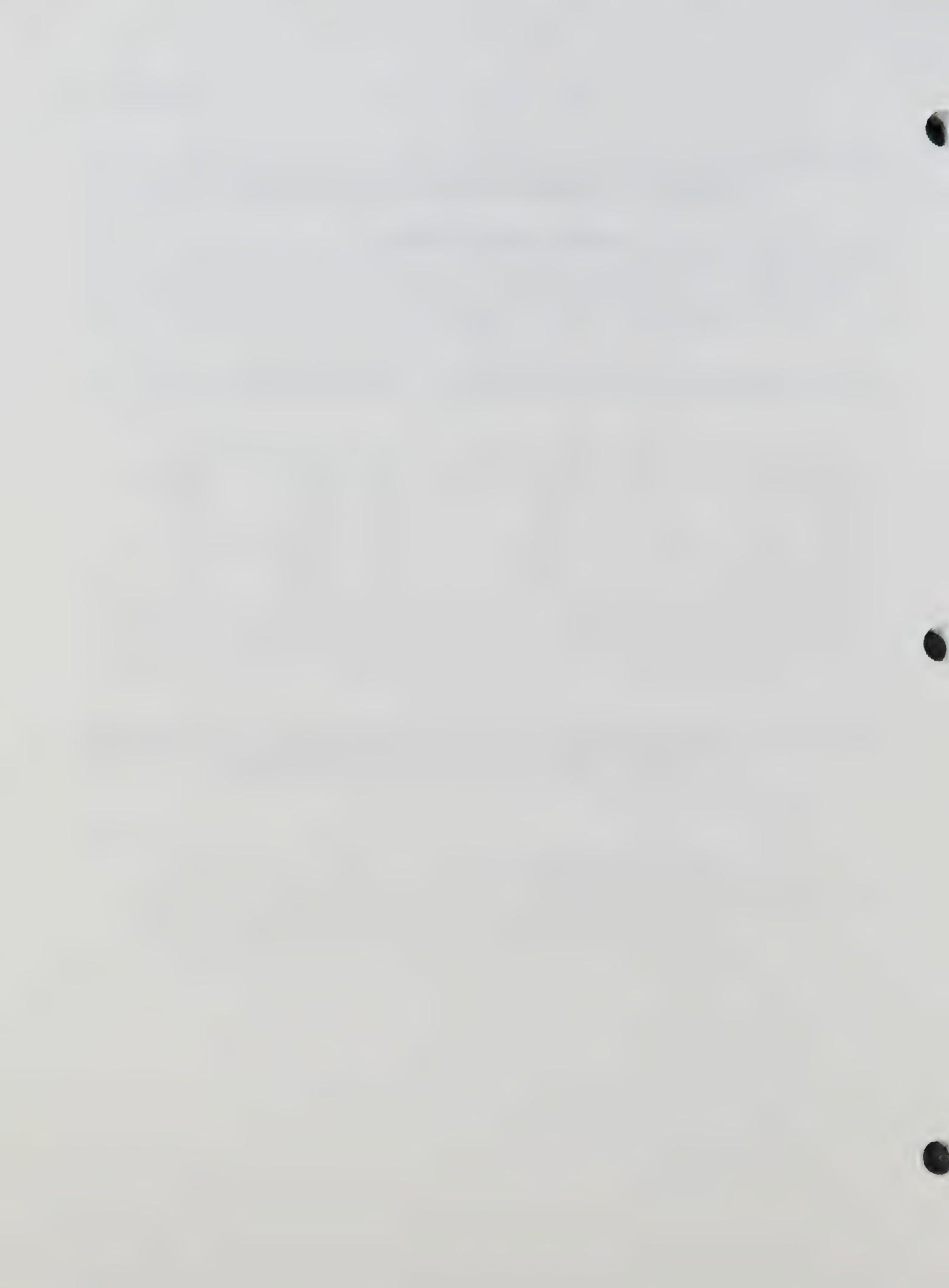
### SUMMARY OF PROPOSED USER FEE INCREASES

#### ARENA MEMBERSHIPS 1996

Membership Type	Current Rate 1995	Proposed Rate Increase 1996		
Family	\$35	\$45	(\$67)	\$10
Single Parent	\$25	\$35	(\$62)	\$10
Adult	\$20	\$30	(\$45)	\$10
Youth (under 17 years)	\$10	\$15	(\$25)	\$ 5
Senior/Disabled	\$15	\$15	(\$25)	\$ 0
Replacement Cards	\$ 3	\$ 3	(\$ 3)	\$ 0

NOTE: Rates shown above have excluded the Mountain Arena and Chedoke Twin Pad which are currently subject to the proposed rates. As a result of this implementation, memberships will be uniform at all facilities.

(Proposed Non-Resident Fees)



3 (d)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 14

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** TRANSMITTAL LETTER - PROPOSED USER FEE  
INCREASES MUSEUM ADMISSIONS AND  
PROGRAM FEES  
CULTURE AND RECREATION DEPARTMENT

#### **RECOMMENDATION:**

That the proposed increases to user fees including admission and programs for the museums of the Culture and Recreation Department appended hereto as Schedule "A" be forwarded to the Committee of the Whole for consideration as part of the 1996 Current Budget process.

R.L.F.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Management Team is recommending that all increases in user fees should be considered by the Committee of the Whole within the context of the current budget exercise following a review by the various standing committees.

This recommendation is being made in recognition of the serious budget decisions facing Council and its need to have a broad range of information and options at hand in order to meet budget targets without jeopardizing needed public services. In addition fees have not been increased since 1994. These adjustments will bring fees on line with many other comparable museums in the province.

If implemented, these recommendations will generate increased annualized revenues of \$38,070 of which \$37,520 will be realized if approved for March 1, 1996 due to lead time required for implementation.

The User Fee study for the Culture Division was based on the core services that the museums currently provide which are:

**GENERAL PUBLIC - CASUAL VISITORS  
EDUCATIONAL PROGRAMS - CHILDRENS  
GROUPS - COMMUNITY, TRAVEL TRADE AND EDUCATIONAL  
SPECIAL PROGRAMS**

These services enable each of the museums to meet their mandates by providing quality educational and special interest programmes as well as interpreting our heritage to the visitors. Museums also preserve buildings and artifacts for the enjoyment and appreciation of our current visitors and future generations.

Generally, all admission fees for the museums were increased in 1994 except for the general visitor category to the Military Museum and the children's rate for the Hamilton Museum of Steam and Technology.

**GENERAL PUBLIC/CASUAL VISITOR ADMISSIONS**

General public tours are a core function of the museums operation which offers universal access and provides a universal community benefit. They constitute approximately 53% of overall visitation for the five museums and are offered during advertised public hours. As Dundurn Castle and the Military Museum are in close proximity to one another, combined admission fees are offered as a good customer service gesture.

The museums are mandated through provincial grants to be open to the public in order to preserve our heritage and communicate our local history to the visitors.

Three of our five museums have been recognized as National Historic Sites.

**EDUCATIONAL PROGRAMMES - CHILDREN'S**

This category currently contributes to 20% of visitation for the five museums. They offer universal access and a broad community benefit. Not only do they enable the museums to partner with educational institutions, but they are an important element of our museum mandates and specifically target our future audiences. Many of these programmes are geared to the specific needs of the curriculum of the classroom.

**GROUPS - COMMUNITY, TRAVEL TRADE, SPECIALTY EDUCATION**

The group category comprises approximately of 10% of the visitation at the five museums. The travel trade industry provides economic spin offs in addition to our revenues for the city as the museums are motivators for group travel.

Community groups are made up of guiding, scouting, boys and girls clubs and summer camps for children as well as organizations such as church groups and heritage associations. Adult special education are made up of collectors tours, English as a Second Language and seminars.

## **SPECIAL PROGRAMMES**

The special programmes make up approximately 15% of the visitation at the museum and are available usually other than normal public hours.

Once again, these events enable the museums to expand their regular programs and realize a larger target market as well as increasing audiences. Participants are from both the local community and from out of town.

Special programmes include Dundurn Castle's Christmas Evening Tours and the Museum of Steam and Technology's Steam and Gas Show.

## **BACKGROUND:**

Staff have reviewed user fees for all services within the context of the Corporate User Fee Policy. This exercise has added urgency given upward pressures on the City budget caused by severe reductions in transfer payments from the Province.

This report recommends user fee adjustments for certain services offered within City-owned and operated Recreation Centres. The vast majority of other recreation programs were seen to be at the appropriate subsidy level at this time.

The only direct impacted group is the Friends of the Hamilton Children's Museum who have been advised of the proposed membership increases and will address it through their Constitution and By-laws.

In consultation with similar sized museums, the proposed fee increases are consistent with their rates.

MH/RF

Attachments

DEPARTMENT OF CULTURE AND RECREATION

**SCHEDULE "A"**

**SUMMARY OF PROPOSED USER FEE INCREASES FOR 1996**

a) **GENERAL PUBLIC/CASUAL VISITOR ADMISSION**

- i) That the current general public/casual visitor admission structure be revised as outlined in the following chart effective 1996, March 1 except for Children's Museum Membership increase which will be considered at their Annual General Meeting to be held in April 1996.

**DUNDURN**

(Combined Military Museum Ticket)

Service Category	Current Fee	Proposed Fee
Adult	4.70	5.40
Senior	3.40	5.00
Student	3.40	4.60
Child	1.90	2.25
Family	14.10	14.30

**MILITARY**

(Combined Dundurn Castle Ticket)

Adult	.30	.60
Senior	.10	.50
Student	.10	.40
Child	.10	.25
Family	.90	1.70

Note with combined tickets Dundurn pays the G.S.T.

**MILITARY**

(sold at door - not combined)

Adult	1.75	2.00
Senior	1.50	1.75
Student	1.50	1.75
Child	1.25	1.50
Family	—	—

**STEAM MUSEUM**

Adult	2.50	3.50
Senior	2.00	3.00
Student	2.00	2.50
Child	1.50	2.00
Family	N/A	10.00

**WHITEHERN**

Adult	2.50	3.50
Senior	2.00	3.00
Student	2.00	2.50
Child	1.50	2.00
Family	N/A	10.00

**CHILDREN'S**

Adult	N/A	N/A
Senior	N/A	N/A
Student	N/A	N/A
Child	2.25	2.50
Membership	5.00	10.00

Note: G.S.T. is included in the above rates.

Family rates for the Military Museum, Steam Museum and Whitehern are a new admission category.

**b) EDUCATIONAL PROGRAMMES - CHILDRENS****DUNDURN**

Life of a Servant	5.00	5.00
Sesquicentennial	2.50	2.50
Burlington Heights	4.00	4.00
Education Tour (15+)	1.80	2.25
Badge	5.00	5.00

**MILITARY**

Education Tour	1.75	2.00
Education Program	3.50	4.00
Education Tour (>20)	1.55	1.80
Education Student	1.90	2.15*

**STEAM**

Education Tour	1.60/1.75**	2.00
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**WHITEHERN**

Education Tour	1.60/1.75**	2.00
Bookbinding	5.00	5.00
Badge	4.00	4.00

**CHILDREN'S**

Sesquicentennial	2.25	2.25
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\*Note: This is the only category where GST applies because the program is designed to exclusively for children over 14 years of age.

\*\*Note: Rate depends on size of group.

c) GROUPS - COMMUNITY, TRAVEL TRADE AND SPECIALTY EDUCATION

DUNDURN

Adult	4.50	5.40
Senior	3.25	4.50
Student	3.75	4.00
Child	2.00	2.25

MILITARY

Adult	1.60	1.80
Senior	1.35	1.55
Student	1.35	1.55
Child	1.15	1.35

STEAM

Adult	2.25	3.00
Senior	1.80	3.00
Student	1.80	2.00

WHITEHERN

Adult	2.25	3.00
Senior	1.80	3.00
Student	1.80	2.00

CHILDREN'S

Adult	NIL	NIL
Senior	NIL	NIL
Student	NIL	NIL

d) SPECIAL PROGRAMMES

DUNDURN CASTLE

Candlelight Tour	10.00	12.00
Fashion Show	6.00	12.00
Collectors Tour	6.50	8.00
Lectures	4.00	10.00

STEAM

Steam & Gas	3.00	4.00
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WHITEHERN

Collectors Tour	5.00	7.00
Lectures	7.00	7.50

CHILDREN'S

Workshop	3.00	4.50
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32(e)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 13

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Transmittal Letter - Proposed User Fee Revisions for  
Swimming Pool User Groups.

**RECOMMENDATION:**

That proposed revisions to user fees for Swimming Pool User Groups for Culture and Recreation Department services appended hereto as Schedule "A" be forwarded to Committee of the Whole for consideration as part of the 1996 Current Budget process.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Management Team is recommending that all increases in user fees should be considered by the Committee of the Whole within the context of the current budget exercise, following a review by the various standing committees.

This recommendation is being made in recognition of the serious budget decisions facing Council and its need to have a broad range of information and options at hand in order to meet budget targets without jeopardizing needed public services.

If implemented these recommendations will generate increased annualized revenues of \$20,000. of which \$7,000 will be realized in 1996 due to lead time required for a September implementation date.

The impact of the loss of membership revenue directly related to this move to hourly rental fees is estimated at \$3,000. per year amending the annualized revenue to \$17,000.

**HAMILTON WENTWORTH AQUATIC CLUB, HAMILTON SYNCHRONIZED SWIMMING CLUB, MEN'S WATER-POLO, LADIES WATER-POLO:**

The existing fee structure does not have an hourly rate to apply to these groups. Their participants are required only to purchase a yearly recreation centre membership. The membership requirement would be replaced by the hourly rental system.

The Hamilton Wentworth Aquatic Club (approximately 190 members) and Hamilton Synchronized Swimming Club (approximately 16 members) recruit and train youth from the beginner to national levels of competition. Training is held at various recreation centres throughout the city during prime and non-prime time hours.

The Men's and Ladies Waterpolo Club (approximately 30 members) are located at Jimmy Thompson Pool and actively train for recreation and competitive meets in the area. The majority of the participants are youth in the mid to late teen aged group.

The \$10. hourly rate applied to the combined hours used by these groups will result in approximately \$20,000. in annualized revenue, \$7,000. of which would be realized in 1996.

**OTHER GROUPS**

Other clubs / groups (youth and adult) requiring pool occupancy will be considered within the proposed fee schedule.

**BACKGROUND:**

Staff have reviewed user fees for all service groups within the context of the Corporate User Fee Policy. This exercise has added urgency given the upward pressure on the City budget caused by severe reductions in transfer payments from the Province.

The revisions represent a consistent approach to applying a subsidy level to youth and adult groups. The level of subsidy for youth programs has been set at 50% and zero for adult services.

The user fee study revealed that the unit cost per providing an hour of pool time was \$100. Factors considered to reach the recommended rate included evaluating local market conditions, impact on the existing user groups including what reasonable lead time would be necessary for the groups to prepare a revised operating budget.

A meeting with sports users was held on Thursday 1 February 1996 to review and receive comments with respect to the recommended rate increases. There was no negative response from the aquatic groups referred to in this report.

DEPARTMENT OF CULTURE AND RECREATION  
FULL COSTS – INDOOR POOLS

COST ELEMENT	INDOOR POOLS OPERATION
DIRECT COST	\$324,000
INDIRECT COST	\$40,000
OVERHEAD	\$36,000
TOTAL FULL COST:	\$400,000
SERVICE UNITS	4000 HR.
<i>UNIT COST (PER HOUR)</i>	<i>\$100</i>

 HAMILTON DEPARTMENT OF CULTURE AND RECREATION  
SERVICE COST/SUBSIDY CHART

DIVISION: RECREATION

SERVICE	UNIT COST	SUBSIDY %	CURRENT FEE	PROPOSED FEE	MARKET ADJUST.	1996 FEE	COMMENTS
INDOOR POOL RENTAL -							
YOUTH GROUPS	\$100.00	50%	\$0.00	\$50.00	\$40.00	\$10.00	FIVE YEAR IMPLEMENT. \$10/HR. PER YEAR
ADULTS	\$100.00	0%	\$0.00	\$100.00	\$70.00	\$30.00	RAISE AS PER MARKET

Department of Culture and Recreation

## SCHEDULE "A"

### USER FEE SCHEDULE FOR SWIMMING POOL RENTALS 1996

That the User Fee Structure groups using indoor pools be revised as outlined in the following chart effective 1996, September 2.

**Indoor Pool Rentals: (General Public / Occasional)**

Non-prime time (Weekdays opening to 4:30 PM):	\$50. per hour
Prime time (Weekdays 4:30 PM - closing, all weekend hours):	\$85. per hour

**Indoor Pool Rentals: (Clubs and Weekly Use Groups)**

Youth:	\$10. per hr. for 1996	A \$10. per hour increase per year to be implemented over a five year period to reach the proposed fee of \$50. per hour.
Adult:	\$30. per hr. for 1996	A yearly increase may be applied based on market conditions

- \* The above rates include two lifeguards. A rate of \$20. per hour will be applied to each additional lifeguard as required.
- \* Existing rates for hot pool rentals and fees for the slide at Huntington Park are to remain the same.
- \* G.S.T. is included in the above fees.

3(f)

# CITY OF HAMILTON

## - RECOMMENDATION -

**DATE:** 1996 February 16

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Transmittal Letter - Proposed User Fee Increases  
Outdoor Sports Facilities - Culture and Recreation Department

### **RECOMMENDATION:**

That proposed increases to user fees for Culture and Recreation Department services appended hereto, as Schedule A, be forwarded to the Committee of the Whole for consideration as part of the 1996 Budget process.

RWP

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Management Team is recommending that all increases in user fees should be considered by the Committee of the Whole within the context of the current budget exercise, following a review by the various Standing Committees.

These Recommendations are being made in recognition of the serious budget decisions facing Council and its need to have a broad range of information and options at hand in order to meet budget targets without jeopardizing needed public services.

Outdoor Sports Facilities rental rates are based on the core subsidy principle of a 50-50 funding relationship between the property tax and user fees for house league recreational sport. As such, 1996 increased revenues are estimated to be \$50,000 on an annualized basis.

### **BACKGROUND:**

Staff have reviewed user fees for all services within the context of the Corporate User Fee Policy. This exercise has added urgency given upward pressures on the City budget caused by severe reductions in transfer payments from the Province.

On 1996 February 1, staff met with the different affected user groups and explained the overall implications of the budget and the proposed impacts. Several adverse affects were immediately identified by the user groups and are identified in the following paragraphs.

**Minor Sports Facilities (Not enclosed)**

Collectively, outdoor sports groups utilize minor facilities for approximately 81,300 hours per season. Each season represents approximately 18 weeks in a fiscal year.

There are approximately 13,000 youth participants, currently paying an average of \$.90 per participant, and approximately 10,000 adult participants currently paying an average fee of \$4.16 per participant for use of facilities per season.

Considering the proposed fees, youth participants will be paying an average of \$1.67 per participant, and adults an average of \$5.39 per participant per season.

**Youth Groups :**

As a function of the User Fee exercise, Staff are recommending a 50/50 cost sharing partnership between the various youth sports user groups and the general tax paying public. However, given the current levels of fees, (the subsidy was approximately, on average, 90% for youth groups) a jump to a rate based on 50% subsidy in one year is generally considered prohibitive to all affected.

Further, user groups would be unable to recover the increases through registration fees as a great number have completed their 1996 registration and, additionally, have not been given sufficient notice to adjust their operating budgets.

Therefore after further discussion with user groups, staff are recommending an increase of no more than \$2.25 per weekday, and a weekend rate of \$5.00 to a maximum of \$140.00 per facility per season. The maximum fee for the past two years was \$70.00 per facility per season.

**Adult Groups :**

Staff are recommending fees towards 100% recovery of costs for adult user groups. However, given that the situation is similar to that described above under youth groups, (the subsidy was lower at approximately, on average, 50% for adult groups), staff are recommending an increase of no more than \$11.00 per weekday and a weekend rate of \$22.00 to a maximum of \$840.00 per facility per season. The maximum fee for the past two years was \$420. per facility per season.

Staff will be initiating further discussions with both adult and youth user groups to establish a plan to achieve the identified recoveries.

### **Major Sports Facilities (Enclosed)**

In evaluating costs and assigning fees for Major facilities, it has been determined that, in some categories the principles of the user fee process could be employed with only an occasional consideration for market adjustment for youth groups.

The current average hourly rate applicable to the majority of youth group rates was comparable to the 50-50 funding relationship between the property tax and user fees and therefore the fee was adjusted slightly. Nevertheless, in a few categories where the fee was assessed at a higher rate due to costs associated with a higher level of service, and could be considered prohibitive, the implementation is being recommended over a 5 year period.

Contrary to the outcome outlined above for youth groups, the current average hourly rate applicable to the majority of adult groups is considerably lower in consideration of the user fee principles of cost recovery. In order to ultimately arrive at a fee in keeping with these principles and to limit the financial burden to the users, staff are recommending that the fees, that could be considered prohibitive to the average adult user group, be phased in over a 5 year period.

### **Tournaments :**

It is being recommended that for National and Provincial Tournaments the fees be negotiable and considered on an individual basis given that they generate a major economic impact and organizers would be in a preferred position to compete with other municipalities.

### **Tournaments (Globe Park) :**

For several years Globe Park has been rented at an extremely low nominal tournament rate of \$320.00 per day. The recommended adult tournament rate is being recommended, however, will not exceed a maximum of \$750. per day for the 1996 season.

This recommendation is being made on the basis that the standard rental fee (without a maximum) is thought to be burdensome to the user groups if implemented in one year and could result in the cancellation of regularly scheduled tournaments. The regular rental fee would apply from 1997 onward.

**Ivor Wynne Stadium:**

In employing the user fees principles when establishing fees for Ivor Wynne Stadium the resulting hourly fee was considered prohibitive, therefore substantial market adjustments were made. It is felt that the resulting recommended fees are considered affordable and will not induce current user groups to seek alternative facilities.

In 1995, City Council approved the implementation of a joint reciprocal agreement between the Hamilton Board of Education and the City, reducing the cross billing for the Board of Education's use of City facilities and vice versa. The Board of Education is the prime user group at Ivor Wynne Stadium, thus, considering the theoretical loss of revenue from the Board of Education, and the increase in rental fees to other, the net revenue gain is estimated to be zero.

**Chedoke Ski Facility:**

The nominal increase being proposed was primarily driven by market value. Chedoke is a small ski area that is not always totally open due to fluctuating snow conditions.

The estimated revenue increase is \$15,000.

Hamilton Department of Culture and Recreation  
USER FEE CHART - 1996 Proposed Rates & Fees

**MINOR SPORTS FACILITIES**

GAME/PRACTICE	RATE/per date		
	WEEKDAY	WEEKEND	MAXIMUM
ADULT	\$11.00	\$22.00	\$840.00
YOUTH	\$2.25	\$4.50	\$140.00

**Hamilton Department of Culture and Recreation  
USER FEE CHART – Proposed Rates & Fees**

**Major Facilities – Baseball**

		RATE/per hour (lights are extra, plus applicable taxes)			
		1996	1997	1998	1999
GAME/PRACTICE		\$26.00	\$26.00	\$26.00	\$26.00
SEMI PRO	ADULT	\$22.00	\$24.00	\$26.00	\$26.00
YOUTH		\$13.00	\$13.00	\$13.00	\$13.00
Bd of Education		\$13.00	\$13.50	\$13.50	\$13.50
SEMI PRO	ADULT	\$11.00	\$11.00	\$11.00	\$11.00
YOUTH		\$3.70	\$7.40	\$11.00	\$11.00
LIGHTS (per/hr)		\$5.50	\$5.50	\$5.50	\$5.50

		RATE/per hour (lights are extra, plus applicable taxes)			
		1996	1997	1998	1999
GAME Ticket/Spectators/Tournaments		\$62.00	\$62.00	\$62.00	\$62.00
SEMI PRO	ADULT	\$25.00	\$34.25	\$43.50	\$53.00
YOUTH		\$15.00	\$23.00	\$31.00	\$31.00
Bd of Education		\$31.00	\$31.00	\$31.00	\$31.00
SEMI PRO	ADULT	\$11.00	\$11.00	\$11.00	\$11.00
YOUTH		\$3.70	\$7.40	\$11.00	\$11.00
LIGHTS (per/hr)		\$5.50	\$5.50	\$5.50	\$5.50

**Major Facilities – Soccer/Football**

		RATE/per hour (lights are extra, plus applicable taxes)			
		1996	1997	1998	1999
GAME/PRACTICE		\$27.00	\$27.00	\$27.00	\$27.00
SEMI PRO	ADULT	\$22.50	\$25.00	\$27.00	\$27.00
YOUTH		\$13.50	\$13.50	\$13.50	\$13.50
Bd of Education		\$13.50	\$13.50	\$13.50	\$13.50
SEMI PRO	ADULT	\$11.00	\$11.00	\$11.00	\$11.00
YOUTH		\$3.70	\$7.40	\$11.00	\$11.00
LIGHTS (per/hr)		\$5.50	\$5.50	\$5.50	\$5.50

		RATE/per hour (lights are extra, plus applicable taxes)			
		1996	1997	1998	1999
GAME Ticket/Spectators/Tournaments		\$66.00	\$66.00	\$66.00	\$66.00
SEMI PRO	ADULT	\$27.00	\$36.75	\$46.50	\$56.25
YOUTH		\$16.00	\$24.00	\$33.00	\$33.00
Bd of Education		\$33.00	\$33.00	\$33.00	\$33.00
SEMI PRO	ADULT	\$11.00	\$11.00	\$11.00	\$11.00
YOUTH		\$3.70	\$7.40	\$11.00	\$11.00
LIGHTS (per/hr)		\$5.50	\$5.50	\$5.50	\$5.50

**Major Facilities – Bernie Arbour Stadium**

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
GAME/PRACTICE		\$53.00	\$53.00	\$53.00	\$53.00	\$53.00
SEMI PRO		\$25.00	\$40.00	\$53.00	\$53.00	\$53.00
ADULT		\$15.00	\$21.00	\$26.50	\$26.50	\$26.50
YOUTH		\$26.50	\$26.50	\$26.50	\$26.50	\$26.50
Bd of Education		\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
SEMI PRO		\$3.70	\$7.40	\$11.00	\$11.00	\$11.00
ADULT		\$5.50	\$5.50	\$5.50	\$5.50	\$5.50
YOUTH						
LIGHTS (per/hr)						

## RATE/per hour (lights are extra, plus applicable taxes)

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
GAME Ticket/Spectators/Tournaments		\$95.00	\$95.00	\$95.00	\$95.00	\$95.00
SEMI PRO		\$31.50	\$63.00	\$95.00	\$95.00	\$95.00
ADULT		\$15.75	\$32.00	\$47.50	\$47.50	\$47.50
YOUTH		\$47.50	\$47.50	\$47.50	\$47.50	\$47.50
Bd of Education		\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
SEMI PRO		\$3.70	\$7.40	\$11.00	\$11.00	\$11.00
ADULT		\$5.50	\$5.50	\$5.50	\$5.50	\$5.50
YOUTH						
LIGHTS (per/hr)						

**Major Facilities – Track & Field**

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
ACTIVITIES		\$19.00	\$19.00	\$19.00	\$19.00	\$19.00
ADULT		\$9.50	\$9.50	\$9.50	\$9.50	\$9.50
YOUTH		\$9.50	\$9.50	\$9.50	\$9.50	\$9.50
Bd of Education		\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
LIGHTS (per/hr)		\$5.50	\$5.50	\$5.50	\$5.50	\$5.50
YOUTH						

\*\* National/Provincial Tournaments – FEE NEGOTIABLE

**NON-RESIDENT USER FEE CHART – Proposed Rates & Fees****Major Facilities – Baseball**

<b>GAME/PRACTICE</b>					
RATE/per hour (lights are extra, plus applicable taxes)					
	1996	1997	1998	1999	2000
<b>SEMI PRO</b>	\$39.00	\$39.00	\$39.00	\$39.00	\$39.00
<b>ADULT</b>	\$33.00	\$36.00	\$39.00	\$39.00	\$39.00
<b>YOUTH</b>	\$19.50	\$19.50	\$19.50	\$19.50	\$19.50
<b>Bd of Education</b>	\$19.50	\$20.25	\$20.25	\$20.25	\$20.25
<b>LIGHTS (per/hr)</b>					
<b>SEMI PRO</b>	\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>	\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

<b>GAME Ticket/Spectators/Tournaments</b>					
RATE/per hour (lights are extra, plus applicable taxes)					
	1996	1997	1998	1999	2000
<b>SEMI PRO</b>	\$93.00	\$93.00	\$93.00	\$93.00	\$93.00
<b>ADULT</b>	\$37.50	\$51.38	\$65.25	\$79.50	\$93.00
<b>YOUTH</b>	\$22.50	\$34.50	\$46.50	\$46.50	\$46.50
<b>Bd of Education</b>	\$46.50	\$46.50	\$46.50	\$46.50	\$46.50
<b>SEMI PRO</b>	\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>	\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

**Major Facilities – Soccer/Football**

<b>GAME/PRACTICE</b>					
RATE/per hour (lights are extra, plus applicable taxes)					
	1996	1997	1998	1999	2000
<b>SEMI PRO</b>	\$40.50	\$40.50	\$40.50	\$40.50	\$40.50
<b>ADULT</b>	\$33.75	\$37.50	\$40.50	\$40.50	\$40.50
<b>YOUTH</b>	\$20.25	\$20.25	\$20.25	\$20.25	\$20.25
<b>Bd of Education</b>	\$20.25	\$20.25	\$20.25	\$20.25	\$20.25
<b>SEMI PRO</b>	\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>	\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

<b>GAME Ticket/Spectators/Tournaments</b>					
RATE/per hour (lights are extra, plus applicable taxes)					
	1996	1997	1998	1999	2000
<b>SEMI PRO</b>	\$99.00	\$99.00	\$99.00	\$99.00	\$99.00
<b>ADULT</b>	\$40.50	\$55.13	\$69.75	\$84.38	\$99.00
<b>YOUTH</b>	\$24.00	\$36.00	\$49.50	\$49.50	\$49.50
<b>Bd of Education</b>	\$49.50	\$49.50	\$49.50	\$49.50	\$49.50
<b>SEMI PRO</b>	\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>	\$5.55	\$11.10	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

**Major Facilities - Bernie Arbour Stadium**

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	2000
<b>GAME/PRACTICE</b>		\$79.50	\$79.50	\$79.50	\$79.50	\$79.50
<b>SEMI PRO</b>		\$37.50	\$60.00	\$79.50	\$79.50	\$79.50
<b>ADULT</b>		\$22.50	\$31.50	\$39.75	\$39.75	\$39.75
<b>YOUTH</b>				\$39.75	\$39.75	\$39.75
<b>Bd of Education</b>				\$16.50	\$16.50	\$16.50
<b>SEMI PRO</b>		\$16.50	\$11.10	\$16.50	\$16.50	\$16.50
<b>ADULT</b>				\$8.25	\$8.25	\$8.25
<b>YOUTH</b>						
<b>LIGHTS (per/hr)</b>						

RATE/per hour (lights are extra, plus applicable taxes)

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	1998
<b>GAME Ticket/Spectators/Tournaments</b>		\$142.50	\$142.50	\$142.50	\$142.50	\$142.50
<b>SEMI PRO</b>		\$47.25	\$94.50	\$142.50	\$142.50	\$142.50
<b>ADULT</b>				\$71.25	\$71.25	\$71.25
<b>YOUTH</b>						
<b>Bd of Education</b>						
<b>SEMI PRO</b>		\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>ADULT</b>				\$11.10	\$16.50	\$16.50
<b>YOUTH</b>					\$8.25	\$8.25
<b>LIGHTS (per/hr)</b>						

**Major Facilities - Track & Field**

		RATE/per hour (lights are extra, plus applicable taxes)				
		1996	1997	1998	1999	1998
<b>GAME/PRACTICE</b>		\$28.50	\$28.50	\$28.50	\$28.50	\$28.50
<b>ADULT</b>		\$14.25	\$14.25	\$14.25	\$14.25	\$14.25
<b>YOUTH</b>						
<b>Bd of Education</b>						
<b>ADULT</b>		\$16.50	\$16.50	\$16.50	\$16.50	\$16.50
<b>YOUTH</b>						
<b>LIGHTS (per/hr)</b>						

\*\* National/Provincial Tournaments – FEE NEGOTIABLE

**Hamilton Department of Culture and Recreation  
USER FEE CHART - 1996 Proposed Rates & Fees**

**Ivor Wynne Stadium**

		RATE/per hour (lights are extra, plus applicable taxes)	
		Resident	Non-Resident
<b>GAME/PRACTICE</b>			
SEMIPRO		\$84.11	\$126.17
ADULT		\$56.07	\$84.11
YOUTH		\$28.04	\$42.06
<b>LIGHTS (per/hr)</b>			
2 Banks		\$6.28	\$9.42
4 Banks		\$12.56	\$18.84
8 Banks		\$25.12	\$37.68

**RATE/per hour (lights are extra, plus applicable taxes)**

		RATE/per hour (lights are extra, plus applicable taxes)	
		Resident	Non-Resident
<b>GAME Ticket/Spectators/Tournaments</b>			
SEMIPRO		\$235.33	\$353.00
ADULT		\$70.09	\$105.14
YOUTH		\$44.53	\$66.80
<b>LIGHTS (per/hr)</b>			
2 Banks		\$6.28	\$9.42
4 Banks		\$12.56	\$18.84
8 Banks		\$25.12	\$37.68

**Board of Education**

		RATE/per hour (lights are extra, plus applicable taxes)	
		Resident	Non-Resident
<b>Game</b>		\$63.08	\$253.94
2 Banks		\$6.28	\$9.42
4 Banks		\$12.56	\$18.84
8 Banks		\$25.12	\$37.68

**Special Events & Professional Sporting Activities** (negotiable, currently under review)**Additional Amenities**

	Flat Fee/per date
Scoreboard Rental (operator not included)	\$200.00
Sound System Rental (operator not included)	\$200.00
Television Network Hook-up (CBC, TSN, etc...)	\$450.00
Television System Hook-up (Cable)	\$150.00

HOLIDAY RATES are standard group rate for the facility, plus attendant(s) overtime wages.

Hamilton Department of Culture and Recreation  
USER FEE CHART - 1996 Proposed Rates & Fees

**CHEDOKE WINTER SPORTS PARK**

RATE/per date

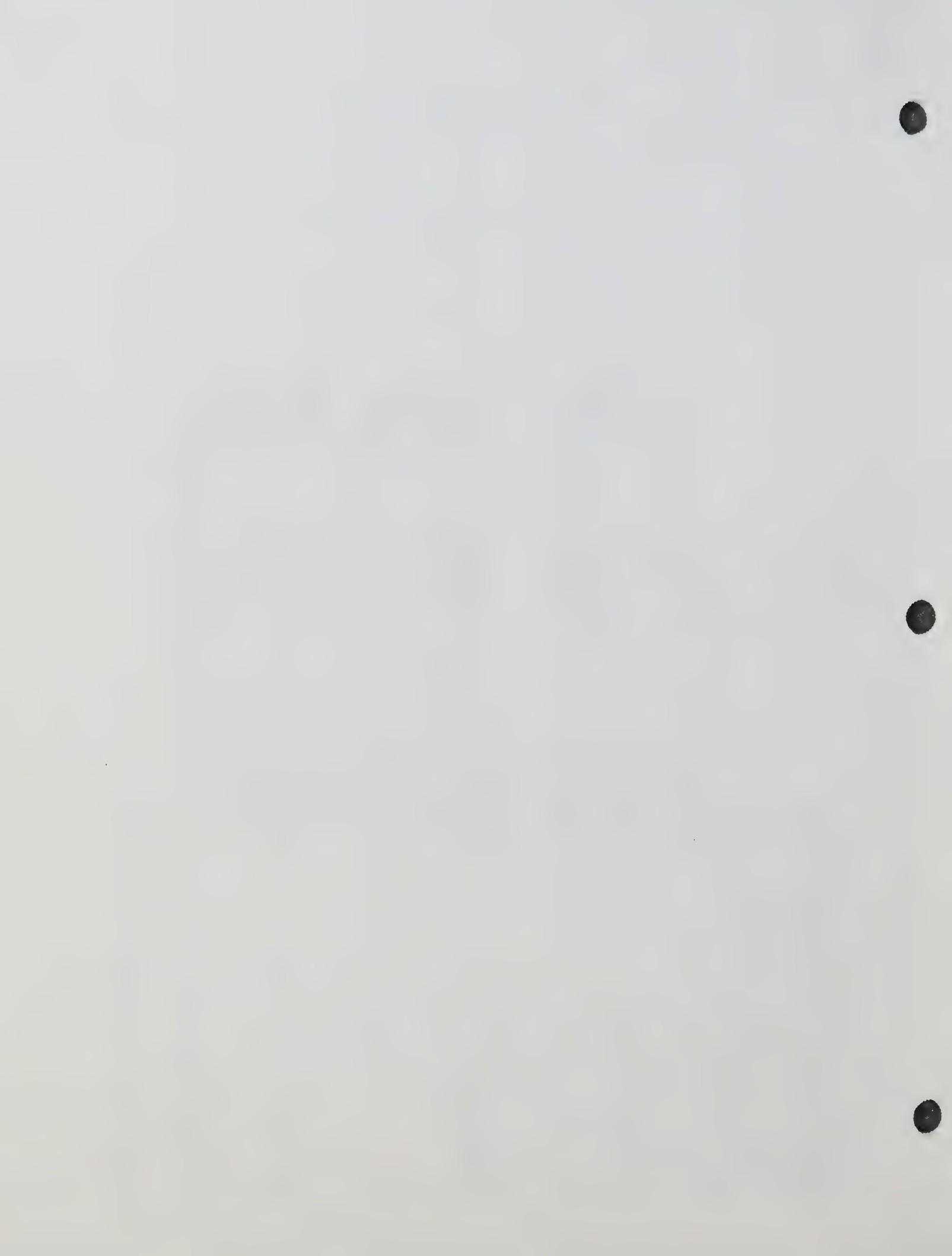
TOW FEES - 1/2 day	Resident	
	ADULT	\$15.00
	YOUTH	\$13.00

RATE/per date

TOW FEES - Full Day	Resident	
	ADULT	\$18.00
	YOUTH	\$15.00

RATE/per date

SKI PACKAGES (packages of 10)	Resident	
	ADULT	\$162.00
	YOUTH	\$135.00



3(h)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 16

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair  
Director, Culture and Recreation

**SUBJECT:** "Sesquicenes" Downtown Murals Project

#### **RECOMMENDATION:**

- a) That approval be given for up to \$55,000. of the funds remaining in the public art programme capital budget, centre CF 709441025, to be used in 1996 for a series of four historically-themed murals at downtown locations (GST inclusive); and,
- b) that final approval for the four designs chosen by the selection committee rest with Council; and,
- c) that the Mayor and Clerk be authorized to execute contracts satisfactory in form and substance to the City Solicitor between the City and the affected property owners and between the City and the four winning artists.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** Sufficient funds are available in the capital art programme through accounts in centre CF 709441025. Funding from the Community Improvement Programme of the Public Works and Traffic Department in the amount of \$14,284. was approved by Council on 1995 December 12 for murals in the Downtown Hamilton and International Villages BIA jurisdictions.

Any insurance or liability requirements of the project will be addressed through the Request for Proposal and the above-mentioned contracts.

Applications for the required permits will be submitted to those City departments responsible for the administration of such.

The Arts Co-ordinator, Department of Culture and Recreation, will continue to assist the "Sesquicenes" committee with the administration of the project.

continued/2

## BACKGROUND:

The "Sesquicentences" proposal was first brought to the attention of the Sesquicentennial Committee (Milt Lewis and Vincenza Travale, Co-chairs; Carmen D. Rizzotto, Executive Director) and Mayor Robert Morrow by Robert Challé, Challé Design Consultants, in the summer of 1995.

Feasibility study meetings have been conducted for the past few months at the request of the Mayor's office. The working group appointed Jordan Livingston, Shirley Elford and Rob Challé to guide the process. Staff from the Department of Public Works and Traffic, the Planning Department and the Department of Culture and Recreation are participating. In addition, there are representatives from the Hamilton and Region Arts Council (visual arts representative), the Downtown Business Improvement Association, the International Villages Business Improvement Association, the Sesquicentennial Committee, the Arts Advisory Commission and the private sector.

The objectives of the sesquicentennial mural project are: (1) to counteract trends of deterioration now occurring in the downtown area; (2) to celebrate, through the medium of painting, memorable people, places and events in Hamilton's past 150 years; (3) to assist business owners to upgrade walls which are highly visible parts of the public environment.

Mural programmes have been established in many urban centres across Canada; in some communities they have formed the focus for tourist-promotion strategies. Currently there is a growing trend in Ontario to utilize the visual arts for large-scale outdoor public works of this type.

With a life expectancy of ten to fifteen years, the murals are a reasonable investment in the redevelopment of the urban core. The vitality inherent in the use of colour, form and design would bring a complementary level of refurbishment to the streets surrounding Gore Park. Corporate sponsorship will reduce the financial requirements of the project. The Arts Advisory Commission is represented by Alderman Marvin Caplan; in addition, two Arts Commission members will be invited to serve on the selection committee for the artists' designs.

Designs will be called for from the local arts community on a competition basis. The four winning artists will receive awards in the amount of \$2,500. and will not be required to install their designs. Through standard Purchasing Department procedures, the installations will be contracted out to a firm having recognized experience in this field and carrying the necessary insurance coverage. This company's tasks will include preparation of the wall surfaces, the projection of the designs into larger images on the walls' surfaces, and use of scaffolding and swing-stage equipment to apply paint. The paint materials used will be long-lasting, with low or no maintenance. In addition, the successful company will make provision for the winning artists to act as senior artists/consultants to the technical team.

Potential locations include walls large enough to accommodate murals in the size range of 35' wide by up to 60'high at the following addresses:

- 130 King Street East (Ramada Inn) • 28 James Street South (Royal Bank)
- 245 King Street East (Holy Rosary Store) • 96 James Street North (Eduarado's).

Should the owners of these properties not wish to participate, the owners of alternate locations will be approached.

Each mural will carry at its lower edge the logos of the co-operating agencies. It is anticipated that the outdoor work will take place in late spring and early summer 1996.

Members of this "Sesquiscenes" Committee include:

Chairs Shirley Elford, Jordan Livingston, and Robert Challé  
Milton Lewis and Vincenza Travale, Sesquicentennial Committee Co-chairs  
Carmen D. Rizzotto, Executive Director, Sesquicentennial Committee  
Lynn Wylie, Ravinder Ruprai, Sesquicentennial staff  
Graeme McTaggart, Downtown Hamilton BIA  
Mary Pocius, International Villages BIA  
Hamilton and Region Arts Council  
Alderman Marvin Caplan, Arts Advisory Commission  
Hazel Milsome, Public Works and Traffic Department  
Cheryl York, Culture and Recreation Department  
Vladimir Matus, Planning Department.

attach: "APPENDIX I: CRITERIA"

MH/CDY

c.c.    J. Pavelka, Chief Administrative Officer  
         V. Abraham, Director, Planning Department  
         L. King, Commissioner, Building Department  
         D. Lobo, Director, Public Works and Traffic Department  
         N. Catalano, Director, Economic Development Department

## APPENDIX I:CRITERIA

### ONE: Criteria for Selection of Sites

- a) Life expectancy of building
- b) Structural soundness of the wall itself
- c) Receptivity of the surface of the wall to paint application
- d) Dimensions and shape of wall
- e) Visibility of the wall to pedestrians and motorists (one-way street system)
- f) Relationship of wall's location to the other sites
- g) Technical installation issues
- h) Other:
  - No buildings with official historical designations can be considered
  - Property owner must agree to use of wall
  - Building cannot be subject to a demolition order

### TWO: Criteria for Selection of Designs

- a) Response to stated Sesquicentennial (historical) theme:
  - celebrating people, places or events of significance to the development of Hamilton over the past 150 years
- b) Adaptable to large scale format
- c) "Readable" by the public
- d) Winning artists must agree to enter into a written contract with the City of Hamilton.

3(i)

# CITY OF HAMILTON

## - RECOMMENDATION -

**DATE:** 1996 February 13

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Deposit Policy

### **RECOMMENDATION:**

1. That the following Deposit Policy be adopted for Culture and Recreation Special Events and long term rental contracts within City owned and operated facilities:
  - a) That, upon execution of an agreement to use a City owned and operated facility the applicant may be required, at the discretion of the Director of Culture and Recreation, to deposit in cash, or by certified cheque an amount equal to not less than 25% of the total rental fee (including building, floor and staff charges); and
  - b) That, upon cancellation not less than 60 days prior to the event, the City agree to return all funds remitted as a deposit as per this Recommendation; and
  - c) That, payment in full be required to be remitted by the applicant not less than 4 weeks prior to said event taking place, failing which, said event will be deemed to have been cancelled and the deposit and time reserved forfeited to the City; and
  - d) That, in the event, for any reason, the Department of Culture and Recreation of the Corporation of the City of Hamilton, is unwilling to permit the use of the said facility/arena, the Department of Culture and Recreation of the Corporation of the City of Hamilton, shall have the right to cancel such use at any time and order the arena to be closed to all spectators and users and/or such an event, and neither the Department of Culture and Recreation nor the Corporation of the City of Hamilton shall be required to do more than refund the applicant any fee which the applicant has paid; and

- e) That, in the event it is necessary, or given that there is insufficient time, approval be granted to the Director of Culture and Recreation to waive the necessary time requirements and report said actions to the Parks and Recreation Committee wherever possible prior to said event occurring; and
- f) That, as set out above, in the event a special event is booked within the specified time frame, said event be subject to payment in full upon execution of an agreement to lease, and, in the event of cancellation all monies will be forfeited to the City; and
- g) That, this Policy not include those groups allocated ice through the Culture and Recreation Department.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

It is hoped that through adoption of this Policy, the City's exposure to lost revenues will be reduced.

As a result of implementation of this Policy, it can be expected that some groups will experience difficulty in remitting the necessary funds. This will largely be the relationship between funding and registration. It should be noted that many Hockey Schools rely upon registration money to offset the cost of ice time. This may lead to situations wherein those individuals registering for such Hockey Schools will lose their funds which have been forwarded to the City as deposit. The City must simultaneously adopt a Policy of non-responsibility for such loss. Parents must be encouraged to research their purchases in advance. Failure to do so will render this Policy redundant.

#### **BACKGROUND:**

On 1995 September 11 - 17, the City of Hamilton hosted the World Bocce Championships at the Mountain Arena. Upon completion of this event, the City failed to recover funds owing in the amount of \$15,000.

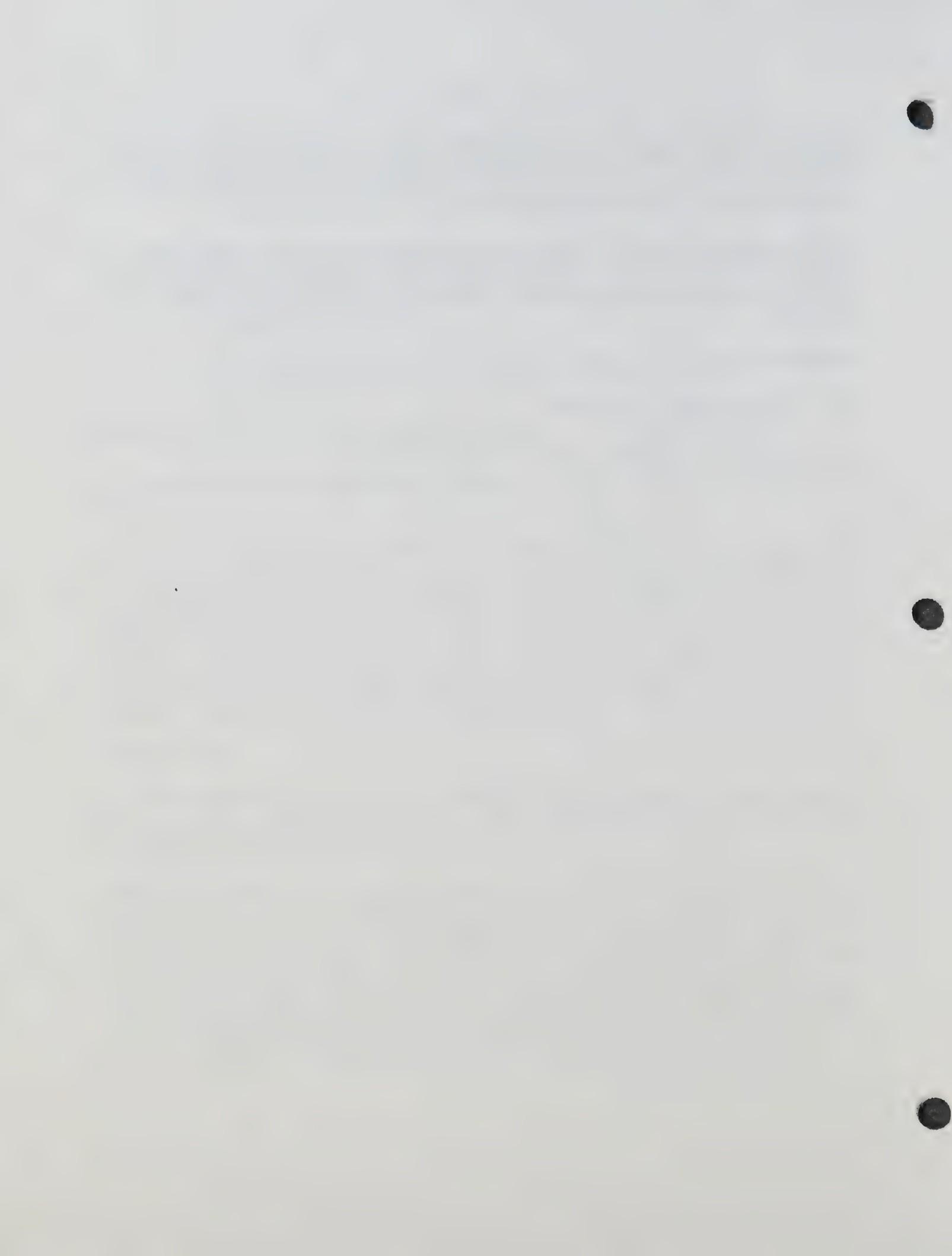
Similarly, the various City Arenas have experienced events wherein the facilities have been reserved only to remain empty when the proposed use did not evolve. This seems to be the most likely in the case of Hockey Schools which fail to reach the necessary enrolment. The time is booked well in advance but cancellation only occurs very near the start date when the numbers do not materialize. It is hoped that through this Policy we can succeed in two areas. Firstly, to reduce the amount of time which goes unused. Secondly, and more importantly, ensure that those people enlisting in such events, will not be abandoned and forced to scramble for the remaining placement in already established organizations.

It is hoped that through this Recommendation, the various facilities may be utilized to their greatest potential. Those events which are of a tentative nature will necessarily have to confirm their intention. As a result, this should reduce speculation and maintain the facilities for proven usages and serious proposals.

Implementation of this Policy will also require the client groups to re-organize their registration schedules in order that firm numbers and commitments can be made relative to enrolment and to ensure payment or notice can be made in a timely fashion for all concerned.

WmM/dj

c.c. P. Noé Johnson, City Solicitor  
A. Ross, Treasurer  
W. Moffatt, Manager of Arenas & Technical Services  
Facility Supervisors, Arenas



4 (a)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 8

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Red Hill Creek Remediation  
Planting and Plantation Management

#### **RECOMMENDATION:**

That the Planting and Plantation Management Proposal for Red Hill Creek Valley dated 1995 November 10, be approved for implementation.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The implementation of the Planting and Plantation Management Program of ten planting sites totalling approximately 4.6 ha., and seven plantations totalling approximately 7.5 ha. has an upset limit of \$389,201. This capital is 100% funded by the Hamilton Region Conservation Authority and is a portion of the original allocation of \$3,211,500., proposed funding allocation for the 1994-1996 fiscal years.

There are no additional maintenance costs associated with the planting and plantation management plans.

There are no staffing or legal implications.

## **BACKGROUND:**

On 1995 February 28, City Council approved five recommendations regarding the Red Hill Creek Valley Remediation (see Schedule "A" attached).

The remediation of Red Hill Creek involves a number of components and a preliminary cost was associated with each task as shown on the attached table.

<u>Project</u>	<u>Budget</u>
Cleanup	\$ 276,450.
Biological	\$ 69,100.
Archaeological	\$ 55,290.
Trails	\$ 850,084.
Planting	\$ 552,900.
Water	\$ 230,365.
Public Information	\$ 95,000.
Biosphere Centre	\$ 833,036.
Administrative/Other	<u>\$ 249,275.</u>
<b>TOTAL</b>	<b>\$3,211,500.</b>

At its meeting 1995 November 21 the Parks and Recreation Committee approved the following recommendation:

"That the Planting and Plantation Management Proposal for the Red Hill Creek Valley dated 1995 November 10, be endorsed such that the plans may proceed to an open house meeting to receive public input to finalize the plans."

The proposed planting and plantation areas are illustrated on a coloured display map that will be available for viewing at the Parks and Recreation Committee meeting.

There are 10 planting areas totalling about 4.6 hectares, and seven plantations totalling about 7.5 hectares.

Planting sites were selected based on ecological and practical criteria. In general, high priority sites were large, adjacent to existing natural areas, had little natural regeneration going on, had the potential to harbour rare species, and would help separate uses of the valley such as golfing and hiking. Lower priority sites were separated from existing natural areas and were smaller but had other problems (e.g. erosion).

All pine and spruce plantations were assessed by staff and mapped. Consultation with the

Ontario Ministry of Natural Resources, Niagara Escarpment Commission, Red Hill biological inventory crew, and Red Hill archaeological survey staff has taken place.

MNR forestry staff have provided helpful advice on recommended silvicultural practices and have shown staff some of the managed plantations that are similar to those in the Red Hill Valley.

A detailed site description is outlined in Schedule "B".

On 1996 January 29, a public open house meeting was held to explain the plan to expand the natural forest of the Valley. This meeting was advertised in The Spectator. Staff from the City of Hamilton and the Hamilton Region Conservation Authority were in attendance to make presentation through the use of panels and slides on the proposed plan for the planting and plantation management project. The comments and input received from the eight citizens in attendance were very supportive of the project.

(1) WJP/PSU/ps  
Attachments

c.c. Mr. Bruce Duncan, Red Hill Project Coordinator  
Mr. R. W. Chrystian, Manager of Parks  
Mr. J. Pook, Horticulturist

# CITY OF HAMILTON

- ]

**DATE:** 1995 February 15

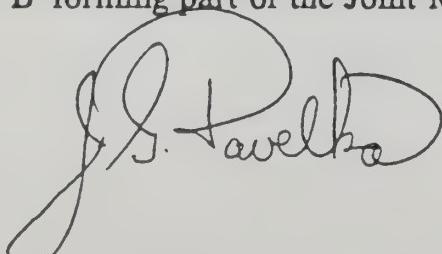
**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka, P.Eng.  
Chief Administrative Officer

**SUBJECT:** Red Hill Creek Valley Remediation

**RECOMMENDATION:**

1. That the terms of the Joint Management Agreement between the City of Hamilton and the Hamilton Region Conservation Authority respecting Red Hill Creek Valley remediation works and attached as Schedule 'A' be approved.
2. That the Mayor be authorized to sign the Joint Management Agreement in conjunction with the Chairman of the Hamilton Region Conservation Authority for the purposes of facilitating the commencement of the remediation work and establishing the parameters for undertaking this joint project.
3. That the Director of Public Works be authorized to pursue with various volunteer organizations such as but not limited to the Hamilton Naturalist Club, the Conserver Society, Bruce Trail Association, and the Friends of the Red Hill Valley, options for the consideration of the Parks and Recreation Committee, to include volunteers in the long term maintenance of the remediation works such that City of Hamilton maintenance costs are minimized.
4. That the Director of the Public Works Department be authorized to establish current budget implications associated with providing maintenance services for the remediation works undertaken by the City, not including the World Biosphere Interpretive Centre component, and to represent required funding levels in the Parks Division current budget base commencing June 1, 1996 as part of the 1996 budget deliberations.
5. That two City representatives be named to serve on each of two Advisory Committees as represented on Schedule 'B' forming part of the Joint Management Agreement.



## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

From a financial perspective, the Province is willing to provide up to \$21.3 million for the capital costs for environmentally related initiatives in the valley. A specific allocation of \$3,211,500 is proposed for use during the 1994/95, 1995/96 fiscal years. The Joint Management Agreement deals with the management and use of the allocation for the 1994 - 1996 two year period only.

From a current budget perspective those costs associated with the maintenance of the trail network and ongoing debris removal will be the responsibility of the City of Hamilton and those costs associated with the operation of the proposed Biosphere Centre and interpretive programs will be borne by the HRCA, possibly through the use of specific endowments.

A current budget allocation will be required for inclusion in the Parks Division current budget commencing in 1996 to facilitate a minimum standard of maintenance for the scope of work covered in the Joint Management Agreement. Required increases in base budgets will be represented as part of the 1996 budget deliberations and after length of trail, design factors and extent of volunteer involvement have been determined. However, for the purpose of providing Committee with some appreciation for the anticipated implications on current budget for trail maintenance and litter clean up, staff estimates an increase in the amount of \$105,500 based on the following assumptions being made:

1. Main trail development designed to low maintenance standard and measuring 7 km in length and costing \$6,500/km (not including snow removal).
2. Side trail maintenance at absolute minimum and representing approximately 10 km of trail maintenance at \$3,000/km.
3. Successful negotiation with various volunteer organizations for long term participation in trail maintenance, security, monitoring, etc.
4. Clean up programs required because of illegal dumping activity estimated at \$30,000/year to cover tipping fees, haulout, transport, etc.

From a staffing perspective the implementation of those project components identified as the City of Hamilton "lead agency", such as trail development, will be geared to be undertaken by our existing Public Works workforce with no increase in City staff compliment resulting from this project. Relative to this, the City of Hamilton project maintenance approach is proposed to be one of encouraging the participation of volunteer organizations in the long term maintenance program. From this perspective it is recommended that the Director of Public Works pursue options with various volunteer agencies towards minimizing the City's current budget obligations to maintaining this project. The results of pursuing these options will be forwarded for the consideration of the Parks and Recreation Committee as a component of the initial 2 year project.

From a cost/benefit perspective, the infusion of provincial capital development dollars will contribute to positive short term employment opportunities for existing Civic employees. This is a desirable outcome from the project during this period of capital and current budget constraints.

In addition, the access and recreation benefits to the citizens of Hamilton and its environs will be great, considering the need to provide diverse, affordable recreational opportunities, "close to home".

From a legal perspective, the Joint Management Agreement has been prepared with the assistance of the Law Department to ensure full consideration of legal matters, liabilities and insurance issues.

#### **BACKGROUND:**

At its meeting of December 13, 1994, City Council approved Section 8 of the First Report of the Parks and Recreation Committee concerning remediation of the Red Hill Creek Valley as a co-operative venture between the City of Hamilton and the Hamilton Region Conservation Authority and involving the Province of Ontario through the Waterfront Regeneration Trust.

In order to facilitate this project, the City and HRCA would be way of a Joint Management Agreement establish a work program and budget breakdown for specified tasks, project management and lead agency responsibilities as well as various administrative and legal requirements.

For the purpose or reviewing the terms of a Joint Management Agreement, staff was directed to bring a draft document back to City Council and the Full Authority by January 31, 1995. To this end, staff attended three meetings, January 5, January 19 and February 10, 1995 with representatives of the HRCA and Waterfront Regeneration Trust. Based on consensus reached at the staff level the schedule for presentation of the terms of the Joint Management Agreement to Council and the Full Authority is as follows:

February 15 - Conservation Authority staff report to Conservation areas Advisory Board

February 21 - City staff report to the Parks and Recreation Committee

February 28 - City Council meeting

March 2 - Full Authority meeting

This time table is acceptable to the Waterfront Regeneration Trust and provides sufficient time for the setting up of technical teams, advisory committees and co-ordinating functions prior to the change in season and better conditions for work in the valley.

It is anticipated that work could commence immediately following approval of the Joint Management Agreement by City Council and the Full Authority. Project Co-ordination would be handled by the HRCA in the person of Mr. Bruce Duncan with provision made for this activity to be accommodated within City Hall or from our Parks Development offices at Barton Street. The formation of staff teams and Advisory Committees would be a priority item to ensure proper review of recommendations and conformity with the agreed upon approval process.

*CFE* CFE/RWC/mc  
cc:

David Crombie, Waterfront Regeneration Trust  
Attention: Lynn Harrett

Ben Vanderbrug, Hamilton Region Conservation Authority

P. Noé-Johnson, City Solicitor  
Attention: Ron Sabo

Bruce Duncan, Conservation Authority

D..Lobo, Director of Public Works

C. Firth-Eagland, Manager of Streets and Sanitation

1995 November 10

## HAMILTON REGION CONSERVATION AUTHORITY

### Red Hill Creek Remediation Planting and Plantation Management Proposal

#### BACKGROUND

Proposed areas for planting as well as plantations recommended for management are shown on the display map available at the August 23 meeting. There are 10 planting areas totalling about 4.6 hectares, and 7 plantations totalling about 7.5 hectares.

Planting sites were selected based on ecological and practical criteria outlined in a previous memorandum to the Red Hill Environmental Projects Advisory Committee. In general, high priority sites were large, adjacent to existing natural areas, had little natural regeneration going on, had the potential to harbour rare species and would help separate uses of the valley such as golfing and hiking. Lower priority sites were separated from existing natural areas and were smaller but had other problems (e.g. erosion).

All pine and spruce plantations were assessed by staff and mapped. Consultation with the Ontario Ministry of Natural Resources, Niagara Escarpment Commission, Red Hill biological inventory crew and Red Hill archaeological survey staff has taken place. MNR forestry staff have provided helpful advice on recommended silvicultural practices and have shown staff some of the managed plantations that are similar to those in the Red Hill Valley.

#### SUGGESTED APPROACHES TO MANAGEMENT

##### a) Planting Sites

1. Tree and shrub species to be planted will match the surrounding existing forest. There will be 6 - 8 species per site with a random or clumped type of planting but based on an overall average of tree spacing at 2.5 x 2.5 metres; with shrubs interspersed but at about 10% of the tree density. At some sites with suitable conditions, about 5% of trees and shrubs will be Carolinian species which are native to the area. The planting sizes and pattern should produce some immediate effect as well as result in long-term naturalization.

Trees include Red Oak, Bur Oak, Chinquapin Oak\*, White Oak, Green Ash, White

Ash, Red Maple, Sugar Maple, Serviceberry, Black Walnut, Basswood, Black Cherry, White Pine, Staghorn Sumac, Sassafras\*, Tulip Tree\*, Flowering Dogwood\*, Sweet Chestnut\*, Red Mulberry\*, Witch-hazel\*, Wild Crab\*.

Shrubs include Nannyberry, Grey Dogwood, Alternate-leaf Dogwood, Ninebark, Spicebush\*, American Elder, Chokecherry, Purple-flowering Raspberry.

(Note: \* indicates a Carolinian species.)

Planting costs include supplying the trees and shrubs, planting, mulching, protection with a plastic spiral tree guard and watering. An additional watering during summer in case of drought is included in the contingency.

2. Sites #5 and 6 are adjacent to the golf course and parallel to the proposed trail. To more effectively screen these two uses, staff suggest that 75 existing trees be moved by tree spade from one site to the other along the edge of the golf course in the rough. This will not lessen the screen effect at the one site which has substantially more trees and will add to the more open site.
3. Site #3 has several large piles of compost and soil. Staff suggest that this material be spread evenly over the site and some be taken and spread at an area of very poor soil in Site #4 approximately 300 metres south. Planting will follow.
4. Staff suggest a small Carolinian arboretum along the proposed trail to the north of the escarpment forests (Sites 5 and 6). This arboretum could be created by planting small clumps of large caliper trees including Tulip Tree, Kentucky Coffee Tree, Blue Ash, Honey Locust, Big Shellbark Hickory, Mockernut Hickory, Pignut Hickory, Sassafras, Flowering Dogwood, Tulip Tree and Sweet Chestnut as available.

**b) Plantation Management**

As recommended at the last Advisory Committee meeting, staff will have the plantations marked by a Registered Professional Forester (RPF) with a management approach of a thinning to 23 square metres per hectare basal area using patch cuts whose diameters are one-half the average tree height. The marked trees will then be advertised for sale and bids sought based on a terms of reference developed by staff. MNR has provided staff with a list of sawmills in the Golden Horseshoe area.

If a suitable bid is received, a contract will be let for January or February and a City staff person will supervise while cutting is going on to ensure that only marked trees are cut. If no suitable bid is received, staff will advertise the same tree cutting as a cutting contract and will solicit bids for the work. City of Hamilton, Horticulture Section has estimated this work using their crews at \$30,000. This estimate is included in the contingency below.

Staff recommend that plantations F and G not be managed at this time since Cooper's Hawk (a provincially significant species) nested in F this spring. The Ontario Ministry of Natural Resources recommends no cutting close to the nest site (i.e. plantations F and G).

## PRIORITIES

Staff have suggested a priority listing for planting and plantation management in case funding from the Province of Ontario is reduced. Staff recommend first that both planting and plantation management have a lower priority than trail development and some additional cleanup. The rationale is that without planting, open areas will eventually grow up to forest, although this will take much longer, and that plantations at least provide existing forest cover even though of a non-natural or non-native sort. Trails and cleanup will not be done without funding.

The rationale for the order for planting and plantation management is based on these reasons:

- a) Higher priority is given to planting trees and shrubs rather than plantation management since plantations are at least treed while open areas in to be planted are not. Plantations within the Valley proper are given higher priority than plantations outside the Valley proper.
- b) Planting areas are given higher priority if when planted they fulfil ecological conditions such as making forest blocks larger or providing wildlife corridors. Isolated planting areas are given lower priority.
- c) Planting areas that provide buffers to screen possibly conflicting uses are given a higher priority than isolated planting areas that do not fulfil this condition.

Priority list suggested:

1. Planting site #2
2. Planting site #1
3. Planting site #9
4. Planting site #10
5. Moving compost piles (Sites #3 and 4)
6. Planting site #3
7. Planting site #4
8. Tree spade work at sites #5 and 6
9. Carolinian planting at SItes #5 and 6
10. Planting site #7
11. Planting site #8

12. Plantations D and E
13. Plantations A, B and C

## COSTS

### i) Planting

Costs have been estimated by the City of Hamilton, Horticulture Section based on the following:

Site #1 planting (2045 trees, 800 shrubs, 80 large caliper trees)	\$88,764
Site #2 planting (5670 trees, 200 shrubs, 12 large caliper trees)	122,166
Site #3 planting (726 trees)	14,520
Site #4 planting (904 trees)	18,080
Site #5 and 6 (100 Carolinian trees)	40,000
Site #7 (148 trees)	2,960
Site #8 (442 trees)	8,840
Site #9 (282 trees, 10 large caliper trees)	9,740
Site #10 (178 trees, 10 large caliper trees)	7,660
Compost spreading through sites 3 and 4	7,380
Tree spade work at Sites 5 and 6 (Note that \$3,000 additional cost in case of sand or gravel is included in contingency)	3,000
<b>Subtotal for planting</b>	<b>\$323,110</b>
<b>Contingency (10% for extra watering of planted stock and extra cost for tree spade work)</b>	<b>32,311</b>

**ii) Plantation Management**

Marking by RPF	\$2,000
Advertisement	300
Supervision of cutting (40 hours x \$37 per hour)	1,480
<b>Subtotal for plantations</b>	<b>\$3,780</b>
<b>Contingency (if cutting must be contracted)</b>	<b>30,000</b>
<b>TOTAL</b>	<b>\$389,201</b>

4(b)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 9

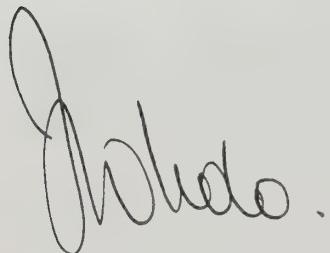
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Interconnecting Pathway  
Mud Street to Albion Falls

#### **RECOMMENDATION:**

- a) That the development of an interconnecting multi-use pathway extending from the Mount Albion parking area to Mud Street be endorsed such that the proposed pathway component may proceed to an open house meeting to receive public input to finalize the plans; and,
- b) That staff be authorized to proceed with an application to the Waterfront Regeneration Trust to secure Provincial funding for the pathway construction; and,
- c) That staff be authorized to submit applications to the various agencies which have jurisdiction over the proposed pathway alignment; and,
- d) That staff be authorized and directed to negotiate the terms and conditions of easements to construct portions of the pathway on Hamilton Board of Education and Ontario Hydro lands; and,
- e) That staff from the Law Department and Property Department assist in preparation of the necessary agreements between the City and affected land owners; and
- f) That staff report back to the Parks and Recreation Committee on the above items.



## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The construction estimate for the 960m long multi-use pathway is \$26,640. Construction of this pathway can be funded from the City's Bikeways Trail Program Account CF 628743001. If the multi-use pathway component is funded 100% by the City, the balance remaining in the account would be \$20,217.33. We understand that the Waterfront Regeneration Trust may have 50% funding available for the proposed inter-connecting pathway.

No current budget funds were allocated when the Capital fund accounts for the Bikeway Trail Program were established. Since the proposed multi-use interconnecting pathway links two existing pathways where current funds exist for maintenance (i.e. Escarpment Rail Trail and Red Hill Valley Trail System) and volunteer groups assist in litter pick-up, no additional current budget allocation is required to maintain the pathway.

An easement agreement will be required to permit construction of the pathway on Hamilton Board of Education and Ontario Hydro lands. The Property and Law Departments will be requested to assist in negotiations and preparation of these agreements.

There are no staffing implications.

## **BACKGROUND:**

The proposed 960m long interconnecting pathway between Mud Street and Albion Falls (see Schedule "A" for alignment) would connect two pathways presently under construction; the Escarpment Rail Trail extension to Albion Falls, and the Red Hill Valley Trail System commencing at Mud Street and extending to the Q.E.W. These pathway systems will be completed in early May and pathway users will request direct connections between the two points. The most direct route would be via Mountain Brow Blvd. and Mud Street, but unfortunately portions of the roadway do not have shoulders and no possibility for shoulder construction to permit safe access. Therefore, staff are recommending an alternative alignment with 740m across City owned lands, 125m across Board of Education lands and 95m across Ontario Hydro lands. The proposed alignment is temporary and may change to either accommodate residential development in the Albion Falls neighbourhood and for closure of Mud Street/Mountain Brow Blvd. with construction of the freeway. The proposed pathway alignment would also permit a link with a possible future pedestrian overpass at Arbour Road and continuation with the Rail Trail south towards Caledonia. The proposed pathway will be 3m wide and have a granular surface. Limited vegetation removal will be required on the portion between Albion Falls and Arbour Road. Crossings at Arbour Road, Pritchard Road, and Mud Street will be designed for controlled access and signed to make these crossings as safe as possible.

Since the pathway is to be built as a temporary facility, a 150mm thick granular surface is proposed and the estimated cost for the 960m long pathway is \$26,640. Construction of this pathway can be funded from the City's Bikeways Trail Program Account CF 628743001

which has a balance of \$46,857.33. In preliminary meetings with Waterfront Regeneration Trust, we have been advised that a funding program for trail construction with 50% grants may be available in early 1996.

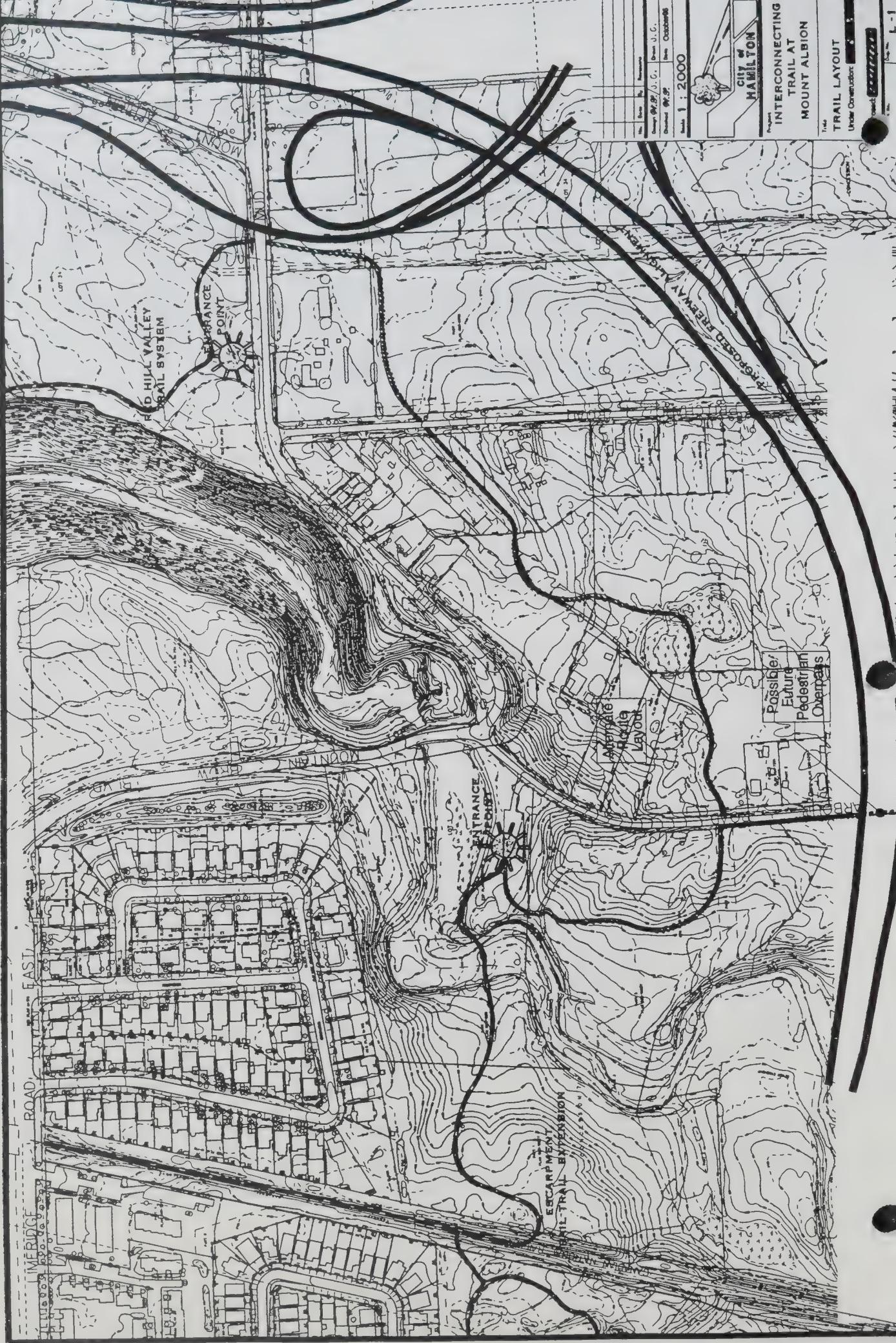
Maintenance of the trail will be undertaken at no additional cost by using funding from the two existing connecting pathways and by enlisting volunteer groups to assist in litter pick-up.

Permits will be required from the Niagara Escarpment Commission and the Hamilton Region Conservation Authority for construction of the proposed pathway.

Staff propose to construct this interconnecting path in May, 1996.

(WJP/ps  
attachments

c.c. Mr. Allan C. Ross, Treasurer  
P. Noé Johnson, City Solicitor  
Mr. D. W. Vyce, Director of Property  
Mr. R. W. Chrystian, Manager of Parks Division  
Mr. J. van der Mark, Director, Predesign & Special Projects  
Trans/Env. Services



4(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 13

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Hamilton Beautification Awards Program (Trilliums)

#### **RECOMMENDATION:**

- a) That for the purpose of having a point of reference from which existing guidelines and procedures may be measured or amended, the following Mission Statement be adopted for the Hamilton Beautification Awards Program:

"To promote and encourage community pride through the recognition of excellence in landscape design, maintenance and effort by land owners to beautify their property and hence make a positive contribution to the City."

- b) That the procedure and stakeholder responsibilities as contained in Schedule "A" dated January 1996 be adopted.
- c) That staff be authorized to finalize arrangements for presentation of awards, exclusive of the White Trillium, at the September meeting of City Council.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

A major component of the Beautification Awards Program has been the annual purchase of over 900 metal trilliums for distribution within each of the 118 zones defining the City on the basis of a quota of 8 awards per zone. The 1995 current budget for this activity was \$13,820 and excludes substantial amounts of staff time for administration of the program and all costs for an awards presentation evening; this latter function having been the responsibility of corporate partners.

A budget reduction package of \$5,000 has been submitted for consideration by Council as part of the Parks Division's overall direction to achieve a zero percent increase in expenditures for 1996. This circumstance combined with numerous other considerations lead to a concerted effort by staff, volunteers and corporate partners to review the program in place over the past several years and to recommend a new and improved approach to the activity.

As in the past, the success of this Awards Program will depend on the involvement of citizen volunteers. Over 160 volunteers participated in 1995 and this same kind of commitment will be necessary for this year with additional responsibilities also falling to interested volunteers.

All administrative/co-ordinating functions will remain the responsibility of municipal staff under the direction of the Manager of Parks.

The corporate sector remains an integral part of the new program providing, as in previous years, financial support and feedback on program content. The recommended procedures contained in Schedule "A" are particularly relevant to our corporate partners as they remove responsibility from any one sponsor for specific award categories ie. Pink Trillium Award, and offers all participating parties equal "ownership" of the program with the same level of funding required from each.

The Corporate Partners, including the Spectator, Union Gas, Dofasco, Metropolitan Hamilton Real Estate Board and Landscape Ontario have indicated support for the recommended changes. For 1996, the awards evening including guest speakers, refreshments and invitations to over 400 award recipients and judges has been eliminated and replaced with a more modest event as part of a regular meeting of City Council. Corporate funding previously directed to this awards function will now be used to cover the purchase of awards, in all categories, hence giving all participating sponsors equal status in the program along with the City and volunteers.

The new program described in Schedule "A" reduces substantially the financial investment required by the City and Corporate Sponsors while at the same time elevating the status of the awards to symbolize excellence in achievement.

#### **BACKGROUND:**

The City's Beautification awards program has existed for several years and has undergone many changes in response to the importance of maintaining an active and enthusiastic corps of volunteers and in recognition of the fact that, within the City, the capabilities of residents to beautify their properties varies considerably as matters of income, interest, experience, peer pressure, etc. come into play. This latter set of circumstances could easily lead to a somewhat elitist type of situation where recognition for property enhancement is restricted to the more prestigious areas of the City at the expense of all others where in relative terms property owners are doing as much or more in their own neighbourhoods.

To its credit, the Beautification Awards program has ensured City wide access to the program with an equal number of trilliums available for distribution within each of the 118 zones making up the City.

Compared to all else, the universality of the program is considered its most important feature. Secondarily, but also key to the success of the program, is that the recognition program honour the best illustration of civic pride just as other award programs strive to bring attention to "excellence". To this end, the number of white and pink trilliums issued is being reduced from years past to minimize as much as possible any argument about the legitimacy of the property owner's contribution to the community. Unfortunately, a negative aspect of the program has been the extent to which "winning or losing" has become a point of debate between neighbours and sometimes between property owners and judges and/or staff on the issue of "my property being better than the award winning property". The proposed change should help address this particular concern.

In addition to these aspects of the program there is the valued input of volunteers and corporate representatives who have spent personal time completing questionnaires and attending meetings to present views and observations on how to improve the program. A summary of the main points is as follows:

- the recognition awards program is a valued activity and should be continued.
- the program's early history involved a nomination procedure which resulted in many property owners becoming consecutive year recipients of the prized white trillium; this has led many to simply expect receipt of the award followed by bitter disappointment, anger and disputes when the award has not been received.
- the number of white trilliums issued should be reduced in order to reflect budgeting limitations and remove question about the legitimacy of winning properties.
- volunteers are willing and able to undertake additional tasks in order to ensure viability of the program.
- corporate partner involvement is essential to the success of the program and participation equitably shared is encouraged.
- the t-shirts and awards evening are not necessary and can be eliminated.
- any changes to the program are not likely to affect property owner efforts to maintain their gardens but certain improvements will serve to establish the award as a symbol of excellence.

Based on the valued input of the Beautification Volunteer Committee and Corporate representatives it was determined that this program was important but changes were necessary to improve delivery and content. On behalf of the volunteers and corporate partners staff are pleased to submit this recommendation report.

The following summarizes the main components of the program and areas of change from past years.

- White Trilliums - number to be awarded per zone reduced from 8 to 2. Judges continue to distribute these awards in the field.
- Pink Trilliums - number to be awarded reduced from approximately 75 to 8.
- Commercial Utility Award - no change in number ie. one award within City.
- Block Beautiful Award - eliminated.
- Red Trillium Award - a new category - only one to be awarded - selected from "Pink" award recipients.
- Beautification Awards Evening - eliminated and replaced with special ceremony at a regular meeting of City Council.
- Corporate Sponsorship - Corporate "ownership" of a specific award category - eliminated. Project partners now contribute equally to costs of entire program.
- Volunteer Involvement - number of judges remains the same with additional responsibilities to be assigned to volunteers.

Upon Committee and Council approval of this recommendation, staff will be meeting with affected volunteer and corporate representatives to finalize implementation details. A major consideration is the design of the new Red Trillium award and modifications to other awards categories to reflect the Sesquicentennial logo for 1996.

 RWC/nb  
attach.

c.c. All Members of Council  
c.c. Corporate Sponsors  
c.c. Beautification Committee

**Procedure and Stakeholder Responsibilities for the  
Hamilton Beautification Awards Program**

The following procedures for recognition of award winning properties is based on the principle of shared ownership of the various award categories by the City of Hamilton, its Corporate Partners and Citizen Volunteers. The program will be named the Hamilton Beautification Awards Program and will be symbolized by a trillium in its various natural colours.

**Procedure for White Trillium/Staff-Volunteer Responsibilities**

- City to be divided into zones of more or less equal size and number 118 changes in zone boundaries or consolidation of zones may be considered by the Beautification Volunteer Committee as circumstances dictate.
- number of judges assigned to each zone not to exceed 2; judges not permitted to reside in the zone being judged and same zone not to be assigned in consecutive years.
- judges to use the score card designed for the program and personally issue white trilliums themselves. The number of trilliums per zone will be restricted to 2 and judging to be completed during July.
- judges to submit packages to City Hall as soon as field work is complete and no later than August 1. Package to include completed score cards for all properties considered, names and addresses of 2 properties awarded white trilliums and recommendation on which of the 2 winning properties to be considered for a pink trillium.
- returned packages to be sorted by City staff and list of addresses recommended for consideration of a Pink Trillium turned over to a new team of judges.
- decision of the judges is final with questions/concerns referred to a volunteer committee for follow-up.

**Procedure for Pink Trillium/Staff-Volunteer Responsibilities**

- properties eligible for pink trilliums to be grouped into 8 large zones having boundaries corresponding more or less to existing ward boundaries.
- number of judges assigned to each zone is 3; guidelines regarding place of residence and year to year involvement same as white trillium.
- judges will have access to score card and notes for candidate properties as prepared in the field by nominating judges. The number of Pink Trilliums awarded in each of the 8 zones is limited to 1.
- judging to be completed by August 15 and packages returned to the City by this date. Trilliums are not awarded by judges, only the address and name of awarding winning property is included in the returned package.

### **Procedure for Red Trillium (New Category)/Staff-Volunteer Responsibilities**

- A select panel of 5 judges are provided information on the 8 properties awarded pink trilliums. These are judged over the last 2 weeks of August and from this list one property is selected to receive the special "Award of Excellence".
- The Beautification Volunteer Committee to select panel members.

### **Commercial Utility Award**

- judges involved in the selection of white trillium awards to nominate commercial/utility properties within each of their assigned zones and submit candidate sites for consideration by a team of judges formed to deal specifically with this category. Judging to be complete by August 30 with only one property selected from all nominated sites.

### **Corporate Partners Responsibilities**

- Financial support for the purchase of awards in all categories. This amount is set at \$1,000 annually from each partner and may not be adjusted without unanimous consent of all participating agencies. Any surplus to be carried over to the next fiscal year. For 1996, participating sponsors include: The Spectator, Union Gas, Dofasco, Metropolitan Hamilton Real Estate Board, Landscape Ontario.

5.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 January 18

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

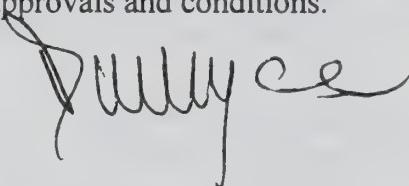
**FROM:** Mr. D. W. Vyce  
Director of Property

**SUBJECT:** Amendments to the LaSalle Park Lease

#### RECOMMENDATION:

- a) That the City of Burlington be authorized to manage and administer the funds received from the subscribing companies of property insurance for the restoration of the LaSalle Park Pavilion subject to Burlington providing the City of Hamilton with an Engineering Certificate verifying that each segment of construction has been completed satisfactorily prior to the insurance draws being advanced to Burlington; and,
- b) That the City of Hamilton, as Landlord of LaSalle Park, grant conditional approval to the City of Burlington, as Tenant, to permit the following "major capital improvements" to the Pavilion which are to occur contemporaneously with the fire reconstruction: dance hall on second level, food service operation on main level, amenity betterments and various landscape improvements to compliment the refurbished Pavilion, in the amount of \$655,000 subject to the City of Burlington:
  - i) agreeing that Hamilton shall not be obligated to pay any undepreciated capital improvement costs of the major capital improvements proposed, in the event the lease is terminated after 40 years without renewal or ends after any renewal period, or in the event the lease is terminated, cancelled or ends, as recited in Paragraph 24 of the Lease; and,
  - ii) executing an agreement to amend the existing Lease and subsequent amending agreement incorporating these approvals and conditions including:
    - aa) amending the Tenant's use covenants to incorporate the greater variety of uses contemplated by the additional capital works; and,

- bb) amending the insurance coverage covenants to reflect the City of Hamilton insurance requirements in respect of like uses.
  - iii) providing the detailed plans and drawings of the restoration of the Pavilion.
- c) That the Mayor and City Clerk be authorized and directed to execute an agreement to amend the Lease of LaSalle Park incorporating these approvals and conditions.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Please refer to the above recommendation

#### **BACKGROUND:**

The City of Hamilton, in adopting Item 3 of the 5th Report of the Parks and Recreation Committee on 1983 March 26 authorized leasing the Hamilton-owned LaSalle Park for a lease term of 40 years commencing 1983 January 1, at a yearly rental of \$1.00 per year. On 1993 June 23, Council authorized a Lease Amending Agreement to approve Burlington's plans to carry out major capital improvements to renovate the historic Pavilion.

The Lease, as amended, includes the following provisions:

- (a) Burlington, as Tenant, has a positive obligation to maintain and operate LaSalle Park as public park at its own cost and expense;
- (b) Burlington shall insure the Pavilion against fire;
- (c) The Lease shall continue notwithstanding the loss of the Pavilion due to fire;
- (d) Burlington shall make all improvements to the Pavilion which are necessary to restore it in the event of damage to it by fire or other loss;
- (d) Burlington may only make other improvements to the park or to the Pavilion (that are not required due to damage by fire or other loss) if such proposed improvements are approved by Hamilton, as Landlord; these improvements, subject to Hamilton's approval, are referred to in the Lease as Major Capital Improvements (defined as improvements in excess of \$25,000.00);

- (e) the Pavilion and the park as restored or improved remains the property of Hamilton at the end of the Lease term.

On 1995 May 19, the recently reconstructed Pavilion was partially destroyed by fire. On 1995 June 27, (Item 18 of the 14th Report of the Parks and Recreation Committee), City Council endorsed Burlington's intention, as Tenant, to restore the fire damaged Pavilion.

Burlington during the course of discussions with the insurance adjuster, Lindsey Morden Claims Services Ltd., determined that its property policy provides not only for replacement of the Pavilion but permits discretionary Building Code modifications. Burlington wishes to capitalize on the restoration of the fire damaged Pavilion to advance the date of implementation of future proposed "major capital improvements" as well as the Building Code modifications above-mentioned.

These improvements, estimated by Burlington staff at \$655,000.00 include:

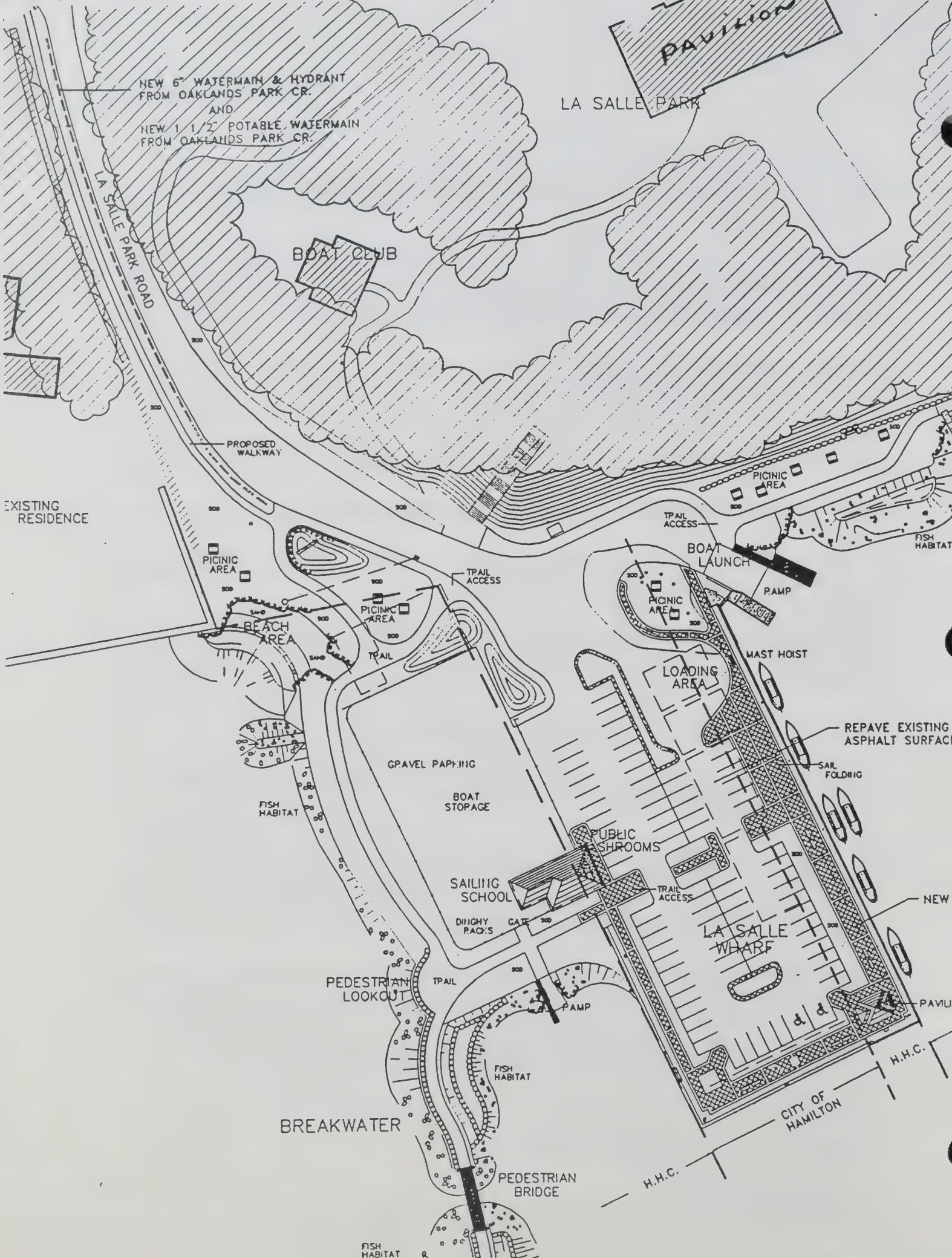
- (a) Second floor dance hall to be used by the public for dances, banquets, conferences, community programmes and other recreational uses;
- (b) Renovations to a former dining area on the Pavilion's main floor to provide for the possibility of a future cafe/tea house, ice cream parlour, or other fast food type concession;
- (c) Installation of an HVAC system (heating, ventilation, air conditioning); and
- (d) Various site works to the Park including parking lot improvements, lighting, walkways, turnabouts, and landscaping design.

The approval of the above improvements would necessitate amendments to the Lease executed in 1983 and amended in 1993 to expand the Tenant's public park use covenant to include recreation and food concession uses in addition to amendments to insurance conditions relating to those expanded uses which meet the City's own requirements.

Further, it is recommended that approval only be granted for the major capital improvement request on the condition that the City of Hamilton not be obligated to pay any undepreciated capital improvement costs in the event that the lease between Burlington and Hamilton is terminated after the lease term or is otherwise terminated (Paragraph 24 of the Lease).

MCJW/klk

- cc. Joe Pavelka, Chief Administrative Officer  
P. Noé Johnson, City Solicitor  
Allan C. Ross, Treasurer  
Bob Chrystian, Manager of Parks, Public Works Department



6.

# CITY OF HAMILTON

## - RECOMMENDATION -

**DATE:** 1996 February 16

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R.L. Fair, Director  
Culture and Recreation Department

D. Vyce, Director  
Property Department

**SUBJECT:** Barton and Normanhurst Community Centres  
- Negotiation of Leases

### **RECOMMENDATION:**

That authority be given to the City Solicitor, the Director of Property and Director of Culture and Recreation to meet with parties interested in assuming operational responsibilities for Barton and Normanhurst Community Centres.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

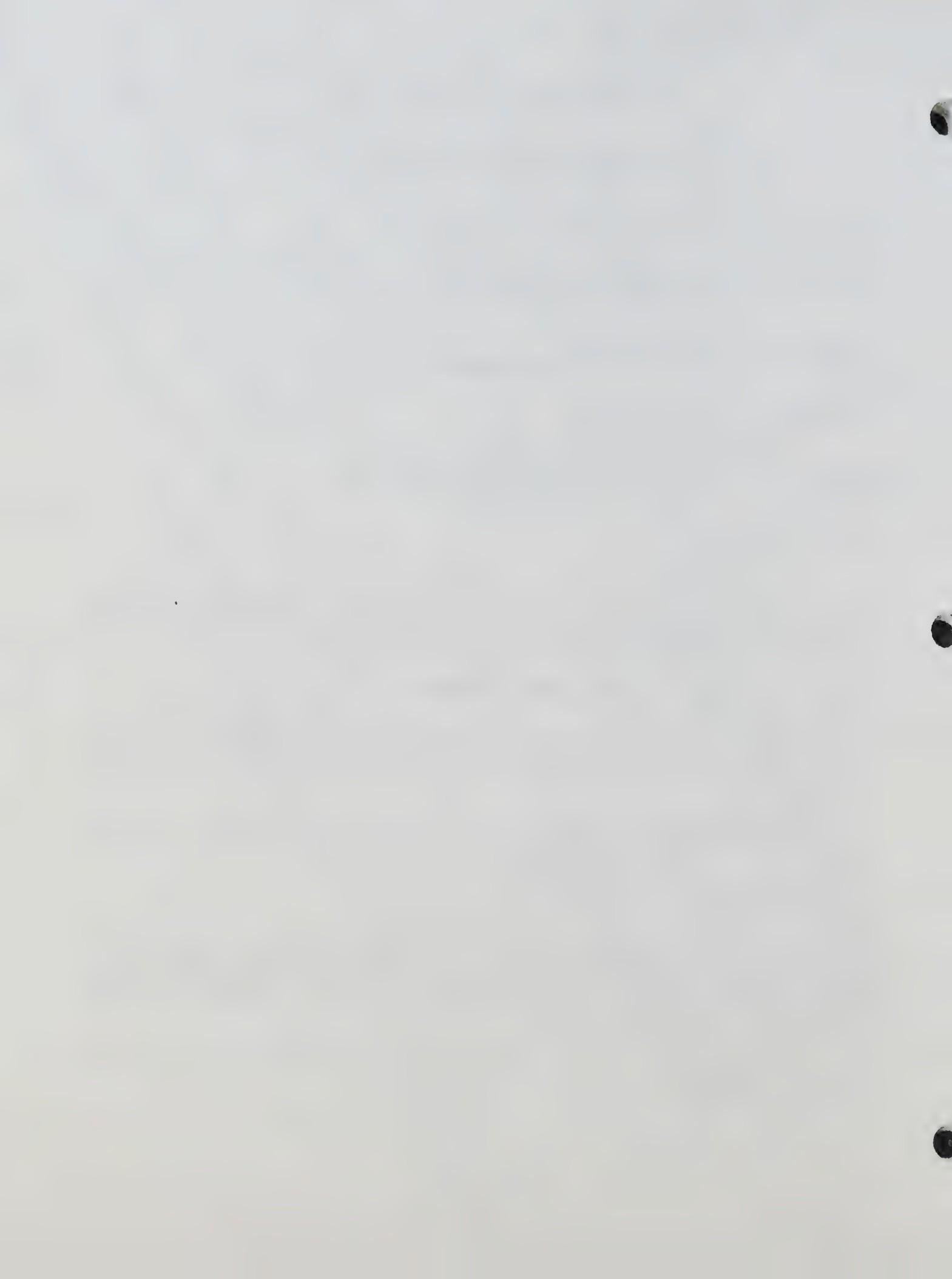
Potential savings at both facilities are in that the groups are indicating that they would assume costs, maintain the facilities for community use, under the direction of Culture and Recreation.

Further, financial staffing and legal implications will become apparent as these negotiations proceed.

### **BACKGROUND:**

Staff have received correspondence from Kinsmen Club of Hamilton with respect to Normanhurst Community Centre and Central Lions Youth Organization with respect to Barton Community Centre, who have expressed interest in assuming operational responsibility for these Community Centres.

Staff request authority to negotiate with these parties and to report back to the next Committee meeting.



# **CORPORATION OF THE CITY OF HAMILTON**

$f(a)$

# CITY CLERK'S OFFICE

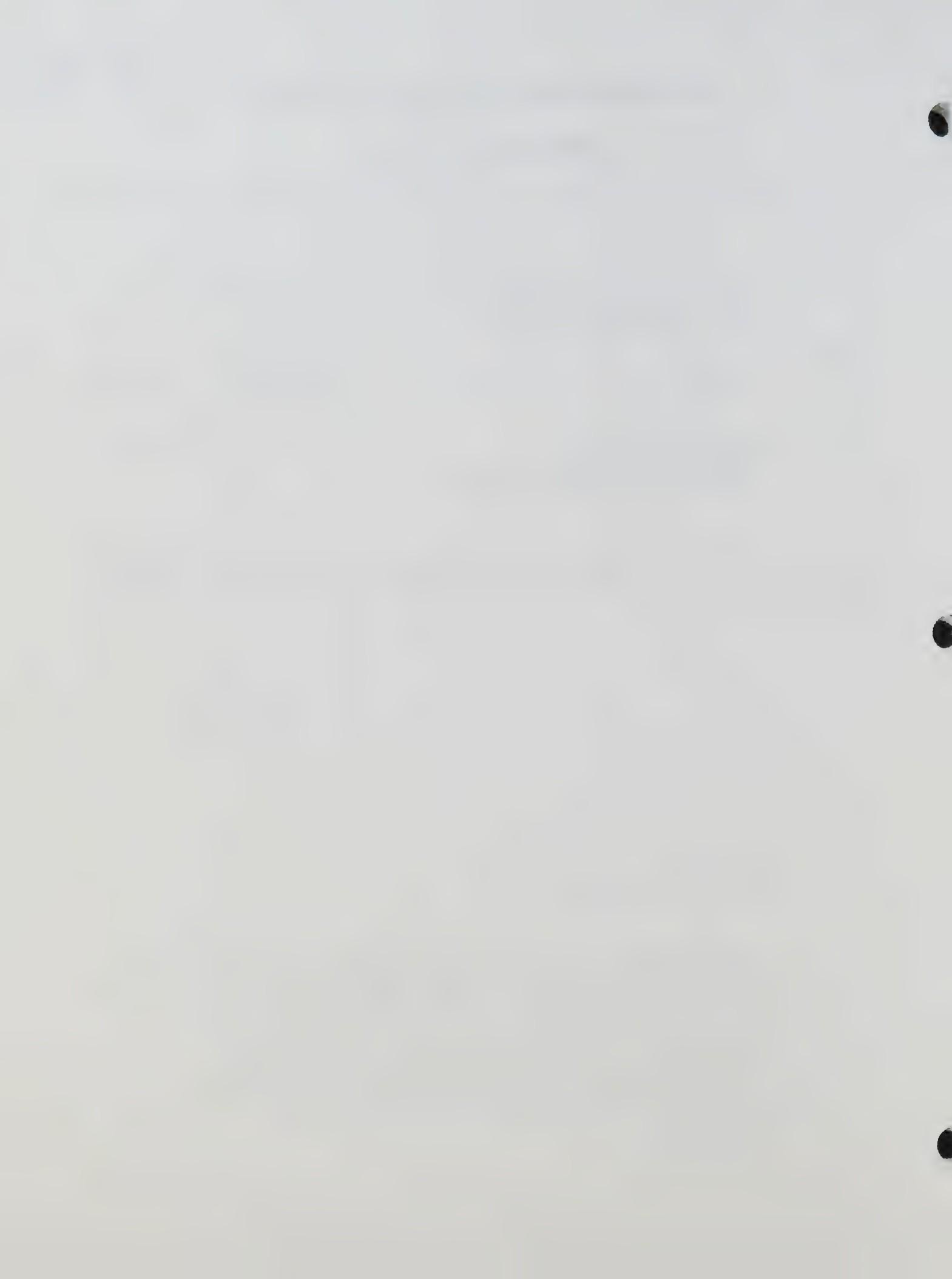
City Council at its meeting held 1996 January 30 approved the sub-joined resolution respecting the extension of the deadline for lease negotiations with Scott MacDonald Limited.

*[Signature]*

JJS/mjw

c. Dan Vyce  
Director of Property

"That Section 2 of the Parks and Recreation Committee's Eleventh Report for 1995 respecting negotiations with Scott-MacDonald Limited for a long term lease, adopted by City Council at its meeting held 1995 April 25, and subsequently amended by City Council at its meeting held 1995 October 31 and 1995 December 12 to extend the deadline for negotiations to 1996 January 31, be referred back to the Parks and Recreation Committee."



# CORPORATION OF THE CITY OF HAMILTON

$f(b)$

# CITY CLERK'S OFFICE

City Council at its meeting held 1996 January 30 referred the attached correspondence dated 1995 December 6 respecting the above-noted subject matter to the Parks and Recreation Committee for disposition.

*[Signature]*

JJS/mjw  
*cc*

## Attachment

# HOLDEN~DAY~WILSON

Barristers and Solicitors  
Trade Mark Agents

Suite 2400, P.O. Box 32  
Toronto Dominion Bank Tower  
Toronto-Dominion Centre  
Toronto, Canada M5K 1E7  
Telephone (416) 361-1444  
Fax (416) 361-1298  
Russell J. Chesseran  
Direct Dial (416) 863-5630  
Our File No. J207 031186

2.  
December 6, 1995

His Worship Robert Morrow and Members  
of the City of Hamilton Municipal Council  
City Hall  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mayor Morrow and Members of Council:

**Re: Relocation of CN Stuart Street Rail Yard to Aldershot**

We are solicitors for Jannock Properties, the owners of the approximately 475 acres in the Aldershot area of the City of Burlington.

We appeared before the Parks and Recreation Committee at its meeting of Tuesday December 4th, 1995, to add our support to the position taken by the City of Burlington in its submissions to the Committee in respect of the relocation of the Stuart Street Rail Yard from its existing location as part of the West Harbourfront Development Study.

This letter's purpose is to advise you in writing of our client's serious concerns about the relocation of the Rail Yard to Burlington as is set out in Recommendation Number 6 of the Parks and Recreation Committee. It is not our client's intention of opposing the redevelopment of Hamilton's Harbourfront Area, our client's only concern about the redevelopment comes about as a result of the need for the Stuart Street Yard to relocate in order to allow that development to proceed. While we recognize that the relocation is a condition of the redevelopment your Council envisages, the relocation of the Yard to the Aldershot area is in our submission totally inappropriate. That is not to say that the relocation of the yard might not be better accommodated elsewhere, either within the confines of Hamilton's municipal boundaries or in a willing host recipient municipality, it is clear that the City of Burlington and this area of Aldershot is not prepared to be that willing host.

We trust that Council will find a way to allow for the redevelopment of the Hamilton Harbour, accommodating the relocation of the Stuart Street Rail Yard in some other area rather than Aldershot. If Council cannot find its way clear to assisting CN in

HOLDEN~DAY~WILSON

- 2 -

finding another location for the relocation of this marshalling yard, then the alternative is a lengthy and costly process of litigious proceedings and administrative tribunal hearings that we are sure everyone would rather avoid if at all possible.

We trust that the foregoing is clear. If we can be of any assistance in this matter, please do not hesitate to have your staff contact us.

Yours very truly,

HOLDEN~DAY~WILSON

R.D.Cheese

Russell D. Cheeseman

cc: Mrs. Patrice Noé Johnson, City of Hamilton  
Mike Kovacevic, City of Burlington



8

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 16

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Tina Agnello, Secretary  
New Crystal Palace Sub-Committee

**SUBJECT:** CRYSTAL PALACE SITE

#### **RECOMMENDATION:**

- (a) That Commonwealth Square is not an appropriate location for the Crystal Palace Project in conjunction with the Art Gallery, predominantly because of the Art Gallery's option to expand on Commonwealth Square; and,
- (b) That the New Crystal Palace Sub-Committee pursue other locations for the home of the Crystal Palace including but not limited to:
  - the West Hamilton Harbourfront Precinct
  - the Hamilton Downtown Core such as west side of City Hall plaza or the north east corner of King Street and James Street
  - Gage Park

T. Agnello

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** None

#### **BACKGROUND:**

The Crystal Palace Sub-Committee was formed to determine a location and structure for the New Crystal Palace whose function it would be to host the "Mum Show" and other horticultural shows and related events.

Baird Sampson Architects and Consultants were commissioned to draft a report to make a recommendation for the most suitable site for the Crystal Palace. This report dated 1990 September 12 detailed four sites out of an original twelve. The report reviewed each site with respect to Site Analysis, Programme and Budget, and Marketing. The study determined that "The Commonwealth Square site is the site which answers best all requirements...".

At the same time, the Art Gallery announced plans to expand its operation onto Commonwealth Square and as a result, were in the process of commencing their own study for expansion. Attached is a plan outlining the area of Commonwealth Square beyond the existing Art Gallery Building where the Art GAllery has the option to expand.

Since, through agreement with the City of Hamilton dated November 1, 1975, the Art Gallery has a 94 year Lease on the City's land upon which the Gallery sits and an option to lease Commonwealth Square beside the Gallery, discussions began with the President and Directors of the Art Gallery for inclusion of the Crystal Palace within the Art Gallery expansion.

Since 1991 discussions have taken place between the Crystal Palace Sub-Committee and the Director and Members of the Art Gallery Board. After years of lengthy discussion, endeavouring to merge the requirements of the Crystal Palace with the requirements of the Art Gallery expansion, the attached correspondence dated 1995 November 23, was forwarded to the Crystal Palace Committee from the President of the Art Gallery, that an adjustment to their mission statement to include the Crystal Palace "would be impossible to accommodate". The Crystal Palace Sub-Committee has similarly concluded that it is impractical to merge the requirements of these two facilities.

Therefore, as a result of the state of negotiation, in addition to the situation regarding the Art Gallery Lease Agreement with the City on Commonwealth Square, the New Crystal Palace Sub-Committee passed the recommendation That Commonwealth Square is not an appropriate location for the Crystal Palace in conjunction with the Art Gallery.

TA:br

atrch.

cc. E. Seager, Chairperson, New Crystal Palace Sub-Committee  
Alderman T. Jackson  
Alderman M. Kiss  
J.G. Pavelka Chief Administaive Officer &  
Co-ordinator of the New Crystal Palace Sub-Committee

LANDS OF THE BOARD OF EDUCATION  
M.R.S.T. NO. 88684 A.B., M.R.S.T. NO. 1192884 A.B.

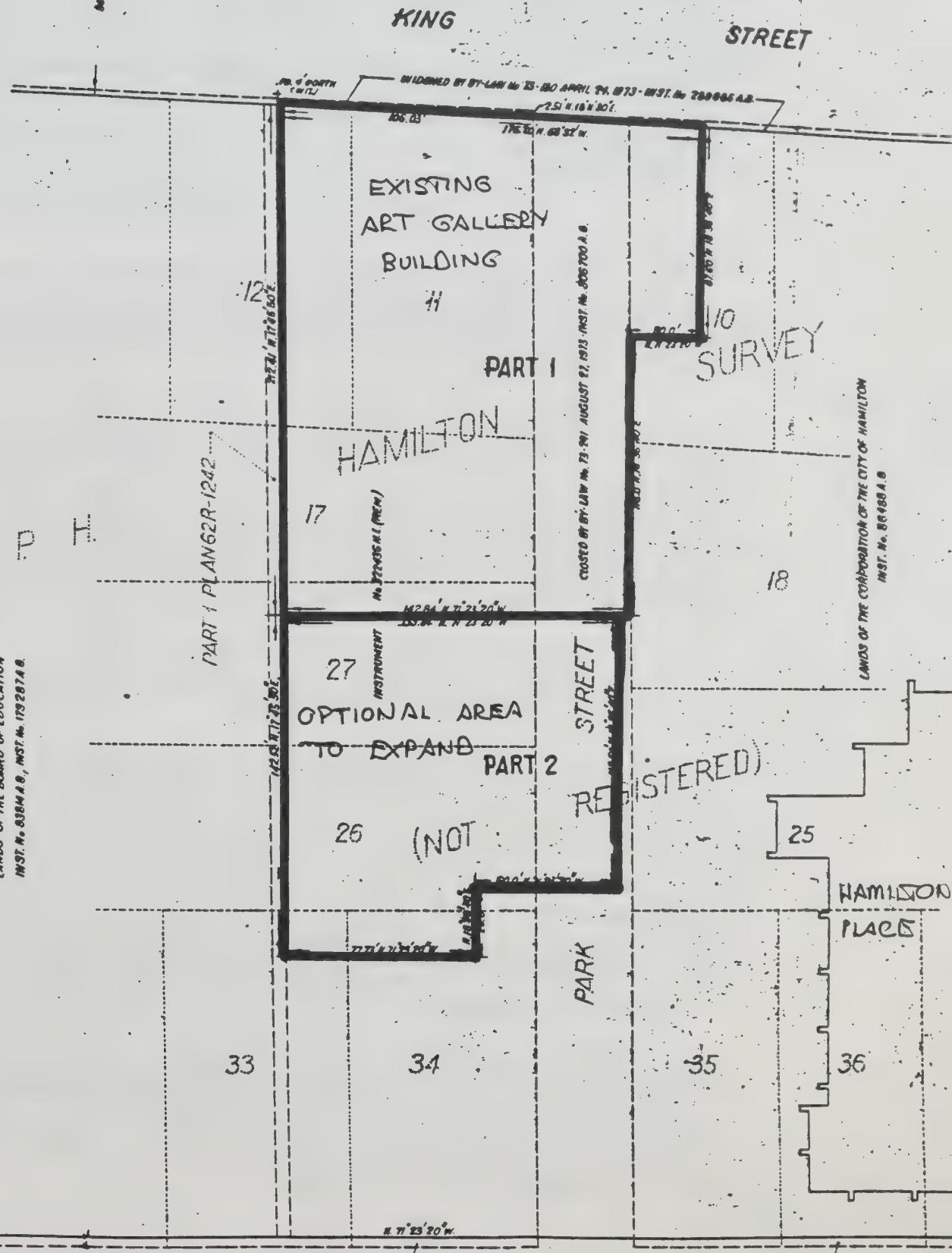
WIDENED BY BY-LAW NO. 71-829 DECEMBER 14, 1970 - M.R.S.T. NO. 281874 A.B.

WIDENED BY BY-LAW NO. 70-846 NOVEMBER 10, 1970

### DR'S CERTIFICATE

STATE THAT

THE PLANS ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE  
BY-LAW AND THE REGULATIONS MADE THEREUNDER. HOWEVER MONUMENTS AS  
SHOWN ON THE SURVEYS ACT ARE NOT SHOWN DUE TO PRESENT CONSTRUCTION  
AND FILE A FURTHER REFERENCE TO THE SURVEYS ACT.



MAIN

STREET

WIDENED BY BY-LAW NO. 71-84 MARCH 20, 1971 - M.R.S.T. NO. 280230 A.B.

LANDS OF THE CORPORATION OF THE CITY OF HAMILTON  
M.R.S.T. NO. 886884 A.B.



3.

November 23, 1995

Mr. Alan Bowler  
Chairperson, Crystal Palace Steering Committee  
Corporation of the City of Hamilton  
71 main Street West  
Hamilton, Ontario

Dear Alan:

We would like to communicate the following to the Crystal Palace Steering Committee as well as to Joe Pavelka, Chief Administrative Officer of the City of Hamilton.

Members of the Executive Committee of the Board have had an opportunity to review the memorandum from George Baird of October 20, 1995, as well as the draft report produced by Baird Simpson of April 25, 1995. We can see that a significant number of concerns have been accommodated. We again want to reinforce the comments made in the letter of January 31, 1995, to Joe Pavelka by Ed Shaker, Chairman of the Feasibility Study Steering Committee:

*"In the final analysis it [the study] suggests that a Conservatory would be an extremely positive feature in the expanded plans of the Gallery"*

123 King Street West,  
Hamilton, Ontario,  
Canada L8P 4S8  
Tel: (905) 527-6610  
Fax: (905) 577-0000

In reviewing the material presented to us, a number of points should be reinforced. There is significant agreement on a number of issues, including that the expanded facility to be governed by the Board of the Art Gallery and that the management be placed under the Executive Director with a management team including a Head of Horticulture and Displays (working title). There would be an Advisory Committee of the Board, very similar to other committees that operate in the Gallery, to develop policies for submission to the Board and provide general guidance and support for the horticultural component.

Under a single management structure, all functions and ongoing activities would be coordinated, such as fundraising, programming, staffing, volunteering and retail operations. This would include a single and consolidated capital fund raising campaign for the new facility with a time table that is approved by the AGH Board.

An adjustment to the Mission Statement was discussed. We feel this would be impossible to accommodate. We believe Government grants, our relationship with our stakeholders and the resolution of potential conflicts in terms of priorities, clearly indicate that we must retain a clear and precise focus. We do believe your concerns can be accommodated through an administrative structure that would be set up to manage the horticultural component be as part of the activities of the Gallery. We would also adjust our Board of Directors to ensure that representation and expertise in the area of horticulture be present.

While the Art Gallery sees the significant potential of a Conservatory as a functional area in its overall operation, it is only possible if sufficient capital and operating funds are guaranteed to be generated to support such an enterprise. As you can imagine guarantees for a financially secure future are rare given the economic instability in the environment. Toward this end the City of Hamilton would have to articulate its commitment to support this venture as well as an expanded Gallery facility.

Although the executive has reviewed this material, we would like an opportunity to speak to the larger Steering Committee before we take the matter to the Board of Directors for final approval. I look forward to arranging an appropriate time.

Yours sincerely,



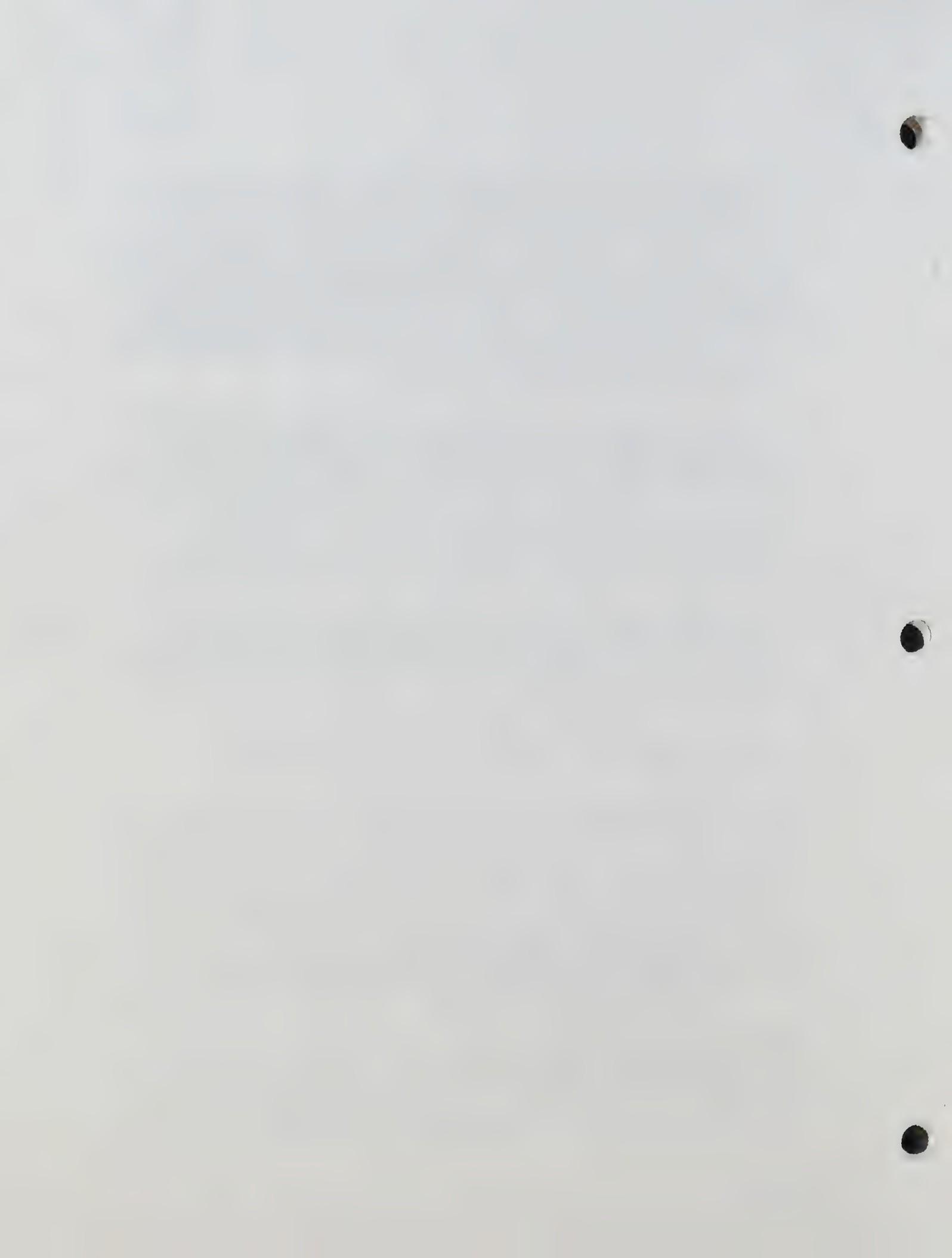
Rick Helm,  
President

cc. Joe Pavelka, C.A.O., City of Hamilton  
Ed Shaker, Chair, Feasibility Study Steering Committee  
Jordan Livingston, Past President  
Ted Pietrzak, Executive Director

FAX: Tina Agnello (original to follow)

ART GALLERY  
OF HAMILTON

123 King Street West.  
Hamilton, Ontario,  
Canada L8P 4S8  
Tel: (905) 527 1100  
Fax: (905) 527 b



9.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 15

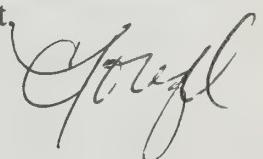
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene J. Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Grounds Use Request for Dundurn Park - Hamilton  
Action Days Campaign - 1996 February 23

**RECOMMENDATION:**

- a) That the Grounds Use Request submitted by the Hamilton Action Days Campaign to use Dundurn Park on 1996 February 23 in conjunction with the Day of Protest activities, be referred to the Parks and Recreation Committee as the Hamilton Historical Board neither approves nor disapproves of the Ground Use Request; and,
- b) That the Parks and Recreation Committee be advised that the Hamilton Historical Board has some concerns respecting the potential for damages to Dundurn Castle, its outbuildings and grounds by vehicular and pedestrian traffic as a result of this event; and,
- c) That the Director of Culture and Recreation be directed to relay the concerns of the Hamilton Historical Board to the organizers of the Hamilton Action Days Campaign so that they can be taken into consideration when planning this event.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** n/a

**BACKGROUND:**

Attached is the Grounds Use Request for Dundurn Park submitted by the Hamilton Action Days Campaign that was received by the City on 1996 February 12 .

The Hamilton Historical Board at its meeting held 1996 February 13 expressed its concerns that the size of this event is not in keeping with the City's Ground Use policy given the historical importance of the site. The Board was also concerned that the Castle, its

outbuildings and grounds could be damaged given that 15,000 people and numerous vehicles, including buses, are expected to converge at Dundurn Park.

attached

cc      Members of City Council  
Joe Pavelka, Chief Administrative Officer  
Ross Fair, Director of Culture and Recreation  
Marilynn Havelka, Manager of Cultural Services

HAMILTON HISTORICAL BOARD  
APPLICATION FOR PARKS USE

4afii  
06

**NAME OF EVENT:** HAMILTON DAYS - OF ACTION

**DATE:** FEB 23, 1996 **DURATION:** 8:00 AM - 11:30 A.M.

**TYPE OF EVENT:** MARSHALLING AREA FOR DEMONSTRATION / PARADE

**AREA REQUESTED:** DUNAVIN PARK / PAVILION / PARKING LOTS.

**ANTICIPATED DAILY ATTENDANCE:** 15,000

**STAFF COMMENTS:** WILL REQUIRE PORTABLE WASHROOMS / SOUND EQUIPMENT / VEHICLES -

PARK + LOTS NOT SUFFICIENT FOR SIZE OF CROWD - ESPECIALLY IF WEATHER IS MILD / GLO

SOFT-VEHICLES + FOOT TRAFFIC WILL DAMAGE GROUNDS / ARCHAEOLOGY -

- EXCEEDS PERMISSIBLE ATTENDANCE MANY TIMES OVER.

**RECOMMENDATION:** PROPOSED EVENT DOES NOT CONFORM TO PARKS USE POLICY AS PASSED BY COUNCIL. RECOMMEND THAT PERMISSION FOR THIS EVENT BE DENIED.

WILLIAM  
**CURATOR**

Marilyn Hanell 96-02-11  
**MANAGER OF CULTURAL SERVICES**

**DATE:** FEB 12/96

**DATE:** \_\_\_\_\_

**HAMILTON HISTORICAL BOARD COMMENTS:** \_\_\_\_\_

**APPROVED**

**NOT APPROVED**

**DATE:** \_\_\_\_\_

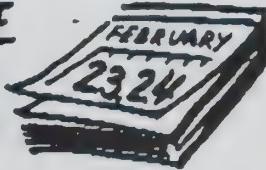
**Forwarded to:** Department of Culture and Recreation

**Date:** \_\_\_\_\_

**February 92**

HAMILTON ACTION DAYS CAMPAIGN  
430 York Boulevard  
2nd Floor  
Hamilton, Ontario  
L8R 3K8

Take a stand in Hamilton  
...BEFORE  
IT'S TOO  
LATE!



February 12, 1996

Mr. Joe Pavelka  
Chief Administrative Officer  
City of Hamilton  
71 Main Street West  
Hamilton, ON  
L8N 3T4

Dear Mr. Pavelka

As per your request at our meeting of February 9, 1996, we are submitting an outline of our planned events. It is our understanding these plans will be forwarded to Municipal and Regional Councils for required permits and final approval. Our plans are as follows:

FRIDAY, FEBRUARY 23, 1996

- WE WILL REQUIRE THE USE OF DUNDURN PARK AND THE PAVILION
- THIS WILL INCLUDE THE USE OF ALL PARKING AREAS
- HYDRO AT THE PAVILION (FOR SOUND EQUIPMENT)
- ACCESS TO THE PARK THE DAY BEFORE WILL ALSO BE REQUIRED TO DROP OFF PORTABLE WASHROOMS AT THE PAVILION PARKING AREA.
- WE EXPECT THAT PARTICIPANTS WILL BEGIN TO GATHER AT THE PARK AT APPROXIMATELY 8:00 A.M.
- THE EVENT WILL BEGIN ON PARADE AT APPROX 11:30 A.M.

PARADE ROUTE

- (see attached map)

Wayne Marston / Andrea Horwath, Co-Chairs, Hamilton Action Days  
Telephone (905) 529-2277 Facsimile (905) 529-2167

### COPPS COLISEUM

- ARRANGEMENTS PREVIOUSLY MADE
- EVENTS WILL ALSO TAKE PLACE OUTSIDE THE COLISEUM
- STAGING AND SOUND EQUIPMENT WILL BE ERECTED (OUTSIDE)
- EVENTS AT COPPS COLISEUM SHOULD CONCLUDE AT APPROX 3:00 P.M.

### STREET CLOSURES

- YORK BLVD. BEGINNING AT 8:00 A.M. IN THE PARK AREA
- ENTIRE PARADE ROUTE AS REQUIRED (INCLUDING BARRICADES)
- BAY STREET BETWEEN KING AND YORK BLVD. FOR THE DURATION OF THE EVENTS AT COPPS COLISEUM
- THIS WILL REQUIRE THE POSTING OF NO PARKING SIGNS

~~K~~ We are expecting in excess of 15,000 to attend Friday's events including the Parade. Also expected are a large number of buses. Buses will be off-loaded in front of Dundurn Park and will then move to Pier 4 Park (Bay front) and surrounding streets, reloading will take place after the events, on York Blvd.

### SATURDAY, FEBRUARY 24, 1996

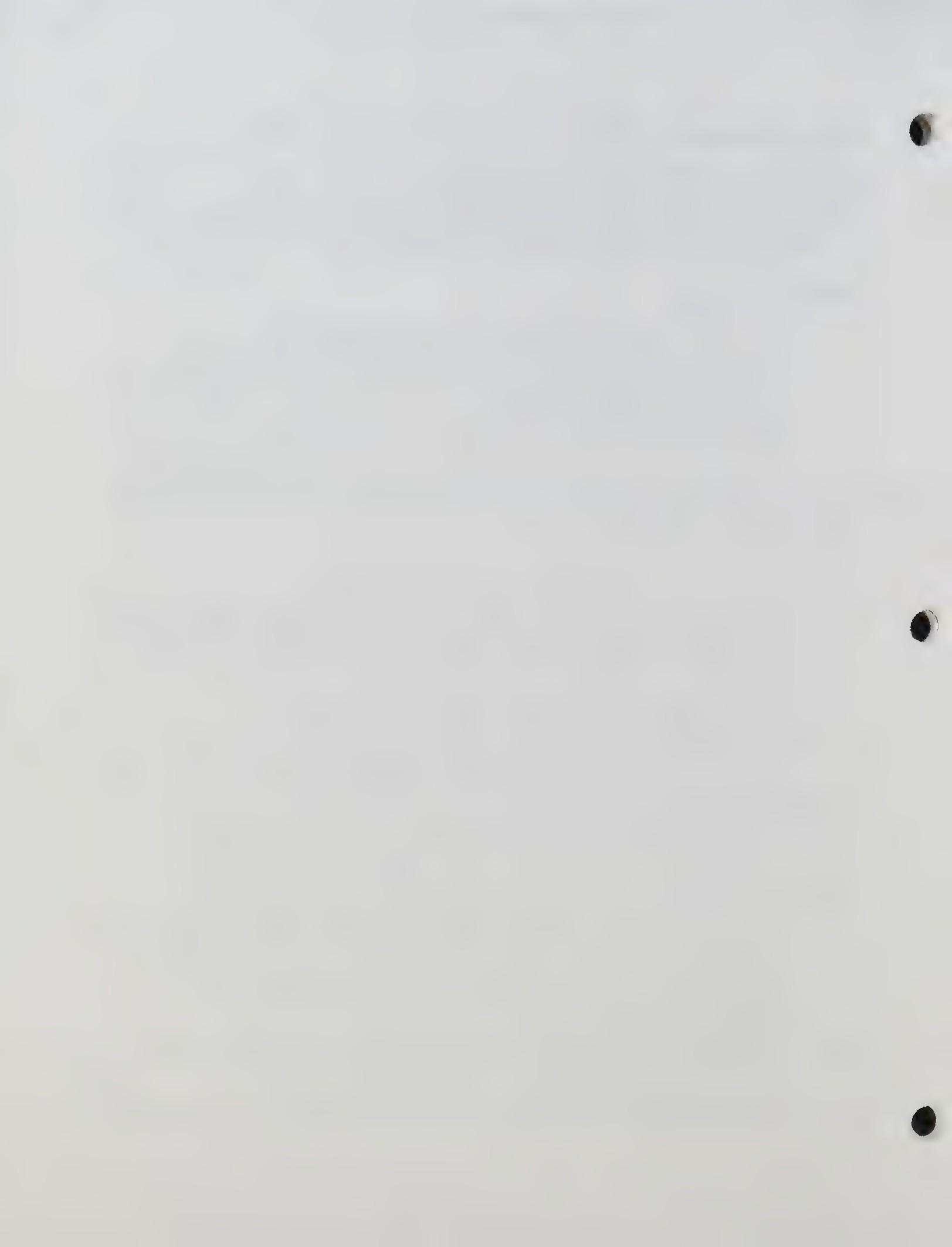
- WE WILL REQUIRE THE USE OF BAY FRONT PIER 4 PARK INCLUDING THE ABILITY TO ACCESS HYDRO FOR SOUND EQUIPMENT.
- PORTABLE WASHROOMS WILL ALSO BE IN PLACE LIKELY THE DAY BEFORE.
- PARTICIPANTS ARE EXPECTED TO BEGIN TO GATHER AT APPROXIMATELY 8:00 A.M.
- THE PARADE WILL BEGIN AT APPROXIMATELY 11:30 A.M.

### PARADE ROUTE

- (see attached map)

### COPPS COLISEUM

- THE COLISEUM WILL BE USED FOR SOME OF THE EVENTS
- THE MAIN EVENT WILL TAKE PLACE OUTSIDE IN FRONT OF THE COLISEUM
- STAGING AND SOUND EQUIPMENT WILL BE ERECTED (in place from Friday)
- THE EVENT'S SHOULD WIND UP AT APPROXIMATELY 3:00 P.M.



**STREET CLOSURES**

- ALL STREETS ALONG THE PARADE ROUTE AS REQUIRED (INCLUDING BARRICADES)
- BAY STREET FOR THE DURATION OF THE EVENTS
- A NUMBER OF STREET CURB LANE CLOSURES TO OFF-LOAD, LOAD AND PARK BUSES.
- THIS WILL REQUIRE THE POSTING OF NO PARKING SIGNS

As discussed at our meeting we expect the events on Saturday to be larger than those on Friday. A large number of buses are expected and as we committed during our meeting, we will provide detailed busing plans and maps by February 14, 1996.

We will continue to make ourselves available to Municipal, Regional and Policing Officials, in order to make the events on February 23 and 24 peaceful and orderly.

Your assistance to date is greatly appreciated and I trust our outline of events provides you with the appropriate information. Should you require anything further please feel free to contact me as follows:

**HAMILTON ACTION DAYS HEADQUARTERS**

[905] 529-2277

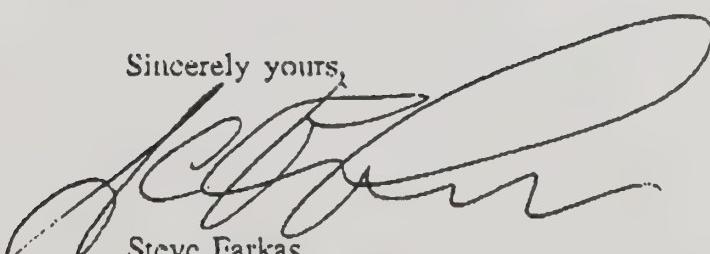
OR

[905] 529-2010

CELL PHONE - [905] 520-1047

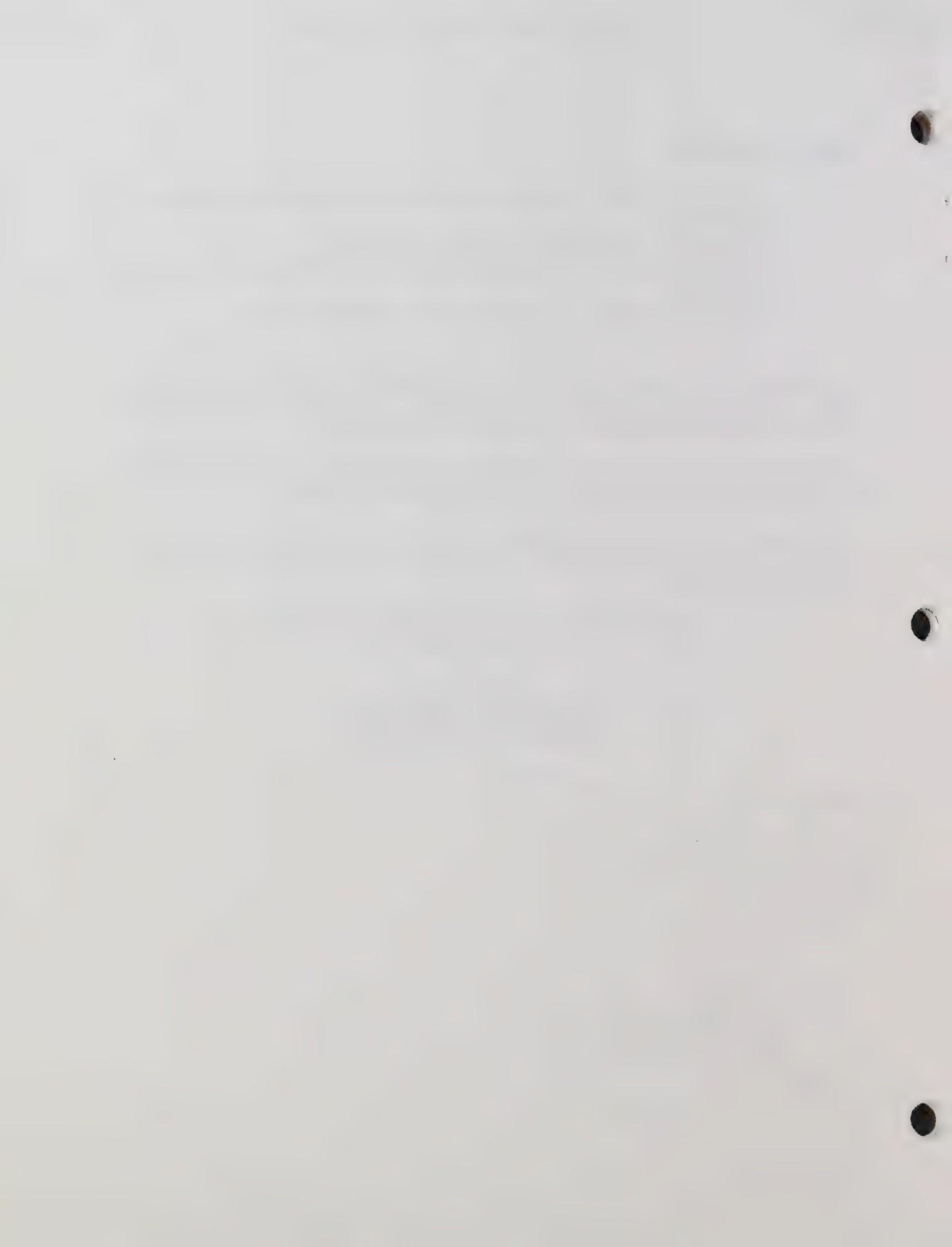
RESIDENCE - [905] 627-7477

Sincerely yours,

  
Steve Farkas,  
Hamilton Action Days.

Copy: Mike Fenn,  
Chief Administrator Officer  
Region of Hamilton Wentworth  
File

opcius343  
pavelka.dob



**CONSENT AGENDA**

**PARKS AND RECREATION COMMITTEE**

**Tuesday, 1996 February 20  
9:30 o'clock a.m.  
Room 233, City Hall**

**A G E N D A:**

**A. ADOPTION OF THE MINUTES**

- (i) Minutes of the meeting held 1996 January 23
- (ii) Minutes of the special meeting held 1996 January 30

**B. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (i) Park Name - Lisgar Park
- (ii) Closure of Public Works and Traffic Department  
Parks Division Capital Projects
- (iii) Red Hill Creek Remediation  
Extension of Agreement
- (iv) Sale of Surplus Flagstone - Gore Park

**C. DIRECTOR OF CULTURE AND RECREATION**

Supply and Delivery of Food Stuffs - Concessions

**D. SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Items



2(A)(i)

Tuesday 1996 January 23  
9:30 o'clock a.m.  
Room 233, City Hall

The Parks and Recreation Committee met.

**Present:** Alderman F. Eisenberger, Chairperson  
Alderman T. Anderson, Vice Chairperson  
Mayor R. M. Morrow  
Alderman M. Caplan  
Alderman Wm. M. McCulloch  
Alderman D. Wilson  
Alderman T. Jackson  
Alderman D. Ross

**Absent:** Alderman B. Morelli, Illness

**Also Present:** Alderman C. Collins  
Alderman G. Copps  
Alderman H. Merling  
Mr. J. G. Pavelka, Chief Administrative Officer  
Ms. L. Orban, Board of Education  
Mr. D. Lobo, Commissioner of Public Works and Traffic  
Mr. B. Chrystian, Public Works and Traffic Department  
Mr. W. Plessl, Public Works and Traffic Department  
Ms. H. Milsome, Public Works and Traffic Department  
Mr. R. Fair, Director of Culture and Recreation  
Ms. M. Havelka, Culture and Recreation  
Ms. S. Merlo-Orzel, Culture and Recreation  
Mr. K. Harrop, Culture and Recreation  
Mr. D. Vyce, Director of Property  
Mr. P. Hooker, Law Department  
Mr. K. C. Christenson, Secretary

1. **DELEGATION**

**Sesquicentennial Golf Tournament - Mr. J. Pelech**

Mr. J. Pelech appeared before the Committee requesting that the Kings Forest Golf Course green fees be waived for the 1996 June 7 Hamilton Sesquicentennial Pro-Am Golf Tournament. He indicated that the tournament was a not for profit event sponsored by Morgan Firestone's Firan Foundation. He added that any profit realized from this years event would be used as seed money for future tournaments. He then distributed a letter from Mr. C. Dowhaniuk, dated 1996 January 22 which indicated that it was the intent of the Firan Foundation to continue the event annually.

Following brief discussion, the Committee approved the following recommendation:

That, on a one time basis, the green fees for the "Morgan Firestone - Sesquicentennial Pro-Am Golf Tournament" scheduled for 1996 June 7 at King's Forest Golf Course, be waived.

**2. CONSENT AGENDA****A. ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting for 1995 December 5 were adopted as circulated to the members.

**B. SECRETARY, HAMILTON HISTORICAL BOARD****Deaccessioning and Disposal of a Human Skeleton and Office Equipment  
The Hamilton Children's Museum**

The Committee was in receipt of a report dated 1996 January 17 from the Secretary of the Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

- (a) That permission be given to Culture and Recreation Department Staff to deaccession a human skeleton (Inventory Number c.1982.1a) from the Hamilton Children's Museum collection and donate it to McMaster University, Faculty of Health Sciences for use in anatomy education; and,
- (b) That the list of office equipment and furnishings attached hereto and marked as Appendix "A", be deaccessioned from the artifact inventory and be transferred to the general museum inventory.

**C. DIRECTOR OF CULTURE AND RECREATION****(i) Rink Board Advertising**

The Committee was in receipt of a report dated 1996 January 16 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That the term of contract for rink board advertising awarded to Street Level Media, previously approved by City Council through adoption of Section 7 of the Seventeenth Report of the Parks and Recreation Committee for 1995 on 1995 September 26 be amended to a term beginning 1996 February 1 to 1997 December 31, with an option at the City's sole discretion to renew for a further three (3) one year terms.

**(ii) Winterfest Carnival and Community Council Activities**

The Committee was in receipt of a report dated 1996 January 16 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval be granted to the Community Councils as listed under sub-section (b) to conduct horse drawn sleigh rides, bon fires, skating parties, lumberjack games/demonstrations and various large Winterfest Family activities in their neighbourhood parks; and,

- (b) That permission be granted as required by Section 12, (a) and Section 35 of the Parks By-law No. 95-126, to allow animals and bon fires in Chedoke Winter Sports Park and Pier 4 Park, 1996 February 10 to February 11 and in the specified parks on the dates listed below:

<u>Community Council</u>	<u>Date/96</u>	<u>Location</u>
North Central	January 27	North Central/ Robert Land School
Friends of Gage Park	February 3	Gage Park
Gourley Park	February 3	Gourley Park
Eastmount Park	February 3	Eastmount Park
Gilkson Park	February 3	Gilkson Park
Riverdale	February 4	Warden Park
St. Clair	February 4	Myrtle Park
Eleanor	February 10	Eleanor Park
Strathcona	February 11	Victoria Park

(iii) **Municipal Lawn Bowling Sites - Churchill, Fernleigh, Mount Hamilton and Roselawn - Maintenance Program**

- (a) That the daily responsibilities for maintenance of greens, ornamental beds, and surrounding lawn areas at Roselawn, Churchill, Mount Hamilton, and Fernleigh Lawn Bowling Clubs be transferred yearly to the Executive Board of each facility; and,
- (b) That funds be transferred from Culture and Recreation, Major Facilities Section, Operating Budgets Account No. CH56398 78315 to each lawn bowling club to be used to retain their own staff during this period; and,
- (c) That the City Treasurer be authorized to transfer amounts totalling \$10,000. to Roselawn Bowling Club, \$10,000. to Churchill Lawn Bowling Club, \$6,000. to Fernleigh Lawn Bowling Club, and \$6,000. to Mount Hamilton Lawn Bowling Club in two instalments payable each year on April 1st and June 1st.

**D. CITY SOLICITOR**

**By-law to Amend the Cemeteries By-law Respecting the Revised Tariff of Charges**

The Committee was in receipt of a report dated 1995 November 30 from the City Solicitor respecting the subject matter.

The Committee approved the following recommendation:

That the attached By-law be enacted by City Council.

**E. DIRECTOR OF PROPERTY**

**(i) Overhold Lease - Ontario Realty Corporation**

The Committee was in receipt of a report dated 1995 December 11 from the Director of Property respecting the subject matter.

The Committee approved the following recommendation:

That the City Treasurer be directed to pay the rental amount of \$107. to the Ontario Realty Corporation as the Corporation of the City of Hamilton is deemed to be the Overhold Lessee of Parts 4 and 5 Plan 62R-8595, Globe Park, located to the north of Brampton Street and west of Woodward Avenue for recreational purposes.

## (ii) Demolition - No. 107 Graham Avenue North, Crown Point East Park

The Committee was in receipt of a report dated 1996 January 17 from the Director of Property respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the Director of Property be authorized to make application to the Building Commissioner for the issuance of a demolition permit for the property at No. 107 Graham Avenue North which is located in the Crown Point East Neighbourhood Park; and,
- (b) That the cost for demolition be charged to Account No. CH5X921 00102 (Reserve for Property Purchases).

F. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**Corporate Donations - Civic Beautification Awards Program (Trillium)**

The Committee was in receipt of a report dated 1996 January 12 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That the City Treasurer be directed to carry over 1995 Corporate Donations to the Civic Beautification Awards evening in the amount of \$3,855. and credit this amount to the 1996 Operating Budget Centre 62001, Beautification Honorarium 55416.

G. SECRETARY, PARKS AND RECREATION COMMITTEE**Information Reports**

The Committee was in receipt of a report dated 1996 January 23 respecting information reports and approved the following recommendation:

That the sub-joined list of Information Reports that were previously distributed to the Parks and Recreation Committee, be approved.

Date	From	Subject	Date Distributed
1995 December 1	Director of Culture and Recreation	Hamilton Lacrosse Assoc.	1995 December 4
1995 December 6	Director of Culture and Recreation	Hamilton Lacrosse Assoc.	1995 December 6
1995 December 6	Board of Education	Appointments to the City's Standing Committees	1995 December 14
1995 December 14	Director of Culture and Recreation	First Night Hamilton - New Year's Eve Celebrations	1995 December 15
1995 December 14	Director of Culture and Recreation	Chedoke Twin Pad Management Agreement	1995 December 20
1995 December 21	Director of Culture and Recreation	Chedoke Twin Pad Arena Warranty Inspection Programming Initiatives	1995 December 22
1995	Ministry of Natural Resources	Changes to the Conservation Authorities Program	1996 January 2
1996 January 10	Director of Culture and Recreation	Hamilton Lacrosse Assoc. Annual General Meeting	1996 January 12
1996 January 17	Secretary, Historical Board	Minutes - 1995 Dec. 12	1996 January 19

**3. DIRECTOR OF CULTURE AND RECREATION****(a) Transmittal Letter - Proposed User Fee Increases  
Recreation Centre Programmes - 1996**

The Committee was in receipt of a report dated 1996 January 17 from the Director of Culture and Recreation respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

That proposed increases to user fees for Culture and Recreation Department services as outlined in Schedule "A" attached hereto be forwarded to the Committee of the Whole for consideration as part of the 1996 Current Budget process.

**(b) Special Events Guidelines**

The Committee was in receipt of a report dated 1996 January 18 from the Director of Culture and Recreation respecting the subject matter.

Following considerable discussion, the Committee agreed to amend the guidelines by deleting Item No. 2 from Bayfront Park respecting admission fees, Item No. 1 from Pier 4 Park respecting community wide use and item # 1 from Gage Park respecting admission fees. Subsequently the Committee approved the following recommendation:

That the Special Events Guidelines as outlined in Appendix "B" attached hereto, and inclusive of recommendation (a) and (b) be approved for implementation for the 1996 Season of Special Events.

- (a) That the Special Event Guidelines include a policy whereby Bayfront and Pier 4 Parks will not be available for major special events and left available for free community use every third weekend and; and,
- (b) That the Special Event Guidelines include a policy whereby Event Organizers must demonstrate significant community wide and/or tourism benefits before being granted full use of Bayfront or Pier 4 Parks.

The Committee then directed staff to report back prior to the 1996 Jan 30 City Council meeting with appropriate wording amendments for the deleted sections.

**(c) Riverdale Outreach Program**

The Committee was in receipt of a report dated 1996 January 16 from the Director of Culture and Recreation respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That funding in the amount of \$52,000. to cover the operational expenses of Riverdale Outreach recreational programs be considered by the Current Budget Sub-Committee as an Enhancement Package; and,
- (b) That pending budget approval, the City Solicitor, Director of Property and the Director of Culture and Recreation be authorized to negotiate rental and/or lease agreements with Eastgate Mall, Board of Education (Lake Avenue School), St. Gregory the Great Church, and property at No. 211 Centennial Parkway for the purpose of providing recreation programs for the Riverdale East Community.

(d) **Awarding of Contract**  
**Patriot Enterprises - Signage of Golf Courses**

The Committee was in receipt of a report dated 1995 December 13 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval be granted to enter into a contract with Patriot Enterprises, being the only bid received in response to a request for proposal closing 1995 December 6, for a period of five years commencing Spring 1996 beginning with King's Forest Golf Course, and terminating in the year 2001, for the supply, installation and maintenance of tee signs for the Hamilton Municipal Golf Courses; and,
- (b) That the City Solicitor be authorized and directed to prepare the necessary documents.

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(a) **Dundurn Aviary**

The Committee was in receipt of a report dated 1996 January 9 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That the Commissioner of Public Works and Traffic or his designate be authorized to proceed to negotiate with the Royal Botanical Gardens for use of building and land area at the Teaching Garden (Westdale) to provide accommodation for the Dundurn Aviary; and,
- (b) That the term of the agreement commence no later than 1996 June 1, to allow re-location from the present temporary housing at the Kenilworth Composite building and no return to the original facilities at Dundurn Castle; and,
- (c) That staff report back to Committee on the terms of the agreement and community response to the project following an Open House Information meeting to be hosted by the Royal Botanical Gardens; and,
- (d) That staff from the Law Department and Property Department be involved in preparation of a lease agreement between the City and the Royal Botanical Gardens.

(b) **Crown Point East/McAnulty Neighbourhood Revitalization  
Design Approval for St. Christopher's Park**

The Committee was in receipt of a report dated 1996 January 18 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That the concept plan for St. Christopher's Park as outlined in Appendix "C" attached hereto, prepared by the Parks Division of the Public Works and Traffic Department in concert with the Crown Point East/McAnulty Citizens' Advisory Committee, be approved in order that staff can proceed with the preparation of detailed plans, specifications and tender documents in order to implement at an estimated cost of \$200,000.

(c) **Crown Point East/McAnulty Neighbourhood Revitalization - Design Approval for Pipeline Park (between Province Street and Huxley Avenue)**

The Committee was in receipt of a report dated 1996 January 18 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the concept plan for Pipeline Park between Province Street and Huxley Avenue attached as Appendix "D" prepared by the Parks Division of the Public Works & Traffic Department in concert with the Crown Point East/McAnulty Citizens' Advisory Committee, be approved in order that staff can proceed with the preparation of detailed plans, specifications and tender documents in order to implement at an estimated cost of \$200,000.; and,
  - (b) That the Director of the Property Department be directed to prepare and execute the appropriate agreement between the City of Hamilton and the Regional Municipality of Hamilton-Wentworth for the park development outlined in sub-section (a) above; and,
  - (c) That the Director of the Property Department be directed to prepare and execute the appropriate agreement between the City of Hamilton and the Regional Municipality of Hamilton-Wentworth for other park development initiatives for the remainder of the park.
- (d) **Restructuring of the Parks Maintenance Section of the Parks Division Department of Public Works and Traffic**

The Committee was in receipt of a report dated 1996 January 17 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That the existing position of General Foreman Parks West be reclassified to Special Events Liaison; and,
- (b) That as a result of this reclassification the job functions of the General Foreman Parks West relating to parks maintenance be placed under the jurisdiction of the General Foreman Parks East; and,
- (c) That the existing position of General Foreman Parks East be reclassified to General Foreman Parks Maintenance; and,
- (d) That the two Foreman II positions in the Parks Maintenance Section be reclassified to Foreman I; and,
- (e) That the organizational format for the Parks Maintenance Section supervisory level be changed to reflect this re-structuring as outlined in Appendix "E" attached hereto, approved for implementation on 1996 February 1, with referral to the Human Resource Centre respecting job description and salary classifications.

## (e) Mountain Drive Park Landscaping Improvements

The Committee was in receipt of a report dated 1996 January 18 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

That the Department of Public Works and Traffic undertake landscaping of the western end of Mountain Drive Park at Upper Sherman Avenue with the understanding that funding for these improvements come from private sources.

Alderman Jackson suggested that a plaque acknowledging this generous donation should be considered.

5.

**CITY CLERK****Blocks 142 and 143, Plan 62-639 Broughton East Neighbourhood  
(referred back by City Council 1995 December 12)**

The Committee was in receipt of correspondence dated 1995 December 14 from the City Clerk respecting the subject matter which City Council referred back to the Committee at its meeting held 1995 December 12.

The Committee agreed that the item be tabled.

6.

**PRIVATE AND CONFIDENTIAL AGENDA**

The Committee agreed to move in camera to discuss the items on the Private and Confidential Agenda.

Following the in camera session, the Committee moved out of camera.

7.

**ADJOURNMENT**

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN F. EISENBERGER, CHAIRPERSON  
PARKS AND RECREATION COMMITTEE**

Kevin C. Christenson, Secretary

1996 January 23

/mjw

Tuesday 1996 January 30  
6:30 o'clock p.m.  
Room 233, City Hall

2(A)(ii)

The Parks and Recreation Committee met in Special Session.

**Present:** Alderman F. Eisenberger, Chairperson  
Alderman T. Anderson, Vice Chairperson  
Mayor R. M. Morrow  
Alderman M. Caplan  
Alderman B. Morelli  
Alderman Wm. M. McCulloch  
Alderman D. Wilson  
Alderman T. Jackson  
Alderman D. Ross, Regional Business

**Also Present:** Alderman B. Charters  
Alderman H. Merling  
Mr. J. G. Pavelka, Chief Administrative Officer  
Mr. B. Chrystian, Public Works and Traffic Department  
Mr. C. Firth-Eagland, Public Works and Traffic Department  
Mr. W. Plessl, Public Works and Traffic Department  
Mr. R. Fair, Director of Culture and Recreation  
Mr. D. Vyce, Director of Property  
Ms. P. Noé Johnson, City Solicitor  
Mr. K. C. Christenson, Secretary

1. **DIRECTOR OF CULTURE AND RECREATION**

**Management Contract - Chedoke Twin Pad Arena**

The Committee was in receipt of a private and confidential report dated 1996 January 30 from the Director of Culture and Recreation respecting the Management Contract - Chedoke Twin Pad Arena.

The Committee approved the following recommendation:

- (a) That the contract between the City of Hamilton and Contemporary Leisure Canada Inc. (Recreation Services International) for the management of the Chedoke Twin Pad Arena be terminated; and,
- (b) That appropriate City staff be authorized to do all things necessary thereto; and,
- (c) That the Director of Culture and Recreation be authorized to implement the interim operations plan attached hereto as Appendix "A"; and,
- (d) That the Chief Administrative Officer prepare a report on the process and timetable required to conduct a Request for Proposal for the Management of the Chedoke Twin Pad Arena.

2. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

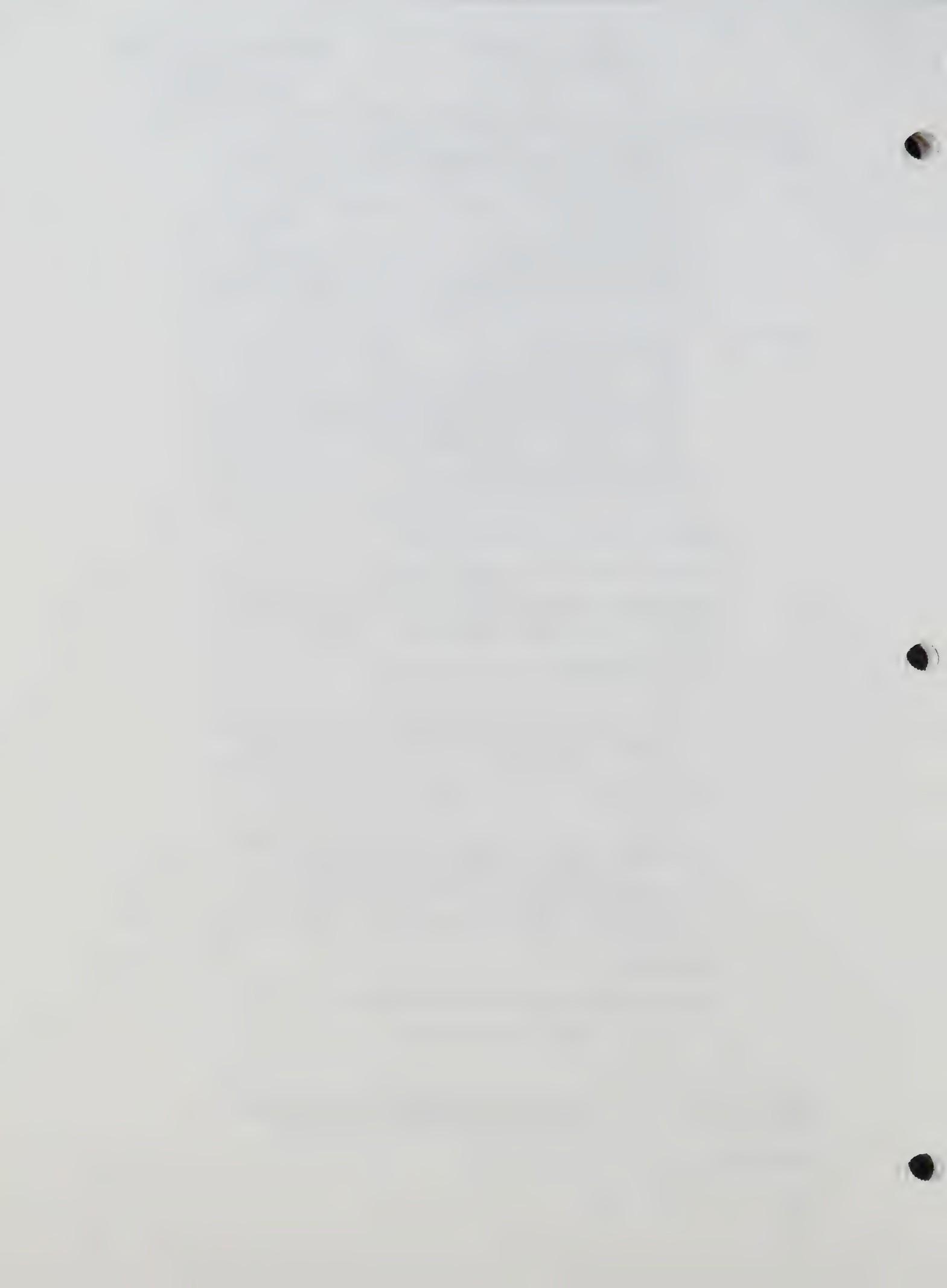
**Taken as read and approved,**

Kevin C. Christenson  
Secretary

**ALDERMAN F. EISENBERGER, CHAIRPERSON  
PARKS AND RECREATION COMMITTEE**

1996 January 30

/mjw



# CITY OF HAMILTON

2(B)(i)

## -RECOMMENDATION--

**DATE:** 1996 February 8

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo  
Commissioner of Public Works and Traffic

**SUBJECT:** Park Name - Lisgar Park  
Lisgar Neighbourhood

### **RECOMMENDATION:**

That the park located at 95 Carson Drive in Lisgar Neighbourhood be officially named Lisgar Park.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

There are no financial, staffing or legal implications.

### **BACKGROUND:**

The Lisgar Neighbourhood is located on the east mountain, bounded by Mohawk Road, Limeridge Road, Upper Ottawa and Upper Kenilworth. The Park in this neighbourhood on Carson Drive is scheduled for redevelopment to include pathways, spray pad, soccer field, shelter with equipment room, lights and site furniture, with the creative play structure scheuled for replacement during the summer of 1996. In order to evolve the overall development plan for this park, a neighbourhood park committee was formed and a series of neighbourhood meetings held to receive public input. The Lisgar Neighbourhood Park Committee has played a significant role in this process through identifying neighbourhood concerns and preferences, liaising with City staff, the Ward Aldermen and acting as a communication link between City staff and the neighbourhood.

The Park site has been unofficially known as Carson Drive Park and the Lisgar Neighbourhood Park Committee has expressed support to officially name the site Lisgar Park.

Under the approved guidelines for naming of parks it is established that in the case of neighbourhood parks, the first consideration be given to naming the park the same as the neighbourhood recognizing that this may not always be possible if another location has been previously so named. This recommendation conforms with the approved guidelines.

PSU/

cc: Alderman T. Jackson, Ward 6  
Alderman B. Charters, Ward 6  
W. Plessl, Co-ordinator, Park Development and Maintenance  
L. Ciancone, Lisgar Neighbourhood Park Committee

2(B)(ii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 9

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
of Public Works and Traffic

**SUBJECT:** Closure of Public Works and Traffic Department-Parks  
Division Capital Projects

#### RECOMMENDATION:

That the City Treasurer be directed to close the following Capital Project Accounts with any excess funding to be transferred to the original source of funding.

Capital Centre Number	Project Description	Authorized Gross Cost	Expended/Committed To-Date	Balance Available	Source of Funding
629549023	Carp Barrier/ Fishway - Landscape Planting	\$75,000.	\$70,533.09	\$ 4,466.91	Federal Department of Fisheries and Oceans

#### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

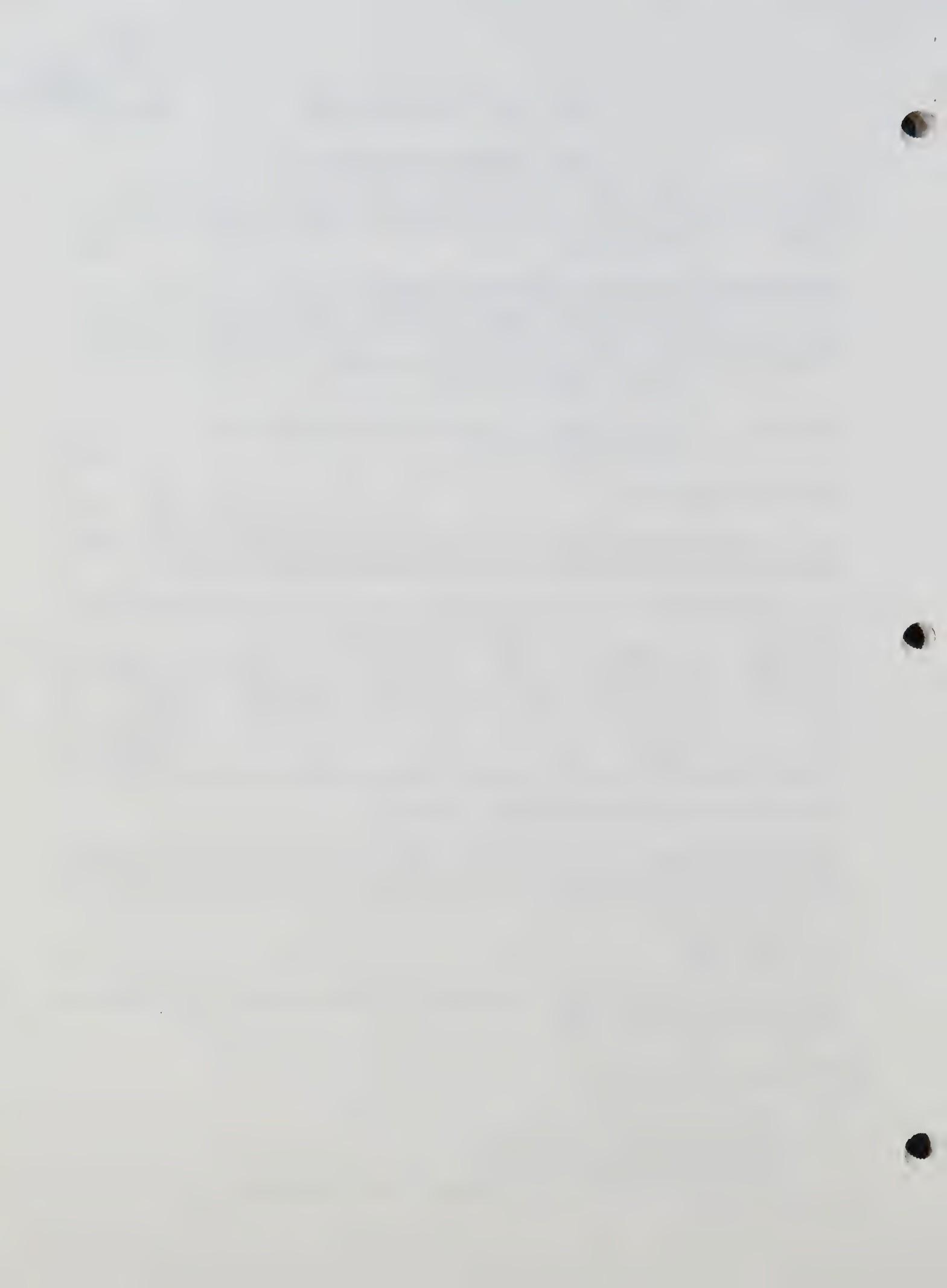
Financial implications are contained in the recommendation. There are no staffing implications. Pursuant to the agreement with the Fish & Wildlife Restoration Project, any unspent funds will be returned.

#### BACKGROUND:

The work related to the above noted projects has been completed and therefore, the affected accounts can be closed.

WJP:psu/ps

cc: A. Ross, City Treasurer  
N. Adhya, Manager of Budgets  
R.W. Chrystian, Manager of Parks  
W. Plessl, Co-ordinator Parks Development and Maintenance



2(B)(iii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 9

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
of Public Works and Traffic

**SUBJECT:** Red Hill Creek Remediation - Extension of Agreement

#### **RECOMMENDATION:**

That the Mayor and Clerk be authorized to sign an agreement which extends the Joint Management Agreement between the City of Hamilton and the Hamilton Region Conservation Authority for the remediation of the Red Hill Creek Valley for a term of 1 year to March 31, 1997.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

From a financial perspective the original project budget was \$3,211,500. (in Provincial funds) for the Red Hill Creek Valley Remediation. An adjustment to Provincial funding resulted in a budget reduction to \$2,022,187. This reduction in funding will not affect the clean-up and trail construction components of the Red Hill Creek Valley Remediation Project.

From a legal perspective an extension to the Joint Management Agreement by 1 year to March 31, 1997 is required to continue approved works in the valley providing access to the Conservation Authority and insurance and other protection to the City. The Conservation Authority will be required to sign the extension, and their Board will consider the extension at its meeting of Thursday, March 7, 1996.

The Law Department will be required to prepare the necessary agreement.

#### **BACKGROUND:**

On 1995 March 9 the Joint Management Agreement between the City of Hamilton and the Hamilton Region Conservation Authority respecting the Red Hill Creek Valley remediation works was signed, and the work required to clean up the valley commenced shortly afterwards. As there are components of the remediation plan yet to completed such as trail construction and the planting and plantation management plans, it is necessary to extend the term of the agreement.

When the Red Hill Creek remediation commenced in 1995, it was on the basis of 100% funding by the Hamilton Region Conservation Authority with a budget of \$3,211,500. The remediation project has 9 major components which are identified in the first column of the following table.

In September 1995, the Province advised the H.R.C.A. that the funding for the project was reduced by 10% to \$2,890,350. with the reduction applied to the Biosphere Centre Component. A further funding reduction occurred in January 1996 which left an overall budget of \$2,022.187. The allocation of revised funding amounts are summarized in the table below.

#### Allocation of Funds for the Red Hill Creek Remediation Project

<b>PROJECT (BUDGET)</b>	<b>EXPENSES TO DEC. 31 FUNDS</b>	<b>COMMITTED</b>	<b>TOTAL</b>
Cleanup (\$276,450.)	\$237,304.44	\$ 18,631.58	\$ 255,936.02
Biological (\$69,100.)	\$ 60,444.53	\$ 9,805.47	\$ 70,250.00
Archaeol (\$55,290)	\$ 50,031.85	\$ 0.	\$ 50,031.85
Trails (\$850,084.)	\$361,548.16	\$ 690,031.84	\$ 1,006,580.00
Planting (\$552,900.)	\$ 0.	\$ 220,000.00	\$ 220,000.00
Water (\$230,365.)	\$ 32,068.97	\$ 30,313.60	\$ 62,382.57
Public Info. (\$95,000.)	\$ 27,588.96	\$ 57,583.19	\$ 85,172.15
Bios. Centre (\$833,036.)	\$ 3,765.04	\$ 74,953.50	\$ 78,718.54
Admin./Other (\$249,275.)	<u>\$ 69,203.86</u>	<u>\$ 123,913.00</u>	<u>\$ 193,116.86</u>
<b>TOTAL:</b> <b>(\$3,211,500.)</b>	<b>\$796,955.81</b>	<b>\$1,185,398.00</b>	<b>\$ 2,022,187.00</b>

WJP/PSU/bg wjp

c.c.

Bruce Duncan, Red Hill Project Co-ordinator  
 Ron Sabo, Solicitor, Law Department  
 R. W. Chrystian, Manager of Parks Division  
 W. J. Plessl, Co-ordinator, Park Development & Maintenance

Z(BXiv)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 14

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo  
Commissioner of Public Works and Traffic

**SUBJECT:** Sale of Surplus Flagstone

#### **RECOMMENDATION:**

- a) That the Commissioner of Public Works and Traffic be authorized to sell surplus flagstone salvaged, and
- b) That the revenue from the sale of this flagstone be credited to Account CH 57200 62128 (Gore Park Maintenance).

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Potential revenues from the sale of approximately 1500 square metres of flagstone could reach \$22,000 based upon current industry costs for similar products.

As part of the reconstruction project for the Gore Park Walkways, the contractor was instructed to salvage any useable stones by stacking them on skids and transporting these stones to a City facility for potential future use.

Results of the Sale will be brought forward to the Parks and Recreation Committee as an information report.

The Purchasing Division will undertake the sale transactions, in accordance with the disposal of surplus goods procedures of the City's purchasing policy.

The revenue generated through the sale of the flagstone will be used to offset the cost of repairs to the railings and purchasing additional site furnishings for Gore Park.

## **BACKGROUND:**

The reconstruction of the Gore Park Walkways was completed in December 1995 with the removal of flagstone and installation of concrete surfaces. This project resulted in approximately 1500 square metres of flagstone being stored on skids at one of the City facilities.

The Department of Public Works and Traffic through its various divisions has given consideration to using these stones in reconstruction projects. As the use of these stones in Gore Park resulted in escalating repairs and citizen's concerns and liability claims regarding the flagstone surface, it is considered unsuitable for use in public projects.

The revenue generated through the sale of the surplus flagstone will allow the City to further enhance the redevelopment of Gore Park with additional site furnishings and repairs to the railings.

PSU/CFE

cc: A. Ross, City Treasurer  
Attn: C. Mascarenhas, Manager of Purchasing  
R.W. Chrystian, Manager of Parks

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

2 (k)

**DATE:** 1996 February 12

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

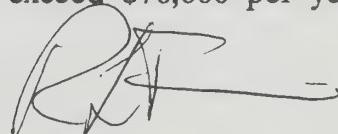
**SUBJECT:** Supply and Delivery of Food Stuffs - Concessions

**RECOMMENDATION:**

That blanket purchase orders be issued, for the supply of food stuffs for City Concession operations within the Culture and Recreation Department during 1996 and 1997 to the following vendors, and be financed through various concession operation accounts:

- i) To Harpers Wholesale, Hamilton, Ontario, not to exceed \$70,000 per year, including all taxes.
- ii) To Serca Hickeson, Hamilton, Ontario, not to exceed \$70,000 per year, including all taxes.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**



N/A

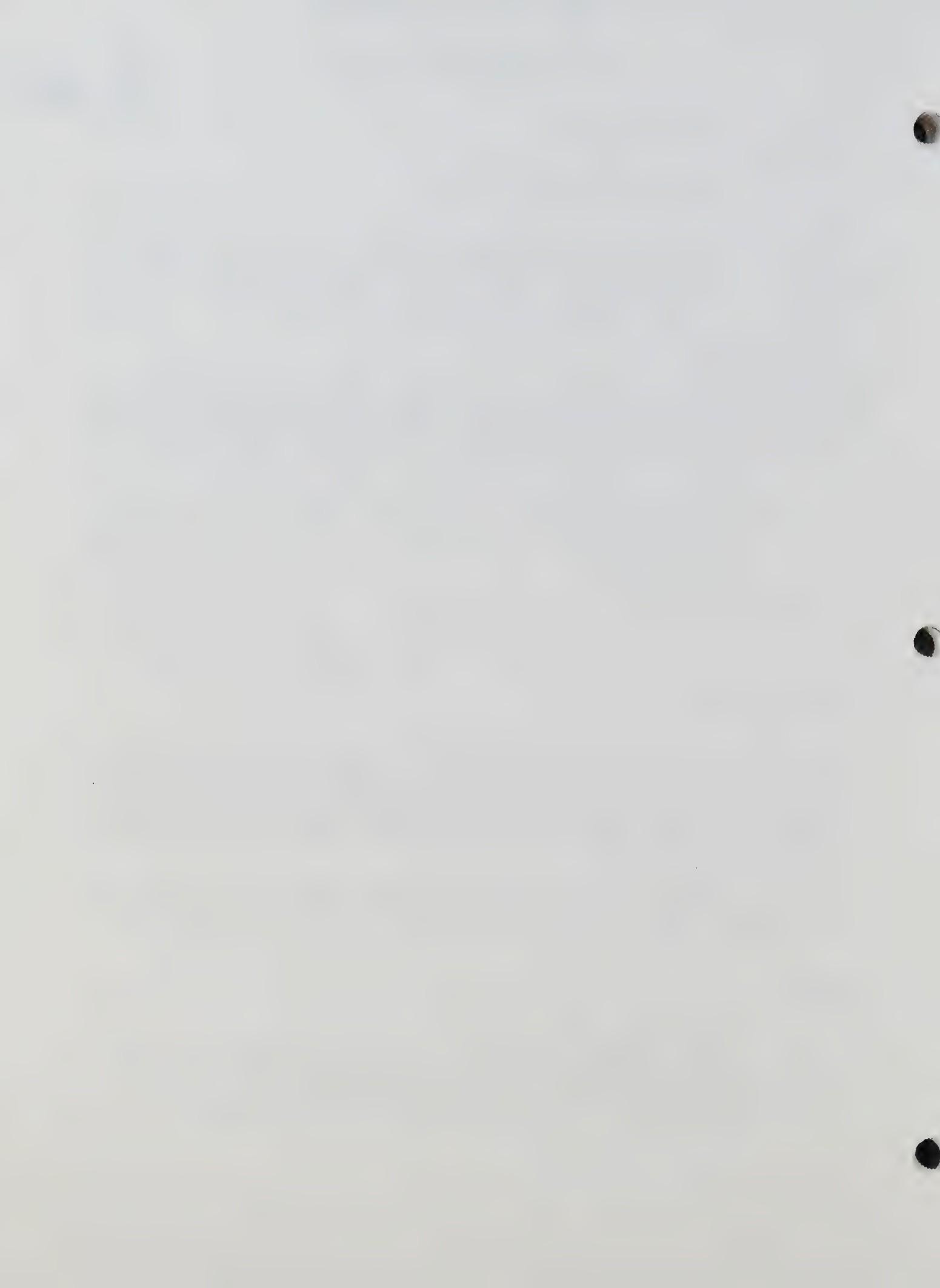
**BACKGROUND:**

Vendors for this product line (food wholesalers) are unwilling to entertain requests for proposals which has been experienced in past tender calls by the Purchasing Department. The reasons given by the wholesalers were, a) fluctuating prices within the industry and b) the inability of the City to take advantage of manufacturer special or promotion pricing in a tender/contract environment.

With this in mind, it is intended to empower the Culture and Recreation staff to acquire their concession needs at the best possible price using the Open Order process.

WmM/dj

- c.c. P. Noé Johnson, City Solicitor  
A. Ross, Treasurer, Attention: C. Mascarenhas, Manager of Accounting  
W. Moffatt, Manager of Arenas & Technical Services  
A. Martires, Food Services Co-ordinator, Culture & Recreation Department



26)

**CITY OF HAMILTON**

**- RECOMMENDATION -**

**DATE:** 1996 February 20

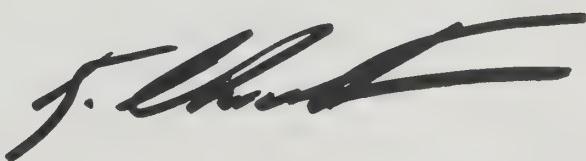
**REPORT TO:** Chairperson and Members  
Parks and Recreation Committee

**FROM:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**SUBJECT:**  
Information Reports

**RECOMMENDATION:**

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

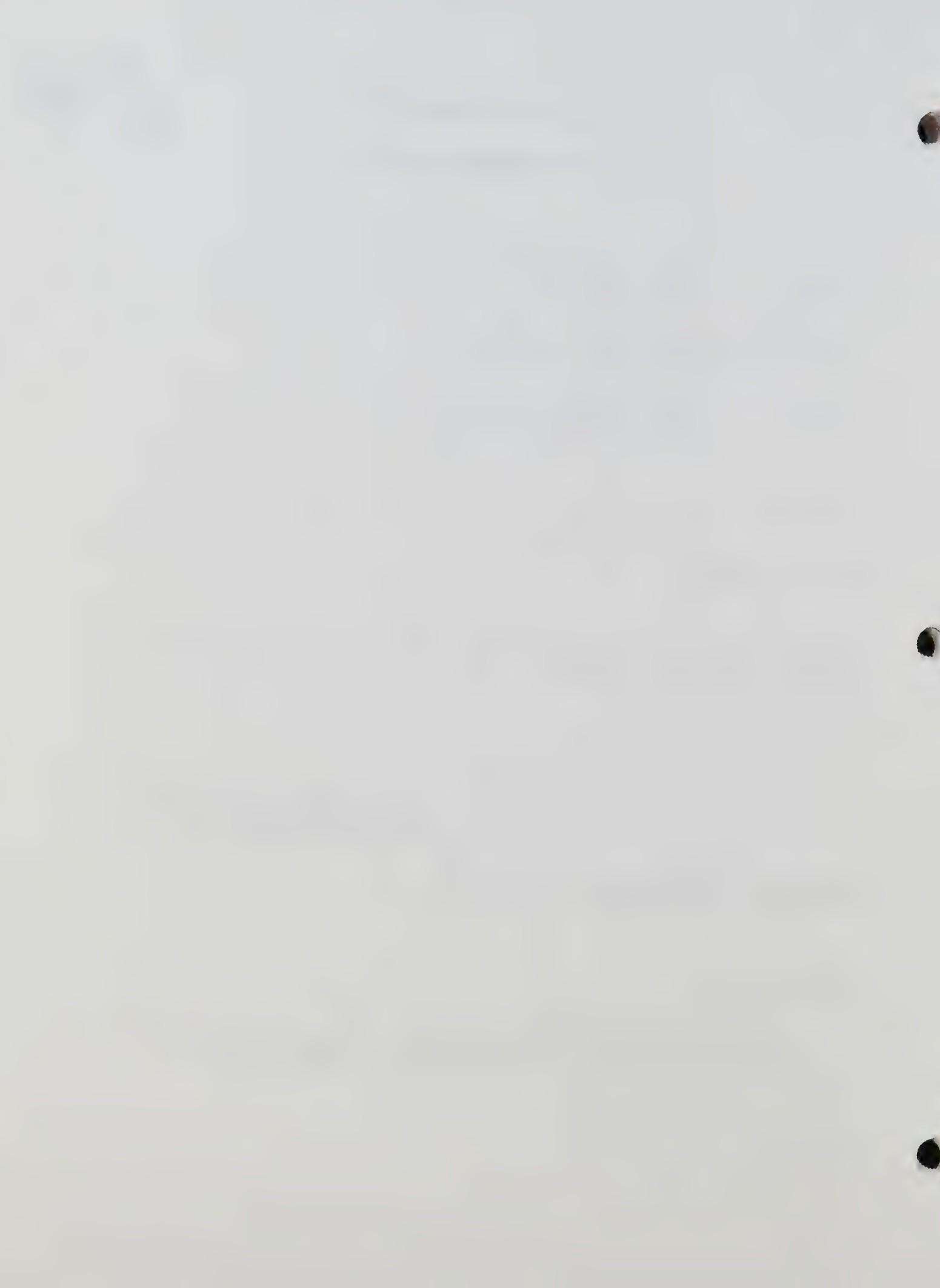


**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** N/A

**BACKGROUND:**

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

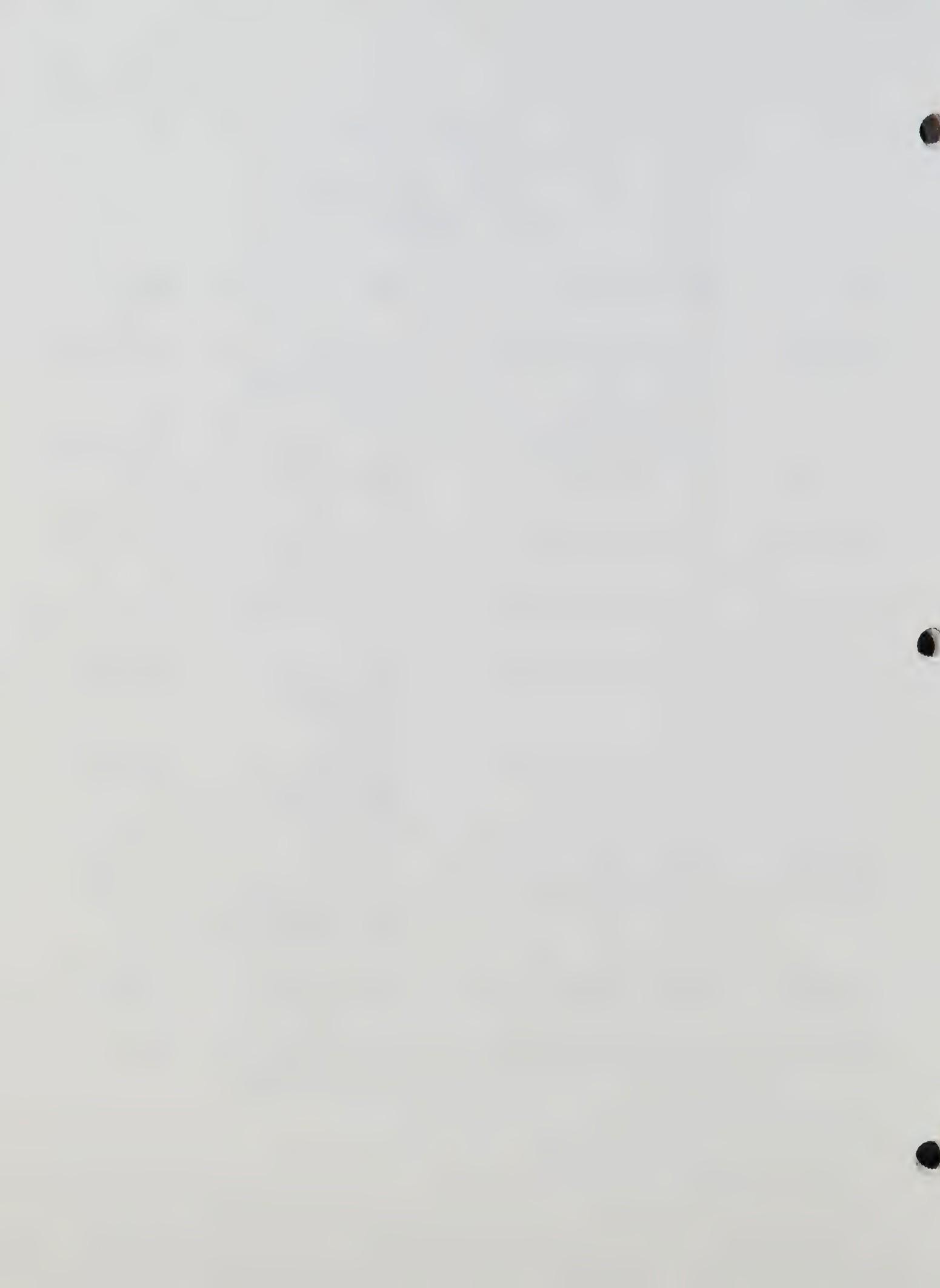
**Attachment**



## INFORMATION REPORTS

### PARKS AND RECREATION COMMITTEE

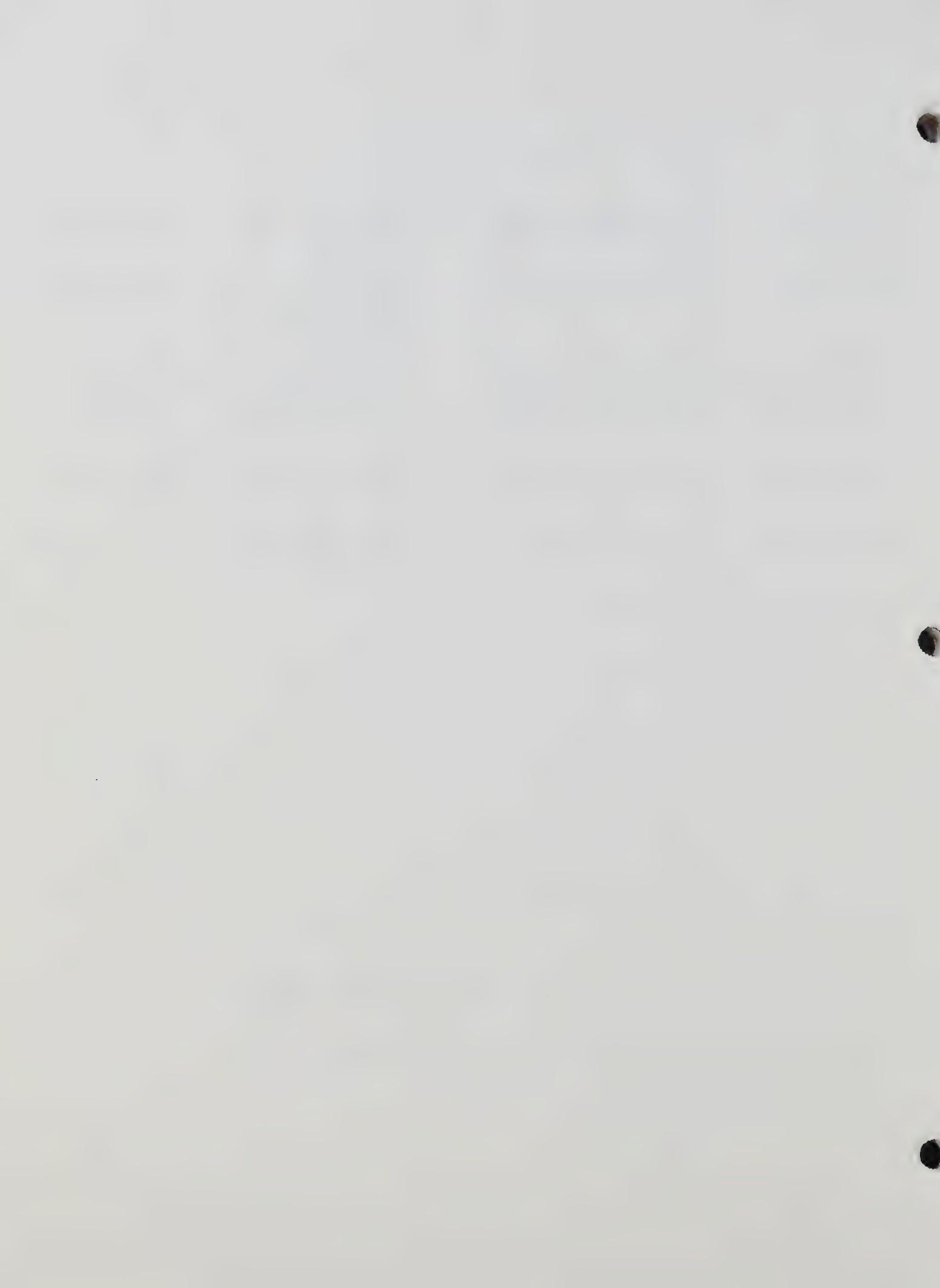
Date	From	Subject	Date Distributed
1996 January 17	Director of Culture & Recreation	Board of Education for the City of Hamilton Use of Schools Policy Revision	1996 January 19
1996 January 17	Secretary, Historical Board	Minutes - 1995 Dec. 12 Hamilton Historical Board Meeting	1996 January 19
1996 January 26	Secretary, Historical Board	New Mum Show Sub-Committee Minutes 1995 November 30	1996 January 26
1996 January 25	Director of Culture & Recreation	1995 Summer Festivals Review	1996 February 1
1996 January 23	Director of Culture & Recreation	Chedoke Twin Pad Arena Inspection Return to Regular Programming	1996 February 1
1996 January 17	Chairperson, Historical Board	Cultural/Heritage Programs and Services Budget Concerns	1996 February 1
1996 February 1	Director of Culture & Recreation	Winterfest Carnival	1996 February 2
1996 February 2	Director of Culture & Recreation	1996 Recommended User Fees - Meeting with Community Sports Groups February 1, Barton Community Centre	1996 February 2
1996 February 6	Director of Culture & Recreation	Hamilton Lacrosse Assoc. Annual Meeting/Election	1996 February 8
1996 February 7	Director of Culture & Recreation	Recreation Services International - Private & Confidential Reports	1996 February 7



1996 February 6	Director of Culture & Recreation	Cancellation of Program Lawfield Arena	1996 February 8
1996 February 9	Director of Culture & Recreation	Bay Front Park - Parking Request Ford World Curling Championships	1996 February 9
1996 February 9	Director of Culture & Recreation	Funding Cuts to the Arts	1996 February 12
1996 February 9	Director of Culture & Recreation	Arts Advisory Commission Status	1996 February 12
1996 February 5	Director of Culture & Recreation	Mountain Skating Centre Addition	1996 February 12
1996 February 14	Secretary, Historical Board	Minutes - 1996 Jan. 16 Historical Board Meeting	1996 February 14

Kevin C. Christenson, Secretary  
Parks and Recreation Committee

1996 February 20



URBAN/MUNICIPAL  
CAY ON HBL AOS  
CS1P1  
1996



THE URBAN MUNICIPAL COLLECTION  
2ND FLOOR  
HAMILTON PUBLIC LIBRARY

**NOTICE OF SPECIAL MEETING**

PARKS AND RECREATION COMMITTEE

URBAN MUNICIPAL

Tuesday, 1996 March 12  
7:00 o'clock p.m.  
Room 233, City Hall

MAR 11 1996

GOVERNMENT DOCUMENTS

*T. Agnello*

Tina Agnello, Acting Secretary  
Parks and Recreation Committee

**AGENDA**

1. **DIRECTOR OF CULTURE AND RECREATION**

Hamilton Minor Hockey Council (copy to follow)

2. **ADJOURNMENT**



URBAN/MUNICIPAL  
CAY ON HBL AOS  
CS1P1  
1996

THE URBAN MUNICIPAL COLLECTION  
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R E V I S E D

NOTICE OF SPECIAL MEETING ~~URBAN MUNICIPAL~~

PARKS AND RECREATION COMMITTEE

MAR 13 1996

Tuesday, 1996 March 12  
7:00 o'clock p.m.  
Room 233, City Hall

~~GOVERNMENT DOCUMENTS~~

*T. Agnello*

Tina Agnello, Acting Secretary  
Parks and Recreation Committee

AGENDA

1. DIRECTOR OF CULTURE AND RECREATION

Hamilton Minor Hockey Council

2. DIRECTOR OF PROPERTY

Offer to Purchase (Easement) Agreement  
Combined Sewer Overflow Facility - Eastwood Park  
Regional Municipality of Hamilton - Wentworth

3. ADJOURNMENT



# CITY OF HAMILTON

## - RECOMMENDATION -

**DATE:** 1996 March 11

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department



**SUBJECT:** Hamilton Minor Hockey Council -  
Restructuring of the Hub Tier

### **RECOMMENDATION:**

- a) That approval be granted to the Director of Culture and Recreation to temporarily suspend the activities of the Hamilton Minor Hockey Council save and except for day to day administrative matters to be handled by the Secretary/Treasurer of the Council; and the operation of the Technical and Discipline Committees, for the purposes of enabling further discussions and negotiations towards the establishment of an independent structure for the Hub tier; and
- b) That an interim Hub Convening Committee be struck and chaired by Ms. Randy Sloat, Parkdale Coaches Association, Hub Representative and co-chaired by Mr. Greg Maychak, Sports Association Liaison for the Culture and Recreation Department, to provide oversight for the remainder of the 1995/96 hockey season; and
- c) That the Director of Culture and Recreation be directed to review the current structure of the Hockey Council, in consultation with the various tiers and members, and report back on a renewed structure for operation prior to the start of the 1996/97 hockey season; and
- d) That all member associations be authorized to continue in their present state for the completion of the hockey season.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

#### **LEGAL:**

Without strong intervention from the City, staff are of the belief that a current and major dispute with the Hamilton Minor Hockey Council will end up in the courts.

#### **DISCUSSION:**

A major dispute has erupted within the Hamilton Minor Hockey Council (HMHC) over the manner in which the intermediate or "Hub" tier should be administered. The current Constitution of the HMHC, as approved by the City of Hamilton in 1987 describes a hockey system, organized into three levels, or tiers in order to ensure the Council mission to

Constitution of the HMHC, as approved by the City of Hamilton in 1987 describes a hockey system, organized into three levels, or tiers in order to ensure the Council mission to "...provide maximum opportunity for all eligible individuals to participate regardless of ability...".

A motion, introduced by the Acting Convenor of the Hub tier, and passed by the full Hockey Council with the support of the Recreation House Leagues (RHL) at the Council meeting of 7 February 1996 called for the Executive to introduce at the next Council Annual Meeting a plan to disband the Hub Tier as a separate league and "place it as a division of the RHL's. A copy of this motion is attached as Schedule A. It is my understanding that this motion was not discussed prior to the meeting with the Hub Convening Committee and was tabled without their knowledge or approval.

The Executive of the Hockey Council concluded this motion contravened the Aims and Objectives of the HMHC and reacted by suspending the Acting Hub Convenor for "conduct unbefitting a member of the Council."

In view of the long standing nature of this dispute and the "inability of the Recreation House Leagues and the Competitive Convening Committee to reach a compromise in philosophies in order to manage the business of the Hub tier" and faced with the implications of the motion they also developed a plan to incorporate the Hub Tier as an independent body within the HMHC in order to "achieve stability within the Hub tier and guarantee delivery of a competitive development program for all Hub participants." I was briefed by the Executive on this plan on 13 February 1996 and was told that they their plan had been reviewed with outside legal counsel. I did indicate my support for the concept of an incorporated and independent Hub tier administration.

On 26 February 1996, I received a letter from the Acting Vice President of the RHL appended as Schedule B. The letter indicated the Presidents of RHL had retained legal counsel and were requesting a meeting to review the issue.

I convened a meeting on 5 March 1996. I indicated to the parties that I hoped to achieve a consensus on how to proceed. If not a consensus, I hoped for a negotiated resolution. If there was not settlement I indicated a willingness to pursue a legislated resolution through Committee and Council. Regrettably, after four hours of debate and negotiation, the meeting adjourned without a resolution. The RHL Presidents submitted a petition requiring the Executive to call an emergency meeting at which time the broader Council would review the matter.

It is apparent to me that this matter is heading for the courts unless the City intervenes. This issue is one of long standing within the hockey community. The actions of the RHL Presidents and the Executive indicate to me that the status quo is not satisfactory. Unless, a more trusting and open dialogue is opened, the sides are both of the belief that they have acted correctly and are prepared to defend their positions. From the Executive's perspective, the HMHC Constitution, as approved by City Council, clearly empowers them to govern. Article 3 of the Constitution states "The authority to govern is vested in the Executive Committee of the Hamilton Minor Hockey Council which reports to the Parks and Recreation Committee."

The RHL Presidents take the alternative view that the entire Council is empowered and that the Executive is accountable to the full Council.

This authority to act, as well as the extent to which democratic principles were followed, would be the crux of any legal dispute.

Rather than let this matter escalate I am proposing the only course of action that would enable the parties to step back, honourably, and work together towards a more positive solution. By temporarily suspending the activities of the Hockey Council, the pressure to debate this matter within a confrontational atmosphere would be removed. In addition, further efforts to establish the new incorporated Hub administration would be stopped, thereby, removing a major irritant for the RHL's.

By indicating in the recommendations that negotiations focus on the manner in which the independent Hub tier is formed rather than on should the tier continue to serve reinforce the overriding view that this is the correct approach.

Other recommendations ensure that all other aspects of the hockey system, most particularly the conclusion of the current season will continue uninterrupted.

Finally, I am seeking direction to review structural changes to the Council with the leaders of the hockey system that might assist it in continuing to add value to the hockey system.

I am making these recommendations because I was encouraged by the dialogue that took place at the 5 March meeting, even though there was not a resolution. I heard indications from the vast majority of the RHL Presidents that they supported the concept developed by the Executive, but that they did not know enough about the proposal, were concerned that they had not had input into the model and that they were very upset with the manner in which the Executive had acted in introducing the incorporation strategy.

It should be duly noted that all individuals in this matter are dedicated hockey volunteers of long standing. All believe they are acting within their responsibilities and in the best interests of the Hamilton hockey system and the children who play. I believe there is an opportunity to find either a consensus, or a negotiated settlement. I have had further discussions with the parties and am encouraged by what I have heard.

## BACKGROUND:

At its meeting of 8 October 1985 Council established the "Adhoc Committee on Hockey" as a sub-committee of Parks and Recreation Committee with direct reporting responsibility.

At its meeting of 1987 November 17, City Council approved the Constitution and By-Laws of the Hamilton Hockey Council, to replace the Adhoc Committee on Hockey. The purpose of the Hockey Council was to improve the development of hockey City wide with emphasis on players being able to play to their level while attempting to maintain affordability. In this manner, barriers of cost and ability would be minimized.

Since its inception, the Hockey Council has steadily developed and improved hockey in all its levels through the dedicated leadership of its volunteers. Under the current system, there are three tiers being Recreational House League, Hub and Rep Levels.

The RHL is composed of eight incorporated associations who provide hockey programs at the recreational level, using a community-based philosophy, at eight of the City's arenas. This loop forms the base for the hockey system in Hamilton.

At the other end of the system, the "AAA" and "AA" levels are administered by another incorporated company. The middle or Hub tier is not administered by an incorporated body. Rather a Competitive Convening Committee oversees operation. This League is composed only of teams entered through the House Leagues and provides an important first level of competitive hockey. All three of the tiers are coordinated under the umbrella of the HMHC and its Executive.

It is our further belief, that the assessment of the current Hockey Council Executive is correct and that the Hub Tier must be independently administered, while maintaining communal ties. To this end, we are proposing a structure be adopted which will allow representation of each of the eight House League Associations. Further, each association will be allowed to enter its teams and choose its respective coaches; however, upon having done so, these representatives and coaches will be required to maintain the practices and rules of the Hub Convening Committee and adopt the goals and objectives of its constitution. In this manner, they will be independently Hub.

Staff firmly believe that this Level is integral to the Hockey System and would be highly supported by the parents of the participants of this Level. Within this Level, we will be able to fill a niche for gifted players providing a level of hockey equal to their ability. Additionally, for those players desiring to play at a more competitive level but without the necessary travel, this level of hockey provides a necessary financial venue.

Consequently, we respectfully submit this recommendation for approval of Committee and Council.

WmM/dj

c.c. R. Cooke, President, Hamilton Minor Hockey Council  
Mary Lou Carrigan, Acting Vice President, RHL

2.

# CITY OF HAMILTON

## - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996 March 7

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka, P. Eng.  
Chief Administrative Officer

D. W. Vyce  
Director of Property

**SUBJECT:** Offer to Purchase (Easement) Agreement  
Combined Sewer Overflow Facility - Eastwood Park  
The Regional Municipality of Hamilton-Wentworth

### RECOMMENDATION:

- a) That the Offer to Purchase (Easement), to be executed by The Regional Municipality Of Hamilton-Wentworth in the form annexed to this report as Schedule "A" and scheduled to close on 1996 April 29, for an underground easement in a 2.07 acre portion of Eastwood Park, situated in the City of Hamilton being composed of part of Water Lot in front of Lot 13, Broken Front Concession, geographic township of Barton, designated as Part 1 on Plan 62R-13686, for the sum of \$1.00 together with \$550,000. as outlined in paragraph d) i) below, be approved and completed; and,
- b) That the City Treasurer be authorized to set up a Capital Budget Account for renovations to Eastwood Park (following Region's construction of its C.S.O. Tank) in the amount of \$400,000 to be received from the Region by the City pursuant to the said Offer to Purchase (Easement); and,
- c) That the amount of \$1.00 received for the easement be credited to the Reserve for Parklands A/C Centre No. 00201; and,
- d) It is understood and agreed in the said attached Offer to Purchase (Easement), that:
  - i) The said sum of \$550,000. and \$1. referred to in paragraph a) above is comprised, as provided for in Schedule B of the Offer, as follows: realty market value \$1.00: restitution of park costs, \$350,000: portion of Utility building for City \$150,000; loss of park use \$50,000; and,

- ii) Upon acceptance and execution of this Offer by the City, the City immediately leases to the Region, upon the terms set out in the Offer, to facilitate the Region's construction project and equipment, for an initial term in respect of Part 2 Plan 62R-13686, a temporary lease, to on or before May 15, 1998, and, in respect of Part 1, 62R-13686, the permanent easement location, to the earlier of the date which the said Transfer of the easement is registered in favour of the Region, or May 15, 1998; and,
  - iii) As part of the consideration to the City for this transfer of easement, the Region agrees, at the Region's expense, after completion of construction of its C.S.O. tank and on or before May 15, 1998:
    - aa) to landscape the site above the easement and the temporary lease area, in accordance with a plan of elevations satisfactory to the City with 6 inches of shredded top soil and sod; and,
    - bb) to construct an above ground utility building upon the Park in accordance with approved plans, an excerpt which is attached to the Offer as Schedule "G"; and,
  - iv) The Region is permitted to construct an underground Combined Sewer Overflow tank pursuant to the easement authorized in the attached Offer in accordance with Region's contract document RGW096-03(S) dated 1995 December, prepared by Thorburn Penny, Consulting Engineers; and,
- e) That the Mayor and City Clerk be authorized and directed to execute the necessary documents; and,
- f) That the Commissioner of the Department of Public Works and Traffic be authorized and directed to provide substitute recreational facilities at Bennetto School and to reinstate Eastwood Park with the funds referred to in recommendation b), above; and,
- g) That in accordance with Real Property Sales Procedural By-law No. 95-049:
- i) the said proposed underground easement in Eastwood Park is hereby declared surplus to the City's requirements; and,
  - ii) satisfactory notice has been given to the public of the intended sale of the said underground easement by the inclusion of this report in the agenda of Council; and,
  - iii) the said underground easement being sold to the Regional Municipality of Hamilton-Wentworth is exempt from an appraisal; and,
  - iv) the City Clerk is authorized and directed to execute (and issue) a Certificate of Compliance in the form prescribed pursuant to Section 193 of the Municipal Act.

A/c:ao.

J. Whelan

D.W. Myee

## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

See above recommendations.

## **BACKGROUND:**

At its meeting of 1995 December 12, Council adopted Item 3 of the Parks and Recreation Committee to authorize and direct staff to negotiate terms and conditions of an underground easement requested by the Region in 2.07 acres of Eastwood Park for a Combined Sewer Overflow (CSO) tank -- satisfactory to the Department of Culture and Recreation, Department of Public Works and Traffic, Property Department and Law Department and that the Property Department report back to the Parks and Recreation Committee with the Region's Offer to Purchase the easement.

The Region's Offer recommended above for approval, provides for the sale of a permanent underground easement in 2.07 acres of the north-east corner of Eastwood Park, and for a temporary construction lease of 4.63 acres of adjacent City parkland along Dock Service Road, the northern boundary of the Park. The temporary working lease will disrupt 2 T-ball diamonds, a wading pool, club house, gazebo, play structure, and swings. Therefore, included in the compensation to the City is \$350,000 for full restitution costs of the disrupted facilities, thereby allowing the Department of Public Works and Traffic to replace the facilities once the construction of the combined sewer overflow tank is completed. The Region's Offer also provides for \$50,000 compensation to the City for the loss of Park use. This compensation will provide for the temporary relocation of baseball diamonds and play gym at Bennetto School during the construction period.

Upon completion of the Region's project, the City will also have and own a new utility building in Eastwood Park housing the Region's electrical control room, along with our new parks control room, 2 washrooms, 2 storage rooms, and a covered open area.

The Region's construction of its C.S.O. tank must commence on or before 1996 March 31 if the Region is to remain eligible for a \$1.7 million Provincial subsidy.

The City Solicitor has advised that the enclosed Offer to Purchase (Easement) includes provisions under which the Region as operator of the Combined Sewer Overflow Tank agrees to indemnify the City, owner of the property, in respect of claims against the City as a result of environmental problems, if any, which may arise from the Region's Combined Sewer Overflow Tank operations.

The City Solicitor also advises that although Environmental Impairment Liability Insurance exists, the Region and the insurance brokers report that it is cost prohibitive and narrow in scope. However with the indemnification of the City from the Region in the easement agreement, the City will rely upon the Region and the Region's ability to self insure to respond to those potential risks.

In compliance with the Real Property Procedural By-law No. 95-049, I am reporting to your Committee:

- (a) that the said proposed underground easement in Eastwood Park is surplus to the City's requirements. This easement sale has been reviewed with the applicable City Departments (Department of Public Works and Traffic, and Department of Culture and Recreation) who agree with this recommendation; and,
- b) that in accordance with the approved methods of Notice to the Public in Real Property Sales Procedural By-law 95-049, the inclusion of this report in the Council Agenda, is sufficient notice of this sale; and,
- c) that the sale of the said underground easement to the Region is exempt from requirement of an appraisal.

Based on the foregoing, it is recommended above that the City's sale of the said underground easement to the Regional Municipality of Hamilton-Wentworth, be approved.

cc.     Alderman Wilson, Alderman's Office  
Alderman Charters, Alderman's Office  
Alderman Wm. McCulloch, Alderman, Ward 2  
Alderman V. Agro, Alderman, Ward 2  
P. Noe Johnson, City Solicitor, Attention D. A. Powers, Senior Solicitor  
A. Ross, City Treasurer  
D. Lobo, Commissioner of Public Works and Traffic, Attention B. Chrystian  
Ross Fair, Director of Culture and Recreation, Attention D. Cowan  
L. King, Building Commissioner

**OFFER TO PURCHASE  
(EASEMENT)**

**THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH,**

of the City of Hamilton, in the Regional Municipality of Hamilton-Wentworth,

(hereinafter called the Purchaser, the Region or the Transferee),

hereby agrees to and with **THE CORPORATION OF THE CITY OF HAMILTON,**

(hereinafter called the Vendor, the City or the Transferor),

to purchase from the Vendor an easement for the purpose of a Combined Sewer Overflow Facility as described in detail herein to be located below grade (as herein described) in the following described parcel of land: all and singular that certain parcel or tract of land and premises situate in the City of Hamilton, in the Regional Municipality of Hamilton-Wentworth and being composed of,

Part of Water Lot in front of Lot 13, Broken Front Concession, in the geographic township of Barton, designated as Part 1, on Plan 62R 13686,

City of Hamilton

Regional Municipality of Hamilton-Wentworth

Forming part of this Offer to Purchase (Easement) are Schedule(s) "A", "B", "C", "D", "E", "F" and "G" attached hereto.

in consideration for good and valuable consideration in favour of the Vendor hereinafter provided for, including the sale price of One Dollar (\$1.00), of lawful money of Canada, paid to the Vendor upon the execution of this Offer, subject to the usual adjustments, the receipt of which is hereby acknowledged by the Vendor,

Provided that this Offer to Purchase is subject to the following conditions:-

1. This Offer shall be irrevocable by the Purchaser and may be accepted by the Vendor within thirty days of its receipt but in any event, not later than March 27, 1996, which accepted Offer must be received within the said time limits by the Purchaser to the attention of and at the following address:  
Legal Services Department, 1 James Street South, 8th Floor, Hamilton, Ontario, L8N 3V9.  
Attention: H. Vastis. Assistant Corporate Counsel.
2. In the event of and upon the acceptance of this Offer, this Offer as accepted, shall be a binding agreement of purchase and sale and shall be completed in accordance with the terms hereof. The said agreement may not be assigned by the Purchaser prior to closing, on closing only the Purchaser named herein may take title to the easement.
3. In the event that this Offer is not accepted in accordance with paragraph one above, this Offer and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the deposit shall be returned by the Vendor without interest and the Vendor shall not be liable for any damages or costs.
4. The title is good and free from all encumbrance, except as to any registered restrictions or covenants.

5. The Purchaser is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Vendor.
6. The Purchaser is to be allowed until two days before the date of closing, to examine the title at his own expense. If within that time any valid objection to title is made in writing to the Vendor, or to its solicitor, which the Vendor shall be unable or unwilling to remove and which the Purchaser will not waive, the contract arising out of the acceptance of this Offer shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and all monies shall be returned by the Vendor without interest and it shall not be liable for any damages or costs and the purchaser shall at its expense, restore the land with necessary fill, grading and sod. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the title of the Vendor to the real property.
- 6.1 As part of the consideration payable by the Purchaser to the Vendor in consideration for this transfer of easement, the Purchaser agrees at the Purchaser's expense, after completion of construction of the facility and on or before May 15, 1998,
  - (a) to carry out and complete landscaping (the "overall landscaping") in order that the landscaped land is, upon completion of such landscaping, in a condition usable by the Transferor for its purposes, including its park and recreation purposes, comprised of,
    - (i) grading the land above the permanent easement location and the leased land, in accordance with a plan of elevations satisfactory to the Transferor, (hereinafter referred to as the "overall landscaping");
    - (ii) providing 6 inches of shredded top soil and sod the said lands;
  - (b) to construct an above ground utility building in accordance with normal building construction standards and warranties and in accordance with the Plans, an excerpt of which is annexed hereto as Schedule "G".
7. This transaction shall be closed on or before the 29th day of April, 1996.
8. (a) The easement being sold to the Transferee by this Offer shall be,
  - (i) within that portion of the said land designated as Part One on Plan 62R-13686 described as lying below a horizontal plane having a geodetic datum elevation of 76.75 metres;
  - (ii) pursuant to all the terms of this Offer to Purchase and its Schedules, which accepted Offer's provisions shall not merge on closing, but remain in full force and effect notwithstanding the execution and delivery of the grant of easement between the parties; it being also understood and agreed that the said grant, by necessity cannot include all of the details, plans and provisions set out and attached to this Offer; (other than Schedule "A" hereof which, together with its Schedule(s) shall be attached to the transfer of easement);
- (b) on the closing of this transaction, the Vendor will convey the easement to the Purchaser by a good and sufficient Transfer thereof, free and clear of all encumbrances, except as to any registered restrictions or covenants, having attached to the said Transfer, as a Schedule thereof, the terms and conditions of the easement, which Schedule shall be in the form of and upon the terms and restrictions of Schedule "A" annexed hereto and shall deliver vacant possession for purposes of the said easement, to the Purchaser;

- (c) the total consideration to be set out in Box 4 of the Transfer/Deed of easement shall be the sum of \$550,001.00 which figure is comprised of the following compensation passing from the Purchaser to the Vendor as outlined in Schedule "B" annexed hereto: consideration \$1,00; restitution of park costs, \$350,000; portion of Utility building for City \$150,000.00; loss of park use \$50,000.00. It is understood and agreed that the following amounts, namely, \$350,000.00, \$50,000.00 shall be paid by the Purchaser to the Vendor by cheque on the closing date, subject to the usual adjustments, if any. Further, the figures \$350,000.00, \$150,000.00 and \$50,000.00 are estimates; that when those works are carried out, whether the cost of such works is less than or in excess of these estimates, that in either event, there shall be no adjustment upwards or downwards in the compensation passing herein to the Vendor and the total of \$550,001.00 shall be used by the parties for purposes of the consideration to be set out in the Transfer/Deed of easement;
- (d) this Agreement may not be modified or amended except by an instrument in writing of equal formality herewith executed by the parties hereto or by their successors or assigns.

9. This Agreement and its acceptance is to be read with all changes of gender or number required by the context.

10. In the event of failure of the Purchaser to complete this transaction by the date set out in paragraph 7 hereof, the deposit shall be forfeited to the Vendor as liquidated damages, in addition to any other right or remedy to which the Vendor may be entitled hereunder.

11. Any tender of documents or money may be made upon the parties hereto or their solicitors or agents and shall be either by cash or certified cheque or in the case of payment by the City or by the Region, by means of their uncertified cheque.

12. Intentionally omitted.

13. (a) It is understood and agreed that upon acceptance and execution of this Offer by the Vendor, the Vendor immediately leases, upon the terms set out herein and in Schedule "C" annexed hereto, to the Purchaser, that land referred to in clauses i) and ii) below, to facilitate the Purchaser's construction project and equipment, for an initial term commencing upon the acceptance and execution of this Offer to Purchase by both parties and continuing,

- in respect of parcel i) below, the temporary lease land, to on or before May 15, 1998, at which date this temporary lease shall cease;
- in respect of parcel ii) below, the permanent easement location, to the earlier of: the date at which the said Transfer of easement is registered in favour of the Purchaser, or, May 15, 1998, whichever is earlier;

(i) The adjacent land of the Vendor being leased to the Purchaser, the temporary lease land, is described as,

Part of the said Water Lot; Part of Lot 8, N.Hughson Survey (unregistered); Part Lot 13, Broken Front Concession, in the geographic township of Barton; All of Lots 1 to 7, and Lot 19, Part of Lot 18 and Part of Guy Street, Registered Plan 110, designated as Part 2, on Plan 62R-13686,

City of Hamilton,  
Regional Municipality of Hamilton-Wentworth; and

(ii) the Vendor also immediately leases to the Purchaser that land described as Part 1, on said Plan 62R-13686, the permanent easement location;

- (b) The Purchaser agrees to pay the Vendor on the closing date the sum of \$50,000.00 as compensation for the Vendor's loss of use of Eastwood Park. The said sum shall not be adjusted nor pro-rated; This sum is one of the elements of compensation set out in Schedule B attached to and forming part of this Offer.
  - (c) The Purchaser shall complete construction of the facility, (as well as the overall landscaping, including the utility building), as soon as possible, and in any event, on or before May 15, 1998;
  - (d) Where the Purchaser intends to return possession of the leased land (other than the permanent easement location) prior to May 15, 1998, the Purchaser agrees to give not less than two month's Notice to the City.
14. In the event that, after the Purchaser is registered as owner of the easement herein provided for, the Transferor no longer wishes to remain owner of the land, the Transferor may (subject to the said registered easement) sell the land to a third party.
15. (a) The Vendor makes no representation, warranty, condition either express or implied as to soil or other environmental conditions, utilities, fitness for purpose of zoning and building by-law, park, road widening or other possible dedications, or as to charges, levies and regulation of the City, the Regional Municipality, utilities or other regulatory authorities. The Purchaser shall inspect the permanent easement location and shall satisfy himself in respect of such matters prior to submitting this Offer;
- (b) The Purchaser acknowledges and agrees that there are no warranties and/or representations by the Vendor and that the Permanent easement location is being purchased on an "as is" basis except as specifically herein provided. The Purchaser further acknowledges that the Vendor is making no representation or warranties whatsoever with respect to the Permanent easement location. The Purchaser acknowledges that it has relied entirely upon its own environmental site assessment, inspection and investigation with respect to quantity and value of the permanent easement location;
- (c) The Purchaser acknowledges that it has inspected the permanent easement location and has conducted an independent investigation of present and past uses of the permanent easement location and that the Purchaser has not relied on any representations by the Vendor concerning any condition of the permanent easement location, environment or otherwise; From the commencement date of its taking possession, the Purchaser assumes any and all risks relating to the physical condition of the permanent easement location. Neither the Purchaser nor any permitted occupant shall have any recourse to the Vendor as a result of the nature and condition of the permanent easement location, whether or not the Vendor has or had actual or imputed knowledge of such nature and condition as at the date of the Purchaser's possession;
- (d) The Purchaser acknowledges that the existing improvements on the land and on the leased land will not be removed by the Vendor prior to or after closing except those improvements which the Vendor, in its discretion, may decide to remove prior to the Purchaser taking possession pursuant to the temporary lease provided for herein.
16. The Purchaser acknowledges that following completion of the Purchaser's construction of the facility, that the Vendor as owner of the land, intends to make use of the land, subject only to the limitations set out in the easement agreement, and further, without limiting the generality of the foregoing, that the Vendor may make such use of the land as may be permitted at law from time to time including those landscaping, park restitution, recreational and other improvements briefly outlined on a plan prepared by the City's Department of Public Works and Traffic, a reduced copy of which is annexed hereto as Schedule "D" annexed hereto, together with the annexed Schedule "E" of the costs of such alterations. But nothing in this Offer obliges the Vendor to use the land for such purposes or to install such alterations with the sum of \$350,000.00 to be paid by the Purchaser to the Vendor pursuant to this Agreement.

17. The provisions and definitions of the Schedules annexed hereto shall apply to and form part of this Offer and, in particular, its provisions shall be read with reference to the definitions in the attached Schedules.

Time shall be of the essence of this Agreement, which shall enure to the benefit of and be binding upon the Purchaser, his heirs, executors, administrators, successors and assigns, and shall enure to the benefit of and be binding upon the Vendor, its successors and its assigns.

DATED at this day of A.D., 19 .

**THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH**

SIGNED, SEALED AND DELIVERED  
in the presence of

APPROVED AS TO FORM:

) \_\_\_\_\_ Regional Chairman  
)  
)  
)  
)  
)  
\_\_\_\_\_  
)) \_\_\_\_\_ Regional Clerk

IN Witness Whereof THE CORPORATION OF THE CITY OF HAMILTON does, this day of  
1996, hereby ACCEPT the said Offer under the signatures of its officers and corporate seal.

**THE CORPORATION OF THE CITY OF HAMILTON**

APPROVED AS TO FORM:

for City Solicitor  
(File No. 150-26/95.1)

) \_\_\_\_\_ Robert M. Morrow - Mayor  
)  
)  
)  
)  
)  
\_\_\_\_\_  
)) \_\_\_\_\_ J. J. Schatz - City Clerk

List of Schedules attached to and forming part of the Offer to Purchase (Easement) between The Corporation of the City of Hamilton, as Vendor and The Regional Municipality of Hamilton-Wentworth, as Purchaser.

- Schedule "A" - Easement Terms Schedule  
(Schedule "A" of Proposed Transfer/Deed of Easement)  
(as referred to in section 8(b) of the Offer to Purchase)
- Schedule "B" - Elements of Compensation  
(as referred to in section 8(c) of the Offer to Purchase)
- Schedule "C" - Lease Terms  
(as referred to in section 13(a) of the Offer to Purchase)
- Schedule "D" - Plan of Park Restitution  
(as referred to in section 16 of the Offer to Purchase)
- Schedule "E" - Costs of Park Restitution  
(as referred to in section 16 of the Offer to Purchase)
- Schedule "F" - Schedule "B" of Proposed Transfer/Deed of Easement  
Titled, "Permitted Protrusions"  
(as referred to in section 1(h) of Schedule "A"  
of the Offer to Purchase)
- Schedule "G" - Plan of proposed "Utility Building"  
(as referred to in section 6.1(b) of the Offer to Purchase)

## SCHEDULE "A"

### EASEMENT TERMS SCHEDULE

Attached to and forming part of the Offer to Purchase (Easement) between The Corporation of the City of Hamilton, as Vendor and The Regional Municipality of Hamilton-Wentworth, as Purchaser.

#### SCHEDULE TO TRANSFER/DEED OF EASEMENT LAND REGISTRATION REFORM ACT, R.S.O. 1990, Ch.L.4

The annexed Transfer/Deed of easement and this Schedule are one instrument collectively called the "Transfer".

This Transfer is a Transfer of an Easement only that pertains to the property described in Box (5) of the annexed Transfer/Deed of easement made between The Corporation of the City of Hamilton, as Transferor, being the party identified in Box (8) of the annexed Transfer/Deed (the "Transferor") and The Regional Municipality of Hamilton-Wentworth, as Transferee, being the party identified in Box (11) of the annexed Transfer/Deed (the "Transferee").

The following recitals and terms are applicable to this Transfer of easement:

**WHEREAS** The Corporation of the City of Hamilton is the registered owner in fee simple of the land described in Box (5) of the Transfer Deed to which this Schedule is attached;

**AND WHEREAS** The Regional Municipality of Hamilton-Wentworth which has jurisdiction over the collection and disposal of combined storm water and sewer waste, requires a site to build a below grade structure for the purpose of temporarily holding the said liquids/substances until such time as the treatment facilities of the Region have the capacity following a storm to accept the said liquids for treatment;

**AND WHEREAS** the Region has requested the City to transfer to the Region this easement in the City's land described in Box (5) of the Transfer/Deed to which this Schedule is attached for purposes of the Region's combined sewer over flow temporary holding facility;

**AND WHEREAS** the City has agreed to do so subject to and upon the terms and conditions set out in this Transfer of easement and its Schedules entered into between the City, as Transferor and the Region, as Transferee.

1. Definitions: In this easement, the following words or phrases shall have the following meanings:

- (a) "Combined Sewer Overflow Tank", (which may also be referred to as the "facility" or as the "tank"), is a 25,000 cubic metre underground storage tank to intercept combined sewer overflows which would otherwise be directed to Hamilton Harbour. The tank shall,
  - (i) be 110 m x 43 m x approximately 7 m in depth;
  - (ii) be divided into two interconnected cells with two (2) submersible pumps. The pumps shall discharge through a 400 mm diameter forcemain along Ferguson Avenue into the Burlington Avenue trunk sewer;
  - (iii) be cleaned by a series of 15 flushing buckets positioned along the north wall of the tank. The buckets shall be filled using potable water from the Region's distribution system, (i.e. a 300 mm watermain along Ferguson Avenue). Water shall be automatically or manually distributed via a piping arrangement located in a water distribution chamber located underground on the north side of the tank to each of the buckets. The buckets once filled shall automatically tip sending a surge of water down each channel to effectively flush the tanks clean of residue and odour;

- (iv) be gravity fed by inlet overflow sewers along Dock Service Road to intercept overflows from the Catharine Street outfall and to intercept overflows from the Ferguson Avenue outfall. There shall also be overflow sewers back to the outfalls in the event the tank overflows, all of which is more particularly described in the Contract Documents and Specifications for the Eastwood Park Combined Sewer Overflow Facility, Control Building, Sewer Infrastructure & Associated Works. Contract No. RHW-96-03(S) dated December 1995, prepared by Thorburn Penny, Consulting Engineers - Milton - Stoney Creek - Ottawa;
- (b) "City Co-ordinator" means the person designated by the City from time to time for purposes of liaison between the City and the Transferee regarding this easement. The initial City Co-ordinator shall be the City's Commissioner of Public Works and Traffic;
- (c) "control room" is an above ground room, measuring not less than 3.61 metres by 5.40 metres, the initial location of which is within the utility building, situate west of the tank;
- (d) "facility" has same meaning as Combined Sewer Overflow Tank;
- (e) "Hazardous Substances" includes substances, liquids, solids or conditions that are prohibited, controlled or otherwise regulated or are otherwise hazardous in fact including, without limitation, contaminants, pollutants, toxic, dangerous or hazardous substances or material, waste, urea formaldehyde foam type of insulation, asbestos or asbestos-containing materials, polychlorinated biphenyls ("PCBs") or PCB contaminated fluids or equipment, explosives, radioactive substances, petroleum and associated products;
- (f) "land" means the land described in Box 5 of the Transfer/Deed to which this Schedule is attached and includes the permanent easement location;
- (g) "permanent easement location" means that underground portion of the land described in Box (5) of the Transfer within which portion the Transferee shall own and enjoy the easement rights granted herein by the Transferor;
- (h) "permitted protrusions" means only those minor portions of the facility listed in Schedule "F" annexed hereto, which the Transferee may locate at an elevation above the permitted underground maximum height;
- (i) "Plans" means the plans and specifications in the "Contract Documents and Specifications for the Eastwood Park Combined Sewer Overflow Facility, Control Building, Sewer Infrastructure & Associated Works". Contract No. RHW-96-03(S) dated December 1995, prepared for The Regional Municipality of Hamilton-Wentworth, by Thorburn Penny, Consulting Engineers, of - Milton - Stoney Creek - Ottawa;
- (j) "Region's Landscaping" means the initial grading, (in accordance with a plan of elevation satisfactory to the City), and sodding, (including six inches of shredded topsoil), of the land above the permanent easement location;
- (k) "Regional Co-ordinator" means the person designated by the Region from time to time for purposes of liaison between the Transferee and the City regarding this easement.
- (l) "Transferee" means The Regional Municipality of Hamilton-Wentworth and includes the Transferee's successors and assigns, unless the contrary is expressed;
- (m) "Transferor" means The Corporation of the City of Hamilton, its successors and assigns;
- (n) "underground" is defined for the purposes of this easement to restrict the rights granted herein to that portion of the land described as Part One on Plan 62R-13686 lying below a horizontal plane having a geodetic datum elevation of 76.75 metres, save and except for permitted protrusions;
- (o) "utility building" is an above ground structure containing an electrical control room, a parks control room, two washrooms, two storage rooms and a covered open area, pursuant to and at the location set out within the specifications in the Plans defined herein.

2. The Transferor of this easement, solely for the purposes of the combined sewer overflow tank, hereby,

- (a) grants to the Transferee the right, subject to the provisions set out in this Schedule, to enter and lay down, install, construct, maintain, open, inspect, add to, alter, repair and keep in good condition, remove, replace, reconstruct, supplement and operate the facility, including all appurtenances necessary or incidental thereto, within the permanent easement location;
- (b) grants its approval to the said Plans for the proposed facility within the permanent easement location;
- (c) agrees that the facility and any sewer or water pipe and all other equipment and materials within the said permanent easement location installed by the Transferee shall at all times remain the property of the Transferee notwithstanding the same may be annexed or affixed to the freehold and shall at any time and from time to time, subject to the provisions herein, be removable or replaced in whole or in part by the Transferee;
- (d) grants, subject to the provisions herein, the limited right, for purposes of the easement granted herein including cases of emergency, to the Transferee, its servants, agents, contractors and workers and other persons duly authorized by the Transferee, to enter the land only for such period as may be required to carry out the said task, provided same shall not interfere with the Transferor's use and improvements(if any) to the land. The Transferee shall give four month's notice of its intention to so enter the land, (unless it is an emergency, in which case it shall give notice, to the Transferor) and the Transferee shall expeditiously carry out all required tasks with dispatch in order that the City's use and enjoyment of the land shall be reinstated without unnecessary delay.

The Transferee shall restore, at the Transferee's expense, the land and improvements of the Transferor thereon to their original condition.

3. (a) The Transferor reserves to itself exclusively the right to grant further and other easements in, on, over, along and upon the land, the right to use the land, maintain any improvements, including all necessary support and easements to construct and connect same with cables, utility lines, pipes, conduits, pipelines and the like -- for purposes that do not interfere with the easement granted herein; Prior to granting any such further easement, the Transferor shall give notice of the proposed easement to the Transferee and receive the input of the Transferee to ensure there is no interference with the facility;

- (b) The Transferor further agrees that in the event that any excavation, drilling, installation, erection or building on, in or over the said land may affect or interfere with the facility, that the Transferor shall give notice of the proposed activity to the Transferee and with input from the Transferee, take the action to ensure there is no interference with the facility;
- (c) The Transferor agrees to indemnify and save harmless the Transferee, its officers, officials, employees, contractors and agents from and against all actions, causes of action, interests, claims, demands, fines, costs, damages, expenses, or loss which the Transferee as owner of the facility, may bear, suffer, or be put to as a result of the negligence of the Transferor or of any of its officers, officials, employees, contractors and agents in exercising its rights as owner of the land (including, without limiting the generality of the foregoing, any damage to property or injury or death to persons or construction lien claims).

4. The Transferee of this easement hereby covenants to the Transferor,

- (a) to construct the facility including the related utility building and the Region's landscaping in accordance with the Plans as approved by the City and the terms of this easement;
- (b) to commence construction of the facility forthwith on or before registration of this easement; to diligently prosecute to completion the construction of the facility and to complete construction (including the related utility building and the Region's landscaping) on or before May 15, 1998;
- (c) to appoint a Regional Co-ordinator as the liaison representing the Region;
- (d) to submit to the City Co-ordinator an estimated construction schedule at the time construction is commenced. Further detailed construction schedules shall be submitted from time to time to the Co-ordinator until the construction of the facility has been completed with actual progress shown;

- (e) that the Regional Co-ordinator shall fully inform the Transferor on the progress of the installation of the facility or other activity from time to time of the Transferee, its officers, officials, employees, contractors and agents pursuant to this easement on a regular basis or such other times as may be required by the City's Co-ordinator;
- (f) to allow the City's Co-ordinator and his authorized representatives the right at all reasonable times to enter upon any part of the facility being constructed to view the state of progress of the same and to inspect and test material and workmanship and for the purpose of ascertaining generally that the provisions of this Agreement are being complied with;
- (g) Intentionally omitted;
- (h) to cause, at the Transferee's expense, to be paid, satisfied, released, cancelled and vacated, construction liens and other liens for labour, services or materials alleged to have been furnished or to have been charged by or for the Transferee or for any one on its behalf, which may be registered against or otherwise affect the permanent easement location and/or the land;
- (i) to provide to the City's Co-ordinator within forty (40) days of the completion of the facility with plans, specifications or drawings showing the facilities, works or matters as finally constructed and in place; the plans, specifications or drawings shall be signed by the Commissioner, Transportation and Environmental Services or his duly authorized agent representing that the said plans, specifications are final and accurate and show the facility as constructed and in place, on the date the drawings are provided to the City;
- (j) to be fully responsible at its expense for all costs of the facility, including its maintenance and repair; costs to eliminate odour at all times and costs necessary to prevent and eliminate all other environmental effects arising from its use of the facility;
- (k) to make no alterations to the Plans or to the facility as constructed which would change the location, nature or number of permitted protrusions except with the prior written consent of the Transferor (such consent not to be unreasonably withheld, unless they would increase the size, location or number of the existing permitted protrusions). The Transferee shall provide the Transferor with plans for the alterations in such detail as may be required by the Transferor, prior to the Transferor's decision. Without limiting the generality of the foregoing, the Transferee acknowledges and agrees that its easement rights are for an underground facility and that the approved facility design confines surface protrusions to the said permitted protrusions, in order that the largest overall flat surface at grade level remains available, after construction, to the Transferor; that the Transferee has no right at to erect or maintain any other object (or fence) at or above the maximum permitted elevation of the underground permanent easement location or to excavate, open or carry out other work;
- (l) to be responsible for any damage caused by its agents, contractors or employees to the said land and to the property of the Transferor and to replace, at its expense, any soil, turf, ground coverings or improvements removed in connection with any work referred to herein and shall repair any damage caused by the Transferee, its agents, contractors or employees, in the exercise of its rights pursuant to this easement, to any property, including any property of the Transferor and any land of the Transferor lying adjacent to the said land;
- (m) intentionally omitted;
- (n) to pay, as they become due, all charges for public utilities, including water, gas, electrical power, energy, steam and hot water, used in the facility;
- (o) to pay realty taxes or such other tax or levy (if any) that may arise on the property assessment attributable to its facility and occupation of the land in the event that for any reason the land or the Transferee's interest therein is subsequently classified as taxable;
- (p) at all times, to assume the defense of and to indemnify and save harmless the Transferor, its officers, officials, employees, contractors and agents from and against all actions, causes of action, interests, claims, demands, fines, costs, damages, expenses, or loss which the Transferor, as owner of the land, may bear, suffer, or be put to as a result of the Transferee's exercise of its rights pursuant to this easement agreement, (including, without limiting the generality of the foregoing, any damage to property or injury or death to persons or construction lien claims), or, as a result of the negligence of the Transferee or of any of its officers, officials, employees, contractors and agents;

- (q) to ensure, in its use and occupation of the permanent easement location and in the conduct of its operations therein, and in the maintenance and repair thereof, and as to all other equipment, processes and operations, matters or things pertaining to the facility, compliance with all laws, by-laws, statutes, orders and regulations of all governmental authorities having jurisdiction. The Transferee shall, without cost or expense to the Transferor, comply with all laws, by-laws, regulations and requirements of all governmental, municipal and other authorities having jurisdiction, and any body exercising similar functions and whether compliance involves extraordinary measures, structural repairs or alterations;
- (r) to promptly observe, perform, execute and comply with all laws, rules, requirements, orders, directions, ordinances and regulations of every governmental authority or agency concerning the permanent easement location and the facility and further agrees at its own cost and expense to make any and all improvements thereon or alterations thereto, structural or otherwise, ordinary or extraordinary, which may be required at any time hereafter by any such present or future laws, rules, requirements, orders, directions, ordinances or regulations;
- (s) to obtain at its expense all applicable permits, licences, certificates or orders (control, stop, remedial) and preventive measures which may arise and to design, build, operate and maintain the facility in accordance with all standards, spill containment, monitoring equipment, diking, which meet or exceed the standards of the industry and of the Province of Ontario and Canada pursuant to their respective statutes and regulations, including, without limiting the generality of the foregoing, the following, as the same may or may not apply:

Environmental Assessment Act,  
Environmental Protection Act,  
Ontario Water Resources Act.

- (t) to reimburse the Transferor for expenses, fines, damages and legal fees in defending against claims which the Transferor may bear or incur in the event that the facility and its operations within the permanent easement location create a nuisance or cause damage to the environment including degradation and/or diminution of the quality of water in Hamilton Harbour, which expose the City to damages or prosecution as landowner of the land by reason of the Transferee's exercise of its rights pursuant to this easement or by reason of the Transferee's noncompliance with federal, provincial, municipal laws, regulations and by-laws;
- (u) to register this easement on title to the land forthwith after the execution thereof and to provide the Transferor with one duplicate registered copy of this easement.

5. The Transferee represents and warrants to the Transferor that:

- (a) The Transferee has applied for and received all necessary approvals and certificates as may be required, including those pursuant to the Environmental Assessment Act and similar legislation, to undertake all aspects of its development and use of the permanent easement location pursuant to this easement, including the construction and operation of the facility;
- (b) The Transferee's engineering consultants have designed the facility taking into account earthquake factors and in such a manner as to support at least 250 pounds per square foot of any improvements that may be subsequently constructed by the City. The City acknowledges that the Region has supplied to it all structural loading information and other information required by the City to design and construct improvements, if any, including a refurbished park, park improvements and the park's vehicular parking, creative playground structure(s) and swings;
- (c) The Transferee shall operate, maintain and repair the Facility in all respects in a prudent and workmanlike manner and shall reimburse, assume the defense of and indemnify the Transferor for any damage to persons or to property, including the land, the adjacent City lands, the City's improvements;
- (d) intentionally omitted;
- (e) intentionally omitted.

6. The Transferee agrees and covenants to the Transferor that:

- (a) Notwithstanding any other provision of this easement to the contrary, no Hazardous Substances shall be used, stored, held, processed, manufactured, handled or discharged into, on, under, or from the permanent easement location and the facility except in accordance with the requirements of all environmental laws and provided that no Hazardous Substance or any other liquid or solid shall be stored or allowed to remain within the facility or within the permanent easement location for a period in excess of twenty-one days. Any such Hazardous Substances shall be disclosed to the Transferor in writing immediately upon detection; In the event the Transferee is not in a position to discharge any substance or liquid to the Transferee's waste treatment facility or to the Transferee's discharge outlet into the Harbour, the Transferee shall, at its expense, and in accordance with all environmental regulations, cause the liquids and substances to be safely removed and delivered to a safe and secure location not forming part of the permanent easement location;
- (b) intentionally omitted;
- (c) All permits, licences, certificates, approvals, authorizations, registrations or the like required by any environmental law required for purposes of the Transferee pursuant to this easement, or of any tenant, subtenant, assignee or other occupant of the permanent easement location, shall be obtained and kept in good standing, valid, in full force and effect;
- (d) The Transferee is responsible for the remediation of any environmental damage to persons or to property and responsible for the removal of any Hazardous Substances it has brought or allowed into the permanent easement location and shall indemnify the Transferor for all costs, expenses, damages or liabilities (including without limitation, legal fees) arising out of or attributable to non-compliance by the Transferee with any environmental laws or to the presence in the permanent easement location of any Hazardous Substance. The Transferee's liability and indemnity in this regard shall survive notwithstanding the Transferee's subsequent assignment or other transfer of its easement and/or any other extinguishment of the obligations of the Transferee.

This provision does not permit the Transferor to require the Transferee to remove Hazardous Substances that were within the permanent easement location prior to the Transferee's taking possession for construction of the facility, unless they were disturbed by the Transferee in exercising its rights pursuant to this easement.

- 7. (a) The Transferee shall assume the defense of and be responsible for, indemnify and save harmless the Transferor from any costs, including legal costs, claims, demands, civil actions, prosecutions, or administrative hearings, fines, judgments, awards, including awards of costs, that may arise as a result of: the condition of the land or of the permanent easement location or of the facility; any order issued in connection with the condition of the property, or any loss, damage, or injury caused as a result of the easement granted herein to the Transferee;
  - (b) The Transferor shall not be liable or responsible in any way for personal injury or death suffered by the Transferee or any employee of the Transferee or any other person or for any loss of or damage or injury to property and, in particular the Transferor shall not be liable for any damages to property caused by steam, water, rain, sewer waste, storm water, other effluent, substance or snow which may leak out of, drain from, issue or flow from any part of the facility or the permanent easement location or adjoining property or from the water, steam or drainage pipes or plumbing works of the facility or from any other place or quarter or for damage caused by the collection of combined sewer and storm water waste.
8. (a) The Transferee agrees to purchase and maintain in force, at its own cost and expense, including the payment of all deductibles, a policy of Commercial General Liability Insurance in a form and with an insurance company acceptable to the Transferor. Such insurance is to be in an amount of not less than three million dollars (\$3,000,000.00) per occurrence.

The Transferor hereby grants to the Transferee permission to assume deductibles and/or self-insured retained limits as the Transferee may deem necessary from time to time and in various amounts, provided the amount of any deductibles and/or self-insured retained limits are acceptable to the Transferor.

The Transferee shall provide the Transferor with an originally signed certificate of insurance, plus a copy of the endorsement issued to the policy, evidencing:

1. that the Transferor has been named as an Additional Insured on the policy;
2. that the policy contains a Cross Liability and Severability of Interest clause;
3. that the policy contains Contractual Liability Coverage;
4. that the Insurer is required to notify the Transferor by registered mail not less than 30 days in advance of termination or cancellation of policy for any reason or in event of material change to policy.

(b) intentionally omitted

(c) Such Transferee's insurance shall be for such amounts as may be required by the Transferor from time to time;

9. The Transferor and Transferee agree,

- (a) that pursuant to subsection 194(2) of the Municipal Act R.S.O., 1990, Chapter M.45, as amended from time to time, a municipal public utility easement does not have to be appurtenant or annexed to or for the benefit of any specific parcel of land to be valid. Therefore, the parties hereto agree that for the purposes of this easement, the dominant tenement of the Transferee consists of a system of storm and sanitary sewers and watermains of the Transferee together with the related buildings and plants of the Transferee in which they are situated, all located in The Regional Municipality of Hamilton-Wentworth, in the Province of Ontario;
- (b) that the onus is upon the party carrying out any works, operations or activities upon the said land or upon the land or permanent easement location, as the case may be, to apply for and obtain at its expense, all applicable consents, approvals and permits required at law, whether such law be municipal, regional, provincial, or federal in origin. Nothing in this provision shall be deemed to be the consent of the Transferor to the carrying out of any work or activity not permitted by this easement agreement;
- (c) that this Agreement is subject to all rights now or that may hereafter be vested in the City, or in any gas, telephone, telegraph, electric light, or other company, in respect of the construction, repair, replacement or removal of sewers, culverts, drains, water, cables, or gas pipes or the placing of poles or wires (herein called "services") therein;
- (d) that the Transferor has made no representations or warranties of any kind, either expressed or implied, as to the condition of the land, the subsoil, environmental matters, condition of any structures, if any, or any other matters respecting the land whatsoever, including the use to which it may be put and its zoning. By registration of this grant of easement, the Transferee accepts the permanent easement location and any improvements thereon in an "as is" condition and shall comply with all orders relating to the condition of the permanent easement location issued by any competent government authority, court or administrative tribunal, including any order issued against the Transferor as a result of the Transferee's facility;
- (e) no waiver by any of the parties hereto of the breach of any covenant or provision hereunder shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenants or provisions hereunder. No waiver shall be effective unless in writing;
- (f) if any provision of this easement is null and void, then that provision and any obligations in relation thereto shall be severed and the balance of the easement shall remain in full force and effect;
- (g) the remedies of the Transferor are cumulative and the exercise by the Transferor of any right or remedy for the default or breach of any term, covenant, condition or agreement herein contained shall not be deemed to be a waiver of or to alter, affect, or prejudice any other right or remedy or other rights or remedies to which the Transferor may be lawfully entitled for the same default or breach;

- (h) nothing in this easement shall be construed, interpreted or deemed to limit or fetter the jurisdiction, authority or rights at law of the Transferor in its capacity as a municipality and any decision of the Transferor in its capacity as a municipality shall not be deemed as contrary to the Transferor's obligations to the Transferee under this easement;
- (i) that this easement and everything herein contained shall extend to and include the parties hereto and their respective successors and assigns;
- (j) any Notice required or permitted to be given hereunder shall be sufficiently given if in writing and mailed by registered mail, postage prepaid.

If to the Transferor, to the address in Box 10 of the attached Transfer/Deed.

If to the Transferee, to the address in Box 12 of the attached Transfer/Deed.

- 10.(a) As part of the consideration payable by the Transferee to the Transferor in consideration for this transfer of easement, the Transferee agrees, it shall cause to be constructed at its full cost and expense, a building (the utility building) above grade and upon adjacent land of the Transferor, subject to the condition that one room of the said building is for the exclusive use of the Transferee for the sole purpose of controlling the nearby facility;
- (b) The Transferor and the Transferee agree that upon completion of construction of the utility building, that the building shall become the absolute property of the Transferor and that the Transferor shall assume all rights and liabilities for the building as the owner thereof, subject only to the following qualifications:
  - (i) the Transferee shall have exclusive use of the Control Room as long as the building exists;
  - (ii) in the event the utility building ceases to exist, the Transferor shall be responsible at its expense to provide a substitute control room within 100 metres of the permanent easement location;
  - (iii) the Transferee shall be fully responsible for the interior of the control room however damaged, including its maintenance and electrical expenses, as well as the security of access to it;
  - (iv) the Transferor, as owner of the building shall pay costs of all utilities to the building (including heat, light and water), but not the cost of utilities for the Control Room or the facility;
  - (v) The Transferee will at all times indemnify and save harmless the Transferor, its officers, officials, employees, contractors and agents from and against all actions, causes of action, interests, claims, demands, fines, costs, damages, expenses, or loss which the Transferor, as owner of the utility building, may bear, suffer, or be put to as a result of the negligence of the Transferee or of any of its officers, officials, employees, contractors and agents or as a result of the Transferee's exercise of its rights regarding the control room in the utility building pursuant to the terms of this easement, (including, without limiting the generality of the foregoing, any damage to property or injury or death to persons or construction lien claims).

- 11.(a) The Transferee shall not cease to use the said facility, and/or abandon the said facility, or remove or replace the facility or part thereof without the prior written approval of the Transferor.
- (b) Where, in the opinion of the Transferor, the Transferee no longer uses the facility pursuant to this easement, ceases to use the said facility, operates the facility contrary to the terms of this easement or contrary to the environmental laws and/or abandons the facility, or where the Transferee requests the Transferor's approval to remove or replace the facility or part thereof, the Transferor may, direct in writing, the Transferee as follows,
  - (i) in compliance with all applicable laws and regulations, at the Transferee's expense, to cause to be carried out, by consultants and upon terms satisfactory to the Transferor, soils, groundwater, environmental or other tests of the facility and/or the permanent easement location and/or the land or adjacent lands of the Transferor;
  - (ii) to carry out such remedial or other measures and alterations to the facility;

- (iii) to require the Transferee to remove the facility, or, where the Transferee applies to the Transferor, the Transferor may allow or prohibit the Transferee's request to remove or replace the facility or part thereof;
- (iv) to take all necessary remedial measures to restore the natural environment in compliance with the most recent guidelines of the Ministry of the Environment and Energy in order to leave the land in a safe condition;
- (v) where it is determined by the Transferor that the permanent easement location, the land or adjacent land of the Transferor has been contaminated, the Transferee covenants and agrees, if required by the Transferor, to remove, at its own cost and expense, such contaminated material in accordance with the standards of all applicable authorities, including but not limited to the Ministry of the Environment and Energy for the Province of Ontario. Upon the failure of the Transferee to remove such contaminated material, the Transferor may remove such contaminated material and recover the costs and expenses from the Transferee.

This provision does not permit the Transferor to require the Transferee to remove Hazardous Substances that were within the permanent easement location prior to the Transferee's taking possession for construction of the facility, unless they were disturbed by the Transferee in exercising its rights pursuant to this easement.

12. Intentionally omitted.

13. This easement may be executed in several counterparts each of which when executed by the parties shall be deemed to be an original and such counterparts shall together constitute one and the same instrument.

**SCHEDULE "B"**

**ELEMENTS OF COMPENSATION**

Attached to and forming part of the Offer to Purchase (Easement) between The Corporation of the City of Hamilton, as Vendor and The Regional Municipality of Hamilton-Wentworth, as Purchaser.

Market Value of Realty	\$1.00
Restitution of Park (outlined in Schedule "E")	\$350,000.00
Loss of use of park	\$50,000.00
Portion of Utility building for City	<u>\$150,000.00</u>
Total Compensation	\$550,001.00

**SCHEDULE "C"**  
**AGREEMENT FOR TEMPORARY USE OF**  
**CITY LANDS**

Attached to and forming part of the Offer to Purchase (Easement) between The Corporation of the City of Hamilton, as Vendor and The Regional Municipality of Hamilton-Wentworth, as Purchaser.

**TO: THE CORPORATION OF THE CITY OF HAMILTON**

(hereinafter referred to as the "Lessor")

**WHEREAS THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH**

(hereinafter referred to as the "Lessee")

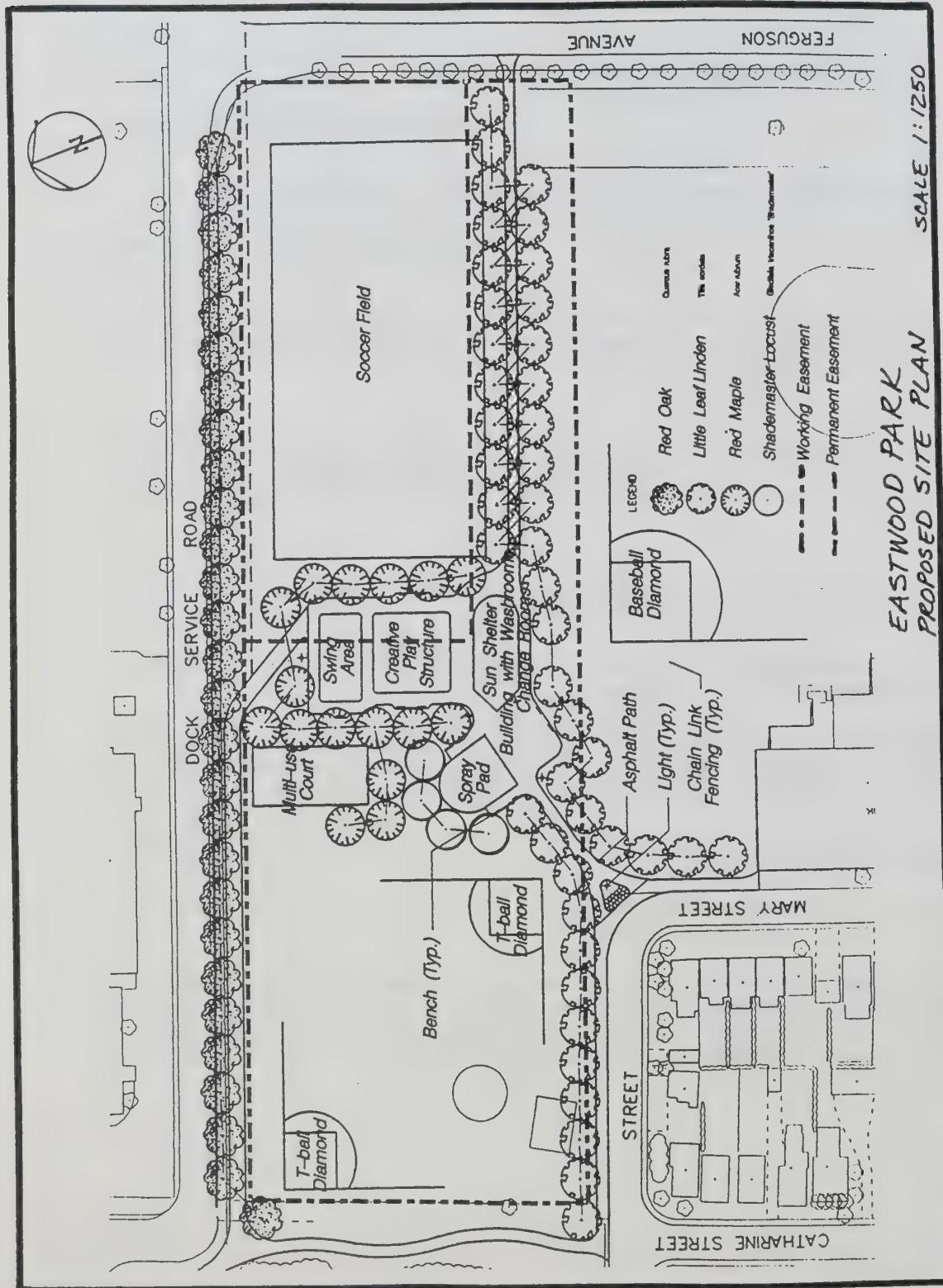
has requested to lease from The Corporation of the City of Hamilton land described in paragraph 13 of the Offer to purchase, to which this schedule is attached, (known as the subject land) for the sole purpose of the construction of a Combined Sewer Overflow Facility.

**NOW THEREFORE** this Agreement Witnesseth, in consideration of the Lessor's permission to the Lessee to enter upon the subject land as of the date the attached Offer has been accepted and executed by both parties thereto, the Lessee agrees and covenants to the Lessor for itself, its successors, assigns as the case may be:

- 1) That the Lessee will not enter upon the subject land except for the sole purpose of the use of constructing the combined sewer overflow facility.
- 2) That the Lessee will assume all costs and expenses resulting from the placement of the said combined sewer overflow facility on the subject land.
- 3) That the Lessee will at all times indemnify and save harmless the Lessor from and against all actions, causes of action, interests, claims, demands, costs, damages, expenses or loss which the Lessor may bear, suffer or be put to as Grantor as a result of the privilege herein allowed.
- 4) That this temporary lease shall cease as provided for in paragraph 13 of the Offer to purchase to which this Schedule is attached.
- 5) That possession and use of the leased property shall be in compliance with all of the provisions in the attached accepted Offer To Purchase;
- 6) That it is Lessee's responsibility to maintain insurance on its improvements and to maintain and provide a Comprehensive Public Liability Insurance Policy, in a form and with an insurance company satisfactory to the Lessor, in an amount not less than \$5,000,000.00 under which the Lessee and the Lessor are named insured and a cross liability provision is included.

**SCHEDULE "D"**

Attached to and forming part of the Offer to Purchase (Easement) between The Corporation of the City of Hamilton, as Vendor and The Regional Municipality of Hamilton-Wentworth, as Purchaser.



## SCHEDULE "E"

### RESTITUTION OF EASTWOOD PARK - COSTS

Attached to and forming part of the Offer to Purchase (Easement) between The Corporation of the City of Hamilton, as Vendor and The Regional Municipality of Hamilton-Wentworth, as Purchaser.

Soccer Field	-	goal posts	\$ 2,000.
	-	fencing \$45./m	<u>\$ 16,200.</u>
			\$ 18,200.
Baseball Diamonds	-	relocate existing diamond	\$ 9,000.
	-	readjust after completion of construction	<u>\$ 5,000.</u>
			\$ 14,000.
Construct two T-ball Diamonds (two @ \$11,000.)			\$ 22,000.
Multi-Purpose Court - asphalt, backboards, fencing			\$ 18,000.
Creative Play and Swing Area			\$ 63,000.
Asphalt Pathways (\$25./m <sup>2</sup> x 810 m <sup>2</sup> )			\$ 20,250.
Spray Pad			\$ 83,250.
Planting - 129 trees @ \$310./ea			\$ 40,000.
Drinking Fountain			\$ 5,000.
Lights - 5 @ \$3,000./ea			\$ 15,000.
Contingency and Design (+15%)			<u>\$ 51,300.</u>
			\$350,000.

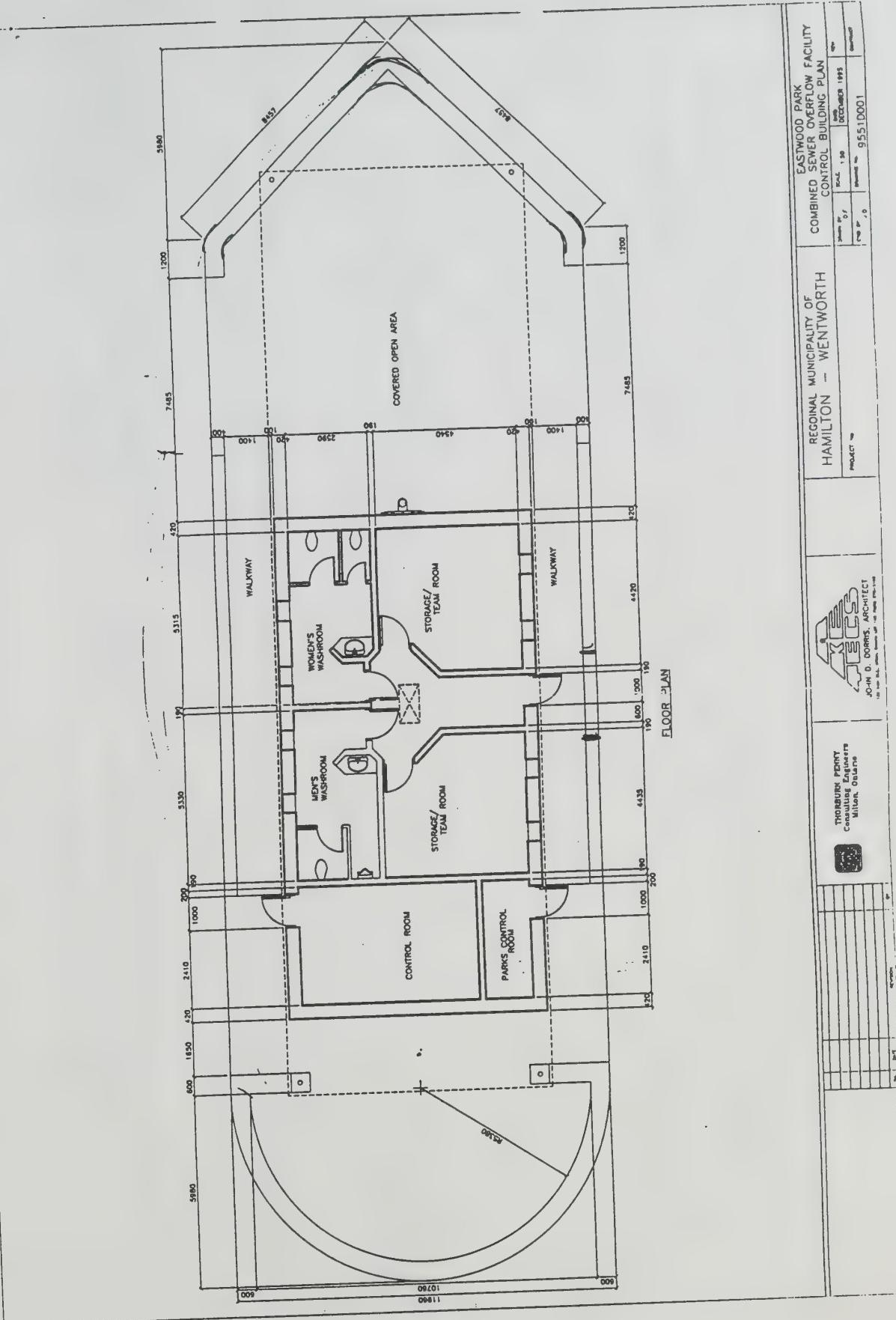
## SCHEDULE "F"

Attached to and forming part of the Offer to Purchase (Easement) between The Corporation of the City of Hamilton, as Vendor and The Regional Municipality of Hamilton-Wentworth, as Purchaser.

Schedule B  
of the proposed Transfer of easement,  
being a list of the PERMITTED PROTRUSIONS  
(referred to in section 1(h) of Schedule "A"  
of the Transfer/Deed of Easement)

1. Access hatches above buckets along Dock Service Road.  
-- 108 x 3.1
2. Inlet and water distribution chamber access on Dock Services Road on grade.  
-- 6,400 x 10,500 on grade
3. 2-access hatches into tank adjacent to access hatches above buckets 8 and 9.  
-- 2.1 x 2.1 each
4. 900 mm diameter manhole for sample chamber at west end of tank.
5. 900 mm diameter manhole for overflow chamber and tank chamber access at west end of tank on Dock Service Road (Typ-2) on grade.
6. Stair access into tank at east end.  
-- 4,600 x 1,600
7. Valve chamber access at east end of tank.  
-- 1600 x 1600
8. Pump removal access at east end of tank.  
-- 2200 x 2200

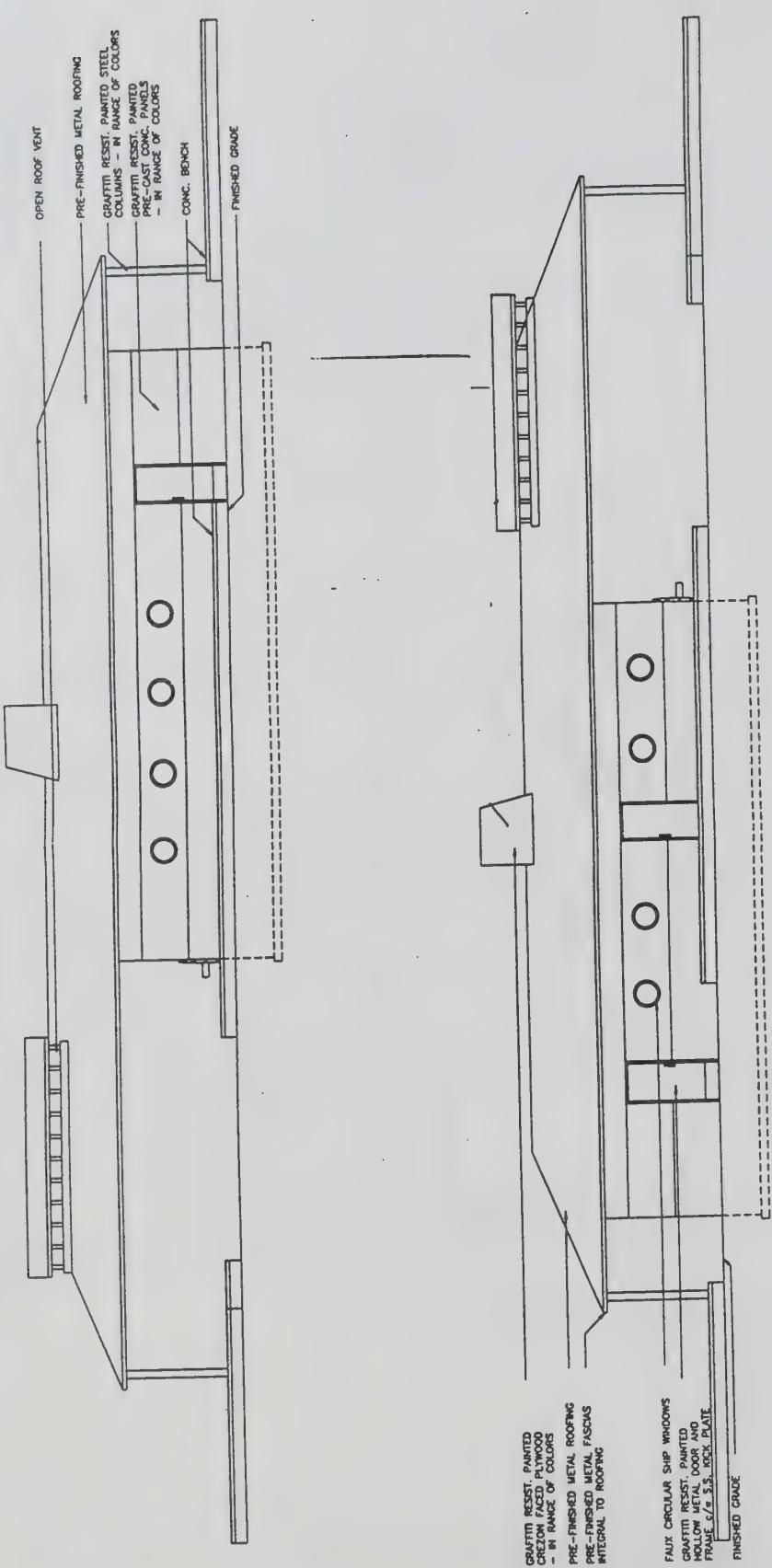
all of which permitted protrusions are described in the approved Plans of the Combined Tank Sewer Overflow Tank, (the "facility").

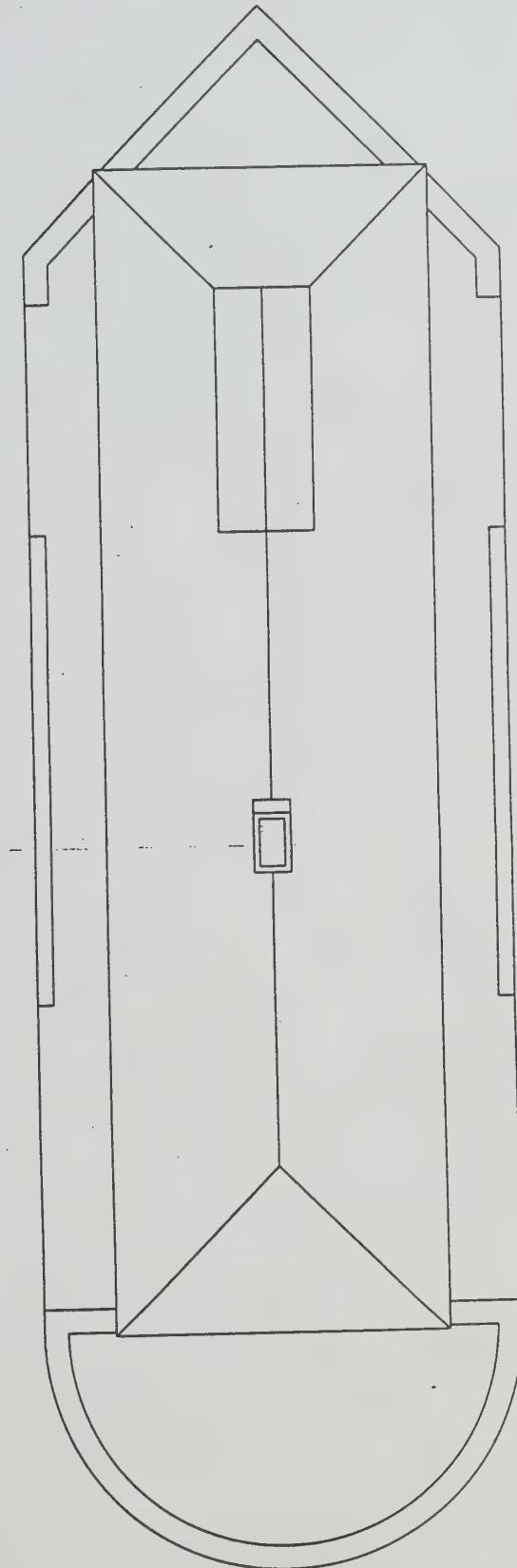
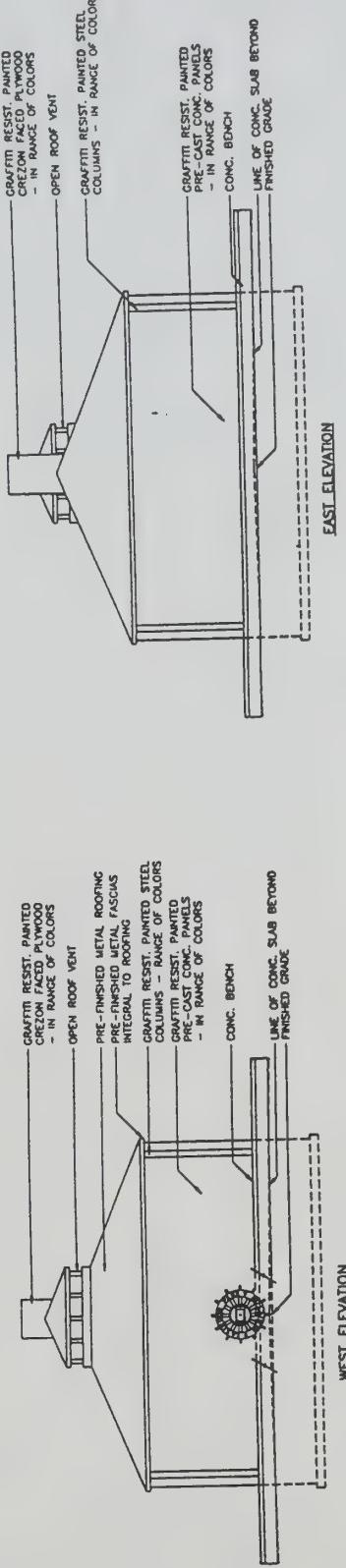


#### SCHEDULE "G"

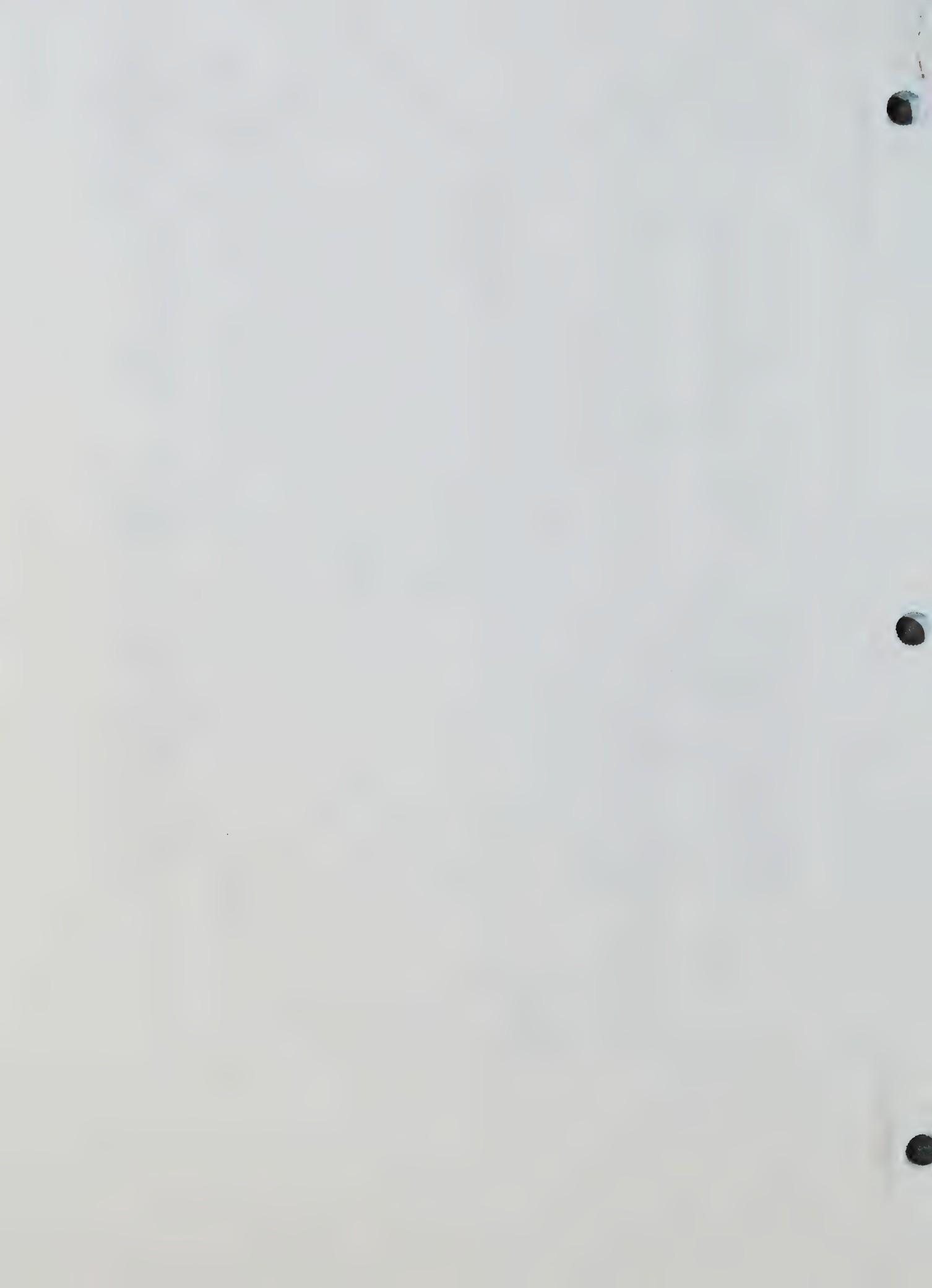
Attached to and forming part of the Offer to Purchase (Easement) between The Corporation of the City of Hamilton, as Vendor and The Regional Municipality of Hamilton-Wentworth, as Purchaser.

EASTWOOD PARK COMBINED SEWER OVERFLOW FACILITY CONTROL BUILDING PLAN		RECOGNIZED MUNICIPALITY OF HAMILTON - WENTWORTH		PROJECT NO.	
Architect	THORNBURG POINT Consulting Engineers Milne, Ontario	Architect	JOHN D. DORRIS, ARCHITECT	Date	10/20/1993
Scale	1:100	Scale	1:100	Comments	9551000.3
Sheet No.	10	Sheet No.	10	Sheet No.	10





EASTWOOD PARK COMBINED SEWER OVERFLOW FACILITY CONTROL BUILDING PLAN		Scale 1:100 Drawing No. 9551D002 Date Dec 1995
Project No.	Regional Municipality of Hamilton - Wentworth	
Consulting Engineers Milton, Ontario	John D. Donars, Architect	John D. Donars, Architect



URBAN/MUNICIPAL  
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1996



URBAN MUNICIPAL

MAR 15 1996

GOVERNMENT DOCUMENTS

## NOTICE OF MEETING

### PARKS AND RECREATION COMMITTEE

Tuesday, 1996 March 19  
9:30 o'clock a.m.  
Room 233, City Hall

Tina Agnello, Acting Secretary  
Parks and Recreation Committee

### AGENDA

#### 1. DELEGATION (9:30 o'clock a.m.)

Bill O'Brien, Hamilton Street Railway  
Gore Park - Bus Shelters

#### 2. CONSENT AGENDA

#### 3. DIRECTOR OF CULTURE AND RECREATION

- (a) Request for Proposal -  
Management and Operations of  
Chedoke Twin Pad Arena
- (b) Food and Beverage Division - Minor Restructuring
- (c) Greater Hamilton Aquafest  
Bayfront, Pier 4, Bayview and Eastwood Parks, 1996 July 12 - July 21

THE URBAN MUNICIPAL COLLECTION  
2ND FLOOR  
HAMILTON PUBLIC LIBRARY



4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (a) Grass Maintenance Naturalization Programme  
- Additional Sites
- (b) Purchase of Creative Play Structures for Gage Park
- (c) Redevelopment of Creative Play Structures - Priority List

5. **CHIEF ADMINISTRATIVE OFFICER/DIRECTOR OF PROPERTY**

Lease of Regional Waterworks Pipeline Lands from  
Province Street North to Huxley Avenue North for Park Purposes

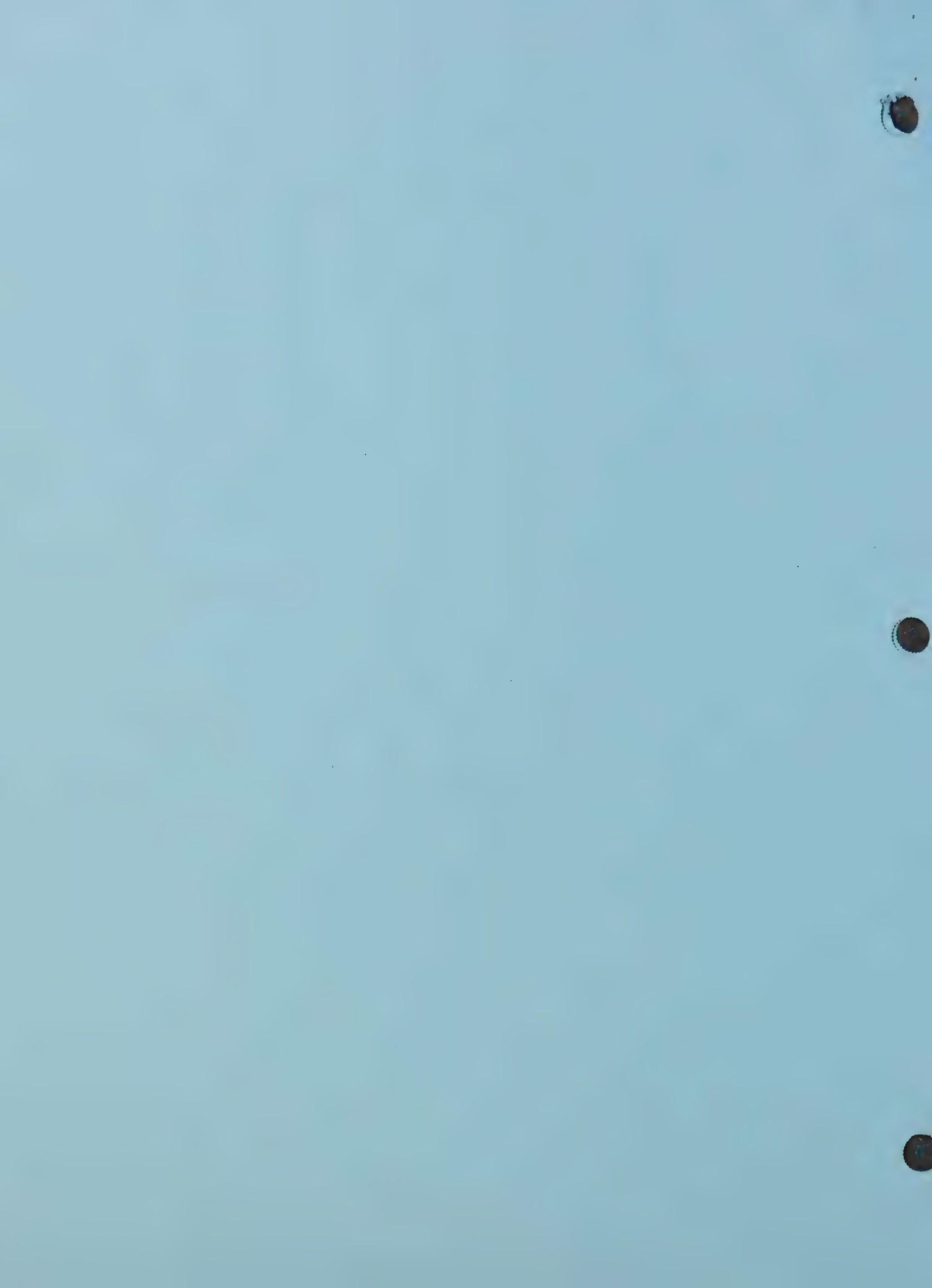
6. **ST. MARKS CHURCH USE COMMITTEE - ALDERMAN WM. McCULLOCH**

St. Marks Church - Facility Use Proposal

7. **OTHER BUSINESS**

8. **PRIVATE AND CONFIDENTIAL AGENDA**

9. **ADJOURNMENT**



**OUTSTANDING ITEMS**  
**PARKS AND RECREATION COMMITTEE**

No.	Item	Original Date	Action	Status
1.	Hamilton East Kiwanis Boys' and Girls' Club	1993 March 23	Director of Culture and Recreation	Report Back
2.	Parkland Acquisition - Industrial Section D Neighbourhood - Rowanwood enclave	1993 November 23	Parks Advisory Staff	Report Back
3.	Gender Equity Policy for Municipal Arenas	1994 April 19	Director of Culture and Recreation	Prepare Full Report
4.	Park Use Fees Non Profit/for Profit	1994 April 19	Director of Culture and Recreation	Prepare Report
5.	Proposed Mountain YMCA Project	1994 July 19	C.A.O.	Prepare Report
6.	Chedoke Ski Operations	1994 October 18	Director of Public Works/Director of Culture and Recreation	Report Back
7.	Hamilton Amateur Athletic Association (H.A.A.A.) Tennis Club - Allocation of Use	1995 January 24	C.A.O.	Report Back
8.	Ice Allocation Policy	1995 February 21	Director of Culture and Recreation	Report Back
9.	Guidelines for major events at Ivor Wynne Stadium	1995 July 4	Director of Culture and Recreation	Report Back

Tina Agnello, Acting Secretary  
1996 March 11



1.

## CITY OF HAMILTON

### MAR 11 1996 RECOMMENDATION -

**DATE:** 1996 March 11

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Gore Park - Bus Shelters

#### **RECOMMENDATION:**

1. That the proposal by Hamilton Street Railway to install bus shelters in Gore Park in the immediate vicinity of existing bus stops be received, and
2. That staff members of the Gore Park Review Team be authorized to present this proposed development to affected interest groups including the Downtown Promenade BIA, CAPIC, Greater Hamilton Downtown Community Development Corporation Founding Board, LACAC, Hamilton Historical Board, Veterans Association, CNIB, and
3. That upon receiving input from affected stakeholders, the Gore Park Review Team undertake to formulate a recommendation for consideration by the Parks and Recreation Committee at its May 1996 meeting.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

There are no financial, staffing or legal implications associated with the recommendations contained within this report. Should it be resolved at the end of the review period that shelters be installed then all capital costs would be borne by the H.S.R.

#### **BACKGROUND:**

At its meeting of January 26, 1993, City Council considered a number of recommendations concerning Gore Park. On the issue of transit shelters, the following item was approved.

- b) That the Gore Park Review Team be authorized to undertake an "in-house" detailed study, outlining the cost/benefit of installing bus transit shelters in the Gore Park Study Area.

Since this time, the re-construction of the perimeter walkway has been completed and plans approved to facilitate construction of a new fountain to replicate the original and serve as a major centrepiece to the Park. The question of bus shelters in the park remains an outstanding item which the H.S.R. is anxious to resolve as early as possible in 1996.

In the staff report to Committee dated January 11, 1993, the Gore Park Review Team identified seven alternative scenarios aimed at satisfying H.S.R.'s requirements for user shelters while at the same time recognizing the major role of the Park as a public open space of cultural and historic importance. These alternatives are repeated in this report as follows:

1. **Canopy on the South side of King Street** - construction of a canopy-style shelter along the south side of the southleg of King Street, opposite the Park. This shelter would protect pedestrians walking east and west along King Street as well as providing a shelter for waiting H.S.R. passengers. The passengers would have to cross the southleg of King Street prior to bus arrival.
2. **Contra-Flow Transit Lanes** - again, shelters would be constructed on the south side of the southleg of King Street East. In addition, H.S.R. buses would proceed along King Street East in an easterly direction in a contra-flow routing pattern to that which presently exists. Passengers would board and leave the buses from the south side of King Street directly adjacent to the shelters. This proposal would require indepth review by the Traffic and H.S.R. Departments but would take cuelines and waiting H.S.R. passengers completely away from the park proper.
3. **Re-alignment of the Curb and Sidewalk Along the North and South Sides of the Southleg of King Street East** - by widening the walking surface on the south side of Gore Park, more space is provided to install transit shelters while moving the shelters further away from the sites of honour in the Park.
4. **Shelters Adjacent to Existing Bus Stops** - if no changes were made to the sidewalk on the south side of Gore Park, bus shelters could still be installed in this area although modification to the design of the Park would be required to allow space for the shelters. This was the previous proposal by H.S.R. to the Downtown Action Plan Co-ordinating Committee that was tabled.
5. **Centralized Shelter Within Gore Park** - this option proposes a multi-functional centralized shelter within the Park proper which would service all of the bus stops and could function for other public uses.

6. **Removal of Transit Routes from the Southleg of King Street** - since the Sub-Committee was mandated to review all possible options, this has been listed as an alternative although it is not a realistic solution to the existing situation.
7. **Leave the Existing Conditions** - again this proposal has been listed as an option but does not effectively deal with the existing conditions and lack of shelter for bus users.

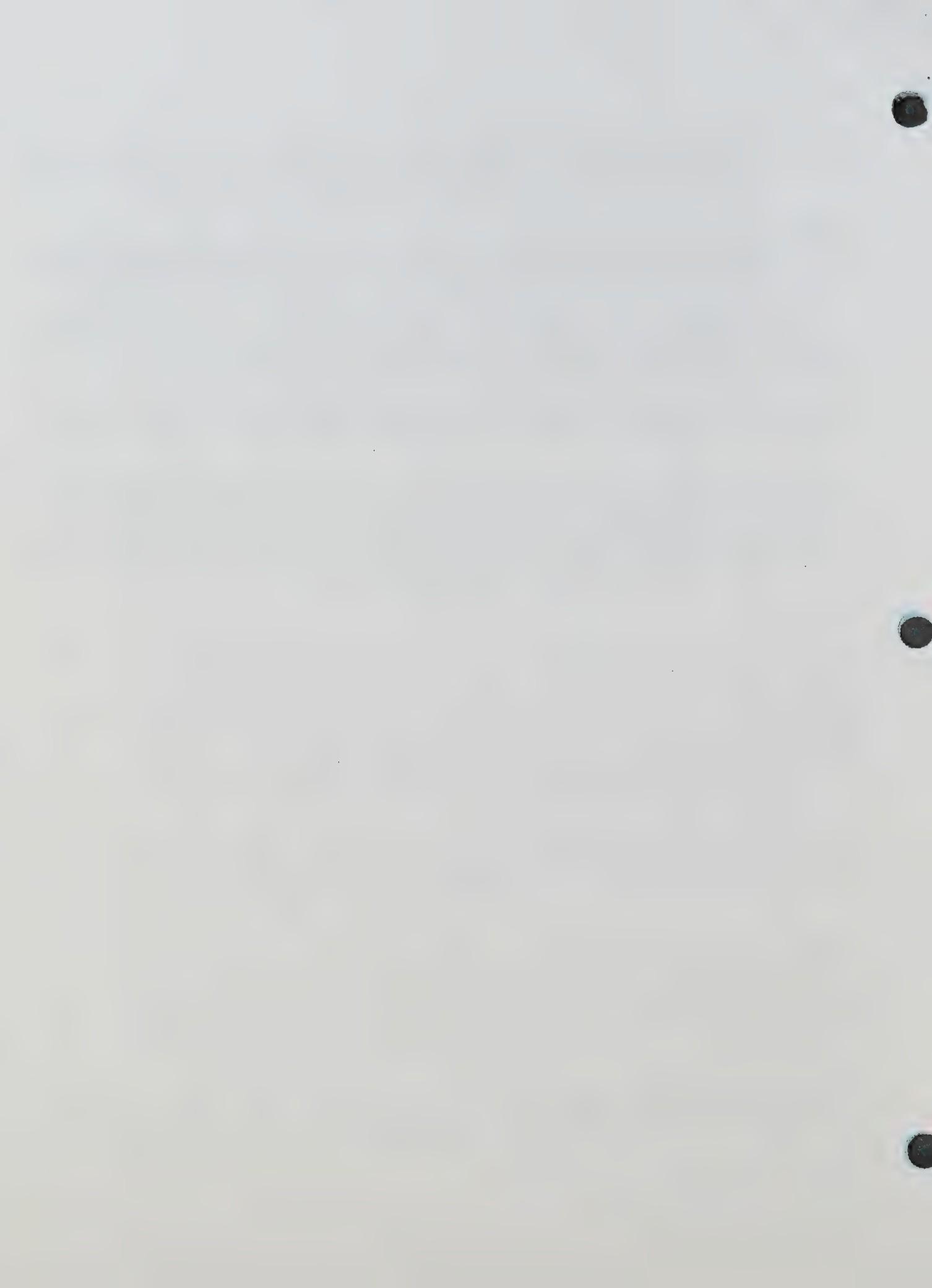
In a memorandum dated February 9, 1996, to the Manager of Parks, the Director of Transportation Services for H.S.R. has confirmed Option 4 as the one most suited to the needs of transit users and the only alternative H.S.R. is prepared to support.

A site plan and architectural drawing of the proposed shelter will be available for viewing at the March meeting and representatives from the H.S.R. also plan to attend.

While stake holder groups have yet to receive information on this proposal, members of the Gore Park Review Team are concerned that the proposed installations will conflict significantly with the proposed fountain and represent an undesirable intrusion in the area of the Cenotaph. Input by stakeholder groups is considered important to resolving this issue hence the recommendations offered by this report.

RWC/nb

c.c. J. G. Pavelka, P.Eng., Chief Administrative Officer  
c.c. Members Gore Park Review Team



3a)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 March 11

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R.L. Fair, Director  
Culture and Recreation Department

*R.L. Fair*

**SUBJECT:** REQUESTS FOR PROPOSAL - MANAGEMENT  
AND OPERATION OF THE CHEDOKE TWIN PAD  
ARENA

#### **RECOMMENDATION:**

- a) That the Director of Culture and Recreation be authorized to conduct a Request for Proposals in accordance with City policy for the management and operation of the Chedoke Twin Pad Arena
- b) That a bid selection committee be struck by the Chief Administrative Officer and the Director of Culture and Recreation to review the bids and to report back to Parks and Recreation Committee with a recommended operator no later than 15 June 1996
- c) That the Director of Culture and Recreation be authorized to contract outside consultative services in support of the bid evaluation process to an upset limit of \$10,000

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The objective of the process will be to recommend the best proposal for the consideration of the Committee. Critical evaluative criteria will include fiscal return to the City, technical competence of the operators, the extent to which programming responds to service priorities, commitment to excellent customer service. The past experience of the operators in a relevant setting and a subjective evaluation by the Bid Selection Committee assessing the extent to which the operator will be able to work with City staff, volunteer sport leaders and facility users will also be areas in which the Committee will evaluate the proponents.

A staff bid committee has been formed under the leadership of the Manager of Arenas and Technical Services, Department of Culture and Recreation. Staff from the Property and Treasury Departments, other Culture and Recreation staff will also be on the team. Finally, formal participation on the team from CUPE Locals 5, 1041 and 167 will ensure a full and thoughtful staff presentation.

I am recommending the retention of outside consultative services to an upset limit of \$10,000 to assist in RFP preparation and analysis of bid proposals. Additional line staff from various Departments will also be required to assist in the analysis of the bids, reporting to the Bid Selection Committee.

#### **BACKGROUND:**

Council, at its meeting of 1996, February 27th, directed staff to report back on a process for reviewing and selecting a new operator to assume responsibility for the management of the Chedoke Twin Pad Arena. This direction was given following a Council decision to end the City's contractual relationship with Contemporary Leisure Canada Inc., also known as Recreation Services International.

Staff are proposing a Request for Proposal approach in accordance with established City policies and will use the previous RFP as the basis for developing a new bid document. This process will enable the City to solicit qualified bidders who will be required to provide a broad range of information for analysis by the Bid Selection Committee. The RFP will require submission of program and marketing strategies; staff qualifications and deployment strategy; as well as a complete fiscal proposal, inclusive of potential benefits to the City.

The RFP will provide full disclosure of the past performance of the facility; programming and a clear outline of fee structure.

In this way, the Bid Selection Committee, with due diligence, will be able to present a complete analysis and sound recommendations for the consideration of Committee.

/RF

cc: J. Pavelka, Chief Administrative Officer  
Allan Ross, City Treasurer  
Patrice Noe Johnson, City Solicitor

3b)

CITY OF HAMILTON  
RECOMMENDATION

**DATE:** 1996 March 5

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross Fair  
Director  
Culture and Recreation

**SUBJECT:** Food & Beverage Division  
Minor Restructuring

**RECOMMENDATION:**

- a) That the part-time Snack Bar Operator position be deleted from the Culture & Recreation Department staff complement and be replaced by a part-time Senior Snack Bar Clerk position, and
- b) That documentation for the Senior Snack Bar Clerk position and salary (included herewith) be approved, and
- c) That this recommendation be forwarded to the Finance and Administration Committee for approval.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS**

*RKF*

This proposed restructuring of the Food & Beverage Division will result in a financial savings to the City of Hamilton, through the deletion of the position of the Snack Bar Operator currently rated at \$15.69 per hour, to be replaced by Senior Snack Bar Clerk position at a proposed rate of \$8.267. By implementing this change, savings will be realized in an estimated amount of \$150.00 per week over the year for a total of about \$7,000.00. Currently there is one employee operating in this position.

The classification for both jobs are part-time, and legal implications with termination of incumbent employee will be carried out in accordance with provisions of The Employment Standards Act. It is expected that severance in the amount of \$3,000.00 will be payable and financed out of the current budget.

As a result of these actions, wage and job parity will be achieved throughout the concession operation. This is in accordance with industry standards and other Municipal operations.

## BACKGROUND:

The positions of Snack Bar Operators were submitted and provided by the Culture and Recreation Department Budget and approved by the Committee of the Whole and subsequent City Council Meeting, item 4(a), on March 27, 1992. In 1992, Concession Operators were implemented for each concession. The rate of pay was established at \$15.280 per hour for an average of 34 hours per week. The main focus of the position was to assume full responsibility of the concession while reporting to the Centre Supervisor.

In December 1993, an in-house team was established from the members of the Culture and Recreation Department. Part of the team's mandate was to develop a business plan for provision of Food and Concession Services. This business plan was presented to Committee and Council on October 3, 1995 with the commitment to continue to offer superior levels of service and to explore additional revenue possibilities.

The Food and Beverage Co-ordinator's duties have expanded to provide leadership to the Food Services Unit by assuming full responsibility of supervision and co-ordination of all concessions, thereby creating the redundancy of the Snack Bar Operator position. This includes controlling, implementing and planning inventory systems, analyzing and auditing inventory and cash policies, developing profit and performance margin targets and developing internal controls. We must continue to pursue the most cost effective service delivery possible. It is anticipated that the proposed organizational structure will greatly strengthen both service and profit margins.

The staff complement for the concessions will be up to 4 part-time employees, one of which shall be the Senior Snack Bar Clerk. Exceptions will exist when multiple concessions are in operation, where staff will be increased according to volume and demand.

In comparison, 1993 generated \$385,000.00 of gross sales with a labour cost of approximately \$236,000.00 or 61% of gross sales.

In 1994, where gross sales increased by 19% (\$90,000.00) to \$475,000.00, the labour cost actually decreased to \$225,000.00 or 47.5% of gross sales. A decrease of \$11,000.00 or 14% from previous year was achieved.

1995, however, was a year of investment and transition with the addition of new venues including outdoor facilities. Gross sales reported are approximately \$450,000.00, with a total labour cost of approximately \$225,000.00 or 50% of gross sales. The decrease in sales was due to Mountain Arena's closure for two months and the failure of the Kilty Bs to progress through to the playoffs. The loss of the Chedoke Twin Pad Concessions also contributed to the reduction of gross sales. Approximately \$15,000.00 was invested in new concession equipment and upgrades. In 1996, projected sales are estimated at \$550,000.00. Labour costs should remain below 50% of gross sales with a net profit of over \$30,000.00.

In summary, as we increase the number of concessions, volume of sales will also increase. By continuing to maintain industry labour costs, we will become more effective and subsequently this will put us into an increased profit position in future years. Thus, it is our recommendation that this staffing change be accepted and completed in order to lower our food cost operation.

AM/B

- c.c.    S.Reeder, Secretary F & A Committee
- A. Ross, Treasurer, Treasurer Department
- D. Vyce, Director of Property, Property Department
- J. Johnstone, Commissioner, Human Resources Centre

# THE CORPORATION OF THE CITY OF HAMILTON

## DEPARTMENT OF CULTURE & RECREATION

### SNACK BAR OPERATOR (CONCESSIONS)

#### Job Summary:

Reporting to the Facility Supervisor assume responsibility for the over all operation of the Concession Snack Bar by purchasing and monitoring stock, supervising Snack Bar Clerks, checking daily receipts and preparing bank deposits.

#### General Duties:

Train staff in food services preparation and sales.

Develop policies and controls for handling receipts and preparing bank deposits.

Determine appropriate hours of operation and staff requirements.

Monitor and order supplies to ensure adequacy of stock.

Prepare work schedules in conjunction with the Facility Supervisor.

Assist with advertising programs for special events and prepare appropriate menus.

Assist Facility Supervisor in preparation of snack bar budget.

Ensure condition of Snack Bar is consistently clean and well maintained.

#### Qualifications:

Grade 12 graduation.

Previous experience in menu preparation and food handling.

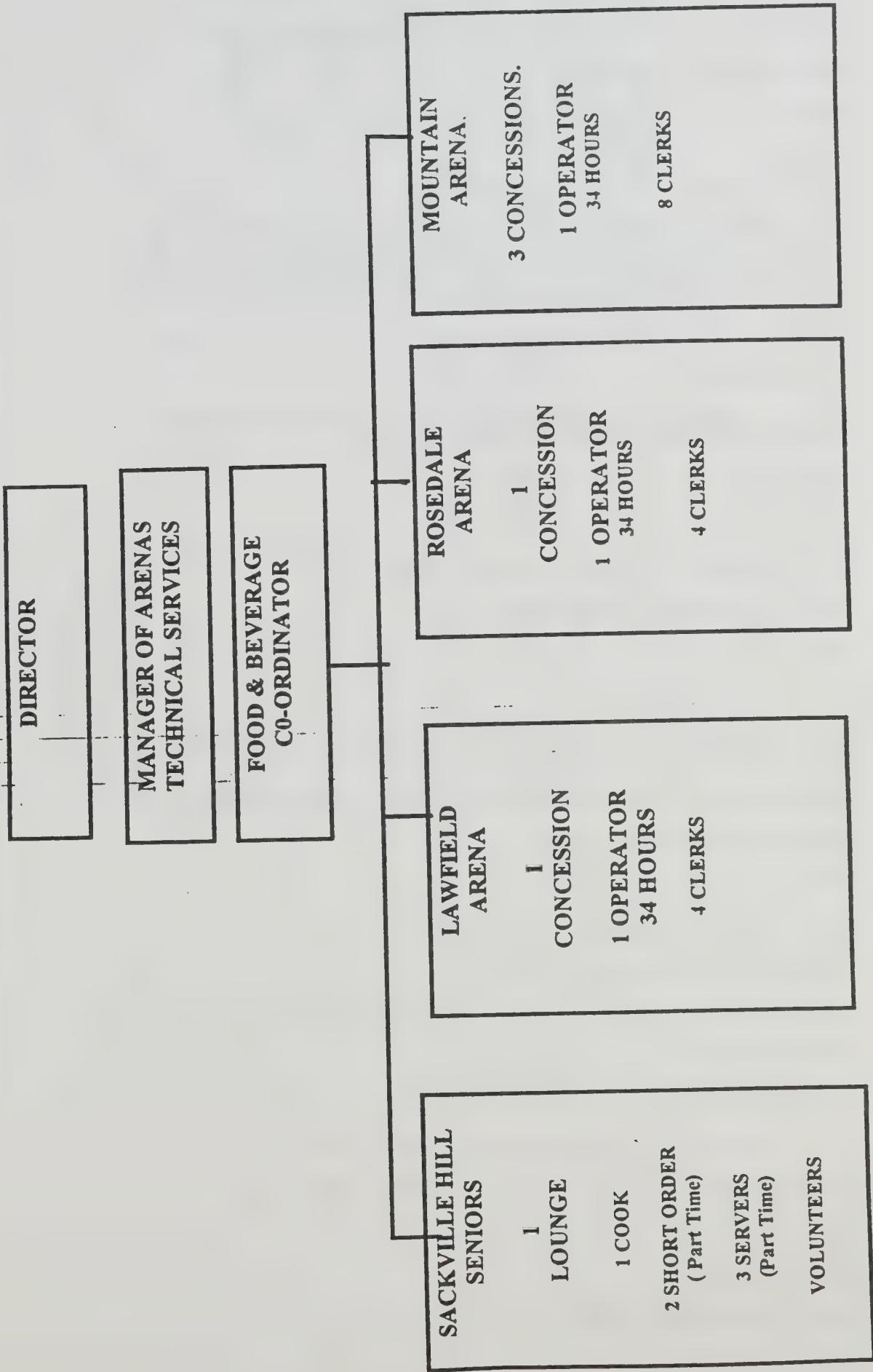
Must possess Drivers licence, Class "C".

Ability to supervise staff and schedule work.

Salary: \$15.2880 per hour.

Hours: 34 per week.

**DEPARTMENT OF CULTURE AND RECREATION  
1993 AND 1994  
FOOD SERVICES**



# THE CORPORATION OF THE CITY OF HAMILTON

**JOB TITLE:** Senior Snack Bar Clerk      **POSITION NO:** CCR 136

**DEPARTMENT:** Culture & Recreation

**SECTION:** Arenas and Technical Services

**DIVISION:** Concessions

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**JOB SUMMARY:** Reporting to the Food Services Co-Ordinator, responsible for the operation of refreshment concessions at various locations by providing quick courteous service, maintaining cleanliness standards and security of the concessions as set down by the Department, ensuring continuous high customer service standards and re-stocking of concessions to ensure smooth operation.

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## SPECIFIC DUTIES:

Responsible for daily operation of concession by being familiar with operating procedures such as opening, closing, customer service, stock sold, prices, etc.

Open and close snack bar by ensuring security.

Attend to customers in a courteous and tactful manner.

Ensure work station is stocked with food, drinks and supplies.

Monitor and order supplies to ensure adequate stock.

Prepare food for sale.

Count cash and balance float each shift.

Clean and maintain soft drink and hot chocolate dispensers, microwave, coffee water, hotdog roller, bun steamer, popcorn maker, etc.

Operate cash register and balance cash. Prepare bank deposits for deposit by Supervisor.

Restock machines with supplies as needed.

Clean counter and floor in work area.

Prepare work schedules in conjunction with Food Services Co-ordinator.

Train staff in food services preparation and sales.

Perform other duties as assigned which are directly related to the operation of a snack bar.

## QUALIFICATIONS:

Must possess Grade 10 Education or related experience.

Must be able to operate electronic cash register including taking readings.

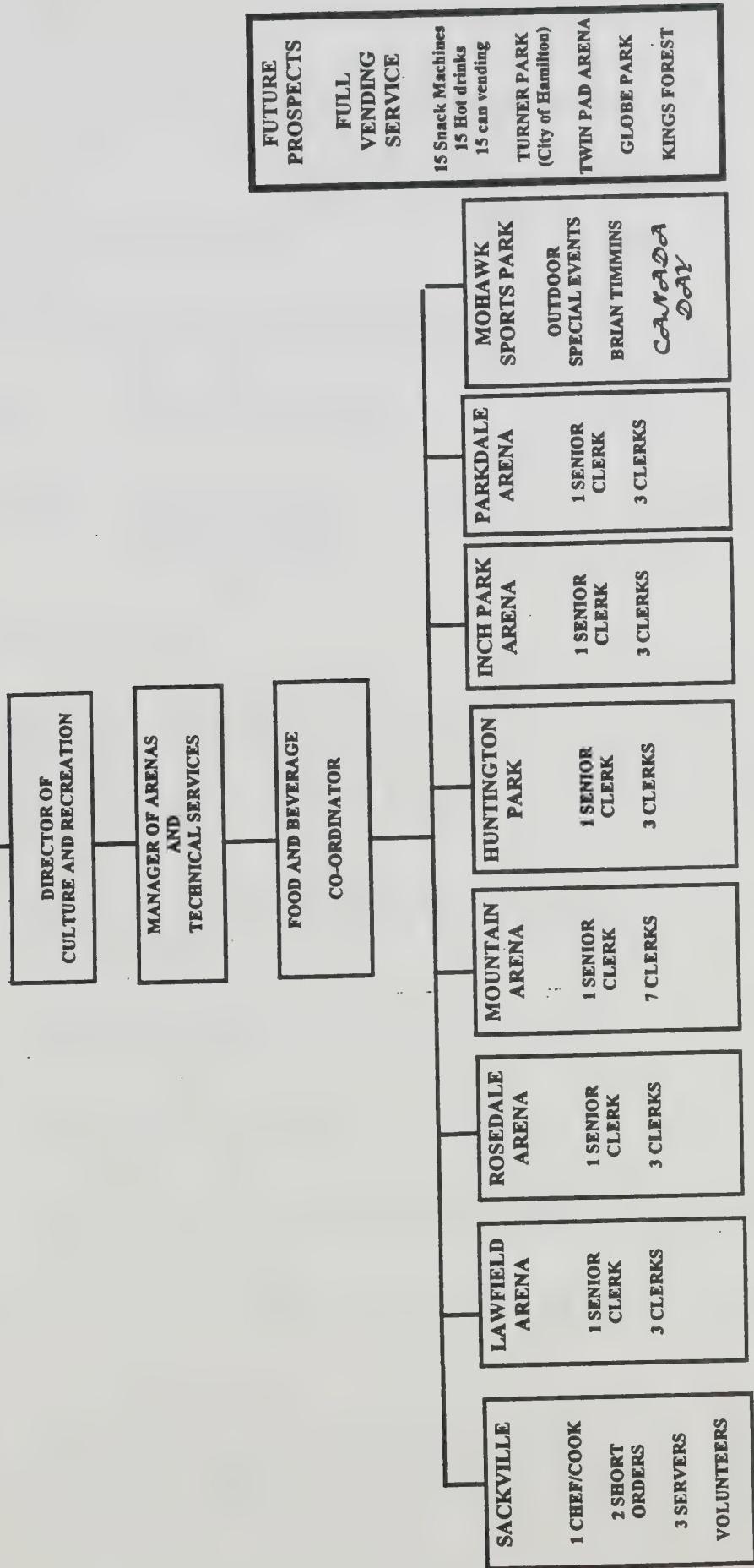
Must have the ability to relate with the public in a courteous and tactful manner.

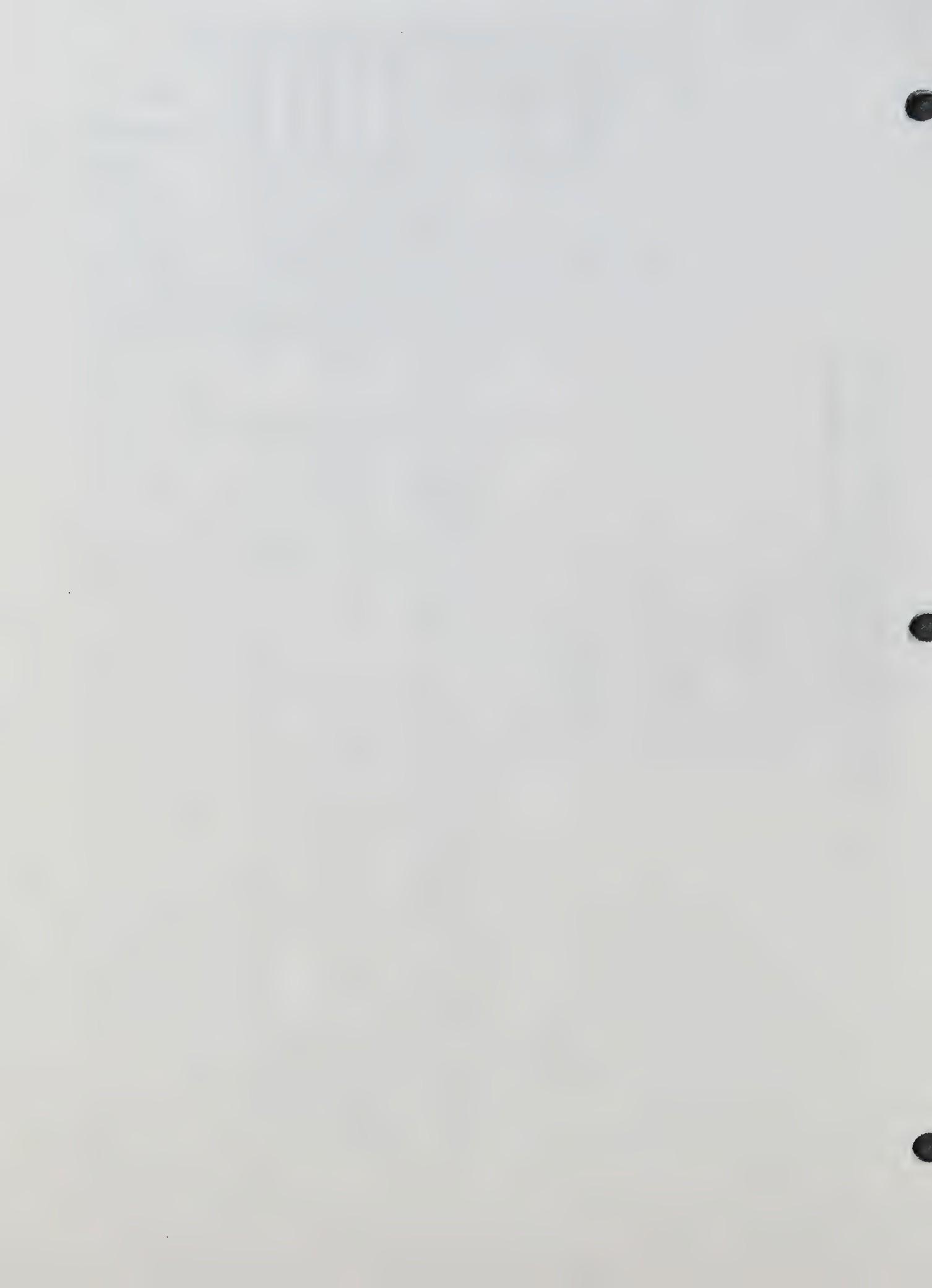
Ability to schedule work.

**Salary:** \$8.267 per hour

**Hours:** varies according to season.

**DEPARTMENT OF CULTURE AND RECREATION**  
FOOD SERVICES-PROPOSAL





3c)

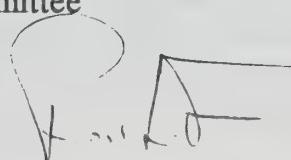
**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 March 11                   **MAR 11 1996**

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** Greater Hamilton Aquafest - Bayfront, Pier 4, Bayview  
& Eastwood Parks.  
1996, July 12 - July 21



**RECOMMENDATION:**

That approval as required by Parks By-Law No. 95-126, Section 11, Section 29, Section 35 and Section 37 to sell alcoholic beverages, to bring animals in a park and to park vehicles in a park be given to the Regional Municipality of Hamilton Wentworth to use Bayfront, Pier 4 Park, Eastwood and Bayview Parks to host The Greater Hamilton Aquafest, 1996, July 12-21 from 8:00 a.m. - 11:00 p.m. subject to the following terms and conditions:

- a) That proof of the following insurance be provided and submitted thirty (30) days prior to the event, indicating the City as the additional insured, subject to a cross liability clause:
  - aa) Comprehensive General Liability in the amount of \$5 million per occurrence including various hazards, satisfactory to the City.
  - bb) Owned and Non-Owned Watercraft Liability to a minimum of \$5 million per occurrence.
  - cc) Evidence of Owned Automobile coverage (OPF 1) minimum of \$5 million per occurrence.
  - dd) Evidence of Tenant Legal Liability in the amount of \$5 million per occurrence.
  - ee) Evidence of Garage Liability in the amount of \$5 million per occurrence.
- b) That insurance, in the amount of \$5 million, Comprehensive General Liability Insurance for Property Damage and Bodily Injury, subject to cross liability, severability provisions and thirty (30) days notice of cancellation, be provided.

- c) That all requirements of the Liquor Licence of Ontario are met.
- d) That alcoholic beverages be served in the confined area.
- e) That the Region and their workers, who are providing alcoholic beverages, be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program".
- f) That the Liquor License Board of Ontario be advised that Hamilton City Council is aware of the Greater Hamilton Aquafest being held this year from 1996, July 12-21 at Hamilton Harbour locations and deems this event to be a community festival of municipal significance to the City of Hamilton; and
- g) That in this regard, the City of Hamilton has no objections to the issuance of a temporary extension of a liquor license to the following licensed establishments in conjunction with the Aquafest activities:
  - (a) Macassa Bay Yacht Club
  - (b) Leander Rowing Club
  - (c) Royal Hamilton Yacht Club
- h) That the Liquor License Board of Ontario be advised that the following community organizations will be applying for a Special Occasion Permit under community festival of municipal significance:
  - (a) Kinsman Club
  - (b) Kiwanis
  - (c) Rotary Club of Hamilton East
  - (e) Hamilton Ships Company of 1812
  - (f) Hamilton Dragon Boat Society
- i) That the Region of Hamilton enter into a License Agreement Satisfactory to the City Solicitor.
- j) That Special Duty Officers, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense.
- k) That the Region assume responsibility for all labour-related costs as a result of this event, including setup and cleanup.
- l) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.
- m) That the Public Works Department's Street Vendors' Program at Bayfront and Pier 4 Parks be allowed to remain open throughout the festival

- n) That the Hamilton Society for the Prevention of Cruelty to Animals (H.S.P.C.P.) be advised of this event and be invited to attend in order to monitor the event's activities.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Parks By-Law 95-126 Section 11, Section 29, Section 35 and Section 37 required the organization, as the applicant, to obtain permission from the City of Hamilton Wentworth, as owner of the public park, to sell alcoholic beverages, bring animals into a park and to park vehicles in a park.

#### **BACKGROUND:**

This is the sixth Annual Aquafest festival. The event has grown to include two weekends show casing many water related activities and exhibits for families to enjoy, with the weekdays between offering a midway at Bayfront Park. The International Hydroplane regatta will be a component of Aquafest and will add to the variety of events planned for the 10-day event. There will also be Tall Ships in the harbour offering tours and rides. Aquafest organizers are working together with Sesquicentennial Celebrations to kick off festivities on Friday July 12 with opening ceremonies and a birthday party theme, that includes two hours of free rides on the midway.

Many community organizations and service clubs are participating in the event by hosting food/beer tents. These organizations include the Kinsman, Kiwanis, Rotary Club of Hamilton-East, Hamilton Ships Company of 1812 and Hamilton Dragon Boat Society.

Set-up is to begin July 10 and clean-up will take place July 22, 1996. The festival, being a 10-day event, has attributed themes to each day. These themes and activities are to include:

#### **Location: Bayfront, Pier 4, and Eastwood**

- 12 Friday - Birthday Celebrations in conjunction with Sesquicentennial. Free two-hour midway at Bayfront.
- 13 Saturday - Regular Aquafest Festivities ie. Dragon Boat Races, Festival of Lights, Children's Island Entertainment and Tall Ships.
- 14 Sunday - Regular Aquafest Festivities ie. Dragon Boat Races and Children's Island Entertainment.

#### **Location: Bayfront only (7:00 - 10:00 pm)**

- 15 Monday - Guide and Scout Sing-a-long & Midway at Bayfront
- 16 Tuesday - New Country Night & Midway at Bayfront
- 17 Wednesday - "Madness" - Caribbean Night & Midway at Bayfront
- 18 Thursday - Video Dance Party - Teens Night & Midway at Bayfront
- 19 Friday - Start of Jukebox Jambooree Concert & Midway at Bayfront

**Location: Bayfront and Eastwood**

20 Saturday - Hydroplane Race, Car Show, Jukebox Jamboree Concert & Midway  
21 Sunday - Hydroplane Race, Car Show, Jukebox Jamboree Concert & Midway

The baseball diamond areas at Eastwood Park will be utilized for additional parking of vehicles if needed. The organizers are also working with the Roads Department to secure road closures of the immediate area and providing I.D. passes to the residents for access.

The application form and site map are included for Committee reference.

/smo

Attachments

c.c. D. Lobo, Commissioner  
Public Works and Traffic



**Application for:**

- Temporary Street Closure
- Special Event / Festival
- Parade

Organization:

The Greater Hamilton Aquafest

Charitable Organization: #

Contact:

Anna M. Bradford

Address:

1 James Street South, 3rd Floor, Hamilton

Phone (Res):  
19) 587-2595

Telephone (Bus):  
(905) 546-4222

Application Date:  
October 3, 1995

Signature:  
Oct 5/95 Anna .

Received by:  
SMD

Type of Event

Cycling Event

Walkathon

Run

Special Event / Festival

Other (Specify)

Number of Participants: 200	Expected Attendance: 100000	Number of Bands: 13	Number of Vehicles: 1000	Number of Floats: n/a	Others : (Specify)
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Location to commence:	Please see attached letter	Date	Time
		Wednesday, July 10	8 a.m. (set-up)

Location to terminate:	"	Date	Time
		Tuesday, July 23	8 p.m. (break-down)

Address: Bayfront, Pier 4, Eastwood & Bayview	Event Includes: <input checked="" type="checkbox"/> Electrical	<input checked="" type="checkbox"/> Food	<input checked="" type="checkbox"/> Liquor
		<input checked="" type="checkbox"/> Sound Amplification	<input checked="" type="checkbox"/> Fireworks

Full Closure  Yes  No (All uses of James St) (no admission charges)

The 6th annual Aquafest would like to expand to 10 days in 1996 in celebration of Hamilton's 150th birthday. The first week-end would include all the traditional Aquafest activities. Week day activities would include a midway and one special event per day at p.m. finishing at 10 p.m. i.e. special concert, on the water movies, mini-airshow etc.

Attached form shows the street closures for the week-ends only. Special passes will be issued to control access. Access is not denied to local residents. Free shuttle bus program will be expanded in 1996.

Conditions: (1) Detailed map or site plan must be included with application.  
(2) All applications must be submitted no less than 90 days prior to event date.  
(3) Applicants must supply certificate of insurance meeting City/Regional requirements (minimum of \$2,000,000).

Official Use Only Below This Line

Level of Special Event/Festival	01	02	03
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Distribution

Cards	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Police Service	<input type="checkbox"/> Fire Prevention	<input type="checkbox"/> Ambulance Dispatch
City Traffic	<input type="checkbox"/> Parks/Public Works	<input type="checkbox"/> Noise Control	<input type="checkbox"/> Public Health	<input type="checkbox"/> H.S.R.
Transit	<input type="checkbox"/> Ontario Hydro	<input type="checkbox"/> H.W.R.P.S. Traffic Div.	<input type="checkbox"/> Parking Authority	<input type="checkbox"/> Town-Ancaster
City of Stoney Creek	<input type="checkbox"/> Town-Dundas	<input type="checkbox"/> Town-Glanbrook	<input type="checkbox"/> Town-Flamborough	<input type="checkbox"/> Other

Approved by:

0	Culture & Recreation	Police
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\*All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils.

**Aquafest Schedule:**

**TENTATIVE**

**NOTE: THE PARKS WILL AT NO TIME BE CLOSED TO THE PUBLIC.**

**Location: Bayfront, Pier 4, Eastwood and**

Wednesday, July 10

Set-up

Children's  
Island  
entwitt & Tell Ship 5

Thursday, July 11

Set-up

Friday, July 12

Set-up - Evening Opening

Saturday, July 13

Regular Aquafest Activities i.e. Dragon Boats Parade of lights

Sunday, July 14

Regular Aquafest Activities i.e. Dragon Boats, Reinactment Camp

**Location: Bayfront Only**

Monday, July 15

(Midway during day - passive activities 6 p.m. to 10 p.m.)

Tuesday, July 16

Midway - Dusk Airshow

Wednesday, July 17

Midway - Dusk performance of HMS Pinafore

Thursday, July 18

Midway - On the Water Movies i.e. Jaws

Friday, July 19

Midway - On the Water Movies

Midway - Concert

**Location: Bayfront Only**

Saturday, July 20

Hydroplane Race

Car Show

Juke Box Jammin' & car show

Concert

Midway

Hydroplane Race

Car Show

Midway

etc.

Clean Up

Sunday, July 21

Clean Up

Monday, July 22

Tuesday, July 23

4a)

## CITY OF HAMILTON

### MAR 11 1996- RECOMMENDATION -

**DATE:** 1996 March 8

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo  
Commissioner, Department of Public Works and Traffic

**SUBJECT:** Grass Maintenance Naturalization Programme  
- Additional Sites

#### RECOMMENDATION:

That the sites identified in Schedule 'A' be approved for inclusion in the City's Naturalization Programme and,

That staff be authorized to advise adjacent area residents of the Grass Maintenance Naturalization Programme through signage and information notices.

#### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

At its meeting 1996 February 15 the Committee of the Whole approved a current budget reduction package of \$129,000. to Account CH62106 - Grass Maintenance. This package is a 10% reduction of funding to all grass maintenance activities.

From a staffing perspective this budget reduction has resulted in the deletion of two full-time employee positions.

#### BACKGROUND:

In 1992 the City of Hamilton adopted and implemented a Naturalization Programme at various sites throughout the City. At that time an annual savings of \$45,000. was realized with the deletion of one full-time employee.

As a result of the Committee of the Whole meeting 1996 February 15 a current budget reduction of \$129,000. was approved.

The Parks Division is responsible for grass maintenance of all park and open space lands. Presently the cutting crews (large machinery) are on a seven day schedule and the trimming crews (push mowers and trimmers) are on a ten a day schedule. This reduction in budget will affect the acreage cut. The sites listed below equalling approximately 27 hectares (70 acres) have been identified for naturalization. There will be no mowing, fertilizing or pesticide applications at these sites.

Cathedral Park - entire park except cricket pitch

Churchill Park - perimeter of woodlot

Strachan Street Properties - vacant lots

Gage Park - wetland area between ball diamond and Montclair access

Hillcrest Park - passive area at rear of property near Armstrong

Beach Strip Park #1 - passive vacant land

Country Club Drive Park - passive vacant land

Father Sean O'Sullivan Park - passive area off Greenhill (City and Board of Education lands)

Lake and Barton - passive area between road allowance and ravine

Potruff Road North - between Queenston and Melvin road allowance to ravine

Oak Knoll Park - passive area

Turner Park - passive area from diamonds to road allowance  
- area between diamonds

Escarpment Ward 8 - along escarpment Upper Paradise Road to Upper Horning Road

Olympic Park - upper plateau off Mohawk Road

These sites were selected for their existing natural attributes and were based upon the recommendations of field staff. Proximity to larger natural areas such as ravines, the presence of difficult slopes (for mechanized mowing) and the lack of active recreational programming were factors considered.

Schedule 'A' attached provides the area at each location proposed for naturalization.

Maps of these sites will be available at the Parks and Recreation Committee meeting on 1996 March 19.

Since the start of the naturalization program in 1992, numerous discussions and site meetings have taken place with area residents to incorporate input and modify the program where possible within the existing financial constraints and original naturalization objectives. At several locations adjustments to the program as a result of citizen input satisfied the concerns of area residents. However, in other areas nothing but a return to the regular mowing schedule was acceptable to abutting owners and these areas have again, been placed on our regular grass cutting maintenance schedule and noted below:

**Veevers Park**

**Greenhill Avenue - at rear of 350 Quigley Avenue**

**Lake Avenue Park**

**Across from 14 Delbrook Avenue**

Notwithstanding the initial anticipated negative reaction from abutting landowners at certain locations, staff stand by the overall merits of the program for a variety of reasons. Aside from financial savings stemming from reduced grass cutting, naturalized areas offer opportunities to diversify the ecological make-up of our urban environment. Weed growth is minimal, with no pesticide use as natural grasses indigenous to the area mature and dominate the plant community. Some complaints received in the past related to rodents, fleas, etc. were investigated by the Health Department and no conclusive evidence was found in this regard. As a result of re-establishing maintained areas at previously naturalized locations an increased financial burden of \$4,215. has been placed on the Parks Division's current operating budget causing a reduction of service in other areas of responsibility. With the reduction package of \$129,000. adjustments have been considered to offset the \$4,215.

All areas will be posted as naturalized areas and adjacent residents informed through hand-delivered notices.

Staff will endeavour to recommend and establish additional naturalized sites and implement areas for naturalization in all new park developments as evidenced in Pier 4 Park and Bayfront Park with 'No Mow' and 'Wildflower' seed mixes.

(C) RWC:PSU:bg

Atchcs.

cc: All Members of City Council  
Mr. R. W. Chrystian, Manager of Parks

GRASS MAINTENANCE AREAS FOR NATURALIZATION 1996

Schedule 'A'

<u>PARK NAME</u>	<u>WARD</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TO BE NATURALIZED - DESCRIPTION</u>	<u>ARBA</u>	<u>HECTARES/ ACRES +/-</u>
		<u>HECTARES/ ACRES +/-</u>	<u>ACRES +/-</u>		<u>HECTARES/ ACRES +/-</u>	
Cathedral Park, 624 Main Street West	1	3.2	8.01	entire park except Cricket Pitch	2.4	6.0
Churchill Park, 145 Cline Avenue	1	28.0	70.0	perimeter of woodlot	0.8	2.0
Strachan Street Properties	2	2.0	5.0	vacant lots	2.0	5.0
Gage Park, 1000 Main Street East	3	28.9	71.4	wetland area between ball diamond and Montclair access	2.0	5.0
Hillcrest Park, 485 Queenston Road	4	37.1	91.7	passive area at rear of property near Armstrong	2.0	5.0
Beach Strip Park No. 1, 546 Beach Boulevard (behind Skyway Canvas)	5	.5	1.2	completely passive	.5	1.2
Country Club Drive Park, 80 Country Club Drive	5	1.8	4.3	completely passive	1.8	4.3
Father Sean O'Sullivan Park, Chert Avenue	5	5.9	14.5	passive area off Greenhill	2.0	5.0
Lake and Barton, 140 Lake Avenue North	5	22.7	56.0	passive area between road allowance and ravine	1.2	3.0
Potruff Road North	5	36.0	89.0	between Queenston and Melvin road allowance to ravine	4.0	10.0
Oak Knoll Park, 701 Mountain Brow Blvd.	6	8.0	19.8	passive area	2.4	6.0
Turner Park, 306 Rymal Road	7	20.0	49.4	passive area from diamonds to road allowance and area between diamonds	3.2	8.0
Escarpment Ward 8, 115 San Antonio Drive	8	48.5	120.0	along escarpment Upper Paradise Road to Upper Horning Road	3.0	7.0
Olympic Park, Mohawk Rd. and Scenic Dr	8	9.5	23.4	upper plateau off Mohawk Road	1.2	3.0
				<b>TOTAL</b>	<b>27.3</b>	<b>70.5</b>

4. b)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 March 14

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Purchase of Integrated Play Structure -  
Gage Park

#### RECOMMENDATION:

- a) That subject to receipt of correspondence from the Kinsmen Club of Hamilton prior to City Council on 1996 March 26, wherein a definite financial commitment is made; and,
- b) That approval be given to proceed with the ordering and installation of an integrated creative play structure at Gage Park in advance of the respective fundraising obligations being remitted to the City; and,
- c) That, if approved, upon remittance of the Kinsmen Club of Hamilton commitment, these funds be deposited to Capital Account CF 62965211 - Integrated Play Structure for Gage Park; and,
- d) That, if approved, a purchase order be issued to Little Tikes Commercial Play Systems (Canada) Inc. of Paris, Ontario, in the amount of \$70,000. including G.S.T. for the supply and installation of an integrated play structure at Gage Park.

*J. Lobo*

## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

On 1996 January 30, City Council approved capital funding in the amount of \$100,000. for the installation of a new integrated play structure at Gage park. The source of funding for the \$100,000. was \$75,000. from the City of Hamilton and \$25,000. from a donation from the Kinsmen Club of Hamilton. The City of Hamilton is in receipt of a letter, copy attached as Schedule 'A', which is a transmittal letter for the initial \$5,000. cheque towards the play structure installation at Gage Park. Mr. Smith advised that the Kinsmen Club of Hamilton, at their General Meeting to be held on March 19, 1996, will establish a payment schedule for the remaining \$20,000. commitment. If approved, the City would have to finance \$20,000. failing which the play structure redevelopment at Gage Park will be unable to proceed at this time.

Purchase of a play structure from Little Tikes in the amount of \$70,000. will leave a balance of \$30,000. in Capital Fund Account CF 62965211 - Integrated Play Structure for Gage Park. The \$30,000. balance will be spent on grounds work.

There are no staffing or legal implications.

## **BACKGROUND:**

On 1993 May 25, City Council approved Section 2 of the Twelfth Report of the Finance and Administration Committee establishing the following policy:

- a) That a policy be established where the budget for a capital project include a subsidy, donation, cost sharing, or an allocation of funding from an outside source, the project will proceed only upon receipt of a definite commitment to that external funding to the satisfaction of City Council; and,
- b) That the City Treasurer be directed to apply any unbudgeted grant or other funding received from an external source for projects previously approved by City Council towards the financing of those projects and reduce the authorized financing from reserves or debentures accordingly, and further that these unbudgeted receipts not be used to increase the gross cost of the project; and,
- c) That any exception to (a) and (b) noted above be forwarded to the Capital Budget Sub-Committee and Management Team for review and recommendation for consideration by the Finance and Administration Committee.

The proposed recommendation is in conflict with part a) of this Policy and therefore, staff is requesting that this proposal be sent for review as provided for under Section c) of the this same cited policy.

The phrase "... the project will proceed only upon receipt of a definite commitment to that external funding..." has been interpreted to mean that the contribution from outside sources, in this case \$25,000., must be complete and all funds deposited to the appropriate City account prior to the project proceeding. Based on correspondence from the Hamilton Kinsmen Club stating a delay in their transmittal of funds to the City, staff are recommending that the City proceed with the redevelopment of the existing play structure in 1996. The existing play structure was constructed from timber and is in very poor condition. In anticipation of funding to replace the creative play structure in 1996, staff have been working with the Friends of Gage Park for about one year in preparing the design of the replacement structure. The existing play structure will have to be removed this year due to its deteriorated condition and the community will be disappointed if a replacement structure is not installed in the foreseeable future.

On the basis of funding being available, staff prepared a proposal call for a new play structure at Gage Park based on component input from the Friends of Gage Park. Proposals were received on 1996 February 26 and reviewed on the basis of the Purchasing Criteria for Creative Play Structure adopted by City Council on 1994 February 26 which reads as follows:

- a) That the purchase of creative play structures for supply and installation in various parks be evaluated on the following criteria: component list, creativeness in component arrangement, playability, durability, quality, materials/finishes/fabrication, compatibility and orientation on site, drawings, cost, and maintenance.
- b) That the selection of a supplier of the creative play structures be made by staff in consultation with the Neighbourhood Park Committees and the Ward Aldermen.

The attached spreadsheet (Schedule 'B') is a matrix prepared to evaluate the proposals based on the approved purchasing criteria. The following table is a summary of the ratings and associated costs.

**SUMMARY OF EVALUATIONS FOR  
CREATIVE PLAY STRUCTURE AT GAGE PARK**

<u>Supplier</u>	<u>Rating (out of 100)</u>	<u>Supply &amp; Delivery of Play Structure</u>	<u>Costs (GST extra) Installation</u>	<u>Total</u>
1. Little Tikes Commercial Play Systems Inc. Paris, Ontario	84.5	\$56,268.	\$16,763.	\$73,031.

	<u>Supplier</u>	<u>Rating (out of 100)</u>	<u>Supply &amp; Delivery of Play Structure</u>	<u>Costs (GST extra) Installation</u>	<u>Total</u>
2.	Cambium Site Contracting Inc. Concord, Ontario	78.5	\$61,434.	\$19,669.	\$81,103.
3.	A.B.C. Recreation Ltd., Paris, Ontario	79.0	\$84,673.13	\$12,086.25	\$96,759.38
4.	Miracle Recreation Equipment Orono, Ontario	77.2	\$75,282.	\$14,660.	\$89,442.
5.	Belair Recreational Products Inc. Brantford, Ontario	75.7	\$59,744.	\$ 5,650.	\$65,399.
6.	Henderson Recreation Equipment Ltd. Simcoe, Ontario	67.5	\$86,760.95	\$15,000.	\$101,760.45

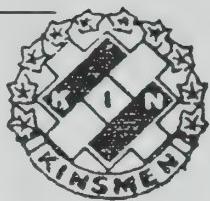
Of the capital budget of \$100,000. for the supply and installation of a new creative play structure, \$70,000. has been allocated for the play structure and swings and the remaining \$30,000. is for base preparation, i.e. excavation, drainage, perimeter, base material.

The Little Tikes proposal as illustrated on Schedule 'C' attached, has the highest rating of 84.2 at a cost of \$73,031. exceeding the budget allocation. Staff presented the results of the proposal call to the Neighbourhood Committee and they were unanimous in their support for the recommendation. In order to meet the budget, a number of components will be deleted as follows: school bus, free-standing components (talk tube, activity panels).

In summary, the proposal submitted for a creative play structure by Little Tikes Commercial Play System (Canada) Inc. of Paris, Ontario, with deletions proposed by staff for a total cost of \$70,000. including G.S.T., is recommended for purchase.

WJP:bg wJ  
Atchcs.

cc: Alderman D. Drury, Alderman, Ward 3  
Alderman B. Morelli, Alderman, Ward 3  
Mr. A. Ross, City Treasurer  
Ms. P. Noé Johnson, City Solicitor  
Mr. R. Fair, Director, Culture and Recreation Department  
Ms. N. Kelly, Treasury Department, Purchasing Division



The Kinsmen Club of Hamilton  
P.O. BOX 3425, STATION "C", HAMILTON, ONTARIO L8H 7M1  
*Serving the Community's Greatest Needs*

Warner Plessl

March 07, 1996.

Inclosed is a cheque for \$5000.00, an initial deposit for the playground to be built at Gage park.

The club has a few question that require clarification.

- 1) Has a design been established for the playground
- 2) If not will the Kinsmen Club be involved in that design
- 3) When is the start date for construction
- 4) When is the estimated date of completion
- 5) Will the Kinsmen Club have the opportunity to create some public relations, such as an opening ceremony
- 6) As per confederation park's playground, will there be a location available indicating our donation of this playground.
- 7) Will the Kinsmen Club be able to offer manpower assistance in the construction of this playground.

The Club will establish a payment schedule at our next General Meeting on March 19th, 1996. At the same time I hope I can address some or all these questions back to our members. Feel free in contacting by Phone at Home 549-6216 or at work 574-8000 or by correspondence to P.O. Box 3425 Station C Hamilton, ON L8H 7M1.

Thank you in advance for your attention to this matter.

Yours in Kin

A handwritten signature in black ink, appearing to read 'Stacey Smith'.

Stacey Smith  
76th President  
Kinsmen Club of Hamilton  
CC Tony Rajotte  
Secretary

Evaluation of Supply & Installation of Accessible Creative Play Equipment & Swings at Gage Park

Supplier	BELAIR RECREATION	LITTLE TIRES	CAMBUM (PARK STRUCTURES INC.)	MIRACLE	ABC RECREATION (LANDSCAPE STRUCTURES INC.)	HENDERSON RECREATION
		Drawing#	Drawing#	Drawing#	Drawing#	Drawing#
1.1 Complete Document (%)	0	Drawings (Incomplete), panel, photographs (Incomplete), show drawings	Drawing, spec carbons, shop drawings			
1.2 Cost - Supply (P.S.T. incl / G.S.T. extra)	0	\$36,039 \$3,710.00 \$3,700.00	\$32,504.00 \$15,439.00	\$3,762.00 \$1,324.00	\$35,253.00 \$17,694.00	\$4,181.00 \$1,775.00
- Installation (G.S.T extra)					\$17,452.00 \$14,262.00	\$2,630.00 \$378.00
Play Structure & Swings	0	45	1	30	11	14
1.3 Delivery Time / Installation (Working Days)	0	Delivery	Installation	Delivery	Installation	Delivery
2.0 QUALITY	40%	COMMENTS	Rating	COMMENTS	Rating	COMMENTS
2.1 Colour	2.3		2.5	2.3 as requested	2.3 as requested	2.3 red decks not preferred
2.2 Material		5 not polyester powder coated - wood deck on clutter bridge?	3.0	5.0	5.0	5.0 wood bridge
- no wood, steel gauge - paint type						4.0
2.3 Site Fit		5 does not show perimeter and other components	2.5	3.0 does not allow perimeter and other components	3.0	3.0
- fit in perimeter						5.0
2.4 Creativeness	2.5	no extras - added 'sign panels'	2.5 added components - fire truck, jeep to support theme - added balconies	2.5 3.0 wrong scale	2.0 decks all at same height	1.0 fire deck height variation
- added play opportunity						1.5
2.5 Drawing	5	no scale - scaled, labelled - shows all limits & components	4.5 missing perimeter - missing components	3.5 missing perimeter - missing components	4.0 wrong scale	4.5 - wrong scale - missing components
- accessibility		10 does not connect to path - transfer module may be limiting other children	7.0 fully accessible - no spring post	9.0 - does not connect to path to concrete pad	9.5 one ramp too steep - excavator at wrong location	8.0 no spring post - no accessible excavator
2.6 Accessibility	4.0	welded system	3.0 new product line - not previously examined by maintenance crew	2.0	3.0	4.0 poor fastening system
2.7 Maintenance			2.0 clamps require checking	2.0 clamps require frequent tightening	2.0	3.0 very poor
2.8 Durability	5	paint chips - plastic treads	2.5	3.5	26.0	32.0
TOTAL POINTS /% FOR SECTION 2	40					31.5
3.0 COMPONENTS	80%	Component Incomplete	Cost \$1,605.00	Rating 3.0	Cost \$2,139.00	Rating 3.0 missing end plate
3.1 Accessible Ramps	4		\$1,181.00	10 incomplete	\$2,289.00	3.5 too steep
3.2 Triangular Deck	1		\$950.00	1.0	\$921.00	1.0 replaced with hex deck equivalent
3.3 Square Deck	1		\$950.00	1.0	\$1,186.00	1.0 \$564.00 10
3.4 Octagon Deck (typical)	4	size?	\$7,500.00	4.0 hex deck and square deck equivalent	\$3,693.00	3.0 size? wrong height
- 9.0m <sup>2</sup>					\$1,378.00	1.0 \$1,378.00
3.5 Components continued					\$1,186.00	4.0 no variation in height
3.5 Octagon Deck (with internal elevation change)	4		\$3,000.00	4.0 missing children area	\$1,786.00	3.5 no roof(?)
3.6 Roof	4		\$3,000.00	2.0 smaller (hex deck)	\$2,214.00	5.0 \$3,516.00 5.0
3.7 Clatter Bridge	5	accessible?	\$950.00	3.0	\$1,067.00	— 0.0 no roof(e))
- accessible						0.0
3.8 Arch Bridge	5	very little arch	\$950.00	3.5	\$1,498.00	5.0 \$2,681.00 5.0
- steel base with noticeable arch						\$3,772.14 5.0 \$1,330.00
3.9 Straight Slide	3	poly (5)	\$750.00	3.0 should be higher	\$1,452.00	3.0 \$1,452.00 3.0 \$754.43 2.5
3.10 Open Spiral Slide	3	should be higher	\$2,500.00	2.5	\$2,070.00	3.0 \$3,017.71 3.0 \$851.00 3.0
3.11 Double Slide	3	poly	\$950.00	3.0 should be higher	\$466.00	3.0 \$1,023.00 3.0 \$855.61 3.0

Schedule B

### Evaluation of Supply & Installation of Accessible Creative Play Equipment & Swings at Gage Park

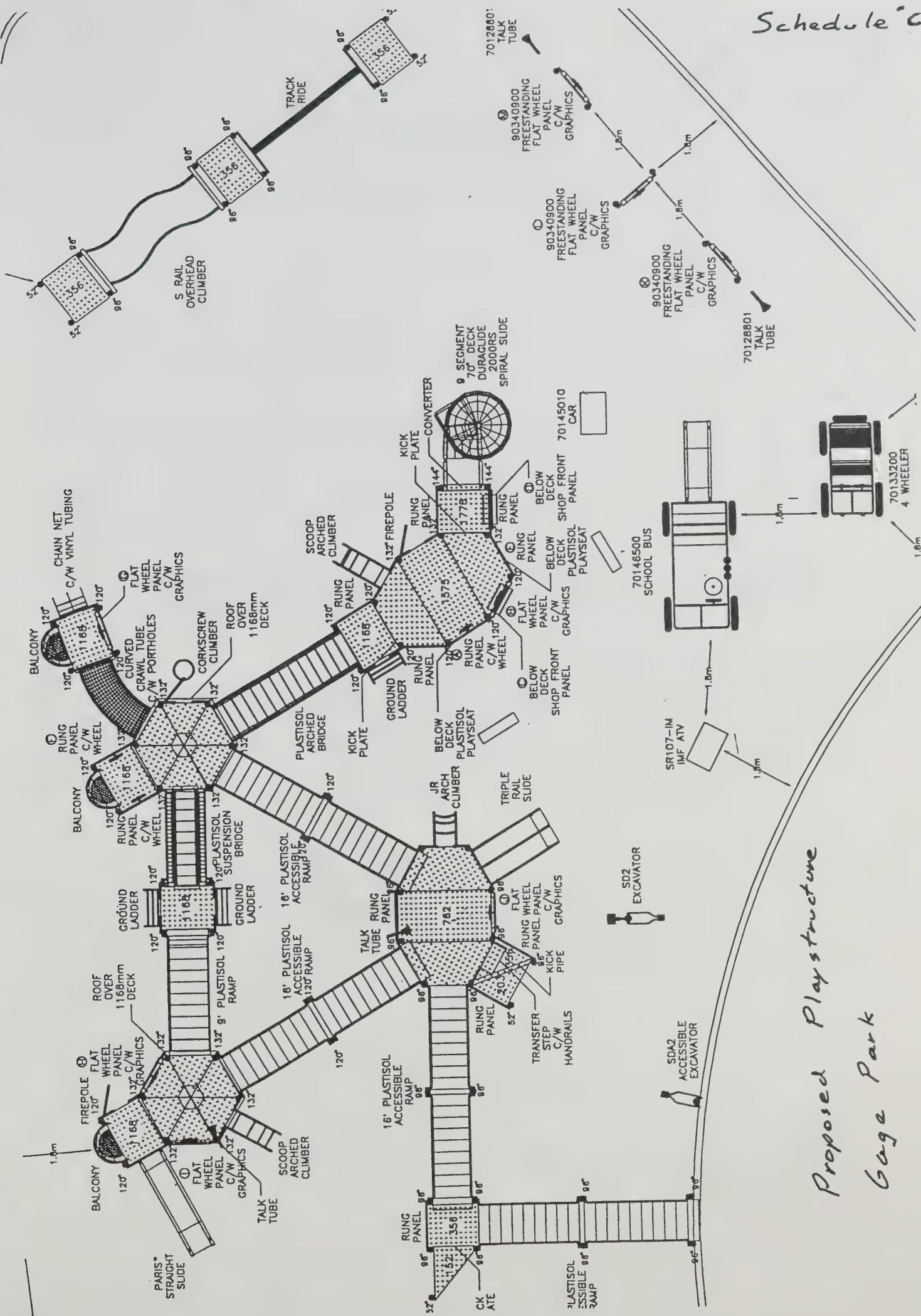
1996 March 7  
Prepared by: Steve Seger

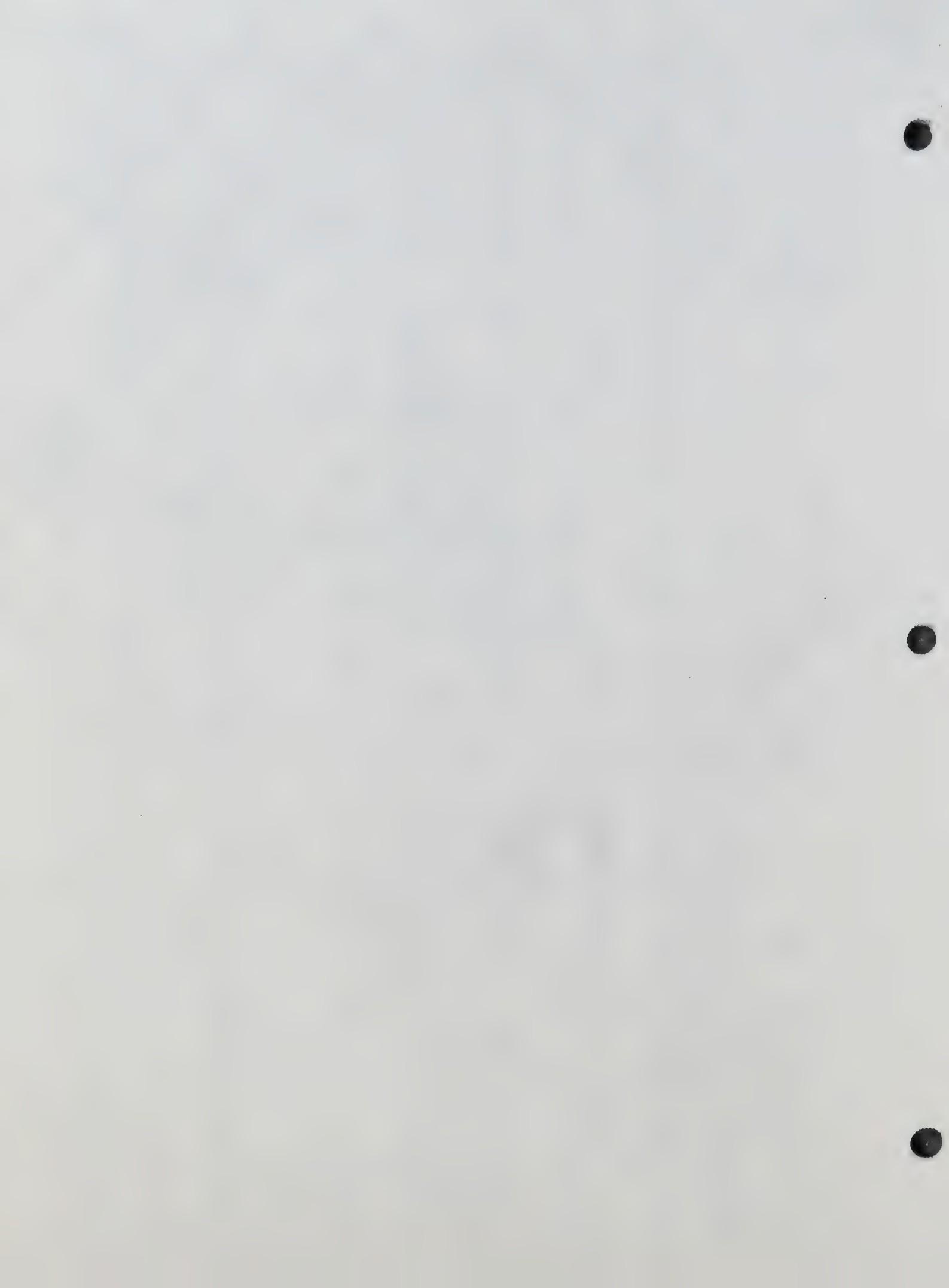
Supplier	BELAIR RECREATION	LITTLE TIKES	CAMBIVIUM (PARK STRUCTURES INC.)	MIRACLE (LANDSCAPE & STRUCTURES INC.)	HENDERSON RECREATION
C.12 Transfer Module - handicapped use & access for all	2 limited use by motor impaired, elderly, or other children 3 very poor	\$650.00 0.5 \$650.00 2.0	\$470.00 \$600.00 3.0	\$1,098.00 2.0 \$1,530.00 3.0 no holes	\$1,731.00 2.0 \$1,065.00 2.0
C.13 Craw Tube - vandal resistant plastic - perforations, colour fast					\$1,034.59 3.0 - not curved \$362.00 1.5
C.14 Tol Archd Climber - for use by toddler	2	\$450.00 2.0	\$294.00 2.0	\$756.00 2.0	\$318.00 2.0
C.15 Scooped Arch Climber	2	\$450.00 2.0	\$210.00 2.0	\$778.00 2.0	\$810.00 2.0
C.16 Arched Chain Climber - plastic coated chain	2	\$350.00 2.0 not arched	\$210.00 1.5 not arched	\$861.00 1.5 not arched	\$456.00 1.0 \$228.10 2.0 not plastic coated not arched
C.17 S Pipe Climber	2	\$650.00 2.0 replaced with core screw climber	\$318.00 0.5	\$951.00 2.0 replaced with curved climber	\$2,256.00 0.5 \$646.73 2.0 replaced with arched climber
C.18 Fire Pole	2	\$250.00 2.0	\$216.00 2.0	\$308.00 2.0	\$469.00 2.0 replaced w/6' loop pole —
C.19 Talk Tubes	1	\$550.00 1.0	\$300.00 1.0 not shown but quoted	\$753.00 0.5	\$1,180.00 1.0 \$147.04 1.0 not shown, but priced
C.20 Benches	1.5 wood - metal	\$250.00 1.0 wrong location	\$30.00 1.0 not shown but quoted	\$362.00 0.5 not downtown but priced	\$234.00 0.5 no bench(s) —
3.0 COMPONENTS - continued	Component Cost	Rating Component Cost	Rating Component Cost	Rating Component Cost	Rating Component Cost
C.21 Kung Panel	0	\$250.00 0.0	\$150.00 0.0	\$436.00 0.0	\$311.63 0.0
C.22 Vertical Ladder	1	\$250.00 1.0	\$188.00 1.0	\$528.00 1.0	\$468.00 1.0 \$345.76 1.0
COMPONENTS - CREATIVE PANELS	Component Cost	Rating Component Cost	Rating Component Cost	Rating Component Cost	Rating Component Cost
C.1 Location A	1.5 theme?	\$250.00 0.5	\$219.00 1.3 theme?	\$780.00 0.3	\$736.00 1.3 theme? no information
C.2 Location B	1.5 theme?	\$150.00 0.5	\$400.00 1.5 theme?	\$514.00 0.5	\$736.00 1.5 theme? no information
C.3 Location C	1.5 material?	\$450.00 1.0	\$348.00 1.5 theme?	\$520.00 0.5 theme?	\$748.00 0.5 no information
C.4 Location D	1.5 material?	\$550.00 1.0	\$348.00 1.5 theme?	\$502.00 0.5 theme?	\$749.00 0.5 theme? \$628.69 0.5 theme?
COMPONENTS - CREATIVE PANELS	Component Cost	Rating Component Cost	Rating Component Cost	Rating Component Cost	Rating Component Cost
C.5 Location E	1.5 theme? - vandal resistance	\$250.00 0.0 rung - wrong component	\$158.00 0.0	\$482.00 1.3 theme?	\$748.00 0.5 not vandal resistant \$748.14 0.5 theme?
C.6 Location F	1.5 theme?	\$450.00 1.0	\$217.00 1.5 theme?	\$412.00 0.5	\$736.00 1.5 theme? \$616.18 0.5 theme?
C.7 Location G	1.5	\$375.00 1.5	\$424.00 1.5	\$556.00 1.5	\$1,308.00 1.5 theme? \$647.55 0.5 no information
C.8 Location H	1.5	\$275.00 1.5	\$400.00 1.5 theme?	\$572.00 0.5	\$738.00 1.5 \$452.68 1.5 no information
C.9 Location I	1.5	\$275.00 1.5	\$424.00 1.5	\$556.00 1.5	\$738.00 1.5 theme? \$377.21 0.5 no information
C.10 Location J	1.5 bubble panel theme?	\$450.00 0.0	\$481.00 1.5 theme?	\$596.00 0.5	\$738.00 1.5 theme? \$295.48 0.5 no information
COMPONENTS - SWINGS	Component Cost	Rating Component Cost	Rating Component Cost	Rating Component Cost	Rating Component Cost
C.1 2x4 (8ft) top rail height with four (4) belt seats three (3) belt seats, and one (1) accessible bucket seat	3 not acceptable	\$4,680.00 4.0	\$7,953.00 5.0 no bucket seat	\$2,830.00 2.0	\$3,183.68 3.0 no bucket seat \$5,800.00 4.0



## Proposed Play structure

Gaga Park





4. c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 March 14

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Creative Play Structure Redevelopment

#### **RECOMMENDATION:**

That the following sites be approved as the locations for the redevelopment of creative play structures within the approved capital funding allocation (1995 - \$303,000., 1996 - \$900,000.).

Jackson Park	A.M. Cunningham School	Lisgar Park
Beulah Park	Fairfield School	Peace Memorial School
Mapleside (Radial) Park	Andy Warburton Park	Bruce Park
Victoria Park	Parkdale School	Inch Park
Burton/Douglas Park	Glendale Park	Thornbrae School
Lifesaver Park	Warden Park	Wm. McCulloch Park
Myrtle Park	St. Agnes Park	Fonthill Park

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Funding for the redevelopment of creative play structures will be drawn from the following capital fund accounts approved by City Council:

CF 659552009	1995 Play Structure Redevelopment	\$ 303,000.
CF 659652010	1996 Play Structure Redevelopment	\$ 200,000.
CF 656652030	Creative Play Structures (from cancellation of Co-Generation Project)	\$ 400,000.
	Play Structure Redevelopment - Infrastructure Program	<u>\$ 300,000.</u>
		<b>TOTAL</b> \$1,203,000.

Redevelopment of an accessible creative play structure with swings is estimated at \$55,500. per site, with the City funding \$50,000. and the neighbourhood committee raising \$5,500. to obtain the maximum grant from the City. Based on the capital funding available, 21 sites can be redeveloped based on a unit cost of \$55,500. per site. The remaining funds will be used to improve the existing facilities and hence extend their use at the other ±100 sites which do not meet C.S.A. guidelines.

There are no staffing or legal implications.

#### **BACKGROUND:**

In December, 1994, staff prepared a report recommending the removal of a number of wooden play structures. This report was not approved by Committee but Council has made substantial allocations to the capital funds for redevelopment of creative play structures to replace timber structures and upgrade other structures to C.S.A. guidelines where possible.

In early 1995, staff reviewed the existing structures and undertook safety repairs as needed including removal of components, and complete removal of creative play structures. In addition, staff with the assistance of the Ward Aldermen, formed neighbourhood committees to provide input for the design of new play structures at a number of park locations. A number of these neighbourhood committees have completed the design and have also achieved their fundraising goal of \$5,500. The sites at this stage of the process are: Lisgar Park, Beulah Park, Glendale Park, and Lifesaver Park, and we anticipate installation of new structures at these parks in the spring of 1996.

In order to establish a priority of which play structure locations should be redeveloped first, staff are undertaking an evaluation of all 151 creative play structures located within the City. For information, attached as Schedule "A" is a copy of the evaluation form and rating system. Although the evaluation of play structures City wide is not complete, the evaluation of the 50 poorest sites is complete and staff are able to recommend the sites in severe need of redevelopment.

All of the 21 locations recommended for redevelopment through this report have an overall rating of less than 40 which is unacceptable.

Staff are therefore proposing that 21 play structure sites be redeveloped at a cost of up to \$55,500. per site based on the following breakdown of costs.

Creative play structure purchase	\$26,500.
Swings	\$ 2,000.
Installation of equipment	\$ 5,000.
Site grading (and removals)	\$ 1,500.
Concrete perimeter	\$ 3,500.
Drainage	\$ 1,000.
Granular base (#8 grit)	\$12,000.
Site restoration/sodding	\$ 1,500.
Contingency	<u>\$ 2,500.</u>
<b>TOTAL</b>	<b>\$55,500.</b>

The redevelopment of these sites represents a cost of \$50,000. x 21 = \$1,050,000. in City funding and \$115,500. funding from neighbourhood groups. The remaining \$153,000. in City funding will be used to upgrade sites where there is no neighbourhood involvement and the need for miscellaneous improvements to deal with safety issues. Some specific examples of safety concerns to be addressed is the replacement of all toddler seats, which is presently underway, and the reinstallation of various components that have exposed concrete footings.

If this recommendation is approved, staff with the assistance of the Ward Aldermen, will assist in the formation of neighbourhood committees that will provide input on the design of the play structure and undertake to raise the neighbourhood funding component. Since these tasks are time consuming, particularly in areas where no neighbourhood committees exist, the installation of a new play structure may not occur until 1997 and possibly 1998 for some locations.

In addition to the redevelopment of creative play structures at the 21 sites identified in the recommendation, funding exists under other programs to provide for the installation of play structures in 1996 and 1997 at the following locations:

1996	1997	
Bennetto Park		Eastwood Park
Shawinigan Park		Macassa Park
J.C. Beemer Park		
Churchill Park		
Red Hill Bowl Park		
Broughton East Park		
St. Christopher's Park		
Pipeline Park		
Gage Park		

WJP/ps *WT*  
attachment

c.c. Allan C. Ross, Treasurer  
Ross Fair, Director, Culture & Recreation  
All Members of Council

# PLAY STRUCTURE EVALUATION

Page 1 of 3

GENERAL INFORMATION	
LOCATION:	
WARD:	
INSPECTION DATE:	
INSPECTED BY:	
<b>PLAY EQUIPMENT INFORMATION</b>	
MANUFACTURER:	
TYPE/MODEL:	
INSTALLATION DATE:	
<b>PLAY AREA INFORMATION</b>	
SURFACING MATERIAL:	
PERIMETER:	<input type="checkbox"/> SEPARATE <input checked="" type="checkbox"/> COMBINED, WITH _____

## EVALUATION SYSTEM:

CLASS	% OF MAX. POINTS	COMMENTS/ACTION REQUIRED
EXCELLENT	81 - 100%	SATISFACTORY; LITTLE ACTION REQUIRED; REVIEW SEMI-ANNUALLY
FAIR	61 - 80%	SOME CONCERN; ACTION REQUIRED WHEN FUNDS/TIME ALLOWS; REVIEW MONTHLY
POOR	51 - 60%	CONCERN; MAJOR ACTION REQUIRED AS SOON AS POSSIBLE; REVIEW BI-WEEKLY
UNACCEPTABLE	50 - 0%	DANGEROUS; IMMEDIATE ACTION NECESSARY AND/OR REMOVAL

EVALUATION CATEGORY	MAX. POINTS	EVAL. CLASS	EVAL. POINTS	SPECIFIC COMMENTS/RECOMMENDED ACTIONS	DATE OF ACTION	ACTION BY
SAFETY/C.S.A. COMPLIANCE	20					
STRUCTURAL INTEGRITY	15					
CREATIVE PLAY VALUE	15					
SURFACING	15					
MATERIAL	10					
ACCESSIBILITY	10					
SECURITY	5					
CONDITION	5					
PERIMETER	5					
<b>TOTALS</b>	100					

Schedule 'A'

#### Safety/C.S.A. Compliance (max. 20 points)

- check wood for pinch points resulting from wear
- check for proper encroachment spacing and safety clearances between equipment and perimeter and among equipment
- check fastenings/hardware for sturdiness of railings and barriers, especially on higher decks

#### Structural Integrity (max. 15 points)

- check steel for corrosion or rot, protrusions, metal fatigue, rough or sharp edges
- check structures for swaying; connections should be solid and adequately secured
- check all posts (wood and steel) in ground for corrosion or rot 150mm (6 in) below grade
- check concrete/concrete footings are 150mm (6 in) below grade
- check units and components for signs of tilting and/or sinking
- check for level alignment of major support posts/beams, platforms, fireman poles, steps, etc.

#### Creative Play Value (max. 15 points)

- check for visual impact, well balanced selection of components for sliding, climbing, balancing, social and imagination play
- check for balance of opportunities for junior and senior aged children
- check for available access points onto structure from at least (2) different directions

#### Surfacing (max. 15 points)

- identify surfacing material
- check for level and even distribution of surfacing material, occurrence of depressions and exposed concrete
- check for proper drainage within encroachment area
- check for contamination of surfacing by concrete, glass, animal defecation, etc., causing an unsafe situation
- check for excessive compaction impairing resiliency - surfacing material, whether sand or diluent, should be loose, free of subgrade soil
- check for depressions and insufficient depth of surfacing material within encroachment areas and under components

**Material (max. 10 points)**

- check wood for splitting, decay, vandal damage, protrusions, splinters, excessive wear
- check for proper fastening of components, exposed or deteriorated clamps, bolts, etc.

**Accessibility (max. 10 points)**

- identify distance for closest wheelchair ramp at sidewalk
- check for wheelchair accessible pathways and to what park components, especially to play structures with ramps
- check for accessible playground components and what disabilities are addressed

**Security (max. 5 points)**

- check for lighting, location in park, visual accessibility from pathways, sidewalks, street, neighbouring homes
- check components and play equipment layout that provide opportunities for hiding

**Condition (max. 5 points)**

- check all components for worn or excessive play in bearings/bushings, protruding nuts or bolts due to excessive wear or vandalism
- test all pivot points for free movement
- check for cracks, sharp edges, discolourations, due to abrasion or burning
- check all springs and mounts for stability and exhaustion, missing components

**Perimeter (max. 5 points)**

- identify material
- check for cracks, splitting, heaving, burns, vandalism and decaying including all wood perimeters
- check concrete chipping, heaving, cracking, and vandalism
- check for adequate containment of surfacing within encroachment areas

# CITY OF HAMILTON

## - RECOMMENDATION -

**DATE:** 1996 March 12

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka, P. Eng.  
Chief Administrative Officer

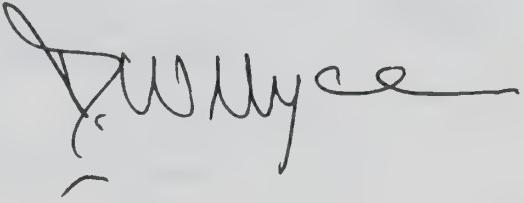
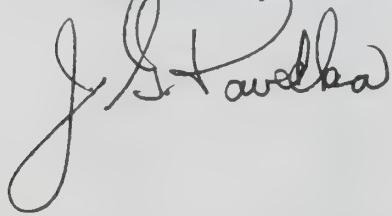
D. W. Vyce  
Director of Property

**SUBJECT:** Lease of Regional Waterworks Pipeline Lands from  
Province Street North to Huxley Avenue North for Park Purposes

### **RECOMMENDATION:**

- a) That the City of Hamilton enter into a Lease Agreement with the Regional Municipality of Hamilton-Wentworth to lease Waterworks Pipeline lands from Province Street North to Huxley Avenue North for use as a park in accordance with the approved concept plan (attached as Appendix "A"); and,
- b) That the lease Agreement contain the following terms and conditions:
  - i) Term - Commences May 1, 1996 and terminates April 30, 2016; and,
  - ii) Rental Rate - \$1. per year plus any applicable taxes; and,
  - iii) The City of Hamilton pay for all operating costs associated with the use of the leased area including grass cutting, snow removal on the abutting sidewalks and walkways within the park and assume all liabilities arising out of this recreational use; and,
  - iv) The City shall not interfere with the Region's maintenance and repairs of the waterworks pipeline; and,
  - v) Should the Region need to operate or repair the pipeline the City will be responsible for all the costs of restoring the Park.
  - vi) That the Commissioner of Transportation and Environmental Services approve all plans prior to construction; and,

- vii) The Lease be automatically renewed following the term herein expressed from year to year under the same terms and conditions unless terminated by either party by giving six (6) months written notice; and,
- viii) That the Lease Agreement be prepared in a form satisfactory to the City Solicitor; and,
- c) That the Mayor and City Clerk be authorized and directed to execute a Lease Agreement in a form satisfactory to the City Solicitor.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Funds for the implementation of improvements to the leased lands in the amount of \$200,000 have been allocated in the Capital Fund Account for the Crown Point East/McAnulty Neighbourhood, Revitalization Phase I, Account No. CF 4200 429407001. The annual maintenance for the leased lands in the amount of \$9,000 has been allocated in the current budget of the Department of Public Works and Traffic, Parks Division, as part of the approval for the above noted Capital Funding.

That the \$1. per year plus any applicable taxes be charged to Account No. CH 5X921-00102 (Reserve for Property Purchases - Parks)

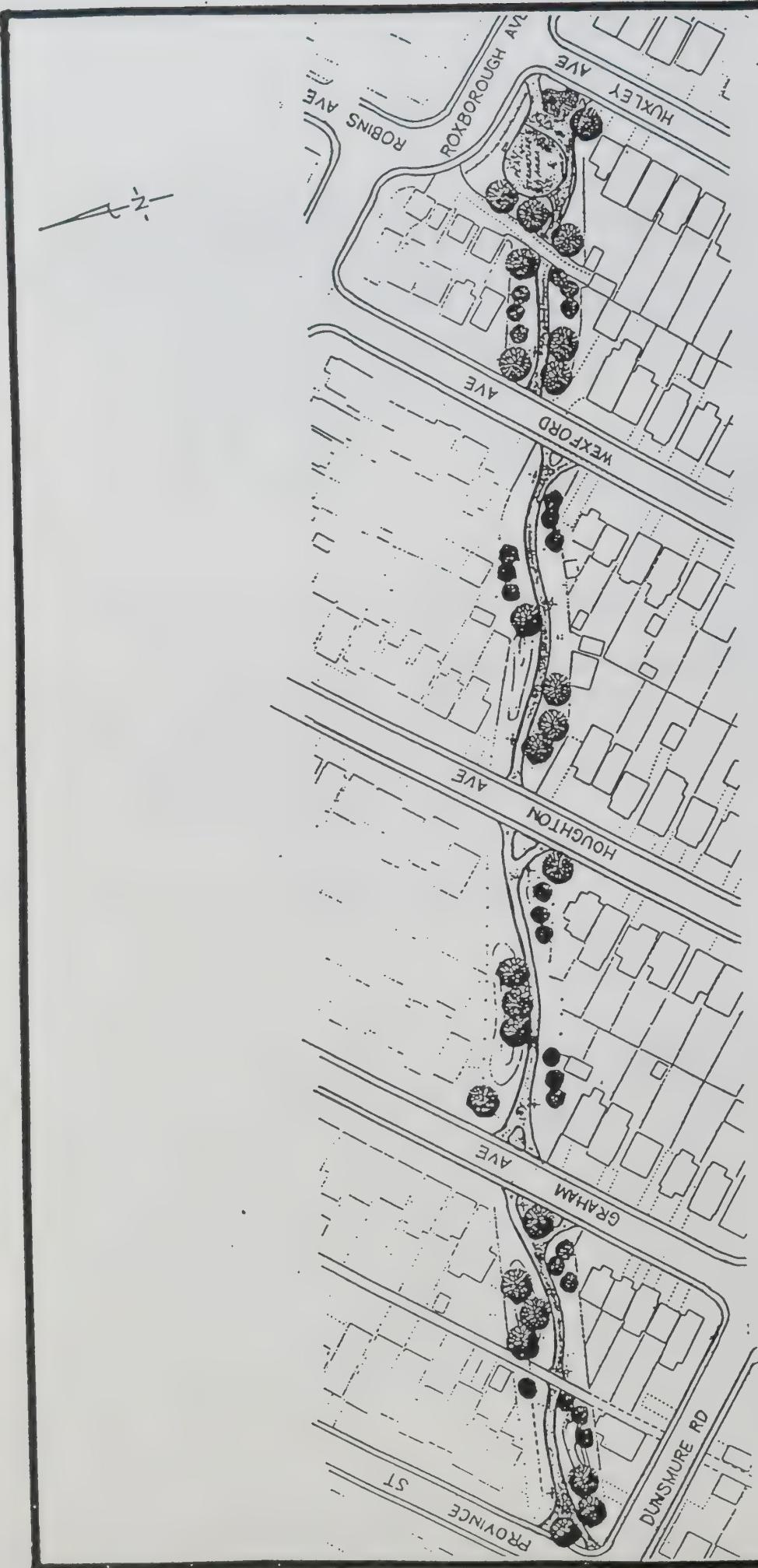
#### **BACKGROUND:**

At its meeting held June 27, 1995 City Council adopted a recommendation of the Planning and Development Committee and approved the Crown Point East/McAnulty Community Improvement Plan and the expenditure of \$400,000. towards implementation of improvements to the neighbourhoods. The Plan advances the goals and objectives identified by the community through a public participation process in an effort to revitalize the neighbourhoods and improve the quality of life for the residents and identifies priorities for implementation of the goals utilizing the \$200,000 for the Crown Point East neighbourhood. The number one priority within the neighbourhood was the redevelopment of Pipeline Park due to the very limited amount of available parks within the neighbourhood and the lack of appropriate land to acquire for a park. The main components of the plan include an illuminated walkway running a distance of 350 linear metres and a play structure. Similar works have been completed on certain sections (see plan attached as Appendix "B") with other areas outstanding. These latter works have been funded through the Park Redevelopment and Development program of the Parks Division, Public Works and Traffic Department.

Subsequently, City Council at its meeting January 30, 1996 by adopting Item #14 of the 1st Report of the Parks and Recreation Committee as amended authorized the Director of Property to negotiate and report back to Council the terms and conditions of an agreement for the City to receive the Region's permission to develop the Waterworks Pipeline property measuring 66 feet in width from Province Street North to Huxley Avenue North for use as a park.

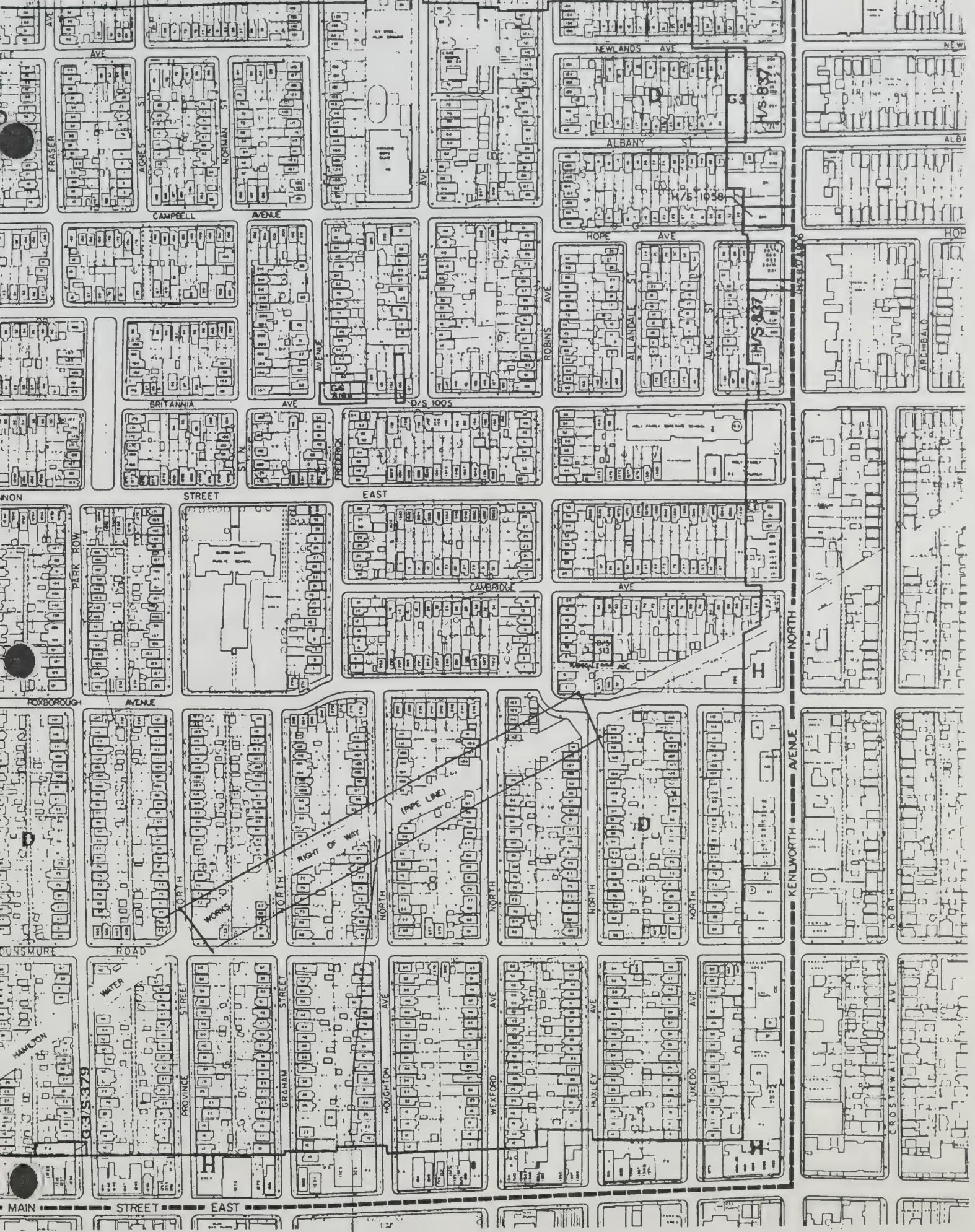
RJH/hew

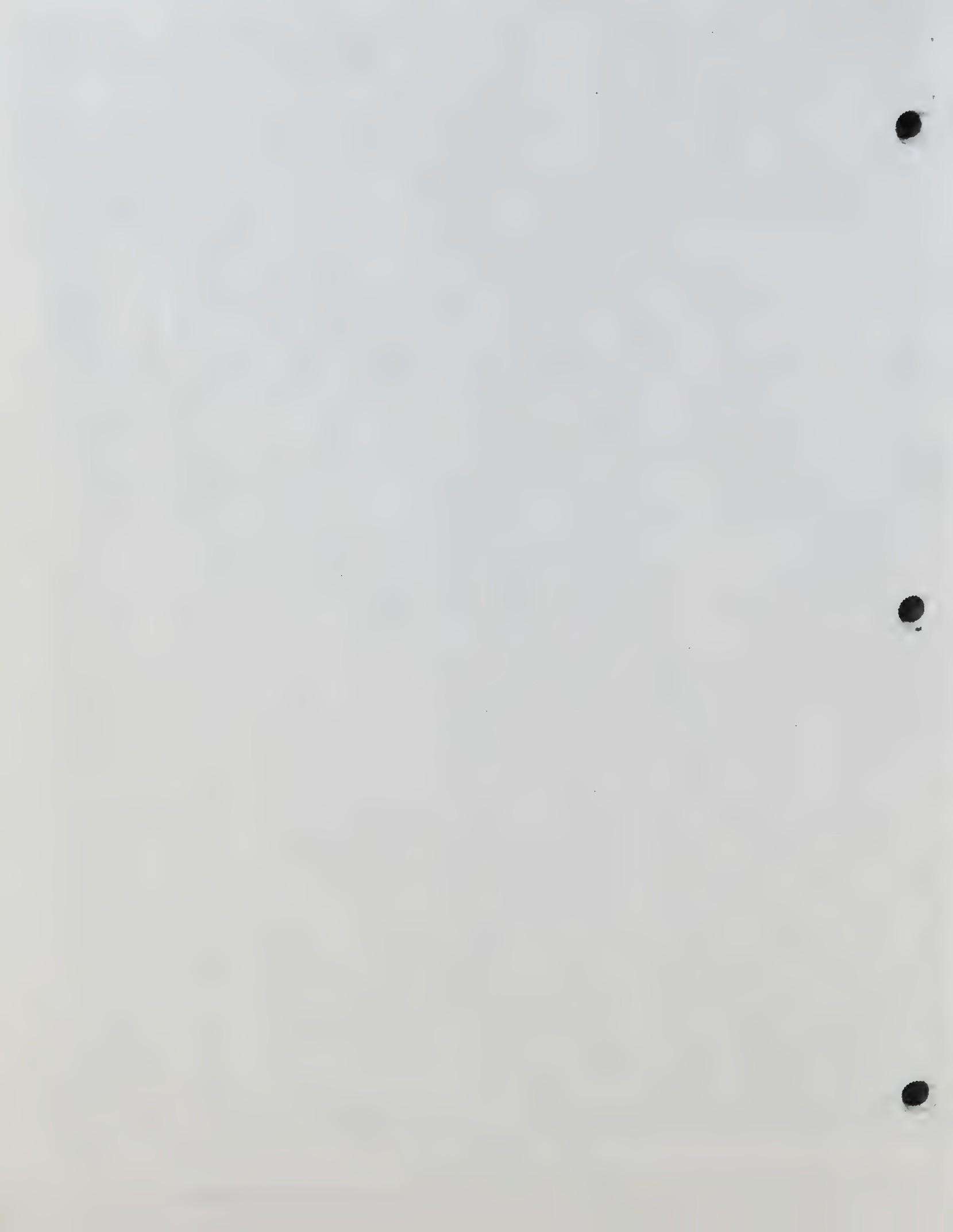
c.c. Alderman Geraldine Copps, Alderman's Office  
Alderman Dave Wilson, Alderman's Office  
P. Noé Johnson, City Solicitor  
Allan C. Ross, Treasurer  
L. King, Building Commissioner  
D. Lobo, Commissioner of Public Works and Traffic  
**Attention: Werner Plessl**  
R. Swan, Manager, Building Operations and Maintenance Division



PLAN OF  
**PIPELINE PARK**  
CONCEPT

OCT/95 NTS





6.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 March 11

**REPORT TO:** Kevin C. Christenson,  
Secretary, Parks and Recreation Committee

**FROM:** Alderman McCulloch  
Chairman, St. Mark's Use Committee

**SUBJECT:** St. Mark's Church - proposed multi-purpose  
community facility

#### **RECOMMENDATION:**

- a) That approval be given to the proposal to convert the former St. Mark's Anglican Church to a multi-purpose community centre based on the written submissions received from a wide range of potential user groups (attached hereto as Appendix "A"); and
- b) That approval be given to the proposal to the budget for the renovation of St. Mark's Church (attached hereto as Appendix "B") be referred to the Finance and Administration Committee to identify the method of financing.

#### **FINANCIAL IMPLICATIONS:**

The capital budget for St. Mark's Church, as identified in Alan Seymour's Condition Study Report, totalled \$464,350. These figures are still valid and no additional changes to this budget are recommended at this time.

**BACKGROUND:**

1. The St. Mark's Use Committee was set up in accordance with the recommendation made by the Parks & Recreation Committee (1995 October 24) to investigate potential uses of the former St. Mark's Anglican Church (s.w. corner Bay and Hunter). Members attending the two meetings held to date include Alderman McCulloch, Chairman; five citizen representatives and staff representatives from the Planning, Property, Building, Public Works, and Culture and Recreation Departments.

First meeting of St. Mark's Use Committee	1995 December 12
Public meeting	1996 January 10
Site visit for potential user groups	January 20
Deadline for submission of user survey forms	February 16
Second meeting of the St. Mark's Use Committee	February 21

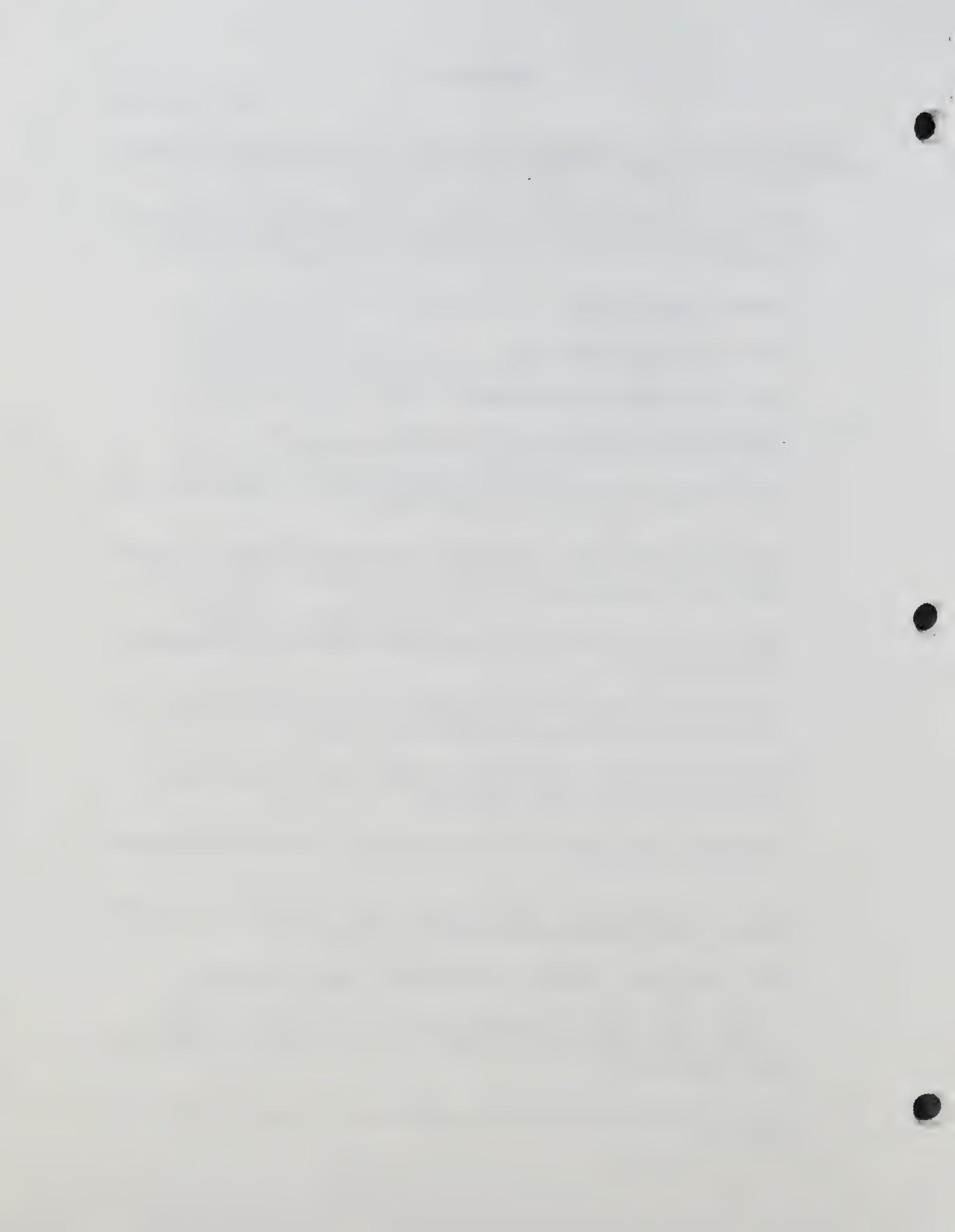
At the last meeting, it was agreed that there was clearly sufficient public interest in the proposal to convert the former church into a *mulit-purpose community facility* (St. Mark's Centre) to proceed with its implementation.

c.c. Allan Ross  
Finance and Administration Committee  
Treasury Department

## APPENDIX "A"

Written submissions and/or verbal feedback have been received from a number of potential user groups and other interested parties for a wide range of uses, including:

- annual *Haunted House* to raise funds for children's program at Opera Hamilton and the McMaster Medical Fund/ Children's Hospital - full use of facility for month of October
- children's breakfast program
- seniors' drop-in centre (year-round)
- *Geritol Follies* - back-up rehearsal space
- Durand Neighbourhood Association - monthly/ annual meetings
- Scouts Canada - accommodation for new youth group to serve Durand area; meetings held one or two evenings a week, September to June
- Dundas Valley School of Art - supplementary teaching studio to better serve Hamilton residents; adult classes, one to two evenings per week; children's classes, Saturdays during school term and weekdays in July and August
- Hamilton and Region Arts Council - meetings held six times a month and occasional use for exhibitions
- Women's Art Association of Hamilton - exhibitions (at least one annual show of two weeks duration); sketch club meetings once or twice a month
- *Partners in Performance* - dance/ music/ drama productions involving children, teenagers and seniors (year-round programming)
- The Alchemist Theatre (not-for-profit theatre company) - year-round use for rehearsals, performances and workshops
- Royal Scottish Country Dance Society (Hamilton Branch) - regular classes, up to three evenings a week, and monthly dances held Saturday evenings
- The Baroque Players of Hamilton - rehearsals/ performances (occasional use)
- *The Spiral Garden* children's rehabilitation program - first-of-its-kind in Hamilton; emphasis on use of outdoor space; activities to run on weekends and throughout week during summer months
- yoga/ meditation classes - use proposed by members of *The Jewel of the City Committee*

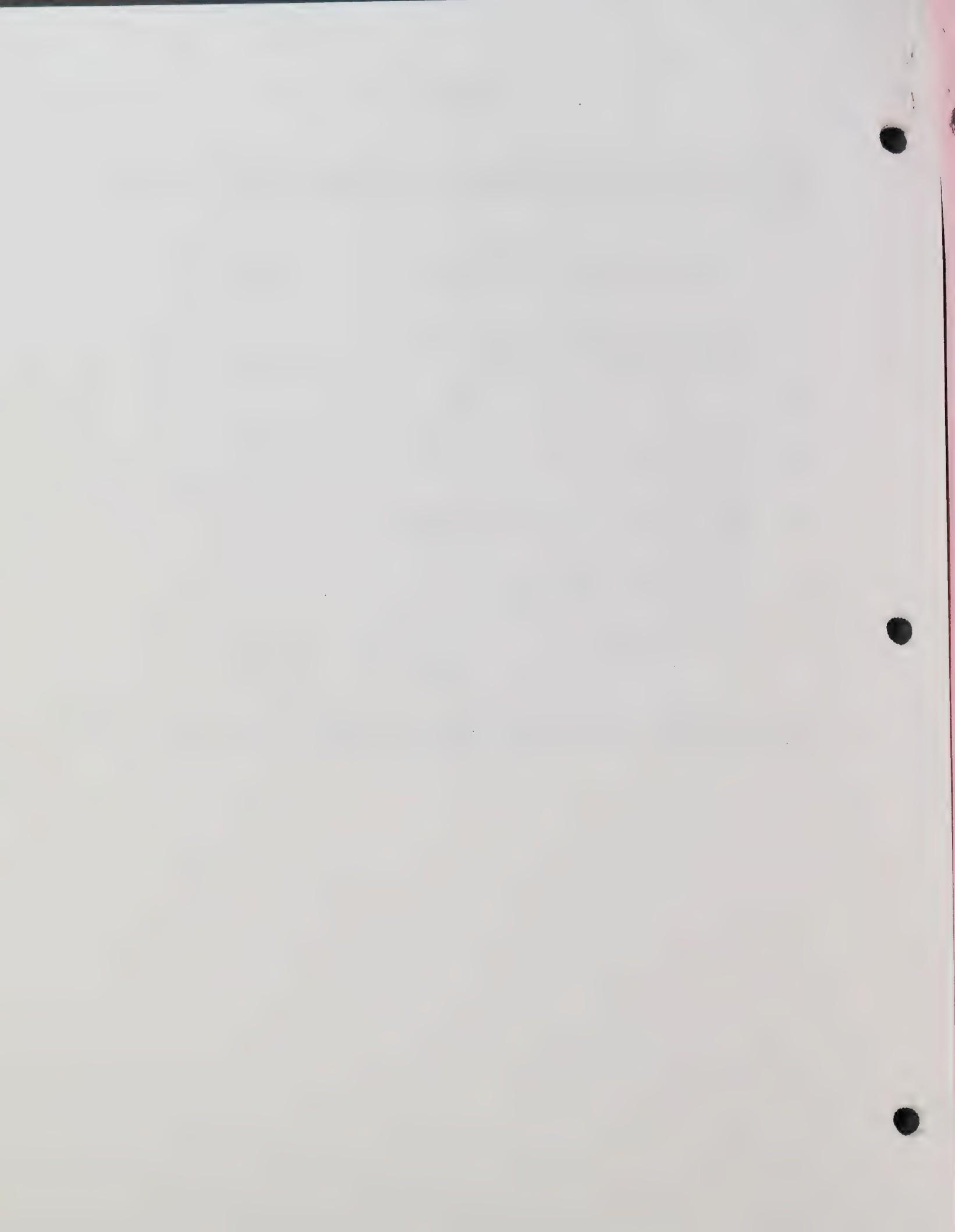


## APPENDIX "B"

Following a site visit with the Building Department and discussions with the consulting architect, it was determined that the building could be opened for public use at a cost of \$154,000. to include the following:

(a)	Barrier-free washrooms and kitchen Associated utilities costs (water, sewer, etc.)	\$31,250. \$22,300.
(b)	Fire Safety--Code Requirements fire separations, specialized exit hardware, exit signs, emergency lighting, etc.	\$10,000.
(c)	Parish Hall: repair of floor joists, beams and flooring	\$11,625.
(d)	Window replacement	\$20,613.
(e)	Parish Hall: repair of gutter/ drainage system and foundation	\$20,000.
(f)	General clean-up, painting, etc.	\$25,000.
(g)	10% contingency fund	\$14,000.
	<b>TOTAL</b>	<hr/> <b>\$154,788.</b>

The remaining costs can be deferred to the 1997 capital budget but this remaining work must be addressed in the near future as it deals with maintaining the structure.



2

## CONSENT AGENDA

### PARKS AND RECREATION COMMITTEE

Tuesday, 1996 March 19  
9:30 o'clock a.m.  
Room 233, City Hall

#### A G E N D A:

##### A. ADOPTION OF THE MINUTES

- (i) Adoption of the Minutes of the Parks and Recreation Committee meeting held 1996 February 20
- (ii) Adoption of the Minutes of the Special Parks and recreation Committee meeting held 1996 February 26

##### B. DIRECTOR OF CULTURE AND RECREATION

- (i) Earthsong Festival - Kay Drage Park  
1996, June 28 to July 01
- (ii) 1996 OPA Golf Tournament  
King's Forest Golf Course  
1996, July 19
- (iii) Ontario Association of Cemeteries and Ontario Funeral Services Association Golf Tournament  
King's Forest Golf Course  
1996, September 16
- (iv) "Longest Day of Golf"  
King's Forest Golf Course/Chedoke Golf Course  
1996 June 21
- (v) 1996 Special Events with Alcohol, Animals and Parking Vehicles in a Park



- (vi) Cruzaders Classic Car Club of Hamilton
- (vii) Charisma Advertising and P.R. Inc.  
Hamilton Mayfair Event - Brian Timmis Stadium  
1996, May 7 to May 12
- (viii) Fireworks Display - Greenhill Co-operative Corporation  
1996, May 20 (Rain-Date, May 26)
- (ix) Awarding of Contract - Patriot Enterprises  
Signage Golf Course
- (x) Sale of Alcoholic Beverages - Various Parks
- (xi) Option to Renew Licence Agreement  
- Hamilton Rugby Football Club

C. **SECRETARY, HAMILTON HISTORICAL BOARD**

- (i) Deaccessioning of Artifacts - Dundurn Castle
- (ii) Grants from the Ontario Training and Adjustment Board  
Summer Employment Experience Program Grants for Museums  
Cultural Division

D. **SECRETARY, HAMILTON VETERANS COMMITTEE**

Hamilton Veterans Committee -  
Amendment to Terms of Reference and Appointment of Members

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

- (i) Information Items
- (ii) Parks and Recreation Committee Meeting Schedule - 1996 April



2a) i)

Tuesday 1996 February 20  
9:30 o'clock a.m.  
Room 233, City Hall

The Parks and Recreation Committee met.

**Present:**      Alderman F. Eisenberger, Chairperson  
                  Alderman T. Anderson, Vice Chairperson  
                  Mayor R. M. Morrow  
                  Alderman M. Caplan  
                  Alderman Wm. M. McCulloch  
                  Alderman B. Morelli  
                  Alderman D. Wilson  
                  Alderman T. Jackson  
                  Alderman D. Ross

**Also Present:**      Alderman G. Copps  
                  Alderman C. Collins  
                  Alderman H. Merling  
                  Mr. J. G. Pavelka, Chief Administrative Officer  
                  Ms. L. Orban, Board of Education  
                  Mr. D. Lobo, Commissioner of Public Works and Traffic  
                  Mr. B. Chrystian, Public Works and Traffic Department  
                  Mr. W. Plessl, Public Works and Traffic Department  
                  Mr. R. Fair, Director of Culture and Recreation  
                  Ms. M. Havelka, Culture and Recreation Department  
                  Mr. D. Cowan, Culture and Recreation Department  
                  Mr. G. Maychak, Culture and Recreation Department  
                  Mr. D. Vyce, Director of Property  
                  Mr. M. Watson, Property Department  
                  Mr. and Mrs. Pielechaty  
                  Mr. B. Kennish  
                  Mr. J. Norris  
                  Mr. J. Kirikopolous, International Children's Games  
                  Mr. K. C. Christenson, Secretary

## 1. DELEGATIONS

- (a)      **Cheque Presentation - Mountain Brow Parkette**  
**Mr. and Mrs. Pielechaty**

Paul Pielechaty, Bud Kennish and John Norris appeared before the Committee and presented a cheques to the Chairman in the amounts of \$10,000., \$700. and \$500. respectively for the development of the Mountain Brow parkette at Upper Sherman Avenue.

The Chairman, on behalf of the Committee thanked the delegations for their generous donations and indicated that formal acknowledgement of their donations would be made at City Council's meeting on February 27.

- (b)      **International Children's Games**  
**Mr. J. Kiriakopolous**

The Committee was in receipt of a report dated 1996 February 16 from the Director of Culture and Recreation respecting the subject matter.

Mr. Kiriakopolous appeared before the Committee and spoke on the issue of the City continuing to support the International Children's Games by sending teams to the 1996 games in Hungary, the 1997 games in Greece and the 1998 games in Spain. He indicated that the City was obligated to continue it's support in the conditions imposed by the governing body in it's selection of Hamilton hosting the games in 1994.

Mr. Fair reported that funds were available to provide \$15,000. in 1996 and for the same amount to be provided for each of the next two years.

Discussion ensued on the source of funding and the effect this would have on the Canada Games bid. Mr. Fair indicated that the Children's Games funding derived from the Canada Games account would be returned to that account in 1997 and would not impact on the Canada Games Bid Committee's budget requirements.

Following further discussion, the Committee approved the following recommendation:

- (a) That the City of Hamilton continue its participation in the 1996/1997 International Children's Games to take place in Sopron, Hungary, in the summer of 1996 and in Sparta, Greece, 1997; and,
- (b) That Section 1 (c) of the Tenth Report of the Parks and Recreation Committee for 1995 adopted by City Council at its meeting held 1995 April 25 be rescinded; and,
- (c) That the remainder of the surplus funds, \$18,750. still outstanding from the Federal Government, Department of Canadian Heritage, be utilized to offset the cost of the Hamilton Delegation to participate in future International Children's Games; and,
- (d) That the balance of the surplus stay in an account to assist with the preparation of this City's bid for the Canada 2001 Summer Games; and,
- (e) That the Volunteer Committee attached hereto as Appendix "A" be approved to coordinate the participating team, travel plans, and assist in the fund-raising efforts to offset team costs; and,
- (f) That an annual evaluation and detailed financial statement be submitted to the Secretary of the Parks and Recreation Committee.

## 2. CONSENT AGENDA

### A. ADOPTION OF THE MINUTES

- (i) The minutes of the Parks and Recreation Committee meeting for 1996 January 23 were adopted as circulated.
- (ii) The minutes of the Special Parks and Recreation Committee meeting for 1996 January 30 were adopted as circulated.

### B. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

#### (i) **Lisgar Park, No. 95 Carson Drive**

The Committee was in receipt of a report dated 1996 February 8 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That the park located at No. 95 Carson Drive in Lisgar Neighbourhood be officially named Lisgar Park.

(ii) **Closure of Public Works and Traffic Department - Parks Division Capital Projects**

The Committee was in receipt of a report dated 1996 February 9 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That the City Treasurer be directed to close the following Capital Project Accounts with any excess funding to be transferred to the original source of funding:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended/Committed To-Date	Balance Available	Source of Funding
629549023	Carp Barrier/ Fishway - Landscape Planting	\$75,000.	\$70,533.09	\$ 4,466.91	Federal Department of Fisheries and Oceans

(iii) **Red Hill Creek Remediation - Extension of Agreement**

The Committee was in receipt of a report dated 1996 February 9 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That the Mayor and Clerk be authorized to sign an agreement which extends the Joint Management Agreement between the City of Hamilton and the Hamilton Region Conservation Authority for the remediation of the Red Hill Creek Valley for a term of 1 year to 1997 March 31.

(iv) **Sale of Surplus Flagstone**

The Committee was in receipt of a report dated 1996 February 14 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the Commissioner of Public Works and Traffic be authorized to sell surplus flagstone salvaged; and,
- (b) That the revenue from the sale of this flagstone be credited to Account No. CH57200 62128 (Gore Park Maintenance).

**C. DIRECTOR OF CULTURE AND RECREATION**

**Supply and Delivery of Food Stuffs - Concessions**

The Committee was in receipt of a report dated 1996 February 12 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That blanket purchase orders be issued, for the supply of food stuffs for City Concession operations within the Culture and Recreation Department during 1996 and 1997 to the following vendors, and be financed through various concession operation accounts:

- (a) To Harpers Wholesale, Hamilton, Ontario, not to exceed \$70,000. per year, including all taxes; and,
- (b) To Serca Hickeson, Hamilton, Ontario, not to exceed \$70,000. per year, including all taxes.

D. **SECRETARY, PARKS AND RECREATION COMMITTEE**  
Information Reports

The Committee was in receipt of a report dated 1996 February 20 from the Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee, be approved.

Date	From	Subject	Date Distributed
1996 January 17	Director of Culture & Recreation	Board of Education for the City of Hamilton Use of Schools Policy Revision	1996 January 19
1996 January 17	Secretary, Historical Board	Minutes - 1995 Dec. 12 Historical Board Meeting	1996 January 19
1996 January 26	Secretary, Historical Board	New Mum Show Sub-Committee Minutes 1995 November 30	1996 January 26
1996 January 25	Director of Culture & Recreation	1995 Summer Festivals Review	1996 February 1
1996 January 23	Director of Culture & Recreation	Chedoke Twin Pad Arena Inspection Return to Regular Programming	1996 February 1
1996 January 17	Chairperson, Historical Board	Cultural/Heritage Programs and Services Budget Concerns	1996 February 1
1996 February 1	Director of Culture & Recreation	Winterfest Carnival	1996 February 2
1996 February 2	Director of Culture & Recreation	1996 Recommended User Fees - Meeting with Community Sports Groups February 1, Barton Community Centre	1996 February 2
1996 February 6	Director of Culture & Recreation	Hamilton Lacrosse Assoc. Annual Meeting/Election	1996 February 8
1996 February 7	Director of Culture & Recreation	Recreation Services International - Private & Confidential Reports	1996 February 7
1996 February 6	Director of Culture & Recreation	Cancellation of Program Lawfield Arena	1996 February 8
1996 February 9	Director of Culture & Recreation	Bay Front Park - Parking Request Ford World Curling Championships	1996 February 9
1996 February 9	Director of Culture & Recreation	Funding Cuts to the Arts	1996 February 12
1996 February 9	Director of Culture & Recreation	Arts Advisory Commission Status	1996 February 12
1996 February 5	Director of Culture & Recreation	Mountain Skating Centre Addition	1996 February 12
1996 Feb. 14	Secretary, Historical Board	Minutes - 1996 Jan. 16 Historical Board Meeting	1996 February 14

3. **DIRECTOR OF CULTURE AND RECREATION**

(a) **Transmittal Letter - Proposed Long Range User Fee Forecast**

The Committee was in receipt of a report dated 1996 February 12 from the Director of Culture and Recreation respecting the subject matter.

Mr. Fair reviewed the proposed Long Range Forecast for the Department of Culture and Recreation and reviewed each of the individual components of the report.

Discussion ensued on the equity of subsidy levels for arena rentals and the Committee agreed that the component of the recommendation respecting Arena Program be tabled and that staff report back with a more equitable subsidization distribution proposal at a special meeting of the Committee prior to the 1996 February 27 City Council meeting.

Following further discussion, the Committee approved the following amended recommendation:

- (a) That the subsidization principles applicable for, indoor pool rentals and sports field permits, appended as Schedule A be forwarded to the Committee of the Whole for approval, in principle; and,
- (b) That the long range forecast for user fees for, indoor pool rentals and sports fields rentals, appended hereto as Schedule B be forwarded to the Committee of the Whole for approval, in principle, subject to annual review and recommendations from the Parks and Recreation Committee.

(b) **Transmittal Letter - Proposed User Fee Increases Arena Programs**

The Committee was in receipt of a report dated 1996 February 13 from the Director of Culture and Recreation respecting the subject matter.

As per the action taken by the Committee in the previous item, the Committee agreed that the item be tabled.

(c) **Transmittal Letter - Proposed User Fee Increases Arena Memberships**

The Committee was in receipt of a report dated 1996 February 13 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

That the proposed increases to user fees for Arena Memberships for Culture and Recreation Department services appended hereto, as Schedule A, be forwarded to the Committee of the Whole for consideration as part of the 1996 Budget process, and to be implemented effective 1996 April 30.

(d) **Transmittal Letter -  
Proposed User Fee Increases Museum Admission and Program Fees**

The Committee was in receipt of a report dated 1996 February 14 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

That the proposed increases to user fees including admission and programs for the museums of the Culture and Recreation Department appended hereto as Schedule "A" be forwarded to the Committee of the Whole for consideration as part of the 1996 Current Budget process.

(e) **Transmittal Letter -  
Proposed User Fee Revisions for Swimming Pool User Groups**

The Committee was in receipt of a report dated 1996 February 13 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

That proposed revisions to user fees for Swimming Pool User Groups for Culture and Recreation Department services appended hereto as Schedule "A" be forwarded to Committee of the Whole for consideration as part of the 1996 Current Budget process.

(f) **Transmittal Letter -  
Proposed User Fee Increases Outdoor Sports Facilities**

The Committee was in receipt of a report dated 1996 February 16 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

That proposed increases to user fees for Culture and Recreation Department services appended hereto, as Schedule A, be forwarded to the Committee of the Whole for consideration as part of the 1996 Budget process.

(g) **Hamilton Civic Golf Courses -  
Business Plan and 1996 Rates for  
Green Fees and Memberships**

The Committee was in receipt of a report dated 1996 February 16 from the Director of Culture and Recreation respecting the subject matter.

Mr. Fair reviewed the report and discussion ensued on the timing of the proposed increases to golf fees, the combination golf course membership issue and a phone-in tee-off time reservation system at Chedoke Golf Course.

Following considerable discussion, the Committee agreed that the item be tabled and that staff report back on a 3 or 5 year phase in period for golf fee increases, a phone-in tee-off reservation system for the Chedoke Golf Courses and the combination golf course membership issue at a special meeting prior to the February 27 City Council meeting.

(h) **"Sesquiscenes" Downtown Murals Project**

The Committee was in receipt of a report dated 1996 February 16 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

(a) That approval be given to expend up to \$55,000. of the funds remaining in the Public Art Programme Capital Budget, Centre No. CF709441025, to be used in 1996, for a series of four historically-themed "Sesquiscene" murals at downtown locations (GST inclusive); and,

(b) That final approval for the four designs chosen by the Selection Committee rest with Council; and,

(c) That the Mayor and Clerk be authorized to execute contracts satisfactory in form and substance to the City Solicitor between the City and the affected property owners and between the City and the four winning artists.

(i) **Deposit Policy**

The Committee was in receipt of a report dated 1996 February 13 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

That the following Deposit Policy be adopted for Culture and Recreation Special Events and long term rental contracts within City owned and operated facilities:

- (a) That, upon execution of an agreement to use a City owned and operated facility the applicant may be required, at the discretion of the Director of Culture and Recreation, to deposit in cash, or by certified cheque an amount equal to not less than 25% of the total rental fee (including building, floor and staff charges); and,
- (b) That, upon cancellation not less than 60 days prior to the event, the City agree to return all funds remitted as a deposit as per this Recommendation; and,
- (c) That, payment in full be required to be remitted by the applicant not less than 4 weeks prior to said event taking place, failing which, said event will be deemed to have been cancelled and the deposit and time reserved forfeited to the City; and,
- (d) That, in the event, for any reason, the Department of Culture and Recreation of the Corporation of the City of Hamilton, is unwilling to permit the use of the said facility/arena, the Department of Culture and Recreation of the Corporation of the City of Hamilton, shall have the right to cancel such use at any time and order the arena to be closed to all spectators and users and/or such an event, and neither the Department of Culture and Recreation nor the Corporation of the City of Hamilton shall be required to do more than refund the applicant any fee which the applicant has paid; and,
- (e) That, in the event it is necessary, or given that there is insufficient time, approval be granted to the Director of Culture and Recreation to waive the necessary time requirements and report said actions to the Parks and Recreation Committee wherever possible prior to said event occurring; and,
- (f) That, as set out above, in the event a special event is booked within the specified time frame, said event be subject to payment in full upon execution of an agreement to lease, and, in the event of cancellation all monies will be forfeited to the City; and,
- (g) That, this Policy not include those groups allocated ice through the Culture and Recreation Department.

(j) **Chedoke Twin Pad Arena**

The Committee agreed to table this item to the end of the meeting.

**4. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**(a) **Red Hill Creek Remediation  
Planting and Plantation Management**

The Committee was in receipt of a report dated 1996 February 8 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

That the Planting and Plantation Management Proposal for Red Hill Creek Valley dated 1995 November 10, attached hereto as Appendix "B" be approved for implementation.

(b) **Interconnecting Pathway, Mud Street to Albion Falls**

The Committee was in receipt of a report dated 1996 February 9 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That the development of an interconnecting multi-use pathway extending from the Mount Albion parking area to Mud Street be endorsed such that the proposed pathway component may proceed to an open house meeting to receive public input to finalize the plans; and,
- (b) That staff be authorized to proceed with an application to the Waterfront Regeneration Trust to secure Provincial funding for the pathway construction; and,
- (c) That staff be authorized to submit applications to the various agencies which have jurisdiction over the proposed pathway alignment; and,
- (d) That staff be authorized and directed to negotiate the terms and conditions of easements to construct portions of the pathway on Hamilton Board of Education and Ontario Hydro lands; and,
- (e) That staff from the Law Department and Property Department assist in preparation of the necessary agreements between the City and affected land owners; and,
- (f) That staff report back to the Parks and Recreation Committee on the above items.

(c) **Hamilton Beautification Awards Program (Trilliums)**

The Committee was in receipt of a report dated 1996 February 13 from the Commissioner of Public Works and Traffic respecting the subject matter.

Discussion ensued on the manner in which past winners would be notified of the changes in the award procedures.

The Committee agreed that the recommendation be amended by adding the following as Sub-Section "d":

- "(d) That the Commissioner of Public Works and Traffic be directed to notify all 1995 Trillium Award winners in writing of the changes to the Hamilton Beautification Awards Program procedures."

Subsequently, the Committee approved the following recommendation:

- (a) That for the purpose of having a point of reference from which existing guidelines and procedures may be measured or amended, the following Mission Statement be adopted for the Hamilton Beautification Awards Program:

"To promote and encourage community pride through the recognition of excellence in landscape design, maintenance and effort by land owners to beautify their property and hence make a positive contribution to the City"; and,

- (b) That the procedure and stakeholder responsibilities as outlined in Appendix "C" attached hereto dated January 1996 be adopted; and,
- (c) That staff be authorized to finalize arrangements for presentation of awards, exclusive of the White Trillium, at the September meeting of City Council.
- (d) That the Commissioner of Public Works and Traffic be directed to notify all 1995 Trillium Award winners in writing of the changes to the Hamilton Beautification Awards Program procedures.

## 5. DIRECTOR OF PROPERTY

### Amendments to the LaSalle Park Lease

The Committee was in receipt of a report dated 1996 January 18 from the Director of Property respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

- (a) That the City of Burlington be authorized to manage and administer the funds received from the subscribing companies of property insurance for the restoration of the LaSalle Park Pavilion subject to Burlington providing the City of Hamilton with an Engineering Certificate verifying that each segment of construction has been completed satisfactorily prior to the insurance draws being advanced to Burlington; and,
- (b) That the City of Hamilton, as Landlord of LaSalle Park, grant conditional approval to the City of Burlington, as Tenant, to permit the following "major capital improvements" to the Pavilion which are to occur contemporaneously with the fire reconstruction: dance hall on second level, food service operation on main level, amenity betterments and various landscape improvements to compliment the refurbished Pavilion, in the amount of \$655,000. subject to the City of Burlington:
  - (i) agreeing that Hamilton shall not be obligated to pay any undepreciated capital improvement costs of the major capital improvements proposed, in the event the lease is terminated after 40 years without renewal or ends after any renewal period, or in the event the lease is terminated, cancelled or ends, as recited in Paragraph 24 of the Lease; and,
  - (ii) executing an agreement to amend the existing Lease and subsequent amending agreement incorporating these approvals and conditions including:
    - (aa) amending the Tenant's use covenants to incorporate the greater variety of uses contemplated by the additional capital works; and,
    - (bb) amending the insurance coverage covenants to reflect the City of Hamilton insurance requirements in respect of like uses; and,
  - (iii) providing the detailed plans and drawings of the restoration of the Pavilion; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute an agreement to amend the Lease of LaSalle Park incorporating these approvals and conditions.

**6. DIRECTOR OF CULTURE AND RECREATION****Barton and Norman Hurst Community Centres - Negotiation of Leases**

The Committee was in receipt of a report dated 1996 February 16 from the Director of Culture and Recreation respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

That authority be given to the City Solicitor, the Director of Property and Director of Culture and Recreation to meet with parties interested in assuming operational responsibilities for Barton and Normanhurst Community Centres.

**7. CITY CLERK****(City Council Referrals)****(a) Lease Negotiations - Extension of Deadline, Scott-MacDonald Marine Ltd.**

The Committee was in receipt of correspondence dated 1996 February 1 from the City Clerk respecting the subject matter.

The Committee agreed that the item be tabled to the next meeting.

**(b) Correspondence from Holden-Day-Wilson, Barristers and Solicitors  
Respecting the relocation of the CN Stuart Street Rail Yard to Aldershot**

The Committee was in receipt of correspondence dated 1996 January 31 from the City Clerk respecting the subject matter.

The Committee agreed that the item be received.

**8. SECRETARY, NEW CRYSTAL PALACE SUB-COMMITTEE****Crystal Palace Site**

The Committee was in receipt of a report dated 1996 February 16 respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

**(a) That Commonwealth Square is not an appropriate location for the Crystal Palace Project in conjunction with the Art Gallery, predominantly because of the Art Gallery's option to expand on Commonwealth Square; and,****(b) That the New Crystal Palace Sub-Committee pursue other locations for the home of the Crystal Palace including but not limited to:**

- the West Hamilton Harbourfront Precinct
- the Hamilton Downtown Core such as west side of City Hall plaza or the north east corner of King Street and James Street
- Gage Park

9. **SECRETARY, HAMILTON HISTORICAL BOARD**

**Grounds Use Request for Dundurn Park**  
**Hamilton Action Days Campaign - 1996 February 24**

The Committee was in receipt of a report dated 1996 February 15 from the Secretary of the Hamilton Historical Board respecting the subject matter.

Following brief discussion, the Committee approved the following recommendation:

- (a) That the Grounds Use Request submitted by the Hamilton Action Days Campaign to use Dundurn Park on 1996 February 23 in conjunction with the Day of Protest activities, be referred to the Parks and Recreation Committee as the Hamilton Historical Board neither approves nor disapproves of the Ground Use Request; and,
- (b) That the Parks and Recreation Committee be advised that the Hamilton Historical Board has some concerns respecting the potential for damages to Dundurn Castle, its outbuildings and grounds by vehicular and pedestrian traffic as a result of this event; and,
- (c) That the Director of Culture and Recreation be directed to relay the concerns of the Hamilton Historical Board to the organizers of the Hamilton action Days Campaign so that they can be taken into consideration when planning this event.

10. **OTHER BUSINESS**

**Chedoke Twin Pad Arena**

The Committee agreed to move in-Camera to discuss the issue of the contract of the Chedoke Twin Pad Arena.

Following the in-camera session, the Committee moved out of camera.

11. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

**Taken as read and approved,**

**ALDERMAN F. EISENBERGER, CHAIRPERSON  
PARKS AND RECREATION COMMITTEE**

**Kevin C. Christenson, Secretary**

**1996 February 20**

**/mjw**



Monday 1996 February 26  
1:00 o'clock p.m.  
Room 233, City Hall

2a)ii)

The Parks and Recreation Committee met in special session.

**Present:** Alderman F. Eisenberger, Chairperson  
Alderman T. Anderson, Vice Chairperson  
Mayor R. M. Morrow  
Alderman M. Caplan  
Alderman B. Morelli  
Alderman D. Wilson  
Alderman T. Jackson  
Alderman D. Ross

**Absent:** Alderman Wm. M. McCulloch, City Business

**Also Present:**  
Mr. J. G. Pavelka, Chief Administrative Officer  
Mr. D. Lobo, Commissioner of Public Works and Traffic  
Mr. R. Fair, Director of Culture and Recreation  
Mr. D. Cowan, Culture and Recreation Department  
Mr. C. Kerr, Treasury Department  
Mr. K. C. Christenson, Secretary

1. **DIRECTOR OF CULTURE AND RECREATION**

(a) **Proposed Long Range User Fee Forecast**

The Committee was in receipt of a report dated 1996 February 23 from the Director of Culture and Recreation respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That the subsidization principles applicable for arena programs, indoor pool rentals and sports field permits, appended as Schedule A be forwarded to the Committee of the Whole for approval, in principle; and,
- (b) That the long range forecast for user fees for arena programs, indoor pool rentals and sports fields rentals, appended hereto as Schedule B be forwarded to the Committee of the Whole for approval, in principle, subject to annual review and recommendations from the Parks and Recreation Committee.

(b) **Proposed User Fee Increases - Arena Programs**

The Committee was in receipt of a report dated 1996 February 23 from the Director of Culture and Recreation respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

That the amended ice rental rates appended as Schedule A, be forwarded to the Committee of the Whole with the 1996 Current Budget.

(c) **Hamilton Civic Golf Courses - Business Plan and  
1996 Rates for Green Fees and Memberships**

The Committee was in receipt of a report dated 1996 February 23 from the Director of Culture and Recreation respecting the subject matter.

Following further discussion, the Committee approved the following recommendation:

That the Director of Culture and Recreation develop a course specific membership program combining golf course memberships (ie. Kings Forest/Chedoke Bedoe and Martin, Chedoke Martin and Bedoe) combined with a three year phase in period for proposed membership increases.

**Note: Alderman Jackson recorded opposed.**

2. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

**Taken as read and approved,**

**ALDERMAN F. EISENBERGER, CHAIRPERSON  
PARKS AND RECREATION COMMITTEE**

**Kevin C. Christenson, Secretary**

**1996 February 20**

/mjw

2 bi)

## CITY OF HAMILTON

### - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996 March 7

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

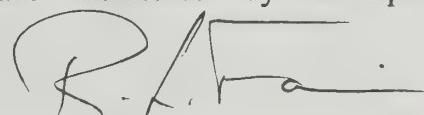
**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** Earthsong Festival - Kay Drage Park  
1996, June 28 to July 01

#### **RECOMMENDATION:**

That approval as required by Parks By-Law 95-126, Section 29 be granted to the Hamilton Wentworth Creative Arts Inc. to use Kay Drage Park for the parking of vehicles during the Earthsong Festival that is being held at Princess Point on 1996 June 28 to July 01, subject to the following terms and conditions:

- (i) That proof of \$3 million Comprehensive Liability Insurance for Property Damage and Bodily Injury be provided, same to be submitted thirty (30) days in advance of the event and naming the City as co-insured with a cross liability endorsement.
- (ii) That the applicant assumes responsibility for all labour related charges associated with the event, (set-up, dismantling, clean-up, etc.).
- (iii) That Special Duty Officers, as deemed necessary, by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense.
- (iv) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Parks By-Law No. 95-126, Section 29 requires the organization, as an applicant, to obtain permission from the City of Hamilton, as owner of the public park, to park vehicles in the park.

A rental permit fee of \$250 per day be charged to the event organizer.

**BACKGROUND:**

The site chosen for the festival is Princess Point with Kay Drage Park to be used for parking. This is the fifth year for the Earthsong festival in this location.

Last year's attendance rose to an estimated 250,000.

A permit system is to be used by area residents for access. A report will be forwarded to the Transportation and Environment Committee for the necessary road closures and detours.

/smo

attachment

c.c. D. Lobo, Commissioner  
Public Works and Traffic



**Application for:**

- Temporary Street Closure
- Special Event / Festival
- Parade

Organization: CREATIVE ARTS INC.		Charitable Organization: # 0439174-22-14		
Agent: DORIS SANCHEZ		Address: 401 Main Street W.		
Telephone (Res): 905-525-6644	Telephone (Bus): 905-525-6644	Application Date: January 9/96	Signature:	Received by:

Type of Event	<input type="checkbox"/> Parade <input checked="" type="checkbox"/> Cycling Event <input type="checkbox"/> Walkathon <input type="checkbox"/> Run <input checked="" type="checkbox"/> Special Event / Festival <input type="checkbox"/> Other (Specify)			
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Number of Participants: 300	Expected Attendance: 200,000	Number of Bands: 12	Number of Vehicles: 500	Number of Floats: n/a	Others : (Specify)
Function to Commence: KAY DRAGE PARK	Location	Date	Time		
Function to Terminate: KAY DRAGE PARK	Location	Date	Time		
Site Requested: KAY DRAGE PARK	Event Includes: <input checked="" type="checkbox"/> Food <input checked="" type="checkbox"/> Electrical <input checked="" type="checkbox"/> Sound Amplification	<input checked="" type="checkbox"/> Liquor <input checked="" type="checkbox"/> Fireworks			

*Full Closure <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Route: Kay Drage Park will be used for parking visitors only -- as coordinated by Dave Schwalm of the Special Event traffic Department access to the park will be through Macklin (one way-entrance only) and exit will be through Longwood

Conditions: (1) Detailed map or site plan must be included with application.  
 (2) All applications must be submitted no less than 90 days prior to event date.  
 (3) Applicants must supply certificate of insurance meeting City/Regional requirements (minimum of \$2,000,000).

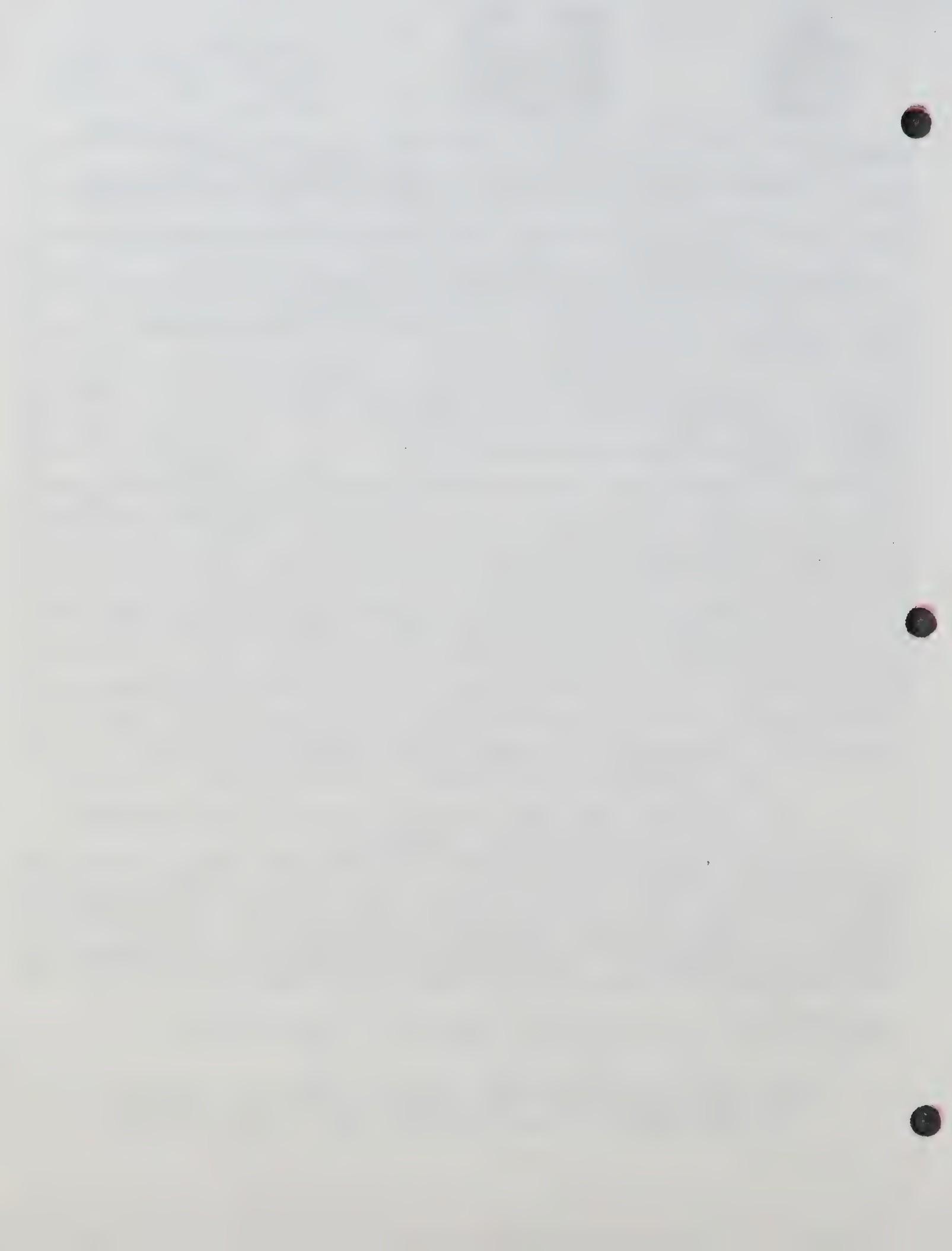
Official Use Only Below This Line

Level of Special Event/Festival	01	02	03
Distribution			
<input type="checkbox"/> Roads	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Police Service	<input type="checkbox"/> Fire Prevention
<input type="checkbox"/> City Traffic	<input type="checkbox"/> Parks/Public Works	<input type="checkbox"/> Noise Control	<input type="checkbox"/> Public Health
<input type="checkbox"/> Go Transit	<input type="checkbox"/> Ontario Hydro	<input type="checkbox"/> H.W.R.P.S. Traffic Div.	<input type="checkbox"/> Parking Authority
<input type="checkbox"/> City of Stoney Creek	<input type="checkbox"/> Town-Dundas	<input type="checkbox"/> Town-Glanbrook	<input type="checkbox"/> Town-Flamborough
<input type="checkbox"/> Other			

Approved by:

Roads	Culture & Recreation	Police
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\*All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils.



2 bii)

## CITY OF HAMILTON

### - RECOMMENDATION -

Mar 11 1996

**DATE:** 1996 March 7

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** 1996 OPA Golf Tournament  
King's Forest Golf Course  
1996, July 19

#### **RECOMMENDATION:**

That permission be granted to charge green fees on a buy three, get one free basis for the 1996 OPA 'Golf Day' to be held at King's Forest Golf Course on 1996, July 19.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Rlf

Approximately 144 golfers are expected to play in the tournament. Green fees would be charged for three quarters of the players totalling 108 at the full green fee of \$28.00. Revenue would total \$3024.00.

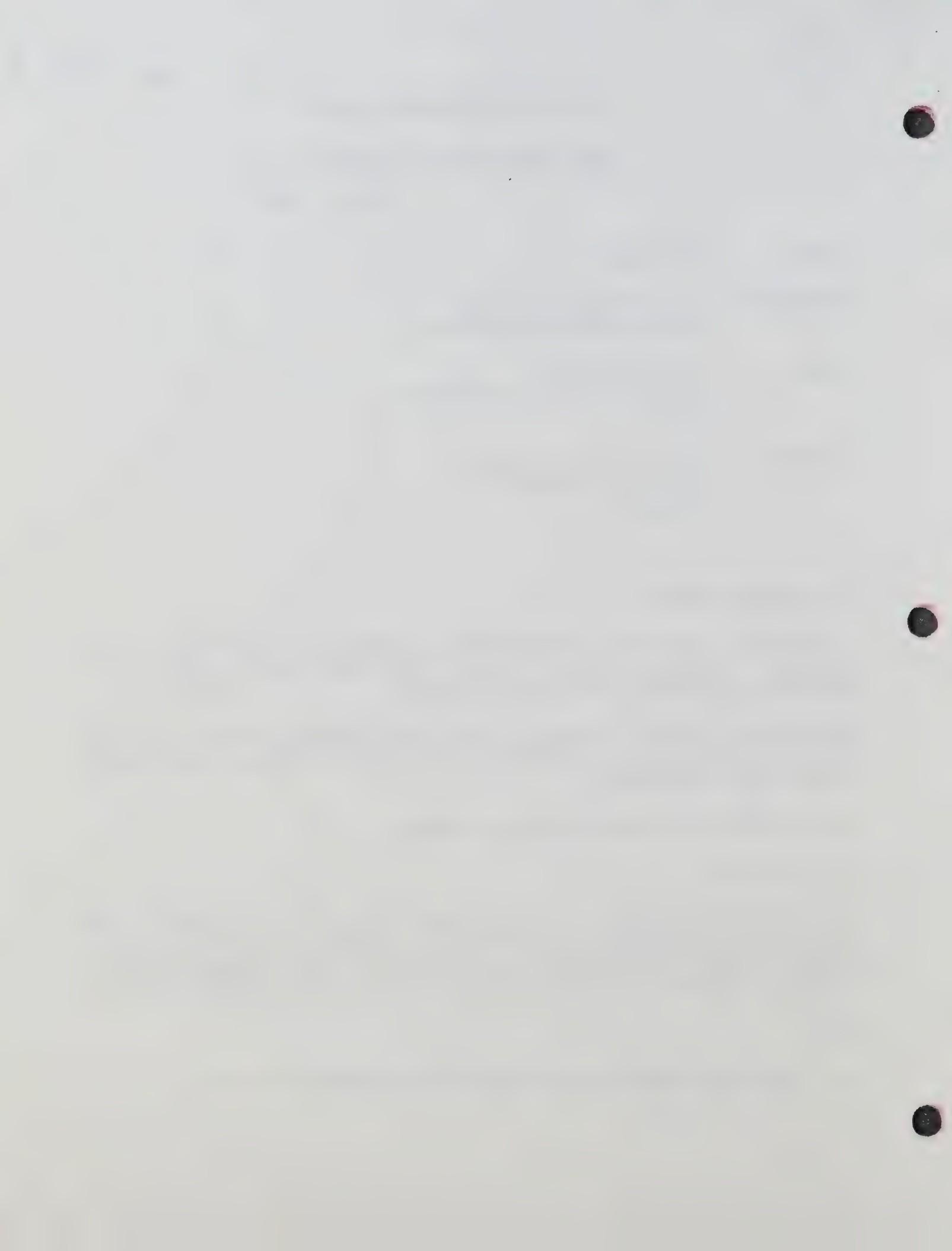
A total of \$1008.00 in revenue would not be realized.

#### **BACKGROUND:**

The Ontario Parks Association is holding it's Annual General Meeting in Hamilton 1996, July 16,17,18, and 19, including the golf tournament scheduled for July 19 as part of the program for delegates. Reduction of the tournament rates will allow the registration fees to be kept at a reasonable level and assist organizers in the delivery of a successful conference.

/DC

c.c. B. Chrystian, Manager of Parks, Public Works & Traffic Department



2 b iii )

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 March 7

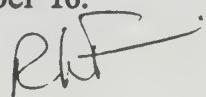
**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Ontario Association of Cemeteries and Ontario Funeral  
Services Association Golf Tournament  
King's Forest Golf Course  
1996, September 16

#### **RECOMMENDATION:**

That permission be granted to charge green fees on a buy three (3) get one (1) free basis for the Ontario Association of Cemeteries and Ontario Funeral Services Association Golf Tournament to be held at King's Forest Golf Course on 1996, September 16.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Approximately 50 golfers are expected to play in the tournament. Green fees would be charged for three quarters of the players totalling 37 players at the full green fee of \$28.00. Revenue would total \$1036.00.

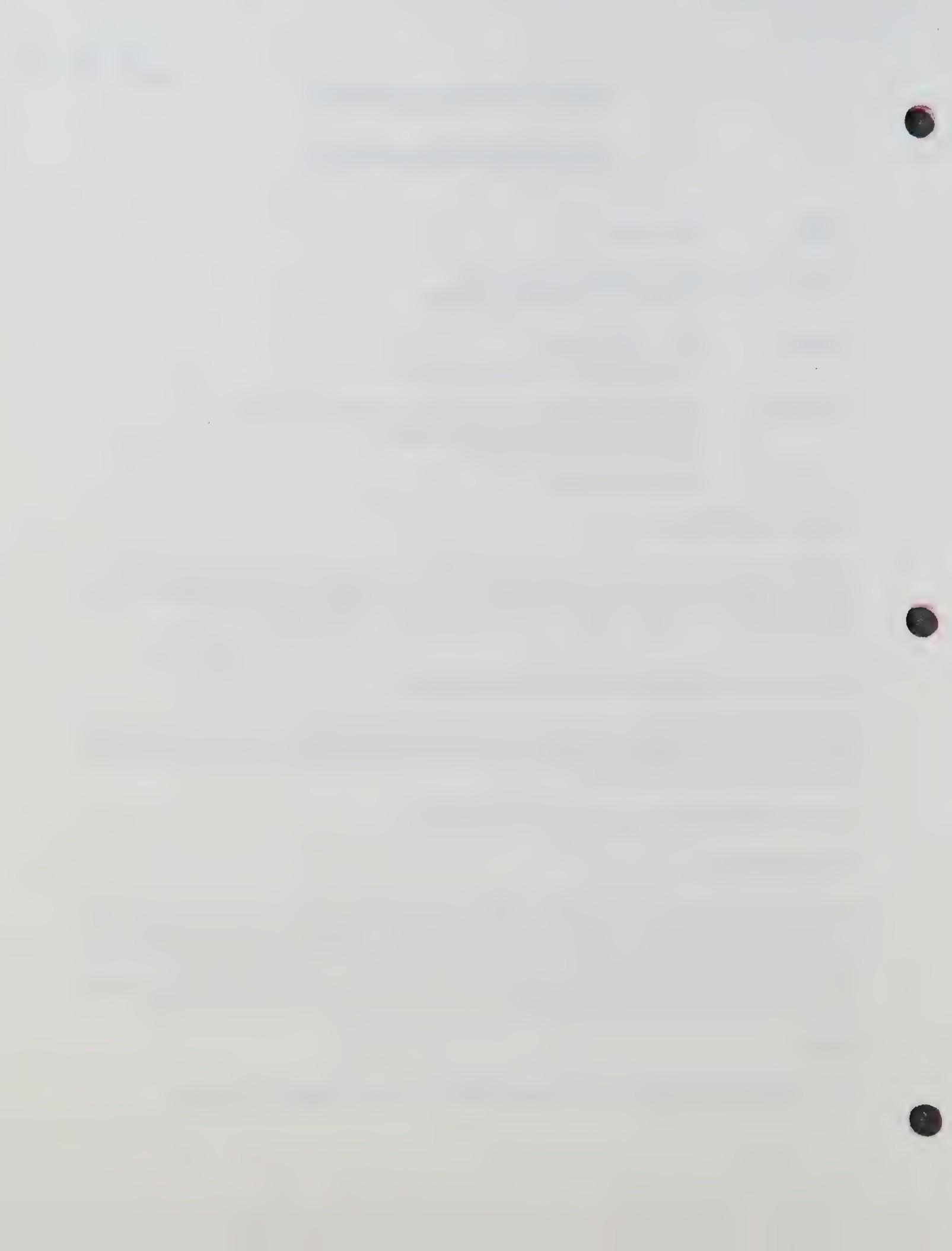
A total of \$364.00 in revenue would not be realized.

#### **BACKGROUND:**

The Ontario Association of Cemeteries and Ontario Funeral Services Association is holding their annual concurrent conventions in Hamilton 1996, September 16-18. As part of the program, organizers have scheduled the golf tournament at King's Forest on 1996, September 16. A reduction of the tournament rates will allow registration fees to be kept at a reasonable level and assist organizers in the delivery of a successful convention.

/DC

c.c. R. Zbucki, Manager of Cemeteries, Public Works & Traffic Department



2b iv)

## CITY OF HAMILTON

### - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996 March 7

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** "Longest Day of Golf"  
King's Forest Golf Course/Chedoke Golf Course  
1996, June 21

#### **RECOMMENDATION:**

That permission be granted to waive the green fees for the Canadian Cancer Society's 'Longest Day of Golf' to be played on 1996, June 21 at King's Forest and Chedoke Golf Courses.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Eight golfers (one foursome at each course) are involved in the event. A total of approximately \$624.00 in revenue would not be realized.

#### **BACKGROUND:**

The Canadian Cancer Society is again holding it's "Longest Day of Golf" at King's Forest and Chedoke Golf Courses. The "Longest Day of Golf" consists of a foursome of golfers from each course playing from sun-up to sun-down, collecting pledges for each hole played. This event is an innovative way of promoting the sport of Golf as well as our two municipal golf facilities.

/DC

c.c. J. Beddome, Pro Manager, Chedoke Golf Course  
D. Shock, Pro Manager, King's Forest Golf Course



26 v)

## CITY OF HAMILTON

### - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996 March 7.

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** 1996 Special Events with Alcohol, Animals  
and Parking Vehicles in a park.

#### **RECOMMENDATION:**

- a) That approval as required by Parks By-Law 95-126, Section 11, Section 29, Section 35 and Section 37 be given to the organizations as follows:

**Festitalia Corporation Family Style Picnic - Bayfront Park**  
1996, August 3, 4, & 5, noon - 9 p.m.

**Hamilton & District Labour Council - Dundurn Park Pavilion**  
1996, September 02, 8 a.m. - 11 p.m.

**Hamilton Folk Arts Heritage Council - Gage Park**  
1996, June 27, 6 p.m. - 11 p.m.  
1996, June 28 - July 01, noon - 11 p.m.

**Portuguese Association of St. Michael - Dundurn Park Pavilion**  
1996, May 31 - June 2, noon - 10 p.m.

**Creative Arts, Inc. - Gage Park - 1996, August 09 - August 11, noon - 11 p.m.**

- b) That approval be subject to the following terms and conditions:

- i) That proof of insurance be provided and submitted thirty (30) days prior to the event, indicating the City and Region of Hamilton-Wentworth as the additional insured, subject to a cross liability clause
- ii) That insurance, in the amount of \$3 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury and \$5 million dollars Liquor Liability Insurance with thirty (30) days notice of cancellation be provided.
- iii) That all requirements as identified by the Liquor License Board of Ontario are met.

- iv) That alcoholic beverages be served in a confined area (beer and wine only).
- v) That organizers and their workers who are providing alcoholic beverages be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program".
- vi) That the event organizers enter into a License Agreement satisfactory to the City Solicitor.
- vii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.).
- viii) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense.
- ix) That a site map, specific to each event, be submitted sixty (60) days prior to the event.
- x) That the Public Works Department's Street Vendors Program at Bayfront, Gage, and Dundurn Parks be allowed to remain open throughout the events.
- xi) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Approval can be granted for the above events by the Director of Culture and Recreation in accordance with the 1995, May Council Resolution which authorizes the Director to approve events under the Parks By-Law 95-126 for the following items:

- Barbecuing in the park - Section 12
- Holding a gathering with more than 25 persons - Section 13
- Operate Loud Speakers - Section 14
- Place, install or erect any temporary or permanent structure - Section 16
- Selling food, drink and merchandise - Section 40

The Parks By-Law 95-126, Section 11, Section 29, Section 35 and Section 37 requires the organization, as an applicant, to obtain permission from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages, to park vehicles in a public park, to bring horses and to bring animals into a park.

## **BACKGROUND**

All events are annual events that have been previously held in the parks successfully.

**Festitalia Corporation Family Picnic** has requested permission to sell food, non-alcoholic and alcoholic beverages on the occasion of their Family Style Picnic at Bayfront Park on 1996 August 3, 4, and 5. The event is anticipated to attract 10,000 people and due to the success of the previous two years it is able to expand to a three-day event. Final arrangements are still being negotiated and will be forwarded to the Committee when complete.

**The Hamilton & District Labour Council** has requested permission to sell food, non-alcoholic and alcoholic beverages at their Labour Day parade and Picnic at Dundurn Park on 1996 September 2. Music levels are to be such so that they do not interfere with Dundurn Castle tours. The Hamilton Historical Board approved Dundurn Park for this event with the recommendation that organizers, together with the participants, do not park vehicles in the Dundurn Castle parking lot. Since this is a holiday weekend, parade organizers are requested to locate a security guard in the Castle parking lot to ensure free parking is maintained for Castle visitors.

**The Hamilton Folk and Heritage Council** has requested permission to sell food, non-alcoholic and alcoholic beverages on the occasion of their "It's Your Festival" event at Gage Park on 1996 June 27 - July 1. The bandshell will provide the main entertainment in addition to smaller stages throughout the park. This is the second year for the Beer Garden at this event. Last year it was successfully operated under the direction of community groups supporting the Special Olympics. The organizers are requesting to begin the festival at 6 p.m. on 1996, June 27, with a Sesquicentennial kick-off.

It's Your Festival is pleased to be host to the 1996 Corel Great Race, formerly known as the "North American Great Race". Over 100 vintage cars (pre-W.W.II) will be paraded through Hamilton to Gage Park on Saturday June 29, for a noon arrival at the park. Hamilton is one of four Canadian City stops. The applicant has agreed to all terms and conditions and will be working with the Special Events Advisory Team to ensure all safety measures are adhered to.

**Portuguese Association of St. Michael** has requested permission to sell food, non-alcoholic and alcoholic beverages on the occasion of their annual festival of the Holy Spirit. This event has been successfully held at Dundurn Pavilion for many years. The Hamilton Historical Board has approved this event as it adheres to the Grounds Use Policy.

**Creative Arts Inc.** has requested permission to sell food and non-alcoholic beverages on the occasion of their "Festival of Friends" event at Gage Park on 1996 August 09 - August 11. The festival consists of a large display of arts and crafts, food booths and various stages of entertainment featuring Canadian entertainers and dancers. The bandshell and surrounding areas are used for the festival with the baseball diamond area

to be used for the parking of vehicles. This is a long-standing event that had been successfully held in Gage Park. The applicant has agreed to all terms and conditions and will be working with Special Events Advisory Team to ensure all safety measures are adhered to.

/smo

c.c. D. Lobo, Commissioner  
Public Works and Traffic



Application for:

- Temporary Street Closure
- Special Event
- Parade
- Festival

Organization:

HAMILTON WENTWORTH CREATIVE ARTS INC.

Charitable Organization: #

0439174-22-14

Agent:

JOHN LA ROCCA

Address: 401 MAIN ST. W.

HAMILTON, ONTARIO L8P1K5

Telephone (Res):

Telephone (Bus):  
(9:5) 525-6644

Application Date:  
JAN. 9, 1996

Signature: John La Rocca

Received by:

Type of Event

Parade

Cycling Event

Walkathon

Run

Special Event /  Festival

Other (Specify)

Number of Participants:	Expected Attendance:	Number of Bands:	Number of Vehicles:	Number of Floats:	Others : (Specify)
Function to Commence:	Location GAGE PARK	Date AUGUST 9/96	Time A.M.		
Function to Terminate:	Location GAGE PARK	Date AUGUST 11/96	Time 11 P.M.		
Site Requested:	GAGE PARK	Event Includes: <input checked="" type="checkbox"/> Electrical	<input checked="" type="checkbox"/> Food <input checked="" type="checkbox"/> Sound Amplification		<input type="checkbox"/> Liquor <input type="checkbox"/> Fireworks

\*Full Closure  Yes  No

Route: MOVE IN AND SET-UP BEGIN ON THE MORNING OF TUESDAY AUGUST 6TH. WE WILL BE MOVING OUT ON MONDAY AUGUST 12TH.

OUR CERTIFICATE OF INSURANCE SHOULD BE ON FILE.

- Conditions:
- (1) Detailed map or site plan must be included with application.
  - (2) All applications must be submitted no less than 90 days prior to event date.
  - (3) Applicants must supply certificate of insurance meeting City/Regional requirements (minimum of \$2,000,000).
- Official Use Only Below This Line

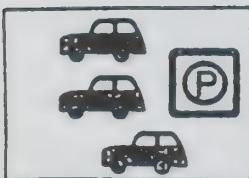
Level of Special Event/Festival	01	02	03
Distribution			
<input type="checkbox"/> Roads	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Police Service	<input type="checkbox"/> Fire Prevention
<input type="checkbox"/> City Traffic	<input type="checkbox"/> Parks/Public Works	<input type="checkbox"/> Noise Control	<input type="checkbox"/> Public Health
<input type="checkbox"/> Go Transit	<input type="checkbox"/> Ontario Hydro	<input type="checkbox"/> H.W.R.P.S. Traffic Div.	<input type="checkbox"/> Parking Authority
<input type="checkbox"/> City of Stoney Creek	<input type="checkbox"/> Town-Dundas	<input type="checkbox"/> Town-Glanbrook	<input type="checkbox"/> Town-Flamborough
			<input type="checkbox"/> Ambulance Dispatch
			<input type="checkbox"/> H.S.R.
			<input type="checkbox"/> Town-Ancaster
			<input type="checkbox"/> Other

Approved by:

Roads	Culture & Recreation	Police
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\*All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils.

LAWRENCE ROAD



stage #2



stage #3

arts & crafts

P

P

P

P

arts & crafts

P

P

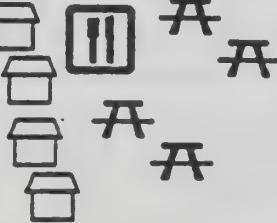
P

P

?

information & souvenirs

food booths



Main Stage

record sales tent

20th Anniversary Display

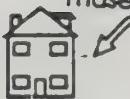
face painting

GAGE AVE

Big V Amazing  
Children's Village



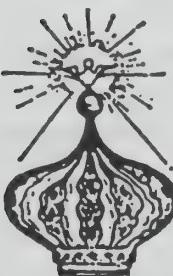
to childrens museum



MAIN STREET EAST

residence  
33 James St. N.

THE



PORTUGUESE

ASSOCIATION

Hamilton, Ontario  
L8L 1H3

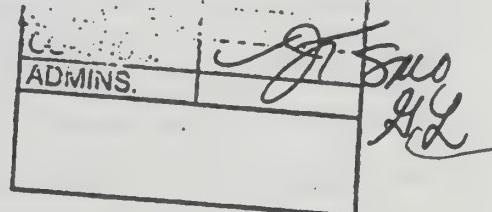
Tel. 527-8786

## OF ST. MICHAEL THE ARCHANGEL OF HAMILTON

October 26, 1996

OCT 31 1996

Director of Culture . . . and Recreation  
City Hall  
Hamilton, Ontario



Dear Sir

The Portuguese Association of Saint Michael the Archangel is planning its annual festival of the Holy Spirit on May 31, June 1, and 2, 1996.

We would like permission to use Dundurn Park Pavilion and the area around it for the Festival.

On May 31, we will be using the Pavilion for the exhibition and the blessing of foods to be distributed in the Community.

On June 1, we continue the distribution of foods, and in the evening there will be a variety of music and song and dance until midnight.

On Sunday June 2, we will start from down town with a Parade to Dundurn Park, there will be a short Religious Ceremony, Concert, dance and other entertainment until 10.00 P.M.

We would like to request permission to sell food and pop, and to serve beer in the enclosed Pavilion,

We will arrange for security on the 3 days.

We respectfully request your cooperation in this matter, and appreciate your decision at your earliest convenience.

Yours truly

Carlos Cabral, President  
35 Sorrento P L  
Hamilton, Ontario  
L9B-1Y2  
Tel. 385-5773



**Application for:**

- Temporary Street Closure
- Special Event / Festival
- Parade

Organization:

East Thruhi / REEDS LTD.

Charitable Organization: #

Agent:

DAN'S CONCRETE

Address:

9 EOODWOODS LANE ST. JES

Telephone (Res):

387-805

Telephone (Bus):

526-3303

Application Date:

AUG 3/95

Signature:

MURK

Received by:

Type of Event

Parade

Cycling Event

Walkathon

Run

Special Event / Festival

Other (Specify)

Number of Participants:	200	Expected Attendance:	10,000	Number of Bands:	6	Number of Vehicles:		Number of Floats:		Others : (Specify)
Function to Commence:	HARBOUR FRONT		Date	SATURDAY AUG 5		Time	NOON			
Function to Terminate:	HARBOUR FRONT		Date	SUNDAY AUG 6		Time	9 PM			
Site Requested:	HARBOUR FRONT		Event Includes:	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Electrical		<input checked="" type="checkbox"/> Liquor <input type="checkbox"/> Sound Amplification	<input type="checkbox"/> Fireworks			

\*Full Closure  Yes  No

Route:

- Conditions: (1) Detailed map or site plan must be included with application.  
 (2) All applications must be submitted no less than 90 days prior to event date.  
 (3) Applicants must supply certificate of insurance meeting City/Regional requirements (minimum of \$2,000,000).

Official Use Only Below This Line

Level of Special Event/Festival	01	02	03
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Distribution

<input type="checkbox"/> Roads	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Police Service	<input type="checkbox"/> Fire Prevention	<input type="checkbox"/> Ambulance Dispatch
<input type="checkbox"/> City Traffic	<input type="checkbox"/> Parks/Public Works	<input type="checkbox"/> Noise Control	<input type="checkbox"/> Public Health	<input type="checkbox"/> H.S.R.
<input type="checkbox"/> Go Transit	<input type="checkbox"/> Ontario Hydro	<input type="checkbox"/> H.W.R.P.S. Traffic Div.	<input type="checkbox"/> Parking Authority	<input type="checkbox"/> Town-Ancaster
<input type="checkbox"/> City of Stoney Creek	<input type="checkbox"/> Town-Dundas	<input type="checkbox"/> Town-Glanbrook	<input type="checkbox"/> Town-Flamborough	<input type="checkbox"/> Other

Approved by:

Roads	Culture & Recreation	Police
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\*All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils.

**Application for:**

- Temporary Street Closure
- Special Event/ Festival
- Parade

CONDITIONS: (1) Detailed map or site plan must be included with application

(2) All applications must be submitted no less than 90 days prior to event date

(3) Applicants must supply certificate of insurance meeting City/ Regional requirements (minimum of \$2,000,000 naming City & Region as additional insured)

Organization: Hamilton & District Labour Council		Charitable Organization Number:	
Agent: Pat Smith		Address: 1130 Barton St. E., Suite 210	
Telephone (Home):	Telephone (Business): 547-2944	Application Date: Mar 4/96	Signature: <i>Patricia J. Smith</i>
		Received by:	

Type of Event: Parade <input checked="" type="checkbox"/>	Cycling Event <input type="checkbox"/>	Walkathon <input type="checkbox"/>	Run <input type="checkbox"/>	Special Event/ Festival <input checked="" type="checkbox"/>
Other: <input type="checkbox"/> Specify:				

Number of participants: 10,000	Expected Attendance: Not sure	Number of Bands: 3-4	Number of Vehicles: many	Number of Floats: ?	Others: (Specify)
Function to Commence:	Location: York & Queen Sts	Date: Mon. September 2/96	Time: 10:00 a.m.		
Function to Terminate:	Location: Dundurn Park Pavilion	Date: Mon. September 2/96	Time: 5:00 p.m.		
Site(s) Requested: Dundurn Park Pavilion	Event Includes: Electrical <input checked="" type="checkbox"/> Food <input checked="" type="checkbox"/> Liquor <input checked="" type="checkbox"/>		Fireworks <input type="checkbox"/> Sound Amplification <input type="checkbox"/>		

Full Closure Required?: YES  NO  Number of lanes required: road closures same as past years

## Route/ Description of Event:

South on Queen to Main, East on Main to Bay, North on Bay to York,  
down York to Dundurn Park Pavilion (same as last year)

• OFFICE USE ONLY BELOW THIS POINT •

Type of Special Event/ Festival	<input type="checkbox"/> Community	<input type="checkbox"/> Non-Profit	<input type="checkbox"/> Profit
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## DISTRIBUTION:

Roads <input type="checkbox"/>	Culture & Recreation <input type="checkbox"/>	Police Services <input type="checkbox"/>	Fire Prevention <input type="checkbox"/>	Ambulance Dispatch <input type="checkbox"/>
City Traffic <input type="checkbox"/>	Parks/ Public Works <input type="checkbox"/>	Noise Control <input type="checkbox"/>	Public Health <input type="checkbox"/>	H.S.R. <input type="checkbox"/>
Go Transit <input type="checkbox"/>	Ontario Hydro <input type="checkbox"/>	H.W.P.S. Traffic Division <input type="checkbox"/>	Parking Authority <input type="checkbox"/>	Town of Ancaster <input type="checkbox"/>
City of Stoney Creek <input type="checkbox"/>	Town of Dundas <input type="checkbox"/>	Town of Glenbrook <input type="checkbox"/>	Town of Flamborough <input type="checkbox"/>	Other <input type="checkbox"/> _____

Roads:	Culture & Recreation:	Police:
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\*\* All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils



## Application for:

- Temporary Street Closure
- Special Event/ Festival
- Parade

CONDITIONS: (1) Detailed map or site plan must be included with application

(2) All applications must be submitted no less than 90 days prior to event date

(3) Applicants must supply certificate of insurance meeting City/ Regional requirements (minimum of \$2,000,000 naming City & Region as additional insured)

Organization: HAMILTON FOUR ARTS HERITAGE COUNCIL		Charitable Organization Number:		
Agent: VERA PAPADOPOULOS	Address: 149 MAIN ST. E			
Telephone (Home): 544-5574	Telephone (Business): 528-2297	Application Date: FEB 29, 1996	Signature: TP	Received by:

TYPE OF EVENT: <input type="checkbox"/> Parade <input type="checkbox"/> Cycling Event <input type="checkbox"/> Walkathon <input type="checkbox"/> Run <input type="checkbox"/> Special Event/ Festival
Other: <input type="checkbox"/> Specify:

Number of participants:	Expected Attendance: <u>200,000</u>	Number of Bands:	Number of Vehicles:	Number of Floats:	Others: (Specify)
Function to Commence:	Location: <u>GAGE PARK</u>	Date:	<u>JUNE 27, 1996</u>		Time: <u>11 AM</u>
Function to Terminate:	Location: <u>GAGE PARK.</u>	Date:	<u>JULY 1, 1996</u>		Time: <u>11:00 PM</u>
Site(s) Requested:	<u>GAGE PARK.</u>	Event Includes:	<input type="checkbox"/> Electrical <input type="checkbox"/> Food <input checked="" type="checkbox"/> Liquor <input type="checkbox"/> Fireworks <input type="checkbox"/> Sound Amplification		

Full Closure Required ?: YES <input type="checkbox"/> NO <input type="checkbox"/> Number of lanes required: <u>403</u>
Route/ Description of Event: <u>1 LANE ALONG MAIN ST E</u>
<u>N/A</u>

↓ OFFICE USE ONLY BELOW THIS POINT ↓

Type of Special Event/ Festival	<input type="checkbox"/> Community	<input type="checkbox"/> Non-Profit	<input type="checkbox"/> Profit
---------------------------------	------------------------------------	-------------------------------------	---------------------------------

### DISTRIBUTION:

Roads <input type="checkbox"/>	Culture & Recreation <input type="checkbox"/>	Police Service <input type="checkbox"/>	Fire Prevention <input type="checkbox"/>	Ambulance Dispatch <input type="checkbox"/>
City Traffic <input type="checkbox"/>	Parks/ Public Works <input type="checkbox"/>	Noise Control <input type="checkbox"/>	Public Health <input type="checkbox"/>	H.S.R. <input type="checkbox"/>
Go Transit <input type="checkbox"/>	Ontario Hydro <input type="checkbox"/>	H.W.R.P.S. Traffic Division <input type="checkbox"/>	Parking Authority <input type="checkbox"/>	Town of Ancaster <input type="checkbox"/>
City of Stoney Creek <input type="checkbox"/>	Town of Dundas <input type="checkbox"/>	Town of Guelph <input type="checkbox"/>	Town of Flamborough <input type="checkbox"/>	Other <input type="checkbox"/>

Roads:	Culture & Recreation:	Police:
--------	-----------------------	---------

\*\* All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils

25 vi)

# CITY OF HAMILTON

## - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996 March 7

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Cruzaders Classic Car Club of Hamilton

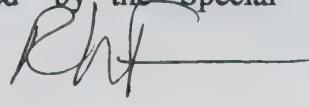
### RECOMMENDATION:

That permission be granted as required by Parks By-Law 95-126, Section 29(a) , to Cruzaders Classic Car Club of Hamilton to use Pier 4 Park to park cars for their "50's Flashback Cruise Nights" that are being held on the following dates and subject to the following terms and conditions:

1996 May 24  
1996 June 02 & 21  
1996 August 09 & 25  
1996 September 06

- (i) That insurance, in the amount of \$3 million, Comprehensive General Liability Insurance for Property Damage and Bodily Injury, subject to cross liability, and 30 days notice of cancellation, be provided.
- (ii) That the applicant assume responsibility for all labour-related costs as a result of this event i.e. clean-up.
- (iii) A Site Plan of Park to be submitted one month prior to event.
- (iv) That Special Duty Officers, as deemed necessary by the Hamilton Wentworth Regional Police, be provided at the applicant's expense.
- (v) That Public Works - Street Vendors remain open during the event.

- (vi) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Parks By-Law No. 95-126, Section 29, requires the Organization, as an applicant, to obtain permission to stop or leave a vehicle in a park.

A rental fee of \$75 per day will be charged to the event organizers for this community event.

#### **BACKGROUND:**

This is the third year for this event at this site. The Cruzader Car Club hopes to make Pier 4 Park the home base for this event. Last year the event was successfully staged at Pier 4 Park during Friday evenings of the summer. This year six Fridays are being requested throughout the summer to display 200 to 400 classic cars. This number is significantly lower than the previous year of 16 dates. There will also be food vendors and entertainment set up for the public. Oldies 1150 radio station is the media sponsor that is promoting the event.

c.c. D. Lobo, Commissioner  
Public Works and Traffic

Attachments

**CRUZADERS CAR CLUB**

592 Upper Horning Road  
Hamilton  
ON L9C 7P8

FAX NUMBER (905) 388-2812

ADDRESSEE'S NAME: Ms. Shelley Merlo-Orzel

ORGANIZATION: Culture and Recreation.

FAX NUMBER: 546 2338

COMMENTS: Shelley, Here is the provisional dates for the two car shows and five Friday night 'Supercruises' throughout the summer months. If these dates are fine then please let me know that you have locked them in, if not give me some alternate dates.

Thanks for your help.

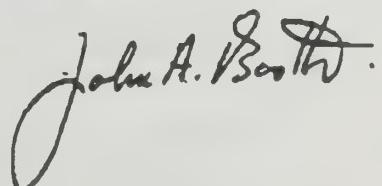
SENDER'S NAME: John A. Booth (Cruzaders Car Club)

John B.

PHONE NO: (905) 388-9379

NUMBER OF SHEETS FAXED: Cover only

TRANSMISSION DATE: 30th. Oct. 1995

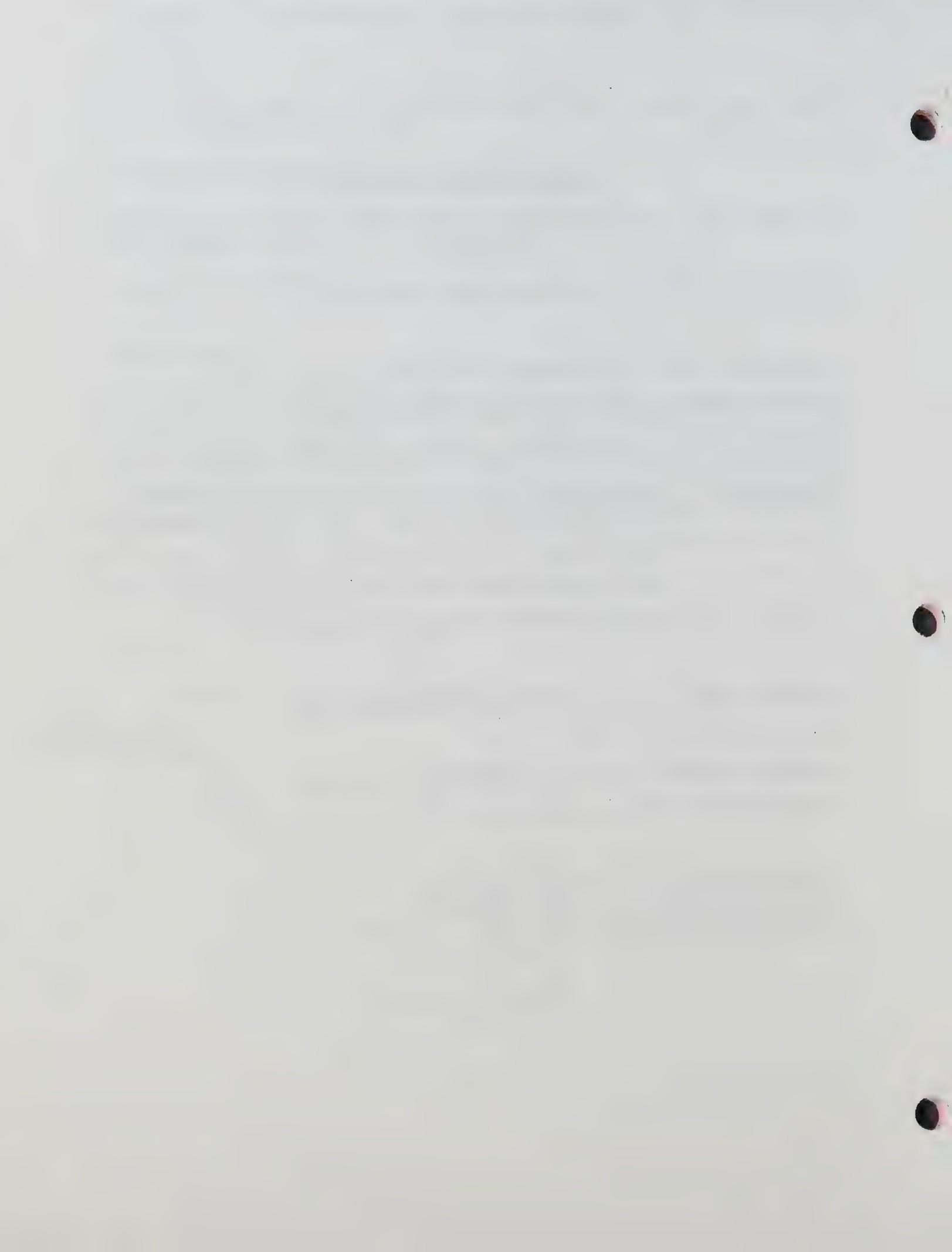


Spring Classic Car Show - JUNE 2nd. '96

Fall Classic Car Show - AUG. 25th. '96

Friday Super Cruises:- May 24th. (Opening)  
June 21st.

Aug. 9th.  
Sept. 6th. (Final)



2 b vii)

## CITY OF HAMILTON

### - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996 March 8

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

R.L.F.

**SUBJECT:** Charisma Advertising and P.R. Inc.  
Hamilton Mayfair Event - Brian Timmis Stadium  
1996, May 07 - 12

#### **RECOMMENDATION:**

- (a) That Charisma Advertising and Public Relations Inc. be granted permission to host Hamilton Mayfair Event, 1996 May 07, 08 & 09, 4:00 - 11:00 pm, May 10, 4:00 - 12:00 midnight; May 11, 11:00 am - 12:00 midnight; May 12, 11:00 am - 7:00 pm in Brian Timmis Stadium, and;
- (b) That approval as required by Parks By-Law 95-126, Section 29 to park vehicles on Scott Park baseball diamonds be subject to the following terms and conditions:
  - i. That proof of \$5 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury to be submitted thirty (30) days in advance, naming the City as co-insured with a cross liability endorsement.
  - ii. That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.)
  - iii. That special duty officers, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense.
  - iv. That Charisma Advertising and P.R. Inc. enter into a Licensing Agreement satisfactory to the City Solicitor; and
- (c) That the event will be monitored by the Special Events/Festival Advisory Team, with a post-event report back to Committee.

***FINANCIAL/STAFFING/LEGAL IMPLICATIONS:***

A flat rental permit fee of \$4,000 has been established for the rental of the facilities.

***BACKGROUND:***

Charisma Advertising and Public Relations Inc. has requested the use of Brian Timmis Stadium to host the first Hamilton Mayfair Event which is being held in conjunction with the Mother's Day Telethon for the Chedoke McMaster Children's Hospital. Hamilton Mayfair is a registered Sesquicentennial event and it is the intent of the organizers to work together with the Mother's Day Telethon to make this an annual event.

The Hamilton Mayfair Event is a family community event comprised of a Conklin Midway featuring major rides and amusements. The media sponsors are The Spectator, CHCH Television and Y95 radio. The event is primarily utilizing Brian Timmis Stadium. The event organizer is proposing to host a "street dance" under the south stands of Ivor Wynne in conjunction with the Mayfair. Y95 radio would be on site to provide the D.J. and music. Organizers anticipate attendance over the six days to be 20,000-30,000.

Event organizers have requested concessions to be a part of the Mayfair event. To assist with maintaining their sponsorship for this fundraiser, the organizers have requested permission to sell food and non-alcoholic beverages under the south concourse of Ivor Wynne Stadium. The Hamilton Tiger Cats have been advised that their licenced concessionaire is not required for this event.

Scott Park baseball diamonds have been reserved for the parking of vehicles to alleviate on-street congestion. No road closures are anticipated for this event.

The applicant has agreed to all terms and conditions and will be working together with the Manager of Outdoor Sports Facilities and the Special Events Advisory Team to ensure all safety measures and guidelines are adhered to.

An information package from the event organizer is attached for Committee reference.

/dc&smo

attachment

c.c.    D. Cowan, Manager  
            Outdoor Sports Facilities



CULTURE & RECREATION

DATE \_\_\_\_\_

DIRECTOR	
MANAGERS	
CO-ORDS.	
ADMINS.	

February 23, 1996

MARKETING

PROMOTION

CREATIVE

373

PALMERSTON BLVD.

TORONTO

ONTARIO

CANADA

M6G 2N5

(416) 920-5868

FAX: (416) 923-6513

DIVISION OF

CHARISMA

ADVERTISING & P.R. INC

Mr. Ross Fair  
Director  
Dept. of Culture and Recreation  
**City of Hamilton**  
City Hall  
71 Main Street West  
Hamilton, ON L8N 3T4

Dear Mr. Fair,

### Hamilton Mayfair Event

The above named event is scheduled to run May 7 - 12 at Ivor Wynne Stadium, specifically using Brian Timmis Soccer Field

Mayfair is a family community fund-raising event featuring a giant midway (Conklin) and a variety of special theme days designed to profile local business and create additional interactive fun and value. Its fund-raising focus is the Chedoke McMaster Children's Hospital and we are tied into generating funds for the Mother's Day Telethon on CHCH.

Hamilton Mayfair is a registered Sesquicentennial event and it is our intent to make it an annual event working with the 'Mother's Day' theme and telethon each year.

As the producer, I am contacting you regarding some special requests that I wanted to address at this time.



They are as follows:

### **Waiver of Concession Rights**

Request to waive concession rights at Ivor Wynne Stadium during this event so we may incorporate other concession options who may be event sponsors.

### **Extension of Closing Time**

We would like extension of regular event closing time by one hour from 11 pm to 12 midnight on Friday May 10, and Saturday May 11, 1996. The reason for this is to allow an additional hour of fun during our Friday night theme feature 'Street Dance' sponsored by Y95. The proposed dance site is underneath the south stands, offering a confined and controlled area for a DJ style of event. We will not offer any alcohol and we will have security. The site itself will absorb noise as it is located under the bleachers. For Saturday night we would like to have the midway open for an additional hour, essentially, it is our last evening and an additional hour will allow us to work towards generating our challenging pledge goal of \$10,000 to the Mother's Day Telethon. Again, security is in place and no serving of alcohol is planned or will be permitted.

### **Additional Parking**

We anticipate large crowds over the week-end and we would like to make arrangements for additional parking at the Scott Park baseball diamond. We understand the baseball schedule does not begin until after May 15. We would arrange for either paid parking or a percentage of parking fees being donated back to the Mayfair charity. Also, we would like to be in a position to use the parking lot on the corner of Balsam Ave. and Cannon Street for additional parking of midway loads from May 6 - 12.



We anticipate closing the event by 7pm on May 11th.

I would appreciate your input and direction on the above requests as soon as possible.

If you have any questions please contact me directly at (416) 920-8868.

Sincerely,

**Andrea Watley**  
President

aew:

copy distribution:

Dave Cowan - Ivor Wynne Stadium  
Barry Jamieson - Worlds Finest Shows  
✓ Shelley Merlo-Orzel - Culture & Recreation

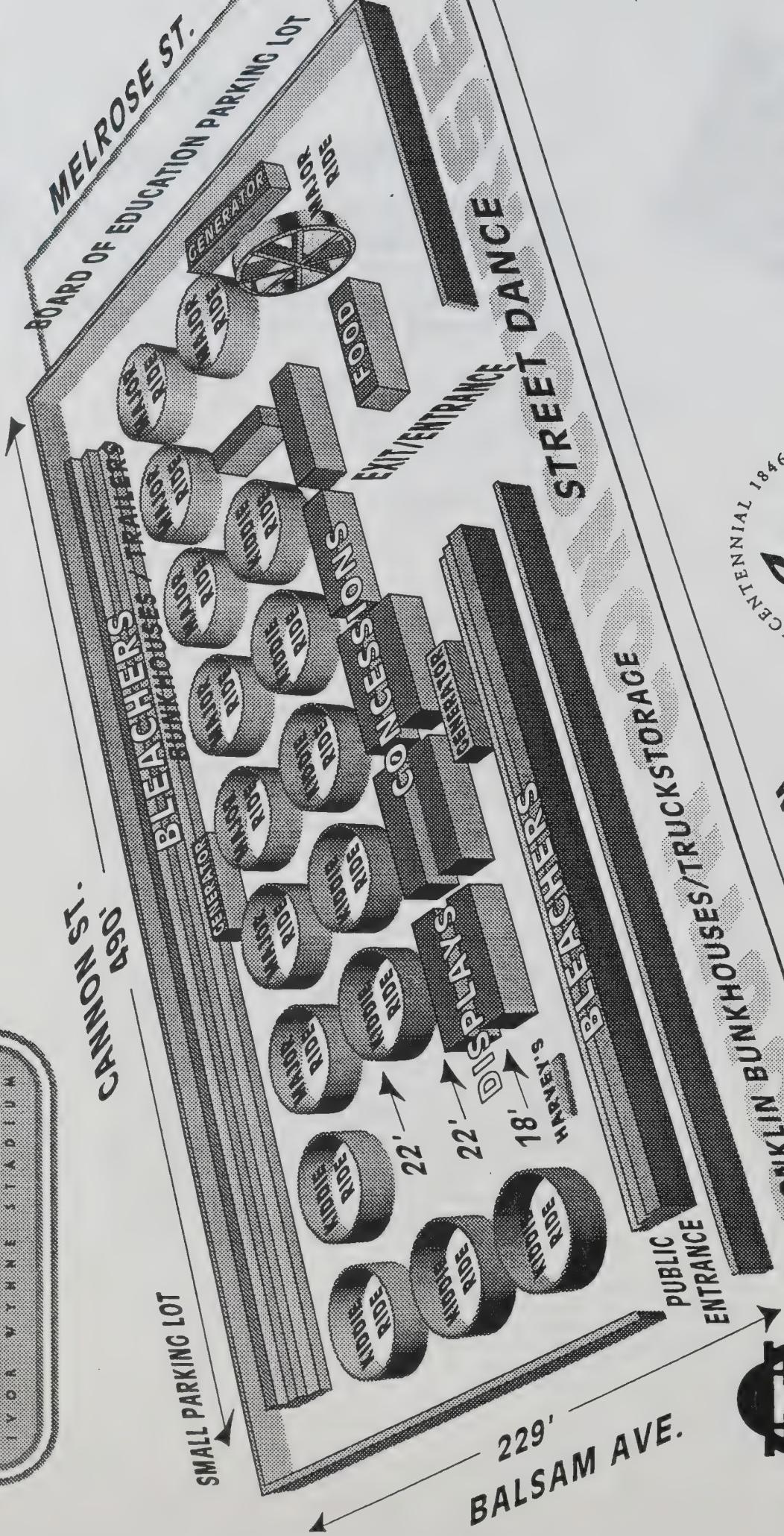
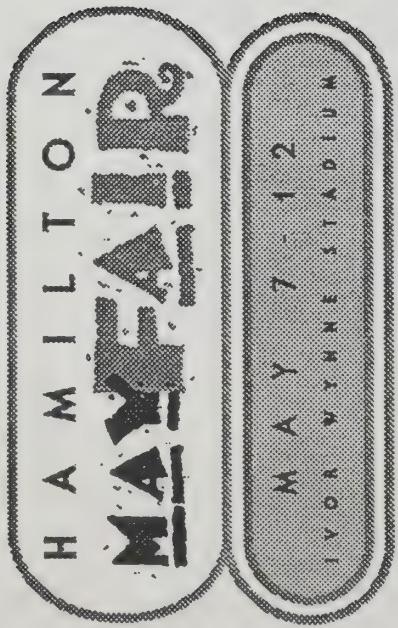


*Smiles*



## FAIRGROUNDS LAYOUT

( approximately )



CONKLIN WORLDS FINEST SHOWS  
Approx. Rides

Y 95

# HAMILTON MAYFAIR

## PROMOTION OPPORTUNITY

Celebrate & Promote  
Hamilton MayFair  
May 7-12

Ivor Wynne Stadium

MayFair is a family community event celebrating  
Hamilton's Sesquicentennial  
plus a Mother's Day fund raiser -benefiting  
Chedoke McMaster Children's Hospital

### FEATURING



Giant Conklin Midway  
with Major Rides and Amusements



### PRODUCER

Andrea Watley - President  
Charisma Advertising & PR Inc.  
A Toronto based event marketing consultancy

### BACKGROUND

Charisma has created a renewable promotion vehicle for the Hamilton community to work together to generate funds to benefit the city's young constituents through the Children's Hospital. May 1996 will mark the inaugural event aptly called Hamilton MayFair.

The event will also incorporate a variety of overlays to promote awareness and celebrate the Sesquicentennial.

MayFair is a registered Sesquicentennial event.



1



## HAMILTON MAYFAIR

### EVENT FACTS:

City: Hamilton, Ontario

Date: May 7 - 12 (Mother's Day Week)

Venue: Ivor Wynne Stadium/Soccer Field

Event: **Hamilton Mayfair** - a week long community carnival  
celebration tied into the Mother's Day Telethon on CHCH TV  
benefiting the McMaster Children's Hospital

Other: **Hamilton Mayfair** is a registered Sesqui Centennial Event  
(Hamilton's 150th Birthday)

Audience: Families, children, tween, teens, grandparents

Estimated

Gate: 20,000 - 30,000+ over 6 days (weather dependent)

### Media Sponsors:

Spectator, CHCH TV, Y95 Classic Rock/\*CHML  
official Sesqui Centennial radio station

**Hamilton Mayfair** is one of 400 registered events promoted in the Sesqui  
Centennial Calendar of Events to some 500,000 households in the Greater  
Hamilton Area



## Application for:

- Temporary Street Closure
- Special Event / Festival
- Parade

Organization: Charisma Adv/PR Inc./Words Finest Shows	Charitable Organization: #
Agent: Andrea Watley/Charisma	Address: 373 Palmerston Blvd. Toronto ON M6G 2N5
Telephone (Res): 416 972-9897	Telephone (Bus): 416 920-8868
Application Date: Feb. 12/96	Signature: <i>A. Watley</i>
	Received by: <i>Charisma WFS</i>

Type of Event <input type="checkbox"/> Parade	<input type="checkbox"/> Cycling Event	<input type="checkbox"/> Walkathon	<input type="checkbox"/> Run	<input checked="" type="checkbox"/> Special Event / Festival
--	--	------------------------------------	------------------------------	--

Number of Participants: 12	Expected Attendance: 20,000	Number of Roads: -	Number of Vehicles: -	Number of Police: -	Other: (Specify) 20 midway rides
Function to Commence: Location: IVOR Wynne/Brian Timmis	Date: May 6/open May 7 1996	Date: Time: 4 - 11pm (week-days)			
Function to Terminate: Same as above	Date: May 12/teardown after 7pm/vacate midnight	Date: Time: *Fireworks			
See Diagram: Brian Timmis Field/Ivor Wynne Stadium (*park trucks only)	Event Includes: X Electrical	X Food	X Sound Amplification	Theatrical	
*Full Closure <input type="checkbox"/> Yes	ONo (Event is fenced in)				

Attached rough ride layout already submitted to Dave Cowan which recognizes irrigation track below sod.

Conditions: (1) Detailed map or site plan must be included with application.  
 (2) All applications must be submitted no less than 90 days prior to event date.  
 on file (3) Applicants must supply certificate of insurance meeting City/Regional requirements (minimum of \$2,000,000).  
 Official Use Only Below This Line

Level of Special Event/Festival		01	02	03
Distribution				
<input type="checkbox"/> Roads	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Police Service	<input type="checkbox"/> Fire Prevention	<input type="checkbox"/> Emergency Dispatch
<input type="checkbox"/> City Traffic	<input type="checkbox"/> Parks/Public Works	<input type="checkbox"/> Noise Control	<input type="checkbox"/> Public Health	<input type="checkbox"/> DBSR
<input type="checkbox"/> Go Transit	<input type="checkbox"/> Ontario Hydro	<input type="checkbox"/> M.W.P.S. Traffic Div.	<input type="checkbox"/> Parking Authority	<input type="checkbox"/> Town-Master
<input type="checkbox"/> City of Stoney Creek	<input type="checkbox"/> Town-Dundas	<input type="checkbox"/> Town-Glanbrook	<input type="checkbox"/> Town-Flamborough	<input type="checkbox"/> Other

Approved by: <input type="checkbox"/> Roads	Culture & Recreation	Police
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\*All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils.

\*\* TOTAL PAGE.01 \*\*



2b viii)

## CITY OF HAMILTON

### - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996 March 11

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

RLF

**SUBJECT:** Fireworks Display - Greenhill Co-operative Corporation  
- 1996, May 20 (Rain-Date 1996, May 26)

#### **RECOMMENDATION:**

That approval, as required by Section 26 of the Fireworks By-Law No. 90-198, be given to the Greenhill Co-operative Corporation to hold a Fireworks Display on City property located at Quigley and Greenhill on 1996, May 20, raindate 1996, May 26, subject to the following terms and conditions:

- (a) That Greenhill Co-operative Corporation use a qualified Fireworks Supervisor to light the fireworks display.
- (b) That proof of \$5 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the Corporation of the City of Hamilton as co-insured be provided to the City of Hamilton at least 20 days prior to 1996 May 22.
- (c) That Greenhill Co-operative Corporation comply with all sections of By-Law No. 90-198.
- (d) That the Greenhill Co-operative Corporation agree to indemnify the Corporation of the City of Hamilton for any bodily injury or property damage caused by the fireworks display.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The applicant Greenhill Co-operative Corporation has agreed to supply a \$5 million insurance policy naming the Corporation of the City of Hamilton as named insured.

K. Christenson, Secretary  
Parks & Recreation Committee

***DISCUSSION:***

The application is attached.

The Greenhill Co-operative Corporation has successfully carried out this event for approximately seven years.

The Greenhill Co-operative Corporation has agreed to the terms and conditions as outlined.

The Fireworks By-Law No. 90-198, requires Greenhill Co-operative Corporation, as a applicant to obtain the permission of the Corporation of the City of Hamilton, as owner of the public park, where the fireworks display will be held prior to obtaining a permit to purchase and set off the fireworks.

By-Law 90-198 regulates the preparation, setting off and clean up of a fireworks display. The applicant will use a qualified Fireworks Supervisor as required by this By-Law.

/jt  
Attach.

c.c. Licensing Division, City Clerk's Department

26 ix)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996, March 07

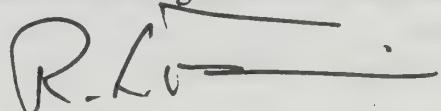
**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Awarding of Contract - Patriot Enterprises  
Signage on Golf Courses

#### RECOMMENDATION:

That the term of the contract with Patriot Enterprises to provide golf course signage, previously approved by City Council through adoption of Item #11 of the First Report of the Parks and Recreation Committee on 1996, January 30th, be amended to a term of five years commencing Spring 1997, beginning with King's Forest Golf Course, and terminating in the year 2002, for the supply, installation and maintenance of tee signs for the Hamilton Municipal Golf Courses.



#### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There is no cost to the City for the implementation, installation, storage and maintenance of tee signs for the Hamilton Municipal Golf Courses.

The existing tee signs are in poor condition and a number of signs are presently missing. If the City were to be financially responsible for the replacement of these signs, the cost incurred would be approximately \$32,400 (54 signs at approx. \$600).

In the year 2002, the advertising rights for all Tee signs at Chedoke and King's Forest will be turned over to the City. This will amount to an estimated revenue of between \$250 to \$750, with an additional 20% premium for Tee holes 1 and 10. There is a potential for additional revenue to be accrued to the City, in the order of approximately \$14,000 and up to \$40,000 annually.

## BACKGROUND:

On 1995 November 30, Patriot Enterprises submitted a proposal through the Purchasing Department for the supply, installation and maintenance of tee signage for King's Forest and Chedoke Golf Courses.

The proposal states that Patriot will provide and install initial 24" x 36" x 2" Sandblasted Cedar Tee signs. The signs are durable and with proper care will last for many years. The signs shall number at least 54 in total. The signs will be sandblasted and painted to depict the hole layout (map), yardages, par and hole number. All backgrounds shall be finished naturally in highest quality Sikkens Cetal. Patriot shall also provide and install matching 8" x 36" x 2" cedar advertising panels beneath each Tee sign. The maintenance of all the signs shall remain the responsibility of Patriot until turned over to the Corporation.

The proposal also states that the term of the agreement runs from 1996 until the Corporation assumes complete control in 2001.

Patriot Enterprises has since requested an amendment to the proposal because they feel there is insufficient time available to sell advertising, produce and gain approval of artwork, and produce and install the signage. The intent is to erect as many tee signs and ad panels as possible for the 1996 season even though the customers cannot be offered a full golf season.

Implementation of this program will now commence in 1997 in stages of one Course at a time, beginning at King's Forest completing the program at one of the Courses before starting the next. The intention is to have all the advertising in place by no later than the Spring of 1998.

Patriot will be supplying these signs in return for the rights to sell advertising. For the year 2001, the advertising rights for 18 Tee signs at Chedoke will be turned over to the City. In the year 2002, the advertising rights for the remaining Tee signs at Chedoke and King's Forest will be turned over to the City. At this time the Corporation will assume all maintenance.

The advantage to the City is the fact that, in most cases, the current advertiser on a sign will only require renewal of the contract. Once Patriot has obtained the initial advertisers, most of the foundation work for the City to build on will have already been completed.

/DC

c.c. P. Noé Johnson, City Solicitor  
Allan C. Ross, Treasurer  
Allan C. Ross, Treasurer, Attention: Iris Tesch  
John Snoei, President, Patriot Enterprises

2b x)

## CITY OF HAMILTON

### - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996, March 8

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair, Director  
Culture and Recreation

**SUBJECT:** Sale of Alcoholic beverages - Various Parks.

#### RECOMMENDATION:

That approval, as required by Section 11 Parks By-Law 95-126, be given to the organizations as follows:

Hamilton Ladies Slo-Pitch Softball Association Inc. - May 24, 25, 26, 1996

- Globe Park

Wentworth Adult Mixed Slo-Pitch League - May 31, June 1, 2, 1996

- Globe Park

Hamilton & District Slo-Pitch Association - June 15, August 23, 24, 25, 1996

- Globe Park

Hamilton and District Oldtimers Baseball Association - August 2 to 5, 1996

- Mohawk Sports Park

Hamilton Civic Hospitals League - June 15, 16, 1996

- Turner Park

Hamilton Wentworth Police Association - July 13, 14, 1996

- Turner Park

Advertech Group Ltd. Sequicentennial Slo-Pitch Tournament, June 21, 22, 23, 1996

- Turner Park

Gourley Park Community Association - July 6, (Rain: July 13), 1996

- James MacDonald School Park

to sell alcoholic beverages in those locations and on the dates specified subject to the following terms and conditions:

- (i) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage, Bodily Injury and including Liquor Liability, subject to cross-liability and severability provisions, naming the City as additional insured; and,

- (ii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- (iii) That alcoholic beverages be served in a confined and fenced area of the Park.
- (iv) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcohol.
- (v) That special duty officer as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.
- (vi) That the Concessionaire at **Globe Park** (if applicable) be contacted to make the necessary arrangements for the provision of food at that location.
- (vii) That the organizers and their workers who are providing alcoholic beverages be encouraged to participate, in server intervention training.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Parks By-Law No. 95-126, Section 11, requires that permission must be obtained, by the applicant, from the City of Hamilton, as owner of the public park, to sell alcoholic beverages in a park.

#### **BACKGROUND:**

The **Hamilton Ladies Slo-Pitch Association** have requested permission to sell alcoholic beverages at Globe Park in conjunction with their annual Slo-Pitch Tournament. The event has been held in Globe Park for the past several years.

The **Wentworth Adult Mixed Slo-Pitch League** have requested permission to sell alcoholic beverages in conjunction with their annual Slo-Pitch Tournament held at Globe for the past 6 years.

The **Hamilton & District Slo-Pitch Association** have requested permission to sell alcoholic beverages in conjunction with their annual Slo-Pitch Tournament, held at Globe for the past several years.

The **Hamilton and District Oldtimers Baseball League** have requested permission to sell lcoholic beverages at Globe Park in conjunction with their annual Baseball Tournament. This is the fourth year for the tournament, however the first request to sell alcoholic beverages.

The **Hamilton Civic Hospitals League** have requested permission to sell alcoholic beverages at Turner Park in conjunction with their annual tournament for the second year.

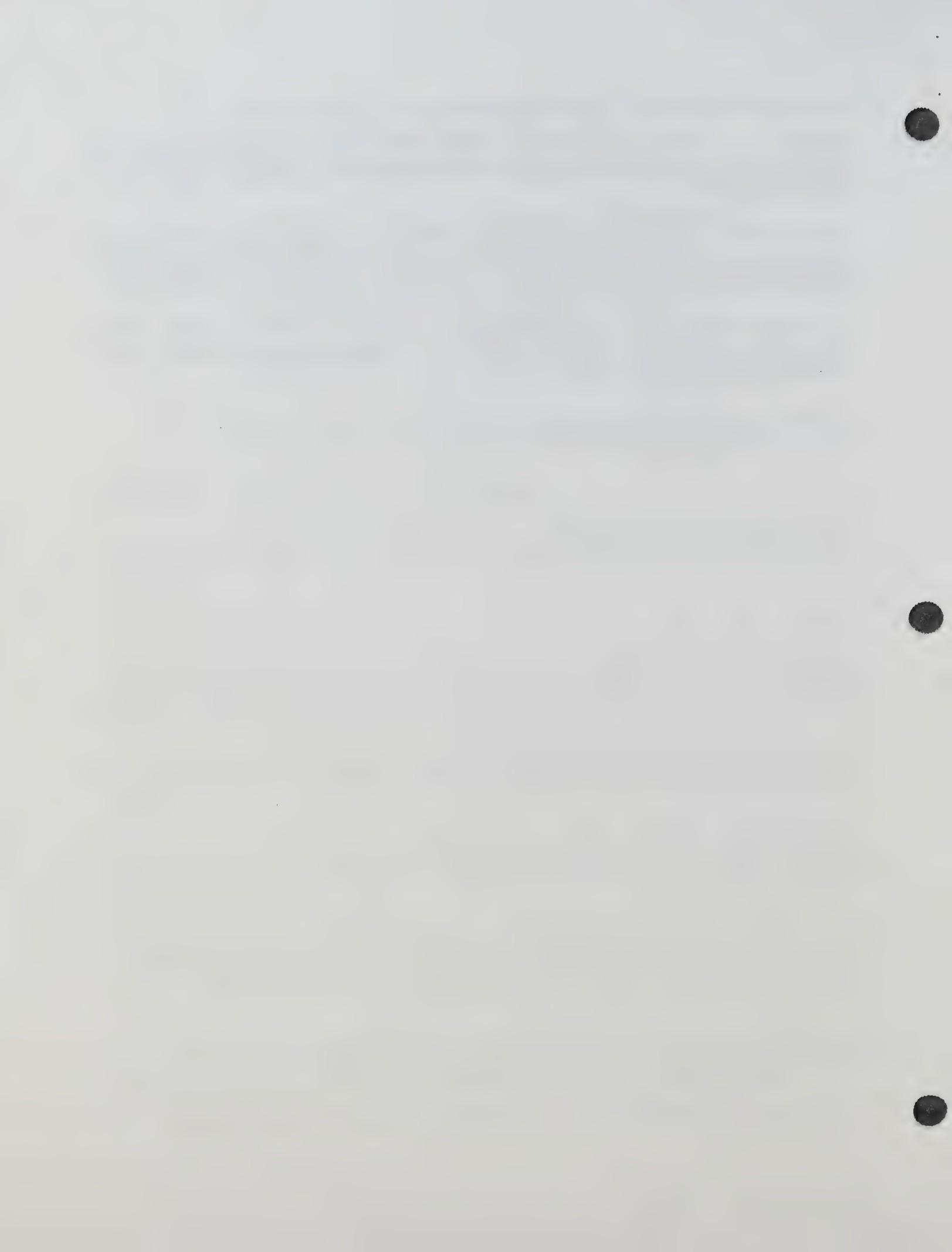
The **Hamilton Wentworth Police Association** have requested permission to sell alcoholic

beverages at the 14th Annual Denis H. Williams Classic Slo-Pitch tournament at Turner Park. Funds generated from this event will be donated to the local chapter of the Children's Wish Foundation.

The **Advertech Group Ltd.** have requested permission to sell alcoholic beverages in conjunction with their Sequicentennial Slo-Pitch tournament to be held in Globe Park. Proceeds from this event will be going to Junior Achievement of Hamilton-Wentworth.

The **Gourley Park Community Association** have requested permission to sell alcoholic beverages in conjunction with their 8th Annual 3-Pitch Tournament held at James MacDonald School Park.

c.c. B. Chrystian, Manager of Parks Division



26xi

# CITY OF HAMILTON

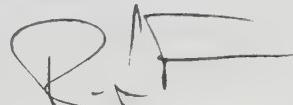
## - RECOMMENDATION -

MAR 11 1996

**DATE:** 1996 March 11

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department



**SUBJECT:** Option to Renew Licence Agreement  
Hamilton Hornets Rugby Football Club

### RECOMMENDATION:

- a) That the City exercise its option to renew the Licence Agreement with the Hamilton Hornets Rugby Football Club for use of the Clubhouse addition to the Field House and the cement storage area in Mohawk Sports Park for a further term of a five (5) year period, originally approved as Item 15 of the Eighth Report of the Parks and Recreation Committee for 1995 and approved by Council 1996, March 28.
- b) That approval be granted to the Club to sell alcoholic beverages on the following dates and times, by Special Occasion Permits only, and in accordance with the terms and conditions of the Licence Agreement.

Saturdays: 1:00 pm. to 1:00 am.

April 27, May 4, 11, 18, 25, June 1, 8, 15, 22, 29, July 6, 13, 20, 27,  
August 3, 10, 17, 24, 31, September 7, 14, 21, 28, October 5, 12, 19, 26,  
November 2

Tuesdays/Thursdays: 6:00 pm. to 11:00 pm.

May 2, 7, 9, 14, 16, 21, 23, 28, 30, June 4, 6, 11, 13, 18, 20, 25, 27,  
July 2, 4, 9, 11, 16, 18, 23, 25, 30, August 1, 6, 8, 13, 15, 20, 22, 27, 29  
September 3, 5, 10, 12, 17, 19, 24, 26, October 1, 3, 8, 10, 15, 17, 22, 24, 29, 31

Wednesday September 18: 1:00pm to 1:00 am.

- page 2

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The current agreement provides a one year period (expiring on March 31, 1996), with options for the City to renew for a further 2 five (5) year period.

The agreement also stipulates that the Hamilton Hornets pay an annual licence fee in the amount of \$1200. for the primary use of the Clubhouse and that the Club also be required to pay 100% of the heating costs of the leased Clubhouse area during the off-season being November to March.

The agreement further stipulates that the Club must obtain Special Occasion Permits to cover all consumption of alcoholic beverages associated with its activities and events, subject to Council approval.

#### **BACKGROUND:**

The Club normally plays their games on Saturdays, however, are frequently asked to host exhibition games on a week day with very little advance notice given and, given the time frames of Parks and Recreation Committee meetings would not be able to obtain permission for special occasion permits on time. They are seeking permission for Special Occasion Permit on Tuesdays and Thursdays at this time, but will only require same on as needed basis for games only.

The licence agreement also requires the Club to provide proof of Commercial and General Liability, inclusive of Bodily Injury, Property Damage and All Risks Tenants Legal Liability in the amount of \$5 million to include Liquor Liability, naming the City as co-insured.

As in the past, Department staff have no record of complaints with respect to the Club's conduct and have concluded that the Club has continued to carry out it activities responsibly and professionally.

c.c. P. Noé Johnson, City Solicitor

Attention: P. Hooker

D. Lobo, Commissioner of Public Works and Traffic

Attention: R. Chrystian

2ci)

**CITY OF HAMILTON**

**- RECOMMENDATION -**

MAR 12 1996

**DATE:** 1996 March 12

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Deaccessioning of Artifacts - Dundurn Castle

**RECOMMENDATION:**

That approval be given to deaccession from Dundurn Castle's collection, the textiles whose accession numbers are listed on Appendix "A" attached hereto.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The historical importance, value, and poor state of condition of the items does not justify the significant expense and staff time involved in maintaining them within conservation standards in storage, or for the considerable expense of conservation treatments to restore them. There are no legal implications.

**BACKGROUND:**

All the textiles have been examined by the Curator of Dundurn Castle, by the Museum Conservator, and by a professional that specializes in historic costumes.

The items are not specific to the history of Dundurn Castle or the City of Hamilton. They are from a period of time that is not interpreted by Dundurn Castle or the other city museums, and are all in need of conservation treatment. Many are in such poor condition, that it would be cost prohibitive or impossible to carry out conservation treatment.

The textiles are occupying space in storage that is urgently needed for proper storage of items that are of value to the Dundurn Castle collection.

The deaccessioned items will be offered to other museums by listing them on 'Trillium' (computer network accessed mainly by museum professionals) and by contacting key museums in the area. Textiles that are in very poor condition will be disposed of.

The Hamilton Historical Board at its meeting held 1996 March 12 approved the deaccessioning of these artifacts.

attached

cc Ross Fair, Director, Culture and Recreation Department  
Marilynn Havelka, Culture and Recreation Department

## APPENDIX "A"

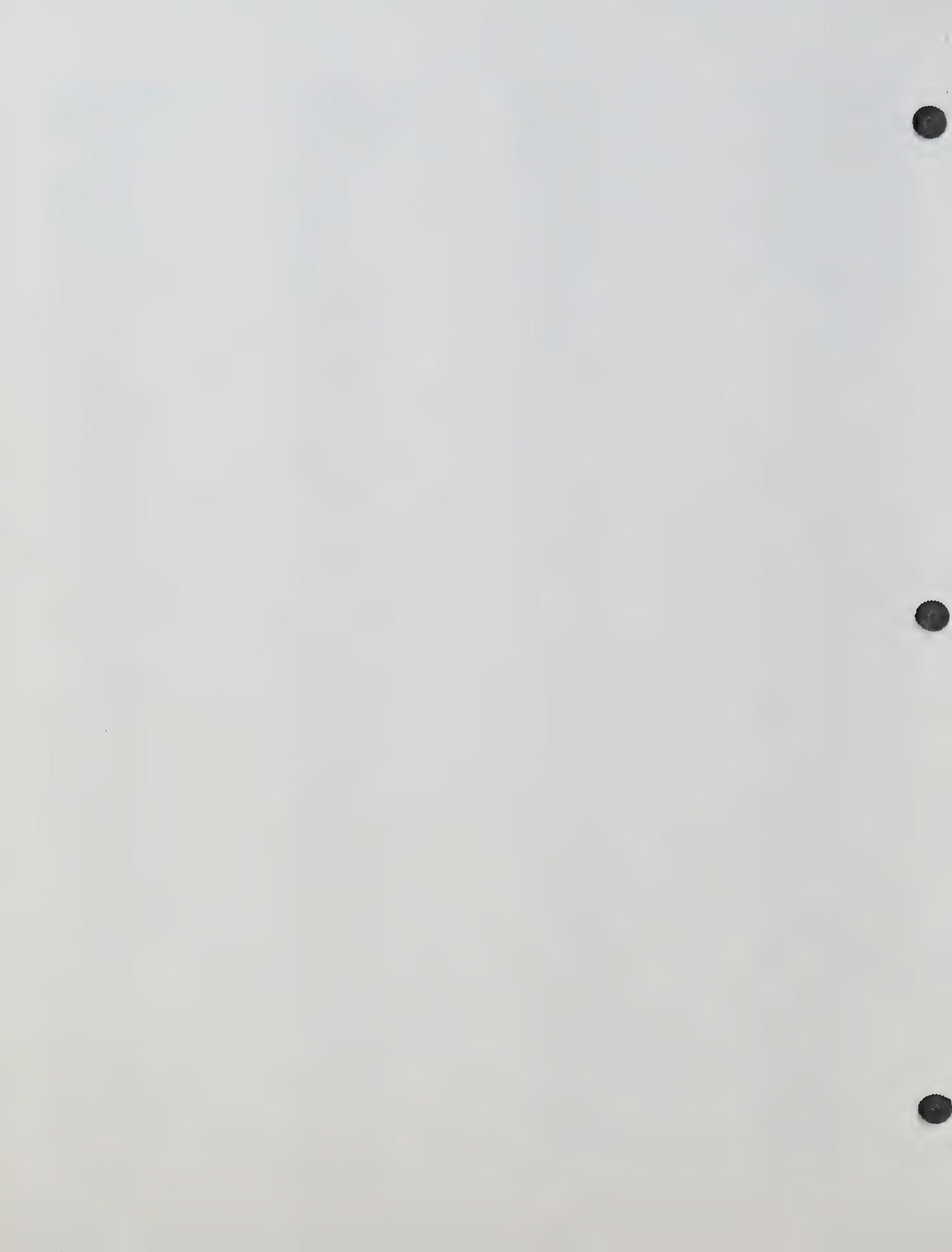
### Textile Artifacts - Dundurn Castle

1971.2	OC.335.29	OC.329.18	1971.20.198
1.119	1971.20.121	OC.329.22	1971.20.159
1971.21.96	1977.12.8	1971.20.147	1979.35
OC.361.28b	OC.330.16	OC.335.38	1971.20.77
OC.335.105	OC.564.36	OC.329.13	OC.804.1
OC.330.14	1971.20.204	OC.329.12	OC.335.13a
1971.20.65	1971.20.236b	OC.329.14	1971.20.194
OC.361.86b	OC.330.24	1983.73.1	OC.335.10
OC.361.86a	1971.20.236a	1971.20.162	OC.335.13b
OC.564.34	OC.330.15	OC.329.39	1976.11.15
OC.361.95	1971.21.141	OC.335.14b	OC.335.78
OC.361.100b	1971.21.145	OC.335.14a	OC.335.67
OC.361.100a	OC.361.47	OC.975.1	OC.335.70
OC.366.119	1971.21.139g	OC.564.36	1971.378.1
OC.366.120	OC.366.110	1980.1.3a	1971.374.1
1971.21.120a	1971.21.139d	OC.335.58	OC.867.1
1971.21.120b	1971.21.139c	1971.20.120	1971.21.83
1980.1.17	OC.361.30	OC.361.14	1971.21.82a
1971.20.14	OC.361.58	OC.361.53	1971.20.206b
1971.21.87a	OC.335.50	OC.919.1	1971.20.206a
1971.21.87b	OC.329.24	OC.335.8b	1989.1.22
OC.361.88	OC.330.20	OC.335.8a	OC.329.41
OC.329.30	OC.361.49	OC.335.7	OC.361.65
OC.361.10	1971.20.196	OC.335.24	1977.12.11a
OC.912.1	60.13.5	OC.329.33	1977.12.7
1971.20.22	1971.21.153b	OC.329.29	OC.361.18
OC.330.7	1971.21.153a	OC.335.6b	OC.361.12
OC.336.10a	1971.21.138	OC.335.6a	1977.12.1
OC.329.49	1971.20.71	OC.361.42	OC.329.36b
OC.329.40	OC.330.1	OC.335.25	OC.329.36a
OC.361.111	OC.361.101	1971.21.123	1977.12.10
OC.361.78a	OC.361.80b	1188	OC.361.85
1977.12.2	OC.361.25	1971.21.137	OC.361.32b
1971.21.147	1979.20.20	OC.335.45	1977.12.11b
1971.20.223	OC.329.10	OC.335.89	OC.361.35
OC.335.27	1971.21.150	OC.871.1	1994.2.2
OC.335.26a	OC.335.98	OC.335.94	1994.2.1
OC.335.23	OC.361.24	OC.335.100	OC.335.76
OC.335.26b	OC.335.101	OC.329.34	58.7
98.19.7	OC.361.69	1971.21.79	OC.361.31
OC.335.3	1971.20.193	1971.21.139b	OC.335.18
58.16.7	OC.329.19	OC.329.31	OC.335.69
OC.329.35	OC.329.23	OC.335.71	1971.20.173
OC.808.1	OC.329.21	1971.21.81	OC.335.33
1971.20.209	OC.329.20	1994.2.3	

OC.335.68	1971.21.108a	1985.104.17	1971.21.130
1979.36	1971.21.100a	OC.335.61	1971.21.134
979.7.1	1971.21.111	1985.104.16	1971.21.135
OC.361.19	OC.361.72	1971.20.124	1971.21.132
OC.335.108a	OC.361.6	OC.335.106a	1971.21.133
OC.335.108b	OC.361.5b	1985.104.15	1971.21.131
OC.335.31	OC.361.38	OC.329.48	1971.21.110
OC.361.32a	OC.361.5a	OC.911.1	OC.361.70
OC.361.8	OC.361.4	58.19.7	OC.361.80a
OC.361.11	OC.361.83	1971.21.139f	OC.361.81a
OC.984.1	OC.361.7	1971.21.139b	OC.361.81b
OC.361.9	OC.335.85	1971.377.1	OC.853.1
OC.361.34	OC.361.64	OC.329.50	OC.361.73
OC.329.44	OC.361.40	OC.329.3	OC.335.49
OC.335.12	OC.361.15	58.20	OC.361.29
OC.361.22	OC.361.3	OC.335.79	1971.20.82
1971.20.230b	OC.361.44	OC.335.64	OC.361.63b
1971.376.1	OC.335.65	OC.335.91	OC.361.63a
1971.20.230a	OC.335.92	OC.335.80	OC.361.56
1971.20.226c	OC.335.97	OC.329.7	OC.335.32
1971.20.226b	OC.335.109b	1971.20.183	OC.335.42
OC.329.9	OC.336.109a	1971.20.146	OC.361.54
OC.335.4	OC.335.102	58.1.9	1971.20.103
1976.11.37	OC.335.81	58.1.7	OC.335.75
1971.20.174	OC.335.103	OC.361.33	1971.20.125
OC.361.2a	OC.335.104	1971.20.164	OC.335.54
OC.361.2b	OC.361.39	OC.335.17	OC.335.55
OC.361.76b	OC.361.41	OC.361.48	976.13.7
OC.361.77b	OC.361.16	OC.335.39	OC.335.56
OC.361.76a	OC.335.95	OC.361.20	OC.991.1
OC.361.77a	1971.20.123	OC.361.75	1971.20.100
1971.21.101a	OC.329.16	1971.20.160	1971.20.102
1971.21.101b	OC.329.11	OC.986.1	OC.335.41
1978.4.28	1971.20.74	OC.335.97	OC.916.1
1971.21.93	OC.361.26	OC.564.43	OC.914.1
1971.21.107	1971.20.104	OC.329.42	OC.335.83
1971.21.137	1971.20.119	OC.329.46	1971.21.109
OC.335.96	1971.21.127	OC.361.45.2	1971.21.113
1971.21.121	1971.21.95	OC.361.45.3	1971.21.115
OC.330.11	OC.335.57	OC.361.45.4	1971.21.118
OC.361.13	1971.21.140	OC.361.45.1	58.18.5
1971.20.101	OC.329.15	1971.21.89	OC.335.34
OC.335.93	1971.20.88	1971.21.90	OC.335.63
OC.335.82	1971.20.99	1971.21.112	OC.335.113a
1971.21.114	1971.20.115	OC.335.44	OC.335.113b
1971.21.136	1971.20.72	OC.335.43	OC.335.15
1971.21.100b	OC.335.35	OC.335.99	OC.335.114b
1971.21.117	OC.329.55	OC.335.90	OC.335.114a
1971.21.98b	OC.335.37	OC.361.87	1971.21.126

1971.20.108	1971.20.175	1976.11.19	1971.20.192
1971.20.73	1971.20.150	1976.11.31	OC761.1
1971.20.81	1971.20.180	1976.11.42	OC978.1
1971.20.110	1971.21.92	1971.20.165	1971.20.92
1971.20.127	OC.989.1	1976.11.25	1978.4.34
1971.20.89	58.1.2	1976.11.26	1971.20.95
OC.329.56	58.1.11	1976.11.29	OC767.1
OC.361.57	58.1.5	1976.11.22	OC869.1
OC.361.55	58.1.4	1976.11.8	OC335.30
1971.21.129	1979.20.80	1976.11.9	1971.20.228b
OC.335.20	1971.20.79	1976.11.21	1971.20.228a
OC.335.21	1971.20.84	1976.11.32	1971.20.169
OC.361.59	1971.20.93	1971.20.219	1971.20.197
OC.992.1	1971.20.85	1971.20.235	OC335.46
1971.20.166	1971.20.96	1971.21.82b	1980.1.23
1971.20.158	1971.20.97	1971.21.82c	OC361.99
1971.20.154	OC.987.1	OC335.16	1971.20.156
1971.20.188	OC.1003.1	1971.20.222a	OC329.17
OC.335.5	OC.1984.1	OC329.8	OC1044.1
1971.20.178	OC.1021.1	OC335.2	OC564.59
1971.20.181	1971.20.149	1971.20.215	OC564.37
1977.12.12a	1971.20.153	OC.1045.1	OC564.40.2
OC.335.11b	1971.20.202	1971.20.75	OC564.40.3
OC.335.11a	1971.20.170	OC747.1	OC564.38
OC.335.11c	1971.20.191	OC361.982	OC564.40.1
1988.1.21	1976.11.6	OC746.1	1978.4.4
OC.329.45	1976.11.23	1975.10.14	OC335.14a
OC.329.37b	1976.11.28	OC766.1	OC335.14b
OC.329.43	1976.11.9	OC748.1	OC564.35
OC.329.37a	OC336.8b	OC749.1	OC975.1
OC.1046.1	1971.20.40	OC765.1	1983.73.1
1971.20.106	OC336.8a	OC335.84	OC329.39
1971.20.105	OC336.10b	OC744.1	1971.20.204
1971.20.132	1971.20.38	1992.4.1	60.13.5
OC.329.2	OC336.16	OC.768.1	OC366.119
OC.329.25	1976.11.70	1971.21.29	1971.20.162
1971.20.117	OC336.14.2	1971.20.238	OC330.16
1971.20.107	1976.11.69	1971.20.145	OC564.36
1971.20.118	1971.20.155	1971.20.229	1977.12.8
1978.4.35	1976.11.10	1977.12.12a	1971.21.141
OC.335.62	1976.11.11	1971.20.208	1971.21.153a
OC.335.36	1976.11.24	1971.20.214	1971.20.236a
OC.335.59	1976.11.12	1976.11.27	OC330.24
OC.335.72	1976.11.16	1976.11.13	OC330.15
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1971.20.112	1976.11.14	1976.11.4	OC361.49
1971.20.109	1976.11.30	1982.25.2	OC329.24
1971.20.76	1976.11.17	1971.20.207	OC335.50
OC.361.51	1976.11.20	OC.335.9	OC361.58

OC361.30  
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1971.21.153b  
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OC330.1  
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1971.20.20  
OC329.14  
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OC329.13  
OC361.80w  
OC361.101  
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1971.21.77  
1971.20.210  
1971.20.213  
OC977.1  
1971.21.1939a  
1971.21.1339e  
OC330.23  
OC.335.22



2cii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 March 12 **MAR 12 1996**

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Grants for Ontario Training and Adjustment Board -  
Summer Employment Experience Program Grants for  
Museums - Cultural Division

#### **RECOMMENDATION:**

That approval be given to the Director of the Department of Culture and Recreation, on behalf of the City, to apply for six (6) Summer Employment Experience Program (S.E.E.P.) Grants with the Ontario Training and Adjustment Board to hire an Education and Program Assistant for The Hamilton Children's Museum; Museum Clerks for The Hamilton Museum of Steam and Technology and Whitehern; a Collections Assistant for Dundurn Castle; and, a Marketing Assistant for a period of ten (10) weeks at 35 hours per week.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

There are no financial implications for the City. Salary and Benefit costs will be paid by the Ontario Training and Adjustment Board.

#### **BACKGROUND:**

This Summer Employment Experience Program is designed to give young people, who are students on social assistance, the opportunity to gain valuable job related experience.

The Museums have, in the past, employed students under this program.

The Program Assistant would be responsible for planning and developing special summer programs, including workshops and outdoor activities at the Children's Museum. In addition the Education Assistant would provide assistance for exhibit development and research.

*Charlene*

The Museum Clerks at the Hamilton Museum of Steam and Technology and Whitehern will assist with the Management of Collections, re-shelving of library materials, and carrying out general office related duties.

The Collection Assistant for Dundurn will be provided with work experience in Collections Management and the Marketing Assistant with museum statistics, promotions and advertising.

These positions will not replace the duties of staff under the 167 Collective Bargaining Agreement.

The Hamilton Historical Board at its meeting held 1996 March 12 approved the above-noted recommendation.

cc      Ross Fair, Director, Culture and Recreation Department  
          Marilynn Havelka, Culture and Recreation Department  
          John Johnston, Commissioner, Human Resources

20.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 22

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene J. Touzel, Secretary  
Hamilton Veterans Committee

**SUBJECT:** Hamilton Veterans Committee - Amendment to Terms  
of Reference and Appointment of Members

#### **RECOMMENDATION:**

- a) That the Hamilton Veterans Committee's Terms of Reference be amended to read as follows:

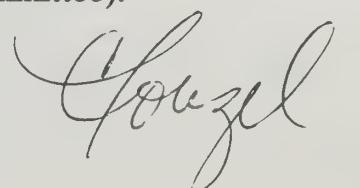
That the Hamilton Veterans Committee consist of one Member of City Council; the current President of the United Council of Veterans; a Veteran elected at large by the United Council of Veterans; a current President of a recognized Hamilton Veterans Club; and, one war Veteran and one member (either a veteran or a person from the Regular Forces) recommended by the Veterans holding the previously mentioned appointments; and,

- b) That the following individuals be appointed to serve on the Hamilton Veterans Committee for a term to expire 1997 November 30:

Bill Eisan (Veteran elected at large by the United Council of Veterans)

Tom Dean (Member from the Regular Forces recommended by the Members of the Hamilton Veterans Committee).

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** n/a



**BACKGROUND:**

The Hamilton Veterans Committee at its meeting held 1996 February 22 recommended that its Terms of Reference be amended so that Regular Forces members (individuals not classified as "Veterans" pursuant to the definition set out by the Department of Veterans Affairs) can be appointed to the Committee. At present, the Committee can appoint two additional members to the Committee as long as they are Veterans. Given the aging Veterans population, the Committee felt it necessary to amend its membership guidelines at this time.

The Hamilton Veterans Committee at its meeting held 1996 February 22 recommended that Bill Eisan be appointed to the Committee as the Veteran elected at large by the United Council of Veterans to replace former Committee Member and Chairman Mike Roach who resigned from the Committee in 1995 December. The Committee also recommended the appointment of Tom Dean, the current President of the Hamilton Naval Veterans Association (a person from the Regular Forces) to fill the additional vacancy on the Committee.

For the information of the Parks and Recreation Committee, the new Chairman and Vice-Chairman of the Hamilton Veterans Committee are Frank Caldwell and Jack McFarland respectively.

2 E i)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 March 11

**REPORT TO:** Chairperson and Members  
Parks and Recreation Committee

**FROM:** Tina Agnello, Acting Secretary  
Parks and Recreation Committee

**SUBJECT:**  
Information Reports

#### **RECOMMENDATION:**

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

Tina

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** N/A

#### **BACKGROUND:**

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

## INFORMATION REPORTS

### PARKS AND RECREATION COMMITTEE

Date	From	Subject	Date Distributed
1996 February 14	Director of Culture and Recreation	Correspondence re Proposed User Fee Increases	1996 February 20
1996 February 19	Director of Culture and Recreation	Christmas Closure: Community Services Division	1996 February 22
1996 February 26	Bay Area Restoration Council	Use of City Lands for Public Parking - Beach Boulevard	1996 February 28
1996 March 1	Secretary, New Mum Show Committee Sub-Committee	New Mum Show Sub-Committee 1996 January 25	1996 March 4
1996 February 26	Director of Culture and Recreation	Impact of Proposed Sports User Fee Increases on Sports Organizations	1996 March 4
1996 February 23	Director of Culture and Recreation	Hamilton First Night - New Year's Eve Celebrations	1996 March 6
1996 February 28	Director of Culture and Recreation	Hamilton Lacrosse Association	1996 March 6
1996 March 7	Director of Culture and Recreation	Director Approved Summer Park Events	1996 March 13

Tina Agnello, Acting Secretary  
1996 March 19

2Eii>

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 February 29

**REPORT TO:** Chairperson and Members  
Parks and Recreation Committee

**FROM:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**SUBJECT:** 1996 April 23 Parks and Recreation  
Committee Meeting

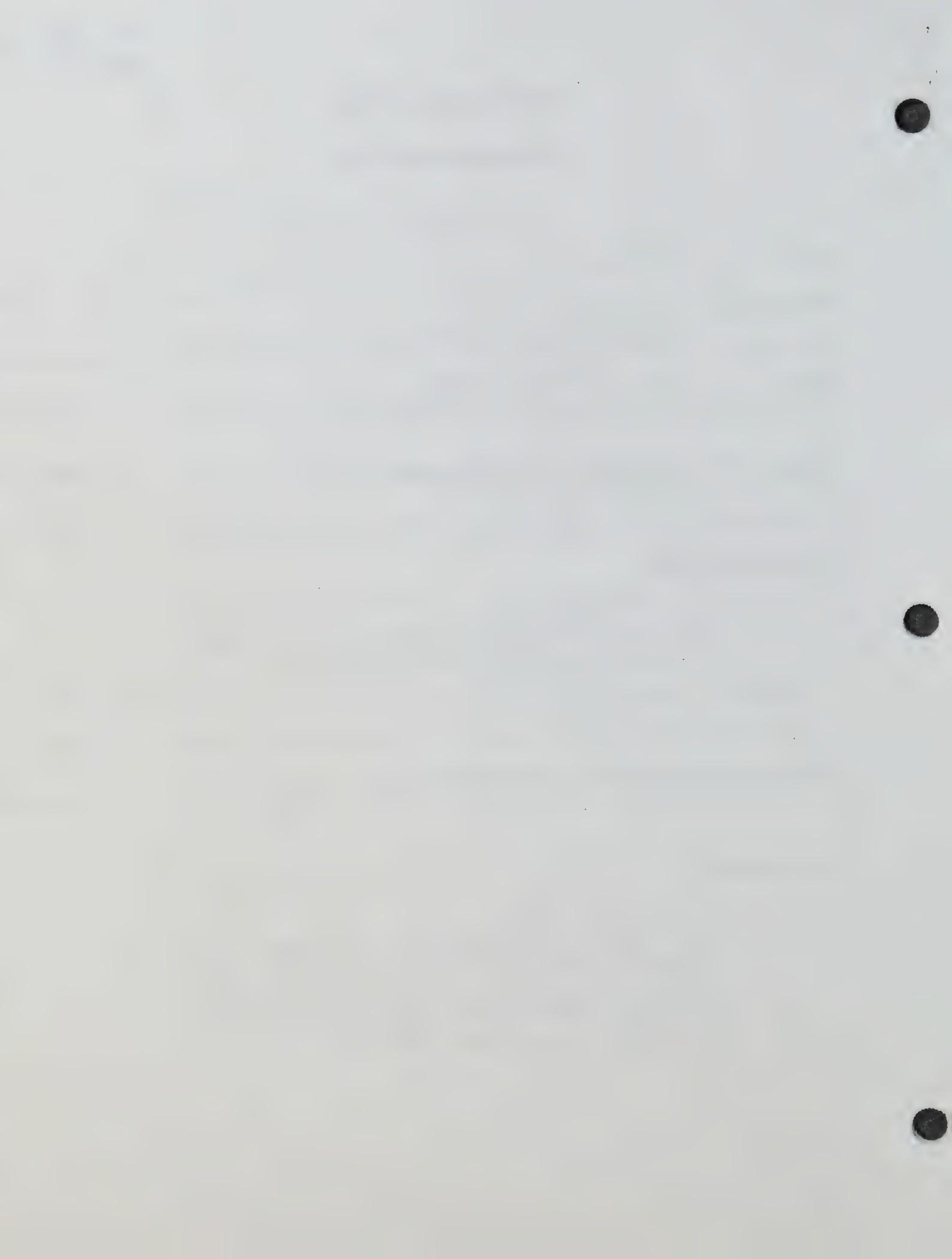
#### **RECOMMENDATION:**

That the Parks and Recreation Committee meeting scheduled  
for 1996 April 23 be rescheduled to 1996 April 16.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** N/A

#### **BACKGROUND:**

At the request of some members of City Council, it is recommended that the 1996 April 23 Parks and Recreation Committee meeting be rescheduled to 1996 April 16. The other Standing Committees will also consider rescheduling their April meetings to the week of April 15.



URBAN/MUNICIPAL  
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1996



THE URBAN MUNICIPAL COLLECTION  
2ND FLOOR  
HAMILTON PUBLIC LIBRARY

URBAN MUNICIPAL

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

APR 10 1996

Tuesday, 1996 April 16  
9:30 o'clock a.m.  
Room 233, City Hall

GOVERNMENT DOCUMENTS



Kevin C. Christenson, Secretary  
Parks and Recreation Committee

A G E N D A

1. CONSENT AGENDA
2. DIRECTOR OF CULTURE AND RECREATION
  - (a) Painting - Structural Steel - Ivor Wynne Stadium
  - (b) Special Event - Proposed User Fee Increases for the Summer of 1996
  - (c) Summer Tennis Program Fee Change
  - (d) Consultant Selection Barrier Free Design Modifications All Recreation Buildings
  - (e) Labour Day Parade and Picnic 1996, September 2 - Dundurn Park Pavilion (Tabled by Committee 1996 March 19)
  - (f) Folk Arts Heritage Council - Its Your Festival 1996, June 27 to July 1, Gage Park (Tabled by Committee 1996 March 19)



3. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (a) Asphalt Walkways and Concrete Curbing - Various Parks
- (b) Gore Park Fountain Construction
- (c) Glen Manor - The Veever's Estate  
Showcase House '96 - Sheridan College

4. **DIRECTOR OF PROPERTY/**  
**DIRECTOR OF CULTURE AND RECREATION/**  
**CHIEF ADMINISTRATIVE OFFICER**

- (a) Lease Nos. 38 - 40 Centennial Parkway North Units 3 and 4  
Ground Floor from 744424 Ontario Limited (Tony Leontis)  
Riverdale Outreach Recreation Program
- (b) License Agreement for the Operation of  
Normanhurst Community Centre by the  
Kinsmen Club of Hamilton

5. **DIRECTOR OF PROPERTY/CHIEF ADMINISTRATIVE OFFICER**

Lease of Royal Botanical Garden's Westdale Teaching  
Garden for Relocation of Dundurn Aviary

6. **CITY CLERK**

- (a) Lease Negotiations - Extension of Deadline  
Scott-MacDonald Marine Limited  
(Referred back by City Council - 1996 January 30)
- (b) Chedoke and King's Forest Golf Pro Contracts  
(Referred back by City Council - 1996 March 26)

7. **PRIVATE AND CONFIDENTIAL AGENDA**

8. **OTHER BUSINESS**

9. **ADJOURNMENT**



**OUTSTANDING ITEMS**  
**PARKS AND RECREATION COMMITTEE**

No.	Item	Original Date	Action	Status
1.	Hamilton East Kiwanis Boys' and Girls' Club	1993 March 23	Director of Culture and Recreation	Report Back
2.	Parkland Acquisition - Industrial Section D Neighbourhood - Rowanwood enclave	1993 November 23	Parks Advisory Staff	Report Back
3.	Gender Equity Policy for Municipal Arenas	1994 April 19	Director of Culture and Recreation	Prepare Full Report
4.	Chedoke Ski Operations	1994 October 18	Director of Public Works/Director of Culture and Recreation	Report Back
5.	Hamilton Amateur Athletic Association (H.A.A.A.) Tennis Club - Allocation of Use	1995 January 24	C.A.O.	Report Back
6.	Ice Allocation Policy	1995 February 21	Director of Culture and Recreation	Report Back
7.	Requests for Proposal - Management and Operation of Chedoke Twin Pad Arena	1996 March 19	Bid Selection Committee (C.A.O., Director of Culture and Recreation and Chairman of Parks and Recreation Committee)	Report Back 1996 June 15
8.	St. Mark's Church - Proposed Multi-Purpose Community Facility	1996 March 19	Alderman McCulloch and Staff	Report Back
9.	McQueston Park - Development	1996 March 19	Commissioner of Public Works and Traffic	Report Back 1996 April 16
10.	Gore Park Bus Shelters	1996 March 19	Gore Park Review Team	Report Back May, 1996

Kevin C. Christenson, Secretary  
1996 April 16



# CITY OF HAMILTON

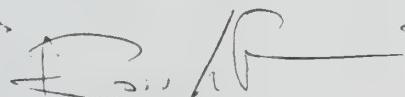
2(a)

## - RECOMMENDATION -

**DATE:** 1996 April 11

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director



**SUBJECT:** Painting-Structural Steel  
Ivor Wynne Stadium

### RECOMMENDATION:

- a) That a purchase order be issued to M & M Painting and Sandblasting Cayuga, Ontario in the amount of \$ 58,800.00 plus applicable taxes for the cleaning and painting, of structural steel and light standards, and brush-blasting of precast underbelly, being the only acceptable bid received in accordance with specifications received by the Purchasing Division;
- b) That the work be financed from Renovations and Repairs - Ivor Wynne Stadium, Account No CF 5200 709654018.

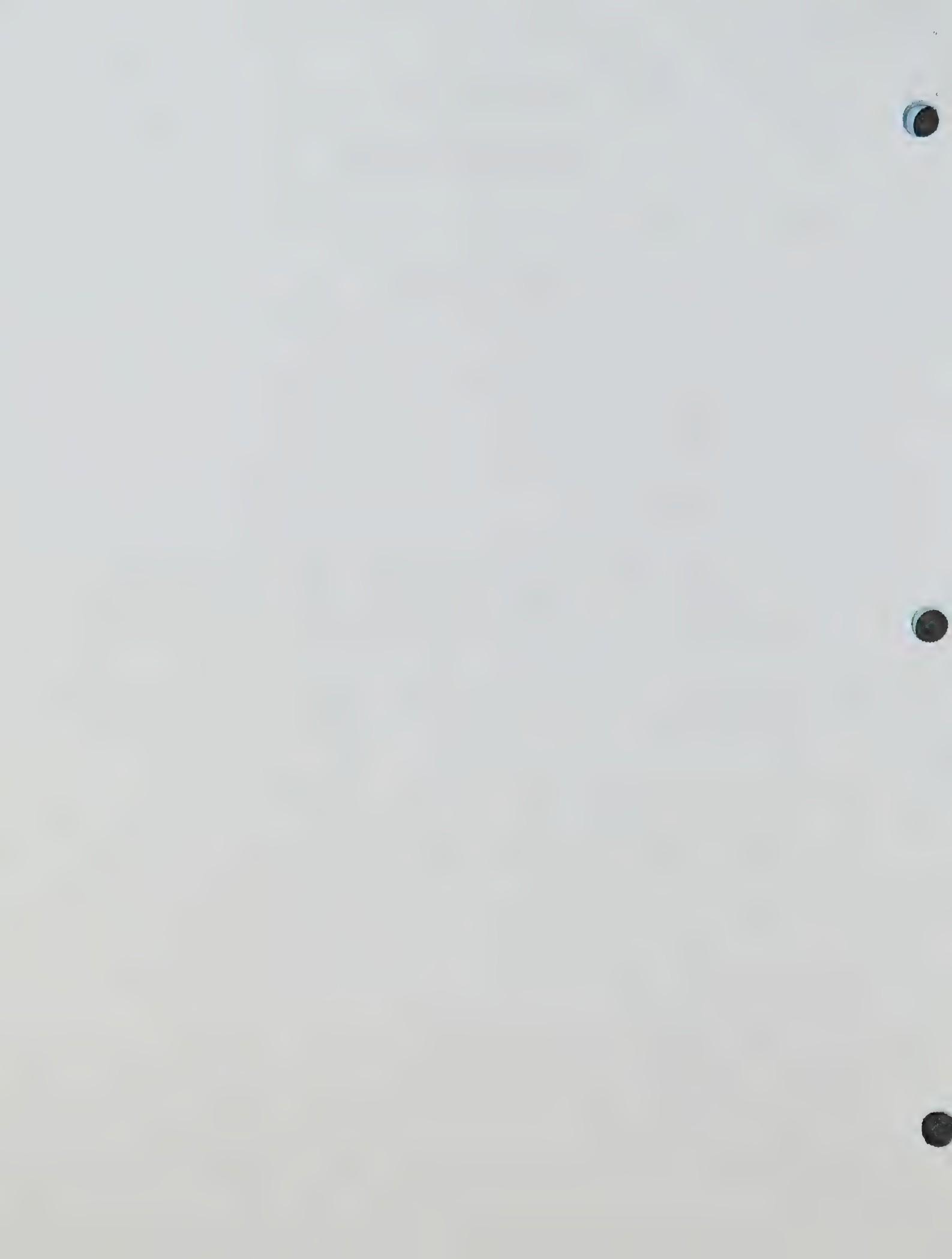
### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Available Balance in account CF 709654018	\$ 90,000.00
Less Required Funding	<u>58,800.00</u>
Remaining Balance	\$ <u>31,200.00</u>

### BACKGROUND:

All existing structural steel surfaces between columns 1 - 25 were cleaned and painted by the same contractor - M & M Painting and Sandblasting, in 1995 to the City's complete satisfaction. Once complete this project will see the completion of painting and cleaning of the entire south stands (sec 1 - 45) including the south light standards and cages.

The City will provide the paint for this project as well as a disposal container for paint chips and waste particles.



2(b)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 April 9

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** Special Event - Proposed User Fee Increases  
for the summer of 1996

**RECOMMENDATION:**

- a) That the proposed increases attached hereto as Schedule A for Special Events permit fees in parks be approved and implemented for the 1996 special event/festival season, thereby , generating an additional \$3,000 in revenues.
- b) That the 1996 current budget of the Culture and Recreation Department by adjusted accordingly.
- c) That public meetings with festival/event organizers be scheduled over the summer and fall months to establish a long term User Fee Policy for Festivals/Special Events.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

*R.L.F.*

The proposed rates estimated will generate annualized revenues of \$12,000.(1995 revenue was \$9,000.00).The Department's 1996 net budget will be reduced accordingly.

**BACKGROUND:**

Staff have reviewed user fees for all services within the context of the Corporate User Fee Policy. Park Permit fees for special events have not increased the over past five years.

In the interim, a modest incremental increase is being proposed for this season. Staff have had discussion and have distributed the proposed fees to event organizers for feedback. Generally the fees have been received with little resistance.

Factors such as park size and park amenities will be considered in determining the fee.

A User Fee Meeting is to be scheduled in the next few months to review the Corporate User Fee mandate and to establish a long term User Fee Policy for Festivals/Special Events.

/smo

c.c. D. Lobo, Commissioner  
Public Works and Traffic

A. C. Ross, Treasurer

## SCHEDULE "A"

**1995 SPECIAL EVENT  
PERMIT FEES (including GST)  
(all rates are per day)**

Category 1 – all parks Festivals – two days or more	\$125.00
--	----------

**PROPOSED 1996 SPECIAL EVENT  
PERMIT FEES (including GST)  
(all rates are per day)**

Major Community Event/Festival (over 100,000 attendance)	
Gage Park – with bandshell	\$200.00
Gage Park – without bandshell	\$175.00
Bayfront Park	\$250.00
Pier 4 Park	\$140.00
Gore Park	\$125.00
Dundum Park – with pavilion	N/A
Dundum Park – without pavilion	N/A

Category 2 – all parks Community Events – one day	\$25.00
Gage Park Bandshell	
weekdays	\$47.25
weekends	\$52.50
Dundum Park Pavilion	
weekdays	\$31.50
weekends	\$36.75
Open Space – permitted	\$15.00

Wedding Photos – all parks	\$15.00
-------------------------------	---------

Community Non-Profit Event & Private Rental	
Gage Park – with bandshell	\$75.00
Gage Park – without bandshell	\$50.00
Bayfront Park	\$75.00
Pier 4 Park	\$75.00
Gore Park	\$50.00
Dundum Park – with pavilion	\$75.00
Dundum Park – without pavilion	\$50.00

Wedding Photos – all parks	\$15.00
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Wedding Photos all parks	\$50.00
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### New Fees for 1996

- \$100 non-refundable liquor processing fee
- permit fees for events longer than four (4) days are negotiable
- permit fees for profit companies are negotiable

2(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 9

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross Fair, Director  
Culture and Recreation Department

**SUBJECT:** Summer Tennis Program Fee Change

#### **RECOMMENDATION:**

- a) That the proposed adjustments to the fee schedule for the Recreational Tennis Program attached hereto as Schedule "A", be approved for the 1996 playing season, thereby generating an additional \$1,000 in revenues.
- b) That the 1996 current budget of the Culture and Recreation Department be adjusted accordingly

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

An estimated \$1,000. in additional revenue should be realized for the 1996 season. Accordingly, the Department's net budget will be reduced by that amount.

#### **BACKGROUND:**

The Culture and Recreation Department offers a variety of tennis services to recreational players of all ages. These programs include pre-season clinics, private lessons, summer group lessons (youth and adult), junior clinics and the new "Summer Slam Tennis Tour" tournament schedule.

In addition, the staff act in liaison with local tennis enthusiasts in an effort to promote community club organizations operating out of City owned courts at Lawfield, Kings Forest, Huntington Park, Westdale, Victoria Park and Sir Allen MacNab. Staff are looking to recruit new club executives to rejuvenate the tennis program at the community level. In the past these

clubs have taken on the role of planning local events, advisors to staff, court supervision and contributed toward the annual cost of court lighting.

Other clubs in Hamilton provide a somewhat elite tennis environment at higher cost and lesser accessibility than local community programs attempt to offer. Clubs in this category include Rosedale, Mohawk College, McMaster University and the Hamilton Tennis Club. The Rosedale Tennis Club hosts all Culture and Recreation tournaments and major summer clinics.

#### **DISCUSSION:**

Upon evaluation of the 1995 Summer Tennis Program, it was determined that marketing and minor program changes were necessary to increase interest and registration in this city-wide recreational program. It was noted that attendance for summer lessons had declined over the last four years from a high of 719 participants in 1992 to the current level of 555 participants in 1994 and 1995. Records also indicated a similar decline in numbers for tennis clinics and city tournaments. As a result, staff have upgraded the content and marketing methods of the program. Revised lesson plans, a new Tennis Handbook and promotional T-shirts are anticipated to increase the appeal and participation in the sport.

Staff are confident that the proposed fee increases and program revisions will result in a near fifty percent cost recovery status for the lesson and tournament program.

Revisions to the community tennis club fee structure are intended to improve our ability to monitor, collect and supervise courts which should result in a higher return to the Corporation. Rejuvenated interest in the sport would also lead to greater return.

Appendix "A" will detail proposed fee changes and marketing changes for tennis to enhance the profile of the sport, resulting in revenue increases for the program.

AG/KH  
Attachment

cc: A.C. Ross, Treasurer

## **APPENDIX "A"**

### **TENNIS PROGRAM FEES 1996**

#### **(A) Introduction**

The Tennis Program has expanded its delivery of services in recent years with the addition of pre-season lessons and private lessons. Now, however, a change is needed in the way the service is being marketed to the public.

#### **(B) Tennis Program - Summer Lesson Fees**

<b>(i)</b>	<b>Group Lesson 1995</b>	<b>Proposed Group Lesson 1996</b>
	8 classes - \$12.00	7 classes - \$20.00

\* The above fee change for children's group lessons would reflect the additional cost of adding a tennis handbook and T-shirts to the program. T-shirts will be an important component in marketing these lessons and expanding our registration.

<b>(ii)</b>	<b>Adult Group Lesson '95</b>	<b>Proposed Group Lessons '96</b>
	6 classes - \$25.00	6 classes - \$30.00

\* The above change in adult group rates maintains a price differential with the children's program and more accurately reflects the cost of program delivery.

<b>(iii)</b>	<b>Pre-season Lessons '95</b>	<b>Proposed Pre-season Clinics '96</b>
	7 lessons - \$12.00	4 clinics - \$12.00 (youth program)
	5 lessons - \$25.00	4 clinics - \$25.00 (adult program)

\* Offering specific skill clinics to replace pre-season lessons and boost enrolment.

#### **(C) Summer Tennis Tournaments - Fees and Structure**

The present structure has seen a decline in participation and the following changes are recommended. To enhance marketing we are proposing to name our summer tennis tournaments the "Summer Slam Tennis Tour". The Tour would consist of 5 recreational tournaments with participants coming from our lessons and club programs as in the past. Corporate sponsors would be invited to attach their name to an event in exchange for prizes.

**Tournament Fees '95**  
\$4.00 /event

**Proposed Tournament Fees '96**  
\$5.00 /event or \$20.00 /5 events

.. 2 ..

(D) Membership and Court Fees

Fees	1995	Proposed Fees 1996
Family	\$52	\$50
Adult	\$27	\$30
Inter.	\$19	\$20
Junior	\$14	\$15
Senior	\$7	\$10
Guest	\$3.50	\$3 (adult) \$2 (youth)

\* Proposed membership and court fee changes are designed to aid court monitors in fee collection, very often they run out of change on the courts and this results in a loss of revenue. Guest fee changes are designed to parallel adult and youth fees charged at recreation centres for facility use.

(E) Summary

The proposed Tennis Program changes will give tennis an opportunity for more visibility in the community, which will hopefully result in more participation.

Membership and guest fee changes will ease fee collection at the courts and should generate increased revenue.

2(d)

# CITY OF HAMILTON

## - RECOMMENDATION -

**DATE:** 1996 April 3

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director

**SUBJECT:** Consultant Selection Barrier Free Design Modifications,  
All Recreation Buildings.

### **RECOMMENDATION:**

1. That staff be authorized to issue a purchase order to R.F. Lintack Architect Incorporated, for a total amount of \$78,810.00 plus applicable GST for the design, contract document preparation and construction administration of the barrier free design modifications of recreational facilities listed in appendix A, and,
2. That the amount of the purchase order be proportionately, to the construction cost estimate, charged to the following accounts; CF 329341009, CF 329441016, CF 809453003, CF 809453004, CF 809453005, and,
3. That staff be authorized, based on priority of use, to modify the scope of work and construction cost estimates for King's Forest Golf Course Clubhouse, Ivor Wynne Stadium, Brian Timmis Stadium and Chedoke Golf Course Clubhouse, in order to include Coronation Arena, Eastwood Arena and East Kiwanis Boys and Girls Club in the scope of work without increasing the overall budget allocation, and,
4. That staff be authorized to advertise for Tender Call in the Hamilton Spectator once the construction documents are completed and approved by Citizen and staff Committee Barrier Free design Sub-Committee.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The capital accounts for the noted projects had been approved by City Council in the 1993, 1994 capital budget and the Canada Ontario infrastructure Programme.

Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee  
1996 March 27

The total construction estimated cost of the project is \$616,000 plus applicable taxes. This construction estimate reflect the reduction of the scope of work King's Forest Golf Course Clubhouse, Ivor Wynne Stadium, Brian Timmis Stadium and Chedoke Golf Course Clubhouse,

The fee submission is as follows:

Fixed Fee	\$ 61,600*
Disbursements	\$ 810
Measure Drawings Allowance	\$ 8,000**
3 million additional Insurance	\$ 8,400
Total	\$ 78,810
GST	\$ 5,517
<b>Grand Total</b>	<b>\$ 84,327</b>

\* does not fluctuate with actual construction cost.

\*\* will be authorized only if measure drawings of facilities are not available.

#### **BACKGROUND:**

The following Five Firms were requested to respond to a Request for Proposal which closed on March 22, 1996:

Atkinson Engineering Inc, of Hamilton	Declined
Christina Kokosky Architect, of Burlington,	No Bid Submitted
Joanne McCullum Architect, of Hamilton,	No Bid Submitted
R.F. Lintack Architect Incorporated, of Hamilton, and	\$61,600
Group Eight Engineering Ltd, of Hamilton.	No Bid Submitted

Although the firms were selected based on experience and knowledge of the City facilities and the City of Hamilton Barrier Free Design Standards, Only one Firm, R.F. Lintack Architect Incorporated, responded and submitted a bid.

The bid submitted is within the estimated value of the service and the Firm had conducted several similar projects for the City.

## **APPENDIX A**

### **PROJECT LOCATION**

### **FUNDING SOURCE**

Barton Community Centre,  
Norman Pinky Lewis Swimming Pool

Capital Budget, 1993  
Capital Budget, 1993

Churchill Recreation Centre  
Eastmount Community Centre  
Normanhurst Community Centre  
Laurier Recreation Centre

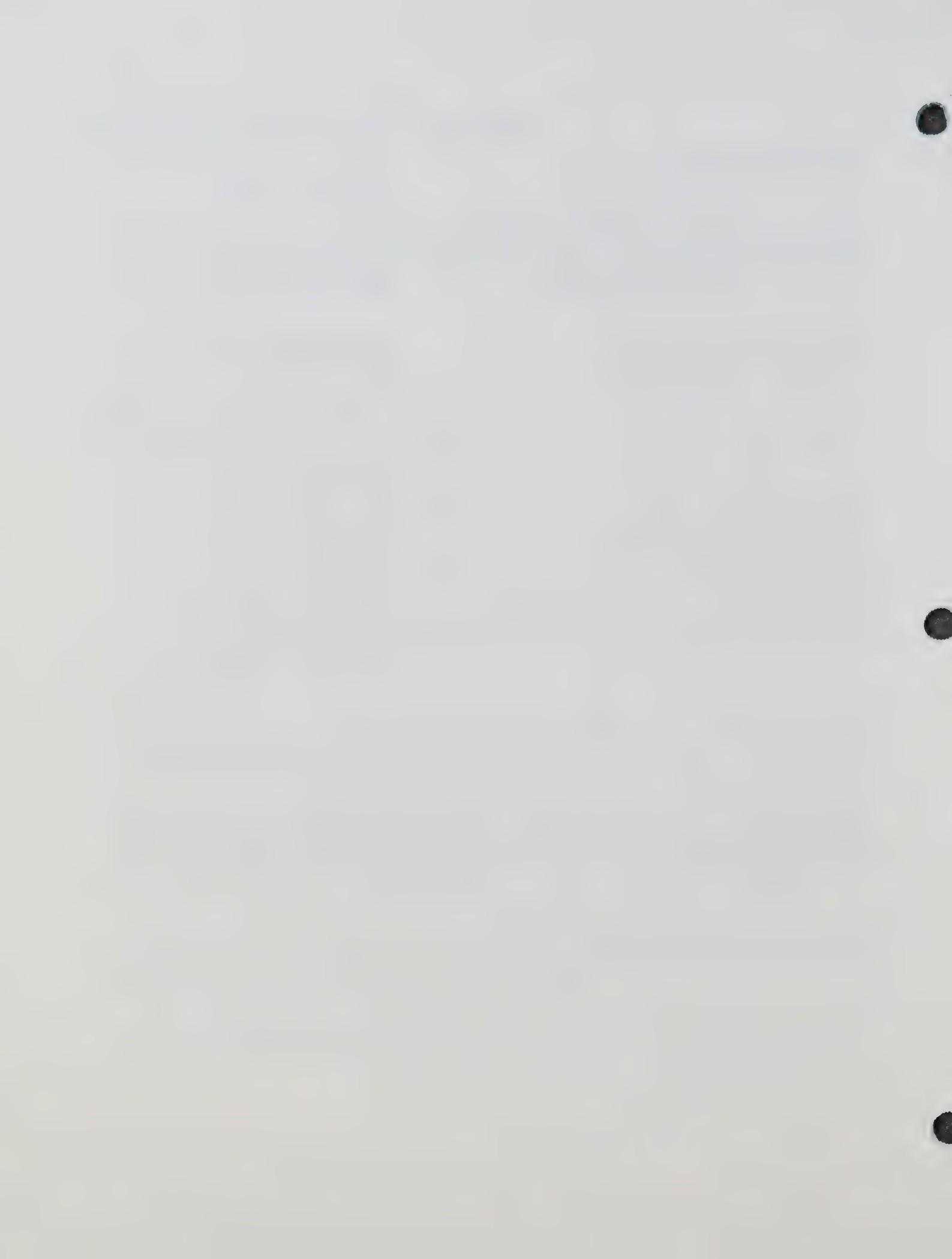
Capital budget, 1994  
Capital budget, 1994  
Capital budget, 1994  
Capital budget, 1994

Bennetto Recreation Centre  
Mountain Arena  
Hill Park Recreation Centre  
Dalewood Recreation Centre  
Chedoke Golf Course Clubhouse  
Brian Timmis Stadium  
Ivor Wynne Stadium  
Eastwood Arena\*  
Coronation Arenas\*  
East Kiwanis Recreation Centre\*

Infrastructure Program  
Infrastructure Program

Details of proposed scope of work for the above noted facilities are available from Hoda Kayal at X4615.

Please Note That : Facilities marked with \*, were not included in the original list submitted to the Canada Ontario Infrastructure programme as the facilities were in the Capital Budget of 1994 for major renovations.



2(e)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 March 29

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** Labour Day Parade and Picnic  
1996, September 02 - Dundurn Park Pavilion

*K. Christenson  
R. L. Fair*

**RECOMMENDATION:**

That approval as required by Parks By-Law 95-126, Section 11, Section 29, Section 35 and Section 37 be given to The Hamilton and District Labour Council to host the annual Labour Day Parade/Picnic in Dundurn Park Pavilion on 1996, September 02, 8:00 a.m. - 11:00 p.m. subject to the following terms and conditions:

- i) That proof of insurance be provided and submitted thirty (30) days prior to the event, indicating the City and Region of Hamilton-Wentworth as the additional insured, subject to a cross liability clause
- ii) That insurance, in the amount of \$3 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury and \$5 million dollars Liquor Liability Insurance with thirty (30) days notice of cancellation be provided.
- iii) That all requirements as identified by the Liquor License Board of Ontario are met.
- iv) That alcoholic beverages be served in a confined area (beer and wine only).
- v) That organizers and their workers who are providing alcoholic beverages be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program".
- vi) That the event organizers enter into a License Agreement satisfactory to the City Solicitor.

- vii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.).
- viii) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense.
- ix) That a site map, specific to each event, be submitted sixty (60) days prior to the event.
- x) That the Public Works Department's Street Vendors Program at Dundurn Park be allowed to remain open throughout the events.
- xi) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Approval can be granted for the above events by the Director of Culture and Recreation in accordance with the 1995, May Council Resolution which authorizes the Director to approve events under the Parks By-Law 95-126 for the following items:

- Barbecuing in the park - Section 12
- Holding a gathering with more than 25 persons - Section 13
- Operate Loud Speakers - Section 14
- Place, install or erect any temporary or permanent structure - Section 16
- Selling food, drink and merchandise - Section 40

The Parks By-Law 95-126, Section 11, Section 29, Section 35 and Section 37 requires the organization, as an applicant, to obtain permission from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages, to park vehicles in a public park, to bring horses and to bring animals into a park.

**BACKGROUND**

**The Hamilton & District Labour Council** has once again requested permission to sell food, non-alcoholic and alcoholic beverages at their Labour Day parade and Picnic at Dundurn Park on 1996 September 2. Music levels are to be such so that they do not interfere with Dundurn Castle tours. The Hamilton Historical Board approved Dundurn Park for this event with the recommendation that organizers, together with the participants, do not park vehicles in the Dundurn Castle parking lot. Since this is a holiday weekend, parade organizers are requested to locate a security guard in the Castle parking lot to ensure free parking is maintained for Castle visitors.

attachment

c.c.    D. Lobo, Commissioner  
            Public Works and Traffic

2(f)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 April 2

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

*R.L.F.*

**SUBJECT:** Folk Arts Heritage Council - It's Your Festival  
1996, June 27 - July 01, Gage Park

**RECOMMENDATION:**

That approval as required by Parks By-Law 95-126, Section 11, Section 29, Section 35 and Section 37 be given to the Hamilton Folk Arts Heritage Council to host the annual It's Your Festival in Gage Park on 1996, June 27, 6 p.m. - 11 p.m. and 1996, June 28 - July 01, noon - 11 p.m., subject to the following terms and conditions:

- i) That proof of insurance be provided and submitted thirty (30) days prior to the event, indicating the City and Region of Hamilton-Wentworth as the additional insured, subject to a cross liability clause
- ii) That insurance, in the amount of \$3 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury and \$5 million dollars Liquor Liability Insurance with thirty (30) days notice of cancellation be provided.
- iii) That all requirements as identified by the Liquor License Board of Ontario are met.
- iv) That alcoholic beverages be served in a confined area (beer and wine only), with a maximum seating of 100 persons.
- v) That organizers and their workers who are providing alcoholic beverages be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program".
- vi) That the event organizers enter into a License Agreement satisfactory to the City Solicitor.

- vii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.).
- viii) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense.
- ix) That a site map, specific to each event, be submitted sixty (60) days prior to the event.
- x) That the Public Works Department's Street Vendors Program at Gage Park be allowed to remain open throughout the events.
- xi) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

*RWF*

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Approval can be granted for the above events by the Director of Culture and Recreation in accordance with the 1995, May Council Resolution which authorizes the Director to approve events under the Parks By-Law 95-126 for the following items:

- Barbecuing in the park - Section 12
- Holding a gathering with more than 25 persons - Section 13
- Operate Loud Speakers - Section 14
- Place, install or erect any temporary or permanent structure - Section 16
- Selling food, drink and merchandise - Section 40

The Parks By-Law 95-126, Section 11, Section 29, Section 35 and Section 37 requires the organization, as an applicant, to obtain permission from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages, to park vehicles in a public park, to bring horses and to bring animals into a park.

#### **BACKGROUND**

**The Hamilton Folk and Heritage Council** has requested permission to sell food, non-alcoholic and alcoholic beverages on the occasion of their "It's Your Festival" event at Gage Park on 1996 June 27 - July 1. The bandshell will provide the main entertainment in addition to smaller stages throughout the park.

This is the second year for the Beer Garden at this event. Last year it was successfully operated under the direction of community groups supporting the Special Olympics. Staff are recommending that the size of the beer garden remain the same size as last year, with a seating capacity of 100. The organizers are requesting to begin the festival at 6 p.m. on 1996, June 27, with a Sesquicentennial kick-off.

Attached for Committee reference are letters from the beer garden volunteers and It's Your Festival organizers.

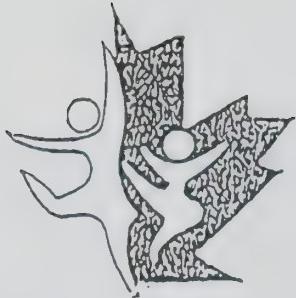
It's Your Festival is also pleased to be host to the 1996 Corel Great Race, formerly known as the "North American Great Race". Over 100 vintage cars (pre-W.W.II) will be paraded through Hamilton to Gage Park on Saturday June 29, for a noon arrival at the park. Hamilton is one of four Canadian City stops.

A wrap up/evaluation report will be forwarded to committee once the event is complete. Organizers have agreed to the terms and conditions and are working together with the Special Events Advisory Team to ensure all guidelines are met.

/smo  
attachment

c.c. D. Lobo, Commissioner  
Public Works and Traffic

March 20, 1996



Hamilton Folk Arts Heritage Council

149 MAIN STREET EAST, UNIT 101  
BOX 2040, HAMILTON, ONTARIO L8N 3T4

PHONE: (905) 525-2297  
FAX: (905) 525-0066

City of Hamilton  
Ms. Shelly Merle Orzel  
Dept. of Culture & Recreation  
71 Main St. W.  
Hamilton, Ontario

Dear Shelly:

The Hamilton Folk Arts Heritage Council thanks the Corporation of the City of Hamilton for its co-operation in assisting us with our first "Beer Garden" at It's Your Festival 1995.

The privilege of having beer served at this function resulted in favourable comments from the citizens of Hamilton and district and especially from out of town visitors. While under the direction of the Hamilton Folk Arts Heritage Council, the beer garden was operated by individuals representing community service groups. A percentage of the profits went to the Ontario Special Olympics.

Over the four day festival we experienced no negative concerns. We note that at peak festival times, the 100 seat capacity were not sufficient to accommodate the numbers wishing to use the beer garden. The organizers of the festival had Police security at the Beer Garden at all times. There were no incidents reported during the four days. We also would like to note that the same volunteer group would be working at the 1996 event.

It's Your Festival, a 25 year tradition in the City of Hamilton celebrated in 1995 their 25th anniversary with over 150,000 people in a 4 day Canada Day Festival. It's Your Festival is one of the vehicles the Folk Arts uses to accomplish its goal and was established to celebrate Canada's Birthday. In 1996, the Festival begins on June 27 at 6:00 p.m. with a sesquicentennial tribute and will run until July 1st celebrating Canada's 129th Birthday. In addition, The 1996 Corel Great Roco (Vintage Cars) featuring over 100 pre-World War II cars will be making a three hour lunch stop in Hamilton, and will be hosted by the Folk Arts at the Festival in Gage Park on Saturday, June 29, 1996.

For It's Your Festival 1996, the Hamilton Folk Arts Heritage Council, is requesting that once again a Beer Garden be part of our celebration. In light of its 1995 popularity and needs, the Hamilton Folk Arts Heritage Council is requesting the privilege of having a 150 person seating capacity for this years Beer Garden. Also a part of the profit would be going to the Ontario Special Olympics and part will help us defray some of the rising costs of running this festival.

Thanking you in anticipation,

Yours Truly,

Vera Papadopoulos  
President

Lloyd Turner  
Program Director



Royal  
Canadian  
Mounted  
Police      Gendarmerie  
royale  
du  
Canada

P.O. Box 487  
Main P.O.  
Hamilton, Ontario

Security Classification/Designation  
Classification/désignation sécuritaire

Your File      Votre référence

Hamilton Folk Arts Council  
Main Street East  
Hamilton, Ontario

Our File      Notre référence

96-03-21

Dear Vera:

**Re: Refreshment Garden - Ontario Special Olympics**

I would like to take this opportunity to thank you for allowing us to participate in the Hamilton Folk Arts Council "It's Your Day Festival" on July 1st weekend 1995. The proceeds totalling approximately \$4,000.00 for our share went to the Ontario Law Enforcement Torch Run for Special Olympics. This program gives mentally disabled athletes an opportunity to participate in several camps, sport functions around the province and allows them to take their competitive spirit and make them an important functioning person in our community. This could not be possible without the help of so many like yourselves who are assisting us in this worthwhile cause. I sincerely hope that you will consider having our group of special volunteers on board with you for this year's event. Everyone who had the opportunity to participate in the refreshment garden last year was very enthusiastic and the venture proved to be worthwhile. Thank you for your consideration.

Yours very truly,

B.J. (Brian) Keed  
 Co-ordinator  
 Torch Run - Hamilton Detachment

Canada



# CITY OF HAMILTON

3(a)

## - RECOMMENDATION -

**DATE:** 1996 March 29

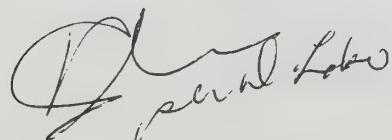
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Asphalt Walkways and Concrete Curb Work - Various  
Parks

### **RECOMMENDATION:**

That a purchase order be issued to Arrowhead Paving Ltd. in the amount of \$149,826.87, including all taxes and contingency, for the supply and installation of concrete and asphalt at various parks within the City, being the lowest of five (5) tenders received in accordance with specifications C15-6-96 issued by the Purchasing Division and the Vendor's tender, and that this expenditure be financed from the Park Development & Redevelopment - 1996 Account No. CF5255 629654021.



### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The expenditure of \$149,826.87 including all taxes and contingency for the asphalt and concrete work will be funded through the Park Development & Redevelopment - 1996 Account No. CF5255 629654021. The balance remaining after this expenditure is \$420,173. There are no legal or staffing implications.

### **BACKGROUND:**

Park Development and Redevelopment will continue in 1996 with pathway improvements and concrete curb installation at the following parks: Beulah Park, Broughton East Park, Central Park, Gage Park, Gourley Park, Lifesaver Park, Rosedale Path, and Woodward Park, as discussed with Neighbourhood Park Committees.

At Beulah Park, Broughton East Park, Gage Park, and Lifesaver Park, the proposed works are being undertaken to facilitate the installation of a new creative play structure.

The lowest bid price of \$149,826.87 includes an amount of \$9,801.77 for G.S.T. and a \$15,000. contingency sum.

The tenders received are as follows:

<u>Contractor</u>	<u>Totals</u>
Arrowhead Paving	\$149,826.87
L.M. Enterprises	\$174,290.87
OBN Company	\$194,847.00
All Around Contracting	\$194,142.31
Associated Paving	\$235,330.70

Other bids received are as follows:

Lafarge Construction - disqualified as did not provide Agreement to Bond.

Burlington Paving, Brantford Landscaping, Marta Paving, Canpro, and Stephens & Rankin - unable to bid

EH/ps

c.c. Allan Ross, Treasurer

3 (b)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 4

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Gore Park Fountain Construction

#### **RECOMMENDATION:**

- a) That The Head-of-the-Lake Historical Society and The Fountain Foundation be authorized to proceed at their cost with construction of the Gore Park Fountain; and,
- b) That approval be conditional and subject to The Head-of-the-Lake Historical Society submitting:
  - i) complete construction schedule including time line and scope of work; and,
  - ii) a list of qualified contractors in agreement with the scope and timeline of project; and,
  - iii) complete construction drawings with the City having final approval authority on the drawings; and,
- c) That The Head-of-the-Lake Historical Society shall have public liability insurance in the amount of \$3 million naming the City as co-insured for the duration of the construction project; and,
- d) That the Department of Public Works and Traffic and the Law Department be authorized to prepare any contracts and legal agreements with The Head-of-the-Lake Historical Society as required to facilitate the construction of the fountain; and,
- e) That the Mayor and City Clerk be authorized to sign such agreements for the City.



## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

When The Head-of-the-Lake Historical Society presented its proposal to recreate the original Gore Park fountain, it had proposed to undertake the project as a private one thus relieving the City from having to raise the cost of the project. The Fountain Foundation was formed and has proceeded to fundraise the required \$525,000. for the construction of the Gore Park fountain. To date, the Foundation has raised approximately \$322,325. in cash and services in kind. The fountain is already undergoing casting by McCoy Foundry for a cost of approximately \$325,000., and Dufferin Construction has donated \$65,000., the cost for the concrete bowl, leaving a shortfall to date of approximately \$200,000.

While the outstanding funding requirements are significant the Fountain Foundation is confident the project will be successfully completed for this fall when the final cast pieces will be placed. Work is ongoing to raise the required cash donations and services in kind to avoid the City from having any financial burden as originally proposed.

Upon completing the construction phase of this project, ownership and maintenance responsibilities will rest with the City. The existing fountain immediately west of Hughson Street was removed as a consequence of this project, has received considerable maintenance attention and costs due to design and construction deficiencies. Downtime is a regular occurrence while costly repairs are made. An annual expenditure of \$12,000. is made against the two fountains in Gore Park and this amount would be expected to cover the maintenance costs of the new proposed fountain, plus the smaller remaining fountain.

The Head-of-the-Lake Historical Society will sign a contract with the City to specify the obligations of the Society concerning insurance and indemnities.

There are no staffing implications.

## **BACKGROUND:**

At its meeting of 1993 May 25, City Council endorsed the proposal by The Head-of-the-Lake Historical Society to install and recreate the original Gore Park fountain as a project celebrating the City of Hamilton Sesquicentennial in 1996. The Head-of-the-Lake Historical Society has operated this project as a private one. They have formed a Fountain Committee which oversees the entire project from research, to purchasing, design, and ultimately to implementation, and intends to relieve the City from any cost implications.

The City in anticipation of the fountain has stubbed in services and moved trees during the Gore Park sidewalk reconstruction during the fall of 1996 to accommodate the new fountain.

At its meeting of 1995 March 28, City Council approved the location for the fountain as being the centre of the park between Hughson Street and James Street, being the original historical location.

The tentative construction schedule of May construction for the "earthwork and concrete bowl" of the fountain has been driven by Dufferin Construction's schedule. Dufferin's donation would result in the park being under construction for all earthwork and concrete bowl work from May 1 to June 15, leaving the park with a finished appearance including all sod, grading, and concrete walks as performed by other contractors. The park is therefore still open for public use during the summer season. Installation of the cast iron fountain is scheduled after casting is complete.

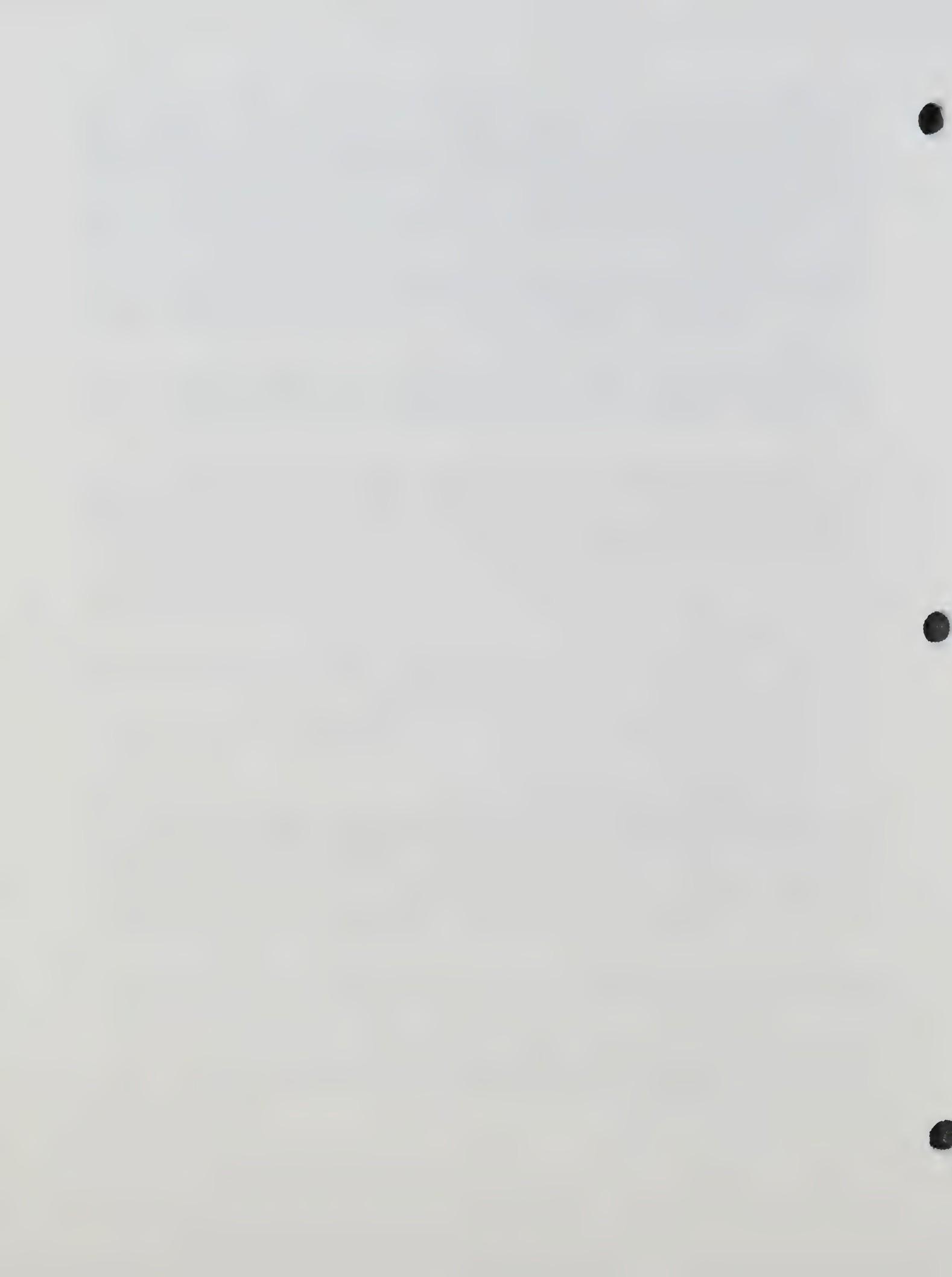
The Fountain Foundation has retained the services of Weslake Inc., Civil Engineers, as project managers and Group Eight Engineering Ltd. as electrical and mechanical consultants. Weslake Inc., as Project Managers, will be issuing tender calls and standard construction documentation on behalf of The Head-of-the-Lake Historical Society.

The Department of Public Works and Traffic - Parks Division will liaise with other appropriate City departments to help expedite and help coordinate this project as well as prepare a site and grading plan.

The recreation of the original Gore Park fountain truly represents a great opportunity to reestablish a famous city landmark and to generate public interest in our city core. The Head-of-the-Lake Historical Society should be commended for initiating such an important project and for following through in a significant way.

EH/ps  
*ii*

c.c. All Members of City Council  
J.G. Pavelka, C.A.O.  
Allan Ross, Treasurer  
Patrice Noé Johnson, City Solicitor, Attn: Lorne Farr  
R.W. Chrystian, Manager of Parks  
Jim Pook, Horticulturist  
Erik Hess, Superintendent of Park Development  
Dennis Missett, The Fountain Foundation  
Dale Turvey, Commissioner of Transportation/Env. Services, Attn: Doug Rieger  
Robert Swan, Manager, Building Operations & Maintenance, Property Department



3(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 11

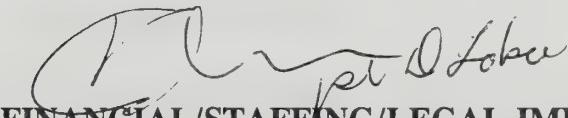
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo  
Commissioner of Public Works and Traffic

**SUBJECT:** Glen Manor - The Veever's Estate  
Showcase House 96 - Sheridan College

#### RECOMMENDATION:

That the Liquor Licence Board of Ontario be advised that the City of Hamilton has no objection to the issuance of a Special Occasion Permit to Sheridan College or its designate for the purpose of serving wine for approximately 150-200 invited guests at 22 Veevers Drive on the evening of 1996 May 9th for the staging of their Showcase House '96 production.



#### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sheridan College has previously received approval to stage their Showcase House '96 production at the Veever's Estate. All costs for the official opening of the project will be borne by Sheridan College.

#### BACKGROUND:

Sheridan College received City Council approval on November 28, 1995 for its Showcase House '96 project at Glen Manor - the Veever's Estate. Re-decorating work is in progress as a concerted effort involving the corporate community, students of the interior design program at Sheridan and City staff.

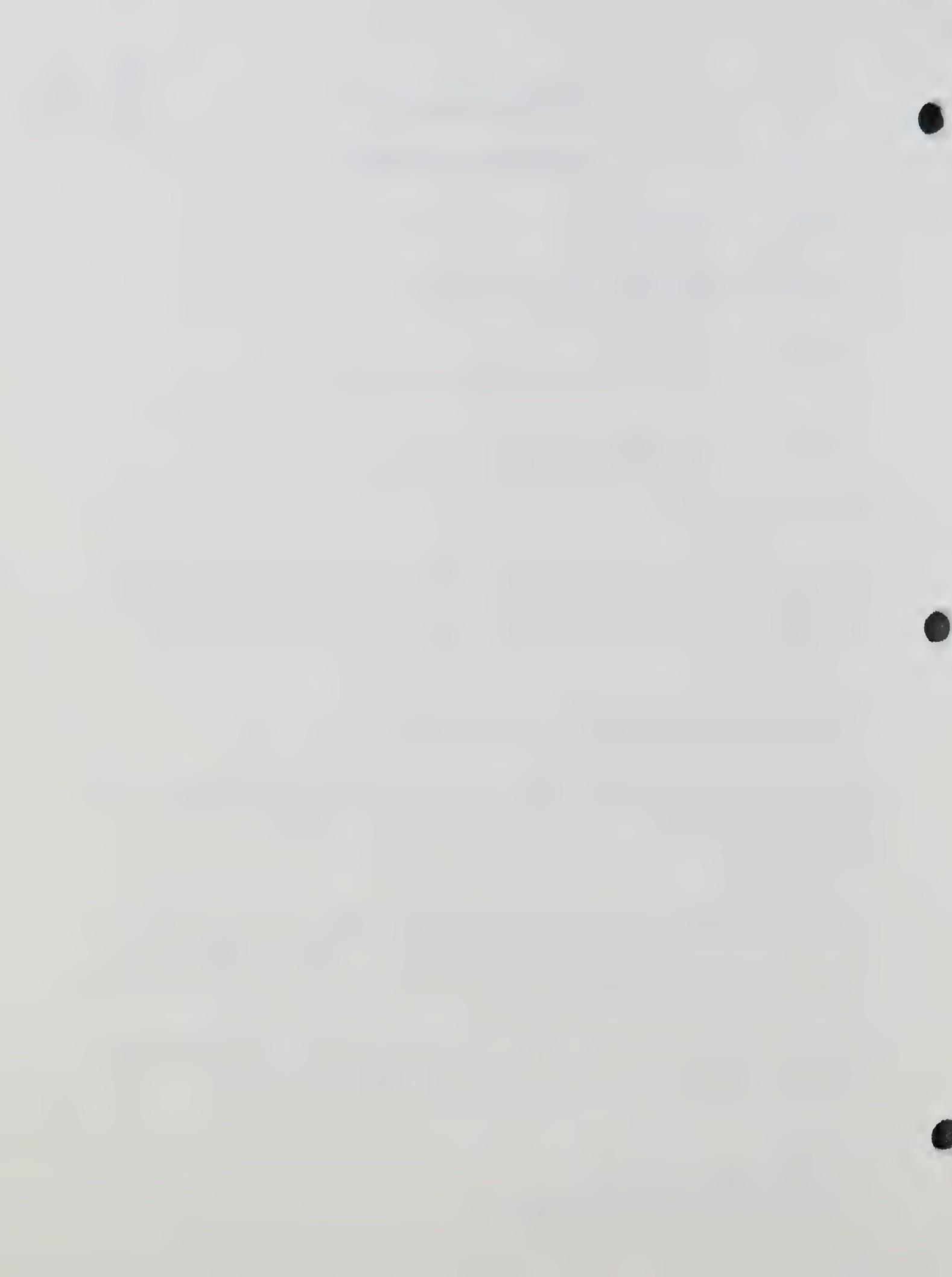
Commencing May 11th, Showcase House will be open for a two week period for public viewing. A reception is planned for the evening of May 9th as a means of thanking contributing corporate sponsors and others involved with this exciting project.

RWC/nb

c.c. P. Noé Johnson, City Solicitor

Attention: Jennifer Lessing, Solicitor

c.c. Mary Jane Carroll, Sheridan College



4 (a)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 3

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka, P. Eng.  
Chief Administrative Officer

R. Fair  
Director of Culture and Recreation

D. W. Vyce  
Director of Property

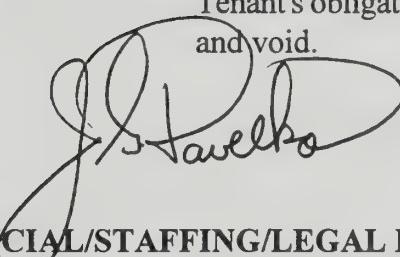
**SUBJECT:** Lease 38-40 Centennial Parkway North Units 3 and 4  
Ground Floor from 744424 Ontario Limited (Tony Leontis)  
Riverdale Outreach Recreation Program

#### RECOMMENDATION:

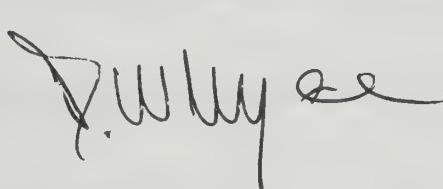
- (a) That the Mayor and City Clerk be authorized and directed to execute a Lease Agreement between 744424 Ontario Limited (Tony Leontis) and The Corporation of the City of Hamilton, for the premises at 38-40 Centennial Parkway North, Hamilton, Units 3 and 4, for 3,700 square feet of space on the ground floor to be used for the Riverdale Outreach Recreation Program for Seniors and Youths, in a form satisfactory to the City Solicitor; and,
- (b) That the lease for the above space at 38-40 Centennial Parkway North contain the following terms and conditions which will form part of the lease agreement:
  - (i) Premises: 3,700 square feet of rentable area being Units 3 and 4 on the ground floor, as shown on the attached plan; and,
  - (ii) Use: Riverdale Outreach Recreational Program; and,
  - (iii) Term: Three (3) years commencing 1996 June 1 or 30 days after the tenant improvements are completed by the Landlord terminating on 1999 May 31 or as adjusted by the commencement date. The Lessee (City) has the option to renew the lease for a further two year period with rental terms to be negotiated six months prior to the termination of the initial term; and,

- (iv) Basic Rent: \$10.00 per square foot (Modified Gross) (\$37,000 per annum - \$3,083.33 per month) plus heat and hydro; and,
- (v) Landlord's Work: The Landlord will construct at its own costs tenant improvements in accordance with the tenant's specifications and the Building Code requirements. The lease will not be executed until such time as the specifications and separate construction agreement is agreed to and executed by both parties. The following is a description of said tenant improvements:
- (aa) In Unit 3, the following shall be constructed by the Landlord:
- (i) Existing washroom will be reconstructed to the City's Barrier Free standards (3.4) which standards have been provided to the owner's agent; and,
  - (ii) The area to the rear of the premises will be constructed into a kitchen area with the walls and ceiling painted, cupboards and counter area with sink connected to water and drain, electrical outlets installed with wiring for a stove unit; and,
  - (iii) The rear area west of the Proposed Kitchen will have the ceiling finished with T-Bar acoustic panels with appropriate lighting; and,
  - (iv) The wall between Unit 3 and Unit 4 will be opened into the kitchen area and a locking fire rated door will be installed; and,
- (bb) In Unit 4, the following shall be constructed by the Landlord:
- (i) Existing washroom will be reconstructed to the City's Barrier Free standard (3.4); and,
  - (ii) The rear storage area will be separated from the washroom area by a wall and door which must lock; and,
  - (iii) In the front area three offices and a meeting room will be built from floor to ceiling which will include locking doors with side glass panels and at least two electrical outlets in each room; and,
  - (iv) the electrical service for these units will be served by a separate hydro meter. All work to be completed in a good workmanlike manner; and,

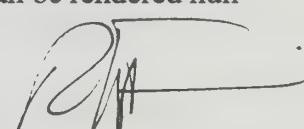
- (vi) Front Signage: The Landlord will permit the Lessee to install a sign at the front of the leased premises; and,
- (vii) Parking: The Landlord will provide three (3) dedicated parking spaces in the front parking area and four (4) at the rear of the building; and,
- (viii) Sublet: The Tenant shall not assign or sublet all or any part of the Premises without the prior written consent of the Landlord which shall not be unreasonably withheld or delayed.
- (ix) Annual Debt Limit: The Landlord shall agree that the Lease and the Tenant's obligations hereunder shall be subject to compliance with the requirements of Ontario Regulation 710/92 or, in the alternative, the provisions of Section 65 of the Ontario Municipal Board Act such that the Lease and the Tenant's obligations shall not be rendered effective unless the Tenant's rental and other financial obligations hereunder satisfy the annual debt repayment limit of the Tenant as set by the Ministry of Municipal Affairs, or the approval of the Ontario Municipal Board has been first obtained authorizing this lease and the Tenant's obligations hereunder, failing which the Lease shall be rendered null and void.



J. Stavelbo



D. W. Mylne



P. H.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

In adopting Item 10 (a) of the First Report of the Parks and Recreation Committee as approved by City Council 1996 January 30 the sum of \$52,000 was approved to cover the operational expenses of the Riverdale Outreach Program. The annual leased costs including rent, heat, and hydro is estimated to be \$44,400.

The Community Action Program for Children (C.A.P.C.) group will contribute \$8,000 a year towards the rent costs for use of the facilities for a maximum of two years.

#### **BACKGROUND:**

In adopting Item 10 (b) the Director of Property was authorized to assist the staff of the Department of Culture and Recreation along with the Riverdale citizens group to locate lease space for a senior and youth program.

The subject location was inspected and the Property Department was authorized to proceed with lease negotiations which would include obtaining some tenant improvements from the Landlord as there were not sufficient funds for the City to carry out the needed renovations.

The subject lease was negotiated based on a five-year term in order to obtain the lowest possible rental cost for the City and to provide the incentive for the Landlord to include certain tenant improvements to the space at their cost. The City has no funding set aside for tenant improvements to the space. The Landlord would not accept both a low rent and the provision of a tenant allowance cost on a one year lease as it does not allow sufficient time for the Landlord to amortize its expenses and at the same time realize a reasonable rate of return on its investment.

A term of one year was considered briefly as this was the sum referred to and approved during the 1996 Budget Process, but for the reasons mentioned above was not practical. The sum of \$52,000 approved during the 1996 Budget Process will form part of the Culture and Recreation Department's base budget for subsequent years rental obligations.

Subsequently, a meeting was held by Alderman Eisenberger and the representative of the user group and we were requested to renegotiate with the owner a three year term with a two year renewal. This three year term will provide flexibility to the Outreach Program with its ultimate goal of a new facility in the Riverdale Neighbourhood.

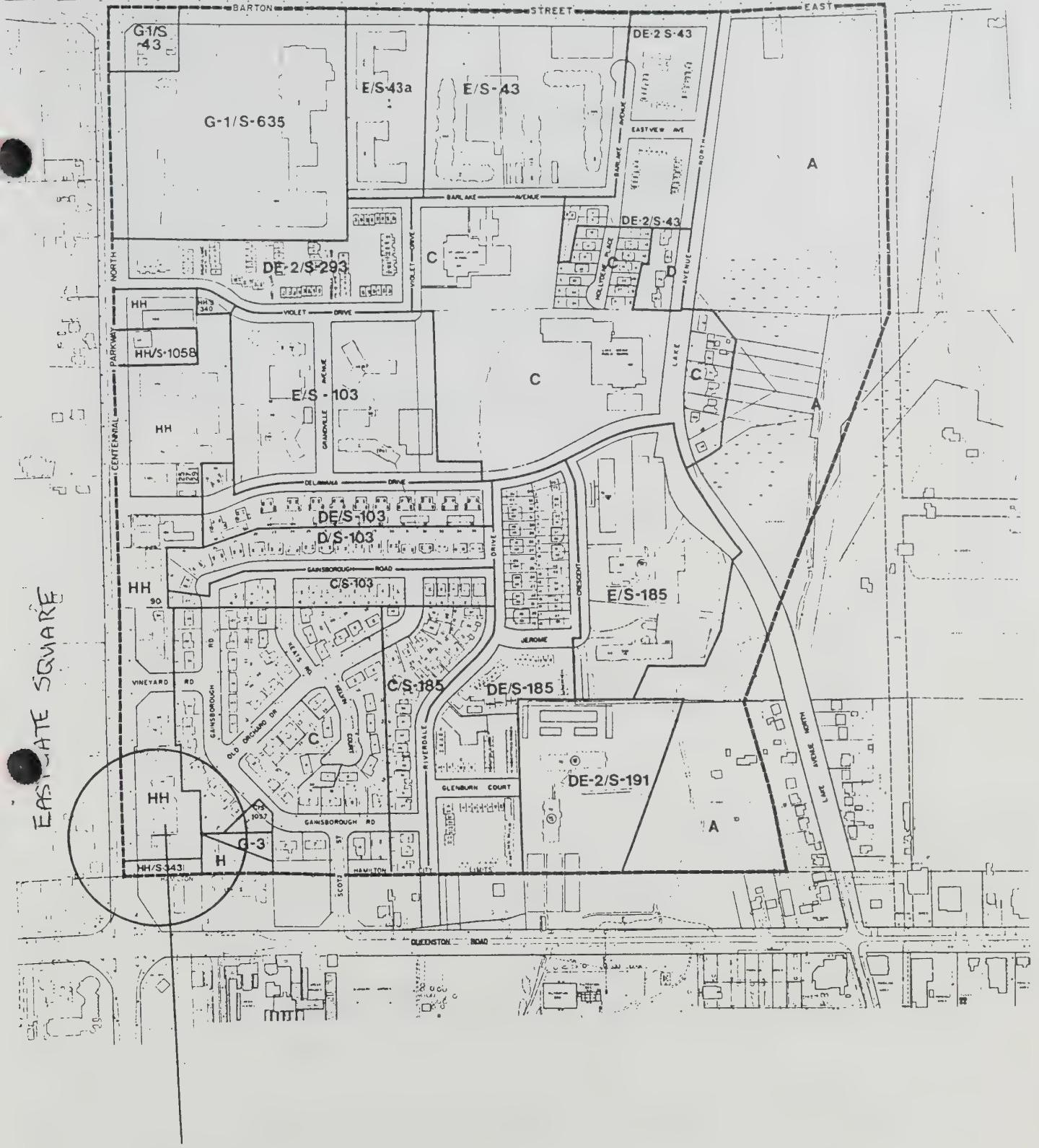
In the event this Outreach program is not funded in the subsequent budget years, we have negotiated a sublet clause which would allow the City to seek out another tenant if the program was eliminated.

We submit the aforesaid recommendation for your consideration.

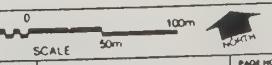
MCJW/hew

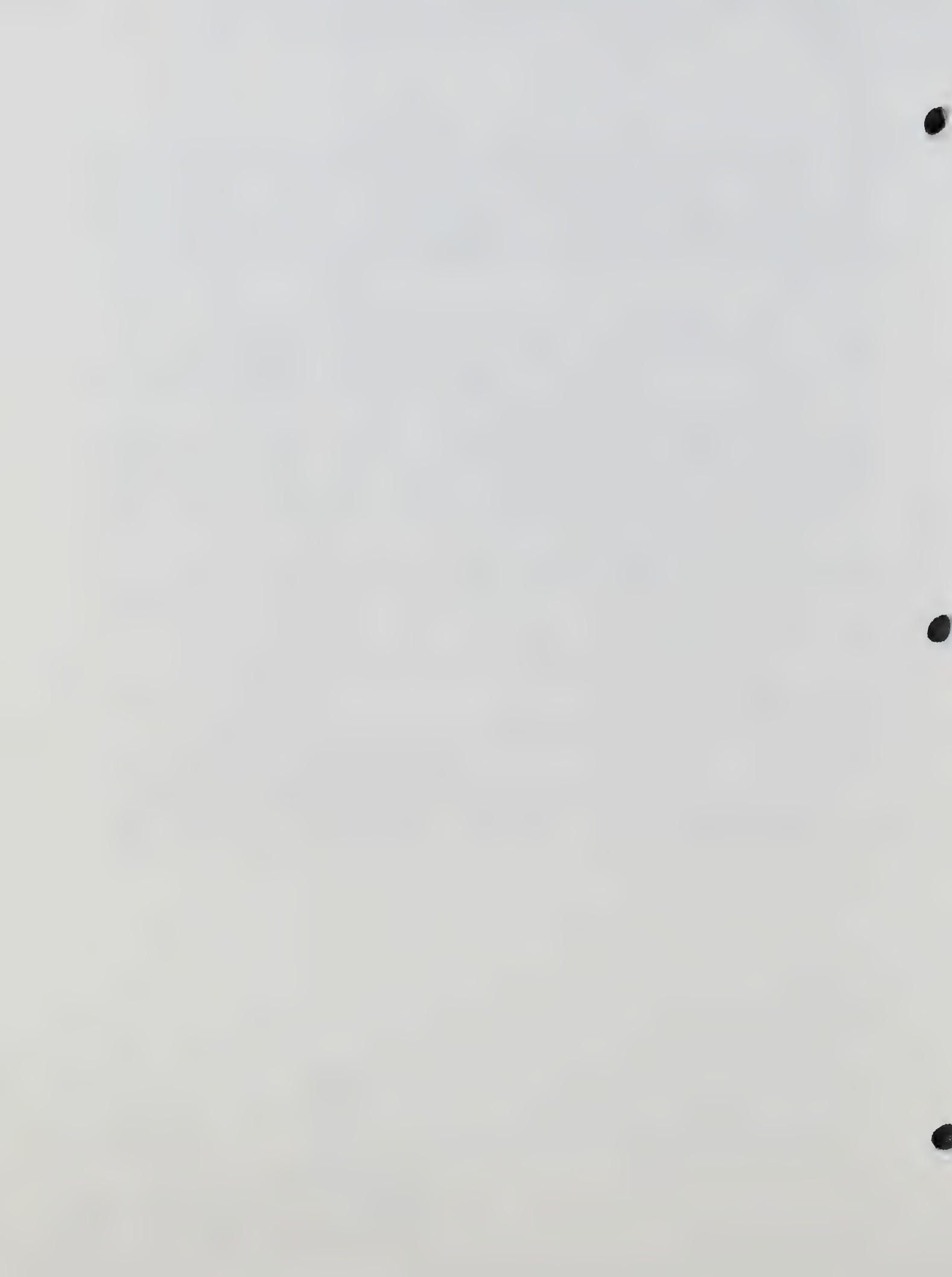
c.c. Alderman F. Eisenberger, Alderman's Office  
Alderman C. Collins, Alderman's Office  
P. Noé Johnson, City Solicitor  
K. Harrop, Manager, Community Services, Culture and Recreation

EASTLAKE SQUARE



Subject  
Property

<table border="1" style="margin: auto;"> <tr><td>104</td><td>84</td><td>54</td></tr> <tr><td>85</td><td>115</td><td>114</td></tr> <tr><td>55</td><td></td><td></td></tr> </table>	104	84	54	85	115	114	55			<b>CITY OF HAMILTON</b> <b>RIVERDALE WEST</b> <b>ZONING</b>
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85	115	114								
55										
<i>This is not a Legal Document. For Zoning Verification Please Contact City Building Department.</i>										
<span style="border-bottom: 1px solid black; padding: 0 5px;">Neighbourhood Boundary</span> <span style="border-bottom: 1px solid black; padding: 0 5px;">Zoning Boundary</span>										
										
Prepared for The City of Hamilton by the Planning and Development Department										
PLANNING UNIT NO <b>6407</b>	PAGE NO <b>115</b>									



# CITY OF HAMILTON

4(b)

## - RECOMMENDATION -

**DATE:** 1996 April 3

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka  
Chief Administrative Officer

R. L. Fair, Director  
Culture and Recreation Department

D. W. Vyce, Director  
Property Department

**SUBJECT:** LICENSE AGREEMENT FOR OPERATION OF  
NORMANHURST COMMUNITY CENTRE BY THE  
KINSMEN CLUB OF HAMILTON

### RECOMMENDATION:

- a) That the Director of Property and the Director of Culture and Recreation be authorized to negotiate a License Agreement between the City of Hamilton and the Kinsmen Club of Hamilton, satisfactory to the City Solicitor, for the operation and management of Normanhurst Community Centre incorporating the following basic terms and conditions:
  - i) That the Kinsmen Club of Hamilton assume sole responsibility for all annual operating costs for the building and grounds and for the maintenance and capital repair and replacement of the building and grounds at their expense; and,
  - ii) That the Kinsmen Club will continue to permit community use of the centre, inclusive of all current permit commitments, to the satisfaction of the Director of Culture and Recreation; and,
  - iii) That fees for the use of the space be reviewed and approved by the Director of Culture and Recreation on an annual basis and shall be comparable to fees for use of City facilities; and,
  - iv) That the Kinsmen Club of Hamilton report annually to the Parks and Recreation Committee on its use and management of the Normanhurst Community Centre; and,

- v) That the term of the License Agreement be for a period of 25 years, with renewal of the Agreement at the sole discretion of the City of Hamilton; and,
- vi) That any capital improvements will be done on a lease hold basis and will accrue to the City; and,
- vii) That the existing License Agreement with the McCrory Boxing Club remain in effect; and,
- viii) That any and all taxes associated with the Club's occupancy of the Centre would be paid by the Club; and,
- ix) That the Club ensures that any and all required insurance policies required from time to time by the City be in place at the Club's expense

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Savings in the amount of \$11,500. per year would accrue to the Property Department as they would no longer be responsible for weekly cleaning and annual operating costs.

Future savings in current and capital budget funded repairs and upgrades would also accrue to the benefit of the City.

Revenue in the amount of \$600. per year would be lost to the Culture and Recreation Department.

Any revenue that might be possible from the sale of the property would be foregone. There are no staffing implications.

A License Agreement in a form satisfactory to the City Solicitor would be required.

**BACKGROUND:**

The Director of Culture and Recreation is in receipt of correspondence from Mr. Phil Saresky on behalf of the Kinsmen Club of Hamilton wherein the Club proposes to assume responsibility for the operation and management of the Normanhurst Community Centre.

This small facility is located in Ward 4 on Barton Street East, just west of Parkdale Avenue. It is a small building consisting of a main floor general purpose room and small kitchen, a second floor meeting room and, in the basement, a space that is used exclusively by the McCrory Boxing Club.

The other spaces are used principally by the Kinsmen Club; the Normanhurst Seniors' Club; the 42nd Boy Scouts and several other community and religious groups. Total revenues for use are estimated at about \$600. for 1995, indicating that the space is not used to capacity. The Club has agreed to honour all existing uses at existing fees. The License Agreement will stipulate as a condition that continued use by community groups is a requirement.

The Department of Culture and Recreation does not program the facility. From a community perspective the Churchill Recreation Centre, Parkdale Arena and the Kiwanis Boys' and Girls' Club all are located close by and serve this area of Ward 4 well. As a result, Normanhurst Community Centre is under-utilized.

A License Agreement is proposed with terms and conditions set out to govern the relationship. The principal terms would see the Club responsible for all costs associated with the maintenance and upkeep of the facility to the satisfaction of the Director of Property.

Programming and permitting of the space would be the responsibility of the Club, however, usage by existing facility permit groups and organizations will continue and future use and charges would be undertaken to the satisfaction of the Director of Culture and Recreation.

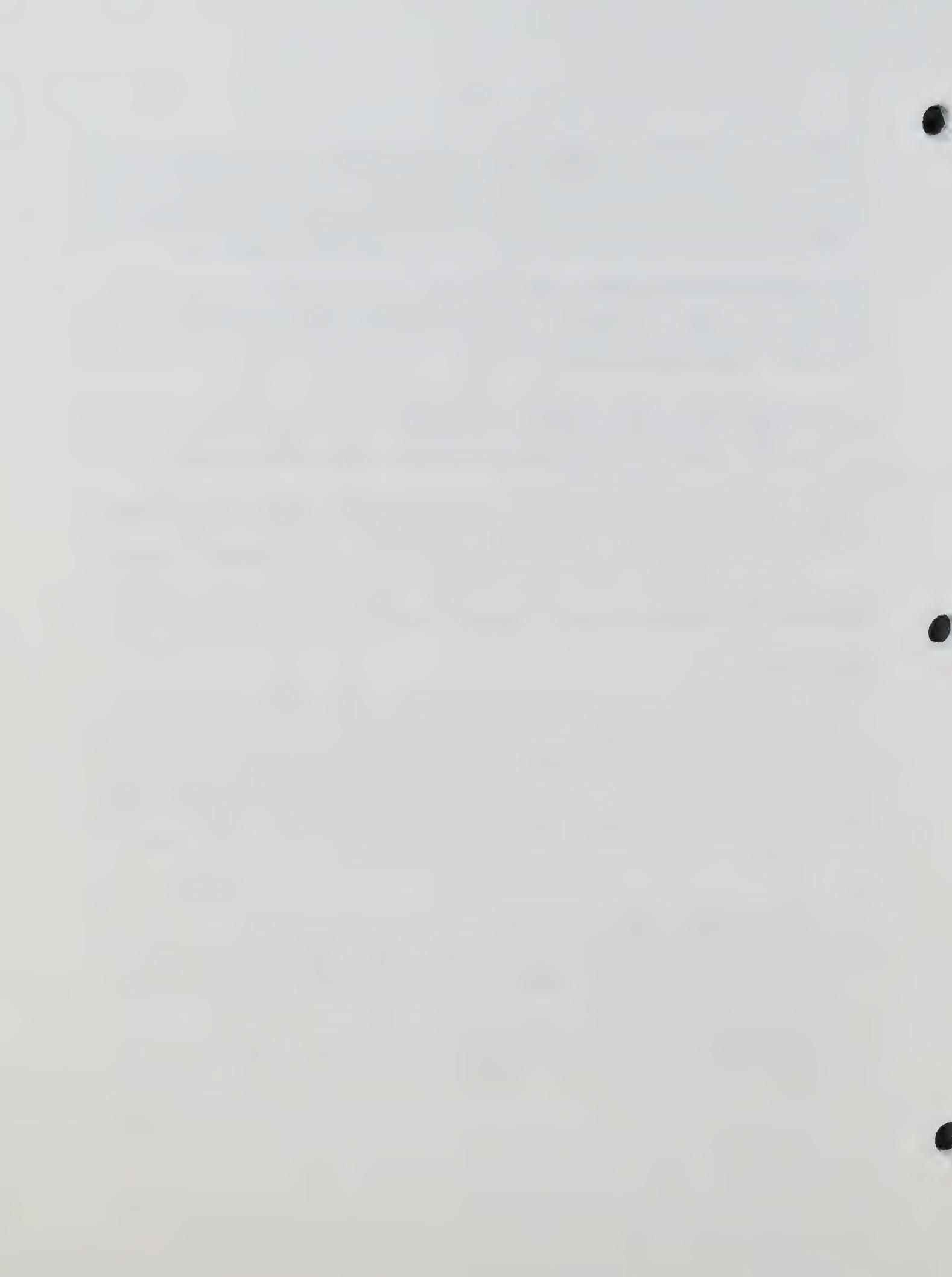
The Property Department has estimated the market value for the sale of the property at \$125,000. and is in receipt of at least one inquiry to purchase.

#### DISCUSSION:

It is the view of staff that this partnership between the City and the Kinsmen Club of Hamilton will benefit the community while saving the City money. The centre remains open for community use at no cost to the City. In turn, the Club is able to establish a permanent base from which it can plan services and fundraising activities in support of its good works for the citizens of the City of Hamilton. As a result, sale of this property is not recommended at this time.

/rf

c.c. P. Noé Johnson, City Solicitor  
A. Ross, City Treasurer  
R. Swan, Manager, Building Operations & Maintenance Division



5.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 4

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka, P. Eng.  
Chief Administrative Officer

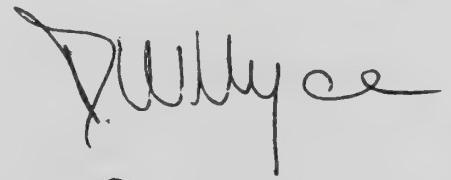
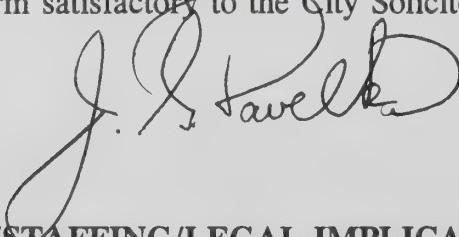
D. W. Vyce  
Director of Property

**SUBJECT:** Lease of Royal Botanical Gardens' Westdale Teaching  
Garden for Re-location of Dundurn Aviary

#### **RECOMMENDATION:**

- (a) That, to accommodate the Dundurn Aviary, the City lease from the Royal Botanical Gardens, a building and its 7 acres or adjacent property which fronts on Oak Knoll Drive, (the former RBG Teaching Gardens); and,
- (b) That the said Lease be approved on the following terms and conditions:
  - (i) Term, five (5) years from 1996 June 1 to 2001 May 31; and,
  - (ii) Rent, \$1. per year plus realty taxes, if any, to be charged to Account Number CH 56398 62110; and,
  - (iii) building shall only be used for the Dundurn Aviary; and,
  - (iv) City is responsible for all operating costs, including all charges for heating fuel, electricity, water and sewer charges, realty taxes, (if any), maintenance of the leased premises including grass cutting and snow removal; and,
  - (v) Royal Botanical Gardens is responsible for repairs to major structural components of the building, including but not limited to its outer walls, the roof, main electrical service and heating plant; and,

- (vi) City's renovations/improvements to the building are subject to RBG's prior approval, such approval not to be unreasonably withheld; and,
  - (vii) City is permitted to continue with the existing Community Garden Plot program, with the funds derived from this public use to be credited against operating costs for the property; and,
  - (viii) lease may be terminated on six (6) month notice by either party; and,
  - (ix) City may renew lease for a further term provided rent and renewal term are mutually agreed upon six (6) months prior to the expiry of the subject lease; and,
- (c) That as contemplated in the recommended lease with RBG, The Commissioner of Public Works and Traffic be authorized to rent out garden plots to the public as part of the allotment garden program previously established by the RBG; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute the said Lease in a form satisfactory to the City Solicitor.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The annual operating costs to the City are estimated at \$6,500. for utilities plus \$11,200. covering hedge and grass maintenance, litter removal and garden plot upkeep. (As this would be our first season at this location and given that it represents a partial year, these estimates may require adjustment). Taxes, if applicable, are estimated at \$11,000. however this RBG property is presently classified as exempt from realty taxes and it is our expectation that this exemption will continue while the City is a tenant. The Public Works department already annually budgets the sum of \$33,750. towards the operation of the Aviary. This cost to the City is substantially less than the actual cost due to volunteer support supplied by the Friends of the Aviary.

The capital alterations and improvements to adapt the RBG building into an Aviary are minimal except for construction of outdoor flight enclosures estimated to cost \$80,000. There are presently no funds to cover these capital expenses hence opportunities to provide fresh air housing for the summer months are limited. To the extent possible materials from the aviary facility at Dundurn Castle may be salvageable and converted to fit the new location. As fund raising and other revenue sources may allow, these capital improvements would be undertaken as a priority over other site alterations.

Revenues from the garden allotment program are estimated at \$3,100. annually; this amount could increase if additional plots are created within the leased area.

No increase in permanent staff complement is required with this accommodation proposal. The use of this building allows the aviary to vacate its temporary accommodation at the Kenilworth Composite building and meets the position taken by the Historical Board regarding Dundurn Castle.

## **BACKGROUND:**

At its meeting of 1996 January 30, Council adopted the following recommendation of the Parks and Recreation Committee (item 12, First Report):

- (a) That the Commissioner of Public Works and Traffic or his designate be authorized to proceed to negotiate with the Royal Botanical Gardens for use of building and land area at the Teaching Garden (Westdale) to provide accommodation for the Dundurn Aviary; and
- (b) That the term of the agreement commence no later than 1996 June 1 to allow relocation from the present temporary housing at the Kenilworth Composite building and no return to the original facilities at Dundurn Castle; and
- (c) That staff report back to Committee on the terms of the agreement and community response to the project following an Open House Information meeting to be hosted by the Royal Botanical Gardens.

As authorized, meetings have taken place with staff of the Royal Botanical Gardens to establish terms of a lease for the use of this RBG property by the City for Aviary purposes.

As a result of the above-noted meetings, we are prepared to recommend the above proposed lease upon the terms and conditions in the Recommendation portion of this report. The Public Works and Traffic Department and our department believe that the lease recommended above for approval is a reasonable one to accommodate the Aviary. The Teaching Garden building, while small for its intended use, provides the required accommodation for the Aviary's over 500 exotic birds and will allow public access to view the birds, thereby continuing the enjoyment they have provided to residents, school groups and out of town visitors in the past.

The Royal Botanical Gardens has also held two public information meetings on January 24 and March 13, 1996 at which time the proposed use of the Teaching Garden and the future of the Community Garden Plots were discussed. The proposed use of the Teaching Garden for the housing of the Aviary as a whole was well received especially as it would allow a use of the existing facility as opposed to its possible closure as the Royal Botanical Gardens attempts to consolidate their operations for financial reasons.

Although there was initial concern from those in attendance about the loss of the children's programs which took place at the Teaching Garden, the Royal Botanical Gardens staff explained that these programs would continue to run, however they will take place in facilities which are part of the Royal Botanical Gardens Centre on Plains Road West in Burlington.

Those individuals who attended this meeting with concerns regarding the Community Garden Plots were pleased to be informed that the plots would continue to be available to the public from the City as a tenant of the Royal Botanical Gardens in a similar fashion as they had been previously when administered by the Royal Botanical Gardens themselves. Future meetings are to be held with representatives of the Garden Plot users and City staff to discuss in more detail the specific operation of these gardens.

KN/klk  
attach.

c.c. Allan C. Ross, City Treasurer  
P. Noé Johnson, City Solicitor  
Attention: Dave Powers  
R. Fair, Director of Culture & Recreation  
Attention: M. Havelka  
D. Lobo, Commissioner, Public works and Traffic,  
Attention: Bob Chrystian, Manager of Parks  
Mark Runciman, Acting Director RBG  
Dave Stewart, President, Aviary



**Subject  
Area**



CORPORATION OF THE CITY OF HAMILTON

6(a)

## **CITY CLERK'S OFFICE**

\* \* \* \* \*

City Council at its meeting held 1996 January 30 approved the sub-joined resolution respecting the extension of the deadline for lease negotiations with Scott MacDonald Limited to the Parks and Recreation Committee.

J. ? Wallouell Jr  
J. J. Schatz

JJS/mjw

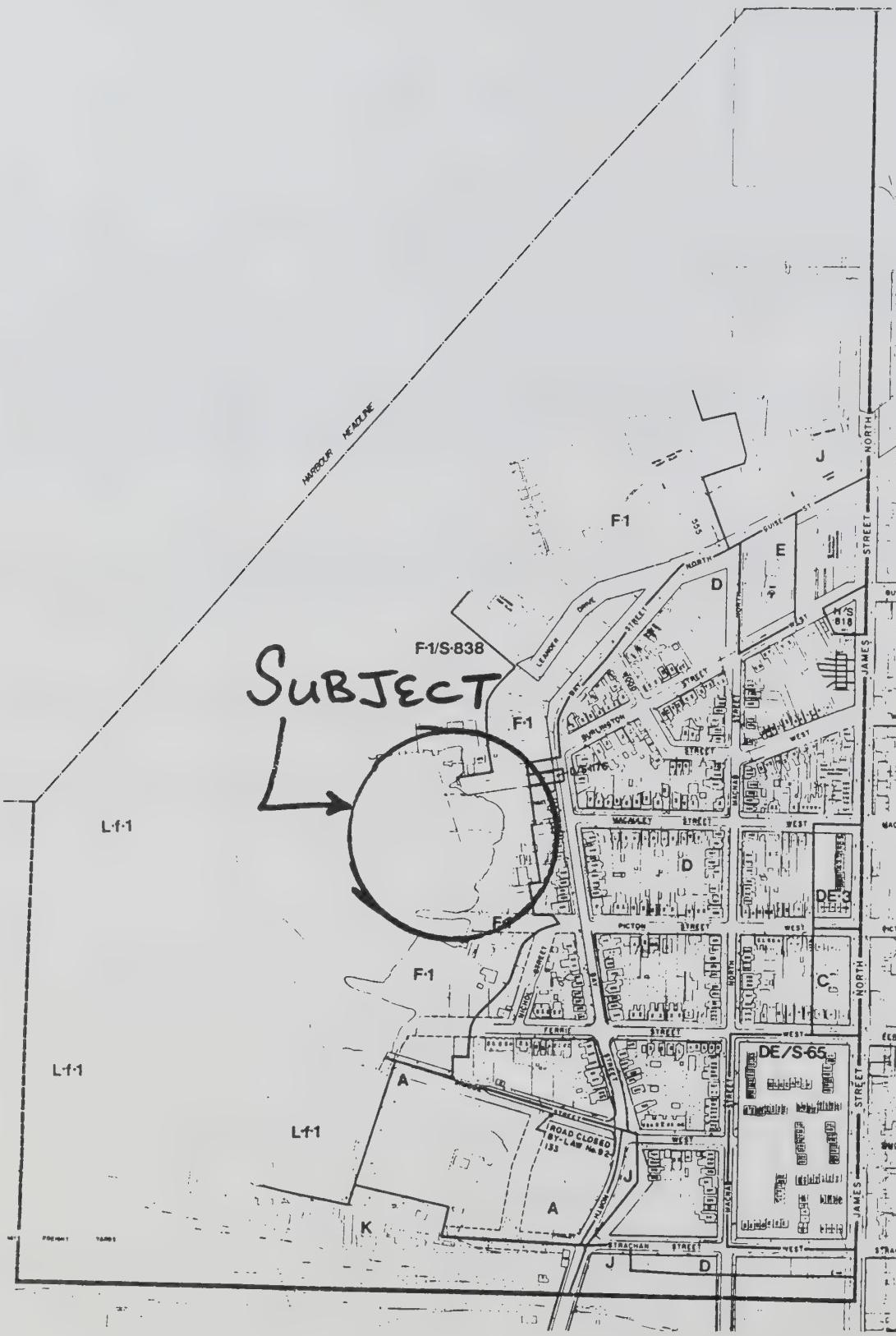
c. Dan Vyce  
Director of Property

"That Section 2 of the Parks and Recreation Committee's Eleventh Report for 1995 respecting negotiations with Scott-MacDonald Limited for a long term lease, adopted by City Council at its meeting held 1995 April 25, and subsequently amended by City Council at its meeting held 1995 October 31 and 1995 December 12 to extend the deadline for negotiations to 1996 January 31, be referred back to the Parks and Recreation Committee."

Subjoined is Section 2 of the Parks and Recreation Committee's Eleventh Report for 1995 respecting negotiations with Scott-MacDonald Limited for a long term lease, adopted by City Council at its meeting held 1995 April 25, and subsequently amended by City Council at its meeting held 1995 October 31 and 1995 December 12 to extend the deadline for negotiations to 1996 January 31.

- (a) That the City renew the lease with Scott-MacDonald Limited on a month to month basis at the current annual rental rate of \$14,400. until 1996 May 31 in its present form subject to the following additional terms and conditions:
  - (i) A public pedestrian access shall be retained by the City extending across that part of the land being leased comprised of the existing asphalt path installed by the City, upon the following terms; and,
    - (aa) access is open to public use weekends (Friday to Sunday) extending from 1995 June 2 to 1995 September 4 inclusive, plus any "long" holiday weekends during the aforementioned months; and,
    - (bb) The hours of access shall be Friday 5:00 P.M. to 10:00 P.M.; Saturday, 9:00 A.M. to 10:00 P.M., Sunday 9:00 A.M. to 10:00 P.M. and on any statutory holiday from 9:00 A.M. to 10:00 P.M.; and,
    - (cc) Access shall be for the sole purposes of enabling the public to pass between Pier 4 Park and Harbourfront Park; and,
  - (ii) During such times the pedestrian access is open to the public,
    - (aa) the City shall indemnify the Lessee against any claim which may arise as a result of the public's use of the access, (excepting claims for business losses of the Lessee); and,
    - (bb) the City shall provide, at its cost, one (1) security guard to be stationed along the public access, to control activity thereon.
    - (cc) the City shall provide, at its cost, regular cleanup of debris as a result of the public's use of the access; and,

- (iii) The City shall provide at its cost five electronic push button access mechanisms to the dock areas and washrooms of MacDonald Marine Limited to provide for increased security to the washrooms and to the waterfront area and boats moored therein from the public access pathway.
- (b) That staff be directed to negotiate a long term lease at a fair market value with the Scott-MacDonald Limited with the provision of permanent 24 hour, seven day a week pedestrian access through the property; and,
- (c) That if a lease, satisfactory to the City, cannot be negotiated on or before 1996 January 31, the present lease shall terminate 1996 May 31; and,
- (d) That staff be directed to report back on the lease negotiations and long term plans for the subject property in conjunction with the Waterfront Development Project.



All Lands Within This Neighbourhood Is Subject  
To Site Plan Control By-law No. 90-285.

40	107	106
127	21	10

This is not a Legal Document.  
For Zoning Verification Please  
Contact City Building Department

CITY OF HAMILTON

NORTH END WEST

ZONING

# CORPORATION OF THE CITY OF HAMILTON

6(b)

## **CITY CLERK'S OFFICE**

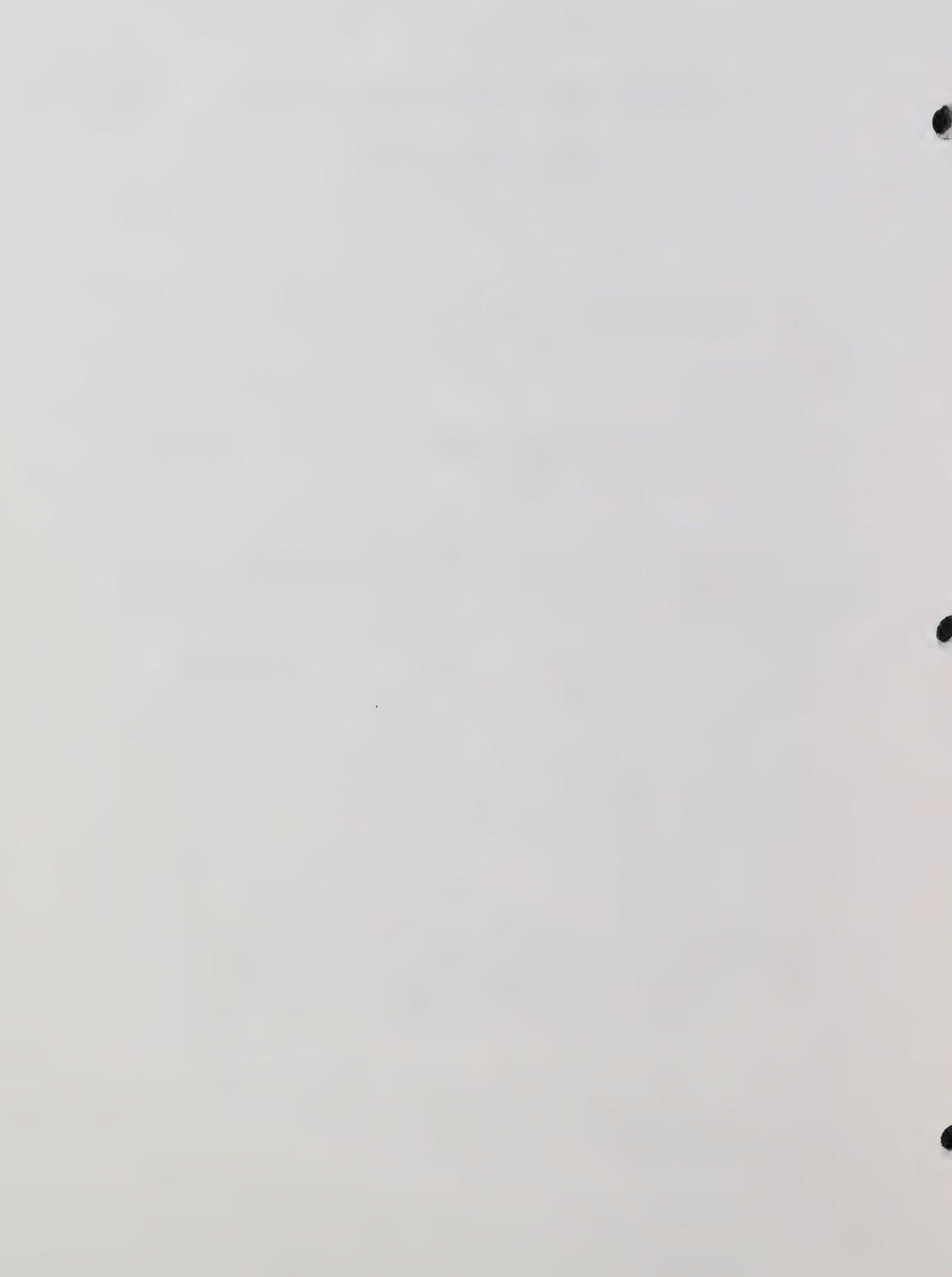
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Sub-joined is a copy of Section 22 of the Fifth Report of the Parks and Recreation Committee for 1996 which was referred back by City Council at its meeting held 1996 March 26.

*John*

JJS/mjw

- "(a) That the Director of Culture and Recreation be authorized to negotiate revised one year contracts, with the option to extend the contracts over two, one year periods, with the Chedoke and King's Forest Golf Pros, satisfactory to the City Solicitor; and,
  - (b) That a review of the City golf course operations, including audited statements be presented to the Parks and Recreation Committee annually."



## CONSENT AGENDA

### PARKS AND RECREATION COMMITTEE

Tuesday, 1996 April 16  
9:30 o'clock a.m.  
Room 233, City Hall

#### A G E N D A:

##### A. ADOPTION OF THE MINUTES

Minutes of the Parks and Recreation Committee meeting held 1996 March 19

##### B. SECRETARY, HAMILTON HISTORICAL BOARD

- (i) Nine-Hour Movement Provincial Plaque Location in Victoria Park
- (ii) Demolition of Gazebos - Dundurn Castle
- (iii) Sculpture of Sir Allan Napier MacNab - MacNab Circle

##### C. SECRETARY, HAMILTON VETERANS COMMITTEE

Regulations for Burial in the Field of Honour Woodland Cemetery

##### D. DIRECTOR OF CULTURE AND RECREATION

- (i) Firing of Artillery in Harvey Park for the Burlington Races Re-enactment
- (ii) Fireworks Display at Bayfront Park  
Racalumutese Maria S.S. Del Monte Ontario Inc.  
1996 June 23
- (iii) Sale of Alcoholic Beverages - Various Park

##### E. DIRECTOR OF PROPERTY/CHIEF ADMINISTRATIVE OFFICER

Renewal of Lease to Region for  
Red Hill Family Centre (former Red Hill Creek School)  
25 Mount Albion Road

##### F. SECRETARY, PARKS AND RECREATION COMMITTEE

- (i) Information Items
- (ii) Notice of Special Parks and Recreation Committee Meeting  
1996 April 30 - 7:15 o'clock p.m.



1 (A)

Tuesday 1996 March 19  
9:30 o'clock a.m.  
Room 233, City Hall

The Parks and Recreation Committee met.

**Present:** Alderman F. Eisenberger, Chairperson  
Alderman T. Anderson, Vice Chairperson  
Alderman M. Caplan  
Alderman Wm. M. McCulloch  
Alderman B. Morelli  
Alderman D. Wilson  
Alderman T. Jackson  
Alderman D. Ross

**Absent:** Mayor R. M. Morrow, City Business

**Also Present:** Alderman G. Cops  
Mr. J. G. Pavelka, Chief Administrative Officer  
Rev. J. Johnston, Board of Education  
Mr. B. Dunn, Separate School Board  
Mr. B. Chrystian, Public Works and Traffic Department  
Mr. W. Plessl, Public Works and Traffic Department  
Mr. R. Fair, Director of Culture and Recreation  
Mr. D. Cowan, Culture and Recreation Department  
Ms. M. Havelka, Culture and Recreation Department  
Ms. S. Merlo-Orzel, Culture and Recreation Department  
Mr. B. Moffatt, Culture and Recreation Department  
Mr. D. Vyce, Director of Property  
Mr. P. Hooker, Law Department  
Mr. B. O'Brien, Hamilton Street Railway  
Mr. K. C. Christenson, Secretary

1. **DELEGATION**

**Gore Park - Bus Shelters**

The Committee was in receipt of a report dated 1996 March 11 from the Commissioner of Public Works and Traffic respecting the subject matter.

Mr. O'Brien presented a plan for locating bus shelters in Gore Park and distributed a copy of the style proposed.

Following further discussion, the Committee approved the following amended recommendation;

- (a) That the proposal by Hamilton Street Railway to install bus shelters in Gore Park in the immediate vicinity of existing bus stops be received; and,
- (b) That staff members of the Gore Park Review Team be authorized to present this proposed development to affected interest groups including the general public, the Downtown Promenade BIA, CAPIC, Greater Hamilton Downtown Community Development Corporation Founding Board, LACAC, Hamilton Historical Board, Veterans Association, CNIB; and,
- (c) That upon receiving input from affected stakeholders, the Gore Park Review Team undertake to formulate a recommendation for consideration by the Parks and Recreation Committee at its May 1996 meeting.

2. **CONSENT AGENDA**A. **ADOPTION OF THE MINUTES**

- (i) The minutes of the Parks and Recreation Committee meeting of 1996 February 20 were adopted as circulated to the Members.
- (ii) The minutes of the special Parks and Recreation Committee meeting of 1996 February 26 were adopted as circulated to the Members.

B. **DIRECTOR OF CULTURE AND RECREATION**

- (i) **Earthsong Festival**

The Committee was in receipt of a report dated 1996 March 7 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval as required by Parks By-law No. 95-126, Section 29 be granted to the Hamilton Wentworth Creative Arts Inc. to use Kay Drage Park for the parking of vehicles during the Earthsong Festival that is being held at Princess Point on 1996 June 28 to July 1, subject to the following terms and conditions:

- (a) That proof of \$3 million Comprehensive Liability Insurance for Property Damage and Bodily Injury be provided, same to be submitted thirty (30) days in advance of the event and naming the City as co-insured with a cross liability endorsement; and,
- (b) That the applicant assumes responsibility for all labour-related charges associated with the event, (set-up, dismantling, clean-up, etc.); and,
- (c) That Special Duty Officers, as deemed necessary, by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- (d) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

- (ii) **1996 OPA Golf Tournament, King's Forest Golf Course, 1996 July 19**

The Committee was in receipt of a report dated 1996 March 7 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That permission be granted to charge green fees on a buy three (3) get one (1) free basis for the 1996 Ontario Parks Association 'Golf Day' to be held at King's Forest Golf Course on 1996 July 19.

- (iii) **Ontario Association of Cemeteries and Ontario Funeral Services Association Golf Tournament, King's Forest Golf Course, 1996 September 16**

The Committee was in receipt of a report dated 1996 March 7 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That permission be granted to charge green fees on a buy three (3) get one (1) free basis for the Ontario Association of Cemeteries and Ontario Funeral Services Association Golf Tournament to be held at King's Forest Golf Course on 1996 September 16.

## (iv) "Longest Day of Golf", King's Forest Golf Course/Chedoke Golf Course

The Committee was in receipt of a report dated 1996 March 7 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That permission be granted to waive the green fees for the Canadian Cancer Society's 'Longest Day of Golf' to be played at King's Forest and Chedoke Golf Courses on 1996 June 21.

## (v) 1996 Special Events with Alcohol, Animals and Parking Vehicles in Park

The Committee was in receipt of a report dated 1996 March 7 from the Director of Culture and Recreation respecting the subject matter.

Following discussion, the Committee agreed to table the requests of the Hamilton and District Labour Council and the Hamilton Folk Arts Council in order that further information be provided. Subsequently, the Committee approved the following recommendation:

(a) That approval as required by Parks By-Law 95-126, Section 11, Section 29, Section 35 and Section 37 be given to the organizations as follows:

- (i) Festitalia Corporation Family Style Picnic - Bayfront Park  
1996 August 3, 4, and 5, 12:00 o'clock noon - 9:00 o'clock p.m.; and,
- (ii) Portuguese Association of St. Michael - Dundurn Park Pavilion  
1996 May 31 to June 2, 12:00 o'clock noon to 10:00 o'clock p.m.; and,
- (iii) Creative Arts Inc. - Gage Park  
1996 August 9 to August 11, 12:00 o'clock noon to 11:00 o'clock p.m.;  
and,

(b) That approval be subject to the following terms and conditions:

- (i) That proof of insurance be provided and submitted thirty (30) days prior to the event, indicating the City and Region of Hamilton-Wentworth as the additional insured, subject to a cross liability clause; and,
- (ii) That insurance, in the amount of \$3 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury and \$5 million dollars Liquor Liability Insurance with thirty (30) days notice of cancellation be provided; and,
- (iii) That all requirements as identified by the Liquor License Board of Ontario are met; and,
- (iv) That alcoholic beverages be served in a confined area (beer and wine only); and,
- (v) That organizers and their workers who are providing alcoholic beverages be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program"; and,
- (vi) That the event organizers enter into a License Agreement satisfactory to the City Solicitor; and,
- (vii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,

- (viii) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- (ix) That a site map, specific to each event, be submitted sixty (60) days prior to the event; and,
- (x) That the Public Works and Traffic Department's Street Vendors Program at Bayfront, Gage, and Dundurn Parks be allowed to remain open throughout the events; and,
- (xi) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

Note: Alderman Jackson recorded opposed.

(vi) **Cruzaders Classic Car Club of Hamilton**

The Committee was in receipt of a report dated 1996 March 7 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That permission be granted as required by Parks By-law No. 95-126, Section 29(a), to Cruzaders Classic Car Club of Hamilton to use Pier 4 Park to park cars for their "50's Flashback Cruise Nights" that are being held on the following dates and subject to the following terms and conditions:

1996 May 24

1996 June 2 and June 21

1996 August 9 and August 25

1996 September 6

- (a) That insurance, in the amount of \$3 million, Comprehensive General Liability Insurance for Property Damage and Bodily Injury, subject to cross liability, and 30 days notice of cancellation, be provided; and,
- (b) That the applicant assume responsibility for all labour-related costs as a result of this event i.e. clean-up; and,
- (c) A Site Plan of Park to be submitted one month prior to event; and,
- (d) That Special Duty Officers, as deemed necessary by the Hamilton Wentworth Regional Police, be provided at the applicant's expense; and,
- (e) That Public Works - Street Vendors remain open during the event; and,
- (f) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

(vii) **Charisma Advertising and P.R. Inc.**

**Hamilton Mayfair Event - Brian Timmis Stadium, 1996 May 7 to May 12**

The Committee was in receipt of a report dated 1996 March 8 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That Charisma Advertising and Public Relations Inc. be granted permission to host Hamilton Mayfair Event, 1996 May 7, May 8 and May 9, 4:00 o'clock p.m. to 11:00 o'clock p.m., May 10, 4:00 o'clock p.m. to 12:00 o'clock midnight; May 11, 11:00 o'clock a.m. to 12:00 o'clock midnight; May 12, 11:00 o'clock a.m. to 7:00 o'clock p.m. in Brian Timmis Stadium; and,
  - (b) That approval as required by Parks By-law No. 95-126, Section 29 to park vehicles on Scott Park baseball diamonds be subject to the following terms and conditions:
    - (i) That proof of \$5 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury to be submitted thirty (30) days in advance, naming the City as co-insured with a cross liability endorsement; and,
    - (ii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
    - (iii) That Special Duty Officers, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
    - (iv) That Charisma Advertising and P.R. Inc. enter into a Licensing Agreement satisfactory to the City Solicitor; and,
  - (c) That the event will be monitored by the Special Events/Festival Advisory Team, with a post-event report back to Committee.
- (viii) **Fireworks Display - Greenhill Co-operative Corporation**  
**1996 May 20 (Rain-Date: 1996 May 26)**

The Committee was in receipt of a report dated 1996 March 11 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval, as required by Section 26 of the Fireworks By-law No. 90-198, be given to the Greenhill Co-operative Corporation to hold a Fireworks Display on City property located at Quigley and Greenhill on 1996 May 20, raindate 1996 May 26, subject to the following terms and conditions:

- (a) That Greenhill Co-operative Corporation use a qualified Fireworks Supervisor to light the fireworks display; and,
- (b) That proof of \$5 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the Corporation of the City of Hamilton as co-insured be provided to the City of Hamilton at least 20 days prior to 1996 May 22; and,
- (c) That Greenhill Co-operative Corporation comply with all sections of By-law No. 90-198; and,
- (d) That the Greenhill Co-operative Corporation agree to indemnify the Corporation of the City of Hamilton for any bodily injury or property damage caused by the fireworks display.

(ix) **Awarding of Contract - Patriot Enterprises, Signage on Golf Courses**

The Committee was in receipt of a report dated 1996 March 7 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That the term of the contract with Patriot Enterprises to provide golf course signage, previously approved by City Council through adoption of Section 11 of the First Report of the Parks and Recreation Committee on 1996 January 30th, be amended to a term of five years commencing Spring 1997, beginning with King's Forest Golf Course, and terminating in the year 2002, for the supply, installation and maintenance of tee signs for the Hamilton Municipal Golf Courses.

(x) **Sale of Alcoholic Beverages - Various Parks**

The Committee was in receipt of a report dated 1996 March 8 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval, as required by Section 11 Parks By-law No. 95-126, be given to the organizations as follows:

- (a) Hamilton Ladies Slo-Pitch Softball Association Inc. - 1996 May 24, 25, 26, Globe Park; and,
- (b) Wentworth Adult Mixed Slo-Pitch League - 1996 May 31, June 1, 2, - Globe Park; and,
- (c) Hamilton & District Slo-Pitch Association - 1996 June 15, August 23, 24, 25, Globe Park; and,
- (d) Hamilton and District Oldtimers Baseball Association, 1996 August 2 to 5, Mohawk Sports Park; and,
- (e) Hamilton Civic Hospitals League, 1996 June 15, 16, - Turner Park; and,
- (f) Hamilton Wentworth Police Association 1996 July 13, 14, Turner Park; and,
- (g) Advertech Group Ltd. Sesquicentennial Slo-Pitch Tournament 1996 June 21, 22, 23, Turner Park; and,
- (h) Gourley Park Community Association - 1996 July 6 (Rain: July 13), James MacDonald School Park; and,

to sell alcoholic beverages in those locations and on the dates specified subject to the following terms and conditions:

- (i) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage, Bodily Injury and including Liquor Liability, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- (ii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- (iii) That alcoholic beverages be served in a confined and fenced area of the Park; and,

- (iv) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcohol; and,
- (v) That a Special Duty Officer as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense; and,
- (vi) That the Concessionaire at Globe Park (if applicable) be contacted to make the necessary arrangements for the provision of food at that location; and,
- (vii) That the organizers and their workers who are providing alcoholic beverages be encouraged to participate, in server intervention training.

**Note: Alderman Jackson recorded opposed.**

**(xi) Option to Renew Licence Agreement -  
Hamilton Hornets Rugby Football Club**

The Committee was in receipt of a report dated 1996 March 11 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the City exercise its option to renew the Licence Agreement with the Hamilton Hornets Rugby Football Club for use of the Clubhouse addition to the Field House and the cement storage area in Mohawk Sports Park for a further term of a five (5) year period, originally approved as Section 15 of the Eighth Report of the Parks and Recreation Committee for 1995 and approved by Council 1996 March 28; and,
- (b) That approval be granted to the Club to sell alcoholic beverages on the following dates and times, by Special Occasion Permits only, and in accordance with the terms and conditions of the Licence Agreement; and,
  - (i) Saturdays: 1:00 o'clock p.m. to 1:00 o'clock a.m.  
April 27, May 4, 11, 18, 25, June 1, 8, 15, 22, 29, July 6, 13, 20, 27,  
August 3, 10, 17, 24, 31, September 7, 14, 21, 28, October 5, 12, 19, 26, November 2; and,
  - (ii) Tuesdays/Thursdays: 6:00 o'clock p.m. to 11:00 o'clock p.m.  
May 2, 7, 9, 14, 16, 21, 23, 28, 30, June 4, 6, 11, 13, 18, 20, 25, 27,  
July 2, 4, 9, 11, 16, 18, 23, 25, 30, August 1, 6, 8, 13, 15, 20, 22, 27, 29 September 3, 5, 10, 12, 17, 19, 24, 26, October 1, 3, 8, 10, 15, 17, 22, 24, 29, 31; and,
  - (iii) Wednesday September 18: 1:00 o'clock p.m. to 1:00 o'clock a.m.

(C)

**SECRETARY, HAMILTON HISTORICAL BOARD**

**(i) Deaccessioning of Artifacts - Dundurn Castle**

The Committee was in receipt of a report dated 1996 March 7 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That approval be given to deaccession from Dundurn Castle's collection, the textiles whose accession numbers are listed on Appendix "A" attached hereto.

(ii) **Grants for Ontario Training and Adjustment Board - Summer Employment Experience Program Grants for Museums - Cultural Division**

The Committee was in receipt of a report dated 1996 March 7 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That approval be given to the Director of the Department of Culture and Recreation, on behalf of the City, to apply for six (6) Summer Employment Experience Program (S.E.E.P.) Grants with the Ontario Training and Adjustment Board to hire an Education and Program Assistant for The Hamilton Children's Museum; Museum Clerks for The Hamilton Museum of Steam and Technology and Whitehern; a Collections Assistant for Dundurn Castle; and, a Marketing Assistant for a period of ten (10) weeks at 35 hours per week.

D. **SECRETARY, HAMILTON VETERANS COMMITTEE**

**Amendment to Terms of Reference and Appointment of Members**

The Committee was in receipt of a report dated 1996 February 22 from the Secretary, Hamilton Veterans Committee respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the Hamilton Veterans Committee's Terms of Reference be amended to read as follows:

That the Hamilton Veterans Committee consist of one Member of City Council; the current President of the United Council of Veterans; a Veteran elected at large by the United Council of Veterans; a current President of a recognized Hamilton Veterans Club; and, one war Veteran and one member (either a veteran or a person from the Regular Forces) recommended by the Veterans holding the previously mentioned appointments; and,

- (b) That the following individuals be appointed to serve on the Hamilton Veterans Committee for a term to expire 1997 November 30:

- (i) Bill Eisan (Veteran elected at large by the United Council of Veterans); and,
- (ii) Tom Dean (Member from the Regular Forces recommended by the Members of the Hamilton Veterans Committee).

E. ACTING SECRETARY, PARKS AND RECREATION COMMITTEE(i) **Information Reports**

The Committee was in receipt of a report dated 1996 March 11 from the Acting Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

Date	From	Subject	Date Distributed
1996 February 14	Director of Culture and Recreation	Correspondencere Proposed User Fee Increases	1996 February 20
1996 February 19	Director of Culture and Recreation	Christmas Closure: Community Services Division	1996 February 22
1996 February 26	Bay Area Restoration Council	Use of City Lands for Public Parking - Beach Boulevard	1996 February 28
1996 March 1	Secretary , New Mum Show Committee Sub-Committee	New Mum Show Sub-Committee 1996 January 25	1996 March 4
1996 February 26	Director of Culture and Recreation	Impact of Proposed Sports User Fee Increases on Sports Organizations	1996 March 4
1996 February 23	Director of Culture and Recreation	Hamilton First Night - New Year's Eve Celebrations	1996 March 6
1996 February 28	Director of Culture and Recreation	Hamilton Lacrosse Association	1996 March 6
1996 March 7	Director of Culture and Recreation	Director Approved Summer Park Events	1996 March 13

(ii) **1996 April 23 Parks and Recreation Committee Meeting**

The Committee was in receipt of a report dated 1996 February 20 from the Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

That the Parks and Recreation Committee meeting scheduled for 1996 April 23 be rescheduled to 1996 April 16.

3. DIRECTOR OF CULTURE AND RECREATION(a) **Requests for Proposal - Management and Operation of the Chedoke Twin Pad Arena**

The Committee was in receipt of a report dated 1996 March 11 from the Director of Culture and Recreation respecting the subject matter.

Following discussion, the Committee agreed to amend the recommendation to include the Chairman of the Parks and Recreation Committee or his designate on the selection Committee. Subsequently, the Committee approved the following amended recommendation:

- (a) That the Director of Culture and Recreation be authorized to conduct a Request for Proposals in accordance with City policy for the management and operation of the Chedoke Twin Pad Arena; and,
  - (b) That a Bid Selection Committee be struck by the Chief Administrative Officer and the Director of Culture and Recreation and to include the Chairman of the Parks and Recreation Committee or his designate to review the bids and to report back to Parks and Recreation Committee with a recommended operator no later than 1996 June 15; and,
  - (c) That the Director of Culture and Recreation be authorized to contract outside consultative services in support of the bid evaluation process to an upset limit of \$10,000.
- (b) **Snack Bar Operator**  
**Culture and Recreation Department**

The Committee was in receipt of a report dated 1996 March 5 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the part-time Snack Bar Operator position be deleted from the Culture and Recreation Department staff complement and be replaced by a part-time Senior Snack Bar Clerk position; and,
  - (b) That documentation for the Senior Snack Bar Clerk position and salary, attached hereto as appendix "B", be approved; and,
  - (c) That this recommendation be forwarded to the Finance and Administration Committee for approval.
- (c) **Greater Hamilton Aquafest**

The Committee was in receipt of a report dated 1996 March 11 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval as required by Parks By-law No. 95-126, Section 11, Section 29, Section 35 and Section 37 to sell alcoholic beverages, to bring animals in a park and to park vehicles in a park be given to the Regional Municipality of Hamilton Wentworth to use Bayfront, Pier 4 Park, Eastwood and Bayview Parks to host The Greater Hamilton Aquafest, 1996 July 12 - July 21 from 8:00 o'clock a.m. to 11:00 o'clock p.m. subject to the following terms and conditions:

- (a) That proof of the following insurance be provided and submitted thirty (30) days prior to the event, indicating the City as the additional insured, subject to a cross liability clause:
  - (i) Comprehensive General Liability in the amount of \$5 million per occurrence including various hazards, satisfactory to the City; and,

- (ii) Owned and Non-Owned Watercraft Liability to a minimum of \$5 million per occurrence; and,
  - (iii) Evidence of Owned Automobile coverage (OPF 1) minimum of \$5 million per occurrence; and,
  - (iv) Evidence of Tenant Legal Liability in the amount of \$5 million per occurrence; and,
  - (v) Evidence of Garage Liability in the amount of \$5 million per occurrence; and,
- (b) That insurance, in the amount of \$5 million, Comprehensive General Liability Insurance for Property Damage and Bodily Injury, subject to cross liability, severability provisions and thirty (30) days notice of cancellation, be provided; and,
- (c) That all requirements of the Liquor Licence of Ontario are met; and,
- (d) That alcoholic beverages be served in the confined area; and,
- (e) That the Region and their workers, who are providing alcoholic beverages, be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program"; and,
- (f) That the Liquor License Board of Ontario be advised that Hamilton City Council is aware of the Greater Hamilton Aquafest being held this year from 1996 July 12- July 21 at Hamilton Harbour locations and deems this event to be a community festival of municipal significance to the City of Hamilton; and,
- (g) That in this regard, the City of Hamilton has no objections to the issuance of a temporary extension of a liquor license to the following licensed establishments in conjunction with the Aquafest activities:
- (i) Macassa Bay Yacht Club
  - (ii) Leander Rowing Club
  - (iii) Royal Hamilton Yacht Club; and,
- (h) That the Liquor License Board of Ontario be advised that the following community organizations will be applying for a Special Occasion Permit under community festival of municipal significance:
- (i) Kinsman Club
  - (ii) Kiwanis
  - (iii) Rotary Club of Hamilton East
  - (iv) Hamilton Ships Company of 1812
  - (v) Hamilton Dragon Boat Society; and,
- (i) That the Region of Hamilton enter into a License Agreement Satisfactory to the City Solicitor; and,
- (j) That Special Duty Officers, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- (k) That the Region assume responsibility for all labour-related costs as a result of this event, including setup and cleanup; and,

- (l) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team; and,
- (m) That the Public Works Department's Street Vendors' Program at Bayfront and Pier 4 Parks be allowed to remain open throughout the festival; and,
- (n) That the Hamilton Society for the Prevention of Cruelty to Animals (H.S.P.C.P.) be advised of this event and be invited to attend in order to monitor the event's activities.

**Note: Alderman Jackson recorded opposed.**

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(a) **Grass Maintenance Naturalization Programme - Additional Sites**

The Committee was in receipt of a report dated 1996 March 8 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That the sites identified in Appendix "C" be approved for inclusion in the City's Naturalization Programme; and,
- (b) That staff be authorized to advise adjacent area residents of the Grass Maintenance Naturalization Programme through signage and information notices.

(b) **Purchase of Integrated Play Structure - Gage Park**

The Committee was in receipt of a report dated 1996 March 14 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

- (a) That subject to receipt of correspondence from the Kinsmen Club of Hamilton prior to City Council on 1996 March 26, wherein a definite financial commitment is made; and,
- (b) That approval be given to proceed with the ordering and installation of an integrated creative play structure at Gage Park in advance of the respective fundraising obligations being remitted to the City; and,
- (c) That, if approved, upon remittance of the Kinsmen Club of Hamilton commitment, these funds be deposited to Capital Account CF 62965211 - Integrated Play Structure for Gage Park; and,
- (d) That, if approved, a purchase order be issued to Little Tikes Commercial Play Systems (Canada) Inc. of Paris, Ontario, in the amount of \$70,000. including G.S.T. for the supply and installation of an integrated play structure at Gage Park.

(c) **Creative Play Structure Redevelopment**

The Committee was in receipt of a report dated 1996 March 14 from the Commissioner of Public Works and Traffic respecting the subject matter.

Following discussion, the Committee approved the following recommendation:

That the following sites be approved as the locations for the redevelopment of creative play structures within the approved capital funding allocation (1995 - \$303,000., 1996 - \$900,000.).

Jackson Park	A.M. Cunningham School	Lisgar Park
Beulah Park	Fairfield School	Peace Memorial School
Mapleside (Radial) Park	Andy Warburton Park	Bruce Park
Victoria Park	Parkdale School	Inch Park
Burton/Douglas Park	Glendale Park	Thornbrae School
Lifesaver Park	Warden Park	Wm. McCulloch Park
Myrtle Park	St. Agnes Park	Fonthill Park

5. **CHIEF ADMINISTRATIVE OFFICER/DIRECTOR OF PROPERTY****Lease of Regional Waterworks Pipeline Lands from  
Province Street North to Huxley Avenue North for Park Purposes**

The Committee was in receipt of a report dated 1996 March 8 from the Chief Administrative Officer and the Director of Property respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the City of Hamilton enter into a Lease Agreement with the Regional Municipality of Hamilton-Wentworth to lease Waterworks Pipeline lands from Province Street North to Huxley Avenue North for use as a park in accordance with the approved concept plan attached hereto as Appendix "D"; and,
- (b) That the lease Agreement contain the following terms and conditions:
  - (i) Term - Commences 1996 May 1 and terminates 2016 April 30; and,
  - (ii) Rental Rate - \$1. per year plus any applicable taxes; and,
  - (iii) The City of Hamilton pay for all operating costs associated with the use of the leased area including grass cutting, snow removal on the abutting sidewalks and walkways within the park and assume all liabilities arising out of this recreational use; and,
  - (iv) The City shall not interfere with the Region's maintenance and repairs of the waterworks pipeline; and,
  - (v) Should the Region need to operate or repair the pipeline the City will be responsible for all the costs of restoring the Park; and,
  - (vi) That the Commissioner of Transportation and Environmental Services approve all plans prior to construction; and,
  - (vii) The Lease be automatically renewed following the term herein expressed from year to year under the same terms and conditions unless terminated by either party by giving six (6) months written notice; and,
  - (viii) That the Lease Agreement be prepared in a form satisfactory to the City Solicitor; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute a Lease Agreement in a form satisfactory to the City Solicitor.

6. **ST. MARK'S CHURCH -  
PROPOSED MULTI-PURPOSE COMMUNITY FACILITY**

The Committee was in receipt of a report dated 1996 March 11 from Alderman Wm. McCulloch, Chairman, St. Mark's Use Committee respecting the subject matter.

Following considerable discussion respecting the cost of renovations and the impact on the budget, the Committee agreed that the item be tabled in order that Alderman McCulloch and staff to report back on the financial strategies and alternatives for financing the renovations required.

7. **PRIVATE AND CONFIDENTIAL AGENDA**

The Committee agreed to move in camera to discuss an item respecting a contract.

Following the in camera session, the Committee moved out of camera and approved the following recommendation:

The Committee approved the following recommendation:

That approval be granted to open a Purchase Order in favour of Iceco Arena Services and Equipment as the Interim Operator for a period of three (3) months at a cost of \$36,000. monthly plus G.S.T. for the interim ice maintenance, cleaning and administration of the Chedoke Twin Pad Arena as outlined in Appendix "A" attached hereto.

8. **OTHER BUSINESS**

**McQueston Park**

Alderman Merling raised the issue of hydro seeding McQueston Park this spring. Following brief discussion, the Committee agreed that the Commission of Public Works and Traffic be directed to report back on the matter to the next meeting.

9. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

**Taken as read and approved,**

**ALDERMAN F. EISENBERGER, CHAIRPERSON  
PARKS AND RECREATION COMMITTEE**

**Kevin C. Christenson, Secretary**

**1996 March 19**

/mjw

1 (B)(i)

# CITY OF HAMILTON

## - RECOMMENDATION -

**DATE:** 1996 April 4

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Nine-Hour Movement Provincial Plaque location in  
Victoria Park

**RECOMMENDATION:**

That approval be given to install an Ontario Heritage Foundation Plaque to commemorate the Nine-Hour Movement at the south-east entrance of Victoria Park (Locke and King Streets) near the floral display as indicated on the map attached hereto and marked as Appendix "A".

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**



The plaque has already been cast and paid for by the Ontario Heritage Foundation. The Foundation will pay for the City to install the marker.

**BACKGROUND:**

The Nine-Hour Movement Plaque commemorates a gathering held in the Great Central Fair Grounds (changed to Victoria Park circa 1891) by union and non-union workers. They walked off the job and paraded through the City to the Park to carry out a demonstration for a shorter workday. The Nine-Hour Movement plaque was unveiled at the Hamilton Custom House on 1995 May 7. The Board of the Ontario Workers Arts and Heritage Centre have agreed to the location in Victoria Park.

The Ontario Heritage Foundation have recommended the location in the south-east floral display area of the Park.

The Hamilton Historical Board at its meeting held 1996 February 13 recommended approval of this Plaque.

The wording of the bilingual marker is attached for the Committee's information.

MH/cf

c.c. Alderman Mary Kiss, Ward 1

Alderman Marvin Caplan, Ward 1

D. Lobo, Commissioner of Public Works and Traffic

Attention: Bob Chrystian, Manager of Parks

Werner Plessl, Coordinator, Park Development and Maintenance



Ontario  
Heritage  
Foundation

Fondation  
du patrimoine  
ontarien



10 Adelaide Street East  
Toronto, Ontario  
M5C 1J3  
(416) 325-5000

10, rue Adelaide est  
Toronto (Ontario)  
M5C 1J3  
(416) 325-5000

## PROVINCIAL HISTORICAL PLAQUE IN HAMILTON COMMEMORATES THE NINE-HOUR MOVEMENT

Date of unveiling: Sunday, May 7, 1995

Unveiling site: Hamilton Custom House

Permanent site: Victoria Park (formerly the Crystal Palace grounds), King Street West and Locke Street North, Hamilton

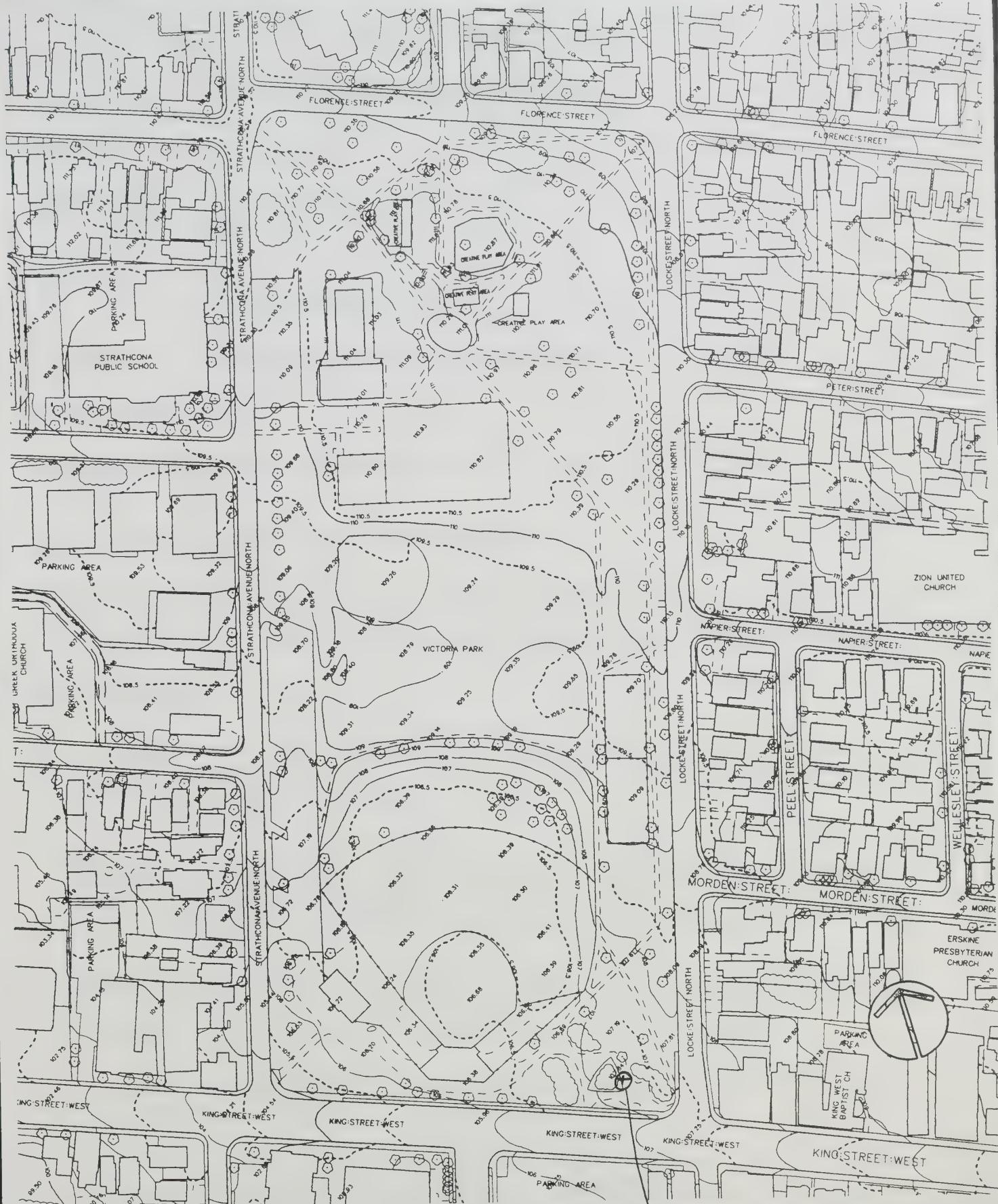
This plaque is one of many erected throughout the province by the Ontario Heritage Foundation. The bilingual marker reads:

### THE NINE-HOUR MOVEMENT

In the mid-nineteenth century, industrial workers laboured ten to twelve hours a day, six days a week. Inspired by British and American examples, Hamilton unionists launched a crusade for a shorter workday in January of 1872. The workingman, they argued, needed more time for family, leisure, education and civic life. Soon the Nine-Hour Movement had branches across central Canada. In Hamilton on May 15, thousands of union and non-union workers walked off the job. Cheered on by large crowds, they paraded through the city and staged a demonstration here at the Crystal Palace grounds. Resistance by employers ultimately defeated the movement, but workers learned the potential of large-scale mobilization and would eventually win a shorter workday.

Au dix-neuvième siècle, les ouvriers travaillaient de dix à douze heures par jour, six jours par semaine. En janvier 1872 les syndicalistes de Hamilton, inspirés par les Britanniques et les Américains, lancent une croisade pour une journée moins longue. L'ouvrier, disent-ils, a besoin de temps pour sa famille, ses loisirs et la vie civique. Bientôt le Mouvement des Neuf Heures se répand à travers le centre du Canada. Le 15 mai à Hamilton, des milliers d'ouvriers quittent leurs postes. Encouragés par la foule, ils défilent dans la ville et manifestent ici au Palais de Cristal. Les employeurs résistent et font échouer le mouvement, mais les ouvriers comprennent le potentiel des grandes manifestations et finissent par obtenir une journée de travail plus courte.

APPENDIX "A"



Project

VICTORIA PARK

Nine-Hour  
movement

Date APR./1996

Scale R.H.

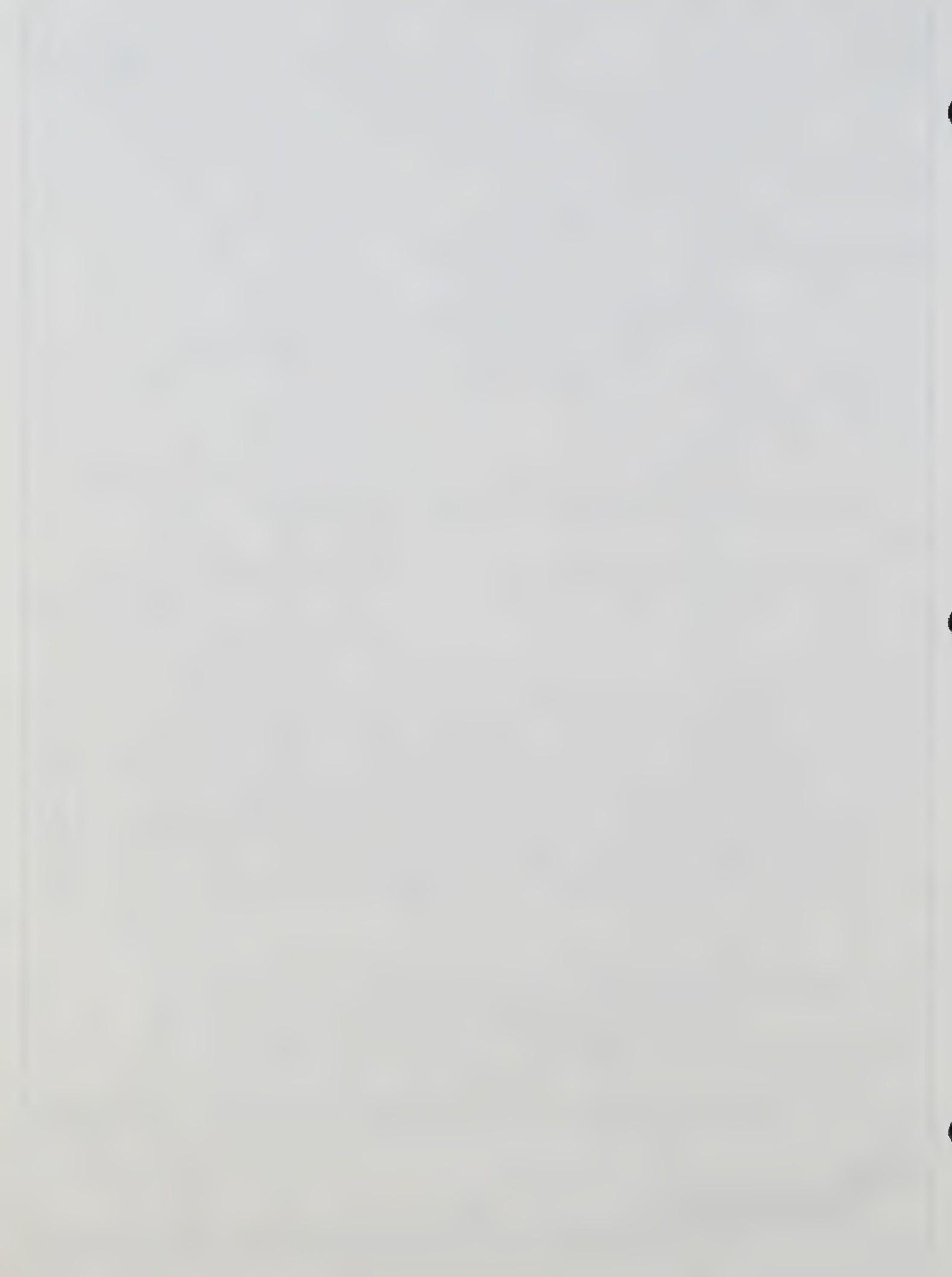
Dwg. No.

**City of  
HAMILTON**

Title

Existing Conditions

Plaque



1(B)(ii)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 April 9

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Demolition of Gazebos - Dundurn Castle

**RECOMMENDATION:**

That approval be granted for the demolition of the twin gazebos (c.1965) on the North lawn of Dundurn Castle.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Although the gazebos are not heritage structures, or reconstructions of MacNab structures, staff will obtain written assurance from the Ontario Heritage Foundation that demolition of the gazebos does not violate the Heritage Easement Agreement before any work begins.

**BACKGROUND:**

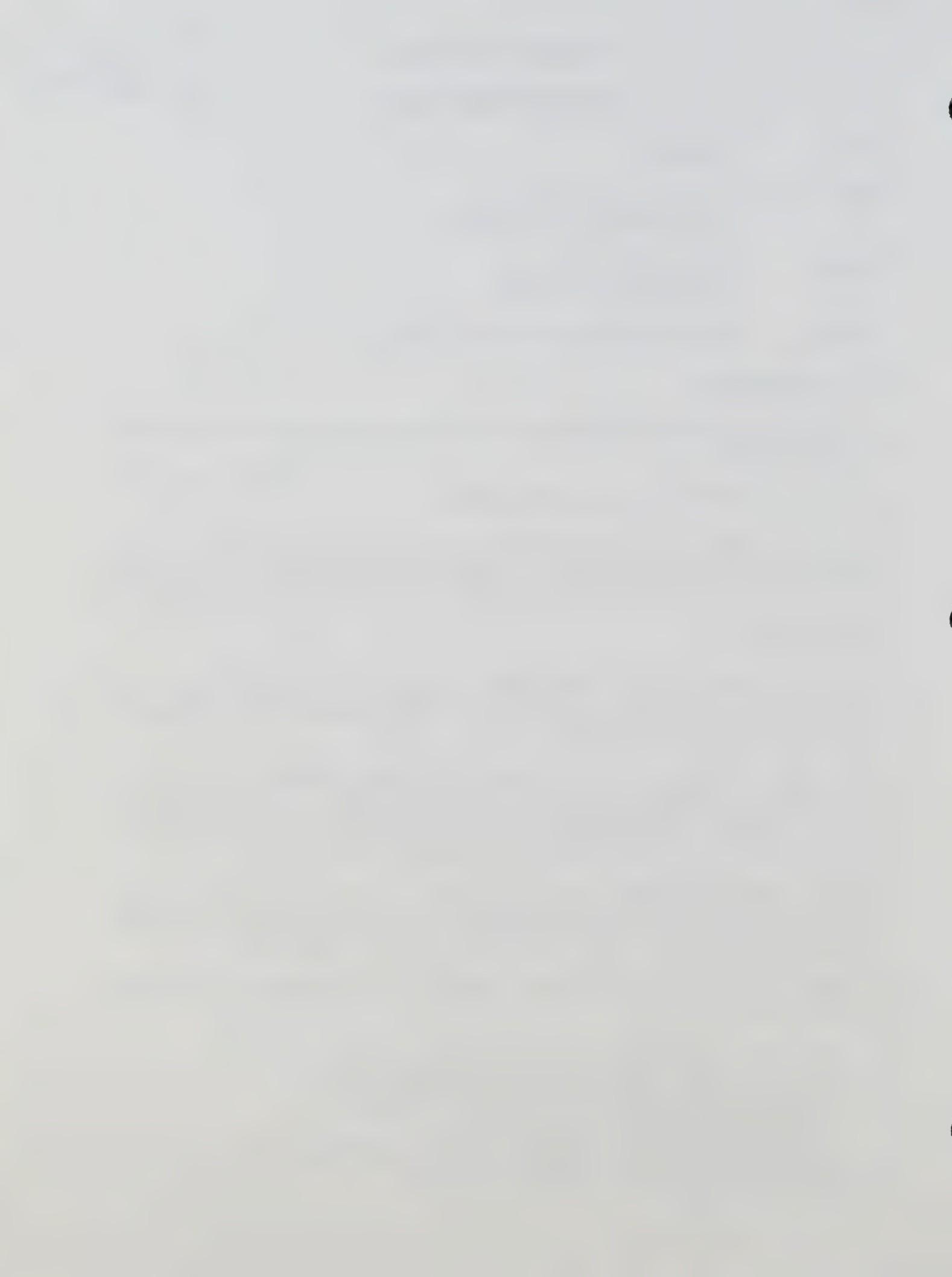
The two small wooden gazebos on the North (bay side) lawn of Dundurn Castle were constructed in the 1960s to hold and camouflage lighting equipment for the "Sound and Light" show which was held at the time.

These structures are not part of the documented historical landscape, and were not constructed in a historically accurate manner. They are now over twenty-five years old, and are in poor condition. Rotting timbers in the upper portions are an eyesore and safety concern. Large pieces of lumber have been blown off the structures recently.

The gazebos would be demolished to address the above concerns, and to make way for the construction of historically accurate flower beds in the area. The climbing roses and hops vines growing on the gazebos will be transplanted to the courtyard garden.

The Hamilton Historical Board at its meeting held 1996 April 9 approved the above-noted recommendation.

cc      Ross Fair, Director, Culture and Recreation Department  
Attention: Marilynn Havelka, Manager of Heritage Services  
Doug Lobo, Commissioner of Public Works and Traffic  
Attention: Bob Chrystian, Manager of Parks  
Victor Abraham, Director, Planning and Development Department  
Attention: Nina Chapple, Architectural Historian



1(B)(iii)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 April 10

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Sculpture of Sir Allan Napier MacNab - MacNab Circle

**RECOMMENDATION:**

- a) That the City of Hamilton accept the offer of a sculpture of Sir Allan Napier MacNab as commissioned by the MacNab Circle; and,
- b) That the estimated cost of \$10,000 for the sculpture, be financed by fundraising by the MacNab Circle and that any short-fall in funding be covered by the MacNab Circle; and,
- c) That the Finance and Administration Committee be requested to authorize the City Treasurer to undertake the following:
  - (i) That an account be opened by the Treasury Department to receive all donations, made payable to the City of Hamilton, for this initiative; and,
  - (iii) That the City of Hamilton issue Charitable Income Tax Receipts for donations of \$10 and over.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

No cost to the City. All funds to be realized for the sculpture, pedestal and plaque will be raised through the fundraising efforts of the MacNab Circle.

**BACKGROUND:**

The MacNab Circle was formed by members of the original Dundurn Castle Restoration Committee in approximately 1967. The group of approximately 70 members have met annually on Sir Allan MacNab's birthday to keep his memory alive. In the past, the group

have supported, through donations, the recent restoration of the Castle and Cockpit building as well as taken an interest in the museum site.

At its meeting held 1996 February 19, the MacNab Circle approved a motion to initiate a fundraising drive to commission a bust of Sir Allan Napier MacNab. The targeted date for unveiling the sculpture is 1998 to commemorate the 200th anniversary of his birth.

The MacNab Circle has commissioned Elizabeth Bradford Holbrook, an internationally renowned Canadian sculptor to create the bust. The first 100 subscribers to donate \$100 or more will receive a limited edition Commemorative Medallion with Sir Allan MacNab on one side and the Wetherall sketch of Dundurn Castle on the reverse. The sculpture, once completed, will be presented to the Castle in 1998 to be used for exhibit purposes in non-historic areas and will be transportable to be used off-site.

The bust will come with a pedestal to display the piece and a plaque with donors names.

As the group do not have charitable tax status, MacNab Circle would like to deposit donations to the City where charitable income tax receipts can be issued.

The Hamilton Historical Board at its meeting held 1996 April 9 approved the above-noted recommendations.

cc     Allan Ross, City Treasurer  
         Susan Reeder, Secretary, Finance and Administration Committee  
         Ross Fair, Director, Culture and Recreation Department

1 (c)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 March 28

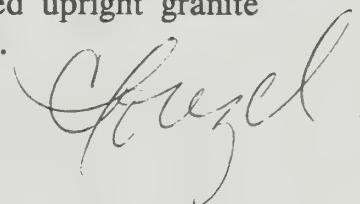
**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene J. Touzel, Secretary  
Hamilton Veterans Committee

**SUBJECT:** Regulations for Burial in the Field of Honour,  
Woodland Cemetery - Full Payment for Required  
Headstone to Accompany all Applications for Burial

**RECOMMENDATION:**

That Section 1 of the THIRTEENTH Report of the Parks and Recreation Committee for 1983 respecting regulations for burial of Veterans in the Field of Honour, Woodland Cemetery, be amended to require that full payment for the required upright granite headstone accompany all applications for burial in the Field of Honour.

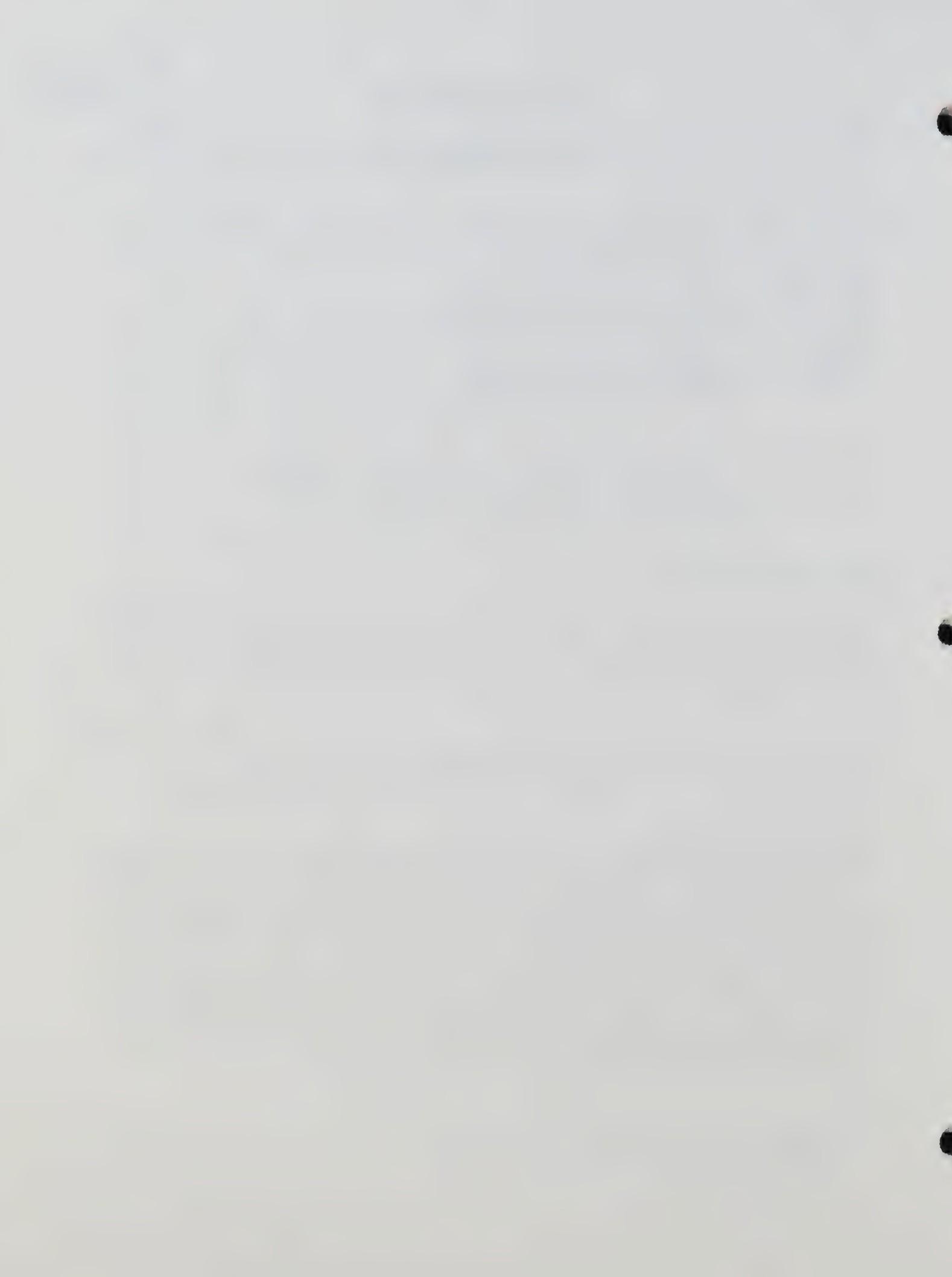


**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** n/a

**BACKGROUND:**

City Council at its meeting held 1983 June 28 adopted a policy respecting burial of Veterans in the Field of Honour, Woodland Cemetery. Included in this policy was a section requiring that full payment for the required upright granite headstone accompany all burial applications. This section was subsequently rescinded by City Council on 1988 January 12, on the recommendation of the Hamilton Veterans Committee, given that if the grave remained markerless, the Last Post Fund would automatically step in and provide funding for outstanding markers. Due to budget cutbacks, the Last Post Fund no longer provides this service and the Hamilton Veterans Committee at its meeting held 1996 March 28 recommended that the requirement to pay up front for the marker be reinstated to ensure that all Veterans graves in the Field of Honour have a headstone.

cc Alderman Wm. McCulloch  
Rick Zbucki, Manager, Cemeteries Division



1(o)(i)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 4

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Firing of Artillery in Harvey Park for the Burlington  
Races Re-enactment

#### **RECOMMENDATION:**

- (a) That approval be given to The Hamilton Ships Company of 1812 to fire artillery (between 10:00 a.m. and 12 noon on 1996 July 13) in Harvey Park as part of the Burlington Races Re-enactment; and
- (b) That approval be subject to the following terms and conditions:
  - (i) That proof of insurance be provided and submitted thirty (30) days prior to the event, indicating the City as the additional insured, subject to a cross liability and severability of interest clause.
  - (ii) That insurance, in the amount of \$2 million dollars Comprehensive general Liability Insurance or Commercial General Liability Insurance be provided.
  - (iii) That Black Powder regulations as laid out by Parks Canada for use of artillery be adhered to.
  - (iv) That the area where the cannons are being staged be roped off in order to keep the public away from the firing area.
  - (v) That Special Duty officers, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the organizer's expense.
  - (vi) That the Ships Company assume responsibility for all labour-related costs as a result of this event including setup and cleanup.

- (vii) That the event be monitored by the Special Events (Festival Advisory Team).
- (viii) That the Director of Culture and Recreation be given permission to apply for a Special Occasion Permit for the purpose of serving wine for 75-80 invited guests in the now-restored public program areas of the Castle (Billiard Room and Bowling Alley).

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

#### **BACKGROUND:**

The Hamilton Ships Company of 1812 will be participating in Aquafest and sailing approximately six ships and six long boats on the Hamilton Harbour. The event planned will be a re-enactment of the escape British Fleet from American Force in the Burlington Bay during the War of 1812.

As part of the re-enactment, the ships will be saluted from a staging area in Harvey Park where two to four cannons will be fired between 10:00 a.m. and 12 noon, Saturday, 1996 13 July, in honour of the British Ships which will be passing by below in the Harbour. The ships will be firing a salute from the Bay and the Hamilton Harbour Commission has been advised of this event. The staging area in Harvey Park will be cordoned off so that the public will be kept at a distance for safety purposes.

As it will be a colourful and exciting event, the general public will be notified of the salute. It is also an appropriate venue considering the history of the area and the two Museums on site. Both Dundurn Castle and the Military Museum will partner with The Hamilton Ships Company of 1812 to promote the project. A reception will be hosted for approximately 75 VIP's, officers, ships captains and their wives in a non-restored area of the Castle after visitor hours from 4-6 p.m.

The use of the park has previously been approved by The Hamilton Historical Board at its meeting 1996 March 12.

MH/cf

cc      Patrice Noé Johnson, City Solicitor  
          Doug Lobo, Commissioner Public Works and Traffic  
          Attention: Bob Chrystian, Manager of Parks  
          Shelley Merlo-Orzel, S.E.A.T. Committee

1 (d) (ii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 2

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Fireworks Display at Bayfront Park  
- Racalmutese Maria S.S. Del Monte Ontario Inc.  
1996, June 23

#### **RECOMMENDATION:**

That approval, as required by Section 26 of the Fireworks By-Law No. 90-198 and Section 5 of the Parks By-Law 95-126, be given to the Comunita Racalmutese Maria S.S. Del Monte to hold a Fireworks Display on Bayfront Park on 1996, June 23, subject to the following terms and conditions:

- (a) That Racalmutese Maria S.S. Del Monte Ontario Inc. use a qualified Fireworks Supervisor to light the fireworks display.
- (b) That proof of \$5 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the Corporation of the City of Hamilton as co-insured be provided to the City of Hamilton at least 20 days prior to 1996 June 23.
- (c) That Racalmutese Maria S.S. Del Monte Ontario Inc. comply with all sections of By-Law No. 90-198.
- (d) That the Racalmutese Maria S.S. Del Monte Ontario Inc. agree to indemnify the Corporation of the City of Hamilton for any bodily injury or property damage caused by the fireworks display.

*R. L. Fair*

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The applicant Racalmutese Maria S.S. Del Monte Ontario Inc. has agreed to supply a \$5 million insurance policy naming the Corporation of the City of Hamilton as named insured.

K. Christenson, Secretary  
Parks & Recreation Committee

***DISCUSSION:***

The application is attached.

This is an annual event for the Racalmutese organization. Last year the event was successfully held at Bayfront Park. The organizers have contracted the services of Hands Fireworks Company to shoot the fireworks show. We are requesting that the organizers shoot the fireworks display no later than 10:30 pm so it may comply with the Noise By-Law that is in effect at 11:00 pm. Anticipated attendance at this event is 1,000.

The Racalmutese Maria S.S. Del Monte Ontario Inc. has agreed to the terms and conditions as outlined.

The Fireworks By-Law No. 90-198, requires the organizer, as a applicant to obtain the permission of the Corporation of the City of Hamilton, as owner of the public park, where the fireworks display will be held prior to obtaining a permit to purchase and set off the fireworks.

By-Law 90-198 regulates the preparation, setting off and clean up of a fireworks display. The applicant will use a qualified Fireworks Supervisor as required by this By-Law.

/smo  
Attach.

c.c. D. Lobo, Commissioner  
Department of Public Works and Traffic  
Licensing Division, City Clerk's Department



**Application for:**

- Temporary Street Closure
- Special Event / Festival
- Parade

**Organization:** COMUNITA RACALMUTESE MARIA SS DEL MONTE

**Charitable Organization:** #

**Agent:** BALDO GIGLIA

**Address:**

P.O. BOX 83005, POSTAL OUTLET JAMESVILLE, HAM, ONT

Telephone (Res):  
387-3608

Telephone (Bus):  
522-5877

Application Date:  
Jan 29, 1996

Signature:

Received by:

**Type of Event**

Parade       Cycling Event

Walkathon

Run

Special Event  Festival

Other (Specify)

Number of Participants:	12000	Expected Attendance:	N/A	Number of Bands:	2	Number of Vehicles:	NONE	Number of Floats:	NONE	Others : (Specify)
Function to Commence:	Location <b>B4H</b> Habour Front Park	Date	SUNDAY JUNE 23 1996	Time	11:00 pm					
Function to Terminate:	Location <b>HABOUR FRONT PARK</b>	Date	SUNDAY June 23 1996	Time	12:am					
Site Requested:	SAME AS ABOVE	Event Includes:	<input type="checkbox"/> Food <input type="checkbox"/> Electrical <input type="checkbox"/> Sound Amplification	<input type="checkbox"/> Liquor <input type="checkbox"/> Fireworks						

\*Full Closure     Yes     No

**Route:**

In case they don't secure  
C.D. lanes on James St

- Conditions:**
- (1) Detailed map or site plan must be included with application.
  - (2) All applications must be submitted no less than 90 days prior to event date.
  - (3) Applicants must supply certificate of insurance meeting City/Regional requirements (minimum of \$2,000,000).

Official Use Only Below This Line

Level of Special Event/Festival	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
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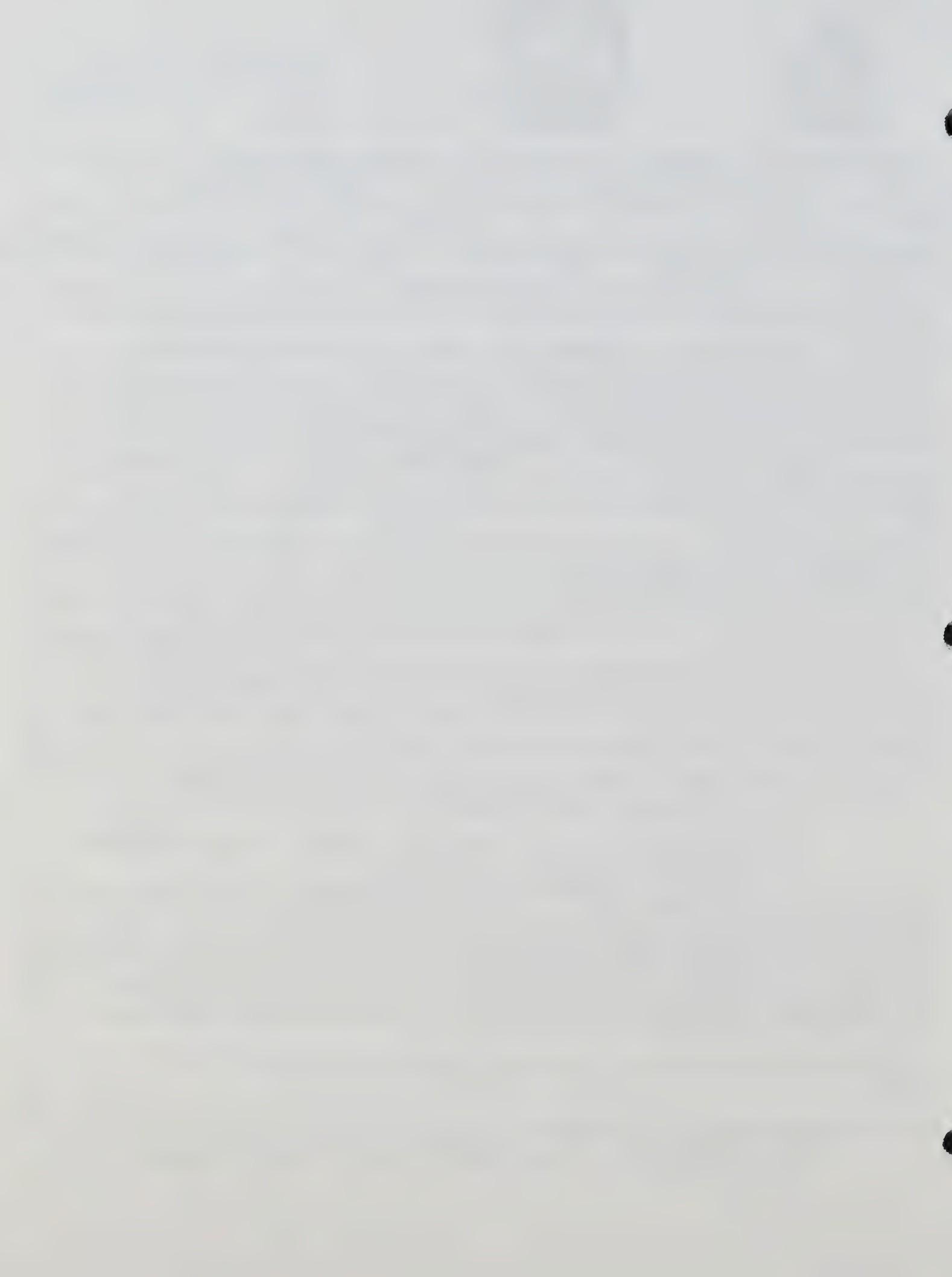
**Distribution**

<input type="checkbox"/> Roads	<input type="checkbox"/> Culture & Recreation	<input type="checkbox"/> Police Service	<input type="checkbox"/> Fire Prevention	<input type="checkbox"/> Ambulance Dispatch
<input type="checkbox"/> City Traffic	<input type="checkbox"/> Parks/Public Works	<input type="checkbox"/> Noise Control	<input type="checkbox"/> Public Health	<input type="checkbox"/> O.H.S.R.
<input type="checkbox"/> Go Transit	<input type="checkbox"/> Ontario Hydro	<input type="checkbox"/> O.H.W.R.P.S. Traffic Div.	<input type="checkbox"/> Parking Authority	<input type="checkbox"/> Town-Ancaster
<input type="checkbox"/> City of Stoney Creek	<input type="checkbox"/> Town-Dundas	<input type="checkbox"/> Town-Glanbrook	<input type="checkbox"/> Town-Flamborough	<input type="checkbox"/> Other

**Approved by:**

Roads	Culture & Recreation	Police
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\*All applications for full road closures or park usage are subject to final approval by area Municipal and/or Regional Councils.



1(D)(iii)

# CITY OF HAMILTON

## - RECOMMENDATION -

**DATE:** 1996, March 8

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair, Director  
Culture and Recreation



**SUBJECT:** Sale of Alcoholic beverages - Various Parks

### RECOMMENDATION:

That approval, as required by Section 11 Parks By-Law 95-126, be given to the organizations as follows:

Hamilton Touch Football Association - 1996, June 1, 2 - Mohawk Sports Park

Hamilton Press Club - 1996, June 8, 9 - Globe Park

to sell alcoholic beverages in those locations and on the dates specified, subject to the following terms and conditions:

- (i) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage, Bodily Injury and including Liquor Liability, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- (ii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- (iii) That alcoholic beverages be served in a confined and fenced area of the Park.
- (iv) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcohol.
- (v) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.
- (vi) That the Concessionaire at **Globe Park** (if applicable) be contacted to make the necessary arrangements for the provision of food at that location.

- page 2 -

- (vii) That the organizers and their workers who are providing alcoholic beverages be encouraged to participate, in server intervention training.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Parks By-Law No. 95-126, Section 11, requires that permission must be obtained, by the applicant, from the City of Hamilton, as owner of the public park, to sell alcoholic beverages in a park.

**BACKGROUND:**

The **Hamilton Touch Football Association** have requested permission to sell alcoholic beverages at Mohawk Sports Complex in conjunction with the annual Trillium Cup Tournament to be held for the third year in Hamilton.

The **Hamilton Press Club** have requested permission to sell alcoholic beverages in conjunction with their annual Tournament held at Globe Park for approximately 6 years.

/jt

c.c. B. Chrystian, Manager of Parks Division

1 (E)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 4

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka, P.Eng.  
Chief Administrative Officer

D. W. Vyce  
Director of Property

**SUBJECT:** Renewal of Lease to Region for  
Red Hill Family Centre (former Red Hill Creek School)  
25 Mount Albion Road

#### **RECOMMENDATION:**

- (a) That the City's lease to the Region, which expired on 1995 August 31, of the City owned former Red Hill Creek School building, for use as a day care centre, be renewed; and
- (b) That the lease be renewed on the following terms and conditions:
  - (i) Term - five years, from 1996 May 1 to 2001 April 30; and,
  - (ii) Rent - \$9,000. per year, in monthly installments of \$750. plus realty taxes, if any, rent to be to be credited to Account Number CH 44104-31106 (Civic Properties Rented); and,
  - (iii) Tenant to pay all operating costs of the building, including cost of operating it as a day care centre, all repairs and maintenance including, but not limited to repairs to the major structural components of the building such as the outer walls, roof, main electrical service and heating plant; and,
  - (iv) Alterations or additions to the building are subject to approval of the Director of Property and will become the property of the City at the expiry of the lease; and,

- (c) That the lease renewal be in a form satisfactory to the City Solicitor; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute the renewal agreement.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

See above recommendation.

#### **BACKGROUND:**

The City purchased the former Red Hill School building at 25 Mount Albion Road from the Board of Education in 1974 for the sum of \$75,000. for future parks and recreational use. In 1975, the City leased the building to the Region for twenty years (1975 - 1995) to operate a day care centre at a rental of \$6,000. per year. The Region uses the building as the Red Hill Family Centre to provide day care for a maximum of 80 children.

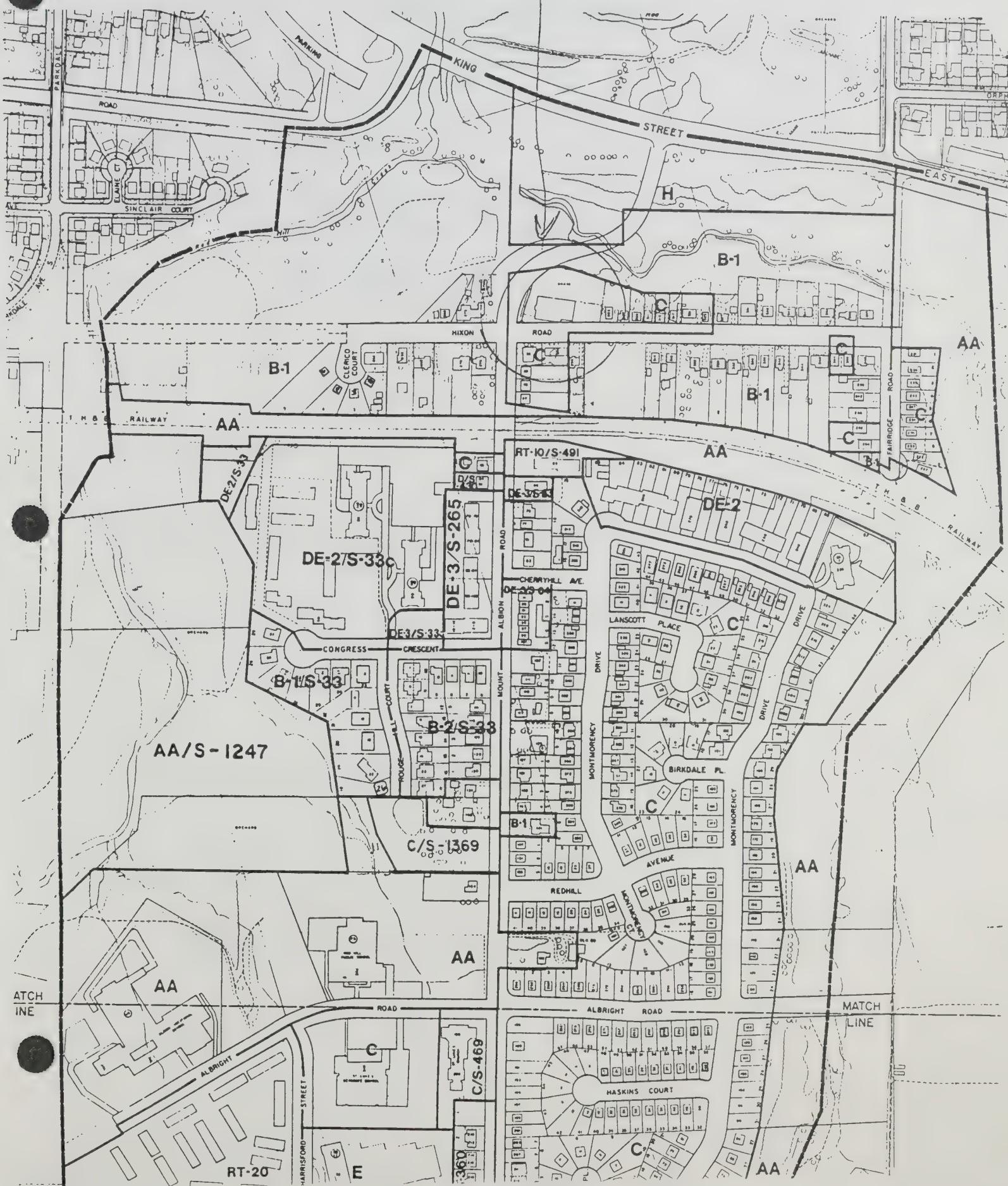
Since this lease expired, ongoing negotiations have taken place with the Region. An inspection of the property indicated that the building is structurally sound and in generally good condition. It also indicated some major repairs may be necessary in the next 4 to 5 years. It is not known if the Region will be able to afford these repairs and, therefore, the lease term being recommended is 5 years. Should the Region not wish to renew the lease, alternative uses will be reviewed.

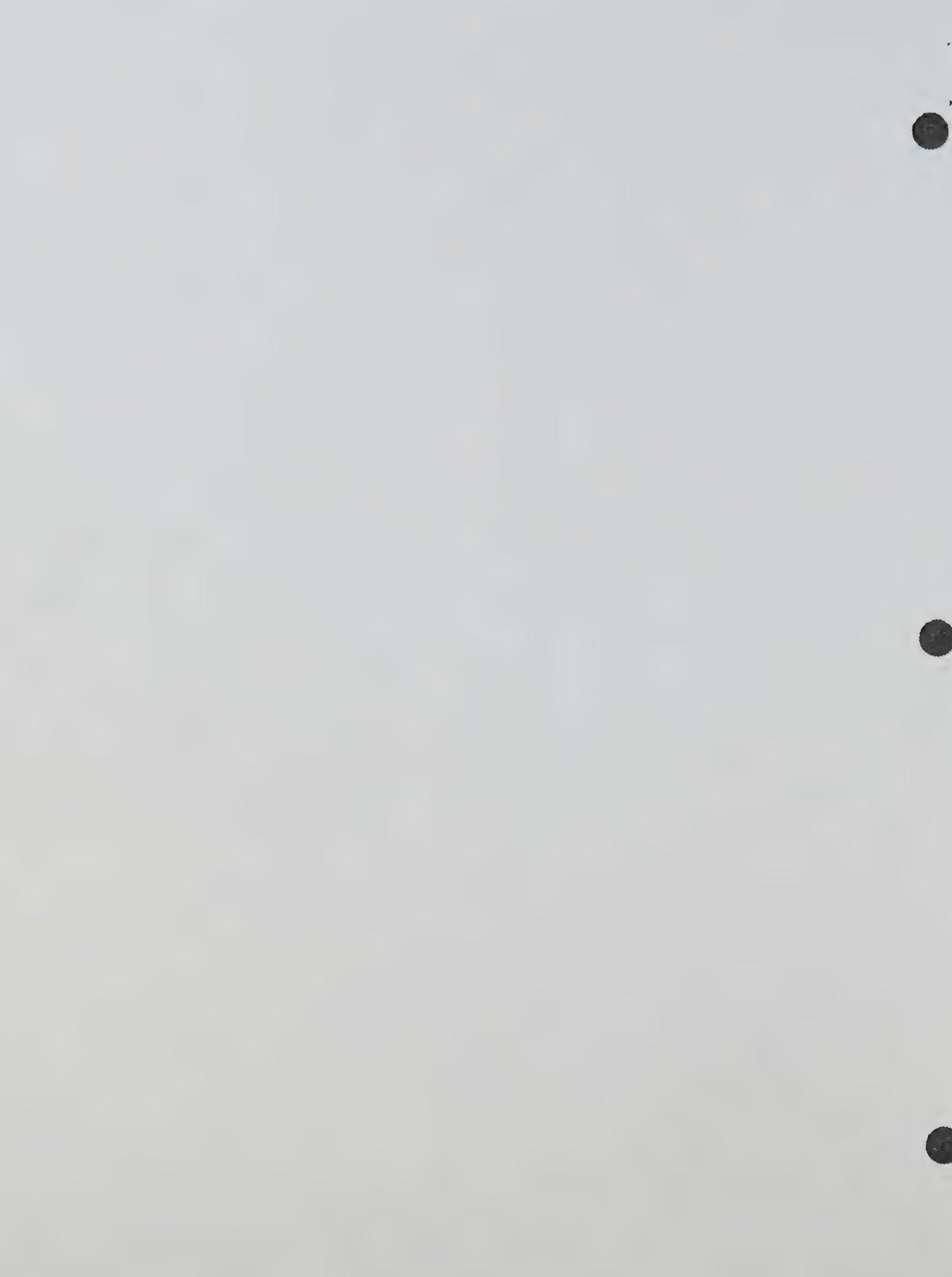
The new rental rate of \$9,000. per year provides the City with an 8% return on market value and we are prepared to recommend the lease renewal be approved.

RJH/hew

- c.c. P. Noé Johnson, City Solicitor  
A. Ross, City Treasurer  
D. Lobo, Commissioner, Public Works & Traffic  
**Attention: B. Chrystian, Manager of Parks**  
R. Swan, Manager, Building Operations and Maintenance Division

SUBJECT PROPERTY





1(F)(i)

CITY OF HAMILTON

- RECOMMENDATION -

**DATE:** 1996 April 16

**REPORT TO:** Chairperson and Members  
Parks and Recreation Committee

**FROM:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**SUBJECT:**  
Information Reports

**RECOMMENDATION:**

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** N/A

**BACKGROUND:**

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

**Attachment**

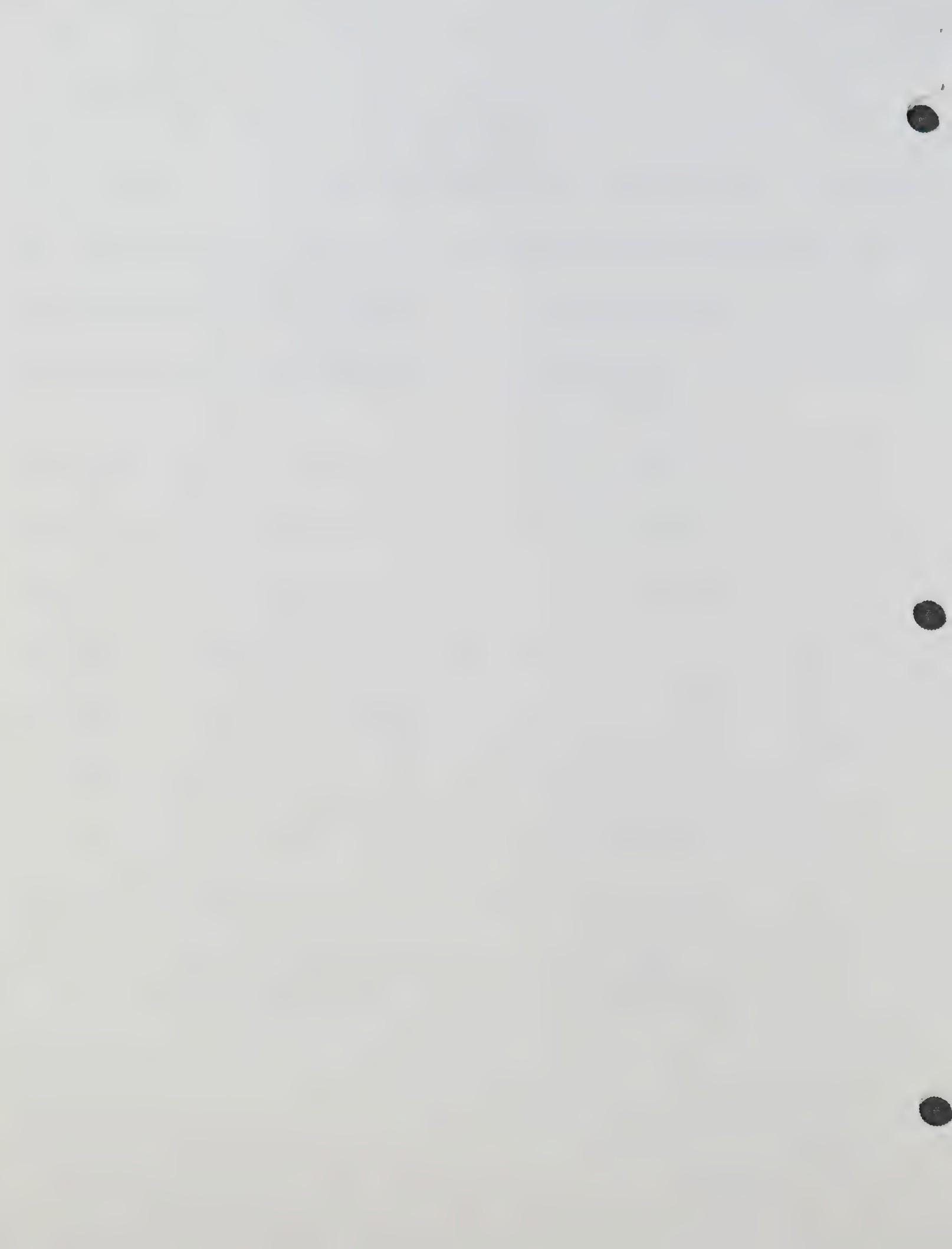
## INFORMATION REPORTS

### PARKS AND RECREATION COMMITTEE

Date	From	Subject	Date Distributed
1996 March 21	Commissioner of Public Works & Traffic	Canada/Ontario Infrastructure Works Project	1996 March 25
1996 March 19	Director of Culture and Recreation	Barrier Free Design Modifications, All Recreation Buildings Project Status Update	1996 March 27
1996 March 28	Secretary, Hamilton Veterans Committee	Hamilton Veterans Committee Minutes - 1996 Feb. 8 and 22	1996 March 29
1996 April 1	Director of Culture and Recreation	Black Youth Achievements of Hamilton & Region Inc. Afro-Canadian Art Festival	1996 April 3
1996 April 3	Director of Culture and Recreation	Sesquicentennial "Birthday" Celebrations 1996 July 12	1996 April 3
1996 April 3	Secretary, New Mum Show Sub-Committee	Minutes - February 29	1996 April 4
1996 April 2	Director of Culture and Recreation	Climbathon for Participation House	1996 April 9
1996 April 2	Director of Culture and Recreation	Hamilton Citizens Bikeways Committee Activity Update	1996 April 9
1996 April 2	Director of Culture and Recreation	Barton General BIA Father's Day - Kid's Day in the Park	1996 April 9
1996 April 1	Director of Culture and Recreation	Volunteer Week - 1996 April 21 to April 27	1996 April 9
1996 April 1	Director of Culture and Recreation	Conservation Intern from the Art Conservation Techniques Program Dir Sanford Fleming College	1996 April 9

1996 March 29	Acting Secretary, Arts Advisory Commission	Public Art Issues	1996 April 9
1996 April 2	Acting Secretary, Arts Advisory Commission	West Harbourfront Development Amphitheatre	1996 April 9
1996 April 4	Director of Culture and Recreation	Spring Events in Pier 4 and Bayfront Parks	1996 April 10
1996 April 4	Director of Culture and Recreation	Downtown BIA - Taste of Hamilton" Gore Park	1996 April 10

Kevin C. Christenson, Secretary  
1996 April 16





I(F)(ii)

1996 April 11

**NOTICE OF SPECIAL MEETING**

**PARKS AND RECREATION COMMITTEE**  
Tuesday, 1996 April 30  
7:00 o'clock p.m.  
Room 233, City Hall



Kevin C. Christenson, Secretary  
Parks and Recreation Committee

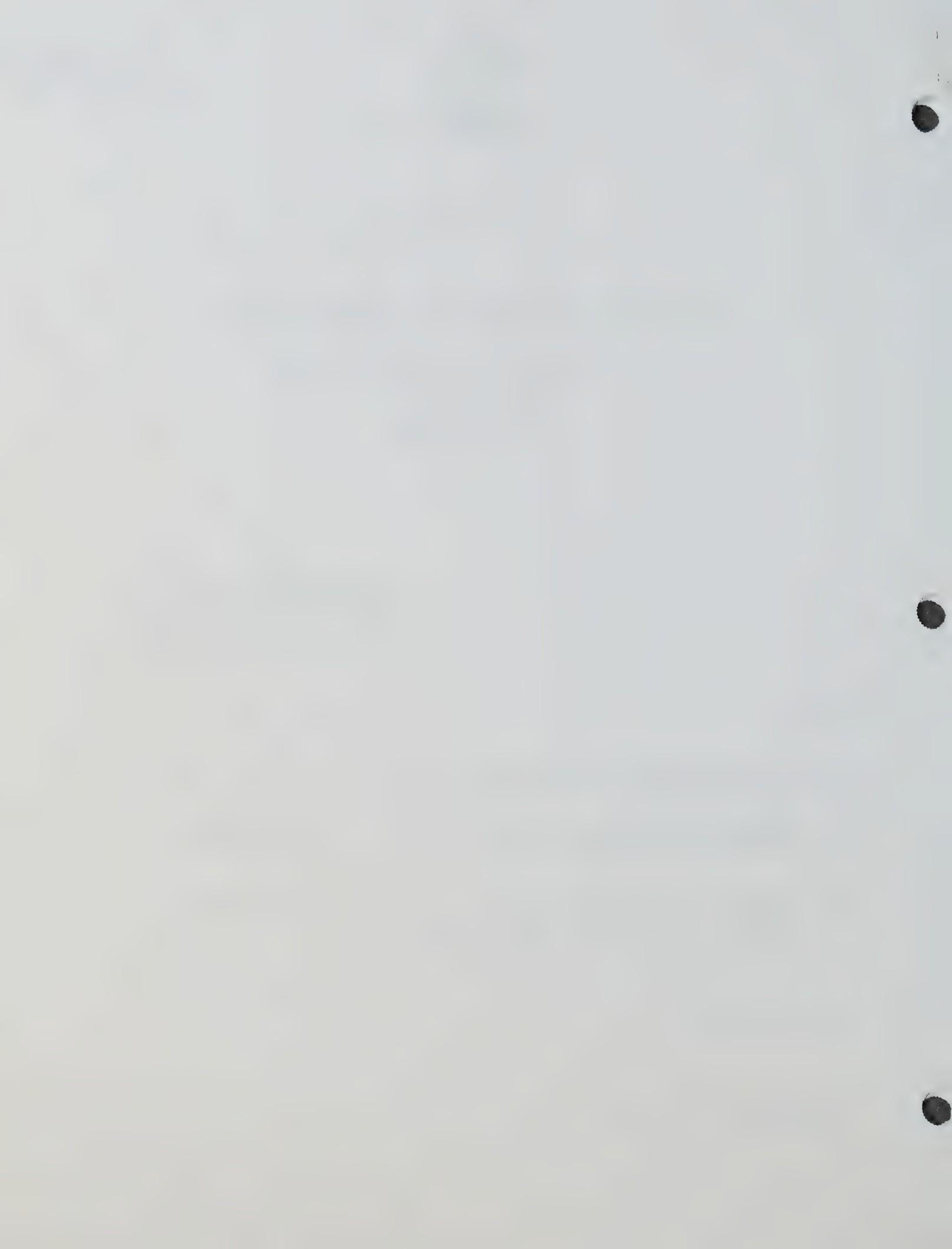
**A G E N D A**

**1. DIRECTOR OF CULTURE AND RECREATION**

- (a) Issuance of a Construction Contract - Dundurn Castle - Stables Conversion (Copy to Follow)
- (b) Issuance of a Construction Contract - Barrier Free Modifications, Central Memorial, Rosedale Arena and King's Forest Clubhouse (Copy to Follow)

**2. ADJOURNMENT**

- c. All Members of City Council





## NOTICE OF SPECIAL MEETING

### PARKS AND RECREATION COMMITTEE

Tuesday, 1996 April 30

7:00 o'clock a.m.

Room 233, City Hall



Kevin C. Christenson, Secretary  
Parks and Recreation Committee

## A G E N D A

### 1. DIRECTOR OF CULTURE AND RECREATION

- (a) Issuance of a Construction Contract  
Barrier Free Modifications, Central Memorial,  
Rosedale Arena and King's Forest Clubhouse
- (b) Supply of Temporary Bleacher Seating  
Ivor Wynne Stadium - 1996 Grey Cup

### 2. CHIEF ADMINISTRATIVE OFFICER/DIRECTOR OF PROPERTY

King's Forest Golf Course - Food Service Concession (Copy to Follow)  
Carmen's Off-Premise Catering Ltd.

THE URBAN MUNICIPAL COLLECTION  
2ND FLOOR  
HAMILTON PUBLIC LIBRARY



3. **SECRETARY, NEW MUM SHOW SUB-COMMITTEE**

Appointment of Member - New Mum Show Sub-Committee

4. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Global Super Projects Conference and Exhibition

5. **ADJOURNMENT**



1  
L (a)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 25

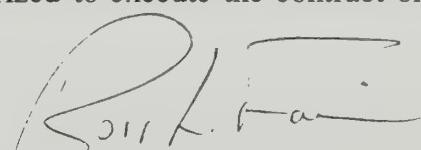
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director  
Culture and Recreation Department

**SUBJECT:** Barrier Free Design Modifications  
Central Memorial Recreation Centre  
Rosedale Arena, and Kings Forest Golf Course

#### **RECOMMENDATION:**

- (a) That approval be given to enter into a contract with Harm Schilthuis and Sons Limited of Ancaster, Ontario as the General Contractor for the Barrier Free Design Modifications at Central Memorial Recreation Centre, Rosedale Arena, and Kings Forest Golf Course. The Contract amount will be Three Hundred and Sixteen Thousand (\$316,000.00) plus applicable GST to a total of Three Hundred and Thirty Eight Thousand One Hundred and Twenty (\$338,120.00); and,
- (b) That the work be financed from Barrier Free Access-Recreation Buildings, CF 329341009, CF 329441016, and Canada Ontario Infrastructure Programme, Barrier Free Access-City Buildings CF 809453005.
- (c) that staff be authorized to carry a project contingency of \$21,880 (includes GST) to be spent for unforeseen circumstances, authorized by the Director of the Culture and Recreation.
- (d) That a contract satisfactory to the City Solicitor be entered into between the City and the Prime Consultant; and,
- (e) That the Mayor and the City Clerk be authorized to execute the contract on behalf of the City.



#### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

1.	Construction Cost (Includes Insurance & Bonding)	\$ 277,700.00
2.	Cash Allowance	8,300.00
3.	Construction Contingency	30,000.00
4.	Goods and Services Tax	<u>22,120.00</u>
5.	Total Contract Amount	\$ 338,120.00
6.	Project Contingency	<u>21,880.00</u>
7.	Grand Total	<u>\$ 360,000.00</u>

#### BACKGROUND:

1. City Council approved the Barrier Free Access-Recreation Buildings and City Building Projects 93.01.29 and 94.03.10.
2. Eight (8) qualified and acceptable General Contractor bids were received by the City Clerk's Department on Thursday 1996 April 25:

The submissions, including GST, were as follows:

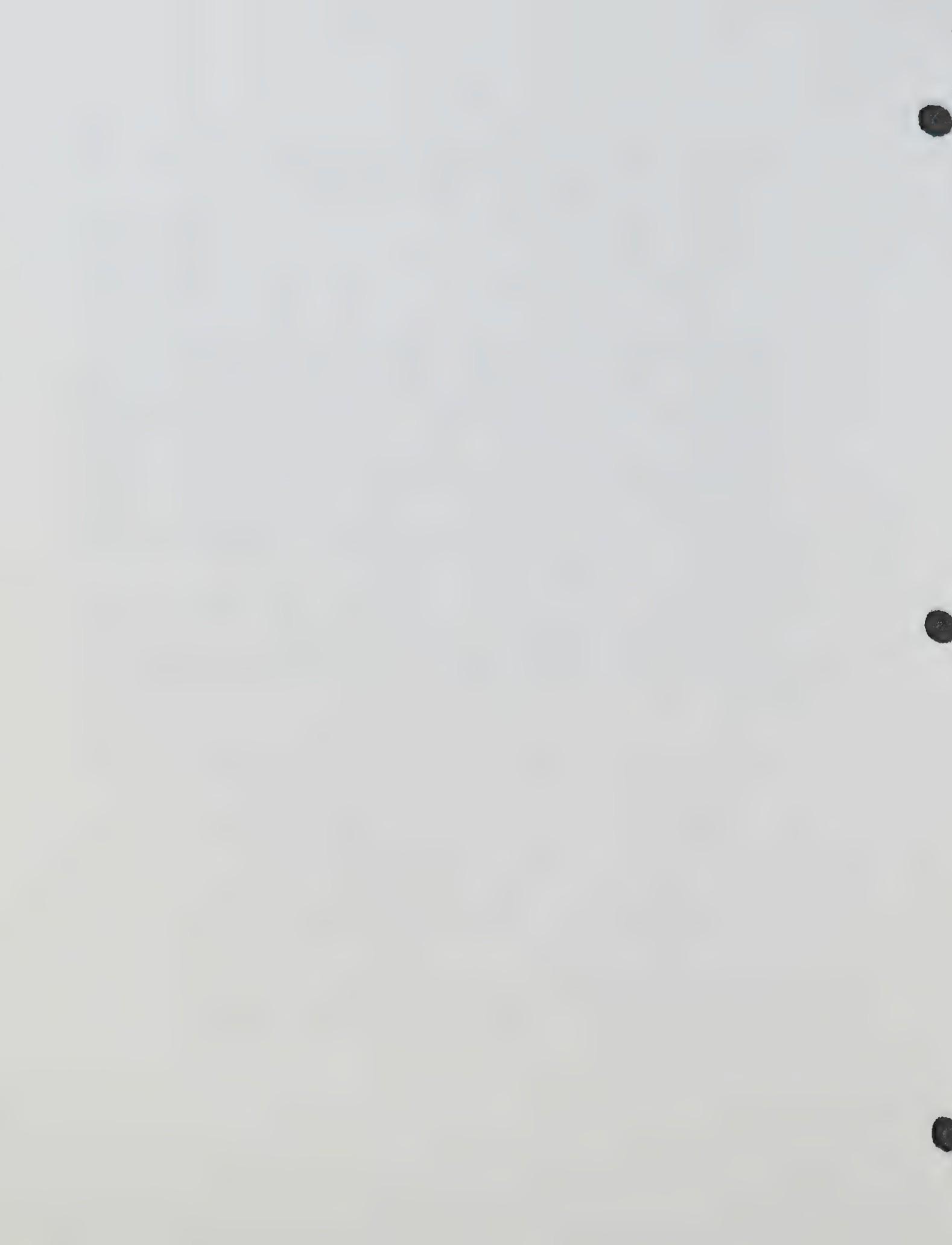
1.	<b>Harm Schilthuis &amp; Sons Ltd.</b>	<b>\$ 338,120.00</b>
2.	Beatty Hall Construction Co. Ltd.	371,263.00
3.	STF Construction	382,021.03
4.	T.R. Hinan Contractors Inc.	405,530.00
5.	Martin Stewart Contracting (1995) Ltd.	424,424.00
6.	James Kemp Construction	432,905.95
7.	Stoney Creek General Contractors	439,107.00
8.	Beagle Construction Inc.	494,497.00

Harm Schilthuis & Sons Ltd. is the lowest qualified bid, therefore the recommended to undertake the construction of the project.

3. The following is the breakdown of construction cost for each facility:

1.	Central Memorial Recreation Centre	\$ 125,800
2.	Rosedale Arena	\$ 122,600
3.	King's Forest Golf Course Clubhouse	\$ 29,300
4.	Contingencies and allowances	\$ 38,300

4. The original cost estimate for Central Memorial Recreation Centre and Rosedale Arena modifications combined was \$ 140,000. These estimates were based on the utilization of a Stair-Lift. At the time the estimates were conducted, the Barrier Free Design Standards For the City of Hamilton were not complete and the use of Stair Lifts was an acceptable solution. In 1994, a Stair-Lift was installed in Jimmy Thompson Pool and it proved to be hazardous and in-adequate. The Barrier Free Design Standards, adopted by City Council in 1994 October, recommends the use of elevators in publicly owned facilities. Although elevators are more costly, the long-run maintenance cost and operational advantages justify the additional cost of construction. (the differential cost between a stair lift and an elevator, including the construction of an enclosure, is approximately \$63,000 per elevator).
5. The original construction cost estimate for the King's Forest Golf Course Clubhouse was \$ 130,000 which included the installation of an elevator to serve the lower Community Room. During the design phase, the scope of work was modified to eliminate the elevator, hence reducing the construction cost by approximately \$ 100,700.
6. The additional cost will not affect the overall budget of the three projects.



# CITY OF HAMILTON

1(b)

## - RECOMMENDATION -

**DATE:** 1996 April 25

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director

**SUBJECT:** Supply of Temporary Bleacher Seating for  
Ivor Wynne 1996 Grey Cup

### **RECOMMENDATION:**

- a) That a contract satisfactory to the City Solicitor be entered into between the City and Aluma Systems Canada Inc.
- b) That the Mayor and the City Clerk be authorized to execute the contract on behalf of the City.
- c) That, subsequent to the completion of the contract, a purchase order be issued to Aluma Systems Canada Inc, Stoney Creek, Ontario in the amount of \$441,000.00 plus applicable taxes for the design, supply and installation of 14,000 temporary bleachers for the 1996 Grey Cup game at Ivor Wynne Stadium 1996 November 24, being the only acceptable bid received in accordance with specifications issued by the Purchasing Division;
- d) That the work be financed from the Infrastructure Works Program - Improvements to Ivor Wynne Stadium, Account No CF 809453007.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The recommended quote is within budget for this element of the overall upgrading program. About 80% of the funds will have been spent with the execution of this tender. Work remains to be done relative to pre and post Game fencing, regrading, landscaping and cleanup; game day expenditures and for the purchase of permanent bleachers. We continue to be on budget.

There are no staffing implications.

A contract satisfactory to the Solicitor is required under the Purchasing By-Law given the dollar value of the work.

#### **BACKGROUND:**

City Council, at its meeting of 26 July 1994, gave approval to capital improvements Ivor Wynne Stadium for a gross cost (Net GST), of \$ 2,673,055.00 (gross of \$ 2,851,500.00). as part of the Infrastructure Works Program. These works included the upgrading of the sound system, turnstiles, washrooms, concessions, meeting rooms and the supply of temporary seating to be available for the 1996 Grey Cup game.

#### **DISCUSSION:**

Grey Cup 1996 Hamilton Inc. has requested, on behalf of the Hamilton Tiger Cats for the purpose of generating additional revenue, the City of Hamilton to investigate the possibility of installing bleacher seating as early as Sept 2, 1996 for the traditional Labour Day Match Up with Toronto Argonauts. This component was included in the tender as a separate cost item. We have indicated to Grey Cup Inc. and to the Tiger Cats that early installation could be accommodated but that they would have to assume 100% of the costs.

Provision has been made in the proposal by Aluma Systems Inc. for a \$2.00 single event surcharge based on the number of temporary grandstand admission tickets actually sold per event for each event held prior to the Grey Cup Game. This information has been passed along to the Grey Cup Executive.

Aluma Systems Canada Inc. proposed to design, supply, install and remove 14,000 temporary bleacher seats at Ivor Wynne Stadium as follows:

- \* West end zone grandstand of approximately 10,000 seats
- \* East end zone grandstand of approximately 1,100 seats
- \* North east corner grandstand of approximately 2,400 seats.
- \* The west end zone grandstand incorporates an extension for approximately 1,100 seats for game day only onto the wide boulevard on the east side of Melrose Avenue in order to maximize west end zone seating.

Aluma systems Canada Inc successfully installed 27,500 seats on time and without incident for the 1995 Grey Cup in Regina.

DC/am

cc: Allan Ross, Treasurer  
Patrice Noé Johnson

3

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 23

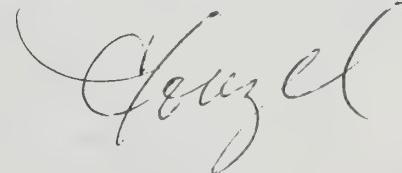
**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene J. Touzel, Secretary  
New Mum Show Sub-Committee

**SUBJECT:** Appointment of Member - New Mum Show Sub-Committee

#### **RECOMMENDATION:**

That, notwithstanding Section 26 of the Eighteenth Report of the Finance and Administration Committee for 1992 as adopted by City Council at its meeting held 1992 September 29, respecting, in part, the advertising and holding of Orientation Sessions to fill vacancies on City Committees, Local Boards and Commissions, that Barbara Brooks be appointed to serve on the New Mum Show Sub-Committee for a term to expire 1997 November 30 to fill the vacancy created by the resignation of Terry Tobin.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

While Council has approved a policy whereby all vacancies on City Committees, Local Boards and Commissions are to be advertised, the New Mum Show Sub-Committee, interested in filling this vacancy as soon as possible, is recommending that the Parks and Recreation Committee waive the advertising requirement and appoint the much needed citizen member to the New Mum Show Sub-Committee, which would result in advertising cost savings in the approximate amount of \$200.

#### **BACKGROUND:**

The New Mum Show Sub-Committee at its meeting held 1996 January 25 received with regret, a letter of resignation from Committee Member Terry Tobin. The Sub-Committee at its meeting held 1996 April 18 recommended that Barbara Brooks, a citizen that applied for membership on the New Mum Show Sub-Committee the last time vacancies were advertised, be appointed to fill this citizen member vacancy.

Barbara Brooks went through the Orientation and interview process at that time and is still interested in serving on this Sub-Committee.



4

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 24

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Kevin C. Christenson  
Legislative Assistant

**SUBJECT:** Global Super Projects Conference and Exhibition

**RECOMMENDATION:**

- (a) That the Chairman of the Parks and Recreation Committee or his designate be authorized to attend the Annual Global Super Projects Conference and Exhibition to take place in San Francisco, California on 1996 June 23 - 26; and,
- (b) That costs for attendance be charged to Aldermen Travel Account No. CH55201 10010 from the 1996 Operating Budget.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Sufficient funds are available in the Aldermen Travel Account No. CH55201 10010 - 1996 Operating Budget.

**BACKGROUND:**

This Conference and Exhibition has potential to promote and enhance Hamilton's Bayfront Park Development. Attached is a Convention and Exhibition outline and schedule of events.

KCC

Attach.

c. A. Ross, Treasurer

**Save 25%**  
Register by April 26



5th Annual  
**GLOBAL SUPER PROJECTS CONFERENCE**

*Focusing on urban development and revitalization*

San Francisco

Sheraton Palace Hotel • June 23-26, 1996

# GLOBAL SUPER PROJECTS CONFERENCE

FOCUSING ON URBAN ECONOMIC DEVELOPMENT



Dear Colleagues:

If you are involved in large scale development or are seeking to attract it, the most important trip you need to make this year will be to San Francisco for the 5th annual Global Super Projects Conference. I invite you to join hundreds of your peers from around the world as they network, form alliances and develop strategies for large scale development projects.

Hosted by the World Development Council and the California Trade and Commerce Agency, this year's program will focus on urban economic development and revitalization.

As we approach the new millennium, we are continually faced with the challenge of overcoming urban congestion and meeting energy and transportation needs. Global communications systems have to be cheaper, faster, and must enable us to reach remote regions of the world instantly. At the Global Super Projects Conference, we'll explore some of the solutions to these problems and learn about projects that seek to answer the needs of an ever-expanding global population.

The biggest names in development will be represented at this conference. You can't afford not to be.

I'm looking forward to seeing you in San Francisco.

Sincerely,

A handwritten signature in black ink, appearing to read "McKinley Conway".

McKinley Conway  
Chairman



A Nonprofit, Nongovernmental Organization  
35 Technology Park/Atlanta, Suite 150 • Norcross, Georgia 30092-2901 USA • Tel  
e-mail: wdc@conway.com

Cities. Old ones. New ones. They're the heart and soul of our civilization. Which ones will lead the way into the next century? How will they build the infrastructure to do it? What projects will link them to the rest of the world?

The World Development Council (WDC) invites you to listen to and join in discussions of these and other critical issues facing today's cities at the 5th annual Global Super Projects Conference and Exhibition (GSPC).

The conference, which will bring together the world's experts in sponsoring and implementing billion-dollar projects, will focus on the urban development and revitalization super projects that will be the cornerstones of the future. San Francisco, undeniably one of the world's great cities, will be the site.

# CELEBRATING revitalization

## Who Should Attend?

Starting with the inaugural conference in Honolulu in 1992, GSPCs have been held yearly around the world. Subsequently held in Singapore, Barcelona and Osaka, the conferences have attracted senior executives and leaders involved in some of the world's largest development projects. They have included representatives from

- financial institutions,
- public and private development organizations,
- architectural, engineering and construction firms,
- environmental concerns,
- transportation agencies,
- energy suppliers,
- service providers, and
- government offices.

The names of companies represented at previous conferences reads like a *Who's Who* of mega developments: Bechtel, Fluor Daniel, Ove Arup, Hong Kong Territory Development Dept., Kansai Int'l Airport, Mitsubishi Heavy Industries, Japan Ministry of Construction, Public Construction Supervisory Board of Taiwan, French High-Speed Rail Co., Bank of America, etc. This is a powerful, impressive group. Join them in San Francisco, June 23-26.

## Are You Involved in a Super Project?

If you're involved in development and you haven't already been part of a super project, chances are you will be. Involvement in a super project does not mean you spend \$1 billion plus. Super projects are a collaborative effort by numerous companies and organizations. Some provide direct sponsorship, management and implementation services; others provide products.

Types of super projects include:

- Transportation: bridges, tunnels, highways, high-speed rail lines
- Energy and water: dams, power plants, desalination plants
- Urban development: waterfront and offshore developments, high-rise and underground, mixed-use, new towns
- Environmental: reclamation, enhancement
- Resort and tourism development: global events, resort facilities
- Communications: satellite, fiber-optic and other systems

WDC's primary objective in holding Global Super Projects Conferences is to create a powerful forum to begin to explore and discover ways for the most important of the world's super projects to be identified and implemented. Through educational programs, case studies and networking, WDC is creating the oppor-

**"In June 1996 the State of California will be the proud host of the Fifth Annual Global Super Projects Conference. I invite each of you to our Golden State to participate in this conference. I welcome you to California and look forward to working with all of you."**

**Pete Wilson**  
Governor of California



tunity for the movers and shakers in the world's most important projects to come together, discuss project opportunities, learn from their peers and make alliances that will shape the future. A key element of each program is how to implement projects in harmony with the environment.

In each of its conferences, WDC creates a program that looks at issues involving super projects while revolving around a central theme. This year's conference will look primarily at issues affecting cities and will include presentations from some of the world's foremost experts on urban development and the future of cities.

# CONFERENCE SESSIONS AND EVENTS

Francesco Cesar Pelli  
Cesar Pelli & Associates  
*Waterfront and Urban Development*

## SUNDAY, JUNE 23

Registration & Opening of Exhibition:  
1:00-5:00 p.m. (Exhibits will be open daily.)

Reception, Sheraton Palace Hotel:  
5:30-7:30 p.m.

*Hosted by the State of California*

## MONDAY, JUNE 24

Morning General Session:  
9:00-11:30 a.m.

■ Welcome: **Pete Wilson**, Governor of California (invited)

■ Opening Statement: **McKinley Conway**, Chairman, World Development Council

Conway is a futurist who has devoted much of his career to the relationship between technology and economic development. While heading his own geo-economics research firm, Conway Data, Inc., he founded the prestigious International Development Research Council (IDRC) more than 30 years ago and WDC in 1991.

■ Keynote Address: **Bechtel Group**

■ Keynote Address:  
Designing the New Global City-State  
**Cesar Pelli**, Principal, Cesar Pelli & Associates

Pelli is one of the world's most respected architects. His designs demonstrate his concern with the importance of elements that support an existing city fabric. Pelli's past works include the World Financial Center in New York, Canary Wharf Tower and Docklands Light Railway Station in London. His talk will focus on the Petronas towers of the massive Kuala Lumpur City Centre in Malaysia. This project is being built on the former 100-acre Selangor Turf Club site and is one of the largest real estate developments in the world.

Luncheon: 12:00-1:30 p.m.

■ Keynote Address: **Willie Brown**, Mayor of San Francisco (invited)

■ Presentation: 1995 Safe Skies Award

Afternoon Concurrent Sessions: 2:00-4:30 p.m.

### Section A:

*Creating New Opportunities Through Waterfront and Offshore Development Projects*

■ London Docklands (England)  
London Docklands Dev. Corp.

■ Tokyo Bay Waterfront Development (Japan)  
**Hajime Sabo**, Gen. Mgr., City Planning Div., Nihon Sekkei (Japan)

■ Fuga Island (Philippines)  
RBA Group (USA)

*The multibillion-dollar Denver International Airport offers tremendous opportunities for economic development in the immediate Denver area and the entire region.*

### Section B:

*High-Rise and Underground Projects as Solutions for Congested Areas*

■ Grollo Tower (Australia)  
**Harry Seidler**, Harry Seidler & Associates (Australia)

■ Hong Kong  
**Derek Hayes**, Chief Engineer, Territory Dev. Dept. (Hong Kong)

■ The Vertical Village: Toward a New Environmental System  
**David J. Bennett**, President, DJB Architects (USA)

### Special Session:

*Taking Advantage of Real Estate Opportunities in Super Projects*

Moderator: **Bill Yontz**, IDRC 2nd V.P., and V.P., Facility Mgmt., Prudential Insurance Co. (USA)

This is a special workshop sponsored by the International Development Research Council (IDRC).

■ The New Denver Airport (USA)  
**Dolores Wilson**, V.P., Business Development, Metro Denver Network

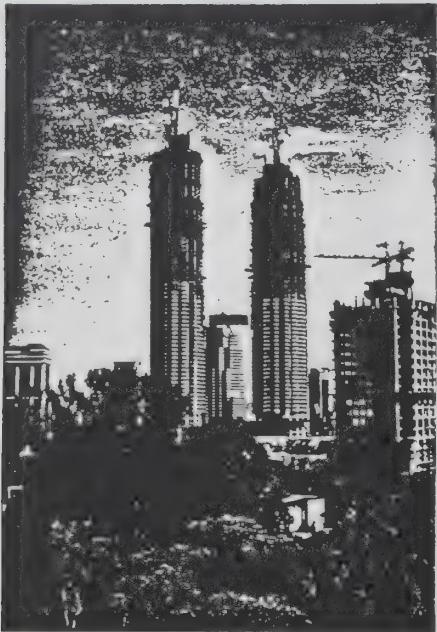
■ Baltimore Redevelopment Program (USA)  
**M.J. Brodie**, President, Baltimore Economic Dev. Corp. (USA)

■ Sacramento Downtown Redevelopment (USA)

**Roy E. Brewer**, Partner, Hunter Richey Di Benedetto & Brewer (USA)  
Stephen L. Hebert, V.P., Southern Pacific Real Estate Enterprises (USA)

■ Laguna West (USA)  
**Phil Angelides**, President, River West Investments (USA)

**Peter Calthorpe**, Calthorpe & Associates (USA)



Cesar Pelli will discuss the Kuala Lumpur City Centre in his keynote address.

TUESDAY, JUNE 25  
Morning Concurrent  
Sessions: 9:00-11:30 a.m.

**Section C:**  
*Tourism and Global Events Projects as Catalysts for Growth*

- Moderator: John Poimiroo, Deputy Secretary, California Division of Tourism
- Sydney 2000 Olympics. (Australia)
  - Disney Development  
George Garfield, Dir. Asset Strategy, Disney Development Co. (USA)
  - Atlanta Olympics & Other Sports Events as Catalysts for Economic Development  
Atlanta Sports Council (USA)
  - Gold Rush City  
Norman T. Jarrett, Managing Partner, Gold Rush City (USA)

**Section D:**  
*Water and Energy Projects to Meet Global Demand*

Moderator: James F. (Jim) McNulty, President, Parsons Infrastructure & Technology Group, Inc. (USA).

- Great Anatolia Project (Turkey).  
Dr. Olcay Ünver, President, Southeastern Anatolia Project Regional Dev. Admin. accepted)
- Eastside Reservoir Project (USA).  
John R. "Woody" Wodraska, Gen. Mgr., Metropolitan Water District of Southern California
- Southern Nevada Water Project.  
Patricia Mulroy, General Manager, Southern Nevada Water District (USA)
- The Med-Dead Canal and Other Projects to Provide Water to the Middle East.  
Prof. Dan Zaslavsky, Technion/Israel Institute of Technology (Israel)

**Section E:**  
*Projects for Creating Super Metros*

Moderator: Michael Wakelin, V.P., Bechtel International (USA)

- New Malaysian Capital
- San Francisco Bay Area
- City of Osaka
- Las Vegas: City of the Future
- City of Berlin  
Gary Mardon, Managing Director, Hanscomb GmbH (Germany)

Luncheon: 12:00-1:30 p.m.

- Keynote Presentation: Financial Considerations in Determining the Viability of Urban Development and Revitalization Super Projects  
Bank of America (invited)
- Invitation to 1997 Global Super Projects Conference

Afternoon Concurrent Sessions: 2:00-4:30 p.m.

**Section F:**  
*The Role of Large Industrial Projects in City and Regional Development*

- Motorola
- The Intel Experience  
Charles Pawlak, V.P., Intel International
- Infrastructure Development in Support of Industrialization in the Pearl River Region  
T.R. "Billo" Puri, V.P., Bechtel Civil (USA)
- Barcelona Logistics Center (Spain)  
Carles Ponsa, CEO, Consorci de la Zona Franca de Barcelona (Spain)
- Special Area Management Plan, Hackensack Meadowlands District, NJ (USA)  
Robert Ceberio, Dir., Planning & Management, Hackensack Meadowlands Dev. Cmsn. (USA)
- Debbie Lawlor, Chief Planner, Hackensack Meadowlands Dev. Cmsn. (USA)



The Southern Pacific Railyards area in downtown Sacramento is the site of a \$1 billion development that will revitalize a key area of the city adjacent to the capitol.

# CONFERENCE SESSIONS AND EVENTS

## Section G:

### *Innovative Projects for New Urban Forms and Links*

Moderator: **Ron Oakley**, President,  
Infrastructure, Fluor Daniel, Inc. (USA)

■ MERCOSUR Airport (Argentina)  
**Horacio H. Godoy**, Dir. Gen., INFODEC  
Consultores Asociados (Uruguay)

■ ECOLAND (Japan)  
Obayashi Corporation (Japan)

■ Deep-Sea Crossings and Lessons Learned  
**Ahmet Gursoy**, Project Manager, Parsons  
Brinckerhoff (USA)

■ The Prospect for Maglev Rail Systems in  
the United States  
**Britt Bochiardy**, Gen. Mgr., American  
Maglev Technology (USA)

Office of the Mayor  
SAN FRANCISCO



WILLIE LEWIS BROWN, JR.

It is my pleasure to welcome the 1996 Global Super Projects Conference and Exhibition to the City of San Francisco.

In June of this year, my city will open its doors to key representatives from the world's leading public and private organizations to exchange ideas and share information about global linkages, airports, major infrastructure projects, port development and other ventures that will promote and affect vital development projects all over the world.

California, and the City of San Francisco itself, is home to many international companies that depend on global networking for their survival and prosperity. We therefore look forward with great interest and anticipation to hosting the fifth annual Global Super Projects Conference, which will focus on "Planning and Building the New Global City State." The conference will explore the new technologies being utilized in the creation of global city states, and I trust San Francisco, with its close proximity to the Silicon Valley and its key position on the Pacific Rim, will serve as an ideal location.

I welcome the kind of forward-thinking and expanded horizons that are cultivated at the Global Super Projects Conference, and I proudly welcome you to the City of San Francisco.

Sincerely,

A handwritten signature in cursive script, appearing to read "Willie L. Brown, Jr."

Willie L. Brown, Jr.



## Afternoon

Tours of Local Area Projects of Interest

# SUPPORTING ORGANIZATIONS

## Partner California Trade and Commerce Agency

## Sponsors

Bechtel Corporation  
Carlisle SynTec Systems  
*Infrastructure Finance* magazine  
The Parsons Corporation  
*Site Selection* magazine  
Southeastern Anatolia Project Regional Development Admin. (Turkey)

## Alliance Partners

American Economic Development Council (AEDC)  
American Underground-Construction Association (AUA)  
California Energy Commission  
City of San Francisco  
Forum for Urban Development (Japan)  
International Development Research Council (IDRC)  
Major Projects Association (UK)  
Project California  
San Francisco Marketing Partnership  
San Francisco Redevelopment Authority  
The Northern Forum, USA

## Cooperating Organizations

Advanced Structures, Inc., USA  
Alaska Department of Commerce & Econ. Dev., USA  
Alberta Economic Development & Trade, Canada  
Alexander & Alexander, USA  
American Israeli Paper Mills Ltd., Israel  
Annoch Corporate Limited, Nigeria  
AT&T, USA  
AT&T Asia/Pacific, Inc., Hong Kong  
AT&T Network Systems, USA  
Austrian Industries Technologies AG, Austria  
Barcelona Development Agency, Spain  
Barrington Development Corporation, USA  
Bechtel International, Inc., USA  
Boeing Company, USA  
British Gas plc, United Kingdom  
Broward Economic Development Council, Inc., USA  
Brown & Root, USA  
Brown & Root Ltd., United Kingdom  
BRPH Architects & Engineers, USA  
Building Futures Council, USA  
Cassa di Risparmio delle Province Lombarde, Italy  
Central Trading and Development Group, Taiwan  
CH2M Hill, USA  
CH2M Hill International, USA  
China State Construction Engineering Corp., China  
City of Osaka, Japan  
Club International des Technopoles, France  
Commerce Bank Plc., Nigeria  
Connecticut Department of Economic Dev., USA  
Consorci de la Zona Franca de Barcelona, Spain  
The Consortium, Malaysia  
Construction Management Resources, USA  
CRS Surine Engineers, Inc., USA  
D. Alexander Ross Interest Partners, Ltd., USA

Daewoo Corporation, South Korea  
David Y.W. Ho & Co., Hong Kong  
Delaware Economic Development Office, USA  
The DeMatteis Organizations, USA  
Dentsu, Inc., Japan  
Department of State Dev., Western Australia, Australia  
Department of Works, Papua New Guinea  
DeWitt Group, USA  
Dillingham Construction Pacific, Ltd., USA  
Edison Electric Institute, USA  
Embassy of Ghana, Ghana  
ENERGOPOL, Poland  
Erico International Corporation, USA  
Estonian Chamber of Commerce, Estonia  
Euro-Asia Realty, Pte Ltd, Singapore  
European Bank for Reconstruction & Dev., United Kingdom  
European Regional Industrial Development Org., Belgium  
European Resch Foundation for Ind. Loc. & Dev., Belgium  
Fisher-Rosemount Inc., USA  
Florida Department of Commerce & Econ. Dev., USA  
Florida Dept. of Commerce & Economic Dev., USA  
Floyd & Associates, USA  
Focus International, USA  
Georgia Department of Ind., Trade & Tourism, USA  
Georgia Department of Industry and Trade, Japan  
Ghafar Associates, Inc., USA  
Global Energy Network International, USA  
Global Shelter Initiative, USA  
Golden Globe Limited/Golden Eagle Trust Corp., USA  
Great Man-made River Authority, Libya  
Greater Quebec Economic Development Corp., Canada  
Greater Regional Development Corporation, USA  
Greater Tucson Economic Council, USA  
Grundig AG, Germany  
Guam Economic Development Authority, Guam  
Gulf Organization for Industrial Consulting, Qatar  
Harza Engineering Company, USA  
Harza Engineering Company, USA  
Hawaii Department of Business & Economic Dev., USA  
Heery International, Inc., USA  
Hindustan Petroleum Corporation Ltd, India  
Honolulu Economic Development Corporation, USA  
Hyundai Engineering & Construction Co., Ltd., South Korea  
I.T.C. Limited, India  
ICD Austria, Austria  
Industrial Development Board, Sri Lanka  
Industrial Estates Authority of Thailand, Thailand  
Industrial Promotion Agency, Tunisia  
INFODEC Consultores Asociados, Uruguay  
Instituform Technologies Ltd., United Kingdom  
Institute for Advanced Studies, Malaysia  
Institute for Social Engineering, Inc., Japan  
Integrated Systems Technology, Inc., USA  
International Technology Institute, USA  
Investicni banka, Czech Republic  
J. Woodman & Associates, Inc., USA  
Jackson Cty: Port Authority Econ. Dev. Dept., USA  
James N. Gray Construction Company, Inc., USA  
Japan Construction Mechanization Association, Japan  
JWP Pacific International, Inc., Hong Kong  
Kenan Institute of Private Enterprise, USA  
Kent Economic Development Board/Kent County, United Kingdom  
Krynicki & Partners, Ltd., Austria  
Kyoto Institute of Applied Technologies, Japan  
L. T. C. Limited, India  
Lockwood Greene Engineers, Inc., USA  
Lockwood Greene Engineers, Inc., USA  
Lunar Industries, USA  
M&E Pacific, Inc., USA  
Martin & Bravo, Inc., USA

MEDICEF International, Germany  
Mergentime Corporation, USA  
Nihon Keizai Shimbun, Japan  
North Carolina Air Cargo Airport Authority, USA  
North Carolina Department of Commerce, USA  
Northern Development Company, United Kingdom  
Northern Development Company, USA  
NuENERGY Associates, USA  
Nuova Cimmonubi S.p.A., Italy  
Oceanit Laboratories, Inc., USA  
Pan-Century Edible Oils Sdn Bhd., Malaysia  
PCL Constructors Inc., Canada  
Penn's Southwest Association, USA  
Pleidian Creations, USA  
Press Foundation of Asia, Philippines  
PSI International, Inc., USA  
Ralph M. Parsons Company, USA  
Reconstruction and Development Corporation, Belize  
Richard K. Miller & Associates, Inc., USA  
Riyadh Chamber of Commerce & Industry, Saudi Arabia  
Royal Commission for Jubail and Yanbu, Saudi Arabia  
Russian Academy of Sciences, Russia  
Satulah Group, USA  
Satulah Group, USA  
Shanghai Foreign Investment Commission, China  
Shannon & Wilson, Inc., USA  
Shum Yip Investment & Development Co. Ltd., Hong Kong  
Singapore Economic Development Board, Singapore  
Societe Nationale des Chemins de Fer Francais, France  
Society of Industrial and Office Realtors, USA  
State of Maryland Office of Int'l Trade, USA  
Stoller Corporation, Western Division, USA  
Suncoh Consultants Co., Ltd., Japan  
Sverdrup Corporation, USA  
T.I.M. Support Systems, USA  
Tech. Research Assoc. of Techno-Superliner, Japan  
Technical Research Center of Finland, Finland  
Technology Parks Pte Ltd, Singapore  
Telecorreio, Portugal  
Territory Development Department, Hong Kong  
Total Recyclers, Inc., USA  
Transystems Incorporated, USA  
Union of International Contractors, Turkey  
United Nations Economic Commission for Africa, Ethiopia  
University of North Carolina, USA  
Veitrop Consulting, USA  
Virginia Department of Economic Development, USA  
Walt Disney Attractions Japan, Ltd., Japan  
Wan Hin & Company Ltd., Hong Kong  
Washington Japan Office, Japan  
Wisconsin Department of Development, USA  
World Trade Center Ankara, Turkey  
World Trade Center Bombay, India  
World Trade Center Bucharest, Romania  
World Trade Center Genoa S.p.A., Italy  
World Trade Center of Abidjan, Cote D'Ivoire  
World Trade Center Perth Pty. Ltd., Australia  
World Trade Center Phoenix, USA  
World Trade Center Rio Grande Valley, USA  
World Trade Center St. Louis, USA  
World Trade Center Szczecin, Poland  
World Trade Center Taichung, Taiwan  
World Trade Center Tokyo, Inc., Japan  
World Trade Centre Club Nanjing, China  
Worthington Associates Worldwide, USA  
Zuluaga Zuniga & CIA, S.C., Colombia

## Global Projects Conference & Exhibition Registration

**Global**  
Save 25%  
Register by April 26  
**WORLD**

San Francisco, CA • June 23-26, 1996



# WORLD DEVELOPMENT COUNCIL

## TWO EASY WAYS TO REGISTER

By FAX: 1-770-263-8825

BY MAIL: World Development Council  
35 Technology Park/Atlanta • Suite 150  
Norcross, GA 30092 USA

## INSTRUCTIONS:

- Please print or type all information.
  - Complete all sections and mail or fax this form to WDC's headquarters.
  - If mailed, payment must accompany your registration form.
  - If faxing, please include a photocopy of the check (made payable to the World Development Council) or company purchase order that you will be mailing.
  - If paying by credit card, please be sure to include all credit card information requested on this form.

## PAYMENT METHOD

**(U.S. Currency)**

Enclosed in a check for \$ \_\_\_\_\_.

Enclosed is my company purchase

order for \$                 .  
Please charge my credit card for the

- American Express
- MasterCard
- VISA

Card Number \_\_\_\_\_  
Expiration Date \_\_\_\_\_  
Cardholder's Name \_\_\_\_\_  
Signature \_\_\_\_\_

## REFUND POLICY

**A FULL REFUND** of registration fees will be made if conference registration cancellation is received by June 1, 1996. No refunds will be made for cancellation received after June 1. All cancellation requests must be in writing.

## VISA REQUIREMENTS

Please check with your travel agent as to  
visa requirements for the USA.

## EXHIBITS

Exhibit and display space will be available. Contact WDC for information:  
1-770-446-6996.

Given Name: \_\_\_\_\_ Surname: \_\_\_\_\_  
 (First Name) (Last Name)

Title: \_\_\_\_\_

Firm/Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: (        ) \_\_\_\_\_ Fax: (        ) \_\_\_\_\_

Name For Badge: \_\_\_\_\_

## **PERSONAL GUEST/SPOUSE REGISTRATION**

Personal guests register if they wish to attend any of the luncheons or evening social events. The guest registration is not to be used by a co-worker or an associate within the industry.

## **CONFERENCE REGISTRATION FEES**

		Amount
Entire Conference	\$US 1,250	\$ _____
* Before April 26	\$US 850	\$ _____
Daily Fee	\$US 500	\$ _____
Academic/Faculty	\$US 500	\$ _____
Personal Guest/Spouse	\$US 150	\$ _____
<b>Total Payment Enclosed</b>		<b>\$US _____</b>

(Additional registrants from the same organization or firm qualify for a discount of \$US 100.)

# See you in San Francisco

It would be hard to identify a city that sparkles more than San Francisco. Natural attractions, architecture, business, shopping, restaurants, soul: San Francisco has it all, in abundance. A list of some of the highlights of places to see includes:

- Acres of Orchids. World-famous nursery 20 minutes outside the city. Has more than a million square feet of greenhouses, featuring tropical garden settings showcasing thousands of orchids and other unusual plants.
- Chinese Culture Center. Features a gallery for the display and appreciation of Chinese arts and culture.
- Fort Point National Historic Site. Located at the base of the south tower of the world-famous Golden Gate Bridge. Completed in 1861.
- Presidio Museum. Features the Old Station Hospital, which dates back to the 1860s.
- San Quentin Museum.
- Monterey Bay Aquarium. Features an undersea tour of Monterey Bay, the U.S.'s largest marine sanctuary.
- California Academy of Sciences. One of the 10 largest natural history museums in the world.
- Exploratorium. An internationally acclaimed museum of science, art and human perception.
- Fisherman's Wharf.
- Chinatown.
- Union Square.
- Alcatraz.

## Sheraton Palace Hotel

All conference sessions and the exhibition will be held at the Sheraton Palace Hotel. Since 1875 the Palace has been a landmark in San Francisco. A \$150 million renovation was recently completed, bringing the facilities to modern standards while retaining the elegance of the past.

The historic Garden Court offers a perfect example of the beauty of the Palace: The stained-glass domed ceiling, elegant crystal chandeliers, marble Doric columns and marble floors have all been painstakingly restored. One of the first grand hotels to be built in America, and the first to be built west of the Mississippi River, the Palace offers rich, historical elegance in the heart of downtown San Francisco adjacent to the financial district. Union Square, Post Street shopping, Chinatown and the theater district are just a short walk away.

Contact the hotel directly to make reservations. Be sure to mention that you will be attending the Global Super Projects Conference. Special conference rates are \$162 plus applicable sales tax (single or double).

**2 New Montgomery Street  
San Francisco, CA 94105  
Phone: 1-415-546-5012  
Fax: 1-415-543-0671**



# What is the World Development Council?

Founded in 1991, the World Development Council (WDC) is an international, nonprofit federation of individuals and organizations. The federation participants endorse WDC's goal of improving global quality of life by promoting the development of billion-dollar projects that enhance the environment, create global linkages and contribute to effective economic development.

Through information, education and communication services, WDC provides a forum for those involved in billion-dollar projects and creates team-building opportunities.

Conway Data, Inc., an international economic development publishing and consulting firm located in Atlanta, manages WDC.

Funding for the start-up phase of WDC has been provided by Conway Data via a \$1 million loan.

WDC sponsors research to identify and track global super projects. Staff members and project participants combine forces to write profiles of selected projects. The profiles are placed on GeoFax, Conway Data's fax-on-demand service. They are also available through the World Wide Web at <http://www.conway.com>.



## VIEW THE NOTE

E01

From: SREEDER --COHAM  
To: KCHRISTE--COHAM

Date and time 04/19/96 13:02:10

Subject: CONTRACT WITH CARMEN'S CATERING FOR KING'S FOREST GOLF COURSE  
I believe this note is for you since it is P&R.

\* \* \* \* \*

Yours Truly,  
Susan Reeder (x2753), Userid SREEDER

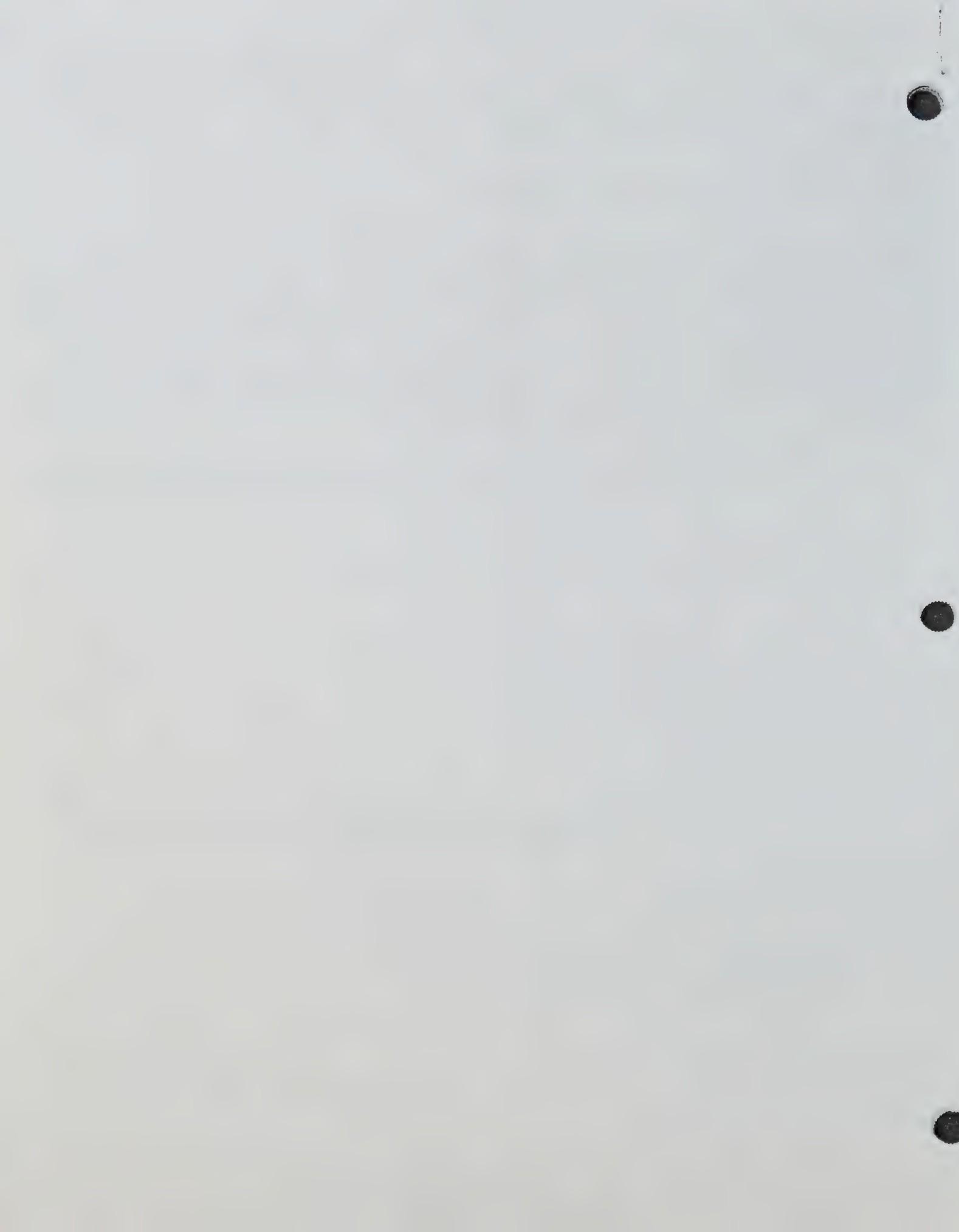
\*\*\* Forwarding note from JPAVELKA--COHAM 04/18/96 16:49 \*\*\*  
To: FEISENBE--COHAM

Subject: CONTRACT WITH CARMEN'S CATERING FOR KING'S FOREST GOLF COURSE  
DAN VYCE, DAVE COWAN AND I MET WITH MORRIS MERCANTI FOR OVER TWO HOURS THIS  
AFTERNOON TO NEGOTIATE A CONTRACT BETWEEN CARMEN'S CATERING AND THE CITY FOR  
THE OPERATION OF THE FOOD AND BEVERAGE CONCESSION AT KING'S FOREST GOLF  
COURSE.

A DEAL HAS BEEN STRUCK AND CAN BE RATIFIED AT A SPECIAL MEETING OF THE PARKS  
AND RECREATION COMMITTEE PRIOR TO CITY COUNCIL ON TUESDAY, APRIL 30, 1996.  
IF YOU AGREE TO CALLING A SPECIAL MEETING, PLEASE ADVISE SO THAT THE CLERK'S  
DEPARTMENT CAN MAKE THE NECESSARY ARRANGEMENTS.

THANK YOU.

PF1 Alternate PFs PF2 File NOTE PF3 Keep PF4 Erase PF5 Forward Note  
PF6 Reply PF7 Resend PF8 Print PF9 Help PF10 Next PF11 Previous PF12 Return



URBAN/MUNICIPAL

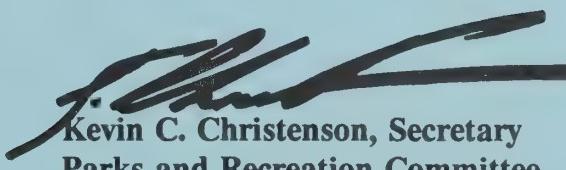
CAY ON HBL A05  
C51 PI, 1996



## NOTICE OF MEETING

### PARKS AND RECREATION COMMITTEE

Tuesday, 1996 May 21  
9:30 o'clock a.m.  
Room 233, City Hall



Kevin C. Christenson, Secretary  
Parks and Recreation Committee

### AGENDA

1. **DELEGATIONS:** (9:30 o'clock a.m.)
  - (a) Culture and Recreation Department  
SummerActive Program  
Presentation to Mr. Ray Murphy
  - (b) Macassa Bay Yacht Club - Lease  
Mr. Wm. Mitchell, Commodore
  - (c) Gore Park - Proposed Bus Shelters  
Mr. B. O'Brien, H.S.R.  
Mr. B. Henley, Hamilton Historical Board  
Mr. F. Caldwell, Hamilton Veterans Committee  
Ms. N. Chapple, LACAC
2. **CONSENT AGENDA**
3. **DIRECTOR OF CULTURE AND RECREATION**
  - (a) Request for Reduced Rental Fees  
Hamilton Olde Sports Association

KEN ROBERTS  
CHIEF ADMINISTRATIVE OFFICER  
HAMILTON PUBLIC LIBRARY



- (b) Purchase of Electronic Cash Registers
- (c) Food and Beverage Building - Gage Park  
Friends of Gage Park
- (d) Expansion of Sale of Alcohol - Civic Golf Courses

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (a) Signage for Bay Area Access Map  
- Bay Area Restoration Council
- (b) Mohawk Sports Park - Skate Board Facility
- (c) Bocce Court Construction and Maintenance
- (d) T. B. McQueston Park

5. **CHIEF ADMINISTRATIVE OFFICER/DIRECTOR OF PROPERTY**

Payment for Accrued Parkland Credit  
Abbey Hill Farm - Phase 2  
Shedaco Holdings Limited

6. **DIRECTOR OF PROPERTY/CHIEF ADMINISTATIVE OFFICER/  
DIRECTOR FO CULTURE AND RECREATION**

Dundurn Castle Phase II Stables, Conference Centre and Restaurant  
Award of Construction Contract

7. **CHIEF ADMINISTRATIVE OFFICER**

Park Expenditure Policies



8. **CITY CLERK**  
(City Council Correspondence and Referral)
  - (a) Gore Park Fountain Location
  - (b) Evacuation of Saltfleet Arena - City of Stoney Creek
  - (c) Y.W.C.A. Funding Request for Expansion
9. **ALDERMAN MORELLI/ALDERMAN WILSON**  
Lease Negotiations - Scott-MacDonald Marine (no copy)
10. **OTHER BUSINESS**
11. **ADJOURNMENT**



# CITY OF HAMILTON

1(a)

## - INFORMATION -

**DATE:** 1996 May 16

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** SummerActive '96 - 1996 May 3 to July 28  
Presentation to Ray Murphy

### **BACKGROUND:**

As you are already aware from previous correspondence, Hamilton's SummerActive '96 Program is underway from 1996, May 3 to July 28. SummerActive '96 promotes the benefits of regular physical activity and encourages all to make the commitment to have a more active and healthier lifestyle.

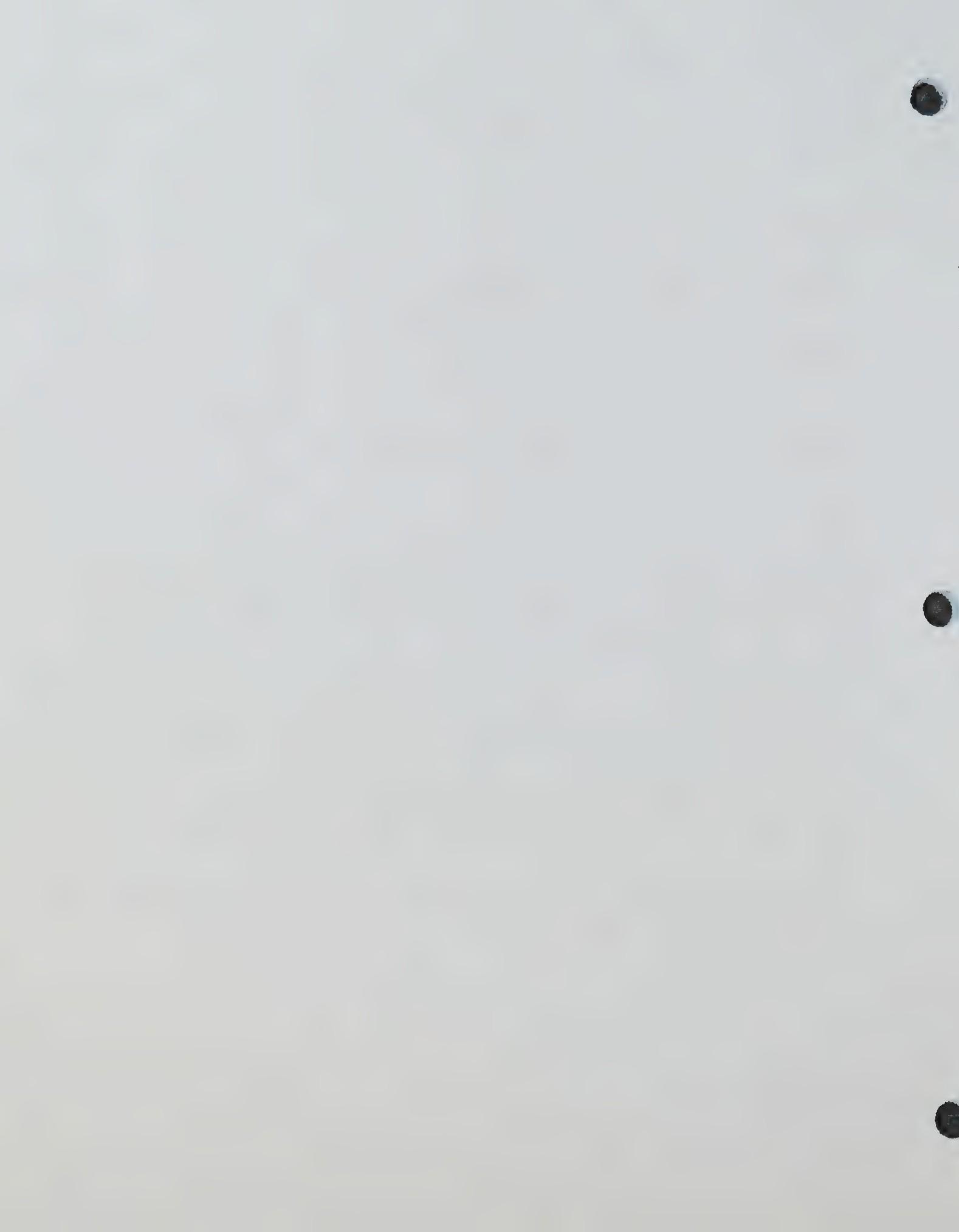
I have attached a copy of the brochure which outlines all events and activities planned throughout the summer. With this in mind, we are delighted to have the opportunity to honour the individual who has been chosen as Hamilton's Ambassador to SummerActive '96.

Mr. Ray Murphy is 96 years old and has always lived in Hamilton. His lifestyle has always been very active and he can still be found riding his bike daily or swimming laps at his local recreation centre. Mr. Murphy is a wonderful role model and we are extremely proud of the fine example he is setting for all of us within this community.

In acknowledgement of his contributions, a presentation will be taking place at the Parks and Recreation Committee meeting on Tuesday, May 21 at 9:30 a.m. in Room 233 where he will receive a Certificate of Achievement.

K. Hanaf for R. Fair

/SMO  
Attachment



## MORE JUNE ACTIVITIES:

St. Jean Baptiste Day  
Pier 4 Park - June 23

Family and friends are welcome to participate in a  
3.5 km walk with exercise stations, volleyball,  
horseshoes, skipping and more.  
Call 528-0163 for more information.

### Inline Skating Extravaganza

In support of Ronald McDonald House  
June 21-23 Downtown Hamilton - Bay & York,  
and 5 Arenas in City of Hamilton.  
Call 521-9983 or 1-800-958-0000  
for more information.

## July Activities

### Open House®

Body Alive Fitness - 1685 Main Street West  
Participate in any class July 9, 16, 23, 30

Cardio-rhythm class with Al Greene

July 23 - 7:00p.m.

Call 577-0626 for more information.

### Outdoor Pools

City of Hamilton Outdoor Pools are in full  
operation as of July 1st. A great to get active and  
beat the heat ! There are 8 pools across the city.  
For locations call 546-2750.

### Rollerblading at the Dundas Arena

Tuesdays & Thursdays 11:00a.m. to 1:00p.m.  
July 2 - Aug. 15

\$1.80 per person

\*Equipment NOT provided.  
Call 628-6327 for more information.

DO YOU HAVE AN EVENT OR  
ACTIVITY TO BE INCLUDED IN  
SUMMERACTIVE GUIDE FOR  
1997? Call 546-4646  
for more information.

## Participating Agencies

City of Hamilton - Department of  
Culture and Recreation

Regional Municipality of

Hamilton - Wentworth,  
Regional Public Health Department

City of Ancaster -  
Culture and Recreation Department

Body Alive

Donna's Friends in Fitness  
Town of Dundas,

Parks and Recreation Department

Francophone Community  
Health Centre

Girl Guides of Ontario

Juvenile Diabetes

McMaster University

Participation

Participation House

Ronald McDonald House  
Y.W.C.A.

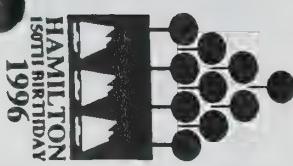
May 3 to July 28, 1996

**Summer Activity!**

- \* Think Active
- \* Get Active
- \* Live Active !
- \* Be Summer



City of  
HAMILTON



# May Activities



**Open House**  
Body Alive Fitness - 1685 Main Street West  
Participate in any class May 7, 14, 21, 28  
Cardio-rhythm class with Al Greene.  
May 21 - 7:00p.m.  
Call 577-0626 for more information.

**"The Boney Express"**  
Canada's Osteoporosis Walk. Plan a walk any time  
during May 11 - 18.  
For more information call 1-800-463-6842.

**Summeractive '96 promotes the benefits of regular physical activity and encourages all Canadians to make a personal commitment to an active, healthy lifestyle.**

#### **Girl Guides Area Wide Hike**

May 15 - 6:30p.m.

Red Hill Creek Valley trail

Girls and Guiders from all of Hamilton will join in on this "active living" event. Call 528-9707 for more information.



#### **Sneaker Day**

May 17

"Lace Up" Walking Week  
by putting on your sneakers.

Join in "Sneaker Day Walk" between 12:00 noon and 1:00 p.m. in front of City Hall.

Maps will be provided -  
walk will take approximately 20 minutes. Participants will have an opportunity to win a Summeractive '96 T-shirt.

#### **Activities to get involved**

**in all Summer long:**

#### **Walking Program - "Walk on the Wild Side"**

Churchill Recreation Centre - 1715 Main Street East

Maps will be provided.

Call 546-4775 for more information.

#### **Walk in the Heart**

Summer Mall Walking Program -

Hamilton Eaton Centre

Call 522-7808 for more information.

**Walking Kit for Women**  
Develop your own walking program with this helpful kit. Kits will be available free of charge after July 1, 1996 while supplies last - limited supply available.  
Call 546-3630 for more information.

**Brown Bag Lunch Walks**  
Regional Public Health Department  
May 15 & 22 - 12:00-1:00p.m. - Durand Area  
May 29 - 12:00-1:00p.m. - Dundurn Castle  
Meet at 10 George Street.

**SEE NEXT PANEL FOR MORE JUNE ACTIVITIES II**





# Macassa Bay Yacht' 1(b)

Box 83011 Jamesville P.O., Hamilton L8C  
(905) 529-9205

May 13, 1996

Parks and Recreation Committee  
The Corporation of the City of Hamilton  
Hamilton, Ontario

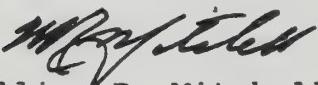
Dear Committee Members:

This correspondence will serve as our request to appear as a delegation before the May 21st, 1996 meeting, for the purpose of requesting consideration of our lease relative to the operation of Macassa Bay Yacht Club.

Should you require any further information please do not hesitate to contact the undersigned.

Yours truly,

Macassa Bay Yacht Club



William R. Mitchell  
Commodore

WRM\lmm

A BRIEF  
PRESENTED TO

THE CORPORATION OF THE CITY OF HAMILTON

by

MACASSA BAY YACHT CLUB INC.

May 13, 1996

## **Origins of the Macassa Bay Yacht Club**

In 1967, five boat owners got together and decided to form a yacht club as a project for Canada's Centennial year. The boaters all shared the facilities of B.& M. Marina (formerly Kerr's Boathouse on Picton Street West.) Two years later, on May 15th, 1969, one of the five, Lloyd Cooper, purchased a boathouse which would serve as the newly formed yacht club. This boathouse, erected on pilings, is now known as 109 Picton Street West. It was purchased from Mr. William Neville, who has held the property since 1939.

On June 3rd, 1969, Mr Cooper and the other four members instituted a Declaration of Premises for an unincorporated club, now known as Macassa Bay Yacht Club. Macassa Bay Yacht Club later became incorporated on October 27th, 1976.

What began in 1967 as a centennial project by five enthusiastic boaters, has evolved to become the Macassa Bay Yacht Club we know today - a strong presence in the boating community, providing affordable services to the people of Hamilton.

## Macassa Bay Yacht Club Today

Since the beginning of the club, both the membership and property have grown to become an important waterfront recreational facility. With this expansion, the club has grown to more than 400 members, and this number continues to climb. Along with this growth, the club has developed a better understanding of what will best serve the people of Hamilton and others who are drawn to the water.

Several examples of the club's dedication to serve its community can be found in the Macassa Bay Yacht Club constitution:

- To establish, maintain and conduct a boating club for the accommodation of its members and their friends and to promote among the members of the corporation, and others, an interest in boating, yachting, aquatic sports and recreation.
- To provide a meeting place and other conveniences for the members of the corporation, and others, and to equip, furnish and maintain the same.
- To promote, arrange and hold boating and yacht races, games, contests and other competitions of every nature.
- To promote and encourage advancement of the knowledge of boating and navigation...to provide facilities for storage, repairs and service to boats of all kinds.
- To cooperate with and assist the local Harbour Police, R.C.M.P., Game Wardens and various other governmental bodies in a common quest to control pollution and regulate boating.

The club is also aware that to realize its goals and achieve its commitment to everyone, the development and maintenance of its properties is a high priority. Evidence of this commitment is easily found today:

- Completed landscaping, including roadways and parking.
- Installed needed facilities such as washrooms and showers for visitors and members.
- Increased the dockage capacity to 125 berths.
- Upgraded services, including hydro, water, lighting and security.
- Increased winter storage capacity.

## **Future Development**

From the club's inception to its reputable position today, much has been accomplished, with many more plans on the way.

Over the past few years alone, since moving into the present clubhouse, in excess of \$300,000.00 has been spent on improvements. These improvements enhance not only the clubhouse, but also the waterfront of Hamilton.

The goals of the club in developing the area further are ambitious. We are ready to continue with the next stage of our plans, which involves the development of a new clubhouse.

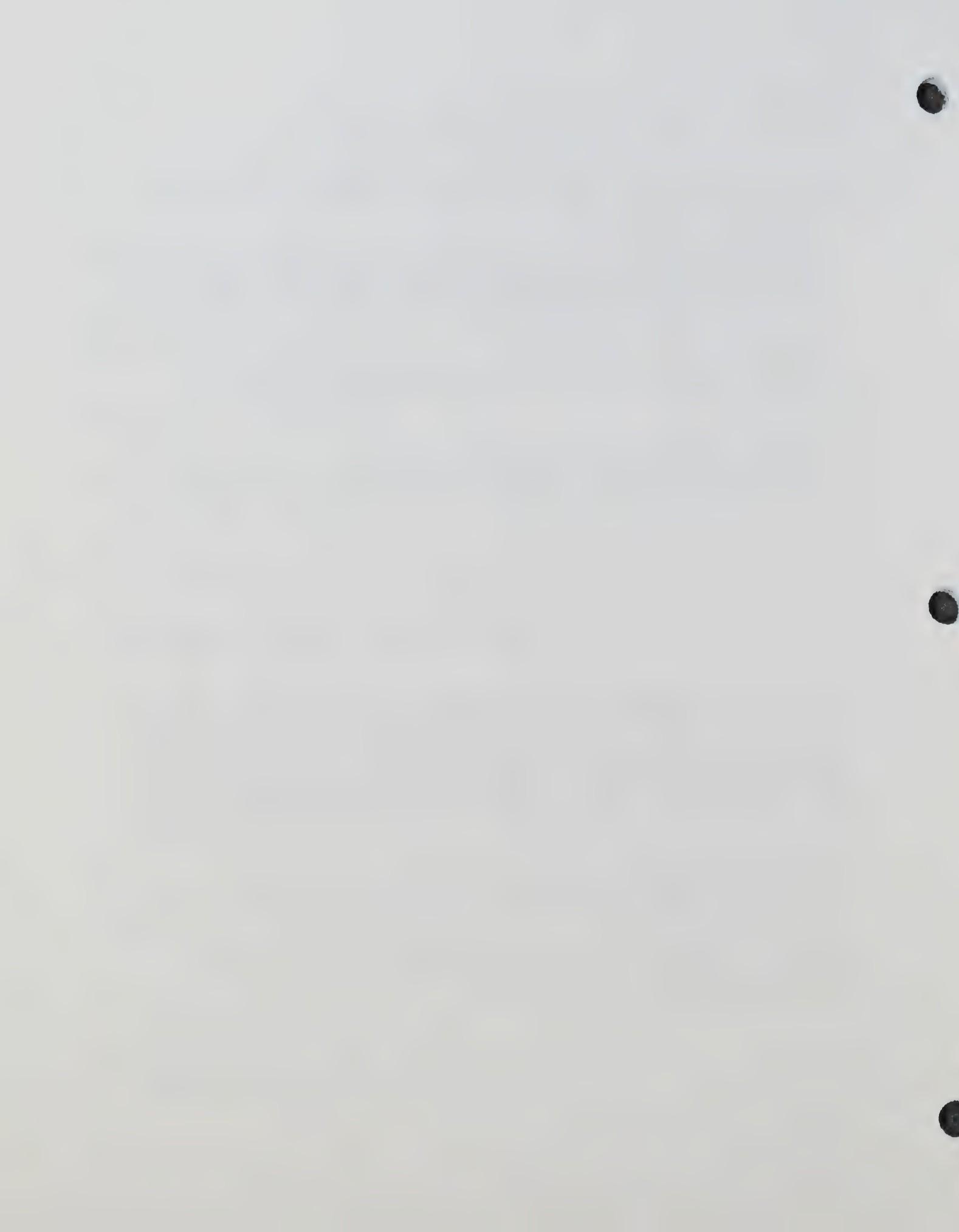
Building a new clubhouse, together with landscaping and finishing the area, will benefit not only the members, but will also aesthetically enhance the area for visitors to the waterfront and those living nearby.

## **Summary**

The response to the Macassa Bay Yacht Club has been overwhelming. The waiting list for those wanting to become members is long, and increases almost daily. Many of the people requesting membership do not own boats, but simply wish to be associated with a yacht club and be near Hamilton's waterfront. The club would very much like to accept these people as members. However, in order to accommodate new members and to provide that which is expected of any club, it is imperative that a new clubhouse be built.

To best reach this goal and to serve the club members and the greater community over the long term, Macassa Bay Yacht Club requires a 30 year lease on the property.

With the club's solid financial position and the enthusiasm and involvement of our members, we look forward to providing expanded facilities for current and future members of Macassa Bay Yacht Club.



1(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works & Traffic

**SUBJECT:** Gore Park - Bus Shelter Proposal

#### **RECOMMENDATION:**

That in view of the significance of Gore Park to the historical, aesthetic and open space needs of the City's downtown; and,

The importance of maintaining a "zone of dignity", free of physical elements which would compete with the visual and social role of certain areas of the park, primarily the Cenotaph block and in the vicinity of other monuments; and,

The recent efforts to restore certain landscape qualities characteristic of a public garden designed for the comfort and enjoyment of visitors; and,

The work in progress to install a replica of the original Gore Park Fountain, expected to be completed this fall; and,

The various ongoing initiatives aimed at revitalizing the downtown including consideration of a Development Corporation, the Regional Transportation Review, Central Business District Studies and the role of Gore Park in any long-term vision for this area, and the absence of any clear consensus regarding use of Gore Park as a transit mall and the architectural treatment of shelters, if permitted,

That the Hamilton Street Railway request to install bus shelters in Gore Park, even as an interim development, be denied.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

There are no financial, staffing or legal implications anticipated as a result of this recommendation.

...../2

## BACKGROUND:

At its meeting of 1996 March 19, Committee considered a staff report and presentation by H.S.R. representatives before approving the following recommendation:

1. That the proposal by Hamilton Street Railway to install bus shelters in Gore Park in the immediate vicinity of existing bus stops be received; and,
2. That staff members of the Gore Park Review Team be authorized to present this proposed development to affected interest groups including the Downtown Hamilton B.I.A., CAPIC, Greater Hamilton Downtown Community Development Corporation's Founding Board, L.A.C.A.C., Hamilton Historical Board, Veterans' Association, CNIB; and,
3. That upon receiving input from affected stakeholders, the Gore Park Review Team undertake to formulate a recommendation for consideration by the Parks and Recreation Committee at its May 1996 meeting.

Based on this direction, H.S.R. staff attended a series of meetings with stakeholder groups with each recording its position on the question of bus shelters in Gore Park and summarized as follows:

### Greater Hamilton Downtown Community Development Corporation's Founding Board (meeting 1996 April 17)

The Board supports one bus shelter in each block for a one-year trial period, and if successful two more shelters may be installed. However, if during the trial period strong resistance to the shelters occurs, they will be removed. This Committee also recommended re-consideration of the fountain location given the proposed bus shelters.

### Downtown Hamilton B.I.A. (meeting 1996 April 09)

The B.I.A. supports shelters in Gore Park with minimal encroachment upon the Park's greenspace and no advertising on wall panels. The shelters should be sensitive to the location of the cenotaph and architecturally reflect a Victorian style.

### Local Architectural Conservation Advisory Committee (meeting 1996 April 15)

In an effort to preserve the integrity of Gore Park, L.A.C.A.C. does not support the installation of bus shelters in the Park and encourages H.S.R. to seek alternate locations not only for proposed shelters but also for bus stops from the south leg of King Street.

Hamilton Historical Board (meeting 1996 May 01)

The Hamilton Historical Board do not approve the installation of bus shelters in Gore Park and recommend that alternative sites be thoroughly examined and evaluated and that if approved there be no encroachment into the Park, and the design be simple.

Central Area Plan Implementation Committee (meeting 1996 April 12)

CAPIC recommended that it is essential to plan to redevelopment of the Gore Park area in its entirety, and that there be an overall plan which addresses all matters including bus shelters. CAPIC supports the H.S.R. bus shelters as an interim measure only until such time that an overall plan is approved.

Hamilton Veterans' Committee (meeting 1996 April 18)

The Veterans' Committee does not support the installation of bus shelters between Hughson Street and John Street given the proximity of the cenotaph which is ground dedicated to the Veterans of Hamilton. No position was taken for the balance of the Park.

CNIB - Contact - Karen Wood

The CNIB supports the installation of shelters in Gore park and requests consideration of an additional one closer to James Street for the Route 28 bus stop. Their major concern is that the structure does not encroach too far onto the sidewalk so that it interferes with a clear path for the visually and mobility impaired. They would also like more of an overhang from the shelter onto the sidewalk.

General Public (Public Information Centre, meeting of 1996 May 08 at Central Public Library)

A newspaper notice was placed in advance, notices were put up at the bus stops and notices were distributed to persons using the affected bus routes. Out of he 25 attendees at the PIC, 19 were in favour of the proposal, 1 was opposed and 4 did not provide comments.

Comments from the general public were obtained through the following additional methods:

- questionnaire to businesses
- interview of persons in Gore Park
- telephone calls

1) **Businesses on the south side of King Street (South Branch)**

Survey forms were delivered to 17 businesses. Of the 9 businesses that responded, 7 were in favour of the proposal to install shelters and 2 were opposed.

2) **People surveyed in Gore Park by H.S.R. staff**

On 1996 May 3, 99 people were interviewed in the Park. Those in favour of installing shelters numbered 94. Five people were opposed.

3) **Telephone calls**

As of 1996 May 09, 9 telephone calls were received. Eight of the callers were in favour of the proposal.

With the benefit of input from the stakeholder groups, the Gore Park Review Team met on 1996 May 10 for the purpose of finalizing this recommendation report and considered a number of issues (some originating from stakeholder input others staff generated).

- No clear direction or foundation of support for or against resulted from stakeholder input.
- Any bus shelter installation in the cenotaph block would be considered unacceptable and contrary to Councils' decision of 1993 January 26 adopting design guidelines for Gore Park "The cenotaph area will remain open without physical obstructions that will interfere with pedestrian movement and the use of the area for passive pursuits" and that "its immediate surrounds are considered sacred ground and that a zone of dignity exists beyond the memorial".
- Gore Park presently serves many various users conflicting with one another. The noise of idling buses, dust and visual presence of the buses make the concerns about advertisements on side walls of shelters appear secondary. The activities of a transit mall sharing space with an urban garden park providing retreat from the daily working pace and pressures are clearly at odds. The park user, who seeks a moments rest and solitude in the heart of the urban core in recent past has been ignored because of the functional requirements of a transit mall as well as numerous programmed activities in the Park. The latter concerns now minimized, Gore Park continues as a community transfer point and not a destination where shoppers and tourists come to enjoy the greenspace, the shops, and the many other offerings of the downtown core including the soon to be finished fountain. Alternative transit mall locations would eliminate the conflicts within Gore park and ultimately may be found to serve more users better based on the outcome of all the initiatives now underway for the downtown.
- The H.S.R. proposed facilities are considered architecturally inadequate for the Gore Park site and locationally unacceptable given the efforts to restore the Park to its former level of importance as a City centre attraction with the new fountain as its center piece. Interim installations and short-term designs are seen as unacceptable substitutes for a location having such prominence as Gore Park.

- Any developments in Gore Park including bus shelters must recognize significant design constraints of the location. Gore Park is a symbol of Hamilton's heritage dating back to the early 1800's, making its debut in 1860 complete with a large fountain as its center piece. Construction will begin in the spring of 1996 to install a replica of the original fountain as a major attraction. Any structures should respect the historical and architectural significance associated with this Park.

Notwithstanding the recommendation offered by this report, staff acknowledge the range of opinion on the question and of equal importance also the divergent views on what a structure should look like, if approved.

On this latter concern, the most unobtrusive type of structure may be best served by the standard H.S.R. shelter occupying most sites throughout the City. However, recognizing the status of Gore Park, H.S.R. has proposed a modified structure described as "Victorian" in style to be positioned at four locations along the Gore Park side of the south leg of King Street (see Schedule 'A'). Expanding on this aspect of the H.S.R. proposal, staff offer an illustration of a form of architectural treatment designed to complement the fountain, using similar form and points and features of historical reference common to both structures. The following is a summary of materials incorporated into a combination bus shelter and Park sun shelter, depicted on drawing labelled as Schedule 'B'.

### Historical Reference

- arcs from the front facade of the Crystal Palace
- patterned trim of circles and verticals from the Crystal Place
- footing detail from the fountain
- silhouette of the main bowl from the fountain
- arcs framing the windows of the Right House

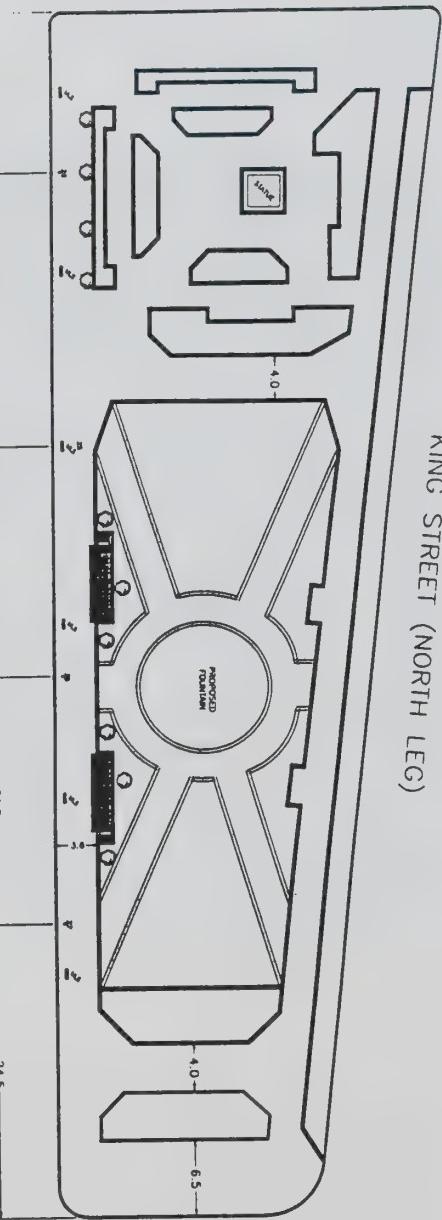
### Materials

- use of steel for strength and durability
- finish to be durable and create a sense of lightness
- colour to co-ordinate with the colour of the fountain once it is determined
- roof to be constructed of a clear substance, e.g. glass to create a sense of openness

While the sketch positions this option in the same area as proposed by H.S.R., a more centered location may have merit given the noted concerns regarding any development in the cenotaph block. The site of the abandoned fountain, at Hughson Street offers centrality and is separated from the proposed new fountain by three conifers planted as part of recent park improvements.

JAMES STREET

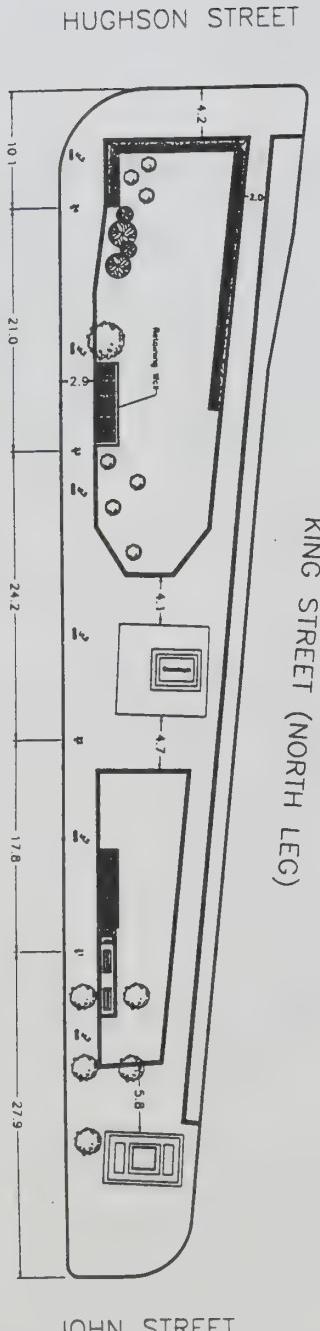
KING STREET (NORTH LEG)



HUGHSON STREET



KING STREET (NORTH LEG)



JOHN STREET

NOTE: ALL MEASUREMENTS ARE IN METRES

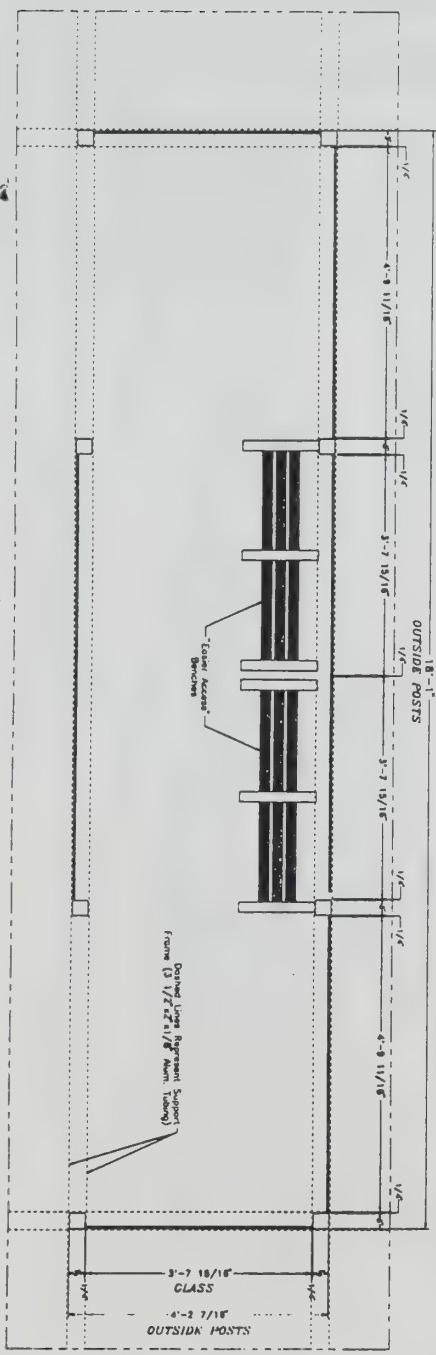
HAMILTON STREET RAILWAY TRANSPORTATION SERVICES PLANNING & DESIGN PROPOSED BUS SHELTER LOCATIONS	
LOCATION	KING ST. E. (SOUTH LEG) BETWEEN JOHN ST. & JAMES ST. - NORTH SIDE (Curb Posts)
MARCH 22, 1994	CONTRACTOR: 1000

SCHEDULE 'A'

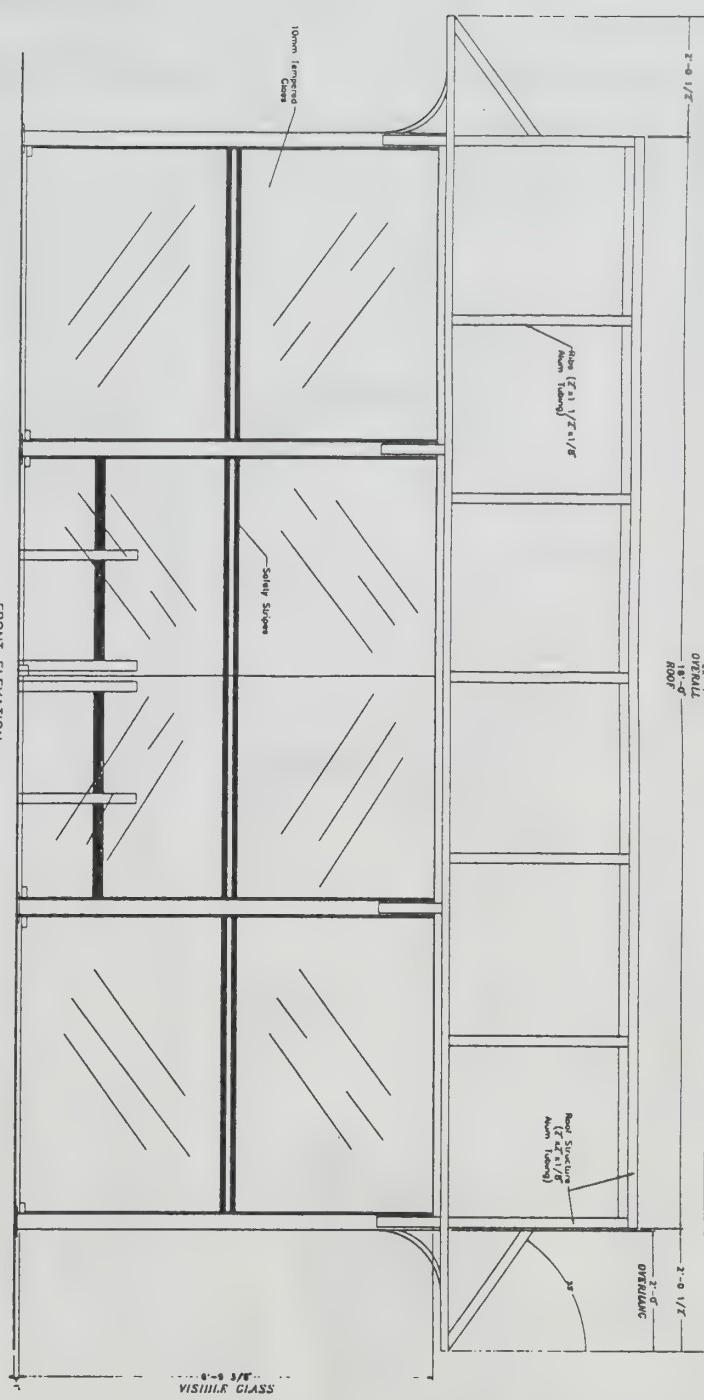
SCHEDULE "A"

HAMILTON STREET RAILWAY  
TRANSPORTATION SERVICES  
PLANNING & DESIGN

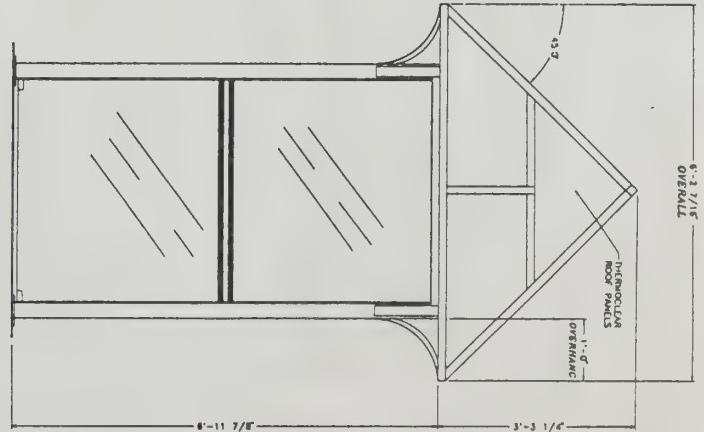
*CORE PARK VICTORIAN ROOF  
SHELTER CONCEPT "C" (D-P315C)*



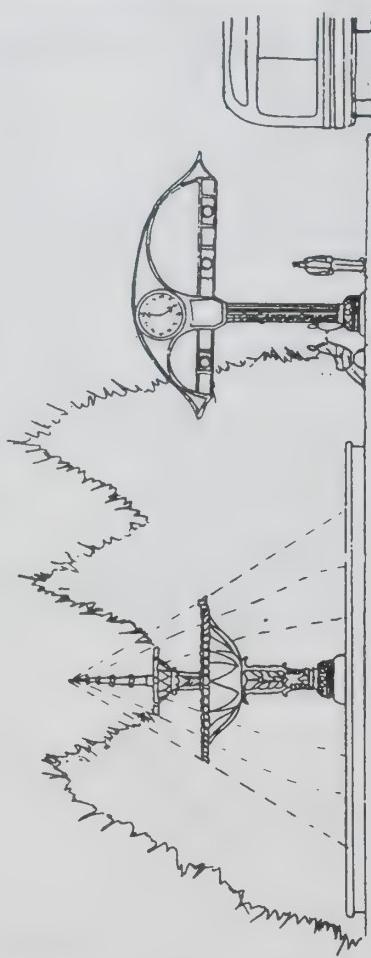
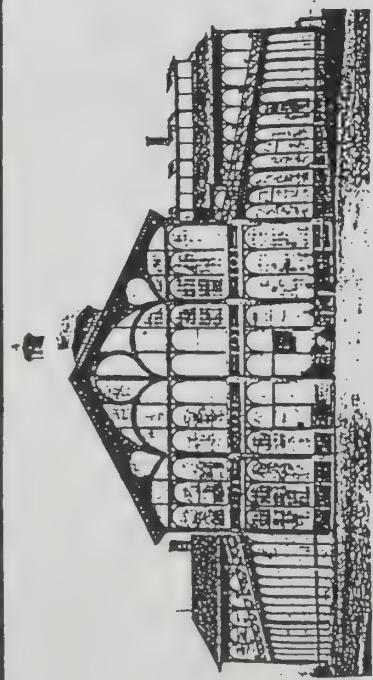
FRONT ELEVATION



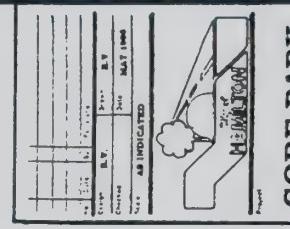
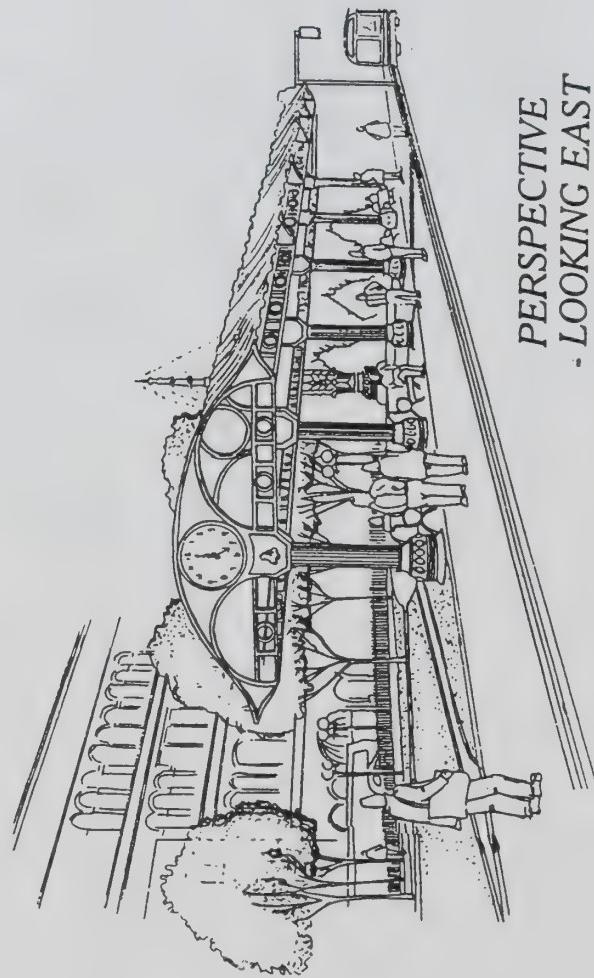
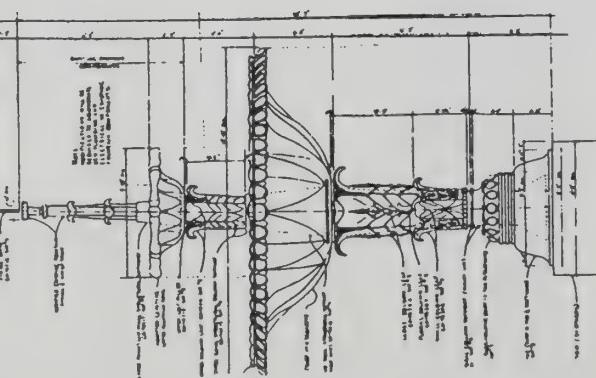
**END ELEVATION**



PLAN BELOW ROOF



SCALE 1 : 50 METRIC

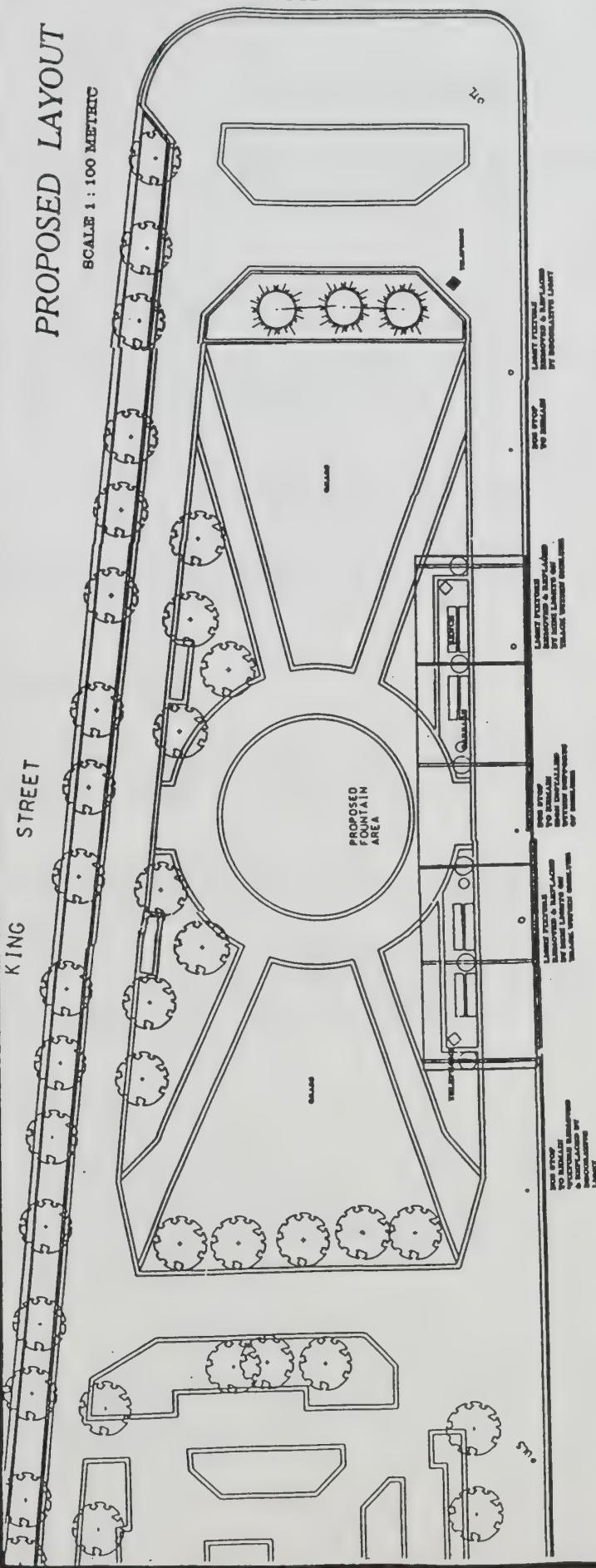


1 OF 1

Scate Duke 'B'

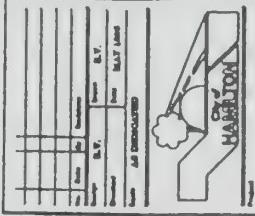
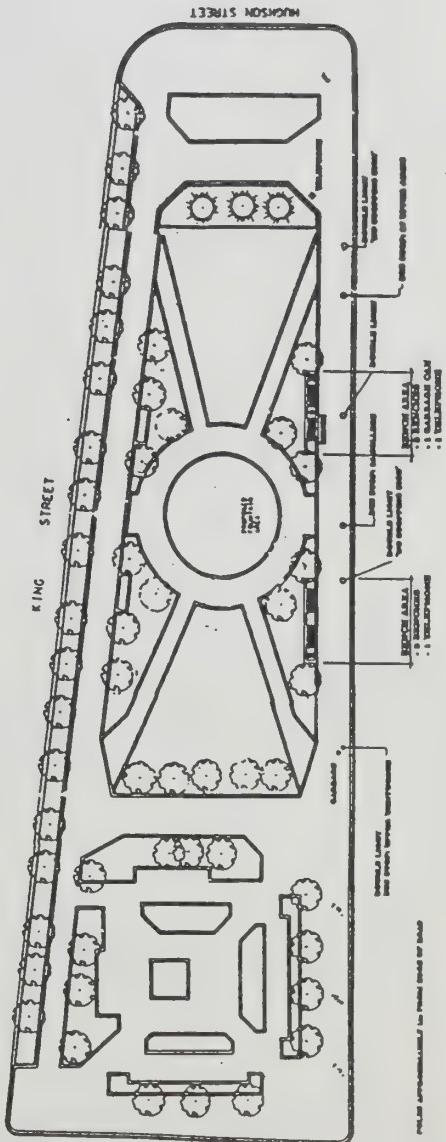
## PROPOSED LAYOUT

SCALE 1 : 100 METRIC



## EXISTING CONDITIONS

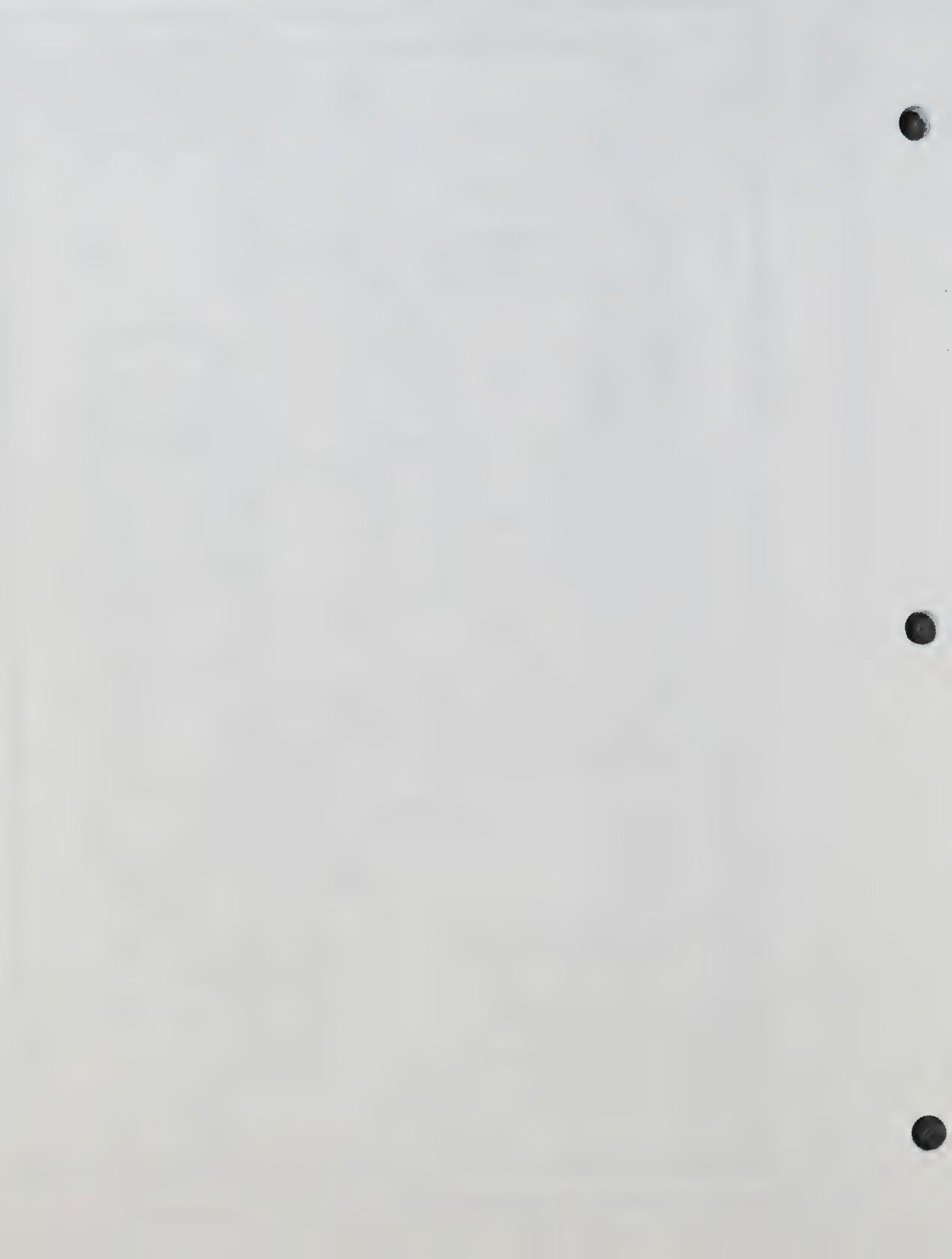
SCALE 1 : 200 METRIC



GORE PARK

SHELTER CONCEPT

1 OF 4



# CITY OF HAMILTON

## - RECOMMENDATION -

3(a)

**DATE:** 1996 May 10

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

R.L.F.

**SUBJECT:** Request for Reduced Rental Fees  
Hamilton Olde Sports Association

### **RECOMMENDATION:**

That the ball diamond permit fees for the Hamilton Olde Sports Association to use Turner Park baseball diamonds be reduced from \$1,760. to a flat fee of \$900.00 for the 1996 baseball season.

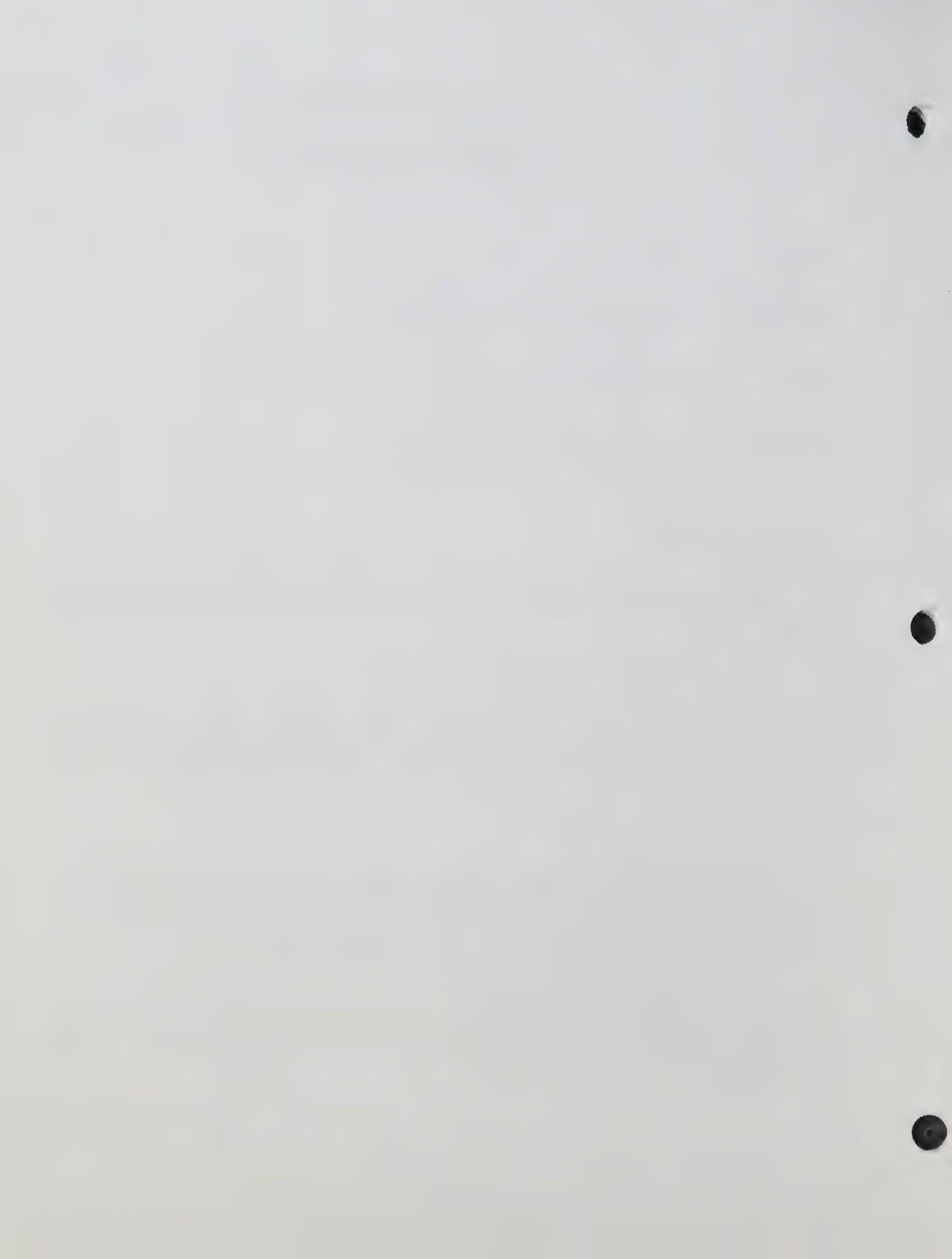
### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The total cost to the Hamilton Olde Sports Association would have been \$1,760. calculated by applying the standard rental fee of \$11.00 per diamond per date of use. As a result of the reduction to a flat fee payment of \$900. the City would not realize \$860. in unbudgeted revenue.

### **BACKGROUND:**

In 1995, the City reduced the permit fees for the Hamilton Olde Sports Association, from \$1,600. to \$600. on the basis that the league was faced with considerable expenses for equipment purchases resulting in a drain on their financial resources, and furthermore, did not levy park permit fees into their 1995 player registration fees.

Permit fees have been increased for 1996 and the League has indicated that they did not consider any increase to their registration fees and are still in the process of purchasing equipment, impeding their ability to pay the full permit fees. They are, however, paying \$300.00 more than they did in 1995.



3(b)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 May 13

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Purchase of Electronic Cash Registers

**RECOMMENDATION:**

That a purchase order be issued to Romic Enterprises for a total amount of \$34,620.00 plus applicable taxes for the supply of electronic cash registers at Culture and Recreation facilities within the City, being the lowest of five (5) tenders received and that this expenditure be financed from the Reserve for System Improvements for the Culture and Recreation Department, Account #00130.

*R.L.F.*

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

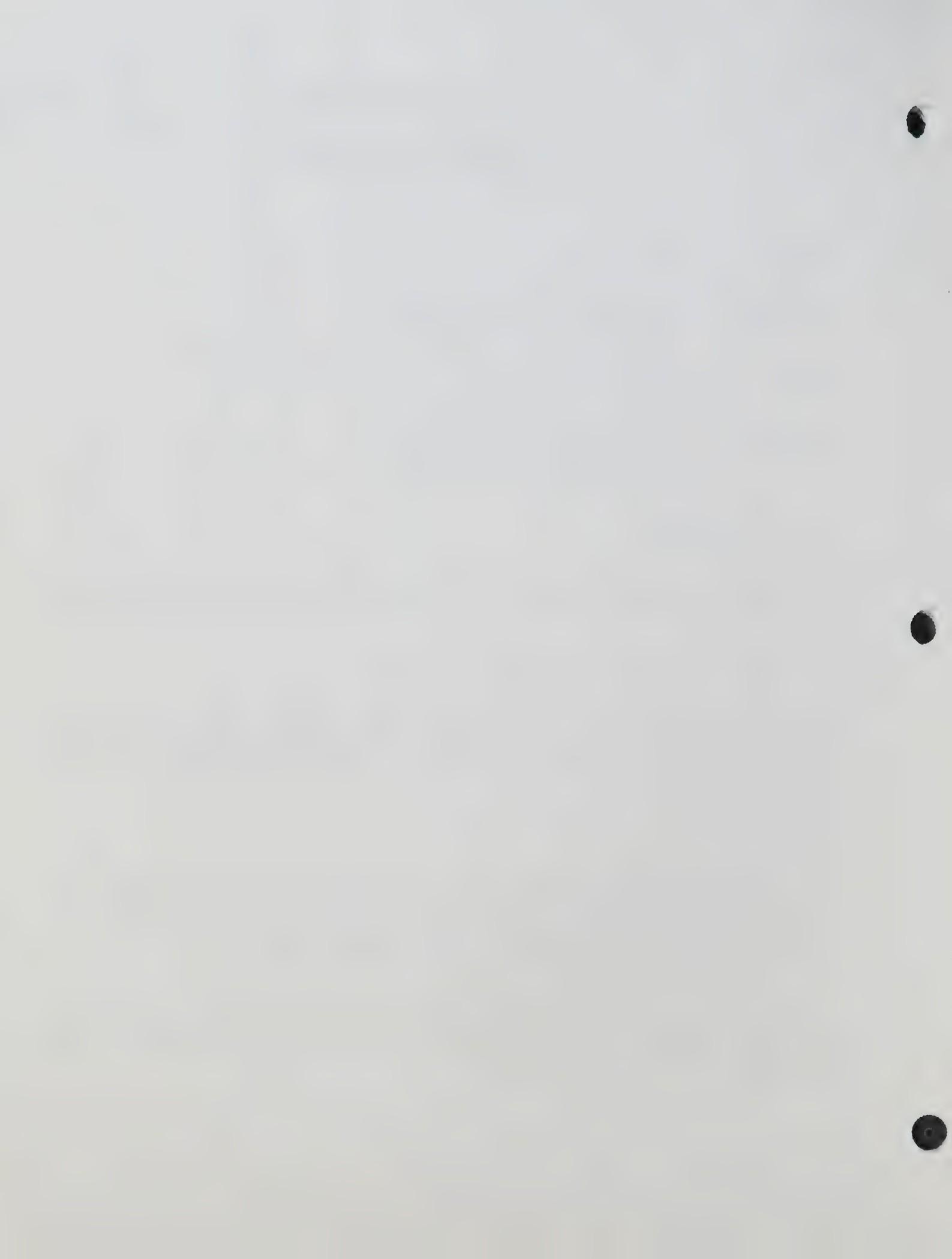
The Reserve for System Improvements for the Culture and Recreation Department contains the surplus from the program accounts to the end of 1994 estimated at \$252,851. and the balance from the control account in the amount of \$19,830, plus accrued interest.

City Council, at its meeting of 1995 February 28, approved the funds to be transferred to the reserve account for the purposes of automating cash handling and reporting of revenues collected by the Culture and Recreation Department.

The firm Romic Enterprises has been selected being the lowest acceptable bidder.

The submission is as follows:

Quantity:	28 Sanyo ECR-445 Electronic Cash Registers	\$25,060.
	8 Casio TK-1300 Electronic Cash Registers	\$ 9,560.



3(b)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 May 13

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Purchase of Electronic Cash Registers

**RECOMMENDATION:**

That a purchase order be issued to Romic Enterprises for a total amount of \$34,620.00 plus applicable taxes for the supply of electronic cash registers at Culture and Recreation facilities within the City, being the lowest of five (5) tenders received and that this expenditure be financed from the Reserve for System Improvements for the Culture and Recreation Department, Account #00130.

*R.L.F.*

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Reserve for System Improvements for the Culture and Recreation Department contains the surplus from the program accounts to the end of 1994 estimated at \$252,851. and the balance from the control account in the amount of \$19,830, plus accrued interest.

City Council, at its meeting of 1995 February 28, approved the funds to be transferred to the reserve account for the purposes of automating cash handling and reporting of revenues collected by the Culture and Recreation Department.

The firm Romic Enterprises has been selected being the lowest acceptable bidder.

The submission is as follows:

Quantity:	28 Sanyo ECR-445 Electronic Cash Registers	\$25,060.
	8 Casio TK-1300 Electronic Cash Registers	\$ 9,560.

It is expected that savings will result from a moderate reduction of Part-time staff hours as a result of efficiencies of the automated system, that will more than offset the minimal increase in operating costs.

**BACKGROUND:**

The following Firms were requested to respond to the Request for Proposal

Armagh Cash Register Limited	\$38,606.
Halton Cash Register Services	Bid Incomplete
Peninsula Cash Control Systems	\$36,882.
Admiral Data Systems	\$60,180.
Sweda Canada	Unable to Bid

In 1995, City Council approved the disposition of program account surpluses carried forward from 1994. The Council approval and Parks and Recreation Committee Report are attached for the Committee's reference.

/jt

c.c. A. Ross, City Treasurer

3(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 16

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Food and Beverage Building - Gage Park  
Friends of Gage Park

#### **RECOMMENDATION:**

That the Director of Culture and Recreation and the City Solicitor be authorized to enter into negotiations with the Friends of Gage Park Committee to occupy the Concession building at Gage for the purposes of operating a food, drink and souvenir concession.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The previous licence agreement for the food and drink concession building in Gage Park expired December 1995.

It is intended that the City enter into an agreement with the Friends of Gage Park, satisfactory to the City Solicitor with minimal financial, staffing implications to the City.

The Friends of Gage Park have proposed to contribute the net profits from the sale of the concession items to a fund used exclusively for the development, beautification and promotion of Gage Park.

The occupation of the Concession building for the purposes of selling food, drink and souvenirs does not violate or interfere with the existing Agreement with the vendor under the Public Works Street Vendor Program. They will require approval to open from major festival organizers, or else they will be required to keep their booth closed during festivals.

#### **BACKGROUND:**

The Friends of Gage Park Committee are a non-profit community based organization, and have initiated the process to incorporate.

Committee organizers have communicated their interest in utilizing the Concession building at Gage Park for the purpose of selling food, beverages and Friends of Gage Park paraphernalia such as T-shirts.

Staff will be negotiating various terms and conditions with the Friends of Gage Park representatives to include but not limited to the responsibility for maintenance and repair to the building, utility costs, hours of operation, goods sold, food quality standards, insurance requirements.

In addition the Friends of Gage Park Committee will be encouraged to contact the two major festival organizers being Creative Arts Inc. and Hamilton Folks Arts Heritage Council regarding their operation of the concessions during the festivals.

/jt

c.c. D. Lobo, Commissioner, Public Works and Traffic  
Attention: R. Chrystian, Manager, Parks Division  
P. Noé Johnson, City Solicitor  
A. Ross, City Treasurer

3 (d)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 15

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R.L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** EXPANSION OF SALE OF ALCOHOL - CIVIC  
GOLF COURSES

#### RECOMMENDATION:

- a) That the Director of Culture and Recreation be authorized to renegotiate the contracts, satisfactory to the City Solicitor, with the Concessionaires to permit the sale of alcohol from halfway houses during the 1996 golf season on a trial basis in accordance with Provincial statutes and on the understanding that the City of Hamilton will be cross-insured and indemnified by the Concessionaires.
- b) That the Director of Culture and Recreation report back to Committee by year end on the results of this initiative.

R.L.F.

#### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Pursuant to requests from the Concessionaires at the civic golf courses and the attached correspondence from the Minister of Consumer and Commercial Relations, staff are seeking authorization to renegotiate the existing contracts to permit this activity, subject to confirmation of the appropriate regulations. We will negotiate with a view to minimizing the City's liability and to placing a fixed economic value payable to the City from the Concessionaires through the granting of this additional sales venue. In all likelihood this will take the form of a fixed rental relative to the square footage of the additional building space used by the concessionaires for this purpose.

The concessionaire at Kings Forest has indicated he is prepared to construct a halfway house at his expense, if the City extends the power to the proposed site adjacent to the tenth tee.

At the Chedoke course a halfway house already exists and is occupied by the Concessionaire for the sale of food and non-alcoholic beverages.

As such, the exact terms at each course may differ.

Aside from the cost of the electrical installation, the costs of this initiative will be borne by the Concessionaires, inclusive of licensing, insurance and increased course supervision.

Additional revenues from the rental of these spaces will accrue to the City.

From a staffing perspective, additional on-course supervision may be required depending upon the behaviour of the golfers. Maintenance costs increases will be marginal and would be limited to litter pick-up. With proper supervision of consumption of alcohol, damage to the course should not increase. Naturally, this will be a key concern during the trial period.

Amendments to the existing contracts will be required to document the outcomes of the negotiations.

#### **DISCUSSION:**

Effective 1 May 1996, the Province of Ontario liquor regulations permit the sale of alcohol from mobile carts and from stationary booths (halfway houses) on golf courses.

Concessionaires at both courses have expressed keen interest in proceeding with this venture, particularly given the impact that poor spring weather has had on their revenues.

In a meeting with the Manager of Outdoor Sports and the Golf Pros, all parties agreed that limiting sale to the halfway houses would be the best approach during the trial period. We believe this presents the best opportunity to balance the sale of alcohol, public safety and the flow of play on the courses.

The trial period will provide all partners in the golf courses an opportunity to evaluate the responsible use of the service by the players; impact on the flow of play; and the impact on course maintenance.

cc: P. Noé Johnson, City Solicitor

4(a)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 9

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Signage for Bay Area Access Map  
- Bay Area Restoration Council

#### **RECOMMENDATION:**

That approval be given to the Bay Area Restoration Council to erect signs at Harvey Park and Bayfront Park which will contain a large print of the Bay Area Access Map.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Bay Area Restoration Council has allocated \$10,000. towards the installation of four (4) signs around the harbour with two of the proposed locations namely: Harvey Park and Bayfront Park on City lands. No City funding will be required for the installation or maintenance of these signs.

There are no staffing or legal implications.

#### **BACKGROUND:**

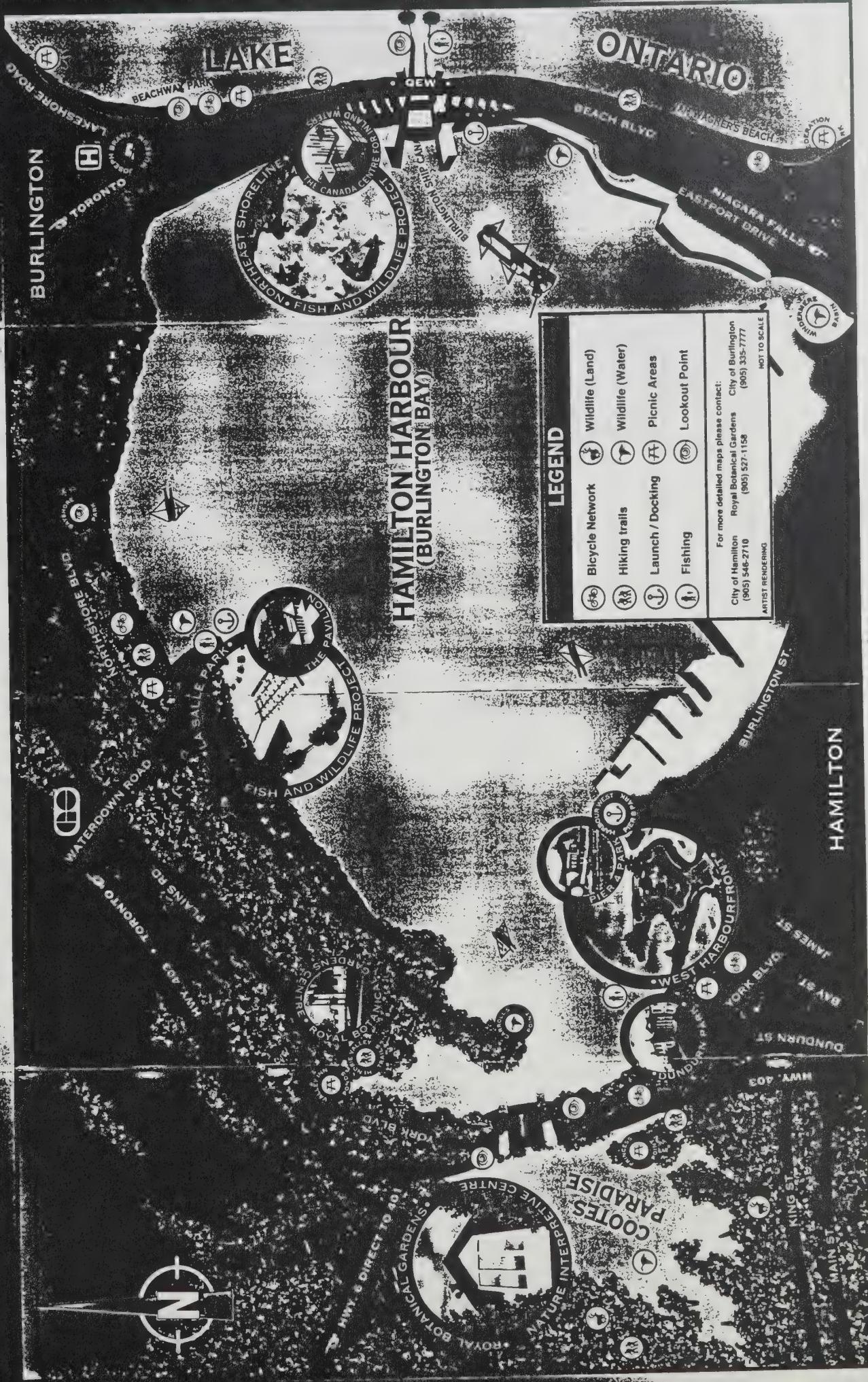
The Bay Area Access Committee, a subcommittee of BARC, through funding provided by Environment Canada, prepared and printed 15,000 copies of the Bay Area Access Map. A reduced copy of the map is attached as Schedule "A". The second phase of this project involves the placement of four (4) signs at the following key locations around the harbour: Bayfront Park, Harvey Park, LaSalle Park, and Canada Centre for Inland Waters. The sign frames will be fabricated with galvanized steel and the same size (1.5m wide x 2.4m high) and design as the City of Hamilton neighbourhood park signs. BARC proposes to contract

the Department of Public Works and Traffic to install the signs. The proposed sign locations within Bayfront and Harbourfront Parks are illustrated on Schedule "B" and "C" attached.

WJP/ps *WTW*  
attachments

c.c. R. W. Chrystian, Manager of Parks Division  
W. J. Plessl, Co-ordinator, Park Development & Maintenance  
D. Pomfret, General Foreman, Parks East

# BAY AREA ACCESS MAP



Remedial Action Plan for  
**Hamilton Harbour**

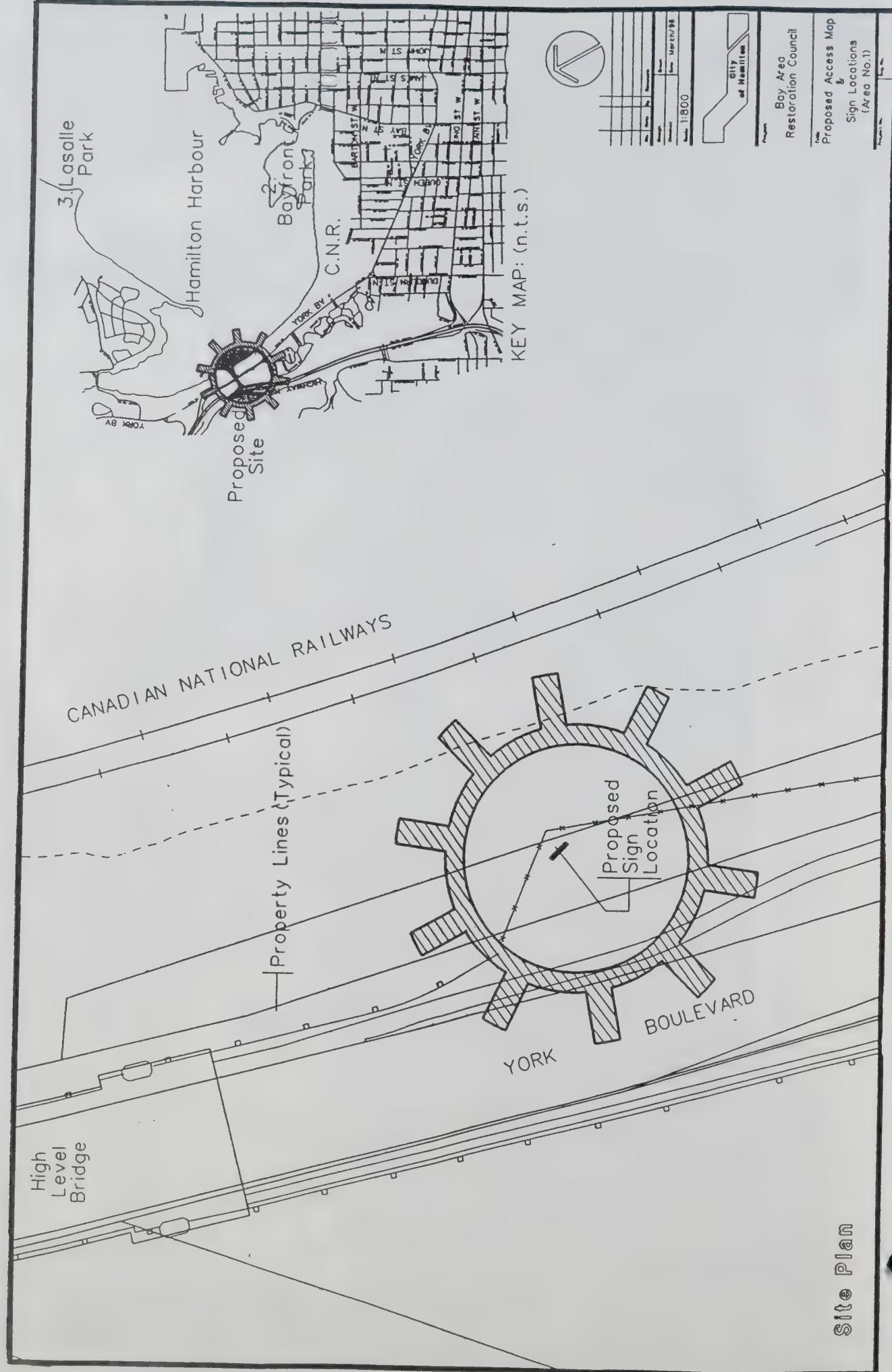
City of Hamilton  
Hamilton Region Conservation Authority  
Fish & Wildlife Habitat Restoration Project

**BAY AREA RESTORATION COUNCIL**  
OF HAMILTON/WENTWORTH AND HALTON REGIONS INC

Halton Reg 1 Conservation Authority  
The R 1 Botanical Gardens  
The Hamilton Harbour Commissioners

**Canada**

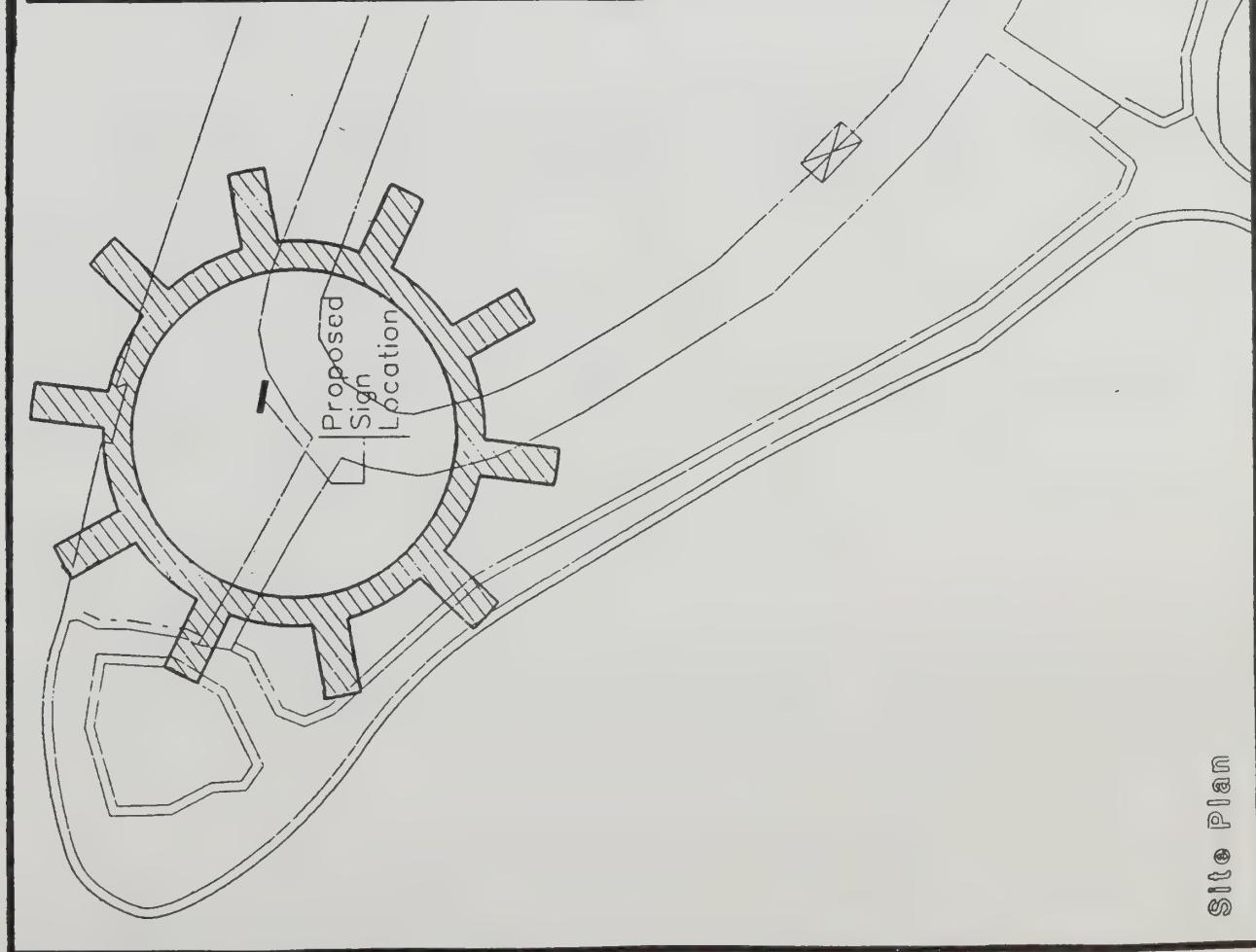
Schedule B

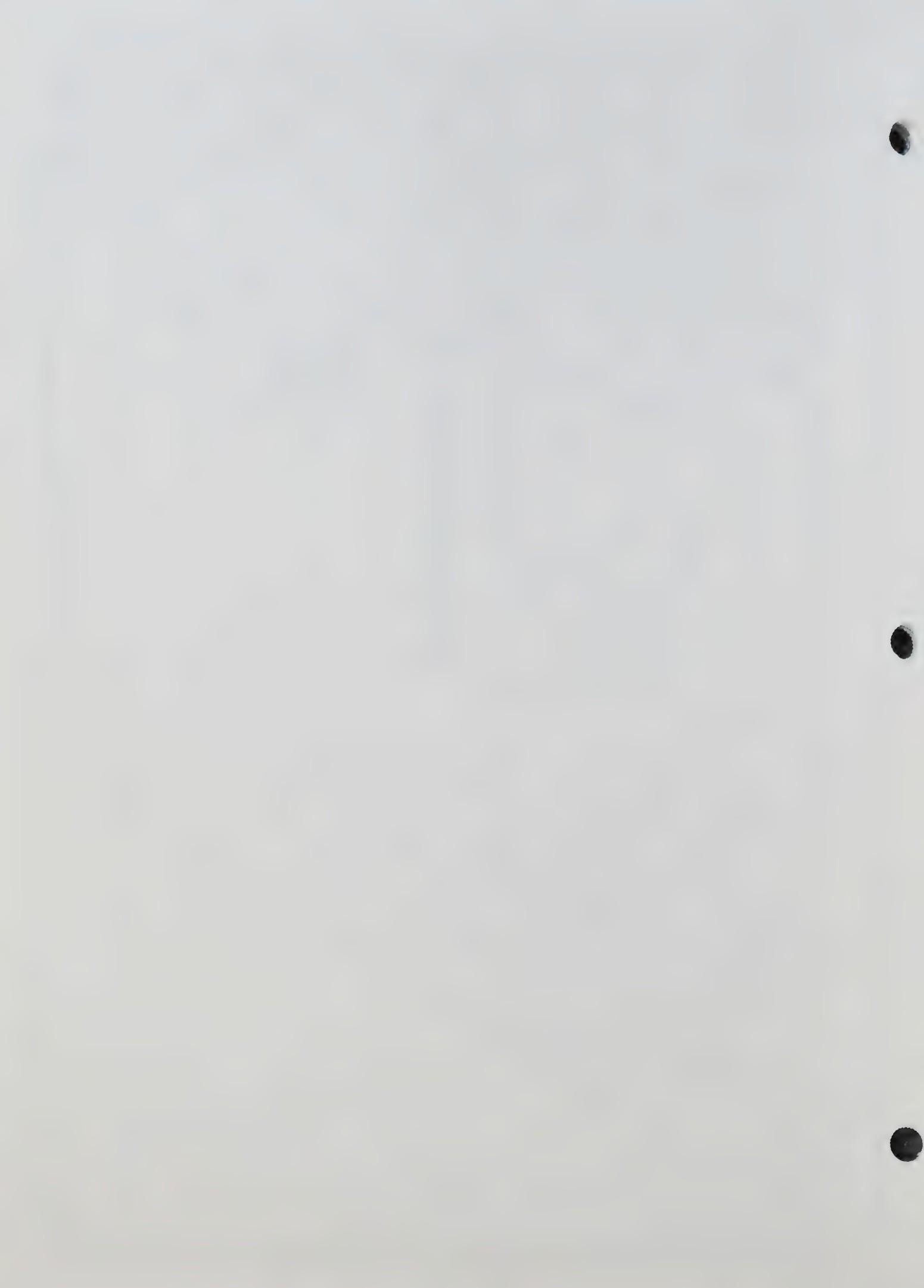


## Schedule "C"



KEY MAP: (n.t.s.)





4(b)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Mohawk Sports Park - Skateboard Ramp Facility

#### **RECOMMENDATION:**

- a) That staff be authorized to dismantle the skateboard ramp facility at Mohawk Sports Park and restore the site using the Stadia Maintenance & Repair Account No. CH62118 (Mohawk Sports Park); and,
- b) That the dismantled unit be held in storage until 1996 October 31 to allow McMaster Sports a reasonable time to act on its proposal dated 1996 March 29 to use the facility locally for area youth; and,
- c) That following confirmation from McMaster Sports that it has no interest in this facility, staff be authorized to dispose of the skateboard ramp via advertisement in appropriate print media or alternatively dispose through the purchasing policy with proceeds redirected to the account number stated in a) above.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

From a financial perspective the cost to dismantle and remove the skateboard ramp facility will not exceed \$5,000.

There are no staffing or legal implications.

#### **BACKGROUND:**

Through the City Law Department, the firm of Johnson & Higgins was retained to review liability exposures that arise out of the use of the skateboard ramp facility at Mohawk Park. It was determined "the use of this facility is potentially very hazardous to users in terms

of personal injuries. The City of Hamilton definitely has a liability exposure from ownership and unregulated operation."

It was strongly recommended that the City consider protective measures and control to limit exposure of liability or to remove the equipment all together.

The cost to upgrade and retrofit the skateboard ramp facility and provide supervision would result in ongoing current budget implications for maintenance and salaries. Staff has recommended the removal of this facility at a one time cost of \$5,000 with potential cost recovery through the sale of this equipment to the private sector.

WJP:PSU:bg

cc: Mr. R. W. Chrystian, Manager of Parks  
Ms. J. Lessing, Solicitor, Law Department  
Mr. G. Maychuk, Sports Association Liaison, Culture and Recreation Department

4(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 13

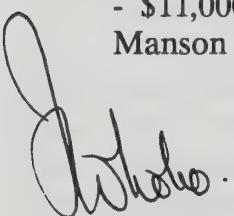
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Bocci Court Construction and Maintenance

#### **RECOMMENDATION:**

- a) That the revised "Bocci Court Construction and Maintenance - Policies and Procedures (1996)", attached as Schedule "A" be adopted; and,
- b) That the \$50,000. available in 1996 for Bocci Court development be allocated to the following projects: Victoria Park - \$9,000, Templemead Park - \$11,000., Trieste Bocci - \$11,000., Father Sean O'Sullivan Park (Fred Lombardo Bocci) - \$9,000., Sam Manson Park - \$900., and St. Agnes Park - \$9,100.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

In 1996, the Parks Division of the Department of Public Works and Traffic assumed responsibility for development of Bocci Courts and related City costs. A capital budget allocation of \$50,000. for bocci, basketball, shuffleboard courts, and handball development was approved by City Council on 1996 January 30. The proposed allocation of these funds for Bocci Court development is as follows:

Victoria Park	\$ 9,000.
Templemead Park	\$11,000.
Trieste Bocci	\$11,000.
Father Sean O'Sullivan Park (Fred Lombardo Bocci)	\$ 9,000.
Sam Manson Park	\$ 900.
St. Agnes Park	\$ 9,100.

There are no legal or staffing implications.

## BACKGROUND:

At the present time 33 bocci courts exist within 14 City owned locations. Schedule "B", attached, lists the location and inventory of each facility. In addition to the above, a six grased court facility was developed at Montgomery Park in 1994, which is considered an open park bocci facility.

These existing policies and procedures for Bocci Court Construction and Maintenance were approved by City Council on 1992, April 14.

These policies and procedures recognize that there are two levels of service for facility development and maintenance required to satisfy the needs of the community. These are:

- a) Open Park Bocci Facility. These facilities are 100% supplied by the City as an open park facility and maintained as part of the routine park maintenance program. The facilities have no upgrades, and are available to Park users on a first come first serve basis.
- b) Organized Bocci Club Facility. These facilities may contain upgraded features such as lighting, fencing, and storage facilities. This level of development is required at facilities hosting organized club play and requires a degree of "self" help participation via the proponent club.

Under the existing policy, the City is responsible for the installation of basic components which include the following: construction of courts (2), lighting, fencing, grass landscaping and basic storage building, and is subject to available funding. Under the present policy, the users are required to cost share for ancillary items above the basic components listed previously on a 50/50 basis. These items are agreed to by the users and may include items such as additional courts, extended fence areas, water service, and additional storage buildings.

At a public meeting held on Monday, 1996 April 29, to which all Bocci Associations were invited, a number of issues were discussed. Approximately 35 persons attended and the majority in attendance expressed support for the following:

- provide the basic amenities to those Bocci Associations requesting same
- allocate the funding to a number of locations in any given year
- increase the City's share in the 50/50 funding ratio for ancillary items

Since Capital funding has not been available for the past four years for bocci facilities, staff has been accumulating a list of requests for improvements. The current list of improvements is summarized as follows:

<u>Location</u>	<u>Request Date</u>	<u>Scope of Improvements</u>
Fred Lombardo/Father Sean O'Sullivan Park	November 8, 1993	- fencing, lighting, water service
St. Agnes Park	June 19, 1994	- additional court, lights and fenced area, asphalt path
Templemead Park	1994	- fencing
Victoria Park	September 28, 1994	- fencing, storage building
Rosedale Bocci	Sprint, 1995	- raise fence, 3rd court, landscaping improvements
Sam Manson Park	Spring, 1995	- drainage improvements, additional lights, water service
Trieste Bocci	March, 1996	- fencing, lighting

In order to provide as many sites as possible with basic components, funded 100% by the City, the recommendation is to provide the basic components to the association requesting same. This involves the installation of fencing and lights at these locations and the associated costs.

Victoria Park	- fencing and lights	\$ 9,000.
Templemead Park	- fencing and lights	\$11,000.
Trieste Bocci	- fencing and lights	\$11,000.
Father Sean O'Sullivan/Fred Lombardo Bocci Association	- fencing and lights	\$ 9,000.
Sam Manson Park	- additional light	\$ 900.

The first four sites involve the installation of lights with Templemead and Trieste also requiring the installation of hydro services. Presently Sam Manson Park has 3 lights which produces an imbalanced illumination, and the installation of a fourth light will rectify this problem.

The remaining balance of \$9,100. could be used for enhancements to bocci facilities. The existing policy states that the cost of these enhancements are on the basis of a 50/50 funding arrangement between the City and the respective association. A number of Bocci Associations have suggested that the City fund these enhancements 100%, while others are prepared to provide up to 50% funding.

At present two other areas where funding is shared for park improvements are: installation of concrete buildings for sports equipment storage; City - 50%, Sports Organization - 50%. new development and redevelopment of creative play structures; City - 79%, Neighbourhood Group 21%. In both of the above cases, i.e. sports fields and play structure site preparation are funded by the City 100%.

In response to the request from Bocci Associations for the City to increase its share for the funding of amenities, staff recommend that the City's share be increased to 75% with the Bocci Association funding 25%. This recommendation is reflected in the revised "Bocci Court Construction and Maintenance Policies and Procedures (1996)", attached as Schedule "A".

Staff recommend that the available balance of \$9,100. be allocated to St. Agnes Park for enhancements to their bocci facility and based on the recommended funding arrangements of 75/25, the total funding available to St. Agnes is \$11,375.

At the present time, the City provides wooden storage boxes for the storage of bocci balls, rakes, etc., but these boxes are subject to wear and are prone to vandalism. Staff are reviewing this situation as this is an area of concern and will report back to the Parks and Recreation Committee on improvements to storage facilities within the existing budget constraints. In the meantime, the existing wooden boxes are repaired as required.

A number of Bocci Associations have requested more formal storage structures, meeting rooms, permanent washrooms, and sun shelters. These types of buildings are well beyond the funding level of the bocci, basketball, shuffleboard courts, and handball development capital account and are the subject to submission of individual capital projects. The revised policy recognizes this situation and the Culture & Recreation Department will make the necessary capital budget submissions as requested by individual associations, through the normal capital budget process.

WJP/ps  
attachment

c.c. Mr. Ross Fair, Director, Culture & Recreation  
Mr. Allan C. Ross, Treasurer  
Mr. R. W. Chrystian, Manager of Parks Division  
Mr. W. J. Plessl, Co-ordinator, Park Development & Maintenance  
Mr. G. Smith, Coordinator of Playground Maintenance

## BOCCI COURT CONSTRUCTION AND MAINTENANCE

### POLICIES AND PROCEDURES

(May 1996)

- Policy:** That the development and after-care maintenance of bocci court facilities be administered and undertaken by the Parks Division of the Department of Public Works and Traffic.
- Procedure:** The proponent group/association shall initiate discussions with the Parks Division relative to the development or improvements to Bocci Court facilities. Dependent upon budgetary constraints, development of new facilities/enhancements to existing facilities will be scheduled on a first come first serve basis and construction may proceed where funding is available. Staff will convene a meeting following the approval of the capital budget to which all associations would be invited to discuss the allocations of funds amongst the associations.
- Parks Division staff will co-ordinate meetings between the individual associations as required to discuss the detail plans for proposed developments/improvements.
- The bocci associations shall undertake to maintain the bocci courts including weeding, litter pick-up, court levelling, using material provided by the City, i.e. maglime, litter containers, rakes and shovels.
- Policy:** That the proponent user groups/associations be required to cost share in the construction of ancillary items and additional courts (beyond the basic components provided by the City) in the amount of 25% proponent group/75% City, subject to availability of funding and based on requests and agreed to by affected parties.
- Procedure:** Based on the design details agreed upon by the proponent user groups/associations and City staff, all construction will be undertaken by the Parks Division. The proponent group will be provided with a written quotation from the City prior to proceeding with the construction. As per City policy, the proponent group will be required to forward their portion of the cost to the City prior to work proceeding.

- Policy:** That the construction of permanent storage buildings, meeting rooms, washrooms, and sun shelters are beyond the funding level and are therefore subject to submission as individual capital projects.
- Procedure:** Since the development of permanent structures are estimated to cost above \$50,000. per site and beyond the funding level of this program, a separate capital funding request subject to the capital budget procedure is required. The Department of Culture & Recreation, in consultation with the Parks Division, shall co-ordinate and make the necessary submissions for this additional funding.
- Policy:** That wherever possible the development of new bocci court facilities be limited to municipally owned park locations, pursuant to the approved 1991 edition of the Parks Expenditure Policies.
- Procedures:** To overcome jurisdictional conflicts relative to maintenance, liability, programming and ownership, the use of Board of Education property for park related purposes other than passive activity should be limited. City staff will work closely with the proponent user group to identify alternate park locations and select a preferred site to the material satisfaction of all parties.

WJP/ps

## INVENTORY OF EXISTING BOCCI COURT FACILITIES

1. Victoria Park      -      2 courts  
                           -      maglime surface (level weed free)  
                           -      8" timber (not pressure treated)  
                           -      no lighting  
                           -      no fencing  
                           -      no storage area  
                           -      garbage cans provided and emptied by Parks Maintenance  
                           -      2 picnic tables

This court was built during the 1979 redevelopment of the park. There is no league play here although 3 or 4 elderly gentlemen do play on it from time to time.

2. Birge Park      -      2 courts  
                           -      maglime surface (level weed free)  
                           -      8" timber pressure treated  
                           -      lighting is from 3 large light standards in the park which bask defused light on the courts  
                           -      no fencing  
                           -      garbage cans provided and emptied by Parks Maintenance  
                           -      no storage area

This court was built in 1983 during redevelopment. There is no play occurring in the park.

3. Sam Manson Park      -      2 courts  
                           -      maglime surface  
                           -      8" pressure treated lumber  
                           -      lights supplied and maintained by Parks Maintenance  
                           -      fenced (parks responsible)  
                           -      storage box of maglime by Parks  
                           -      garbage cans and litter pick-up by Parks Maintenance  
                           -      grass maintenance by Parks Maintenance  
                           -      2 park benches

This court was built in 1990 and has a strong league.

4. St. Agnes School      -      2 courts  
                           -      8" timbers pressure treated  
                           -      maglime surface  
                           -      fenced  
                           -      no lighting  
                           -      no storage box  
                           -      2 picnic tables

- 1 park bench
- maglime delivered on request of user group
- litter pick-up by Parks Maintenance
- grass cut on work order from Board of Education

This court was built in 1989 and is located solely on Board of Education Property.

5. Greenhill Reservoir

- 2 courts
- fencing installed Parks Maintenance
- no litter pick-up
- no grass cutting
- on Regional Property (Water Works)
- maglime delivered on request
- 8" timbers pressure treated
- lights connected to R.W.W. building

This court was built in 1985.

6. Glen Castle

- 2 courts
- no lights
- no fencing
- grass maintenance by Parks Maintenance
- litter pick-up by Parks Maintenance
- maglime delivered on request
- 3 park benches

This court was built in 1987.

7. Rosedale Arena

- 2 courts
- maglime surface
- 8" timbers (pressure treated)
- lighting on wall of arena Culture and Recreation responsible
- storage box and scoreboard supplied
- maglime delivered on request of user group
- fenced area is a Parks Maintenance responsibility
- 2 picnic tables

This court was built in 1990 and has a strong league.

8. Bruce Park
- 2 courts
  - maglime surface
  - 8" timbers (pressure treated)
  - lights
  - no fencing
  - 2 x 8' benches
  - garbage is looked after by Parks Maintenance
  - no storage area

These courts were built in 1987.

9. Mountain Arena
- 3 courts
  - maglime surface
  - 8" timbers pressure treated
  - lighting attached to arena wall; Culture and Recreation or Property & Maintenance responsible for lighting
  - completely fenced, Parks Maintenance responsibility
  - storage box for maglime delivered upon request of league
  - storage box on site for rakes and shovels
  - garbage can provided on site and garbage pick-up by Parks Maintenance
  - 2 benches

2 courts were built in 1987 and an additional court added in 1990. This location has the most active Bocci Association of all and has established a working relationship with City staff.

10. MacNab School
- 4 courts
  - maglime surface
  - 8" timbers pressure treated
  - fenced
  - lighting done week of July 8, 1991 by Culture and Recreation through Property and Maintenance as well as wiring for plugs on poles and shed
  - storage building supplied with rakes and shovels
  - levelling drag bar designed and built for this group by Public Works
  - no grass
  - storage box of maglime for levelling on site, maglime delivered on request of user group
  - calcium chloride delivered for dust control, request from Culture and Recreation
  - no garbage can
  - water service

- 2 picnic tables
- 2 x 8' benches - concrete ends
- 3 storage boxes - maglime

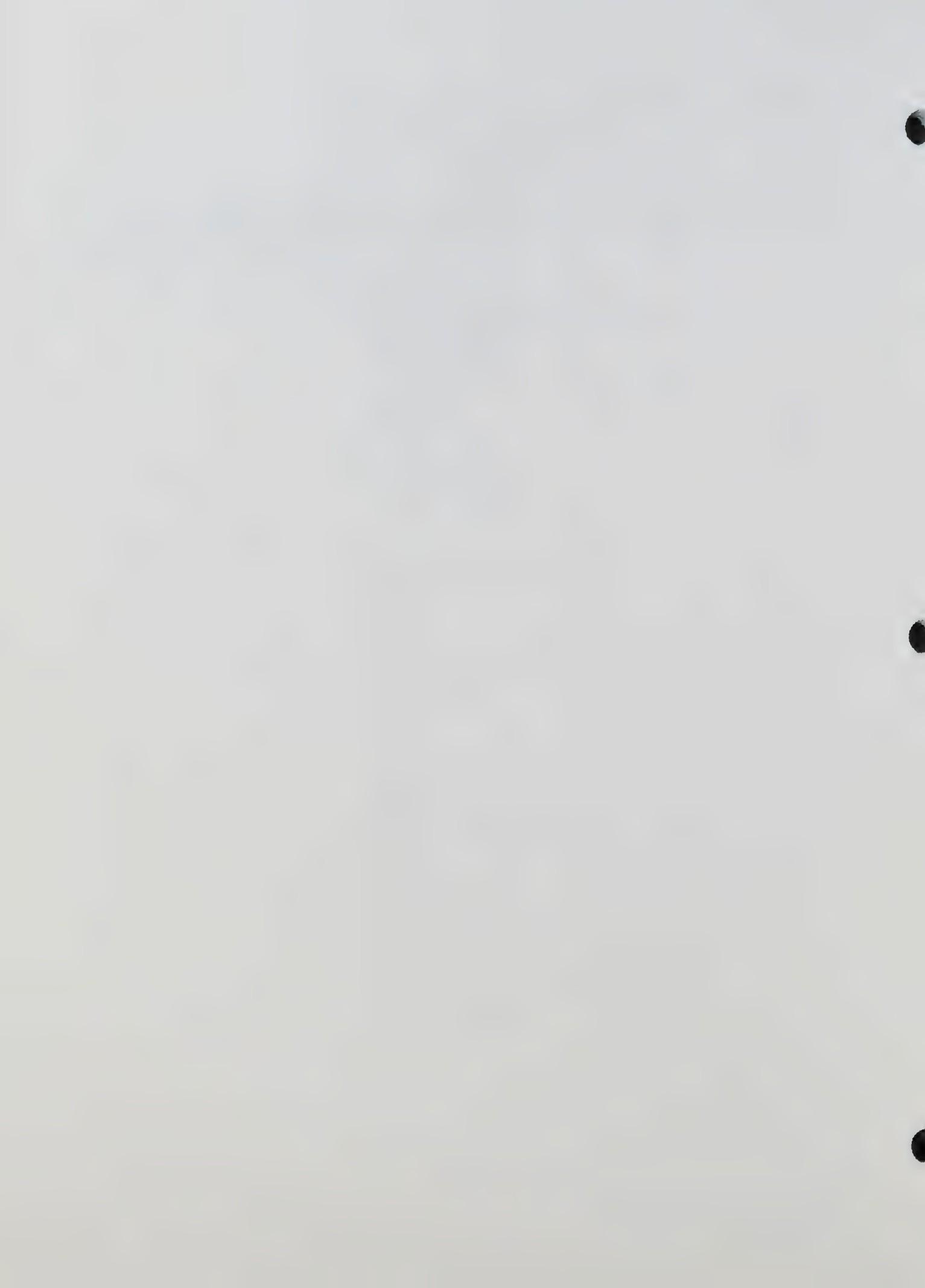
This court was built by Public Works in 1990 as a contractor for Culture and Recreation. This court is on Board of Education property strong league and tournament play. League Executive in constant contact with City staff.

- |                     |   |
|---------------------|---|
| 11. Trenholme Park  | <ul style="list-style-type: none"> <li>- 2 courts - maglime</li> <li>- 8" timbers (pressure treated)</li> <li>- lights</li> <li>- completely fenced</li> <li>- tool storage box</li> <li>- garbage can</li> <li>- 2 benches</li> <li>- no levelling drag</li> <li>- no maglime box</li> <li>- 2 rakes - broken?</li> </ul>                          |
| 12. Templemead Park | <ul style="list-style-type: none"> <li>- 2 courts</li> <li>- 6" timbers (pressure treated)</li> <li>- maglime</li> <li>- partially fenced</li> <li>- 1 bench</li> <li>- no storage box or shed</li> <li>- no garbage cans</li> <li>- no lights</li> <li>- no tools</li> </ul>   |
| 13. Trieste Park    | <ul style="list-style-type: none"> <li>- 2 courts</li> <li>- maglime</li> <li>- 6" timbers (pressure treated)</li> <li>- no fence</li> <li>- small storage shed</li> <li>- garbage can</li> <li>- 1 picnic table</li> <li>- 1 bench</li> <li>- temporary lighting on tri-pod stands</li> <li>- storage box</li> <li>- levelling drag bar</li> </ul> |

14. Father Sean O'Sullivan Park/Fred Lombardo Bocci

- 2 courts
- no fence
- litter pick-up by Parks Maintenance
- grass cutting by Parks Maintenance
- 1 park bench
- court light from pathway
- 8" pressure treated lumber
- maglime (weed less)
- no storage area
- no garbage cans

GS/ty



4(d)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 14

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works & Traffic

**SUBJECT:** T.B. McQuesten Park

#### **RECOMMENDATION:**

- a) That approval be granted to develop the T.B. McQuesten Park on Upper Wentworth Street as a Community Park based on an estimated capital cost of \$1.72 million funded from Account CF 629254005 (T.B. McQuesten Park Development) and
- b) That an open house meeting be held through the offices of the Ward Aldermen to receive public input and finalize the plan, and
- c) That staff report back to the Parks and Recreation Committee on item b).

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

City Council at its meeting of 1995 June 27 approved Section 14 of the Fourteenth Report of the Parks and Recreation Committee as follows:

- 14 (e) That a new development plan be established for the previously approved site of the T.B. McQuesten Multi-Cultural Gardens Project and that sufficient funding be set aside from approved Capital Account No. CF 629254005 to facilitate this development prior to funding being transferred to the Waterfront Project; and,
- (f) That the remaining approved Capital funding CF 629254005 for the T.B. McQuesten Multi-Cultural Gardens Project including grants and donations be modified to reflect the change in venue;

Staff has prepared a preliminary concept plan attached as Schedule 'A' for the development of the Upper Wentworth Street site as a community park. The cost estimate associated with the proposed concept plan is \$1,720,000. and is attached as Schedule 'B'.

The balance of City funds presently available in Account No. CF 629254005 for the T.B. McQuesten Multi-Cultural Gardens Project is \$6,958,800.69.

The balance remaining after approval of this recommendation (\$5,238,800.69) and any grant or donations will remain in the Multi-Cultural Gardens Project account pending a review of private sector interests in development opportunities on the waterfront; a report on initiatives to attract investor interest is anticipated by the end of this year.

#### **BACKGROUND:**

Upon completion of the final report "A Vision for the Future - West Harbourfront Development Study" in November, 1995, the report recommends that the Multi-Cultural Gardens be incorporated in a redeveloped waterfront.

During the fall of 1995, the Region, through their contractor, graded and topsoiled the 36 ha. T.B. McQuesten Park site east of Upper Wentworth Street. Only about 20% was seeded with the remainder to be seeded in the spring of 1996, weather permitting. Area residents have endured a disturbed park site for the past two years, which will be green for this summer. Parks staff will maintain this site at the same level as other parks which will mean cutting the grass about every eight working days. No other park amenities such as trees, pathways, benches, etc. are proposed to be installed/constructed in 1996.

Capital funding for the Multi-Cultural Gardens at T.B. McQuesten Park (approved March 1992) is as follows:

<u>Year</u>	<u>Allotment</u>
1992	\$ 50,000.00
1993	\$ 500,000.00
1994	\$ 850,000.00
1995	\$ 950,000.00

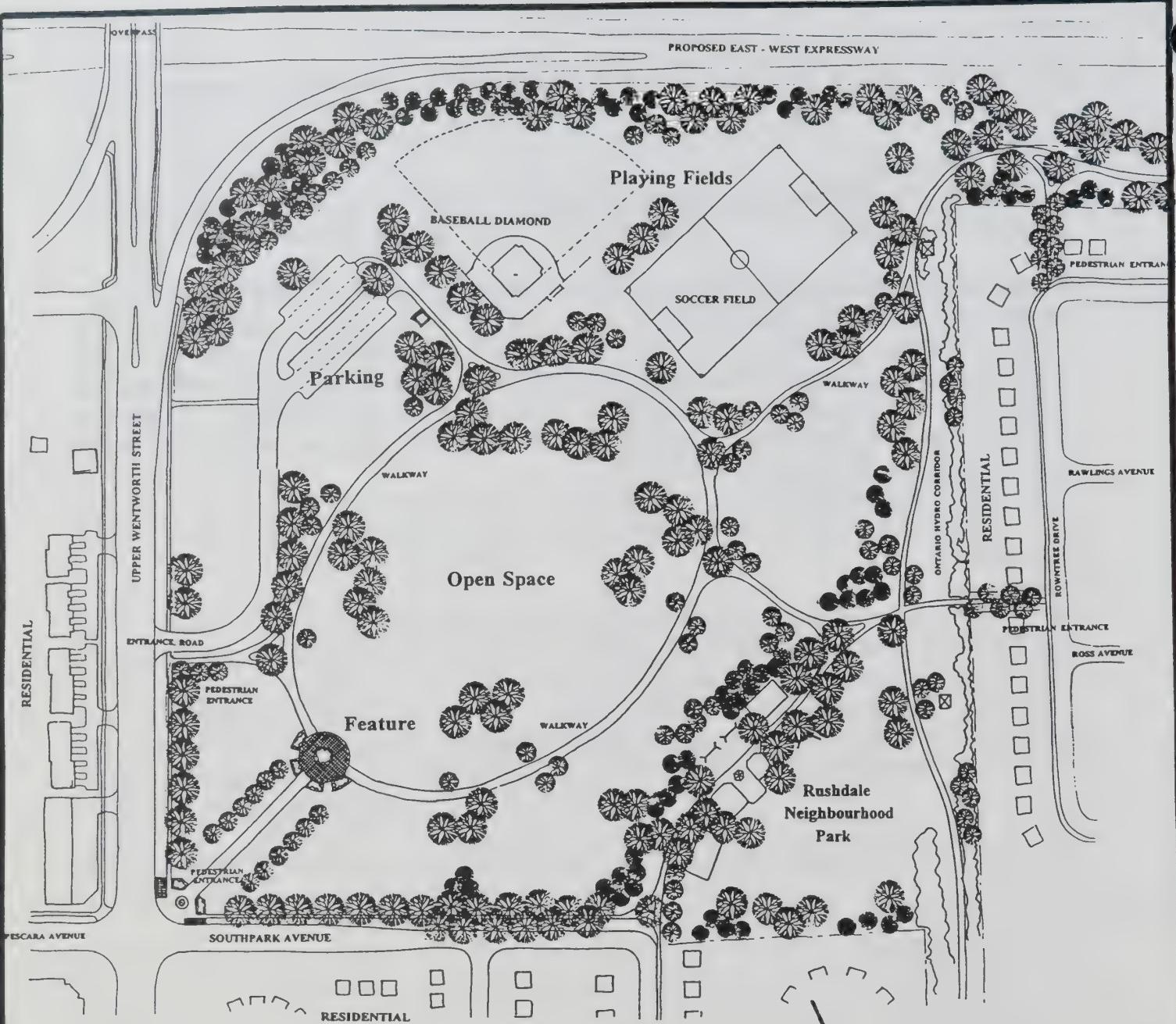
<u>Year</u>	<u>Allotment</u>
1996	\$ 950,000.00
1997	\$ 1,000,000.00
1998	\$ 1,000,000.00
1999	\$ 1,000,000.00
2000	<u>\$ 1,053,000.00</u>

Total City Funding	\$ 7,353,000.00
Funding from Outside Sources (by the year 2000)	<u>\$ 8,000,000.00</u>
Total Projected Costs	<b>\$15,353,000.00</b>
Spent/Committed Funds To-Date	\$ 394,199.31
Balance of City Funding Available	<b><u>\$ 6,958,800.69</u></b>

Staff has prepared a number of park development schemes for the Upper Wentworth Street site on the basis of the Multi-Cultural Gardens being relocated to the waterfront. These plans illustrate a passive park with basic amenities such as site furniture, pathways, trees, parking area, washrooms, and limited sports fields.

WJP:PSU:bg  
Attchs.

cc:           Alderman H. Merling, Ward 7  
                Alderman T. Anderson, Ward 7  
                Mr. A. Ross, City Treasurer  
                Mr. R. W. Chrystian, Manager of Parks



**Concept Plan  
of  
T.B. McQUESTEN  
PARK**

JULY 1994

## Schedule B

## PUBLIC WORKS - PARK DEVELOPMENT

COST ESTIMATE  
1996 DOLLARS

PARK NAME (CODE):

T.B. McQuesten Park  
Horticultural Park

WARD:

7

DATE:

August 31, 1994  
revised May 1996

DESCRIPTION:

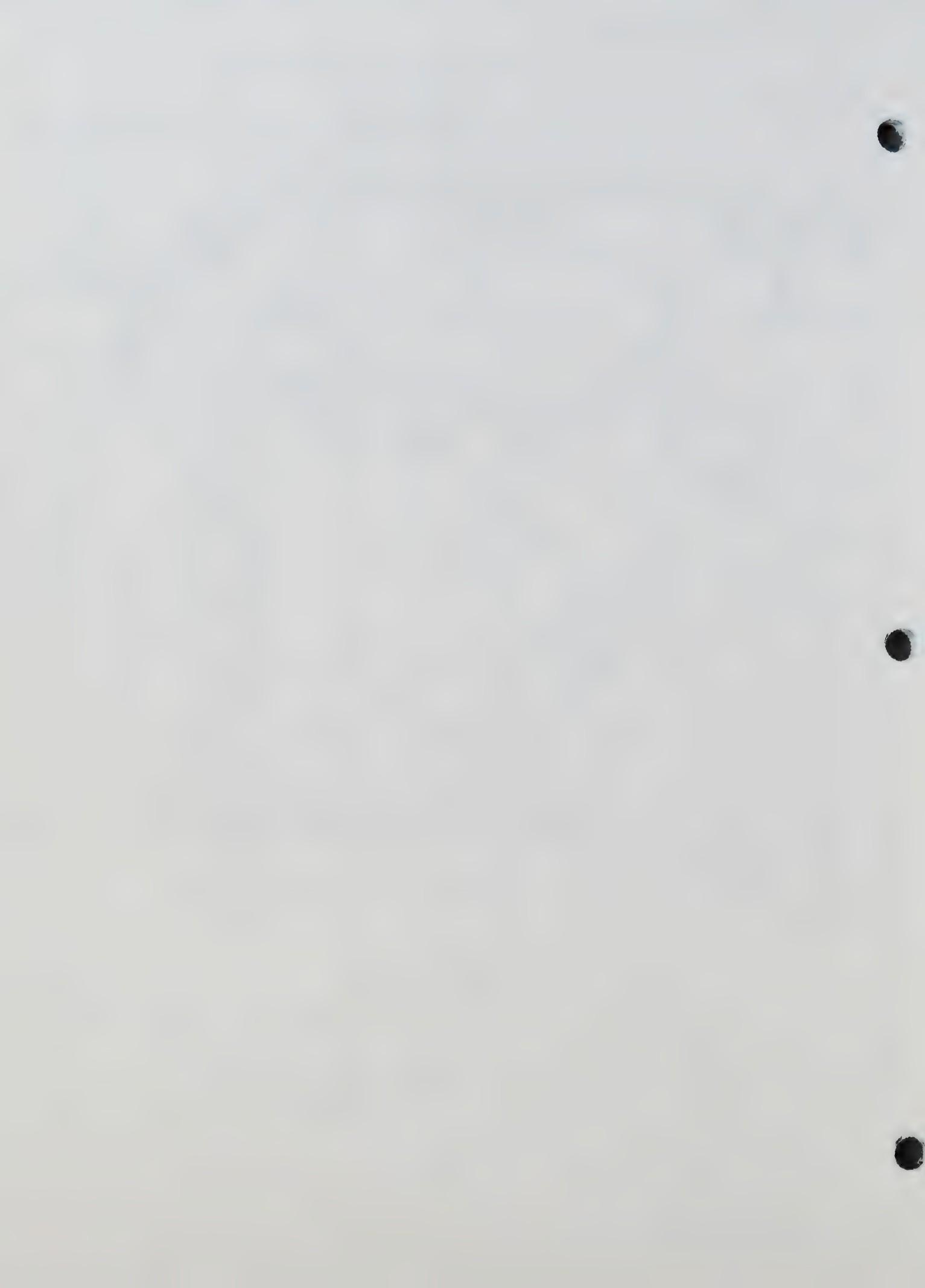
Development

PREPARED BY:

RM

revised by WJP

	ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.	Entrance Road	220	l.m.	\$600.00	\$132,000.00
2.	6m Path (Asphalt)	600	l.m.	\$200.00	\$120,000.00
3.	3m Path (Asphalt)	700	l.m.	\$100.00	\$70,000.00
4.	Parking Spaces	75	ea.	\$1,000.00	\$75,000.00
5.	Interlocking Stone	550	m2	\$125.00	\$68,750.00
6.	Shelter	1	l.s.	\$55,000.00	\$55,000.00
7.	Washrooms	1	l.s.	\$135,000.00	\$135,000.00
8.	Sewers	300	l.m.	\$300.00	\$90,000.00
9.	Water Service	1	l.s.	\$40,000.00	\$40,000.00
10.	Electrical Service	1	l.s.	\$30,000.00	\$30,000.00
11.	Lights	75	ea.	\$5,000.00	\$375,000.00
12.	Feature Area	2	ea.	\$50,000.00	\$100,000.00
13.	Site Furniture				
	- Drinking Fountain	2	ea.	\$10,000.00	\$20,000.00
	- Benches	30	ea.	\$800.00	\$24,000.00
	- Garbage Receptacle	20	ea.	\$450.00	\$9,000.00
	- Picnic Tables	15	ea.	\$650.00	\$9,750.00
	- Signage	1	l.s.	\$10,000.00	\$10,000.00
14.	Baseball Diamond	1	l.s.	\$40,000.00	\$40,000.00
15.	Soccer Field	1	l.s.	\$10,000.00	\$10,000.00
16.	Trees Deciduous Large	175	ea.	\$400.00	\$70,000.00
17.	Trees Deciduous Small	75	ea.	\$300.00	\$22,500.00
18.	Trees Coniferous	75	ea.	\$300.00	\$22,500.00
19.	Shrubs	500	ea.	\$50.00	\$25,000.00
20.	Topsoil Sod	1	l.s.	\$10,000.00	\$10,000.00
			Sub Total		\$1,563,500.00
			Contingency (10%)		\$156,500.00
			Total		\$1,720,000.00



5.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka  
Chief Administrative Officer

D. W. Vyce  
Director of Property

**SUBJECT:** Payment for Accrued Parkland Credit  
Abbey Hill Farm - Phase 2  
Shedaco Holdings Limited

#### **RECOMMENDATION:**

That the amount of \$58,179 be paid to Shedaco Holdings Limited to purchase that company's parkland credit balance of 2,140.51 square metres (0.5289 acres), provided that Shedaco Holdings Limited execute a release in a form satisfactory to the City Solicitor. The cost is to be charged to Account No. CH 5X306-00201 (Reserve for Parklands).

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The subject parkland credit is a financial obligation owed by the City to Shedaco Holdings Limited and represents deferred payment for parkland already given to the City by the owner. Funds are available within Account No. CH 5X306-00201 (Reserve for Parklands).

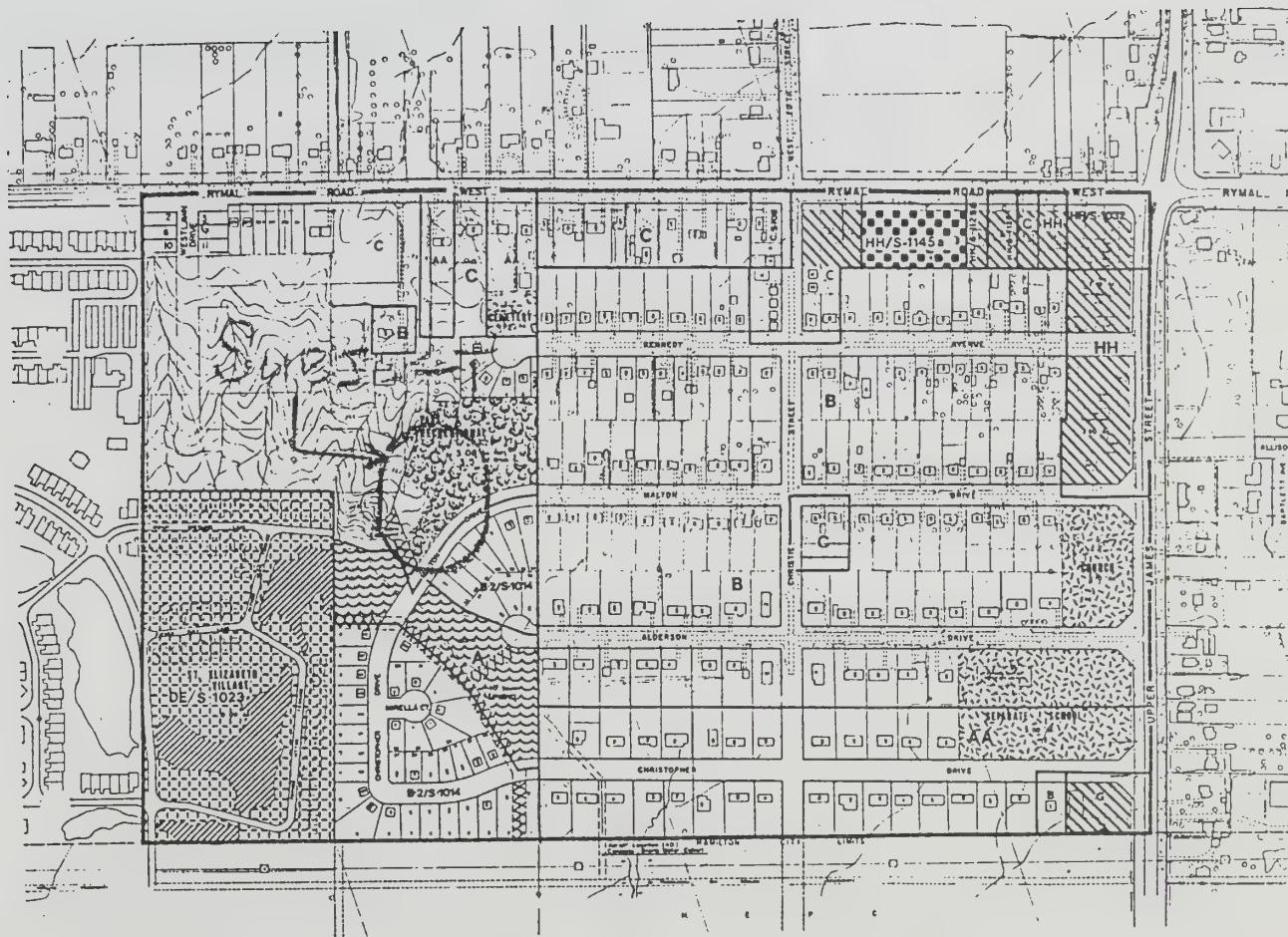
The City's total financial obligation for deferred payment of parkland credits throughout the City is estimated at \$1.3 million at current rates.

## **BACKGROUND:**

The parkland credit of 2,140.51 square metres (0.5289 acres) represents land in excess of the statutory 5% Planning Act requirement that was conveyed by Shedaco Holdings Limited to the City in March 1992 as part of the Abbey Hill Farm - Phase 2 subdivision. This land was required by the City to implement the approved Kennedy East Neighbourhood Plan. As Shedaco Holdings Limited does not anticipate any further land development that can utilize the accrued parkland credit, Shedaco has requested the City purchase the credit for its equivalent current market value of \$58,179. The purchase of parkland credit from owners in this manner is consistent with City practise.

RAB/hew

c.c. P. Noé Johnson, City Solicitor  
A. Ross, Treasurer  
V. J. Abraham, M.C.I.P., Director, Local Planning Division  
E. Chajka, Manager of Road Development



NOTE: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

#### LEGEND

ST. ELIZABETH VILLAGE POND  
AREA 14.70 Acres (existing)

EXISTING POPULATION (1988) 547

#### LAND USE

##### RESIDENTIAL

- 
- 
- 
- 
- 
- 
- 

##### COMMERCIAL

##### INDUSTRIAL

##### CIVIC & INSTITUTIONAL

##### PARK & RECREATIONAL

##### OPEN SPACE

##### UTILITIES

##### FLOOD PRONE LANDS

Neighbourhood Boundary  
 Zoning Boundary

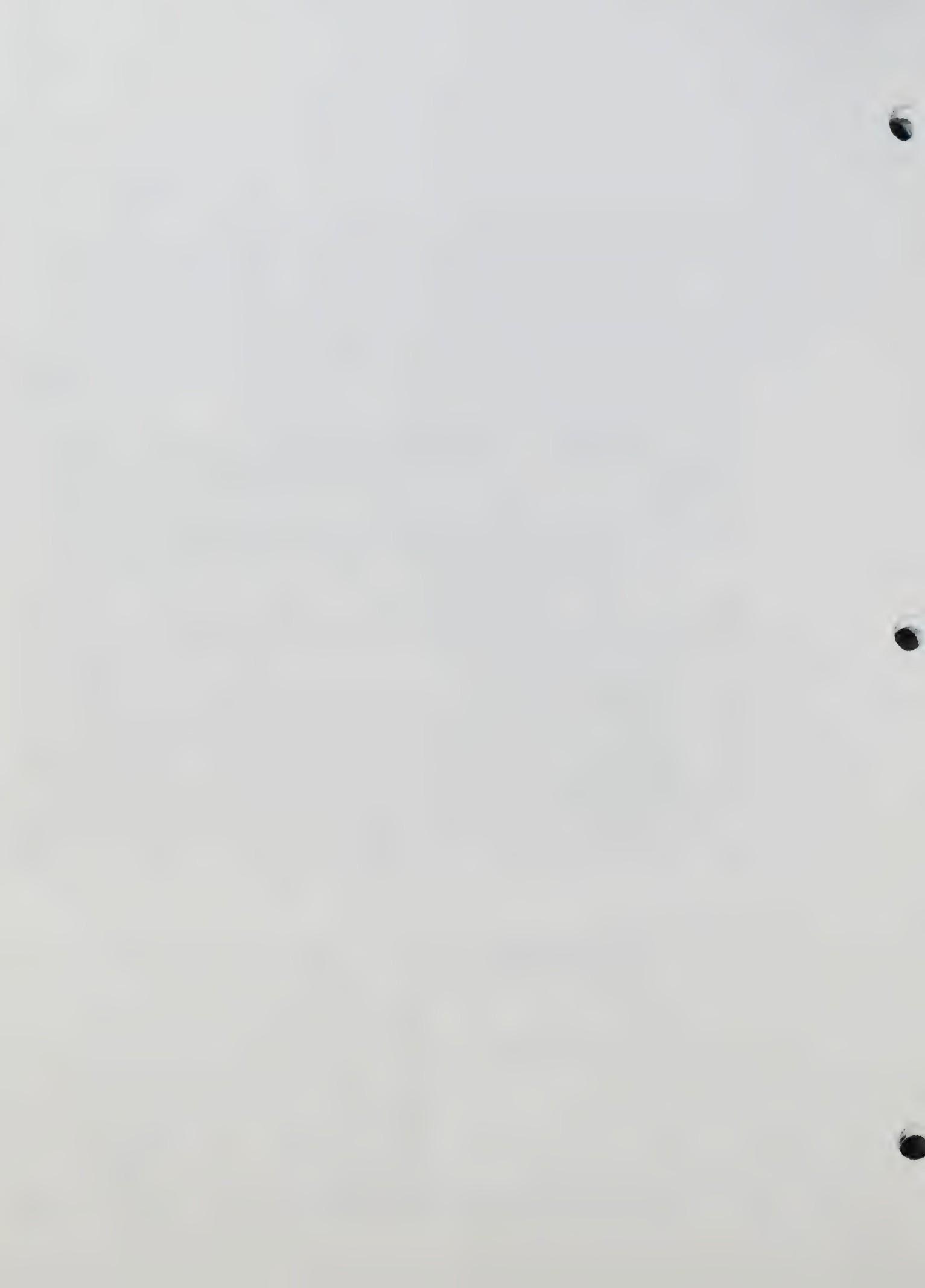
Approved  
Planning Committee MAR. 11, 1987 Council MAR. 31, 1987  
Latest Revision Date JANUARY 10, 1990

**CITY OF HAMILTON**  
PLANNING DEPARTMENT

**KENNEDY EAST**

APPROVED PLAN





6.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 15

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director  
Culture and Recreation Department

J. Pavelka  
Chief Administrative Officer

D. W. Vyce  
Director of Property

**SUBJECT:** Dundurn Castle, Phase II  
Stables, Conference Centre and Restaurant  
Awarding of Construction Contract

#### RECOMMENDATION:

- (a) That approval be given to enter into a contract with STF Construction Ltd, 148 Stapleton Avenue, Hamilton as the General Contractor for the Dundurn Castle Phase II, Stables, Conference Centre and Restaurant Conversion. The Contract amount will be Six Hundred and Forty Nine Thousand and Nine Hundred and Thirty Five (649,935.00) plus applicable GST to a total of Six Hundred and Ninety Five Thousand and Four Hundred and Thirty (\$695,430); and,
- (b) That the work be financed from Accounts CF 719441022 (Dundurn Castle Phase II, available balance \$530,000) and CF 329341009 (Barrier Free, Recreation Buildings, \$75,000 designated for Dundurn Castle); and,

- (c) That funds in the amount of \$57,275 which were allocated in 1996 in Major Maintenance budget, Property Department, for re-roofing of the original billiard room and bowling alley of the 1870 wing in Dundurn Castle, be transferred From Account # CF 319641023 (Building Operations and Maintenance) to Account # CF 719441022 (Dundurn Castle Phase II) to coordinate the reroofing with the conversion of the stables building; and,
- (d) That staff be authorized to begin post-tender addenda negotiations in an effort to reduce the construction cost by investigating alternatives in materials and methods with the General Contractor, and report back to Committee; and,
- (e) That staff be authorized to carry a project contingency of \$ 13,203 including GST (the remaining funds in the capital account) and other savings resulting from item (d), to be spent for unforeseen circumstances as authorized by the Director of the Culture and Recreation; and,
- (f) That a contract satisfactory to the City Solicitor be entered into between the City and the General Contractor; and,
- (g) That the Mayor and the City Clerk be authorized to execute the contract on behalf of the City.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

1.	Construction Cost (Includes Insurance & Bonding)	\$ 592,060.00
2.	Cash Allowance	13,500.00
3.	Construction Contingency	44,375.00
4.	Goods and Services Tax	45,495.00
5.	Total Contract Amount	<b>\$ 695,430.00</b>

While the tender price is within budget allocated for the Phase II, Dundurn Castle Restoration, the Committee should be aware that the scope of work has been modified. A commercial kitchen has been added to ensure maximum revenue generation and the upgraded ground covering component has been delayed. This project will be re-submitted to the Capital Budget Sub-Committee.

## BACKGROUND:

1. City Council approved Dundurn Castle Restoration project in the 1994 Capital Budget. The total budget for the project, including the conversion of the Stables building was \$ 2,726,000 plus GST. The restoration cost of the main castle project to-date is \$2,106,981 plus GST.
2. Fifteen General Contractors collected the Tender package for pricing, three bids were received by the City Clerk's Department on Thursday 1996 May 09.
3. The submissions, including GST, Alternate Prices and Contingency were as follows:

1.	<b>STF Construction Limited</b>	<b>\$ 749,639.00</b>
2.	Beatty Hall Construction Co. Ltd.	757,340.00
3.	James Kemp Construction Ltd.	786,000.00*

STF Construction Ltd. is the lowest qualified bid, therefore is recommended to undertake the construction of the project.

\* James Kemp Construction Ltd. bid was disqualified for lack of mandatory-to-provide information and a wrong amount quoted on alternate price affecting the total cost of the project.

4. During the design development of the project, it became apparent that, in order to be able to generate revenues from the operation of the restaurant, a commercial kitchen, capable of serving 140 patrons and providing in-house catering, must be provided. The kitchen infrastructure has a \$ 40,000 budget impact which was compensated for by re-designing other components of the project. The pre-tender estimate of the project is \$604,000 which did not take into consideration the commercial kitchen component.

The Restaurant, as a revenue generating venture, was the basis of success of the application for additional funding which was received from the Federal Department of Canadian Heritage Museum Assistance Programme (\$50,000) and Provincial Ministry of Citizenship , Culture and Recreation, Community Action Programme (\$900,000).

The original scope of work included minor repairs to the existing roof. The opportunity to replace the roof as a part of the project's scope of work will allow better coordination of the work and eliminate the need for future disturbance of the restaurant operations to complete the re-roofing . The Property Department originally planned and budgeted capital funding to reroof another portion of the Castle building this current year. As a result of the re-construction of the stables, it is now proposed to postpone the reroofing of the billiard/bowling alley roof structures and as an alternative, reroof the stable building. The Property Department proposes to transfer \$ 57,275 to the Culture and Recreation Department capital account to accommodate the financing of

the roof repairs to the stables under the overall renovation project. (\$ 46,000 subtrade quotation plus 15% overhead and profit plus \$4,375 contingency for potential board and sheathing replacement)

5. The major measure taken to reduce the original scope of work is the elimination of upgrading the grounds covering (paving) in the courtyard of the stables building. The cost of such improvement was itemized as a part of the tendering process and the staff will ensure that every effort is made to include these improvements from the available funds in the project. It is our estimate, at the present time, that the budget will not allow this work to be completed within the scope of construction. This is unfortunate as the appearance of the restaurant will be greatly compromised. The cost of the resurfacing is quoted by the General Contractor to be \$ 54,927.00.

c.c. A. C. Ross, Treasurer  
P. Noé Johnson, City Solicitor  
R. Swan, Manager, Building Operations and Maintenance

7.

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 April 22  
(TC-PSS)

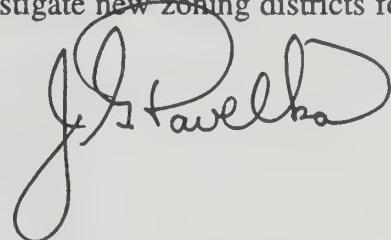
**REPORT TO:** Mr. K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. J.G. Pavelka, P.Eng.  
Chief Administrative Officer &  
Chairperson of Corporate Management Team

**SUBJECT:** Park Expenditure Policies

**RECOMMENDATIONS:**

- (a) That the revised Park Expenditure Policies, attached as APPENDIX "A", be adopted;
- (b) That the Parks Staff Committee be directed to investigate new zoning districts for parks.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Funding sources for parkland acquisition and development are contained within the Park Expenditure Policies document (attached). Priorities for expenditures are also established in the Park Expenditure Policies.

**BACKGROUND:**

The Parks Staff Committee was directed by Management Team to prepare priority lists for park acquisition. The initial review of park acquisition was presented to the Capital Budget Sub-Committee on July 10, 1995. At that time, the Capital Budget Sub-Committee directed that two of its members meet with the Parks Staff Committee to review park acquisition priorities and expenditures for parkland acquisition. This report, and the attached document entitled "Park Expenditure Policies", are the results of the review of parkland priorities and acquisition policies. The Capital Budget Sub-Committee approved the Park Expenditure Policies in December of 1995.

**COMMENTS:**

1. Park Expenditure Policies

The Park Expenditure Policies document was previously adopted by Council in 1992. However, given the issues facing park acquisition in terms of the volume of requests for acquisition and the funding associated with those requests, it was determined that a review of the document and, specifically, the park acquisition priorities, was needed.

The provision of park space and the need for park space was evaluated for each of Hamilton's neighbourhoods. Specifically, the service standards from the City's Official Plan were applied to each neighbourhood to determine the required parkland, the existing parkland supply for each neighbourhood was evaluated, and a determination was then made as to whether there was a shortfall of parkland for the neighbourhood. On the basis of this evaluation, thirty-nine of the City's one-hundred and thirty-seven neighbourhoods are deficient in parkland.

Once the list of neighbourhoods with parkland deficiencies was established, the neighbourhoods were grouped according to the following criteria to establish priorities for acquisition:

- |               |  |
|---------------|--|
| Priority "A": | Those neighbourhoods for which there is a Council approved neighbourhood plan identifying land for acquisition for parks purposes.   |
| Priority "B": | Those neighbourhoods for which there is an identified deficiency in parkland (greater than one hectare in size); there is either no neighbourhood plan or no land identified for acquisition on the approved neighbourhood plan. |
| Priority "C": | Those neighbourhoods for which the parkland deficiency is less than one hectare in size.   |
| Priority "D": | Those properties which are currently used for City park purposes but are not owned by the City.  |
| Priority "E": | Those properties/buildings which, in the opinion of Council, are worthy of acquisition for public park purposes.   |

There are new policies within the Park Expenditure Policies document which identify the funding priorities for parks, by neighbourhood. In addition, the new policies focus the acquisition of land for parks on the priority lists. It is intended that new parkland acquisition will implement the priorities established in the Park Expenditure Policies. Specifically, acquisitions on the priority lists will be actively pursued within the funding limits established by Council. The Parks Staff Committee will make recommendations for land acquisition to Council on the basis of the required parkland as identified in the Expenditure Policies and, specifically, the priority lists.

Opportunities to purchase land within a neighbourhood for which there is no shortfall of

parkland will also be evaluated on their own merit. However, the intent of the Park Expenditure Policies, and the priority lists, is to focus the acquisition of parkland on those neighbourhoods where there is an identified shortfall. All decisions on whether or not to acquire a property for park purposes will be made by Council.

2. City Initiative - Zoning for Parks

Currently Hamilton's parks fall into a variety of zoning categories that encompass many uses. For example, Central Park is zoned "J" (Industrial) which permits a broad variety of industrial and commercial uses. During the preparation of the Parks and Open Space Master Plan, it was recognized that this task should be undertaken once the Master Plan was completed. The Master Plan was to include recommendations for zoning for parks. As the Master Plan has not yet been finalized, this matter should be returned to the Parks Staff Committee to review the status of the Master Plan and the work done to date on zoning for parks. A report would be brought forward with recommendations on this matter when the Parks Staff Committee concludes its investigation and review of this matter.

***CONCLUSION:***

The Parks Staff Committee has undertaken a comprehensive evaluation of the existing inventory of parks, the need for additional park space, and the opportunities for acquisition. The revised Park Expenditure Policies, which include the priority acquisition lists, address the need for additional park space while balancing the availability of funds for acquisition. In short, the revised policies balance parkland acquisition with fiscal responsibility. On the basis of this review, it is recommended that the revised Park Expenditure Policies be adopted.

MLT/

cc: A. Ross, Treasurer

# PARK EXPENDITURE POLICIES



April

96

**City of  
HAMILTON**



**Parks Staff Committee**

## **PARK EXPENDITURE POLICIES**

### **Introduction:**

The purpose of this document is to outline the City of Hamilton's policies for the acquisition, sale and development of parkland. This document includes policies for the financing of park acquisition; the means for determining park needs and deficiencies; the establishment of acquisition priorities; the sale of surplus parkland; and the development of parks.

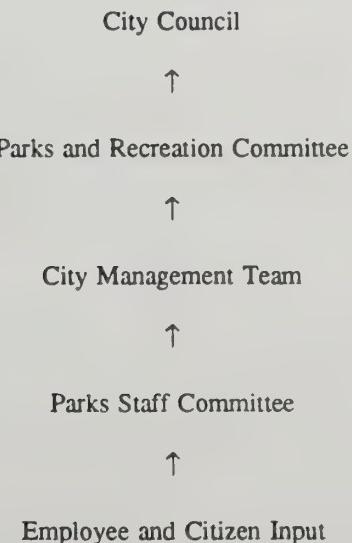
This is the fourth update of the Park Expenditure Policies since being adopted by Council. A substantial review has been undertaken of the funding and acquisition priorities for parks in the City of Hamilton. New policies have been established to ensure that the City's funding and acquisition of parks balance the availability of funds with the community priorities for parkland acquisition.

### **Background:**

This document has been prepared by the members of the Parks Staff Committee (staff from the Departments of Culture and Recreation, Planning and Development, Public Works and Traffic, Property and Treasury) with input from the Capital Budget Sub-Committee.

Within the guidelines of the Park Expenditure Policies, the Parks Staff Committee reviews proposed neighbourhood plans, priorities for improvement areas, acquisition and sale of park properties, park development projects and parks related studies. With park expenditure matters crossing the mandate of many departments and Committees of Council, the multi-disciplinary representation on this committee ensures a broad based perspective when forwarding recommendations to Council.

### **Parks Staff Committee - Reporting Structure**



This document provides the background information and policies required to manage park expenditures. For convenience, expenditure matters and the resultant policies have been documented under the following categories.

1. Funding for Parks
2. Identifying Park Needs and Deficiencies for Neighbourhoods
3. Parkland Acquisition Priorities and Sale of Surplus Parkland
4. Park Development

## **FUNDING FOR PARKS**

### **Purpose:**

The City of Hamilton funds parkland acquisition in three ways: through the 5% parkland dedication fund; through the City's Capital Budget; and through Development Charges. Each funding source is described in the following sections.

### **5% Parkland Dedication**

Residential developers are required to dedicate 5% of the land in each development area, for parks purposes or cash-in-lieu of land dedication. This dedication scheme ensures an adequate parkland base in each newly developed Neighbourhood. In the 1950's, Hamilton embarked on a bold programme of assembling parkland at the centre of many of the undeveloped neighbourhoods on the mountain. Today, the City is benefiting from these actions as developing neighbourhoods generally have sufficient parkland and residential developers pay cash-in-lieu to the City.

These funds are transferred into the 5% Park Dedication Fund and are used primarily for expenditures on parkland acquisition in areas which are deficient according to City Standards. These funds, according to the Planning Act, may also be used for the development and maintenance of parkland and for other matters relating to parks such as studies and master plans.

### **Capital Budget**

Hamilton City Council has established an annual capital budget parkland acquisition budget in the amount of one million dollars. These funds are used, along with the other funding sources for parkland, for acquisition of identified parkland.

### **Development Charges**

Development Charges are, in essence, a similar programme to the 5% Park Dedication. Both programmes charge a fee for development and while the 5% Park Dedication is 100% park and recreation oriented only a portion of the Development Charges are intended for parks purposes.

The first Development Charges By-law for the City of Hamilton was established in 1989. Under that By-law, approximately \$900,000 was collected for park purposes. In September of 1995, Hamilton City Council adopted the new Development Charges By-law as an update of the initial Development Charges Study was completed. The new Development Charges By-law established a contribution for parkland purposes for residential development.

## Policies:

- 1.(New) That Capital Funds in the Parkland Reserve Capital Budget which are not expended in one fiscal year be carried into a reserve for parkland available for expenditure in subsequent years.
  - *The availability of property for acquisition for parks purposes varies by year. Carrying over the unexpended capital funds from year to year will ensure that the park funds are available for acquisition when properties are available for purchase.*
  - *Implementation: Parks Staff Committee and Treasury Department*
2. That the prime directive for managing the parkland funds is to ensure that sufficient monies are available for acquiring parkland such that the long range acquisition programme for attaining the City's standards for park space in each neighbourhood keeps pace with the development of new neighbourhoods.
  - *In order to achieve this directive, the funding levels available for the subordinate activities which draw upon this fund, such as development, and other park related matters, must be monitored annually and will remain dependent upon maintaining sufficient funds for acquisition.*
  - *Implementation: Parks Staff Committee*
3. That the 5% Fund be compensated, at current market value, through direct payment or by means of a credit system, when established parklands are used for the development of non-recreational public facilities within park boundaries.
  - *This programme of balancing payments for the loss of parkland through non-recreational facility development recognizes the value of greenspace and is essential to maintaining the funds necessary for sustaining a desired inventory of parkland. The benefits include an ability to replace City greenspace lost to non-recreational facility development and to lessen the attraction which parkland often has for non recreational facility development. This attraction is due to the notion that using City owned parkland for non recreational facility sites results in a cost savings to the Citizens of Hamilton.*
  - *Implementation: Property Department*
4. That the City not use the 5% Fund for parkland maintenance.
  - *Parkland maintenance funding is advanced through the current budget system. Requests for increases in maintenance funds resulting from new park developments are forwarded simultaneously with the development proposal funding request.*

*This action advises Council of the maintenance implications prior to capital development initiation.*

- *Implementation:* Parks Staff Committee

5. That money from the 5% Fund be used, when approved by Council, for funding park related studies.

- *Funding park and recreation related studies from the 5% Fund has been approved in past years, such as the Park and Open Space Master Plan. Additional studies may be required to complement existing research, towards the need and location for future major facilities.*

- *Implementation:* Parks Staff Committee

6. That the 5% Fund, the Capital Budget, and the Development Charges for Parkland be used for parks which are designated for neighbourhood, community, or City-wide use and that expenditures on parks of a regional significance, be funded from other sources, preferably a Regional or Provincial Agency.

- *The 5% Fund cannot be stretched to include parks of Regional significance and it is appropriate that the municipal tax base or a Regional or Provincial Authority be responsible for acquisition and development of such parks.*

- *Implementation:* Parks Staff Committee

7. That revenues realized from the sales of City-owned land designated for park and open space be paid back into the 5% Fund.

- *Past expenditures on parks should be channelled back into parks when parkland is no longer needed.*

- *Implementation:* Parks Staff Committee, Property and Treasury Departments

8. That, for the purpose of implementing Provincial subsidy programmes and maximizing allocations, applications will be made yearly to the Ministry of Municipal Affairs for the next priority neighbourhood/Community Improvement Project Area.

- *The City's Capital Budget has made provisions for community improvement project areas. Application for provincial funding will offset the City's cost for parkland development under these programs.*

- *Implementation:* Public Works and Traffic Department

## IDENTIFYING PARK NEEDS AND PARK DEFICIENCIES

### Purpose:

The intent of this section is to establish the process the City uses for determining parkland needs for each of Hamilton's Neighbourhoods. Parkland needs are determined from the standards set out in Section C.1.1 of the City's Official Plan and are based on neighbourhood population. These standards are applied on a neighbourhood basis. The parkland needs for each neighbourhood are determined for neighbourhood and community parks only; City-wide parks and Metropolitan parks serve a broad area beyond the local community and have not been included in the calculations of needs and deficiencies. The following table is extracted from the City's Official Plan and is the basis for the standards used in determining parkland area requirements for each neighbourhood.

<u>PARKLAND HIERARCHY</u>	<u>PARKLAND OBJECTIVE 1,000 POPULATION SERVED (HECTARES)</u>	<u>SERVICE RADIUS OBJECTIVE (KILOMETRES)</u>
Neighbourhood Park	Not less than 0.5	Not more than 0.8
Community Park	Not less than 0.5	Not more than 1.6
City-wide Park	Not less than 1.9	No maximum
Metropolitan Park	No minimum	No maximum
Total	2.9+	

The City's Official Plan also provides for reduction in the required parkland for the following mitigating circumstances:

- the neighbourhood and community parks are combined (20% reduction in required parkland);
- the neighbourhood/community park is adjacent to a school with a grassed area (up to 20% reduction in required parkland);
- surplus school property in the neighbourhood (as determined by Policy C.1.1.2 of the City of Hamilton Official Plan) will be used to reduce the required parkland;
- open space within the neighbourhood or adjoining neighbourhood will reduce the required parkland (5-10% depending on the amount of open space);
- the availability of large-scale park facilities in the neighbourhood or adjoining neighbourhoods will reduce the required parkland (reduction depends on proximity to large-scale park - 5-20% reduction).

Parkland deficiencies are determined by subtracting the existing/proposed parkland from the parkland need. The complete list of required parkland and the parkland deficiencies can be found in Appendix "A" of this report.

## Policies:

- 1.(New) That the parkland needs and deficiencies be reviewed every three years when the municipal assessment population figures are released.
  - *Implementation: Parks Staff Committee*
2. That parkland be designated in neighbourhood plans having regard for the City Official Plan standards.
  - *This will assist the City in fulfilling a parkland acquisition programme pursuant to Official Plan standards throughout the City.*
  - *Implementation: Planning and Development Department*
- 3.(New) That newly created and revised neighbourhood plans include recommendations for the establishment of necessary capital budget funding for the acquisition and development of the designated parkland.
  - *This policy will ensure that adequate funding is available through the Capital Budget for the acquisition and development of parks in new/revised neighbourhood plans.*
  - *Implementation: Planning and Development Department*

## PARKLAND ACQUISITION AND SALE OF SURPLUS PARKLAND

### Purpose:

These policies form the guidelines for managing the acquisition and sale of lands towards achieving the City's standards in parkland.

The acquisition of parkland is the most essential element in guaranteeing the future access of Hamilton's citizens to open space. The provision of parkland/open space is fundamental in the quality of life for the residents of this City and as a result, land acquisition is represented as the major priority in park expenditures.

### Background:

The review of parkland needs and deficiencies has shown that there are thirty-nine neighbourhoods in the City of Hamilton with deficiencies in required parkland. In reviewing these neighbourhoods and the parkland deficiencies, four categories of acquisition priorities for neighbourhoods have been established. A fifth category has also been established which addresses acquisitions which have not been previously identified but which Council determines should be acquired for public purposes.

The following are the acquisition priorities, by category, with an explanation of each.

- Priority "A": Those neighbourhoods for which there is a Council approved neighbourhood plan identifying land for acquisition for parks purposes.
- Priority "B": Those neighbourhoods for which there is an identified deficiency in parkland (greater than one hectare in size); there is either no neighbourhood plan or no land identified for acquisition on the approved neighbourhood plan.
- Priority "C": Those neighbourhoods for which the parkland deficiency is less than one hectare in size. The lifecycle of a neighbourhood influences the population (on which the parkland standard is based). In general, as young families with children move in, the population rises. As the children age and move out, the population decreases. The historical review of population trends in neighbourhoods shows that the decline in population, through the lifecycle, is up to 1,000 persons. The lifecycle changes imply that those neighbourhoods that are within 1.0 hectares (for 1,000 persons) of their parkland standard are generally meeting the City's standards.
- Priority "D": Those properties which are currently used for City park purposes but are not owned by the City.
- Priority "E": Those properties/buildings which, in the opinion of Council, are worthy of acquisition for public park purposes.

Priority Lists "A" through "D" are found in Appendix B, along with the estimated cost of acquisition.

## Policies:

1.(New) Parkland acquisitions will be recommended to Council from the priority lists with the Priority "A" list being the highest priority.

- *Implementation:* Parks Staff Committee

2.(New) The City will actively pursue acquisition of those lands on the Priority "A" list.

- *The properties designated for acquisition on the Priority "A" list represent those properties designated on neighbourhood plans for park purposes. The Priority "A" list includes those properties that will complete the implementation of the parks policies of the respective neighbourhood plans. Active pursuit of these properties for acquisition will finalize the park development for the neighbourhood; in the longer term, the City will be able to focus on other neighbourhoods for parkland acquisition.*

- *Implementation:* Parks Staff Committee

3.(New) The City will acquire land designated for park purposes on the approved neighbourhood plan.

- *The neighbourhood plans adopted by Hamilton City Council establish the location and area of parks within a neighbourhood. Neighbourhood plans are prepared with extensive public consultation and input; they represent the consensus of the community on land use. Accordingly, those lands designated for park purposes on neighbourhood plans should be the acquisition for parkland within a given neighbourhood.*

- *Implementation:* Parks Staff Committee

4.(New) Priority "D" acquisitions shall be brought forward to Council for a decision on whether or not the City should purchase the property when the agency which owns the property declares the property surplus.

- *Acquisition priorities may change depending on the circumstances surrounding individual properties. Where an acquisition that is not on the Priority "A" list is available for purchase, a review of the implications of purchasing the property vis-a-vis opportunities for purchase of other priority properties will be completed. The recommendation to Council on acquisition will review the implications of such purchases.*

- *Implementation:* Parks Staff Committee

5.(New) It is recognized that neighbourhoods with combined community and neighbourhood parks may have fulfilled the requirements of the Official Plan in terms of required parkland. However, in those instances where there is no neighbourhood component to the combined park, and no opportunity to provide neighbourhood park facilities in the combined park, opportunities for land acquisition to provide neighbourhood park facilities will be examined.

- *It is the City's practice to combine neighbourhood and community park facilities to allow a broader range of park and recreational facilities to be provided for the community. However, it must be recognized that some of these combined parks do not address the neighbourhood park programming needs (e.g. passive park component, play structures for younger children). In order to ensure that neighbourhood park facilities can be safely provided within a neighbourhood, the combined park will be evaluated to determine whether the neighbourhood component can be addressed. Only in those instances where the neighbourhood component cannot be safely provided in the combined park will other opportunities for providing a neighbourhood park be examined.*

- *Implementation:* Parks Staff Committee

6. That the City sell areas of land acquired for parks purposes if after intensive review there is deemed to be no further need for the land for parks or other municipal purposes.

- *The sale of City lands acquired for parks, but no longer needed for parks, will release capital for other parks expenditures. The Parks and Recreation Committee will consider possible sales.*

- *Implementation:* Parks Staff Committee and the Property Department

7. School land used for parks purposes shall be limited to passive, open space, wherever possible, and that joint use guidelines be developed by the Parks Staff Committee in conjunction with the Public and Separate School Boards to ensure mutually beneficial relationships. The City and the respective School Board shall enter into a written agreement in regards to these lands.

- *This will reduce the amount of physical development, ie. play structures, sports fields, undertaken on Board of Education property, thus minimizing jurisdictional conflicts associated with maintenance, liability, programming.*

- *Implementation:* Parks Staff Committee

8. Wherever possible, properties that are acquired, but not yet needed for park purposes, should be used to their maximum potential. Houses should be leased out unless the condition of the property does not merit fixing, in which case the property should be demolished. Buildings including residential, commercial and industrial sites should be leased on a short-term basis.

- *This is good business management, prevents the area from deteriorating and provides affordable housing and business space.*
- *Implementation:*      *Property Department*

## PARK DEVELOPMENT

### Purpose:

The intent of these policies is in part, to provide the guidelines within which parkland development can proceed in a coordinated fashion.

### Background:

Parkland development is divided into two basic categories: new park development and park re-development projects. The demand for new park development is fairly consistent with the pace of new residential development within the City. As new neighbourhoods develop, residents require access to greenspace lands for active and passive recreation. The demand for safe play areas is acute during the construction of new neighbourhoods. Park re-development becomes necessary as parks become older and outdated. Changing trends and preferences, as well as changes in demographics and the inevitable fatigue in park amenities all lead to the need for park re-development projects.

### Policies

1. That park development and re-development projects be funded on a priority basis taking into account the classification of the site, according to the following table.

#### Parkland Development and Re-development Funding Priority - by classification

First Priority	Neighbourhood Parks, Parkettes
Second Priority	Community Parks
Third Priority	City-wide Parks

- *Park Development at the neighbourhood level is a first priority due to the significant role within this City of the neighbourhood park. These sites are first and foremost in meeting the needs of Hamilton's citizens for recreational greenspace.*
- *Implementation: Public Works and Traffic Department*

- 2.(New) Park development and re-development projects shall incorporate public input into the planning process only after funding has been approved for implementation within the following one to three year period.

- *Public input during the planning of park development projects is a necessity. Encouraging the communication of public concerns and ideas and a reflection of this input in the park development proposals can have positive results in the outcome of any development project.*

- *Through the office of the Ward Aldermen, the formation of Neighbourhood Park Committees should be encouraged for all neighbourhood park new developments to facilitate the input of public concerns.*

*Public input towards Community and City level park development and re-development projects should be encouraged in a fashion which reflects the interests of the residents of the City "at large."*

- *Implementation: Public Works and Traffic and Culture and Recreation Departments at the request of the Ward Aldermen.*

3. Each recommendation for park development or redevelopment shall include a statement of the relevant maintenance costs be forwarded for inclusion in the current budget.

- *This policy will ensure that the full maintenance implications of each park development project are known when decisions to develop each park are made and that the financial amendments are then reflected in the appropriate current budget account.*

- *Implementation: Public Works and Traffic Department*

4. That vacant, undeveloped parks be seeded and maintained.

- *Vacant sites to be used for parks in the future can become an eyesore and degrade a neighbourhood. Seeding, which is not costly and improves appearance, provides an area which can be used. The maintenance costs may be little more than continually clearing debris from the site. Complaints from neighbours are less likely.*

- *Implementation: Public Works and Traffic Department*

5.(New) For the dedication of parkland, the area shall be graded to a grading plan prepared by the City, covered with six (6) inches of shredded topsoil and seeded as a condition of draft subdivision approval. Water, storm/sanitary sewer and hydro services be brought to the property boundary and stubbed for future park development.

- *Implementation: Planning and Development and Public Works and Traffic Departments*

6. A ceiling shall be placed upon park development project funding from the 5% park dedication fund as follows:

- A. An annual limit of \$200,000.00 for play equipment.

- B. An annual limit of \$1,200,000.00 for overall park development and re-development.
- C.(New) A maximum limit of \$300,000.00 be established per park site for development or redevelopment.
  - *These funding levels are subordinate to the need to fund parkland acquisitions.*
  - *Funding for development, in excess of this amount will jeopardize the fiscal management programme for the 5% Fund and therefore, should be forwarded through the capital budget process using funds outside of the 5% fund.*
  - *Implementation: Parks Staff Committee, Culture and Recreation and Public Works and Traffic Departments*

**APPENDIX "A"**

**SUMMARY OF PARK DEFICIENCIES (ha)**

Ward	Neighbourhood	Pop. (1994)	Exist.	Req.	1	2	3	4	5	6	Shortfall
1	Ainslie Wood	555	4.29	0.56	--	--	--	--	--	--	0
	Ainslie Wood East*	2924	2.14	2.92	--	--	--	--	--	--	0
	Ainslie Wood North	770	0	0.77	No	No	No	0.04	No	No	0.73
	Ainslie Wood West	4494	0	4.49	No	No	No	0.30	No	No	4.19
	Chedoke Park A-B	4	0	0	--	--	--	--	--	--	0
	Cootes Paradise A-B*	2894	0	2.89	--	--	--	--	--	--	0
	Dundurn A-C	0	0	0	--	--	--	--	--	--	0
	Kirkendall North	5761	4.54	5.76	0.60	No	No	No	Maybe	No	0.62
	Kirkendall South	2793	5.15	2.79	--	--	--	--	--	--	0
	Strathcona	7282	21.88	7.28	--	--	--	--	--	--	0
2	Westdale North	2280	2.34	2.28	--	--	--	--	--	--	0
	Westdale South*	4867	0.10	4.87	--	--	--	--	--	--	0
	Beasley	5407	1.69	5.41	0.54	No	No	No	Maybe	No	3.18
	Central	3563	2.84	3.56	No	No	2.43	No	Maybe	Yes	0
	Corktown	6325	1.48	6.33	No	No	No	No	Yes	No	4.85
	Durand	10706	0.66	10.71	No	No	No	No	Maybe	0.54	9.51
3	North End East	4101	6.30	4.10	--	--	--	--	--	--	0
	North End West*	1624	0.81	1.62	--	--	--	--	--	--	0
	Stinson	4147	1.34	4.15	No	No	No	No	No	No	2.81
	Blakely	3036	0.11	3.04	No	No	No	No	No	0.30	2.63
	Crown Point West	6539	0.88	6.54	No	No	No	No	Maybe	0.65	5.01
	Delta West*	2123	0.16	2.12	--	--	--	--	--	--	0
	Gibson	7640	2.99	7.64	No	0.76	No	No	Maybe	No	3.89
	Industrial Sector A Keith	1404	0.73	1.40	No	No	No	No	Maybe	No	0.67
	Industrial Sector B	350	0	0.35	No	No	No	No	Maybe	No	0.35
	Industrial Sector C	313	0	0.31	No	No	No	No	Maybe	No	0.31
4	Industrial Sector D	749	0.09	0.75	No	No	No	No	Yes	No	0.66
	Industrial Sector M	0	0	0	--	--	--	--	--	--	0
	Industrial Sector N	0	0	0	--	--	--	--	--	--	0
	Landsdale	8213	1.52	8.21	No	No	No	No	Limited	No	6.69
	St. Clair	2985	0.36	2.99	No	No	No	No	Maybe	No	2.63
	Stipeley	6251	2.54	6.25	0.63	No	No	No	Limited	0.31	2.77
	Bartonville	3571	4.98	3.57	--	--	--	--	--	--	0
	Crown Point East	5295	0.70	5.30	No	No	No	0.26	Limited	0.26	4.08
	Delta East	4262	0	4.26	No	No	1.44	No	No	0.21	2.61
	Glenview East	974	6.16	0.97	--	--	--	--	--	--	0
5	Glenview West	2057	0.14	2.06	No	No	1.65	0.10	No	No	0.17
	Homeside	6087	0.73	6.09	No	No	No	0.30	Limited	0.30	4.76
	Industrial Sector E McAnulty**	898	0.73	0.90	--	--	--	--	--	--	0
	Industrial Sector F	56	0	0	--	--	--	--	--	--	0
	Industrial Sector G	0	0	0	--	--	--	--	--	--	0
	Industrial Sector H	0	0	0	--	--	--	--	--	--	0
	Industrial Sector J	0	0	0	--	--	--	--	--	--	0
	Industrial Sector K	0	0	0	--	--	--	--	--	--	0
	Industrial Sector L	0	0	0	--	--	--	--	--	--	0
	McQuesten East	1102	6.94	1.10	--	--	--	--	--	--	0

**SUMMARY OF PARK DEFICIENCIES (ha)**

Ward	Neighbourhood	Pop. (1994)	Exist.	Req.	1	2	3	4	5	6	Shortfall
5	McQuesten West*	6087	2.32	6.09	--	--	--	--	--	--	0
	Normanhurst	3289	8.23	3.29	--	--	--	--	--	--	0
	Parkview East*	706	0	0.71	--	--	--	--	--	--	0
	Parkview West	1632	3.25	1.63	--	--	--	--	--	--	0
	Confederation Park A-B*	102	0	0.10	--	--	--	--	--	--	0
	Corman	3536	1.97	3.54	No	0.70	No	0.35	Limited	0.17	0.35
	Gershome	1900	3.02	1.90	--	--	--	--	--	--	0
	Grayside	20	0	0	--	--	--	--	--	--	0
	Greenford	1706	1.52	1.71	No	0.34	No	No	Maybe	No	0
	Hamilton Beach A-C*	1109	1.08	1.11	--	--	--	--	--	--	0
	Kentley	3999	6.09	4.00	--	--	--	--	--	--	0
	Lakely	12	0	0	--	--	--	--	--	--	0
	Lower King's Forest A-D	13	6.93	0.01	--	--	--	--	--	--	0
	Nashdale	7	0	0	--	--	--	--	--	--	0
	Red Hill	4545	2.17	4.55	No	0.22	No	0.45	No	0.45	1.26
	Riverdale East	3786	3.74	3.79	No	No	3.17	0.38	Yes	No	0
	Riverdale West	6320	5.57	6.32	0.63	No	No	0.63	No	No	0
	Rosedale	4262	7.05	4.26	--	--	--	--	--	--	0
	Vincent	7951	3.88	7.95	1.59	No	No	0.80	Limited	No	1.68
6	Albion Falls*	382	0	0.38	--	--	--	--	--	--	0
	Berrisfield	4079	5.43	4.08	--	--	--	--	--	--	0
	Broughton East	2276	0	2.28	0	0	2.69	No	Yes	No	0
	Hampton Heights	3246	2.22	3.25	No	0.32	No	No	Limited	No	0.71
	Hannon North	53	0	0	--	--	--	--	--	--	0
	Hannon South	61	0	0	--	--	--	--	--	--	0
	Hannon West	7	0	0	--	--	--	--	--	--	0
	Huntington	4891	5.46	4.89	--	--	--	--	--	--	0
	Lisgar	5300	2.30	5.30	No	0.53	0.53	No	Yes	0.53	1.41
	Macassa	2645	6.18	2.65	--	--	--	--	--	--	0
	Quinndale	4038	2.46	4.04	No	0.40	1.66	0.20	No	No	0
	Raleigh*	4691	0.33	4.69	--	--	--	--	--	--	0
	Rymal	2	0	0	--	--	--	--	--	--	0
	Sherwood	2548	0	2.55	No	No	4.18	No	No	No	0
	Sunninghill*	2334	2.28	2.33	--	--	--	--	--	--	0
	Templemead	3591	1.94	3.59	No	0.36	0.36	No	Maybe	No	0.93
	Trenholme	1428	2.90	1.43	--	--	--	--	--	--	0
	Upper King's Forest	0	0	0	--	--	--	--	--	--	0
7	Allison	1399	0.79	1.40	No	No	No	No	Maybe	0.07	0.54
	Balfour	2237	1.39	2.24	No	0.22	No	No	No	No	0.63
	Barnstown	3767	3.00	3.77	No	0.38	0.38	No	Yes	No	0.01
	Broughton West	3154	2.11	3.15	No	No	No	No	No	0.16	0.88
	Bruleville	4216	3.13	4.22	No	0.21	2.93	0.42	No	No	0
	Burkholme	3721	1.82	3.72	No	0.37	1.03	No	No	0.37	0.13
	Butler	2078	8.47	2.08	--	--	--	--	--	--	0
	Centremount	2814	3.43	2.81	--	--	--	--	--	--	0
	Chappel East	2385	1.26	2.39	No	0.24	0.24	No	Yes	0.24	0.41

**SUMMARY OF PARK DEFICIENCIES (ha)**

Ward	Neighbourhood	Pop. (1994)	Exist.	Req.	1	2	3	4	5	6	Shortfall
8	Chappel West*	1122	0	1.12	--	--	--	--	--	--	0
	Crerar	3787	3.65	3.79	No	0.38	0.19	No	No	0.19	0
	Eastmount	4675	2.72	4.68	No	No	No	0.24	No	No	1.72
	Eleanor	4023	2.21	4.02	No	0.40	1.55	No	Yes	No	0
	Greeningdon	3637	0.20	3.64	No	No	1.52	No	No	No	1.92
	Hill Park	3121	8.11	3.12	--	--	--	--	--	--	0
	Inch Park	3955	5.04	3.96	--	--	--	--	--	--	0
	Jerome	3560	2.77	3.56	No	0.35	0.35	No	Yes	No	0.09
	Lawfield	3733	3.97	3.73	--	--	--	--	--	--	0
	Randall*	2486	2.04	2.49	--	--	--	--	--	--	0
	Rushdale*	2801	1.79	2.80	--	--	--	--	--	--	0
	Ryckmans	3841	4.64	3.84	--	--	--	--	--	--	0
	Thorner	2523	1.81	2.52	No	0.25	No	No	No	0.13	0.33
	Bonnington	1586	0.60	1.59	No	No	No	No	No	No	0.99
	Buchanan	2595	3.49	2.60	--	--	--	--	--	--	0
	Carpenter	2963	2.18	2.96	No	0.30	0.30	No	No	0.15	0.03
	Falkirk East	2194	10.73	2.19	--	--	--	--	--	--	0
	Falkirk West	469	1.61	0.47	--	--	--	--	--	--	0
	Fessenden	3615	2.38	3.62	No	0.36	11.37	No	Maybe	No	0
	Gilbert	3374	6.39	3.37	--	--	--	--	--	--	0
	Gilkson	3616	1.68	3.62	No	0.36	2.29	No	Maybe	0.18	0
	Gourley	4998	5.58	5.00	--	--	--	--	--	--	0
	Gurnett	5051	2.49	5.05	No	0.50	No	No	No	No	2.06
	Kennedy East	865	1.19	0.87	--	--	--	--	--	--	0
	Kennedy West*	646	0	0.65	--	--	--	--	--	--	0
	Kernighan	1279	0.60	1.28	No	0.13	1.38	No	No	0.13	0
	Mewburn	904	0	0.90	No	No	1.57	No	No	0.20	0
	Mohawk*	277	0	0.28	--	--	--	--	--	--	0
	Mountview	3792	12.44	3.79	--	--	--	--	--	--	0
	Rolston	5010	9.34	0.50	--	--	--	--	--	--	0
	Sheldon*	3955	0	3.96	--	--	--	--	--	--	0
	Southam	860	1.70	0.86	--	--	--	--	--	--	0
	Westcliffe East	2691	4.07	2.69	--	--	--	--	--	--	0
	Westcliffe West*	1672	0.60	1.67	--	--	--	--	--	--	0
	Yeoville	1161	0	1.16	No	No	2.77	No	Maybe	No	0
Total											79.20

\*There is sufficient park land in the vicinity to offset shortfall.

\*\*Shortfall will be offset by park acquisition.

1 = 20% reduction if combined site for neighbourhood/community park (O.P. C.1.1.9).

2 = 20% reduction if adjacent to school with grassed area (O.P. C.1.1.10).

3 = School surplus can be applied to park shortfall. Board requirements of 0.50 ha for separate or public elementary schools and 0.25 ha for junior high and high schools per 1000 pop. (O.P. C.1.1.8).

4 = Reduction due to open space within area (O.P. C.1.1.3, vi).

5 = Opportunities for acquisition (O.P. C.1.1.3, iv).

6 = Alternate large-scale park facilities in vicinity (O.P.C.1.1.3., ix).

## **APPENDIX "B"**

**Priority "A" Parkland Acquisition  
Neighbourhood and Community Parks**

Ward	Neighbourhood	Shortfall	Estimated Acquisition Cost (millions)
2	Durand	2 houses	\$0.3
3	Landsdale	1 house	\$0.1
3	Crown Point West	1 house	\$0.1
2	Corktown	4.7 acres	\$1.1
4	Crown Point East	6 houses	\$0.5
3	Gibson	2.23 acres	\$1.4
2	Beasley	2.13 acres	\$1.2
1	Kirkendall North	1.65 acres	<u>\$1.0</u>
<b>Total Priority "A" Parks</b>			<u><b>\$5.6</b></u>

**Priority "B" Parkland Acquisition  
Neighbourhood and Community Parks**

<b>Ward</b>	<b>Neighbourhood</b>	<b>Shortfall (hectares)</b>	<b>Estimated Acquisition Cost (millions)</b>
			<b>(Note 1)</b>
4	Homeside	4.76	\$7.8
1	Ainslie Wood West	4.19	\$10.7
2	Stinson	3.01	\$4.2
3	Stipeley	2.77	\$4.1
3	Blakely	2.63	\$5.5
3	St. Clair	2.63	\$5.5
4	Delta East	2.61	\$5.5
6	Raleigh	2.23	\$4.7
8	Gurnett	2.00	\$0.6
7	Greeningdon	1.92	\$5.0
7	Eastmount	1.74	\$3.7
5	Vincent	1.68	\$3.7
6	Lisgar	1.41	\$3.4
5	Red Hill	<u>1.06</u>	<u>\$2.4</u>
			<u>66.77</u>
<b>Total Priority "B" Parks</b>		<u>34.64</u>	

Notes:

- 1 Calculations of land cost are based on 1994 MHREB average selling prices at typical single-family acreage densities and are exclusive of fees, demolition or expropriation.

**Priority "C" Parkland Acquisition  
Neighbourhood and Community Parks**

<b>Ward</b>	<b>Neighbourhood</b>	<b>Shortfall (hectares)</b>	<b>Estimated Acquisition Cost (millions)</b>
			<b>(Note 1)</b>
8	Bonnington	0.99	\$2.5
6	Templemead	0.93	\$2.2
7	Broughton West	0.88	\$0.3
3	Industrial Sector D	0.75	\$0.8
1	Ainslie Wood North	0.73	\$1.8
6	Hampton Heights	0.71	\$1.7
3	Industrial Sector A - Keith	0.67	\$0.9
7	Balfour	0.63	\$1.3
7	Allison	0.54	\$0.2
7	Chappel East	0.41	\$0.1
5	Corman	0.35	\$0.8
3	Industrial Sector B	0.35	\$0.4
7	Thorner	0.34	\$0.9
3	Industrial Sector C	0.31	\$0.3
4	Glenview West	0.17	
7	Burkholme	0.13	\$0.3
7	Carpenter	<u>0.03</u>	<u>\$0.1</u>
<b>Total Priority "C" Parks</b>		<u>8.92</u>	<u>\$14.6</u>

Notes:

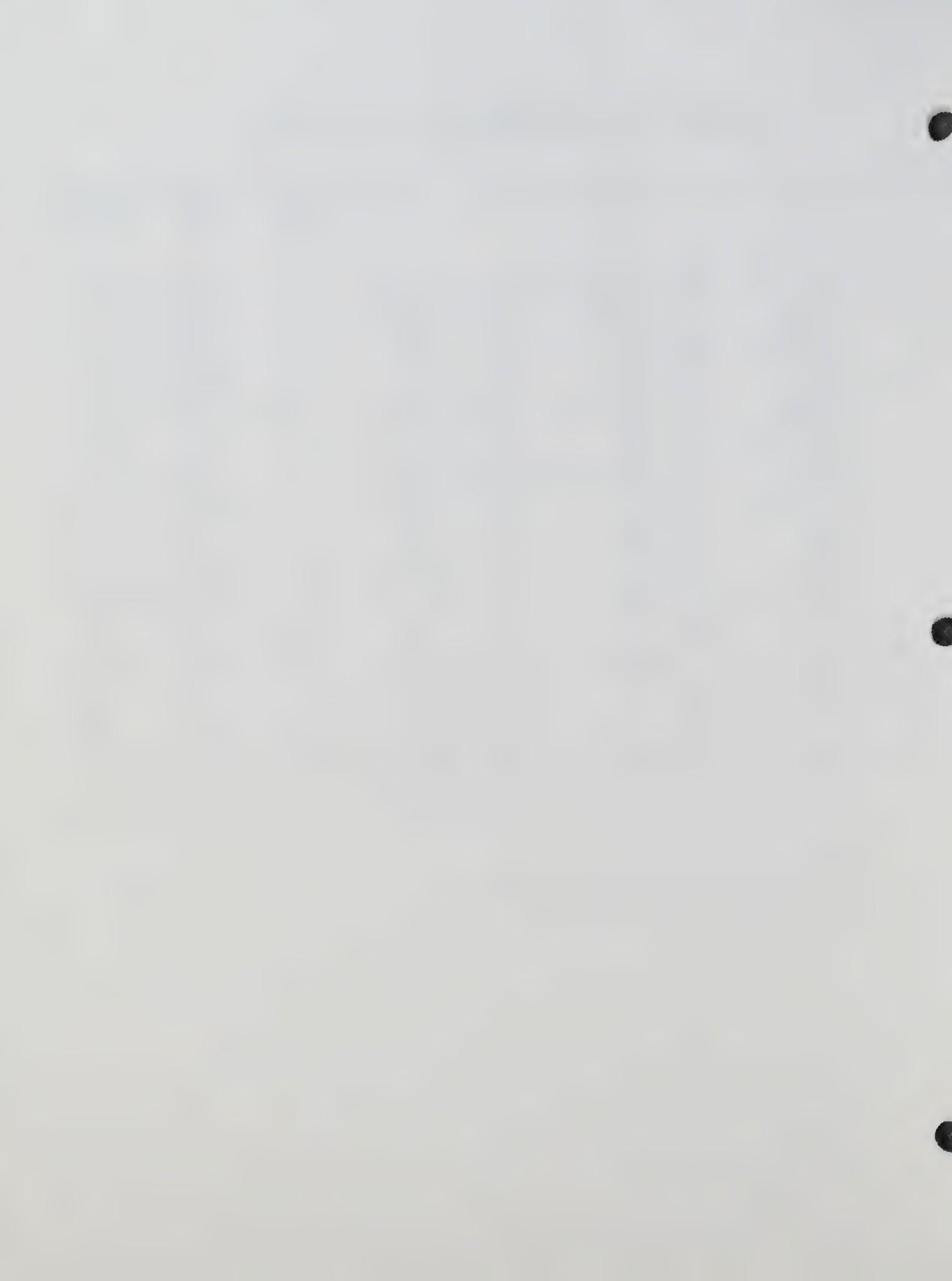
- 1 Calculations of land cost are based on 1994 MHREB average selling prices at typical single-family acreage densities and are exclusive of fees, demolition or expropriation.

**Priority "D" Parkland Acquisition**  
**Neighbourhood and Community Parks**

Ward	Neighbourhood	Site	Owner	Acquisition Priority	Area (hectares)	N'hood Requirements (hectares)
1	Cootes Paradise	Churchill Park	RBG	D	11.13	11.13
2	Central	Sir John A. MacDonald	Board of Education	D	3.35	2.43
4	Delta East	Delta Collegiate	Board of Education	D	2.51	1.44
4	Glenview West	Viscount Montgomery	Board of Education	D	2.68	1.65
6	Broughton East	School land	Separate School	D	3.83	2.69
6	Lisgar	St. Jean/St. Daniel	Separate School	D	6.67	0.53
6	Quinndale	C.B. Stirling	Board of Education	D	3.68	1.66
6	Sherwood	Sherwood Secondary	Board of Education	D	6.09	4.18
6	Templemead	School land	Board of Education	D	6.71	0.36
7	Barnstown	School land	Board of Education	D	3.65	0.38
7	Bruleville	Crestwood Vocational	Board of Education	D	3.99	2.93
7	Burkholme	School land	Board of Education	D	2.89	1.03
7	Chappel East	School land	Board of Education	D	3.93	0.24
7	Crerar	School land	Board of Education	D	2.43	0.19
7	Eleanor	School land	Board of Education	D	3.55	1.55
7	Greeningdon	Ridgemount	Board of Education	D	2.62	0.8
7	Greeningdon	St. Michael's	Separate School	D	2.54	0.72
7	Jerome	School land	Board of Education	D	11.13	0.35
8	Carpenter	School land	Board of Education	D	4.01	0.3
8	Fessenden	Sir Allan MacNab	Board of Education	D	12.27	11.37
8	Gilkson	School land	Board of Education	D	4.1	2.29
8	Kernigan	School land	Board of Education	D	2.02	1.38
8	Mewburn	School land	Board of Education	D	2.02	1.57
8	Westcliffe West	Holbrook Park	Chedoke Health Corp.	D	0.88	0.88
8	Yeoville	Caledon Secondary	Board of Education	D	3.06	2.77
<b>Total "D" Priority Parks:</b>					<b>111.74</b>	<b>54.82</b>

Notes:

The estimated cost of acquisition of these properties is \$25 million;  
 this is for 54.82 hectares for neighbourhood park purposes.



# **DEPARTMENT OF THE CITY CLERK**

8(a)

## **MEMORANDUM**

Attached please find a letter dated 1996 April 22 from the Secretary of the Greater Hamilton Downtown Community Development Corporation's Founding Board, respecting the Gore Park Fountain Location which was presented to City Council at it's meeting held 1996 April 30 and referred to the Parks and Recreation Committee for its consideration.

JS/KCC/sp  
Attach.

**PUBLIC WORKS AND TRAFFIC DEPARTMENT**

**MEMORANDUM**

TO: Joe Schatz  
City Clerk  
City Clerk's Office

FROM: Hazel Milsome  
Secretary, Greater Hamilton Downtown  
Community Development Corporation's  
Founding Board

SUBJECT: Gore Park Fountain Location.

YOUR FILE:  
OUR FILE: 94.6111  
PHONE: 2755

DATE: 1996 April 22

At its meeting held 1996 April 17, the Greater Hamilton Downtown Community Development Corporation's Founding Board approved a motion that City Council be requested to revisit the location of the Gore Park fountain. Presently the proposed location is the original 1859 location in the centre of the first block of Gore Park and, the Board is requesting that City Council specifically revisit the Hughson Street North site for placement of the fountain given the fact that little disruption occurred during reconstruction of the south leg of King Street between John and Hughson Streets during the Fall of 1996 that necessitated in the closure of Hughson Street North for a period of six weeks, and the fact that bus shelters are now proposed for installation in the first block of Gore Park.

Would you please present this information to City Council for its consideration. Since the Board is concerned with the timing of the project it requests that this item be considered by City Council as soon as possible, therefore would you please place this item on the agenda for City Council's meeting scheduled for 1996 April 30. The Board is also requesting that the neighbouring business people be consulted on the above request.

Should you require further information please call me at 2755.

Theel Milbone

**Secretary  
Greater Hamilton Downtown Community Development  
Corporation's Founding Board**

HM:hm

c.c. Members of the GHDCDC's Founding Board

8(6)

# **DEPARTMENT OF THE CITY CLERK**

## **MEMORANDUM**

TO: Mr. Kevin C. Christenson, Secretary Parks and Recreation Committee YOUR FILE:

FROM: Mr. J. J. Schatz City Clerk City Clerk's Department OUR FILE: PHONE: 546-2727

SUBJECT: Health & Social Services Committee Report 7-96, Item 8 DATE: 1996 May 2

Attached please find a letter dated 1996 April 22 from the Regional Municipality of Hamilton-Wentworth, Clerk's Office, respecting the Health and Social Services Committee recommendation regarding Evacuation of Saltfleet Arena - City of Stoney Creek which was presented to City Council and referred to the Parks and Recreation Committee for its consideration.

JS/KCC/sp

Attach.

cc Mary L. Gallagher, Legislative Assistant  
Regional Municipality of Hamilton-Wentworth



# REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

## Office of the Clerk

Robert C. Prowse, Clerk  
Michael A. Rallo, Deputy Clerk

April 22, 1996

Mr. J. Schatz, Clerk  
City of Hamilton  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mr. Schatz:

**Re: Health and Social Services Committee  
Report 7-96, Item 8**

OFFICE OF THE CITY CLERK	
APR 22 1996	
REC'D BY	DATE
SERIALIZED	DATE
FILED	DATE
INDEXED	DATE
A/C NO. _____	
_____	
_____	

Subjoined, please find Item 8 of Report 7-96 of the Health and Social Services Committee which were approved by Regional Council at its meeting held on Tuesday, April 2, 1996.

### 8. Evacuation of Saltfleet Arena - City of Stoney Creek (HEA-96-044)

- a) That a copy of this report be forwarded to all area municipalities and the Ministry of Health and be submitted to Public Health & Epidemiology Report Ontario (PHERO) for publication;
- b) That all area municipalities be encouraged to ensure routine monitoring of all ice cleaning equipment;
- c) That all area municipalities be encouraged to review their monitoring procedures for measuring carbon monoxide and nitrogen dioxide concentrations, in their existing arenas;
- d) That all area municipalities be encouraged to install an interconnect relay between the exhaust fan and the zamboni garage.
- e) That staff be authorized and directed to provide annual updates to the Health and Social Services Committee.

**Item 4.8**

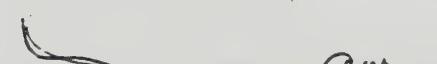
Should you have any questions or concerns with respect to this matter, please contact the Medical Officer of Health, Dr. M. James at (905) 546-3502.

Yours truly,

*Mary Gallagher*  
Mary L. Gallagher  
Legislative Assistant

**REGION OF HAMILTON-WENTWORTH****-RECOMMENDATION-****DATE:** 1996 March 1**REPORT TO:** Chairman and Members  
Health and Social Services Committee**FROM:** Dr. Marilyn L. James  
Medical Officer of Health**SUBJECT:** Evacuation of Saltfleet Arena - City of Stoney Creek (HEA-96-044)**RECOMMENDATION:**

- a) That a copy of this report be forwarded to all area municipalities and the Ministry of Health and be submitted to Public Health & Epidemiology Report Ontario (PHERO) for publication; and
- b) That all area municipalities be encouraged to ensure routine monitoring of all ice cleaning equipment; and
- c) That all area municipalities be encouraged to review their monitoring procedures for measuring carbon monoxide and nitrogen dioxide concentrations in their existing arenas; and
- d) That all area municipalities be encouraged to install an interconnect relay between the exhaust fan and the zamboni garage.

  
Marilyn L. James  
Medical Officer of Health**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

N/A

**SUSTAINABLE DEVELOPMENT IMPLICATIONS:**

Increasing the number of years of good health for all citizens is a goal of Vision 2020. The recommendations in this report are consistent with this goal.

**BACKGROUND:**

At 7:10 p.m. on January 23, 1996, the Department of Public Health Services received a call

the Stoney Creek Fire Department regarding children, participating in a house league hockey game at Saltfleet Arena, exhibiting symptoms of headaches and nausea. The arena was evacuated and monitoring conducted to determine the levels of carbon monoxide (CO). CO is usually the first suspect in occurrences of this nature as it is a by-product of combustion and has been found, in the past, to emanate at elevated levels from poorly tuned ice cleaning equipment.

A list of all participants in the house league game was compiled and staff made contact with the parents of each child within two hours of the incident. The nature of the symptoms experienced was recorded and parents were advised to seek medical attention if the child's symptoms persisted. Stoney Creek staff agreed to close the arena until further investigations could be conducted.

CO monitoring was conducted the following day (January 24, 1996) under "worse case" conditions. All doors were closed, the ventilation system was turned off and the ice was resurfaced twice within 20 minutes. Samples of arena air, taken immediately after each resurfacing, were well within acceptable levels. All other equipment and machinery in the facility were checked to determine the type of fuel used and whether or not a leak could be identified. No leaks were found.

Testing was repeated on January 27, 1996 and was also negative. After consultation with staff from the City of Stoney Creek, it was agreed that the arena could re-open, but that staff would evacuate the facility if any patrons complained of respiratory problems and notify the Department of Public Health Services.

A review of the symptoms reported by the parents of the children and by a number of adults who had used the arena prior to the house league game, showed inconsistencies with those expected from carbon monoxide poisoning, as did the suggestion of a yellow haze over the ice surface which was reported by several eye witnesses. A literature review conducted by staff revealed the possibility of nitrogen dioxide as the source of the problem.

Carbon monoxide is produced when there is too little oxygen available during the combustion process, conversely, too much oxygen results in increased levels of nitrogen dioxide. Elevated nitrogen dioxide levels have the potential to cause respiratory distress in individuals, especially those, such as hockey players, who are participating in full exertion physical exercise.

Subsequent air monitoring, conducted while the ventilation system was shut off, indicated that nitrogen dioxide levels became elevated after ice resurfacing and that these levels were higher still when testing was repeated one hour later. It was determined that the ventilation fans at the facility were not in operation at the time of this incident due to the high temperature and humidity levels present. Since nitrogen dioxide is heavier than air it would be inclined to settle at ice level and be held there by a thermal air inversion, resulting from the cold ice and the warm moist air entering from outside. Saltfleet, in common with many other arenas, endeavours to reduce the entrance of outside air on warm days to limit the formation of fog and condensation.

Based on the air sampling results following the re-creation of the events, the symptoms reported,

the descriptions of a yellowish haze over the ice and the supporting documentation, it seems reasonable to surmise that the incident can be attributed to elevated levels of nitrogen dioxide.

To reduce the likelihood of a similar occurrence it is recommended that all area municipalities be encouraged to install an interconnect relay with the exhaust fan and the zamboni garage. This would result in the ventilation system being turned on automatically, immediately prior to and during ice resurfacing. It is further recommended that operators be encouraged to ensure that ice cleaning equipment be monitored regularly and that monitoring equipment, capable of measuring carbon monoxide and nitrogen dioxide, be installed in all arenas within the Region.

# CITY OF HAMILTON

## - INFORMATION -

**DATE:** 1996 May 10

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

D. Lobo, Director  
Public Works Department

**SUBJECT:** Arena Air Quality

### **BACKGROUND:**

On 1996 January 23, the City of Stoney Creek experienced an unrecognized air quality problem within one of its arenas. This problem was later identified as a higher than normal level of nitrogen dioxide. As a result of this phenomena, a number of children experienced headaches and nausea.

Attached to this report is a copy of the report forwarded to the Health and Social Services Committee of the Region of Hamilton-Wentworth. A number of recommendations are cited in this report, most notably:

- b) That all area municipalities be encouraged to ensure routine monitoring of all ice equipment; and
- c) That all area municipalities be encouraged to review their monitoring procedures for measuring carbon monoxide and nitrogen dioxide concentrations in their existing arenas; and
- d) That all area municipalities be encouraged to install an interconnect relay between the exhaust fan and the zamboni garage.

The first recommendation, however, was to forward their report to all other municipalities in order to try and avert such an occurrence from happening again.

This report is submitted to the Parks and Recreation Committee to advise of our current operating procedures and improvements to facilities in an effort to ensure a safe environment within our arenas.

There are two factors that contribute to excess nitrogen dioxide readings within an arena: an improperly tuned ice resurfacing unit and poor ventilation.

#### Zamboni Maintenance

Currently, Fleet Services provides annual emissions testing of all zambonis in operation within the Arenas Division. Over the past couple of years, all of our zambonis have been retrofitted with additional catalytic converters to reduce emissions from unburned fuel. All new units are specified with catalytic converters.

Annual service and maintenance includes tuneups, propane leak tests, propane inspections and engine maintenance. This ensures that all units operate at optimum performance while meeting all regulated emissions requirements. Those individuals working on these units are Licensed Propane Inspectors and Mechanics.

The City of Hamilton's fleet of zambonis are propane units that provide reduced emissions. This has a number of advantages:

1. From a life-cycle perspective, propane has the lowest greenhouse gas emission of all commercially available fuels.
2. Propane is low in air toxins, which can seriously harm human health.
3. Propane's ozone creating potential is one half that of gasoline. This significantly reduces emissions and smog.
4. Propane emits few health damaging particulates into the atmosphere.
5. Propane is a cleaner and more efficient fuel during combustion.

A sample of our maintenance and inspection services is attached hereto as Schedule A&B.

Consequently, as a result of this information, we are confident that our units operate safely and effectively within the facilities.

#### Ventilation

Within our recently renovated arenas at Inch Park and Parkdale, we have installed an automatic trigger to ensure that the ventilation fans operate when the zamboni door is opened. This interconnect relay is meant to increase our adherence to safety while operating the zamboni unit.

In all our other facilities, we have established an operating procedure which calls for the exhaust fans to be turned on ten minutes prior, during and after operation of the zamboni. Summer operations will require additional care as we do not wish to affect the ice surface causing a different problem through the solution of another.

In addition to our procedures, we are endeavouring to increase our air quality testing and will be adding nitrogen dioxide to our list of hazards to be tested for.

Consequently, it is our hope that through our three part program of testing, continued strong maintenance and effective operating procedures, that any such problems can be averted.

WmM/dj

c.c. Facility Supervisors, Arenas Division, Culture & Recreation  
C. Guthro, Superintendent of Operations, Fleet Services Division, Public Works  
L. Fenyvesi, Safety Officer, Human Resources Centre

## ANNUAL MAINTENANCE INSPECTION AND SERVICE

DATE:

May (1995)

CUSTOMER:

SERIAL NO:

1202-87

HOURS:

1542 - TACH CHANGED 1 REV

C H E K E D and OK	R E P A I R R T	R E P P L A R C T E S
---	--------------------------------------	---

## ENGINE

Report

- ✓ • Compression Test #1 60/140 60/140
- ✓ • Compression Test #2 60/140 50/125
- ✓ • Compression Test #3 40/120 60/140
- ✓ • Compression Test #4 60/140 50/125
- ✓ • Oil and Filter Change C/H/C/C
- ✓ • Air Filter - Clean or Replace C/H/C/C
- ✓ • Fuel Filter - Replace
- ✓ • Battery - Check Charge and Fluid Level
  - Clean Battery Cables and
  - Check Battery Mounting
  - Load Test Battery
- ✓ • Governor - Change Oil, Check Operation, and Adjust Throttle, Governor and Choke Linkage and Cables, /C 20W Check, Lubricate and Adjust
- ✓ • Fan, Alternator and Governor Belts - Check and Adjust C/H/C
- ✓ • Spark Plugs - Check and Clean or Replace
- ✓ • Distributor - Check and Clean Cap, Rotor and Advance Weights - Points - Check and Clean or Replace
- ✓ • Ignition Wires - Check for Bad Insulation and High Resistance ..
- ✓ • All Bolts and Nuts - Check for Tightness
- ✓ • Ignition Timing - Check and Adjust (Check Advance)
- ✓ • Combustion Chamber Cleaner - As per Instructions on Can
- ✓ • Idle Speed, Idle Mixture and Emission Test
- ✓ • Shampoo Engine
- ✓ • Inspect LPG Fuel Hoses and Fittings for Wear
- ✓ • Remove the Top of the Mixer, Clean and Inspect Diaphragm
- ✓ • Disassemble Converter, Clean and Inspect and if Necessary Install New Repair Kit
- ✓ • Check Dual Tank Cross-Over Assembly for Proper Operation
- ✓ • Leak Test Entire LPG System
- ✓ • Inspect Gasoline Lines and Hoses for Wear
- ✓ • Change Timing Belt at 2000 Hrs.

## ENGINE EMISSION LEVELS

B=BEFORE ADJUSTMENTS Without Catalytic Converter

A=AFTER

With Catalytic Converter

Idle (1000rpm)

Fast Idle (2500rpm/400)

No Load (2700rpm/520)

Fast Idle (2500rpm/400)

11"HG Load(2700rpm/520)

CO % HC PPM

B A B A B A

CO % HC PPM

B A B A B A

1.74 200

1.88 110

SCHEDULE B

# ZAMBONI SPECIFICATIONS

MODEL: 440 SERIAL NO.: 5478 DATE SHIPPED: Jan 18, 96  
 DISTRIBUTOR: FJZ - CANADA CUSTOMER: HAMILTON

## ENGINE (DISTRIBUTORLESS TYPE)

ENGINE MODEL: FORD LRG 423 (2.3L) SERIAL NO.: 12911 H-06-RC.  
 TYPE OF FUEL: LPG

THE ABOVE ZAMBONI LEFT THE FACTORY WITH THE FOLLOWING ENGINE SETTINGS:

RPM IDLE: 1050 RPM FULL SPEED: 2600  
 TIMING BASE SETTING AT: 1050 RPM = 21 °. PIN(S) 6 GROUNDED  
 SPARK PLUG GAP: .032"

COMPRESSION: CYLINDER #1 160 #2 160 #3 160 #4 160

CATALYTIC CONVERTER: YES  NO

MODEL NO.: TWX-8137A. TYPE: 3-WAY. SERIAL NO.: 039126.

CNG / LPG FUEL PROCESSOR: YES  NO

MIXER MONITOR SETTING IF EQUIPPED WITH PROCESSOR: 4-6%.

EMISSIONS										
BEFORE CATALYTIC CONVERTER					AFTER CATALYTIC CONVERTER					
CO%	HC PPM	CO <sub>2</sub> %	O <sub>2</sub> %	Air Fuel	CO PPM	,HC PPM	CO <sub>2</sub> %	O <sub>2</sub> %	Air Fuel	
.52	64	12.7	.72	14.77-1	100	1	13.3	.46	14.86-1	

NOTE: Readings were taken at 2700 (520), 2500 (440) RPM engine loaded to approximately 11" Hg (520), 11" Hg (440). Load created by having control valve dumping at relief valve setting.

NOTE: Do not run machine in this condition for more than 3-5 minutes at a time to prevent excessive heating of hydraulic system.

# **CORPORATION OF THE CITY OF HAMILTON**

$\theta(c)$

# **CITY CLERK'S OFFICE**

\* \* \* \* \*

City Council at its meeting held 1996 May 14 approved that the following sub-joined resolution considered and not adopted by the Committee of the Whole at its meeting held 1996 February 27, be referred to by the Parks and Recreation Committee.

Would you please ensure that this matter is placed on the next agenda of the Parks and Recreation Committee meeting.

JJS/mjw

"That a grant in the amount of \$50,000. be made to the Ottawa Street Y.W.C.A. to cover increased program costs."

## **CITY OF HAMILTON**

**DATE:** 1996 September 09

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director  
Culture and Recreation Department

**SUBJECT:** REQUEST FOR FUNDING FOR EXPANSION OF  
SERVICE TO SENIORS - HAMILTON Y.W.C.A.

### **RECOMMENDATION:**

- a) That the request by the Hamilton Y.W.C.A. for additional base funding support from the City of Hamilton for expanded recreation services for seniors at the Ottawa Street Seniors Centre and the Hamilton Seniors Centre be forwarded to the Current Budget Sub-Committee as an Expansion of Service Item outside the base budget of the Culture and Recreation Department for consideration in the 1996 current budget, and
- b) That the Director of Culture and Recreation be authorized to conduct a service review of all agencies and organizations receiving grant funding through the Culture and Recreation Department and report back during the 1996 budget process, and
- c) That the Director of Culture and Recreation and the City Solicitor be authorized to update agreements between the City and grant receiving agencies funded through the Culture and Recreation Department.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Y is requesting additional base funding in the amount of \$44,447 for the Ottawa Street Y and \$5,000 for the Hamilton Seniors Centre commencing in 1996. These funds are to help offset costs related to the expansion of recreation services to seniors. Staff support the need for additional service and are recommending the matter be treated as a 1996 current budget expansion process outside the base of the Culture and Recreation Department.

Staff will be updating the agreements governing this funding arrangement.

## BACKGROUND:

Ms. Jill Rumble, Chief Executive Officer, Hamilton Y.W.C.A., has requested an opportunity to present plans to the Parks and Recreation Committee with respect to an expansion of services to seniors. Committee will know that the Y.W.C.A. "houses" two seniors centres operations: the Hamilton Seniors Centre at their McNab Street Y and a centre in the Ottawa Street Y.

Within the Culture and Recreation Department funding, in the form of grants for services rendered, is provided for the delivery of recreation programming to seniors at these centres. Funding assists with labour, materials and utilities costs directly attributable to the delivery of recreation. The City retains all membership revenue while the centres retain program revenues. In 1995, the grant to the Hamilton Seniors Centre was \$170,060 while \$88,150 has been granted the Ottawa Street Y Seniors Centre. The two largest expense categories are wages and occupancy costs in the form of rent to the Y.

The request from Ms. Rumble relates to costs associated with increasing the amount of seniors programming.

The Y has just completed renovations that will provide an additional 1,500 square foot of programming space on the main floor of a property adjacent to the Ottawa Street Y. Capital costs were \$70,000 with \$20,000 coming from the City in the form of a 1994 Capital Grant.

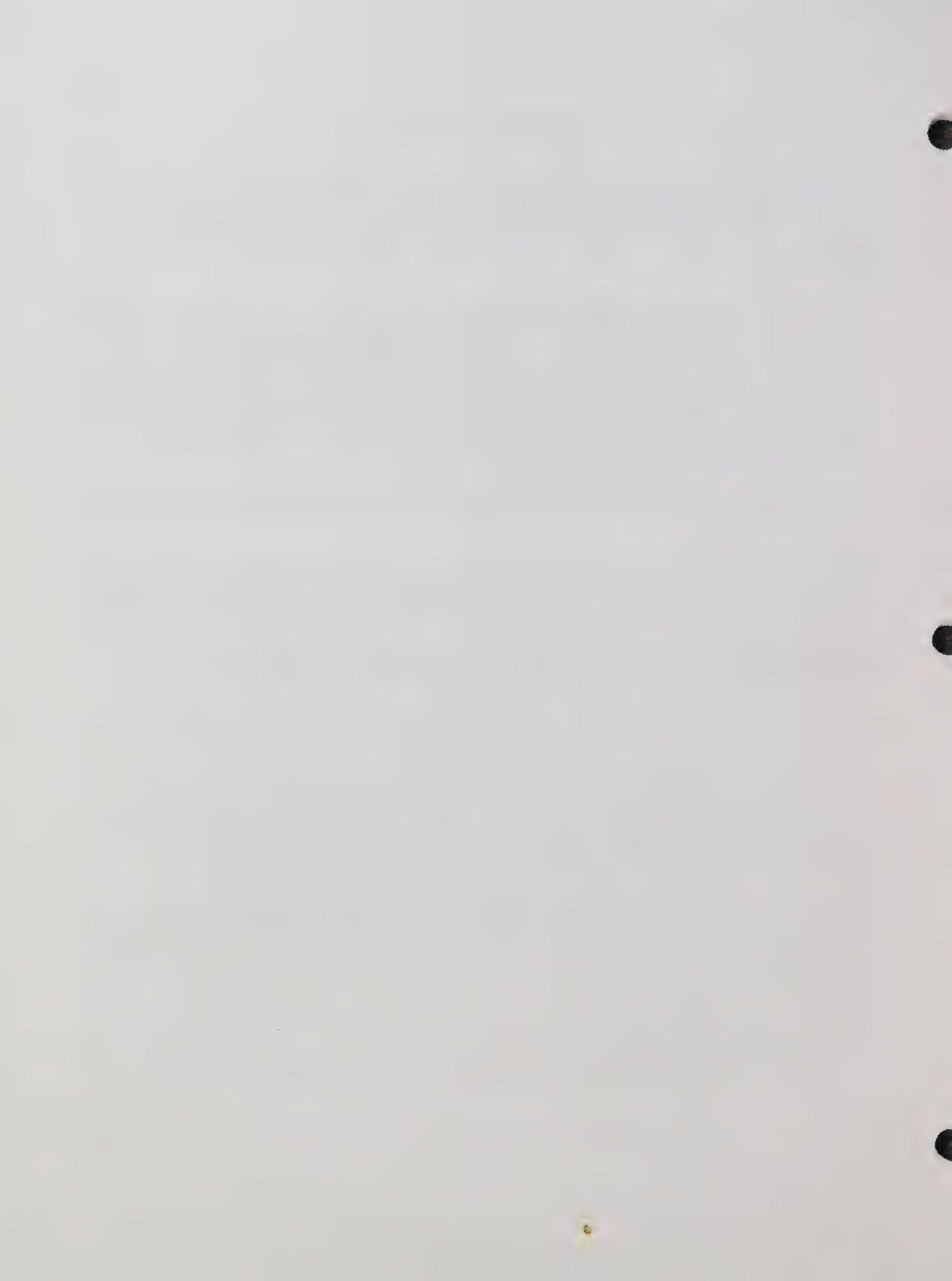
The new space will provide new programming opportunities and the potential for 150 additional members at the Centre.

The Y is requesting an increase in its base grant of \$44,447 for the Ottawa Street Seniors Centre.

They are also requesting an additional \$5,000 for the Hamilton Seniors Centre where an additional program space has been allocated and hours of operation extended. Appendix A provides a background description and draft 1996 budget for the new programs.

Staff support the need for additional seniors programming at these facilities and are recommending that the matter be forwarded to the Current Budget Sub-Committee as an "Expansion of Service" item outside the base budget of the Culture and Recreation Department in the 1996 budget consideration.

cc:     A.C. Ross, Treasurer  
         P. Noe Johnson, City Solicitor



URBAN/MUNICIPAL

CA 4 ONHBL A05

C51 P1

## CONSENT AGENDA

### PARKS AND RECREATION COMMITTEE

Tuesday, 1996 May 21  
9:30 o'clock a.m.  
Room 233, City Hall

#### A G E N D A:

##### **A. ADOPTION OF THE MINUTES**

- (i) Minutes of the Parks and Recreation Committee meeting held 1996 April 16.
- (ii) Minutes of the Parks and Recreation Committee meeting held 1996 April 30.

##### **B. SECRETARY, HAMILTON HISTORICAL BOARD**

- (i) Grant Application - Canadian Museums Association - Production of Grounds Tour Brochure for Dundurn and Harvey Parks
- (ii) Friends of the Hamilton Children's Museum - Amendments to Constitution and By-laws
- (iii) Grant Application - Federal Department of Employment and Immigration Section 25 Programme - The Hamilton Children's Museum, Whithern and Hamilton Museum of Steam and Technology
- (iv) Purchase of Equipment for the Hamilton Children's Museum
- (v) Grant Application - Young Canada Works Program - Dundurn Castle

##### **C. DIRECTOR OF CULTURE AND RECREATION**

- (i) Canada Day Celebrations - 1996 July 1st  
Fireworks Display & Concessions  
Bayfront and Pier 4 Parks



- (ii) "Music in the City Series"  
1996, July 5 through August 31  
- Friday & Saturdays 11:30 am - 1:30pm, Gore Park  
1996, July 7 through August 25  
- Sundays 2:00 pm - 4:00 pm, Sam Lawrence park  
1996, June 16, July 19 and August 14  
12 noon - 2:00 pm, Whitehern Museum Gardens
- (iii) Big "A" Amusements Ltd - Fundraising Event  
Queenston Parent/Child Drop-In Centre - Parkdale Park  
1996, July 03 - 07
- (iv) Fireworks Display - Sesquicentennial Celebrations Inc.  
Kick-Off of Aquafest Festival  
1996 July 12
- (v) Extension of Contract - Food and Drink Concessions  
- Globe Park
- (vi) Caribbean-Canadian African Community Festival  
1996, August 17 & 18  
Bayfront Park
- (vii) Sale of Alcoholic Beverages - Various Parks
- (viii) Amazing Big V Neighbourhood Picnics  
1996, June 9 9:00 am - 6:00 pm  
Bayfront, Gage, Macassa, and Churchill Parks
- (ix) Rainbow Festival  
North End Children's Centre  
1996, July 6 & 7 - Eastwood Park
- (x) Barton General BIA  
Father's Day - Kid's Day in the Park  
1996, Saturday June 15 10:00 am - 6:00 pm  
Woodlands Park
- (xi) Fireworks Display at Pier 8 and Public Works Chedoke  
Yard  
- Ontario Parks Association Conference  
1996, July 17



- (xii) Advertising Rates for Fall/Winter Publications
- (xiii) Feast of St. Anthony's Celebration  
Fireworks Display - 1996, June 16 - Ivor Wynne Stadium

D. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (i) Replacement of Bikeways Future Signs
- (ii) 1996 Annual Supply of Light Fixtures and  
Poles for Various Parks and Streets

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Items



2(A)(i)

Tuesday 1996 April 16  
9:30 o'clock a.m.  
Room 233, City Hall

The Parks and Recreation Committee met.

**Present:** Alderman F. Eisenberger, Chairperson  
Alderman T. Anderson, Vice Chairperson  
Mayor R. M. Morrow  
Alderman M. Caplan  
Alderman Wm. M. McCulloch  
Alderman B. Morelli  
Alderman D. Wilson  
Alderman T. Jackson  
Alderman D. Ross

**Also Present:** Alderman M. Kiss  
Alderman G. Cops  
Alderman C. Collins  
Alderman H. Merling  
Mr. J. G. Pavelka, Chief Administrative Officer  
Mr. B. Dunn, Separate School Board  
Mr. D. Lobo, Commissioner of Public Works and Traffic  
Mr. B. Chrystian, Public Works and Traffic Department  
Mr. R. Fair, Director of Culture and Recreation  
Ms. M. Havelka, Culture and Recreation Department  
Mr. K. Harrop, Culture and Recreation Department  
Mr. D. Vyce, Director of Property  
Mr. M. Watson, Property Department  
Mr. P. Hooker, Law Department  
Ms. J. Lessing, Hamilton Street Railway  
Mr. K. C. Christenson, Secretary

1. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting of 1996 March 19 were adopted as circulated to the Members.

B. **SECRETARY, HAMILTON HISTORICAL BOARD**

(i) **Nine-Hour Movement Provincial Plaque Location in Victoria Park**

The Committee was in receipt of a report dated 1996 April 4 from the Secretary of the Hamilton Historical Board, respecting the subject matter.

The Committee approved the following recommendation:

That approval be given to install an Ontario Heritage Foundation Plaque at the south-east entrance of Victoria Park (Locke and King Streets) near the floral display to commemorate the "Nine-Hour Movement", a gathering held in May 1872 in the Great Central Park (changed to Victoria Park circa 1891) by union and non-union workers crusading for a shorter workday.

## (ii) Demolition of Gazebos - Dundurn Castle

The Committee was in receipt of a report dated 1996 April 9 from the Secretary of the Hamilton Historical Board, respecting the subject matter.

The Committee approved the following recommendation:

That approval be granted for the demolition of the twin gazebos (c.1965) on the North lawn of Dundurn Castle.

## (iii) Sculpture of Sir Allan Napier MacNab - MacNab Circle

The Committee was in receipt of a report dated 1996 April 10 from the Secretary of the Hamilton Historical Board, respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the City of Hamilton accept the offer of the sculpture of Sir Allan Napier MacNab as commissioned by the MacNab Circle; and,
- (b) That the estimated cost of \$10,000 for the sculpture be financed by fundraising by the MacNab Circle and that any short-fall in funding be covered by the MacNab Circle; and,
- (c) That the Finance and Administration Committee be requested to authorize the City Treasurer to undertake the following:
  - (i) That an account be opened by the Treasury Department to receive all donations, made payable to the City of Hamilton, for this initiative; and,
  - (ii) That the City of Hamilton issue Charitable Income Tax Receipts for donations of \$10 and over.

C. SECRETARY, HAMILTON VETERANS COMMITTEE

**Regulations for Burial in the Field of Honour,  
Woodland Cemetery - Full Payment for Required  
Headstone to Accompany all Applications for Burial**

The Committee was in receipt of a report dated 1996 March 28 from the Secretary of the Hamilton Veterans Committee, respecting the subject matter.

The Committee approved the following recommendation:

That Section 1 of the THIRTEENTH Report of the Parks and Recreation Committee for 1983 respecting regulations for burial of Veterans in the Field of Honour, Woodland Cemetery, be amended to require that full payment for the upright granite headstone accompany all applications for burial in the Field of Honour.

D. DIRECTOR OF CULTURE AND RECREATION(i) **Firing of Artillery in Harvey Park for the Burlington Races Re-enactment**

The Committee was in receipt of a report dated 1996 April 4 from the Director of Culture and Recreation, respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval be given to The Hamilton Ships Company of 1812 to fire artillery (between 10:00 o'clock a.m. and 12:00 o'clock noon on 1996 July 13) in Harvey Park as part of the Burlington Races Re-enactment; and,
- (b) That approval be subject to the following terms and conditions:
  - (1) That proof of insurance be provided and submitted thirty (30) days prior to the event, indicating the City as the additional insured, subject to a cross liability and severability of interest clause; and,
  - (2) That insurance, in the amount of \$2 million dollars Comprehensive general Liability Insurance or Commercial General Liability Insurance be provided; and,
  - (3) That Black Powder regulations as laid out by Parks Canada for use of artillery be adhered to; and,
  - (4) That the area where the cannons are being staged be roped off in order to keep the public away from the firing area; and,
  - (5) That Special Duty Officers, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the organizer's expense; and,
  - (6) That the Ships Company assume responsibility for all labour-related costs as a result of this event including setup and cleanup; and,
  - (7) That the event be monitored by the Special Events (Festival Advisory Team); and,
  - (8) That the Director of Culture and Recreation be given permission to apply for a Special Occasion Permit for the purpose of serving wine for 75-80 invited guests in the now-restored public program areas of the Castle (Billiard Room and Bowling Alley).

(ii) **Fireworks Display at Bayfront Park**  
**Racalmutese Maria S.S. Del Monte Ontario Inc.**  
**1996 June 23**

The Committee was in receipt of a report dated 1996 April 2 on the subject matter from the Director of Culture and Recreation, respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval, as required by Section 26 of the Fireworks By-law No. 90-198 and Section 5 of the Parks By-law No. 95-126, be given to the Comunita Racalmutese Maria S.S. Del Monte to hold a Fireworks Display on Bayfront Park on 1996 June 23, subject to the following terms and conditions:
  - (1) That Racalmutese Maria S.S. Del Monte Ontario Inc. use a qualified Fireworks Supervisor to light the fireworks display; and,
  - (2) That proof of \$5 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the Corporation of the City of Hamilton as co-insured be provided to the City of Hamilton at least 20 days prior to 1996 June 23; and,
  - (3) That Racalmutese Maria S.S. Del Monte Ontario Inc. comply with all sections of By-law No. 90-198; and,

- (4) That the Racalmutese Maria S.S. Del Monte Ontario Inc. agree to indemnify the Corporation of the City of Hamilton for any bodily injury or property damage caused by the fireworks display.

(iii) **Sale of Alcoholic Beverages - Various Park**

The Committee was in receipt of a report dated 1996 March 8 from the Director of Culture and Recreation, respecting the subject matter.

The Committee approved the following recommendation:

That approval, as required by Section 11, Parks By-law No. 95-126, be given to the organizations as follows:

Hamilton Touch Football Association - 1996 June 1 and June 2 - Mohawk Sports Park; and,

Hamilton Press Club - 1996 June 8 and June 9 - Globe Park

to sell alcoholic beverages in those locations and on the dates specified, subject to the following terms and conditions:

- (a) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage, Bodily Injury and including Liquor Liability, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- (b) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- (c) That alcoholic beverages be served in a confined and fenced area of the Park; and,
- (d) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcohol; and,
- (e) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense; and,
- (f) That the Concessionaire at Globe Park (if applicable) be contacted to make the necessary arrangements for the provision of food at that location; and,
- (g) That the organizers and their workers who are providing alcoholic beverages be encouraged to participate, in server intervention training.

**Note: Alderman T. Jackson recorded opposed.**

**E. DIRECTOR OF PROPERTY/CHIEF ADMINISTRATIVE OFFICER**

**Renewal of Lease to Region for  
Red Hill Family Centre (former Red Hill Creek School)  
25 Mount Albion Road**

The Committee was in receipt of a report dated 1996 April 4 from the Director of Property/Chief Administrative Office, respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the City's lease to the Region, which expired on 1995 August 31, of the City owned former Red Hill Creek School building, for use as a day care centre, be renewed; and,
- (b) That the lease be renewed on the following terms and conditions:
  - (i) Term - five years, from 1996 May 1 to 2001 April 30; and,
  - (ii) Rent - \$9,000. per year, in monthly instalments of \$750. plus realty taxes, if any, rent to be to be credited to Account No. CH44104 31106 (Civic Properties Rented); and,
  - (iii) Tenant to pay all operating costs of the building, including cost of operating it as a day care centre, all repairs and maintenance including, but not limited to repairs to the major structural components of the building such as the outer walls, roof, main electrical service and heating plant; and,
  - (iv) Alterations or additions to the building are subject to approval of the Director of Property and will become the property of the City at the expiry of the lease; and,
- (c) That the lease renewal be in a form satisfactory to the City Solicitor; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute the renewal agreement.

#### F. SECRETARY, PARKS AND RECREATION COMMITTEE

##### Information Items

As recommended in a report dated 1996 April 16, the Committee received for information purposes the following Information Items:

- (a) Commissioner of Public Works & Traffic re: Canada/Ontario Infrastructure Works Project, dated 1996 March 21.
- (b) Director of Culture and Recreation re: Barrier Free Design Modifications, All Recreation Buildings Project Status Update, dated 1996 March 19.
- (c) Secretary, Hamilton Veterans Committee re: Hamilton Veterans Committee Minutes - 1996 Feb. 8 and 22, dated 1996 March 28.
- (d) Director of Culture and Recreation re: Black Youth Achievements of Hamilton & Region Inc. Afro-Canadian Art Festival, dated 1996 April 1.
- (e) Director of Culture and Recreation re: Sesquicentennial "Birthday" Celebrations 1996 July 12, dated 1996 April 3.
- (f) Secretary, New Mum Show Sub-Committee re: Minutes - February 29, dated 1996 April 3.
- (g) Director of Culture and Recreation re: Climb-a-thon for Participation House, dated 1996 April 2.
- (h) Director of Culture and Recreation re: Hamilton Citizens Bikeways Committee Activity Update, dated 1996 April 2.
- (i) Director of Culture and Recreation re: Barton General BIA Father's Day - Kid's Day in the Park, dated 1996 April 2.

- (j) Director of Culture and Recreation re: Volunteer Week - 1996 April 21 to April 27, dated 1996 April 1.
- (k) Director of Culture and Recreation re: Conservation Intern from the Art Conservation Techniques Programme Dir Sanford Fleming College, dated 1996 April 1.
- (l) Acting Secretary, Arts Advisory Commission re: Public Art Issues, dated 1996 March 29.
- (m) Acting Secretary, Arts Advisory Commission re: West Harbourfront Development Amphitheatre, dated 1996 April 2.
- (n) Director of Culture and Recreation re: Spring Events in Pier 4 and Bayfront Parks, dated 1996 April 4
- (o) Director of Culture and Recreation re: Downtown BIA - "Taste of Hamilton" Gore Park, dated 1996 April 4.

## **2. DIRECTOR OF CULTURE AND RECREATION**

### **(a) Painting - Structural Steel Ivor Wynne Stadium**

The Committee was in receipt of a report dated 1996 April 11 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That a purchase order be issued to M & M Painting and Sandblasting Cayuga, Ontario in the amount of \$58,800. plus applicable taxes for the cleaning and painting, of structural steel and light standards, and brush-blasting of precast underbelly, being the only acceptable bid received in accordance with specifications received by the Purchasing Division; and,
- (b) That the work be financed from Renovations and Repairs - Ivor Wynne Stadium, Account No. CF5200 709654018.
- (c) That staff be authorized, based on priority of use, to modify the scope of work and construction cost estimates for King's Forest Golf Course Clubhouse, Ivor Wynne Stadium, Brian Timmis Stadium and Chedoke Golf Course Clubhouse, in order to include Coronation Arena, Eastwood Arena and East Kiwanis Boys and Girls Club in the scope of work without increasing the overall budget allocation; and,
- (d) That staff be authorized to advertise for Tender Call in the Hamilton Spectator once the construction documents are completed and approved by Citizen and Staff Committee Barrier Free Design Sub-Committee.

### **(b) Special Events - Proposed User Fee Increases for the Summer 1996**

The Committee was in receipt of a report dated 1996 April 9 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the proposed increases attached hereto as Appendix "A" for Special Events permit fees in parks be approved and implemented for the 1996

Special Event/Festival Season, thereby generating an additional \$3,000. in revenues; and,

- (b) That the 1996 Current Budget of the Culture and Recreation Department be adjusted accordingly; and,
- (c) That public meetings with festival/event organizers be scheduled over the summer and fall months to establish a long term User Fee Policy for Festivals/Special Events.

**(c) Summer Tennis Program Fee Change**

The Committee was in receipt of a report dated 1996 April 9 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the proposed adjustments to the fee schedule for the Recreational Tennis Program attached hereto as Appendix "B", be approved for the 1996 Playing Season, thereby generating an additional \$1,000. in revenues; and,
- (b) That the 1996 Current Budget of the Culture and Recreation Department be adjusted accordingly.

Alderman Anderson requested that the Director of Culture and Recreation report back on the status of the tennis court resurfacing being undertaken by the department.

**(d) Consultant Selection Barrier Free Design Modifications, All Recreation Buildings**

The Committee was in receipt of a report dated 1996 April 3 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That staff be authorized to issue a purchase order to R.F. Lintack Architect Incorporated, for a total amount of \$78,810. plus applicable GST for the design, contract document preparation and construction administration of the barrier free design modifications of recreational facilities listed in Appendix "C"; and,
- (b) That the amount of the purchase order be proportionately, to the construction cost estimate, charged to the following Accounts: CF 329341009, CF 329441016, CF 809453003, CF 809453004, CF 809453005; and,

**(e) Labour Day Parade and Picnic, 1996 September 2, Dundurn Park Pavilion**

The Committee was in receipt of a report dated 1996 March 29 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval as required by Parks By-law No. 95-126, Section 11, Section 29, Section 35 and Section 37 be given to the Hamilton and District Labour Council to host the annual Labour Day Parade/Picnic in Dundurn Park Pavilion on 1996 September 2, 8:00 o'clock a.m. to 11:00 o'clock p.m. subject to the following terms and conditions:

- (a) That proof of insurance be provided and submitted thirty (30) days prior to the event, indicating the City and Region of Hamilton-Wentworth as the additional insured, subject to a cross liability clause; and,
- (b) That insurance, in the amount of \$3 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury and \$5 million dollars Liquor Liability Insurance with thirty (30) days notice of cancellation be provided; and,
- (c) That all requirements as identified by the Liquor License Board of Ontario are met; and,
- (d) That alcoholic beverages be served in a confined area (beer and wine only); and,
- (e) That organizers and their workers who are providing alcoholic beverages be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program"; and,
- (f) That the event organizers enter into a License Agreement satisfactory to the City Solicitor; and,
- (g) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- (h) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- (i) That a site map, specific to each event, be submitted sixty (60) days prior to the event; and,
- (j) That the Public Works Department's Street Vendors Program at Dundurn Park be allowed to remain open throughout the events; and,
- (k) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

NOTE: Alderman Jackson opposed to section (d)

**(f) Folk Arts Heritage Council - It's Your Festival**

The Committee was in receipt of a report dated 1996 April 2 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval as required by Parks By-law No. 95-126, Section 11, Section 29, Section 35 and Section 37 be given to the Hamilton Folk Arts Heritage Council to host the annual It's Your Festival in Gage Park on 1996 June 27, 6 o'clock p.m. to 11 o'clock p.m. and 1996 June 28 to July 1, 12:00 o'clock noon to 11:00 o'clock p.m., subject to the following terms and conditions:

- (a) That proof of insurance be provided and submitted thirty (30) days prior to the event, indicating the City and Region of Hamilton-Wentworth as the additional insured, subject to a cross liability clause; and,
- (b) That insurance, in the amount of \$3 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury and \$5 million dollars Liquor Liability Insurance with thirty (30) days notice of cancellation be provided; and,

- (c) That all requirements as identified by the Liquor License Board of Ontario are met; and,
- (d) That alcoholic beverages be served in a confined area (beer and wine only), with a maximum seating of 100 persons; and,
- (e) That organizers and their workers who are providing alcoholic beverages be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program"; and,
- (f) That the event organizers enter into a License Agreement satisfactory to the City Solicitor; and,
- (g) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- (h) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- (i) That a site map, specific to each event, be submitted sixty (60) days prior to the event; and,
- (j) That the Public Works and Traffic Department's Street Vendors Program at Gage Park be allowed to remain open throughout the events; and,
- (k) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

NOTE: Alderman Jackson opposed to section (d)

### **3. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

#### **(a) Asphalt Walkways and Concrete Curb Work - Various Parks**

The Committee was in receipt of a report dated 1996 March 29 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That a purchase order be issued to Arrowhead Paving Ltd. in the amount of \$149,826.87, including all taxes and contingency, for the supply and installation of concrete and asphalt at various parks within the City, being the lowest of five (5) tenders received in accordance with specifications C15-6-96 issued by the Purchasing Division and the Vendor's tender, and that this expenditure be financed from the Park Development & Redevelopment - 1996 Account No. CF5255 629654021.

#### **(b) Gore Park Fountain Construction**

The Committee was in receipt of a report dated 1996 April 4 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

- (a) That The Head-of-the-Lake Historical Society and The Fountain Foundation be authorized to proceed at their cost with construction of the Gore Park Fountain; and,
- (b) That approval be conditional and subject to The Head-of-the-Lake Historical Society submitting:

- (i) complete construction schedule including time line and scope of work; and,
  - (ii) a list of qualified contractors in agreement with the scope and time line of project; and,
  - (iii) complete construction drawings with the City having final approval authority on the drawings; and,
- (c) That The Head-of-the-Lake Historical Society shall have public liability insurance in the amount of \$3 million naming the City as co-insured for the duration of the construction project; and,
  - (d) That the Department of Public Works and Traffic and the Law Department be authorized to prepare any contracts and legal agreements with The Head-of-the-Lake Historical Society as required to facilitate the construction of the fountain; and,
  - (e) That the Mayor and City Clerk be authorized to sign such agreements for the City.

(c) **Glen Manor - The Veever's Estate, Showcase House 96 - Sheridan College**

The Committee was in receipt of a report dated 1996 April 11 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That the Liquor Licence Board of Ontario be advised that the City of Hamilton has no objection to the issuance of a Special Occasion Permit to Sheridan College or its designate for the purpose of serving wine for approximately 150-200 invited guests at No. 22 Veevers Drive on the evening of 1996 May 9th for the staging of their Showcase House '96 production.

**4. CHIEF ADMINISTRATIVE OFFICER/DIRECTOR OF CULTURE AND RECREATION/DIRECTOR OF PROPERTY**

- (a) **Lease Nos. 38 - 40 Centennial Parkway North, Units 3 and 4  
Ground Floor from 744424 Ontario Limited (Tony Leontis)  
Riverdale Outreach Recreation Program**

The Committee was in receipt of a report dated 1996 April 3 from the Chief Administrative Officer, Director of Culture and Recreation and Director of Property respecting the subject matter.

The Committee approved the following recommendation:

- (a) That the Mayor and City Clerk be authorized and directed to execute a Lease Agreement between 744424 Ontario Limited (Tony Leontis) and The Corporation of the City of Hamilton, for the premises at Nos. 38-40 Centennial Parkway North, Hamilton, Units 3 and 4, for 3,700 square feet of space on the ground floor to be used for the Riverdale Outreach Recreation Program for Seniors and Youths, in a form satisfactory to the City Solicitor; and,
- (b) That the lease for the above space at Nos. 38-40 Centennial Parkway North contain the following terms and conditions which will form part of the lease agreement:

(i) **Premises:**

3,700 square feet of rentable area being Units 3 and 4 on the ground floor, as shown on the attached plan; and,

(ii) **Use:**

Riverdale Outreach Recreational Program; and,

(iii) **Term:**

Three (3) years commencing 1996 June 1 or 30 days after the tenant improvements are completed by the Landlord terminating on 1999 May 31 or as adjusted by the commencement date. The Lessee (City) has the option to renew the lease for a further two year period with rental terms to be negotiated six months prior to the termination of the initial term; and,

(iv) **Basic Rent:**

\$10. per square foot (Modified Gross) (\$37,000. per annum -\$3,083.33 per month) plus heat and hydro; and,

(v) **Landlord's Work:**

The Landlord will construct at its own costs tenant improvements in accordance with the tenant's specifications and the Building Code requirements. The lease will not be executed until such time as the specifications and separate construction agreement is agreed to and executed by both parties. The following is a description of said tenant improvements:

## (aa) In Unit 3, the following shall be constructed by the Landlord:

- (i) Existing washroom will be reconstructed to the City's Barrier Free standards (3.4) which standards have been provided to the owner's agent; and,
- (ii) The area to the rear of the premises will be constructed into a kitchen area with the walls and ceiling painted, cupboards and counter area with sink connected to water and drain, electrical outlets installed with wiring for a stove unit; and,
- (iii) The rear area west of the Proposed Kitchen will have the ceiling finished with T-Bar acoustic panels with appropriate lighting; and,
- (iv) The wall between Unit 3 and Unit 4 will be opened into the kitchen area and a locking fire rated door will be installed; and,

## (bb) In Unit 4, the following shall be constructed by the Landlord:

- (i) Existing washroom will be reconstructed to the City's Barrier Free standard (3.4); and,
- (ii) The rear storage area will be separated from the washroom area by a wall and door which must lock; and,
- (iii) In the front area three offices and a meeting room will be built from floor to ceiling which will include locking doors with side glass panels and at least two electrical outlets in each room; and,

(iv) the electrical service for these units will be served by a separate hydro meter. All work to be completed in a good workmanlike manner; and,

(vi) **Front Signage:**

The Landlord will permit the Lessee to install a sign at the front of the leased premises; and,

(vii) **Parking:**

The Landlord will provide three (3) dedicated parking spaces in the front parking area and four (4) at the rear of the building; and,

(viii) **Sublet:**

The Tenant shall not assign or sublet all or any part of the Premises without the prior written consent of the Landlord which shall not be unreasonably withheld or delayed.

(ix) **Annual Debt Limit:**

The Landlord shall agree that the Lease and the Tenant's obligations hereunder shall be subject to compliance with the requirements of Ontario Regulation 710/92 or, in the alternative, the provisions of Section 65 of the Ontario Municipal Board Act such that the Lease and the Tenant's obligations shall not be rendered effective unless the Tenant's rental and other financial obligations hereunder satisfy the annual debt repayment limit of the Tenant as set by the Ministry of Municipal Affairs, or the approval of the Ontario Municipal Board has been first obtained authorizing this lease and the Tenant's obligations hereunder, failing which the Lease shall be rendered null and void.

(b) **Licence Agreement for Operation of Normanhurst Community Centre by the Kinsmen Club of Hamilton**

The Committee was in receipt of a report dated 1996 April 3 from the Chief Administrative Officer, Director of Culture and Recreation and Director of Property respecting the subject matter.

Following discussion, the Committee agreed that this item be tabled in order that further deliberations can take place and to give the ward Aldermen an opportunity to meet with the affected parties.

**5. CHIEF ADMINISTRATIVE OFFICER/DIRECTOR OF PROPERTY**

**Lease of Royal Botanical Gardens' Westdale Teaching Garden  
for the Relocation of Dundurn Aviary**

The Committee was in receipt of a report dated 1996 April 4 from the Chief Administrative Officer and the Director of Property respecting the subject matter.

The Committee approved the following recommendation:

- (a) That, to accommodate the Dundurn Aviary, the City lease from the Royal Botanical Gardens, a building and its 7 acres or adjacent property which fronts on Oak Knoll Drive, (the former RBG Teaching Gardens); and,
- (b) That the said Lease be approved on the following terms and conditions:
  - (i) Term, five (5) years from 1996 June 1 to 2001 May 31; and,
  - (ii) Rent, \$1. per year plus realty taxes, if any, to be charged to Account No. CH56398 62110; and,
  - (iii) Building shall only be used for the Dundurn Aviary; and,
  - (iv) City is responsible for all operating costs, including all charges for heating fuel, electricity, water and sewer charges, realty taxes, (if any), maintenance of the leased premises including grass cutting and snow removal; and,
  - (v) Royal Botanical Gardens is responsible for repairs to major structural components of the building, including but not limited to its outer walls, the roof, main electrical service and heating plant; and,
  - (vi) City's renovations/improvements to the building are subject to RBG's prior approval, such approval not to be unreasonably withheld; and,
  - (vii) City is permitted to continue with the existing Community Garden Plot program, with the funds derived from this public use to be credited against operating costs for the property; and,
  - (viii) Lease may be terminated on six (6) month notice by either party; and,
  - (ix) City may renew lease for a further term provided rent and renewal term are mutually agreed upon six (6) months prior to the expiry of the subject lease; and,
- (c) That as contemplated in the recommended lease with RBG, The Commissioner of Public Works and Traffic be authorized to rent out garden plots to the public as part of the allotment garden program previously established by the RBG; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute the said Lease in a form satisfactory to the City Solicitor.

## 6. CITY CLERK

- (a) **Lease Negotiations  
Extension of Deadline  
Scott-MacDonald Marine Limited**

The Committee was in receipt of correspondence dated 1996 March 12 from the City Clerk respecting the subject matter.

The Committee agreed to table this issue until the in-camera portion of the agenda.

- (b) **Chedoke and King's Forest Golf Pros Revised One Year Contracts**

The Committee was in receipt of correspondence dated 1996 March 27 from the City Clerk respecting the subject matter.

The Committee agreed to table this issue until the in-camera portion of the agenda.

**7. PRIVATE AND CONFIDENTIAL AGENDA**

The Committee moved in camera to discuss an items of a private and confidential nature.

Following the in camera session, the Committee moved out-of-camera and approved the following recommendations:

**Scott-MacDonald Marine**

That Alderman Wilson and Alderman Morelli be appointed to continue negotiations with Scott-MacDonald Marine regarding the lease agreement and report back to the Committee in one month time.

**Kings Forest Golf Course - Food Service Concession  
Carmen's Off-Premise Catering Ltd.**

- (a) That the Director of Culture and Recreation be authorized to negotiate revised three year contracts with the Chedoke and Kings Forest Golf Pro's satisfactory to the City Solicitor; and,
- (b) That a review of the City Golf Course operations, including audited statements be presented to the parks and Recreation Committee by the end of each calendar year; and,
- (c) That the Director of Culture and Recreation report back on options of filling the vacant position of Co-ordinator of Golf Operations.

**Chedoke and King's Forest Golf Pro Contracts**

- (a) That the request of Carmens Off-Premise Catering Ltd. to continue to renegotiate their contract with the City for the provision of food services at King's Forest Golf Club be approved; and,
- (b) That the Chief Administrative Officer and Director of Property be directed to report back to the Parks and Recreation Committee on the negotiations in one months time.

**8. OTHER BUSINESS**

Alderman Wilson raised the issue of the insurance that the Knights of Columbus are required to have in respect to the use of a city park.

Mr. Fair indicated that the \$2,000,000. required insurance was being provided to the Knights of Columbus for their event at no cost.

**9. ADJOURNMENT**

There being no further business, the meeting then adjourned.

**Taken as read and approved,**

**ALDERMAN F. EISENBERGER, CHAIRPERSON  
PARKS AND RECREATION COMMITTEE**

**Kevin C. Christenson  
Secretary**

**1996 April 16**

Tuesday,  
7:0  
Room

2(A)(ii)

The Parks and Recreation Committee met in Special Session.

There were present:      Alderman F. Eisenberger, Chairperson  
                                  Alderman T. Anderson, Vice-Chairperson  
                                  Alderman T. Jackson  
                                  Mayor R. Morrow  
                                  Alderman M. Caplan  
                                  Alderman D. Ross  
                                  Alderman W. McCulloch

Regrets:      Alderman B. Morelli  
                                  Alderman D. Wilson

Also present:      Alderman G. Cops  
                                  Alderman M. Kiss  
                                  Alderman C. Collins  
                                  Alderman D. Drury  
                                  Alderman V. Agro  
                                  Ross Fair, Culture and Recreation  
                                  Allan Ross, City Treasurer  
                                  Dan Vyce, Property  
                                  Chris Firth-Eagland, Public Works  
                                  Phil Hooker, Law Department  
                                  Charlie Guthro, Public Works  
                                  Tina Agnello, Acting Secretary

**1. DIRECTOR OF CULTURE AND RECREATION**

**(a) Issuance of Construction Contract  
Barrier Free Modifications, Central Memorial,  
Rosedale Arena, and King's Forest Clubhouse.**

As recommended in the report dated 1996 April 25, the Committee recommended to Council as follows:

- (i) That approval be given to enter into a contract with Harm Schilthuis and Sons Limited of Ancaster, Ontario, as the General Contractor for the Barrier Free Design Modifications at Central Memorial Recreation Centre, Rosedale Arena and King's Forest Golf Course. The contract amount will be Three Hundred and Sixteen Thousand (\$316,000) plus applicable GST to a total of Three Hundred and Thirty-Eight Thousand One Hundred and Twenty (\$338,120); and,
- (ii) That the work be financed from Barrier Free Access-Recreation Buildings, CF 329341009, CF 329441016, and Canada Ontario Infrastructure Programme, Barrier Free Access-City Buildings CF 809453005.
- (iii) That staff be authorized to carry a project contingency of \$21,880 (includes GST) to be spent for unforeseen circumstances, authorized by the Director of the Culture and Recreation Department.
- (iv) That a contract satisfactory to the City Solicitor be entered into between the City and the Prime Consultant; and,
- (v) That the Mayor and the City Clerk be authorized to execute the contract on behalf of the City.

(b) Supply of Temporary Bleacher Seating  
Ivor Wynne Stadium - 1996 Grey Cup

As recommended in the report dated 1996 April 25, the Committee recommended to Council as follows:

- (i) That approval be given to enter into a contract with Aluma systems Canada Inc. of Stoney Creek, Ontario, at a cost not to exceed \$441,000. plus applicable taxes, for the design, supply and installation of 14,000 temporary bleachers for the 1996 Grey Cup game at Ivor Wynne Stadium 1996 November 24, being the only acceptable bid received in accordance with specifications issued by the Purchasing Division; and,
- (ii) That the work be financed from the Infrastructure Works Program - Improvements to Ivor Wynne Stadium, Account No CF 809453007; and,
- (iii) That a contract satisfactory to the City Solicitor be entered into between the City and Aluma Systems Canada Inc.; and,
- (iv) That the Mayor and the City Clerk be authorized to execute the contract on behalf of the City.

2. **CHIEF ADMINISTRATIVE OFFICER/DIRECTOR OR PROPERTY**

**King's Forest Golf Course - Food Service Concession**  
**Carmen's Off-Premise Catering Ltd.**

To be dealt with later on in the meeting in closed session..

3. **SECRETARY, NEW MUM SHOW SUB-COMMITTEE**

**Appointment of Member - New Mum Show Sub-Committee**

As recommended in the report dated 1996 April 23, the Committee recommended to Council as follows:

That, notwithstanding Section 26 of the Eighteenth Report of the Finance and Administration Committee for 1992 as adopted by City Council at its meeting held 1992 September 29, respecting, in part, the advertising and holding of Orientation Sessions to fill vacancies on City Committees, Local Boards and Commissions, Barbara Brooks be appointed to serve on the New Mum Show Sub-Committee for a term to expire 1997 November 30 to fill the vacancy created by the resignation of Terry Tobin.

4. **SECRETARY, PARKS AND RECREATION COMMITTEE**

**Global Super Projects Conference and Exhibition**

As recommended in the report dated 1996 April 24, the Committee recommended to Council as follows:

- (a) That the Chairman of the Parks and Recreation Committee or his designate be authorized to attend the Annual Global Super Projects Conference and Exhibition to take place in San Francisco, California, from June 23 - 26, 1996; and,
- (b) That costs for attendance be charged to Aldermen Travel Account No. CH55201 10010 from the 1996 Operating Budget.

**2. CHIEF ADMINISTRATIVE OFFICER/DIRECTOR OF PROPERTY (Continued)**

The Committee adjourned into closed session to discuss matters of a private and confidential nature and reconvened immediately thereafter with the following report:

As recommended in the report dated 1996 April 25, by the Director of Property, the Committee recommended to Council as follows:

- (a) That the contract between Carmen's Off-Premise Catering Ltd. and the City of Hamilton for the provision of food services at King's Forest Golf Club be amended to reflect the following new terms and conditions:
  - (i) The "golf season" at King's Forest Golf Course, during which the operator shall occupy and operate the food and drink concession for the City, shall mean that period commencing on April 15th during each year of the currency of the agreement and continuing up to and including the 1st day of November in each year of the currency of the agreement, for a total of 6 1/2 months , and the basic rent paid by Carmen's in all years of the currency of this agreement shall be based on a 6 1/2 month "golf season"; and,
  - (ii) Carmen's will continue to be solely responsible for the full and timely payment of the whole year business and the whole year realty taxes attributable to their operation of and space occupied in the Clubhouse, the said taxes to apply to all years of the currency of this agreement; and,
  - (iii) The City shall be solely responsible for the cleaning of the locker rooms and central stairwell of the Clubhouse building, and Carmen's and the City shall be mutually responsible for cleaning the washrooms, entrance way and vestibule of the Clubhouse building, and Carmen's shall not be charged any additional sum for the City providing its share of the cleaning services. Carmen's will continue to be solely responsible for cleaning its exclusive areas (i.e. kitchen, dining room and banquet areas); and,
  - (iv) Carmen's will be entitled to use either of the two banquet rooms at King's Forest Clubhouse during the off-season between November 1st and April 15th of any year during the term of the contract, free of charge for the first 4 occasions per off-season term. If the banquet rooms are utilized over and above the initial 4 times per off-season term , Carmen's will pay the City the sum of \$150 for a Saturday usage and \$100 for any other day of the week. The Operator will be responsible for its utility costs as recorded on its separate meters; and,
  - (v) The basic monthly rent to be paid by Carmen's to the City for the 6 1/2 month "golf season" shall be \$500 per month when the gross sales realized from the concession falls between \$0 and \$200,000; and,

In the event the gross sales realized by Carmen's falls between \$200,000 and \$225,000, the monthly rental during the "golf season" will increase to \$750 per month; and,

In the event the gross sales realized by Carmen's falls between \$225,000 and \$275,000, the monthly rental during the "golf season" will increase to \$1,000 per month; and,

In the event the gross sales realized by Carmen's exceeds \$275,000, the monthly rental during the "golf-season" will increase to \$1,500 per

month; and,

The annual gross sales realized by Carmen's will be those sales realized during each annual term of the contract with the City commencing 1996 April 15. The sales shall be verified by an independent accounting firm of Carmen's, at its expense, by May 30 of each year, following which any adjustment in rent will be made upward or downward and become due and payable by either party to the other within 10 days following the said May 30 date; and,

- (b) That all arrears of Carmen's with respect to this contract, namely basic rent, taxes and utilities, be adjusted if necessary to reflect the amended terms of the Agreement as recited above, and paid forthwith; and,
- (c) That all other terms and conditions shall remain the same; and
- (d) That, upon payment in full to the City of all arrears owed by Carmen's, the Mayor and the Clerk be authorized and directed to execute on behalf of the City an Agreement with Carmen's Off Premise Catering Ltd., provided that the latter executes the Agreement satisfactory to the City Solicitor, within 10 days after receiving same.

5. **ADJOURNMENT**

There being no further business, the Committee meeting adjourned.

Taken as read and approved.

**Alderman F. Eisenberger, Chairperson  
Parks and Recreation Committee**

**Tina Agnello  
Acting Secretary  
1996 April 30**

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

2(B)(i)

**DATE:** 1996 May 14

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Grant Application - Canadian Museums Association -  
Production of Grounds Tour Brochure for Dundurn and  
Harvey Parks

**RECOMMENDATION:**

That the Director of Culture and Recreation be authorized to apply for a "Reading the Museums" grant through the Canadian Museums Association for the production of a grounds tour brochure for Dundurn and Harvey Parks.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

"Reading the Museum" project will provide up to \$7,500 for full cost of development and cost of materials, for expenses incurred by learners, and for staff time for museum personnel and/or literacy educators. The museum must join the Canadian Museums Association as an institutional member if the application is successful which would amount to \$550.

**BACKGROUND:**

The Canadian Museums Association, through the "Reading the Museum" project, is funding demonstration projects that use a museum as a resource for literacy learners. The projects must involve adult learners, and the participation of community based literacy groups. The Archaeologist from Dundurn would be the coordinator of the project.

The proposed project is the creation of a plain language, interactive brochure which could be used by groups and visitors for interpretation of the designated landscape and archaeology surrounding Dundurn. The brochure will encourage active participation rather than passive reading and walking, perhaps utilizing a "clue gathering" or "scavenger hunt" type format which would direct visitors to the heritage elements of the landscape.

cc Ross Fair, Director, Culture and Recreation Department  
Marilynn Havelka, Culture and Recreation Department  
Allan Ross, Treasurer



Z(B)(ii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 14

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** The Friends of the Hamilton Children's Museum  
- Amendments to By-laws and Constitution

**RECOMMENDATION:**

That the By-laws and Constitution of the Friends of the Hamilton Children's Museum adopted by City Council on 1992 August 25, attached hereto and marked as Appendix "A," be approved as amended.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** n/a

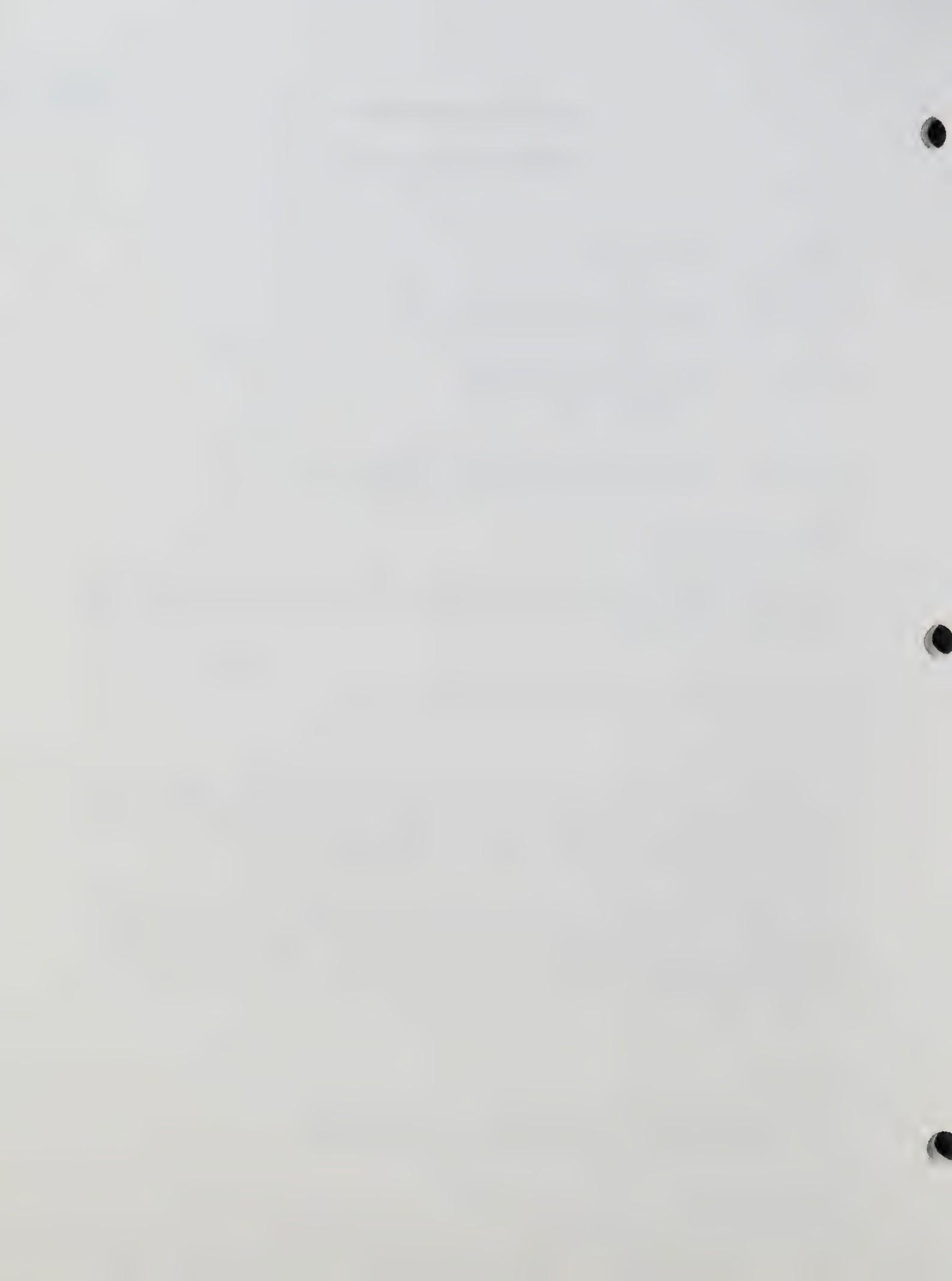
**BACKGROUND:**

The amendments to the Friends of the Hamilton Children's Museum Constitution and By-laws, were approved by its membership at the Annual General Meeting held on 1996 April 18. Changes to the former document have been highlighted in bold print and have been approved by the Hamilton Historical Board at its 1996 May 14 meeting.

The changes reflect the desire to expand the membership categories, to encourage corporate relationships, to increase revenues for both the Friends of the Hamilton Children's Museum and the Hamilton Children's Museum, to improve the recording of finances for the Friends of the Hamilton Children's Museum and to enable its Officers to carry out business as it pertains to their Workplan between regular meetings.

attached

cc Ross Fair, Director, Culture and Recreation Department  
Marilynn Havelka, Culture and Recreation Department



# FRIENDS OF THE HAMILTON CHILDREN'S MUSEUM

## BY-LAWS

### I. MEMBERSHIP

A. There shall be seven (7) categories of membership in the Friends:

1. **Family** - available to families upon an annual fee of \$20.00. This entitles members to participate in the activities of the Friends and provide free admission to the museum for their children.
2. **Individual Adult** - upon payment of an annual fee of \$10.00, available to adults who wish to be members of the Friends, but do not use the museum.
3. **Caregivers** - upon payment of an annual fee of \$30.00, available to those who generally care for children in their own home. This entitles them to free admission for up to 5 children per visit, Tuesday to Friday advance bookings only.
4. **Honorary Membership** - available to individuals who may be proposed by members of the Friends, in writing, to the Executive for consideration. Recommendations for Honorary Membership shall be brought, by the Executive, before a General Meeting of the Friends for approval by vote.
5. **Sustaining** - any person(s) making an annual contribution of \$20.00, or more, beyond the cost of their membership, shall be designated a sustaining member. Tax receipts will be issued according to Section II, Finances.
6. **Corporate Sponsor** - upon a donation of \$100.00 or more, any organization or corporation shall be designated a corporate sponsor. Tax receipts will be issued according to Section II, Finances.
7. **Corporate Friend** - any organization or corporation providing goods and services with a value of \$25.00 or more, or regular discounts, to Friends of the Hamilton Children's Museum, shall be designated a Corporate Friend.

\* All categories of membership shall be entitled to advance notice of special events and activities, discounts on merchandise of the Friends (upon presentation of membership card), and representation at general meetings of the Friends of the Hamilton Children's Museum.

- B. Financial contributions - from members shall be recognized after payment of the appropriate annual dues. Additional financial donations beyond the membership fee are welcome.
- C. All memberships are for a 12 month period from the date of issuance. Membership fees are due within 30 days of expiry.
- D. All categories of membership in Section A above shall be entitled to full voting privileges of one vote per membership.
- E. A member of the Friends may resign at any time, but no refund of fees shall be made.
- F. Memberships are non-transferable.

## II. FINANCES

### A. Friends' Account

- 1. The Friends shall be financially self-supporting. Operating funds for the Friends are to be generated from membership dues, contributions specified by the donor for operating expenses, and other fundraising ventures undertaken by the Friends.
- 2. Operating funds for the Friends shall be kept in a bank account separate from The Children's Museum Trust Account (see below).
- 3. i) Expenditures, over \$20.00, from the Friends' Account shall require the appropriate signing authorities, as in III D 3.
- ii) No expenditures or financial commitments, over \$100.00, shall be made by any member of the Executive, without the prior approval of a quorum of the Executive.
- iii) All expenditures shall be accompanied by an invoice or receipt.
- 4. As free admission is one of the benefits of family and caregiver memberships, the museum shall be reimbursed \$10.00, from each family and \$15.00 from each caregiver membership sold, to cover a fee for admission.

### B. Trust Account

- 1. An accurate record shall be kept of all monies received by the Friends in accordance with generally accepted accounting principles.

2. Donations given to the Friends in excess of the membership fee and not specified for operating expenses of the Friends shall be deposited in the Trust Account.
3. i) Donations of \$20.00 or more to the Children's Museum Trust Account shall be issued tax receipts by the Corporation of the City of Hamilton.  
ii) Income tax receipts cannot be issued for membership fees and operating expense donations to the Friends.
4. Expenditures from the Trust Account must have prior approval from the Friends of the Hamilton Children's Museum, the Hamilton Historical Board and Parks and Recreation Committee.
5. All deposits to The Hamilton Children's Trust Account will be made by the Curator.
6. Expenditures from the Trust Account, with prior approval from the committees as mentioned in B 1, will be the responsibility of City staff.

#### C. Fiscal Year

1. The fiscal year shall be January 1 to December 31. An annual financial statement shall be submitted to the next Annual General Meeting for approval and, once approved, to the Hamilton Historical Board.

#### D. Operations

1. The Executive, in co-operation with staff, shall prepare an Annual Work Plan and Budget for approval by the Membership, at the general meeting, and subsequently, by the Hamilton Historical Board and Parks and Recreation Committee.
2. Financial Reports - shall be approved monthly by the Executive. Quarterly reports shall be approved by the Hamilton Historical Board and Parks and Recreation Committee, and a full Financial Statement written annually to the Friends for presentation at the general meeting.

- E. 1. The President, Treasurer and Vice-President shall have signing authority for all cheques written on the Operating Account of the Friends of the Children's Museum. Two signatures, one which must be the Treasurer, are required for all cheques.

### III DUTIES OF OFFICERS OF THE FRIENDS

- A. **PRESIDENT**: is the Chief Executive Officer of the Friends and shall preside at all meetings. The President shall report annually on the activities of the Friends at the Annual General Meeting, and may appoint members to committees and delegates not otherwise provided for in the By-laws. The President is an ex-officio member of all committees. The President shall have co-signing authority with the Treasurer for all cheques issued by the Friends.
- B. **VICE-PRESIDENT**: shall also have signing authority with the Treasurer for all cheques issued by the Friends and shall assume the duties of the President in the event of the absence, incapacity or resignation of the President, and shall assist the President in preparing the Work Plan for the Executive and subsequent approval by the membership.
- C. **SECRETARY**
  - 1. shall keep the Minutes of meetings of the Friends, and co-ordinate mailings, as required.
- D. **TREASURER**
  - 1. shall be responsible for the safe-keeping of operating monies, and shall prepare regular monthly reports for the Executive; quarterly reports for the Hamilton Historical Board; and an annual financial statement for the Friends.
  - 2. The Treasurer shall deposit all operating monies received into a bank account approved by the Executive and turn over all monies for the Trust Account to the Curator of the Hamilton Children's Museum.
  - 3. Monies for operating expenses shall be paid out by numbered cheques signed by the Treasurer and the President and/or Vice-President. The Treasurer shall obtain the approval of the Executive Committee for all disbursements in excess of \$100.00.
  - 4. The Treasurer shall assist the President and Vice-President in preparing the Budget for the Work Plan.
- E. **PAST PRESIDENT** - shall attend all meetings of the Executive and assist the President in learning their role and responsibilities, and shall chair the Nominating Committee, and wherever possible assist in carrying out the current activities of the Executive.

- F. **MEMBERS AT LARGE** - shall attend all meetings of the Executive Committee and all General meetings and shall assume roles and responsibilities agreed upon by the Executive and/or by the Membership at general meeting.

**Note:** In the event that a Member of the Executive is unable to complete their term of office the Executive Committee shall, by majority vote, select an interim replacement to assume the duties for the remainder of the term.

G. **STAFF**

1. The Curator or designate of the Hamilton Children's Museum will act as an ex-officio, non-voting member of the Friends, and its committees of the Friends and provide information and guidance on City and Museum policies and procedures. The Curator, or designate may attend regular meetings of the Executive and General Meetings of the Membership.
2. The Manager of Cultural Services or designate, an ex-officio, non-voting member of the Friends, shall assist the Executive of the Friends by providing information and guidance at the Departmental and Municipal level. Where necessary, the Manager may assist the Executive in providing administrative assistance.

- H. **Hamilton Historical Board Representative** - shall attend all meetings of the executive committee and act as a liaison with the Hamilton Historical Board.

**IV MEETINGS**

- A. **GENERAL MEETING** - of the Friends, of which there shall be at least one in every calendar year, shall be held on dates and in places to be determined by the Executive Committee.
- B. **THE ANNUAL GENERAL MEETING** - of the Friends shall be held in the month of April each year, unless otherwise designated by the Executive Committee.
- C. **NOTICE OF MEETING** - will be mailed to all members at least thirty (30) days in advance (where possible) of each special, general or annual meeting of the Friends.
- D. **A QUORUM** - shall be reached when 10% of all voting members, in good standing 30 days prior to any meeting, are present for that meeting requiring the attendance of the general membership of the Friends.
- E. **MEETING OF THE EXECUTIVE** - regular meetings shall be at a time and place agreed upon by the majority of the Executive Committee. The majority of voting

executive members present shall constitute a quorum. Special meetings, including committee meetings, shall be at the call of the President or their designated chair. In all cases the President or Chair shall cast the deciding vote in the event of a tie.

- F. In between regular meetings, the Officers of the Friends shall carry out the business of the Friends, as specified in the Work Plan.

## V COMMITTEES

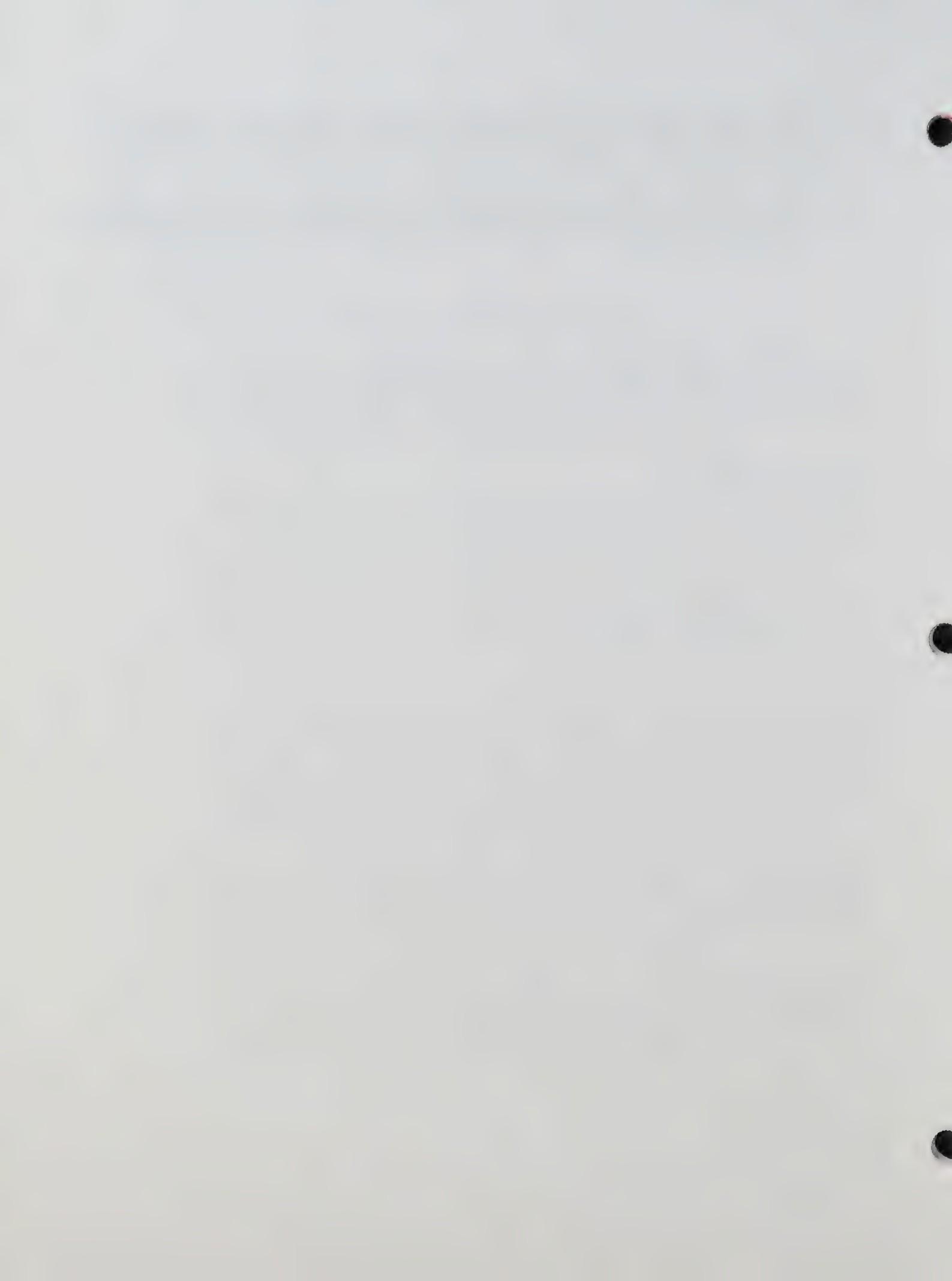
- A. The Friends shall have the following Standing Committees:

1. **EXECUTIVE COMMITTEE** - consisting of 12 officers which would be the President, Past President, Vice-President, Secretary, Treasurer, Hamilton Historical Board representative, and 6 members at large (portfolios could include newsletter editor, community liaison, etc.).

Responsible for:  
- setting the date, time, and place of all meetings of the general membership and for preparing the Agenda of any such meeting, and  
- recommending amendments and revisions to the Constitution and By-laws at the Annual General Meeting,  
- carrying out the Objectives and Work Plan approved by the Friends,  
- appointing members to Ad Hoc or Standing Committees, Chairs of committees will normally be drawn from members of the Executive Committee.
2. **MEMBERSHIP COMMITTEE** - The committee is responsible for working with other committees to encourage new members to join the Friends. Working in co-operation with museum staff to maintain an up-to-date list of members and their respective categories, the Chair shall report regularly to the Executive and annually, in writing to the Friends. Membership in this committee may include individuals from the general membership.
3. **NOMINATING COMMITTEE** - This committee, chaired by the Past-President, is responsible for making nominations for Officers to present at the Annual General Meeting. Individuals from the general membership may also be nominated from the floor at the Annual General Meeting.
4. **OTHER STANDING COMMITTEES** may be established at the Annual General Meeting by vote. Proposals must be written and may be made either by the Executive Committee or by member in good standing to the Executive Committee at least 30 days prior to the Annual Meeting.

- B. AD HOC COMMITTEES may be established by the Executive at any time, as the need arises.
- C. All Committees shall report to each meeting of the general membership, with the exception of the Nominating Committee. All Committees shall report monthly to the Executive Committee.

Revised 1996 March 13



2(B)(iii)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 May 14

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Grant Application - Federal Department of Employment  
and Immigration Section 25 Programme - The Hamilton  
Children's Museum, Whitehern and The Hamilton  
Museum of Steam and Technology

**RECOMMENDATION:**

That the Director of Culture and Recreation be authorized to apply for a grant under the Federal Department of Employment and Immigration Section 25 Programme to request the following positions for a period of up to 52 weeks at no cost to the City:

Museums Assistant, Exhibit Preparator  
Museum Collections Assistants (4)

- The Children's Museum  
- Whitehern and The Hamilton  
Museum of Steam and  
Technology

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

There are no financial implications for the City. All wages and benefits under this programme are paid directly to the grant staff by the Federal Department of Employment and Immigration. Grant staff will not be replacing existing CUPE 167 employees nor will they be carrying out duties exclusively performed by unionized staff.

**BACKGROUND:**

The Section 25 programme is a long standing employment programme operated by the Federal Department of Employment and Immigration. It provides employment and job experience to workers receiving unemployment benefits.

The Museums have, in the past, participated in this employment programme.

The Museum Assistant at the Children's Museum will be responsible for assisting with exhibit research, planning and design, and assisting with visitor services while the Museum

Preparator position would be responsible for assisting in exhibit research, planning, designing, and construction of children's hands on exhibit centres.

The Museums Collection Assistants for Whitehern and the Hamilton Museum of Steam and Technology will assist with the computerization of the collection and transcription of hand-written documents.

cc      Ross Fair, Director, Culture and Recreation Department  
          Marilyn Havelka, Culture and Recreation Department  
          John Johnson, Commissioner, Human Resources Centre  
          Allan Ross, Treasurer

Z(B)(iv)

**CITY OF HAMILTON**

**- RECOMMENDATION -**

**DATE:** 1996 May 14

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Purchase of Equipment for the Hamilton Children's  
Museum

**RECOMMENDATION:**

- a) That up to \$600 be used from the Hamilton Children's Museum's Trust Account No. CH 5X999 00403 for the purchase of a camera and television monitor set for exhibit purposes at the Hamilton Children's Museum; and,
- b) That an acknowledgement sign recognizing the donation of \$600 from the East Hamilton Optimist Club for the purchase of a camera and television monitor set be erected at the Hamilton Children's Museum.

*Charlene Touzel*

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

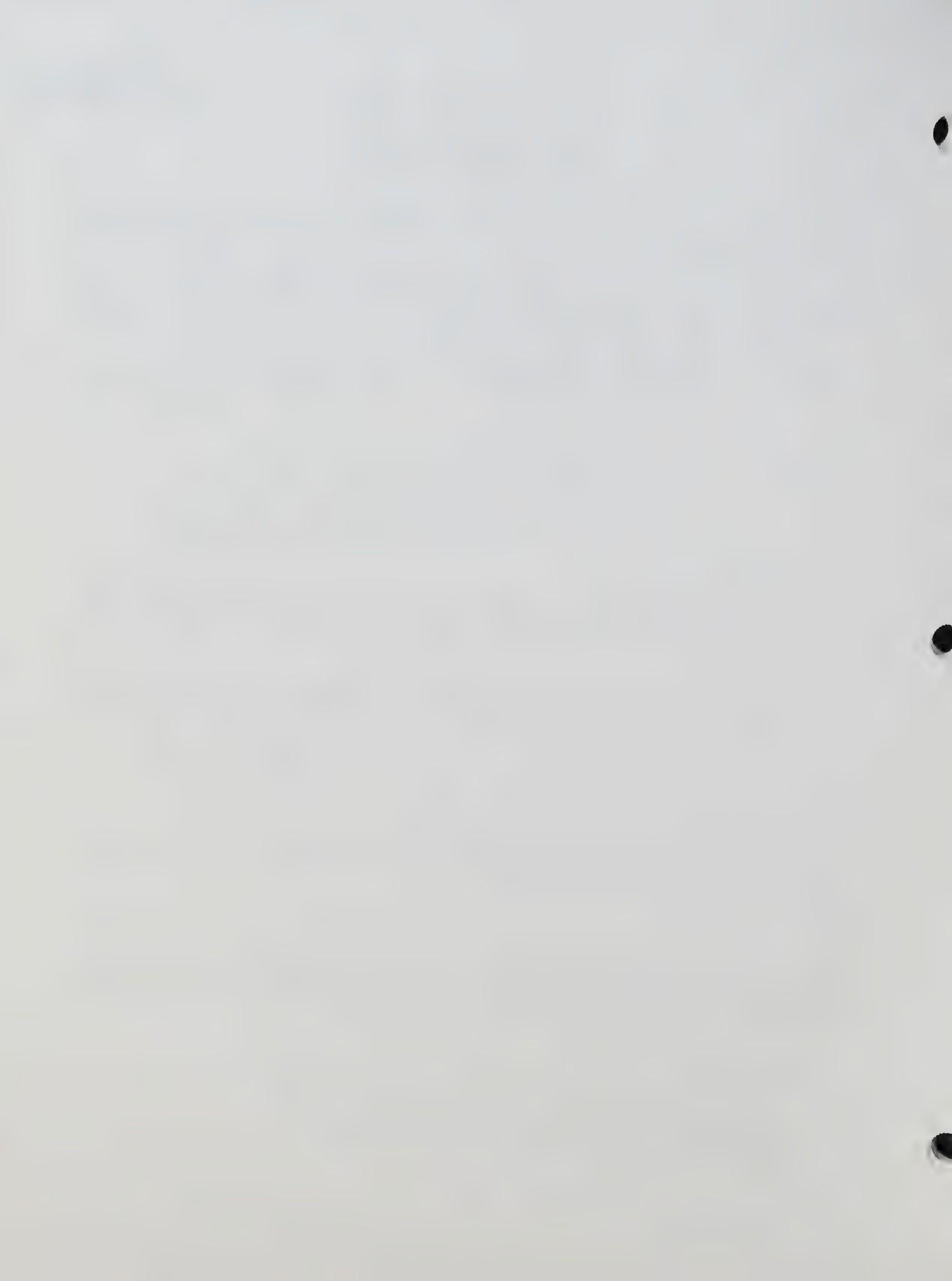
\$600 from Trust Account No. CH 5X999 00403 (Children's Museum) leaving a net balance of approximately \$10,000 in this Account.

**BACKGROUND:**

The East Hamilton Optimist Club Executive at its meeting of 1996 April 10 approved a donation in the amount of \$600 to be used to acquire a camera and television monitor set for the Hamilton Children's Museum for exhibit purposes.

Any remaining funds would go into the Museum's Trust Account.

cc Ross Fair, Director, Culture and Recreation Department  
Marilynn Havelka, Culture and Recreation Department  
Allan Ross, Treasurer



**CITY OF HAMILTON**  
**- RECOMMENDATION -**

2(B)(v)

**DATE:** 1996 May 14

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Grant Application - Young Canada Works Program -  
Dundurn Castle

**RECOMMENDATION:**

That the Director of Culture and Recreation be authorized to apply to the Federal Department of Canadian Heritage for two positions (Historical Gardening Assistants) under the Young Canada Works programme for a period of eight (8) weeks at no cost to the City.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Young Canada Works provides full funding for positions which will provide meaningful work experience in the heritage field for students. Costuming for these positions will come from the existing stock of costumes. Historical gardening hand tools will be purchased with the financial assistance of the Garden Club of Hamilton.

**BACKGROUND:**

Several historical garden areas have been established at Dundurn with the assistance of the Beautification Section of the Parks Division. Historically authentic cultivars of vegetables and ornamentals are planted and maintained by volunteers from the Garden Club of Hamilton and the Castle's Junior Volunteer programme. The creation of Historical Gardening Assistant positions would allow for more extensive efforts in this area, and improve the historical setting of the newly restored buildings. Students will carry out historic gardening research and experiment with early gardening techniques.

These positions will be supervised by the Curatorial Assistant/Programming, and will be trained by members of the Garden Club of Hamilton.

cc Ross Fair, Director, Culture and Recreation Department  
Marilynn Havelka, Culture and Recreation Department  
John Johnston, Commissioner, Human Resources Centre  
Allan Ross, Treasurer



2(c)(i)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair  
Director of Culture and Recreation

**SUBJECT:** Canada Day Celebrations - 1996 July 1st  
Fireworks Display & Concessions  
Bayfront and Pier 4 Parks

#### RECOMMENDATION:

- a) That approval, as required by Section 26 of the Fireworks By-Law No 90-198 and Section 5 of the Parks By-Law 95-126, be given to the Director of Culture and Recreation to contract Hands Fireworks Inc. to provide a fireworks display on 1996 July 01, subject to the following terms and conditions:
  - i) That the Hands Fireworks Inc. licensed fireworks company be hired to produce and fire a high level fireworks display; and,
  - ii) That Hands Fireworks Inc. provide proof of \$5 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury to be submitted 30 days in advance, naming the Corporation of the City of Hamilton as co-insured with a cross liability endorsement; and,
  - iii) That Hands Fireworks Inc. enter into a Licensing Agreement satisfactory to the City Solicitor; and,
  - iv) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense; and,
  - v) That the event will be monitored by the Special Events/Festival Advisory Team, with a post-event report back to Committee; and,
  - vi) That the Hamilton Harbour Commission be notified and their regulations be adhered to; and,

- vii) That the Department of Public Works and Traffic - Street Vendors' Program at Bayfront and Pier 4 Parks be allowed to remain open throughout the event as per the contract; and,
- b) That approval be granted to the City of Hamilton to contract The Umbrella Food Services Group Inc. to barbecue and sell food and beverages during the July 1st Canada Day Celebrations in Bayfront and Pier 4 Parks on 1996, July 01.
- c) That 25 per cent of the gross sales from the concession be deposited to the First Night Hamilton Celebrations account to assist with the fundraising of the event.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

*R. L. F.*

The cost of the fireworks to be \$16,000.00 for a high level show and be paid from the July 1st account of Special Events - Community Services. Funds are available within the current budget.

Sponsorship and fundraising will be solicited to offset the anticipated cost related to the First Night Celebrations. The City has a base budget of \$11,250.00 in the account currently.

**BACKGROUND:**

The Canada Day Celebrations and Fireworks Display were successfully held last year at Bayfront and Pier 4 Parks with the fireworks being fired from a barge donated by McKeil Marine.

Last year the event attracted in excess of 30,000 spectators and this year it is anticipated the same. The event is presented by Oldies 1150 Radio, The Spectator together with the City of Hamilton and McKeil Marine.

Umbrella Food Services Group Inc. provided a complete food service package that would meet the July 1st needs. This service of sales of food (hamburgs and hot dogs) and soft drinks to the approximately 30,000 spectators for the event will provide the needed concession services as well as raising funds for the First Night Hamilton project that is the closing event of Sesquicentennial Celebrations.

By-Law 90-198 regulates the preparation, setting off and clean up of a fireworks display. The Hamilton Wentworth Regional Police will be on site to assist with traffic flow and event participants' safety. A site plan will be provided once all components of event are finalized.

/smo  
attachment

c.c. D. Lobo, Commissioner  
Public Works and Traffic  
G. Smith, Fire Chief  
Licensing Division, City Clerk's Department

# CITY OF HAMILTON

2(c)(ii)

## - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair  
Director of Culture and Recreation

**SUBJECT:** "Music in the City Series"  
1996, July 5 through August 31  
- Friday & Saturdays 11:30 am - 1:30 pm, Gore Park  
1996, July 7 through August 25  
- Sundays 2:00 p.m. - 4:00 p.m., Sam Lawrence Park  
1996, June 16, July 19 and August 14  
12 noon - 2:00 p.m., Whitehern Museum Gardens

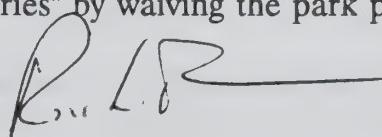
### **RECOMMENDATION:**

- a. That approval be given to Big Time Productions to host the annual "Music in the City Series" during July and August in the following parks on the dates listed below and subject to the following terms and conditions:

1996, July 05 through August 31  
Friday & Saturdays 11:30 am - 1:30 pm, Gore Park  
1996, July 7 through August 25  
Sundays 2:00 p.m. - 4:00 p.m., Sam Lawrence Park  
1996, June 16, July 19 and August 14  
12 noon - 2:00 p.m., Whitehern Gardens; and,

- i) That proof of insurance be provided in the amount of \$2 million for Comprehensive General Liability, Property Damage and Bodily Injury, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- ii) That the applicant assumes responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- iii) That a special duty officer, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,

- iv) That Big Time Productions enters into a Licence Agreement satisfactory to the City Solicitor; and,
  - v) That the event be monitored by the Special Events/Festival Advisory Team, with a post-event report back to committee; and,
- b) That the City co-sponsor the "Music in the City Series" by waiving the park permit fees of \$1300.00 for the dates listed in a).



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The following revenue would not be realized:

18 dates x \$50.00 = \$1300.00.

The Hamilton Historical Board has approved the event in Whitehern Gardens.

#### **BACKGROUND:**

Music in the City Series has been a long standing annual summer event at Gore Park. Last year the organizer expanded to include Sam Lawrence Park and Whitehern Gardens. The concert series was a success in all three locations. Last year Gore Park was not utilized for Music in the City as it was under construction.

#### **DISCUSSION:**

The Music in the City Series will be presented throughout the summer at Gore and Sam Lawrence Parks and Whitehern Garden. Last year Sam Lawrence park was introduced with Dixieland Jazz bands and proved to be successful. Partners for this event are The Spectator, the Downtown BIA together with the City of Hamilton and other corporate sponsors. The anticipated attendance is 50 - 200 people per venue.

The entertainers are local and for each performance, a particular theme is highlighted (ie; Country, Dixieland Jazz, Contemporary and Childrens). By providing free use of the parks, the City continues to support the event and the local talent.

The applicant has agreed to all terms and conditions and will be working together with the Special Events Advisory Team to ensure all safety and noise guidelines are adhered to.

Attached, for ease of reference, is the 1995 Music in the City print material.

/smo  
attachment

c.c. D. Lobo, Commissioner  
Public Works and Traffic  
M. Havelka, Manager Cultural Services  
Culture and Recreation

# CITY OF HAMILTON

2(c)(iii)

## - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair  
Director of Culture and Recreation

**SUBJECT:** Big "A" Amusements Ltd - Fundraising Event  
Queenston Parent/Child Drop In Centre - Parkdale Park  
1996, July 03 -07

### **RECOMMENDATION:**

That approval be granted to Big "A" Amusement Ltd. to hold a Fundraising Carnival event for the Queenston Parent/Child Drop In Centre on 1996, July 03 to 07 from 12:00 noon to 11:00 p.m., in Parkdale Park, subject to the following terms and conditions:

- a) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage and Bodily Injury, subject to cross liability and severability provisions, naming the City as additional insured; and,
- b) That the applicant assume responsibility for all labour related costs as a result of this event (i.e. set-up, clean-up, dismantling, etc.); and,
- c) That the terms and conditions be reviewed and monitored by the Special Events/Festivals Advisory Team; and,
- d) A site plan of park to be submitted thirty days prior to event.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

A rental permit fee of \$50.00 per day including GST will be charged to the organizer.

R.L.F

## **BACKGROUND:**

This is the fifth year for this event at Parkdale Park. The organizers have felt the event has been a success over the years and has requested to host the event again this year as a fundraiser for their centre. Big "A" Amusement Ltd. will be operating rides, games, food and novelty concessions as a fundraising venture for the Queenston Parent/Child Drop In Centre. Community Service Agencies will have display booths set up as well.

The event is being held to promote the Parent/Child Drop In Centre and their programs. An east end location is preferred to accommodate their client's needs.

Organizers have agreed to all terms and conditions.

c.c.    Alderman G. Copps, Ward 4  
          Alderman D. Wilson, Ward 4  
          D. Lobo, Commissioner  
          Public Works and Traffic  
          B. Moffatt, Manager of Arenas and Technical Services

# CITY OF HAMILTON

## - RECOMMENDATION -

2(c)(iv)

**DATE:** 1996 May 13

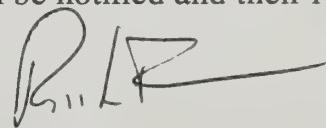
**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair  
Director of Culture and Recreation

**SUBJECT:** Fireworks Display - Sesquicentennial Celebrations Inc.  
Kick-Off of Aquafest Festival  
1996, July 12

### **RECOMMENDATION:**

- a. That approval as required by Section 26 of the Fireworks By-Law 90-198 and Section 5 of the Parks By-Law 95-126, be given to Sesquicentennial Celebrations Inc. and Hands Fireworks Inc. to hold a fireworks display on a barge on 1996, July 12 in conjunction with Aquafest Festival, subject to the following terms and conditions:
  - i) That the Hands Fireworks Inc. licensed fireworks company produce and fire a high level fireworks display; and,
  - ii) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage and Bodily Injury, subject to cross-liability and severability provisions, naming the City as additional insured; and,
  - iii) That Sesquicentennial Celebrations Inc. and Hands Fireworks Inc. enter into a Licensing Agreement satisfactory to the City Solicitor; and,
  - iv) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense; and,
  - v) That the event will be monitored by the Special Events/Festival Advisory Team, with a post-event report back to Committee; and,
  - vi) That the Hamilton Harbour Commission be notified and their regulations be adhered to; and,



## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The applicant Hands Fireworks has agreed to supply a \$5 million insurance policy naming the Corporation of the City of Hamilton as named insured.

## **BACKGROUND:**

July 12 is the official kick off to the Aquafest Festival. A fireworks display is scheduled to take place on a barge off of Bayfront Park. McKeil Marine has donated the barge for the display. The evening includes speeches by local dignitaries, a cake cutting, entertainment by the Kokomo band and two hours of free midway rides in Bayfront Park.

The Fireworks By-Law No. 90-198, requires the organizer, as a applicant to obtain the permission of the Corporation of the City of Hamilton, as owner of the public park, where the fireworks display will be held prior to obtaining a permit to purchase and set off the fireworks.

By-Law 90-198 regulates the preparation, setting off and clean up of a fireworks display. The applicant will use a qualified Fireworks Supervisor as required by this By-Law.

/smo  
attachment

c.c.    D. Lobo, Commissioner  
            Public Works and Traffic  
            G. Smith, Fire Chief  
            Licensing Division, City Clerk's Department  
            J. Fardell, Economic Development

Z(c)(v)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Extension of Contract - Food and Drink Concessions  
- Globe Park

#### **RECOMMENDATION:**

- (a) That the agreement between the Corporation of the City of Hamilton and Ruth Hrycko (formerly Stefan), to operate the Food and Drink Concession at Globe Park and Gage Park be extended to September 30, 1996, deleting the operation at Gage Park; and
- (b) That the terms and conditions of the prior agreement remain in effect; and
- (c) That the City Solicitor be authorized and directed to have prepared and executed the necessary document; and
- (d) That the Director of Culture and Recreation be directed to undertake a review of the operation of the concession prior to the 1997 operating season.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** *R. L. Fair*

Council approved the most recent extension for a period December 1994 to 1995, September 30.

The extension required the licensee to pay to the City annually, a lump sum price of \$1,000. for the operation at Globe Park.

**BACKGROUND:**

In 1995, Council approved an extension of the food and drink concessions at Globe Park and Gage Park until 1995 September 30, and further directed the Director of Culture and Recreation to undertake a review of the operation of both concessions prior to the 1996 operating season. The operation at Gage Park has been reviewed and will be discussed under separate cover.

The recommendation to extend the current agreement at Globe Park is being made on the basis that it is only for a short duration being the five (5) month 1996 operating season, and to afford staff more opportunity to review the operation and determine whether there are benefits of providing the service directly compared to obtaining the services of a private operator.

/jt

c.c. P. Noé Johnson, City Solicitor  
A. Ross, City Treasurer  
B. Moffatt, Manager, Arena and Technical Services

2(c)(vi)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** Caribbean-Canadian African Community Festival  
1996 August 17 & 18  
Bayfront Park

#### **RECOMMENDATION:**

That approval as required by Parks By-Law 95-126, Section 11 be given to the Caribbean Canadian African Community to sell alcoholic beverages on the occasion of their festival on 1996 August 17 & 18 in Bayfront Park from 12:00 o'clock noon - 11:00 pm, subject to the following terms and conditions:

- a) That proof of the following insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage, Bodily Injury and including Liquor Liability, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- b) That all requirements as identified by the Liquor License Board of Ontario are met; and,
- c) That alcoholic beverages (beer and wine only) be served in a confined area; and,
- d) That organizers and their workers who are providing alcoholic beverages be encouraged to participate, on a voluntary basis, in a "Server Intervention Training Program"; and,
- e) That the event organizers enter into a License Agreement satisfactory to the City Solicitor; and,
- f) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,

- g) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
  - h) That a site map, be submitted 30 days prior to the event; and,
  - i) That the Public Works Departments Street Vendors Program at Bayfront and Pier 4 Parks be allowed to remain open throughout the event; and,
  - j) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.
- R.L.F.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Approval can be granted for the above event by the Director of Culture and Recreation in accordance with the 1995 May Council Resolution which authorizes the Director to approve events under the Parks By-Law 95-126 for the following items:

- Barbecuing in the park - Section 12
- Holding a gathering with more than 25 persons - Section 13
- Operate Loud Speakers - Section 14
- Place, install or erect any temporary or permanent structure - Section 16
- Selling food, drink and merchandise - Section 40

The Parks By-Law 95-126, Section 11, requires the organization, as an applicant, to obtain permission from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages in a park.

#### **BACKGROUND**

This is the first time for this event in Bayfront Park under the direction of Marlene Thomas Osbourne and Hilary Tanner as Co-Chairs. The organization was founded with the African Diaspora Community coming together to organize a summer festival as a contribution to the Sesquicentennial Celebrations.

The event will consist of a parade to Bayfront Park (approvals being sought from the Roads Dept.) down Bay street to end in Bayfront Park. There will be food vendors on site together with one stage for entertainment. The anticipated attendance is 30,000 over the two days.

Event organizers are working together with the Special Events Advisory Team to ensure all guidelines are being met.

A site map is requested 30 days prior to the event.

/smo

c.c. D. Lobo, Commissioner  
Public Works and Traffic

2(c)(vii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996, May 6

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair, Director  
Culture and Recreation

**SUBJECT:** Sale of Alcoholic beverages - Various Parks.

#### **RECOMMENDATION:**

That approval, as required by Section 11 Parks By-Law 95-126, be given to the organizations as follows:

Wentworth Adult Mixed Slo-Pitch League - July 26, 27 and 28, 1996 - Globe Park

Parents Without Partners - Chapter 73 - July 27, 28, 1996 - Turner Park

to sell alcoholic beverages in those locations and on the dates specified subject to the following terms and conditions:

- (a) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage, Bodily Injury and including Liquor Liability, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- (b) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- (c) That alcoholic beverages be served in a confined and fenced area of the Park; and,
- (d) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcohol; and,
- (e) That special duty officer as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense; and,

- (f) That the Concessionaire at **Globe Park** (if applicable) be contacted to make the necessary arrangements for the provision of food at that location; and,
- (g) That the organizers and their workers who are providing alcoholic beverages be encouraged to participate, in server intervention training.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Ross L. F.

The Parks By-Law No. 95-126, Section 11, requires that permission must be obtained, by the applicant, from the City of Hamilton, as owner of the public park, to sell alcoholic beverages in a park.

**BACKGROUND:**

The **Wentworth Adult Mixed Slo Pitch League** have requested and received permission to sell alcoholic beverages at **Globe Park** in conjunction with their annual tournament held successfully at **Globe Park** for approximately 5 years.

The **Parents Without Partners - Chapter 73 Baseball League** have requested and received permission to sell alcoholic beverages in conjunction with their annual Tournament, held, successfully at **Turner Park** for approximately 3 years. The tournament is held as a fund raiser to support the groups children's activities.

If this recommendation is approved, there are currently fifteen (15) weekends scheduled for tournaments at **Globe Park**, seven (7) of which include the sale of alcoholic beverages.

/jt

c.c. B. Chrystian, Manager of Parks Division

# CITY OF HAMILTON

## - RECOMMENDATION -

2(c)(viii)

**DATE:** 1996 May 13

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Amazing Big V Neighbourhood Picnics  
1996, June 9 9:00 am - 6:00 pm  
Bayfront, Gage, Macassa, and Churchill Parks

### **RECOMMENDATION:**

That approval as required by Parks By-Law 95-126, Section 23, be given to Sesquicentennial Celebrations Inc. and Big V Drug Stores to tether a hot air balloon, on the occasion of the Amazing Big V Neighbourhood Picnics, 1996 June 09 from 9:00 a.m. - 6:00 p.m. be subject to the following terms and conditions:

- a) That proof of insurance satisfactory to the City Solicitor be provided for Comprehensive General Liability, Property Damage, Bodily Injury, subject to a cross-liability and severability provisions, naming the City as additional insured; and,
- b) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc); and,
- c) That a special duty officer, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- d) That Sesquicentennial Celebrations Inc. and Big V Drug Stores enter into a Licence Agreement satisfactory to the City Solicitor; and,
- e) That the event be monitored by the Special Events/Festival Advisory Team, with a post-event report back to committee.

R.L.F.

## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Approval can be granted for the above event by the Director of Culture and Recreation in accordance with the 1995, May Council Resolution which authorizes the Director to approve events under the Parks By-Law 95-126 for the following items:

- Barbecuing in the park - Section 12
- Holding a gathering with more than 25 persons - Section 13
- Operate loud speakers - Section 14
- Place, install or erect any temporary or permanent structure - Section 16
- Selling food, drink and merchandise - Section 40

The Parks By-Law 95-126, Section 23 requires the organization, as the applicant, to obtain permission from the City of Hamilton, as the owner of the public park, to tether a hot air balloon.

## **BACKGROUND:**

Sesquicentennial Celebrations Inc. has requested to host The Amazing Big V Neighbourhood Picnics. Four city wide picnics with a stage for entertainment, children's activities, the Big V Childrens' Maze, exhibits/displays, food and non-alcohol refreshments are scheduled at various parks throughout the city.

This event marks the anniversary of the June 9, 1846 passage of the Charter that turned the town of Hamilton into a City. Sesquicentennial Celebrations Inc. is working together with the neighbourhood community associations, service clubs and sponsors to make it a truly Hamilton Community event.

Gage, Bayfront, Churchill and Macassa Parks have been approved as event locations by the Director of Culture and Recreation. Sesquicentennial Celebrations Inc. is working together with organizers of annual events (listed below) that are being held in the parks. Attendance of over 20,000 people participating is anticipated at the picnics across the city.

Event organizers have met with the Special Events Advisory Team and have had site meetings to establish an activity site map for all parks.

### **Bayfront Park**

The Amazing Big V Neighbourhood Picnic event will be held in conjunction with Wesley Urban Ministries' Case for Kids Walk, Ride, Run, and Boat-a-thon. Associations participating include the Girl Guides of Canada and Living Rock Ministries Alternatives for Youth.

### Gage Park

The Amazing Big V Neighbourhood Picnic event will be held in conjunction with the Friends of Gage Park Picnic. Associations participating are; YWCA, Hamilton East Kiwanis Boys and Girls Club and Star of Hamilton Wentworth.

### Churchill Park

The Amazing Big V Neighbourhood Picnic event will be held at Churchill Park and organizers are working with the Westdale BIA and neighbourhood association. The Big Brothers and Big Sisters Youth Services organizations are participating at this site.

### Macassa Park

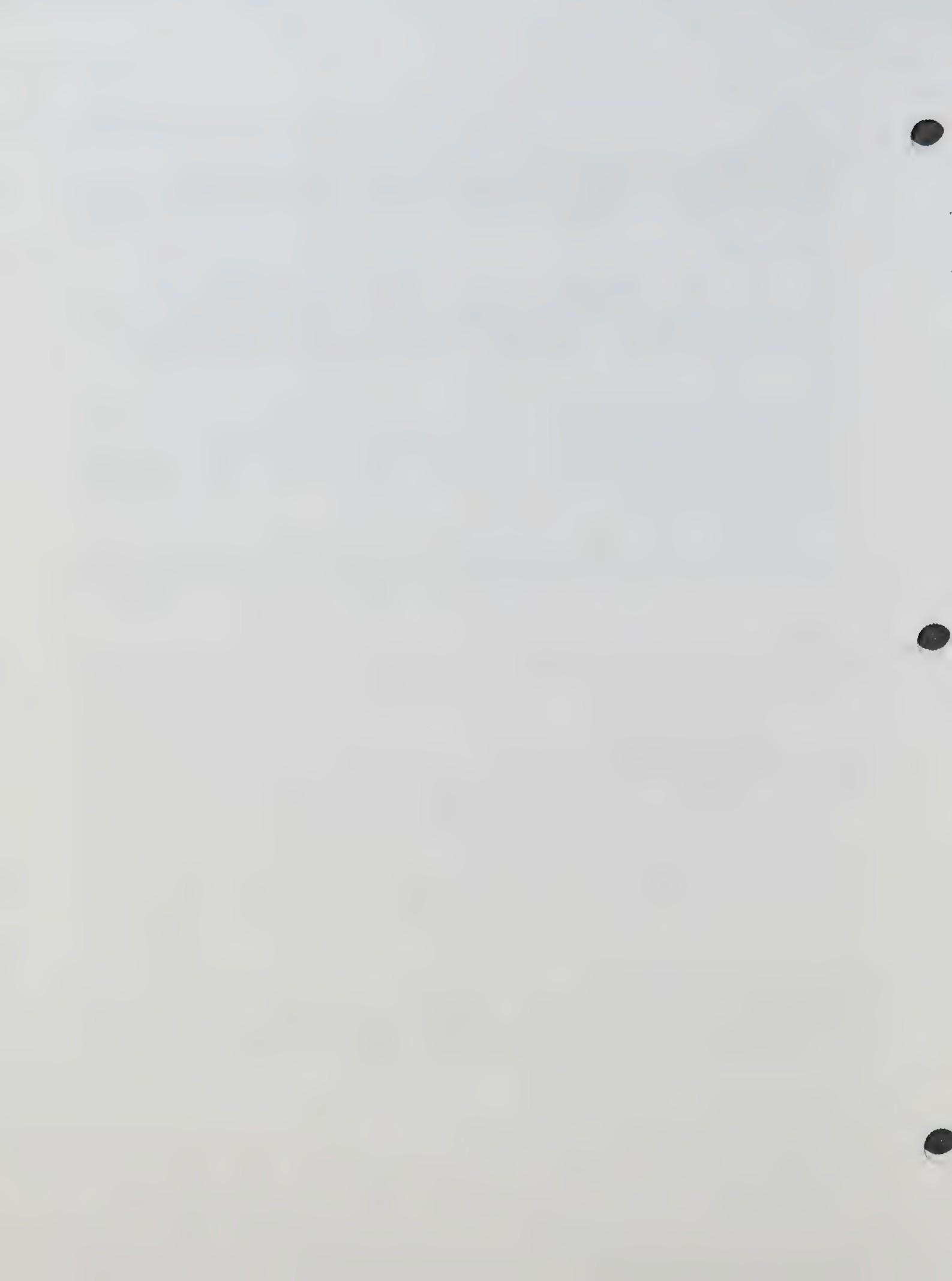
The Amazing Big V Neighbourhood Picnic event will be held in conjunction with the Hamilton area hospital's "Rally for Health" at Macassa Park. The event includes participants from St. Peter's, St. Joseph's, Chedoke McMaster and Hamilton Civic Hospitals partnered with the YMCA.

Sesquicentennial Celebrations Inc. have met with the Special Events Advisory Team and are working together with staff to ensure all guidelines are met.

\S.M.O

attachment

c.c.    D. Lobo, Commissioner  
            Public Works and Traffic  
            C. Rizzotto, Executive Director  
            Sesquicentennial Celebrations Inc.



# CITY OF HAMILTON

## - RECOMMENDATION -

2(c)(ix)

**DATE:** 1996 May 13

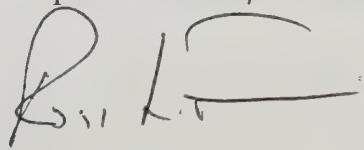
**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Rainbow Festival  
North End Children's Centre  
1996, July 6 & 7 - Eastwood Park

### **RECOMMENDATION:**

- a. That approval as required by Parks By-Law 95-126, Section 11 be given to the North End Children's Centre to sell alcoholic beverages in Eastwood Arena from 12 noon - 10:00 p.m.; and,
- b. That approval be granted to North End Children's Centre to locate carnival rides in the south-east corner of Eastwood Park on the occasion of the Rainbow Festival held 1996, July 6 & 7, subject to the following terms and conditions:
  - i) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage, Bodily Injury and including Liquor Liability, subject to cross-liability and severability provisions, naming the City as additional insured; and,
  - ii) That the applicant assume responsibility for all albour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
  - iii) That alcoholic beverages be served in the confined area of the arena ice surface with a maximum of 100 seats; and,
  - iv) That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcohol; and,
  - v) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense; and,
  - vi) That the event be monitored by the City's Special Events/Festival Advisory Team, with a post-event.



## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Parks By-Law 95-126, Section 11 requires the applicant to obtain the permission from the City of Hamilton, as owner of the public park/facility to sell alcoholic beverages in a park.

A rental permit fee of \$50.00 per day for the use of the park and a rental permit fee of \$1200.00 for the weekend use of Eastwood arena.

## **BACKGROUND:**

The North End Children's Centre has requested to use Eastwood Park for the annual Rainbow Festival (previously held at Bayfront Park).

The event is scheduled to be held on 1996, July 06 and 07 from 11:00 am - 10:00 pm both days. The North End Children's Centre hopes to make this event an annual event for their clients and the community in the north end as well as the entire community. The festival is intended to market their services to families in a friendly, non-traditional environment. Organizers hope to utilize the resources of the entire community and involve the many stakeholders in the north end - residents, businesses, Churches, etc.

Bayfront Park was too large for this festival and by relocating to Eastwood this would allow for a more conducive atmosphere, smaller and easier to manage. The festival would consist of a stage for entertainment, food, arts and crafts vendors and a carnival together with displays from community organizations. North End Children's Centre is working together with the Good Sheppard Centre to include a garage sale in the festival.

Event organizers are requesting the use of Eastwood Arena for a beer garden as a means of fundraising for North End Children's Centre and Rainbow Festival. The Beer Garden will be operated by Denningers Ltd and have a seating capacity of 100.

Organizers have been meeting regularly and have agreed to the terms and conditions of the SEAT committee. Organizers are also requesting to hold a short parade to Eastwood Park. The necessary approvals for the parade to be obtained from Roads Dept.

/smo  
attachment

c.c.    D. Lobo, Commissioner  
            Public Works and Traffic  
            B. Moffatt, Manager  
            Arena and Technical Services

# CITY OF HAMILTON

## - RECOMMENDATION -

2(c)(x)

**DATE:** 1996 May 13

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** Barton General BIA  
Father's Day - Kid's Day in the Park  
1996, Saturday June 15 10:00 a.m. - 6:00 p.m.  
Woodlands Park

### **RECOMMENDATION:**

That approval as required by Parks By-Law 95-126, Section 35 and Section 37 be given to Barton General BIA to bring horses and animals into a park on the occasion of the Father's Day - Kid's Day in the Park to be held 1996, June 15 subject to the following terms and conditions:

- a) That proof of insurance be provided in the amount of \$2 million for Comprehensive General Liability, Property Damage, Bodily Injury, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- b) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- c) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- d) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

R.L.F.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Parks By-Law 95-126, Section 35, and Section 37 requires the organization, as an applicant, to obtain permission from the City of Hamilton, as the owner of the public park, to bring horses and animals into a park.

## **BACKGROUND**

On 1996, April 02 an Information Report was circulated to Committee members outlining the Barton General BIA Father's Day - Kid's Day in the Park in Woodlands Park. At that time the date of the event was scheduled for June 16 and a petting zoo or pony rides were components of the event.

All activities of this event have been finalized and the date is now been changed to June 15 to include a petting zoo and pony rides, that are being providing by Townsend Stables.

The event also consists of one stage with Dixieland and Jazz music, a magical show, a performance by Jude Johnson and food vendors.

The event organizer has met with the Special Events Advisory Team and agrees to all the terms and conditions.

/smo

c.c.    Alderman B. Morelli, Ward 3  
          Alderman D. Drury, Ward 3  
          D. Lobo, Commissioner  
          Public Works and Traffic

2(c)(xi)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 13

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Fireworks Display at Pier 8 and Public Works Chedoke  
Yard  
- Ontario Parks Association Conference  
1996, July 17

**RECOMMENDATION:**

- a. That approval, as required by Section 26 of the Fireworks By-Law No. 90-198 and Section 5 of the Parks By-Law 95-126, be given to the Ontario Parks Association Conference Committee to hold a Fireworks Display for the purpose of a training workshop, held at the Public Works Chedoke Yard on 1996, July 17; and,
- b. That approval for a two minute low level display of Family Fireworks to be held at Pier 8 on 1996 July 18 at 10:45 p.m., subject to the following terms and conditions:
  - i) That the Ontario Parks Association Conference Committee use a qualified Fireworks Supervisor to light the fireworks display; and,
  - ii) That proof of insurance be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage and Bodily Injury, subject to cross-liability and severability provisions, naming the City as additional insured; and,
  - iii) That Ontario Parks Association Conference Committee comply with all sections of By-Law No. 90-198; and,
  - iv) That the Ontario Parks Association Conference Committee agree to indemnify the Corporation of the City of Hamilton for any bodily injury or property damage caused by the fireworks display.

*R. L. R.*

## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Ontario Parks Association Conference Committee has agreed to supply a \$5 million insurance policy naming the Corporation of the City of Hamilton as co-insured.

### ***DISCUSSION:***

The application is attached.

The two fireworks displays are being held in conjunction with the Ontario Parks Association Conference that is being organized by the Department of Public Works and Traffic, Parks Division.

The training workshop/educational licensing program for those who wish to become a certified licensed fireworks supervisor. This workshop is hosted by the Department of Energy, Mines and Resources. Hands Fireworks Inc. is being contracted to supply the fireworks.

There will be approximately four fireworks discharged at the Public Works Chedoke Yard for this training exercise. The training workshop is being held from 2:00 - 4:00 p.m.

On July 18, a Family Fireworks Display is scheduled to be held at Pier 8 upon return from a dinner cruise for the conference delegates. The display to take place at approximately 10:45 pm. This is also being coordinated by Hands Fireworks Inc.

The Fireworks By-Law No. 90-198, requires the organizer, as a applicant to obtain the permission of the Corporation of the City of Hamilton, as owner of the public park, where the fireworks display will be held prior to obtaining a permit to purchase and set off the fireworks.

By-Law 90-198 regulates the preparation, setting off and clean up of a fireworks display. The applicant will use a qualified Fireworks Supervisor as required by this By-Law.

For further information about the fireworks and the conference, Peter Booker, Special Events Liaison-Parks Division of Public Works can be reached at 546-2814.

/smo  
Attach.

c.c.    D. Lobo, Commissioner  
            Department of Public Works and Traffic  
            Fire Prevention, Fire Department  
            Licensing Division, City Clerk's Department

2(c)(x)(ii)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 May 14

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Advertising Rates for the Culture and Recreation  
Department Fall/Winter Program Guide for 1996-97

**RECOMMENDATION:**

That staff be authorized to solicit for advertisers in the Fall/Winter Program Guide 1996-97 at the rates as outlined in Schedule "A" as attached.

*R. L. F.*

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The total cost of the 1996-97 Program Guide is estimated at \$25,000. with the anticipated advertising revenue being \$7,000.

**BACKGROUND:**

The advertising revenue is used to offset the costs of producing and distributing the Program Guide. The total production in recent years has been 100,000 copies with 80,000 being distributed to homes in Hamilton. The remaining copies were allocated to Culture and Recreation Department facilities.

Advertising rates for this Department's Fall/Winter Program Guide have remained unchanged since 1993. To remain competitive, no increase is recommended.

## DISCUSSION:

For 1996-97, staff are investigating more cost efficient means of distributing the publications. It is suspected that mass distribution of the guides results in a substantial number of copies being wasted. As a result, staff are planning to choose key locations to make the guides available across the city including Culture and Recreation facilities. Savings realized in 1996 will be redirected to a comprehensive promotional effort undertaken to inform regular users and the general public of the date that the guides are in circulation. If successful, budget savings for future years will be realized.

Staff have learned that both Brampton and Burlington will be ending their mass distribution of program guides to reduce costs and prevent waste.

Advertising rates for comparable communities with program guides of similar size are as follows:

Brampton	1/2 page ... \$700. 1/4 page ... \$400.
Burlington	Above categories are the only options offered for their guide with a distribution of 100,000 published two times per year.  \$1,100. for a full page in one issue of a guide published three times per year with a circulation of 49,000.
Ottawa	\$1,100. for a full page in a summer program guide with a distribution of 116,000.

The Hamilton Culture and Recreation Program Guide is distributed from September through April and as a result has a longer "shelf-life" than the Ottawa and Burlington publications.

The Burlington rate has remained the same for the past four years. Staff from that city have indicated that there are no plans to increase in order to remain competitive with other advertising avenues.

Attachment

/KH

## SCHEDULE "A"

### **ADVERTISING RATES: PROGRAM & SERVICES GUIDE 1996-97**

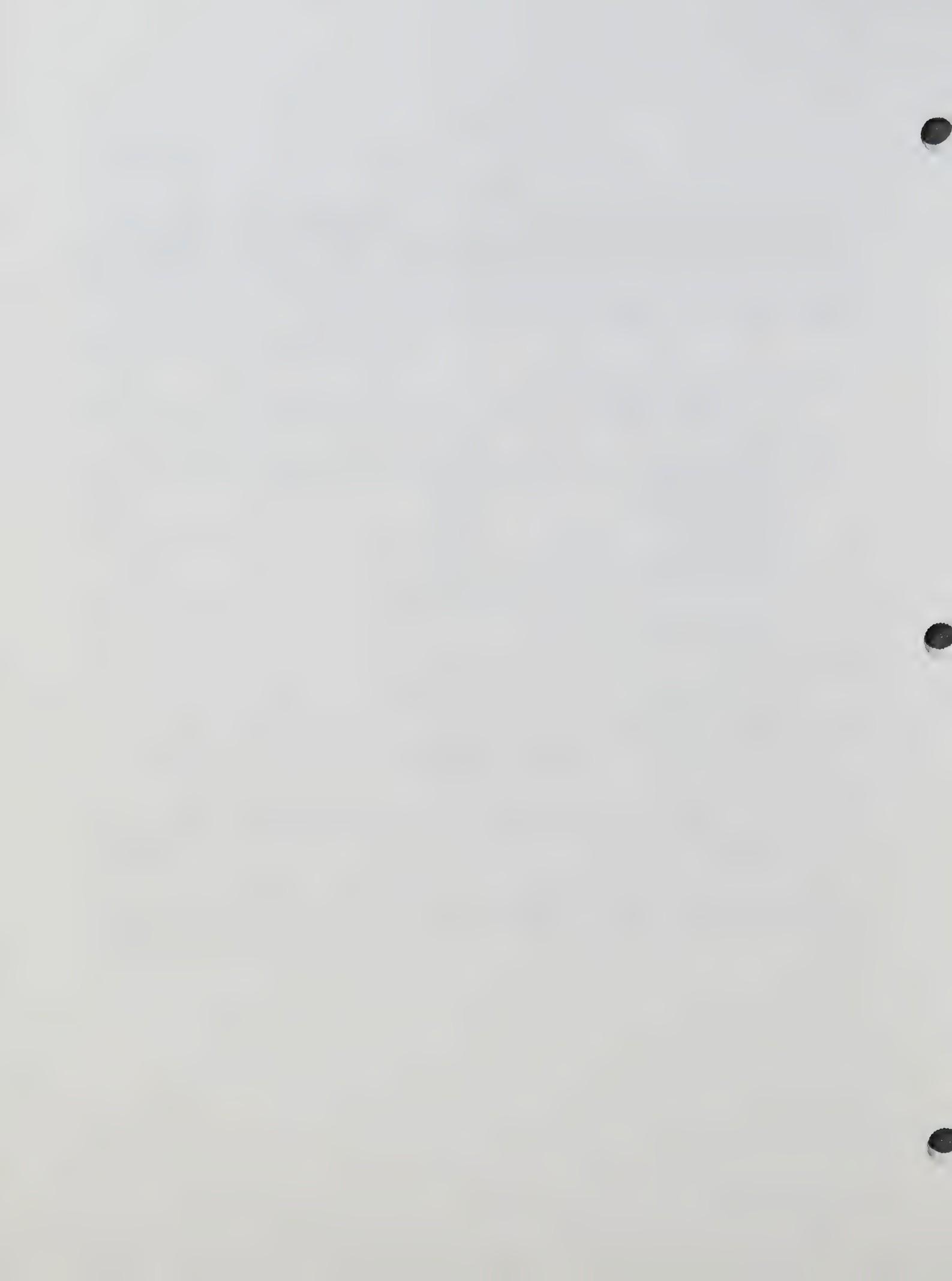
#### **Profit Organizations:**

Full Page	\$1,200.
One half Page	\$650.
One Quarter Page	\$350.
One Eighth Page	\$200.
Business Card	\$100.
Business Listing	\$50.

#### **Non-Profit Community Groups**

Full Page	\$650.
One half Page	\$350.
One Quarter Page	\$200.
One Eighth Page	\$100.
Business Card	\$50.

<b>Community Association Listings</b>	<b>\$5.</b>
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2(c)(xiii)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 May 13

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Feast of St. Anthony's Celebration  
Fireworks Display - 1996, June 16 - Ivor Wynne Stadium

**RECOMMENDATION:**

That approval as required by Section 17 (1) and Section 26 of the Fireworks By-law 90-198 and Section 11 of the Parks By-law 95-126, be given to St. Anthony's Feast Committee to hold a low-level Fireworks Display and serve alcoholic beverages at Ivor Wynne Stadium on 1996 June 16, in conjunction with the annual Feast Celebrations, subject to the following terms and conditions:

- (a) That St. Anthony's Feast Committee use a qualified Fireworks Supervisor to light the fireworks display; and,
- (b) That the St. Anthony's Feast Committee comply with the City of Hamilton Guideline for Special Events - Ivor Wynne Stadium; and,
- (c) That the St. Anthony's Feast Committee assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- (d) That proof of \$5 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, and including Liquor Liability, subject to cross-liability and severability provisions, naming the Corporation of the City of Hamilton as co-insured be provided to the City of Hamilton at least 20 days prior to the 1996, June 16; and,
- (e) That the St. Anthony's Feast Committee comply with all sections of Fireworks By-law No. 90-198. and Parks By-law 95-126; and,

- (f) That the St. Anthony's Feast Committee adhere to the regulations stipulated by the Liquor Licence Board of Ontario in the provision of alcoholic beverages; and,
- (g) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense; and,
- (h) That the St. Anthony's Feast Committee agree to indemnify the Corporation of the City of Hamilton for any bodily injury or property damage caused by the fireworks display; and,
- (i) That St. Anthony's Feast Committee enter into a Licensing Agreement satisfactory to the City Solicitor; and,

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Fireworks By-law 90-198, Section 17 (1) and Section 26 requires the above named organization as applicant, to obtain permission of the owner of the site or an authorized representative thereof, to set off or hold a display of fireworks.

The Parks By-law 95-126, Section 11 requires that permission must be obtained by the organization as applicant, to obtain permission of the owner of the public park to serve alcoholic beverages in a park.

The use of Ivor Wynne Stadium does not violate or interfere with the existing agreement between the City and the Hamilton Tiger Cat Football Club.

**BACKGROUND:**

The annual St. Anthony's Feast has been celebrated at Ivor Wynne Stadium for the past 20 years.

A Fireworks display forms an integral part of the Feast finale and alcoholic beverages are only served in the Green Room to invited guests.

/jt

c.c. P. Noé Johnson, City Solicitor  
D. Cowan, Manager, Outdoor Sports Facilities

Z(D)(i)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 April 30

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Replacement of Bikeways Feature Signs

**RECOMMENDATION:**

That five (5) existing Bikeways Feature Map Signs be replaced with new sign frames and updated Bikeways maps mounted on the signs at a cost of \$10,000. to be funded from Bike Paths/Playscapes - Phase II Account No. CF6287 43001.

*D. Lobo*  
**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The cost of removing the existing sign frame and installing a new sign with updated bike map is estimated at \$2,000. each and \$10,000. for the five locations. Funding for these signs will be taken from the Bike Paths/Playscapes - Phase II Account No. CF6287 43001 leaving a balance of \$36,857.33 in the account after this expenditure.

**BACKGROUND:**

The Department of Culture & Recreation arranged for the erection of a number of feature bikeway signs throughout the City over 10 years ago. A number of these signs have since been removed with the remaining signs in poor condition, unsightly, and containing outdated bikeways maps. The proposal is to remove the remaining signs and install new signs at the following five locations: Harvey Park, Beach Blvd., Tecumseh St., Gage Park, and Churchill Secondary School. The sign frames will be the standard neighbourhood park sign (1.5m wide x 2.4m high) and the Bikeways and Parks of Hamilton-Wentworth map currently being prepared will be mounted on the frames. The cost of removal and installation of new signs is \$2,000. per site.

In addition to the above locations, over 100 of the neighbourhood park signs have been installed throughout the City and some of these signs, if located on a bike route, will be considered for mounting of the new maps.

WJP/ps wtp

(W) c.c. H. Soloman, Manager of Traffic Operations, Department of Public Works & Traffic  
S. Merlo-Orzel, Events Officer, Culture & Recreation Department  
J. van der Mark, Director, Predesign & Special Projects Divs'n, Trans/Env. Services

Z.(D)(ii)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1996 April 29

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Mr. D. Lobo, Commissioner  
Department of Public Works & Traffic

**SUBJECT:** 1996 Annual Supply of Light Fixtures  
and Poles for Various Parks and Streets

**RECOMMENDATION:**

- a) That a purchase order be issued to Graybar Electric (Ontario) Ltd., Hamilton, in the amount of \$150,000., for the supply and delivery of light fixtures and poles as and when required during 1996 for various parks and streets being the lowest of five tenders received in accordance with specifications C15-9-96 issued by the Purchasing Division and Vendor's tender and be financed from Stock Account CH 56197 60999.

*D. Lobo*  
**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The total estimated expenditure for the supply of light fixtures and poles is \$150,000. The actual amount may be increased or decreased depending upon construction requirements in 1996. The purchases will initially be financed from Stock Account CH 56197 60999 and charged to approved capital projects. These include parks and community renewal development and redevelopment projects.

There are no staffing or legal implications.

**BACKGROUND:**

On 1996 March 25, tenders were received for the annual supply of light fixtures and poles for various parks and streets. The tender and specifications were issued by the Purchasing Division on 1996 March 05, reference no. C15-9-96.

Light fixtures and poles are ordered from the vendors submitting the lowest unit price on an item by item basis. Graybar Electric has bid the lowest unit prices for the following items:

Description	Graybar	Wesco	Hesco	Gerrie	Lightplan
Light - #7162	\$895.69	\$905.00	\$916.00	No Bid	No Bid
Light - #7163	\$976.34	\$987.00	\$999.00	No Bid	No Bid
Pole - #7164	\$441.93	\$447.00	\$452.00	\$479.04	\$494.00
Pole - #7165	\$470.96	\$476.00	\$482.00	\$498.43	\$517.00
Pole - #7166	\$533.33	\$539.00	\$546.00	\$553.15	\$603.00
Light - #7179	\$643.00	\$650.00	\$658.00	No Bid	\$715.00
Light - #7180	\$643.00	\$650.00	\$658.00	No Bid	\$715.00
Light - #7181	\$643.00	\$650.00	\$658.00	No Bid	\$715.00
Light - #7182	\$643.00	\$650.00	\$658.00	No Bid	\$715.00
Light - #7183	\$696.77	\$705.00	\$713.00	No Bid	\$760.00
Light - #7184	\$696.77	\$705.00	\$713.00	No Bid	\$760.00

Public Works and Traffic has adopted a practice of standardizing light fixtures to achieve design consistency in various applications, to obtain the best unit prices through quantity purchases, and to simplify maintenance operations. These styles of luminaires and poles have been used in many parks and streetscape developments since 1990. Approval of the annual order will permit staff to order the products when required to meet construction schedules.

LS:bg

cc: Mr. C. Rendell, Intermediate Buyer  
Purchasing Division, Treasury Department

2(E)

CITY OF HAMILTON

- RECOMMENDATION -

**DATE:** 1996 May 21

**REPORT TO:** Chairperson and Members  
Parks and Recreation Committee

**FROM:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**SUBJECT:**  
Information Reports

**RECOMMENDATION:**

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** N/A

**BACKGROUND:**

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

## INFORMATION REPORTS

### PARKS AND RECREATION COMMITTEE

Date	From	Subject	Date
1996 April 9	Director of Culture and Recreation	Approval of Discounted Civic Golf Passes	1996 April 10
1996 April 23	Secretary, New Mum Show Sub-Committee	Minutes of the March 28 meeting	1996 April 25
1996 April 25	Director of Culture and Recreation	Private and Confidential Information Report	1996 April 25
1996 May 10	Secretary, Hamilton Veterans Committee	Minutes of the March 28 and April 18 meetings	1996 May 13
1996 May 13	Commissioner of Public Works and Traffic	City Hall Sesquicentennial Flower Beds Recognizing Twin City Partners	1996 May 13
1996 May 8	Director of Culture and Recreation	Hamilton Hub Hockey League	1996 May 17
1996 May 8	Director of Culture and Recreation	I.M.G. Circus Corp. Garden Brothers Circus Mountain Arena	1996 May 17
1996 May 10	Director of Culture and Recreation	Request to Waive Fees - Fundraising Charitable Organizations	1996 May 17
1996 May 10	Director of Culture and Recreation	"Shoreline Clean Up Training Exercise" Bayfront Park Beach	1996 May 17
1996 May 10	Director of Culture and Recreation	Hamilton Women's Tent City June 8-9, Victoria Park	1996 May 17
1996 May 13	Director of Culture and Recreation	Urban Fishing Program Coronation Arena	1996 May 17

Kevin C. Christenson, Secretary  
1996 May 21





URBAN/MUNICIPAL  
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1996



URBAN MUNICIPAL

JUN 25 1996

GOVERNMENT DOCUMENTS

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

URBAN MUNICIPAL

Tuesday, 1996 June 18  
9:30 o'clock a.m.  
Room 233, City Hall

JUN 25 1996

GOVERNMENT DOCUMENTS



Kevin C. Christenson, Secretary  
Parks and Recreation Committee

AGENDA

1. DELEGATION

Grey Cup '96 Inc. - Overview of Planned Festivities (NO COPY)  
Ms. M. Paikin, Co-Chairperson

2. CONSENT AGENDA

3. DIRECTOR OF PROPERTY  
COMMISSIONER OF PUBLIC WORKS AND TRAFFIC  
CHIEF ADMINISTRATIVE OFFICER

Renewal of Lease - Macassa Bay Yacht Club

4. DIRECTOR OF CULTURE AND RECREATION/CITY SOLICITOR

Liquor Sales License - Ivor Wynne Stadium  
Versa Services Ltd. and The City of Hamilton

THE URBAN MUNICIPAL COLLECTION  
2ND FLOOR  
HAMILTON PUBLIC LIBRARY



5. **DIRECTOR OF CULTURE AND RECREATION**

- (a) 1996 Canadian Football League Grey Cup Game and Festival  
Sale of Food and Non-Alcoholic and/or Alcoholic Beverages in Park Facilities  
and Park Rental Permit Fees  
Gore Park - 1996 November 21 to November 24  
Scott Park Arena - Ball Diamonds and Parking Lot - 1996 November 24
- (b) Request For Funding For Expanded  
Recreational Services to Seniors  
Hamilton YWCA
- (c) Extension of Purchase Order - Interim Operations - Chedoke Twin Pad Arena

6. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

- (a) Scott MacDonald Marine - Temporary Pedestrian Access
- (b) Ontario Association of Cemeteries and Ontario Funeral  
Services Association Joint Conference
- (c) Mount Hamilton Cemetery - New Cremation Section

7. **DIRECTOR OF PROPERTY/CHIEF ADMINISTRATIVE OFFICER**

Community Garden Project - Greater Hamilton Food Share

8. **SECRETARY, HAMILTON HISTORICAL BOARD**

Archaeological Survey - Redhill Creek Valley

9. **OTHER BUSINESS**

Correspondence - Hamilton Minor Hockey Council

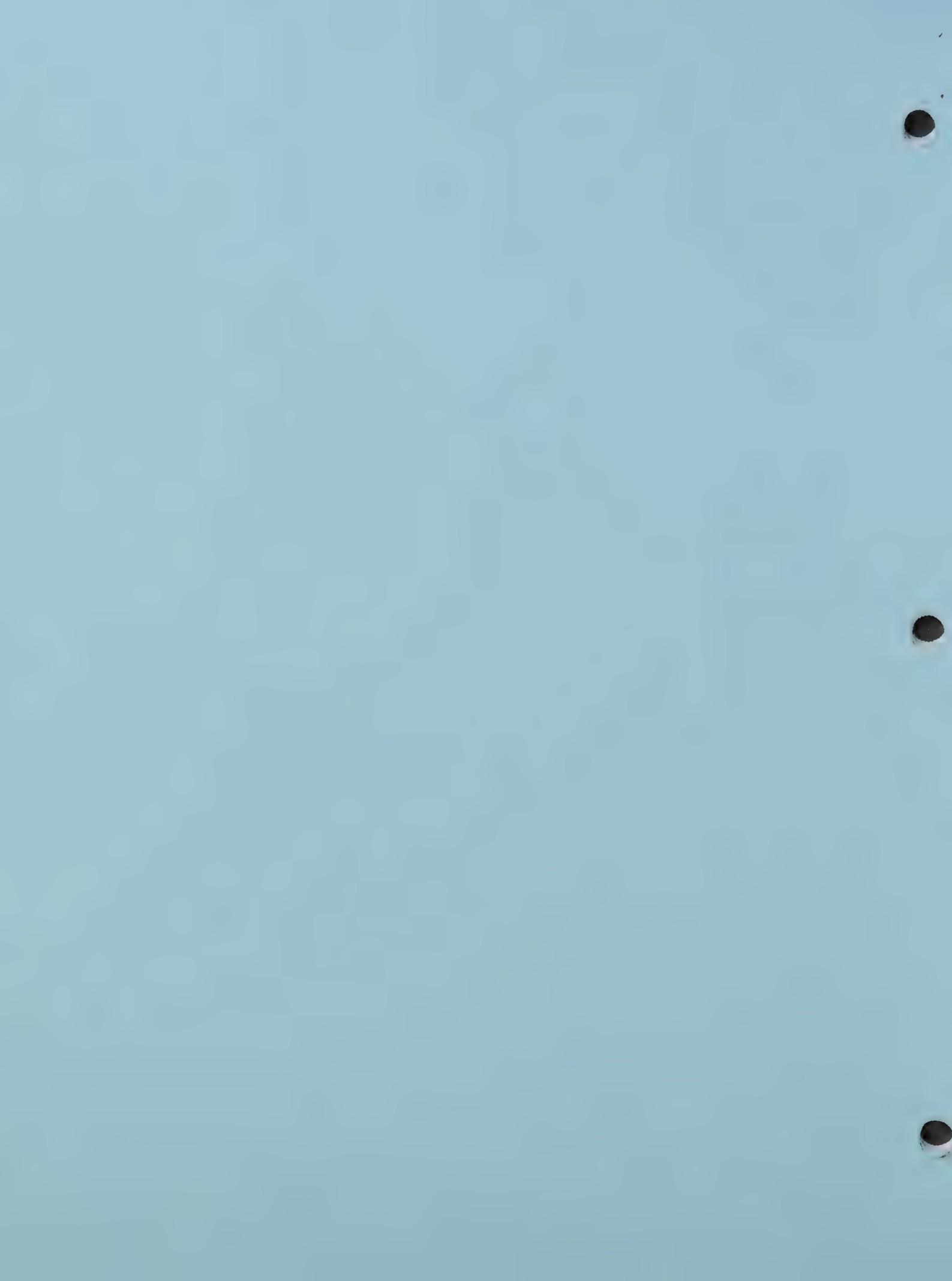
10. **ADJOURNMENT**



**OUTSTANDING ITEMS**  
**PARKS AND RECREATION COMMITTEE**

No.	Item	Original Date	Action	Status
1.	Parkland Acquisition - Industrial Section D Neighbourhood - Rowanwood enclave	1993 November 23	Parks Advisory Staff	Report Back
2.	Gender Equity Policy for Municipal Arenas	1994 April 19	Director of Culture and Recreation	Prepare Full Report
3.	Chedoke Ski Operations	1994 October 18	Director of Public Works/Director of Culture and Recreation	Report Back
4.	Hamilton Amateur Athletic Association (H.A.A.A.) Tennis Club - Allocation of Use	1995 January 24	C.A.O.	Report Back
5.	Ice Allocation Policy	1995 February 21	Director of Culture and Recreation	Report Back
6.	Requests for Proposal - Management and Operation of Chedoke Twin Pad Arena	1996 March 19	Bid Selection Committee (C.A.O., Director of Culture and Recreation and Chairman of Parks and Recreation Committee)	Report Back August
7.	St. Mark's Church - Proposed Multi-Purpose Community Facility	1996 March 19	Alderman McCulloch and Staff	Report Back
8.	McQueston Park - Development	1996 May 21	Commissioner of Public Works and Traffic	Report Back
9.	Gore Park Bus Shelters	1996 March 19	H.S.R. .	Report Back
10.	Mohawk Sports Park - Skate Board Facility	1996 May 21	Commissioner of Public Works and Traffic	Tabled

Kevin C. Christenson, Secretary  
 1996 June 18



32.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 10

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka  
Chief Administrative Officer

D. W. Vyce  
Director of Property

D. Lobo  
Commissioner of Public Works and Traffic

**SUBJECT:** Renewal of Lease  
Macassa Bay Yacht Club

#### RECOMMENDATION:

- (a) That the City of Hamilton renew the existing land lease with the Macassa Bay Yacht Club which expires on 1996 November 30 for a new term of twenty (20) years, commencing 1996 December 1 and expiring on 2016 November 30, at the following rental rates:
  - (i) 1996 December 1 to 2001 November 30 at a rental rate of \$12,500 plus taxes;
  - (ii) 2001 December 1 to 2016 November 30 at a rental rate equal to the original rate (\$12,500) plus the yearly accumulated increase in the Consumer Price Index as published by Statistics Canada over the previous five (5) year period calculated on 2001 December 1, 2006 December 1 and 2011 December 1, plus taxes;
- (b) That the rent received be credited to Account No. CH 44104 31106 (Rental Civic Property - Civic Properties Rented); and,
- (c) That the City of Hamilton grant conditional approval to the Lessee to construct a new two storey Clubhouse subject to Lessee:
  - (i) agreeing that the City of Hamilton shall not be obligated to pay any undepreciated capital improvement costs, in the event the lease is terminated without renewal or ends after any renewal period or in the event that the lease is terminated, cancelled or ends;

- (ii) at their sole expense applying for and obtaining site plan approval and a building permit;
  - (iii) causing all building plans to be approved by the Commissioner of Public Works and Traffic prior to the commencement of construction; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute the Lease Agreement in a form satisfactory to the City Solicitor.

*L.H. England for  
D. Lobo* *T. Wally ee* *J.S. Pavelka*

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

See above recommendation.

#### **BACKGROUND:**

The Macassa Bay Yacht Club has been leasing 68,607 square feet of City property which includes 11,500 square feet of water at this location since 1974.

The Macassa Bay Yacht Club (hereinafter referred to as the "Club") has been incorporated since 1976 as a non-profit Club with approximately 400 members who strive to achieve the following goals:

- (a) To establish, maintain and conduct a boating Club for the accommodation of its members and their friends and to promote among the members of the corporation and others, an interest in boating, yachting, aquatic sports and recreation;
- (b) To provide a meeting place and other conveniences for the members of the corporation, and others, and to equip, furnish and maintain the same;
- (c) To promote, arrange and hold boating and yacht races, games contests and other competitions of every nature;
- (d) To promote and encourage advancement of the knowledge of boating and navigation and to provide facilities for storage, repairs and service to boats of all kinds;
- (e) To co-operate with and aid the local Harbour Police, R.C.M.P., Game Wardens and various other governmental bodies in a common quest to control pollution and regulate boating.

The Club made a presentation at the Parks and Recreation Committee meeting of 1996 May 21 in which they requested a long term lease renewal with the City in order to justify and finance the construction a new two storey Clubhouse measuring approximately 4,000 square feet. The Club has requested a lease term of 30 years.

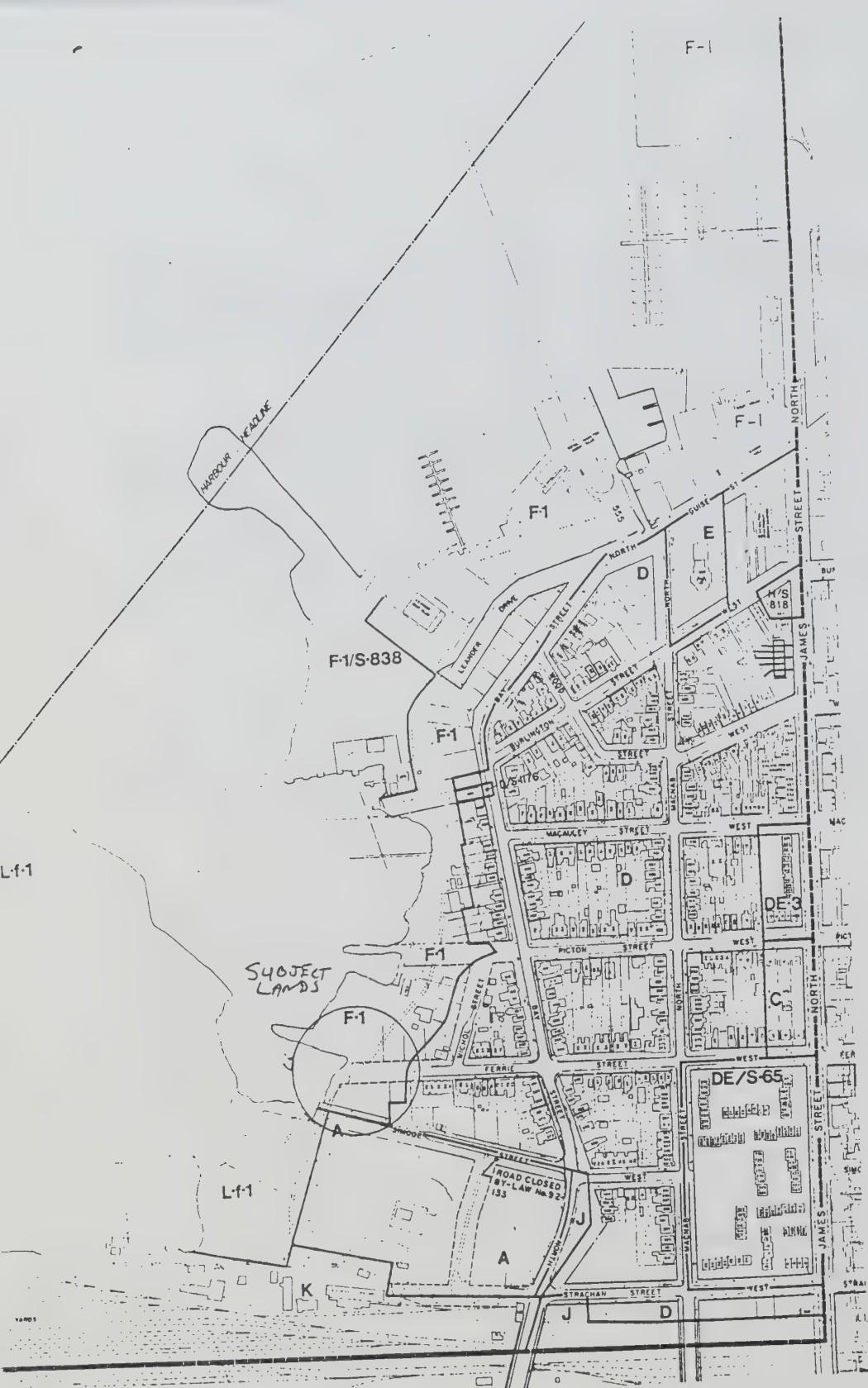
The proposed Clubhouse would be located on the current site of their existing Clubhouse which is a small 60 x 30 foot one floor building, which is to be demolished or sold by the Club. The new facility would have a ground floor main function room for approximately 120 people and the second floor would be the Club room with a full balcony overlooking the harbour. The new building would be built to aesthetically blend into the west harbourfront project and neither the leased area or the proposed building interferes with public access between Pier 4 and Bay Front Park.

The Club has raised approximately 50% of the construction costs which are estimated in the range of \$425,000. In order to facilitate financing for the balance, a long term lease is required. City staff is prepared to recommend a twenty (20) year term rather than a thirty (30) year term. The Club is prepared to accept such a term. The Club hopes to start construction of this facility in the Spring of 1997 with completion in the Fall of 1997.

The current rent is \$11,000 plus taxes (\$4,134.04) for 1996. Staff are recommending an increase in the annual rental to \$12,500 plus taxes during the period from 1996 December 1 to 2001 November 30. For the remainder of the term (to 2016 December 30) the rental of \$12,500 would be augmented by the yearly accumulated increase in the Consumer Price Index as published by Statistics Canada over the previous five (5) year period calculated on 2001 December 1, 2006 December 1 and 2011 December 1, plus taxes. We believe this increase represents a fair and reasonable rental for this type of operation.

RJH/nw

c.c.    Alderman V. Agro, Alderman, Ward 2, Aldermen's Office  
          Alderman Wm. McCulloch, Alderman, Ward 2, Aldermen's Office  
          P. Noé Johnson, City Solicitor, Law Department  
          Allan C. Ross, Treasurer, Treasury Department  
          B. Chrystian, Manager of Parks



All Lands Within This Neighbourhood Is Subject  
To Site Plan Control By-law No. 90-285.

40	107	106
127	21	10

This is not a Legal Document  
For Zoning Verification Please  
Contact City Building Department.

CITY OF HAMILTON  
NORTH END WEST  
ZONING

4.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 12

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R.L. Fair, Director  
Culture and Recreation Department

P. Noé Johnson  
City Solicitor

**SUBJECT:** LIQUOR SALES LICENSE - Ivor Wynne Stadium -  
VERSA SERVICES LTD. AND THE CITY OF  
HAMILTON

#### RECOMMENDATION:

That the City of Hamilton approves the application of Versa Services Ltd. of Etobicoke and the City of Hamilton as co-licensee's for a liquor sales licence to permit sales from fixed kiosks but not direct sales in the grandstand at Ivor Wynne Stadium during Hamilton Tiger Cat football games; and the Chief Administrative Officer and the Director of Culture and Recreation complete the form as required.

#### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The City receives no revenue from the sale of liquor at Tiger Cat games.

The co-licensee arrangement is stipulated in the regulations pursuant to the Liquor Licence Act. The Licence Agreement between the City and the Hamilton Tiger Cats Football Club grants the team the right to sell food and beverages including alcoholic beverages at the Stadium during games.

A resolution of Council is required by the Liquor Licence Board of Ontario in order to issue a new liquor licence. The resolution stipulates that direct sales to patrons in the grandstands will not be permitted.

The Hamilton Tiger Cats have terminated their working relationship with the previous concessionaire. Versa Services Ltd. has verbally indicated through its manager, Mr. Cranston, on Friday June 7, 1996 that it is the new concessionaire for the Hamilton Tiger

Cats Football Club, engaged to provide food and beverage services during Ticat games.

The current liquor license is in abeyance pending payment to the Province by either the previous concessionaire or the team of outstanding provincial sales tax for concession sales. In order for the new Concessionaire, Versa Foods Ltd. to sell alcoholic beverages an application must be made to the LLBO for a new liquor license for the stadium. In accordance with the regulations pursuant to the Liquor License Act, the City as owner of the stadium and as co-licensee must approve the application by to the licensee(s). Therefore, it is recommended that Committee and Council consider the request in order to maintain the liquor license at the stadium.

June 6, 1996 Mr. Ivan Marini, solicitor for the team has verbally requested that the City execute the application form for liquor license naming their concessionaire, Versa Services Ltd. as co-licensee with the City. The City has no legal agreement with Versa Services Ltd. and has therefore requested from them an insurance policy in amount of \$10,000,000.00with the City as a named insured.

Versa Services Ltd. has advised us that the LLBO will allow Versa Services Ltd to sell alcohol at the stadium under their current catering endorsement for the first two games of the season. Versa Services Ltd. was verbally informed that a new license must be applied for in accordance with the Liquor License Act. Attached please find a copy of the blank form which the LLBO requires. Some personal information is required on the part of a city official. This has in the past been completed by the CAO. The LLBO has suggested that this portion be completed by the Director of Culture and Recreation, given the management responsibility of the stadium.

cc: J.G. Pavelka, CAO

**Application for a  
License under the  
Liquor Licence Act**

Please mail your completed application to:  
Licensing Department  
Liquor Licence Board of Ontario  
55 Lake Shore Blvd. E., Toronto ON M5E 1A4



Contact ID Est. ID Org. ID  Cash  Money order  Certified cheque Amount received

## Section 1

Preferred language	<input type="checkbox"/> English <input type="checkbox"/> French	Establishment/Licence number
New Licenses	Type of licence applied for	
	<input type="checkbox"/> Sales Licence	<input type="checkbox"/> Mini Bar Licence
Transfers	Type of transfer applied for	
	<input type="checkbox"/> New owner - 100% transfer	<input type="checkbox"/> Addition of new shareholder with more than 10% of voting shares
	<input type="checkbox"/> New part owner	<input type="checkbox"/> (90 Day Carry Over (applies to Transfers only)
		<input type="checkbox"/> Transfer to beneficiary of a deceased licence holder

**Proposed name of establishment (if applicable)**

**Existing name of establishment**

Exact location of establishment (not the mailing address) (number, street, unit)

(city/town/village) \_\_\_\_\_ Postal Code \_\_\_\_\_ Telephone number of establishment \_\_\_\_\_

**Mailing address**

(city/town/village) \_\_\_\_\_ Postal Code \_\_\_\_\_

## **Section 2**

Name of applicant (if an individual provide first name and last name) If a Partnership also complete 3(B). If a Corporation also complete 3(C).

**Address of applicant (number, street, unit)**

(city/town/village) \_\_\_\_\_ Postal Code \_\_\_\_\_ Telephone number of applicant \_\_\_\_\_

Name of contact (if different than applicant above, provide first name and last name)

**Address of contact (number, street, unit)**

(city/town/village) \_\_\_\_\_ Postal Code \_\_\_\_\_ Telephone number of contact \_\_\_\_\_

### **Section 3**

(A) If an individual

**Is the applicant to be sole owner of the business?**

Yes  No

**(B) If a Partnership**

**Let the names of partners (individuals or corporations). If more space is required, use a separate sheet.**

If any of the partners are a corporation, complete the enclosed "Corporate Structure Form" (Form LLB 2071).

**(C) If a Corporation**

**Name of corporation (as per Articles of Incorporation)**

### Type of character

Ontario       Federal

Other (specify)

Are Shares offered to the public for sale?

Yes  No

Name all officers and directors and indicate office held.

Name all officers and directors and indicate since held.  
Name any shareholders with more than 10% of the voting shares and indicate the percentage held by each.

Has any individual, applicant, partnership or corporation named in section A, B or C ever applied for or held a liquor licence in Ontario or elsewhere, either as an individual, a member of a partnership, an officer, director or shareholder of a corporation?

No       Yes (if Yes, give full details including name and address of establishment and the liquor licence number)

Name of individual/corporation	Name and address of establishment	Liquor licence no.

Has any individual, applicant, partnership or corporation named in section A, B or C ever been refused a liquor licence by the Liquor Licence Board of Ontario or any other provincial liquor commission in Canada?

No     Yes (if Yes, give full details below including name and address)

Has any individual, applicant, partnership or corporation named in section A, B or C ever had a liquor licence revoked by the Liquor Licence Board of Ontario or any other provincial liquor commission in Canada?

No     Yes (if Yes, give full details below including name and address)

Are any of the individuals named in section A, B or C an undischarged bankrupt?

No     Yes (If Yes, provide names)

Does any party to this application have any connection, financial or otherwise, to a manufacturer, importer or agent of beverage alcohol (including bitters)?

No  Yes (If Yes, provide details)

Does any manufacturer, importer or agent of beverage alcohol have any interest, financial or otherwise, in this establishment?

No  Yes if Yes provide details

Are you a manufacturer applying for a tied house operation?

No  Yes (if Yes, give manufacturer's licence number)

Is the tied house located on the manufacturing site or vineyards?

Yes:  manufacturing site  vineyards

No (if No, describe location of tied house)

Will an outside party be operating any aspect of the food or liquor business?

No  Yes (if Yes, provide details)

Who will manage licensed premises?

Self  Partner  Other (name):

Please complete the enclosed Personal History Report for the manager of the establishment.

Is applicant renting/leasing property?	Total monthly rent/lease	Name of landlord
<input type="checkbox"/> No <input type="checkbox"/> Yes (if Yes, provide details)	\$	

Purchase price of business	Amount invested in the business	Total amount of outstanding loans or mortgages
\$	\$	\$

Name(s) of individual(s) holding loans or mortgages

Will any person other than those named in section A, B or C receive more than 15% of the profits of liquor or food and liquor?

No  Yes (if Yes, provide name(s) and details of financial arrangements)

Has this location ever had a liquor licence? Establishment/licence number Most recent name of establishment (if different from proposed name)

No  Yes (if Yes, provide:)

Has this location ever been refused a liquor licence or had a liquor licence revoked?

No  Yes (if Yes, provide details)

Name of largest paid circulation newspaper in the municipality in which the establishment is located

Are you opposed to having your name placed on a Provincial Government mailing list used by external organizations (ie: restaurant suppliers, telemarketers, etc.)?  No  Yes

**Section 4 - Transfers only**

If you are applying for a transfer of licence, this section must also be completed.

Are you planning to or in the process of making alterations or renovations to the existing licensed area(s)? (not including painting and decorating)

No     Yes (if Yes, provide details of alterations/renovations and complete Section 7)

Are you applying for all existing licensed areas?

No (if No, provide details of areas you are applying for)     Yes

**Section 5 - Mini Bar Licence Information**

If you are applying for a Mini Bar Licence, this section must also be completed.

Is the existing/proposed licensed establishment located in a hotel/motel or resort complex?

No (if No, describe location)     Yes

Name of hotel/motel or resort serviced by this licence

Address (number, street, unit)

(city/town/village)

Postal Code

Are the mini bar dispensers located in the guest rooms?

No (if No, explain)     Yes

How will the mini bar dispensers be controlled?

Key     Magnetic card     Other device (please explain)

Will the access device be issued separately from the room key?

No (if No, explain)     Yes

Will the establishment have a secure area for liquor storage?

No     Yes

Briefly describe the location of the storage area

## Section 6 - Establishment Information

New establishment

Existing establishment

Type of establishment

Restaurant

Outdoor area

Theatre

Ship

Railway car

Hotel/motel/resort

Stadium

Aircraft

Are all licensed and unlicensed areas separated by a permanently fixed separation (partition) that is at least 42 inches (1.06 metres) high?

No     Yes

Describe in detail exact location of alcohol storage facilities

Do you have food preparation facilities (enough for a light meal) appropriate to serve the capacity of your establishment located on site?

Yes (describe food equipment)

stove     refrigerator     grills     deep fryers     wok(s)     warming trays     microwave     pizza oven

Describe any other food equipment

No (if No, describe method of preparing food)

Is any other form of business to be operated from this establishment (e.g. bakeshop, variety store, billiards, etc.)?

No     Yes (if Yes, specify. If billiard operation, state number of tables and/or games.)

If answer is Yes, above, are the businesses physically separated from the licensed area(s) so that access or exits to and from the other businesses are not through the licensed area(s)?

No (if No, explain)     Yes

Do you intend to provide entertainment?

No     Yes (if Yes, explain type of entertainment, ie. live bands, adult entertainment, etc.)

What will be your hours of operation for serving beverage alcohol:

Indoors: from - to

Outdoors: from - to

## Section 7 - New Applications

*This requirement is to be submitted for new alteration/applications only.*

## Capacity calculations: Example

Existing or proposed area E or P	List exact location of licensed area including outdoor areas	Outdoors Yes or No	Total square metres of licensed area (length x width)	Maximum capacity of licensed area (total area divided by 1.11)	Is this room connected to existing building? Yes or No
E	main floor north section	NO	120	100	YES
E	basement north-west section	NO	60	50	YES
P	main floor adjoining dining room	YES	96	80	YES
Total occupancy figure			230		

**Capacity calculations (If additional space is required, attach a separate sheet)**

**Attach to this application an accurate plan drawn to scale of each floor containing a licensed area (8 1/2 inches x 11 inches size sheet(s)). Architects plans reduced to 8 1/2 inches x 11 inches are preferred.**

**Scaled plan to contain the following information:**

- all dimensions of the licensed area(s);
  - licensed area(s) to be outlined in red;
  - the location of the food preparation and alcohol storage area(s);
  - indicate clearly all outdoor area(s) (patios) and their distance (if remote) to the nearest licensed premise in the application;
  - details of partitions used to separate licensed areas or licensed areas and unlicensed areas (ie. materials used for construction, how partitions are fixed to floor, etc.)
  - the scale the plan was drawn to (ie. 1/4 inch = 1 foot)

**Failure to attach a scaled floor plan of the licensed areas will result in a delay of your licence application process.**

**For office use only (submit with the Establishment Final Report)**

I have inspected this premise and have found all information contained on these forms and floor plan(s) to be a true reflection of this establishment.

**Inspector name** \_\_\_\_\_ **Number** \_\_\_\_\_ **Date** \_\_\_\_\_

Note: Should any differences occur between the physical layout compared to the forms/plans, please note on the remarks area of the Establishment Final Report.

## **Statutory Declaration**

*This affidavit must be completed by the applicant.*

**If the applicant is a partnership, all the partners are required to sign the affidavit.**

If the applicant is a company, the signing officer must sign the affidavit on behalf of the company.

solemnly declare that I (we) am (are) the applicant(s) for the liquor licence mentioned in the application and that I (we) have read over the application (or form) and I (we) make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

**Declared before me**

at the \_\_\_\_\_ of  
this \_\_\_\_\_ day of

19

(Signature of applicant)

(Signature of applicant)

(Signature of applicant)

© Pearson Education

#### A Commissioner for taking Affidavits

#### Structure of society

#### **Plataforma de Recursos**

(Signature of recipient)

**For transfers only**

**Signature of current licence holder**

**Print name of current licence holder**

## Notification

The above information is collected pursuant to the Liquor Licence Act, R.S.O. 1990, chapter L19. The information may also be disclosed pursuant to the Freedom of Information and Protection of Privacy Act 1987.



# Personal History Report

Individual's ID number

**Note:** To be completed by individual applicants; each partner and all officers, directors of a corporation; all shareholders with more than 10% of the voting shares of a corporation, applying for a licence, transfer or renewal of licence and any person receiving 10% or more of the net sales of liquor or food and liquor.

Legal name	Last name	First name	Second name
Home address (number / street)			
(city/town/village)			Postal Code
Home telephone number	Present position (owner, partner, officer, director or shareholder of corporation)		
Organization/Establishment name		Telephone number	
The Corporation of the City of Hamilton - Ivor Wynne Stadium		905-546-4246	
Address (number/street)			
7 Main Street West H			
(city/town/village)	Postal Code		
Hamilton Ontario		K1B N1B T1S	
Will you be employed in the licensed establishment?			
<input type="checkbox"/> No <input type="checkbox"/> Yes    If Yes, in what capacity			
<input type="checkbox"/> Male <input type="checkbox"/> Female		Date of birth (yy/mm/dd)	Place of birth (country, city, province)
Are you a Canadian citizen or Landed Immigrant?			
<input type="checkbox"/> No <input type="checkbox"/> Yes			
Give any other names by which you are known, including full name at birth, if different than current name.			
Have you ever been convicted of any offense under the laws of Canada or any Province of Canada (NOTE: you are not required to disclose any convictions for which a pardon has been granted under the Criminal Records Act and which pardon has not been revoked)?			
<input type="checkbox"/> No <input type="checkbox"/> Yes (If more space is required, attach a separate sheet.)			
Date	Charge	Disposition	Place
Have you ever been refused a liquor licence or had a liquor licence revoked?			
<input type="checkbox"/> No <input type="checkbox"/> Yes (if Yes, explain)			
Do you have a minimum of six (6) to twelve (12) months food and beverage experience?			
<input type="checkbox"/> Yes (if Yes, attach a resume of experience, including name of previous employer(s) (if applicable), length of service and types of duties)			
<input type="checkbox"/> No (if No, you must hire a full time experienced person for the first three months of operation for the food and beverage service. Please submit a resume of the employee including name of previous employer(s), length of service and types of duties.)			
Note: A resume of the employee will be required before issuance of the liquor licence.			
Individual's investment in the business			
Total investment \$	Cash \$	Loans \$	
Are you an undischarged bankrupt?			
<input type="checkbox"/> No <b>12</b> <input type="checkbox"/> Yes		Have you completed a program in the responsible sale and service of beverage alcohol?	
<input type="checkbox"/> No <input type="checkbox"/> Yes		(If Yes, provide the date the training was completed, where the course was held and the name of the training program)	

**NOTIFICATION: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

The information collected on this form is collected pursuant to the *Liquor Licence Act*, R.S.O., 1990, chapter L19. I understand that the Liquor Licence Board of Ontario intends that the principal purpose for which this information is to be used will be for the purpose of the issuance of a liquor licence.

**CONSENT**

I CONSENT to the Liquor Licence Board of Ontario collecting such additional information about me as may be necessary for the Liquor Licence Board of Ontario to verify the information contained on the form. The sources the Liquor Licence Board of Ontario will use are the financial institutions and credit bureaus, regional and national banking and loans institutions. AND I ALSO CONSENT to the use and the disclosure of all such information as contained on this form or is obtained as a result of verification, including the authorization of the Chief of Police or other officer in charge to forward a copy of my police record, if any, to the Liquor Licence Board of Ontario, for their use, relative to my application for a liquor licence.

**LEGAL AUTHORITY FOR THE COLLECTION**

Liquor Licence Act, R.S.O. 1990, chapter L19.

**Principal Purpose For Which The Personal Information Is Intended To Be Used**

I UNDERSTAND THE Liquor Licence Board of Ontario will be using the information on the form:

- (1) to determine whether I am qualified to hold or transfer the licence, as the case may be, I am applying for on the attached application form.
- (2) to use and disclose such information to parties, for purposes which are consistent with the purpose set out in the previous clause.

Signature of applicant	Printed name
------------------------	--------------

**Statutory Declaration**

I \_\_\_\_\_, solemnly declare that I have  
(Printed Name)

read over this form and I make this solemn declaration conscientiously believing its contents to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me

at the City of Hamilton of  
this day of June 1996.

\_\_\_\_\_  
(Signature of Deponent)

A Commissioner for taking Affidavits

5(a)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 12

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** 1996 Canadian Football League Grey Cup Game and Festival  
Sale of Alcoholic Beverages in Parks  
Facility and Park Rental Permit Fees  
Scott Park Arena, Baseball Diamonds and Parking Lots  
1996, November 24  
Ivor Wynne Stadium and Brian Timmis Stadium - 1996, November 24

#### **RECOMMENDATION:**

- a) That approval as required by Parks By-Law 95-126, Section 11(2) and Section 32 be given to the Grey Cup 1996 Hamilton Inc. to have alcohol and extend the hours of entrance in a park as follows:

##### Alcoholic Beverages in a Park

Brian Timmis Stadium - 1996, November 24 from 2 p.m. - 2:00 a.m.

Scott Park Baseball Diamonds - 1996, November 24 from 2 p.m. - 2:00 a.m.

Scott Park Arena - 1996, November 24 from 2 p.m. - 2:00 a.m.

subject to the following terms and conditions:

- i. That proof of insurance satisfactory to the City Solicitor be provided in the amount of \$5 million for Comprehensive General Liability, Property Damage, Bodily Injury and including Liquor Liability, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- ii. That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- iii. That alcoholic beverages may be served in the confined area of a tent and arena on the above mentioned dates and times, upon receipt of approval of the Liquor Licence Board of Ontario; and,

- iv. That the applicant adhere to the regulations stipulated by the Liquor Licence Board of Ontario in the provision of alcohol; and,
  - v. That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- b) That those organizers and their workers who are providing Alcoholic Beverages be encouraged to participate on a volunteer basis, in a "Server Intervention Training Program"; and,
- c) That the Grey Cup '96 Hamilton Inc. Committee enter into a licence agreement satisfactory to the City Solicitor; and,
- d) That the parking lots north of Cannon west of Balsam and south of Cannon west of Balsam be under the direction and use of the Grey Cup '96 Hamilton Inc. Committee for festival use on 1996, November 23 & 24; and,
- e) That normal rent charges for Ivor Wynne Stadium for the week leading up to the Grey Cup Game/festivities be waived for the pre-game practices and event set-up; and,
- f) That additional labour charges related to a late snow storm that may impede the stadium operation for the Grey Cup Game be paid by the Grey Cup Committee at the expense of \$51.00/hour and/or \$68.00 at double time if necessary; and,
- g) That the following rental permit fees totalling \$50,740.84 be paid by the Grey Cup '96 Hamilton Inc. Committee as follows:

Liquor Licence processing fee	\$100.00
Gore Park - \$50.00/day rental fee	\$200.00
Scott Park Arena rental fee	\$12,000.00
Scott Park Baseball Diamonds - damage/repair deposit	\$1,000.00
Brian Timmis Field - damage/repair deposit	\$1,000.00
Ivor Wynne Stadium - Game Day rental fee	\$500.00
Game Day utility and operational costs at Ivor Wynne	\$35,940.84
<b>Total fees</b>	<b>\$50,740.84</b>

- h) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.
- i) That staff be authorized to work with the Grey Cup '96 Hamilton officials to develop a strategy to allow access and egress for affected area residents adjacent to the stadium.

## **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Parks By-Law No. 95-126, Section 11(2) and Section 32 requires the Group/Organization/Association as an applicant to obtain permission from the City of Hamilton, as owner of the public park to sell alcoholic beverages and extend the hours of entrance in a park or facility.

Grey Cup organizers are requesting a 2 a.m. closure of the beer gardens, however if Hamilton is not in the Grey Cup the beer gardens will close at 12 midnight.

The above fees were not included in the Grey Cup Bid package.

There will be no impact on the City Budget as the Grey Cup Inc. will be covering 100% of the City costs associated with support of the event at Ivor Wynne Stadium and adjacent facilities. Unit costs for all primary and secondary services have been provided to the Grey Cup organization for detailed operational and emergency budgeting plans.

## **DISCUSSION:**

In addition to this Parks and Recreation Report, reports to Transport and Environment and Transportation Services Committees are being forwarded for the coinciding road closures necessary to facilitate the smooth operation of all festival activities.

The Grey Cup 1996 Committee is planning a four day festival component in Hamilton as a lead up to the Grey Cup Game on 1996, November 24. The overall Grey Cup theme is "Showdown in Steeltown". The festival components are being coordinated by a sub-committee of the Grey Cup Committee with the Downtown BIA to include turning the downtown Hamilton into "Grey Cup Party Central". Downtown Hamilton will turn into a street festival and midway. The activities to include outdoor breakfasts, entertainment, activities and beer tents.

In addition to municipal lands, Hamilton Board of Education property downtown and adjacent to Ivor Wynne Stadium is also being requested by the Grey Cup committee for festival use.

On Game Day the festivities move to the area surrounding the Stadium. The stadium festival area is bounded by Gage, King, Lotteridge and Barton Streets.

Scott Park Baseball Diamond area is being requested for a beer tent, entertainment and interactive area where activities, will take place for everyone. People who do not have tickets to the Grey Cup Game will be able to experience the Grey Cup Football fever by participating in the Stadium festivities.

Festival organizers have requested the use of Scott Park Arena for a beer garden/entertainment venue. Costs for this facility include rental of floor time, community room rentals, staff not regularly scheduled and the cost of placing a temporary floor on the ice surface and payment to the Scott Park Minor Hockey Association for lost revenues. Attached for reference are Appendix A & B with the breakdown of charges.

Ivor Wynne Stadium will be utilized the week prior to the Grey Cup Game for team practices, half time show practices and event set-up preparations. Stadium staff will be on site at all times. A breakdown of Game Day charges to the Grey Cup Committee are attached for reference.

The Special Events Advisory Team are working together with Grey Cup organizers to ensure the residents' interests in the vicinity of the stadium are considered throughout the events.

Site maps for the downtown festival area and the stadium festival, are attached for committee reference.

c.c.      D. Lobo, Commissioner  
              Public Works and Traffic  
              J. Schatz, City Clerk  
              T. Gill, Senior Director  
              Regional Roads  
              Grey Cup '96 Hamilton Inc. Committee

attachments

**DEPARTMENT OF CULTURE AND RECREATION**

**MEMORANDUM**

**TO:** Juliana Mohamed  
Marketing & Festival Coordinator  
Grey Cup Hamilton

**FROM:** Shelley Merlo-Orzel  
Events/Promotions Officer  
Culture and Recreation

**SUBJECT:** Grey Cup Festival  
Facility/Park Fees

**YOUR FILE:**

**OUR FILE:**

**PHONE:** (905) 546-4646

**DATE:** 1996 June 6

The following are the applicable rental and labour charges for the Culture and Recreation - City owned properties that the Grey Cup Hamilton committee will be utilizing in November, 1996.

1.	Gore Park November 21 - 24, 1996 \$50.00 per day = \$200.00	200.00
2.	A \$100.00 liquor licence processing fee.	100.00
3.	Scott Park Baseball Diamonds - damage/repair deposit (not including any fence removal & replacement)	1,000.00
4.	Brian Timmis Field - damage/repair deposit (not including any fence removal & replacement)	1,000.00
5.	Ivor Wynne Stadium - Game Day rental fee (in addition to the Grey Cup Game - Ivor Wynne charges previously submitted by Dave Cowan.)	500.00
6.	Scott Park Arena staffing, arena, room & floor costs (break down attached)	12,000.00
Total Charges		14,800.00

Feel free to call me if you have any questions.

c.c. J. Schatz, City Clerk  
R. Fair, Director Culture and Recreation *RWF*

attachment

## Scott Park Arena Charges Breakdown

Additional staffing costs (not including regularly scheduled staff)  
Friday, November 22 - Monday, November 25 include:

monitoring of compressors	
build up of ice for flooring	
removal of zamboni	
cleaning of building walls (interior)	
assist volunteers for set up	
assist in delivery of supplies/equipment	
assist in laying of flooring	
building security	
ice maintenance for post event use	\$1,432.00

Rental fee for use of arena ice pad	\$7,220.00
rental fee at adult prime rate - \$130.00/hour	

Community Room and additional rooms used	
Community room rate - 20.00/hour (12 hours used)	240.00
additional rooms rate - 15.00/hour (7 rooms x 6 hours)	630.00

## Miscellaneous Costs

flooring from Copps Coliseum	N/C
Staff costs for flooring layout	272.00
Carpenter	200.00
Towmotor for flooring	200.00
A-1 Towing for Zamboni Removal and Pickup	200.00
Dumpster for Garbage	175.00

Recognition Cost / Concession Revenue Loss Scott Park Hockey Association	1,500.00
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Total Charges	12,069.00
---------------	-----------

## GREY CUP 96

~~LABOUR~~

<u>RATE</u>	<u>HOURS</u>	<u>COST</u>
\$17.33	96      4 MEN X 12 HRS X2	\$1,663.68
\$17.51	12      CARP-HELPER	\$210.12
\$18.04	12      SOUND - TECH	\$216.48
\$20.20	12      CARPENTER	\$242.40
\$22.04	16      SUPERVISOR	\$352.64
		TOTAL      \$2,685.32

~~SECURITY~~

POLICE		\$7,800.00
HWP		\$8,000.00
		TOTAL      \$15,800.00

CONTRACTUAL

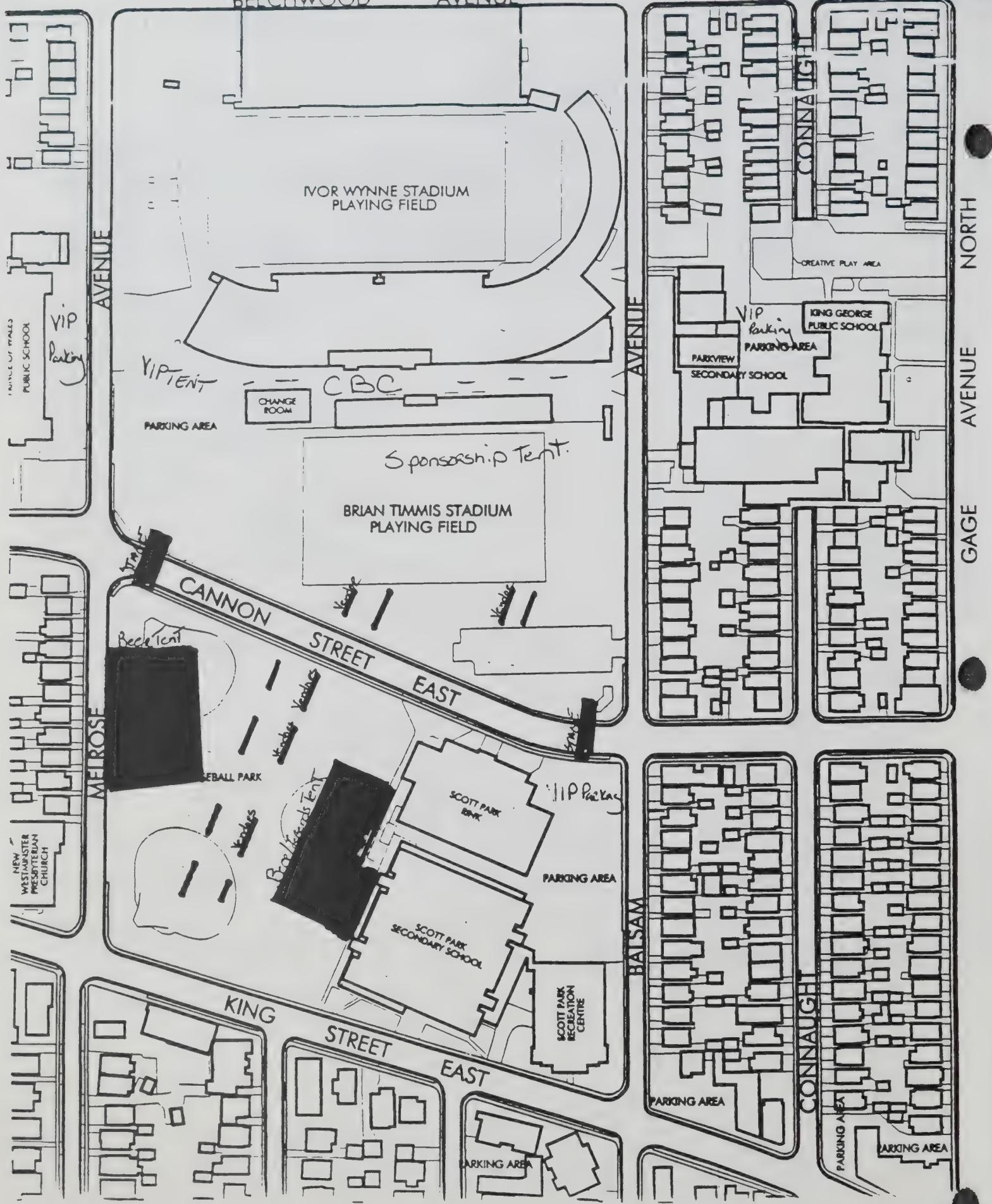
J.D.I. -JANITORAL		\$1,564.88
BINN BROOK PLUMBING	2 MEN X 6HRS X 2X \$30.00	\$720.00
ARK-TECH CONTRACTING	"      "      "      "      "      "	\$720.00
NIAGARA ELEVATOR	1 MAN X 6HRS X 2X 30.00	\$360.00
SCOREBOARD OPERATOR		\$1,500.00
PORT O LET	TOILET RENTAL	\$6,900.00
		TOTAL      \$11,764.88

~~CLEAN UP~~

<u>RATE</u>	<u>HOURS</u>	<u>COSTS</u>
\$17.33	96      4 MEN X 3 DAYS	\$1,663.68
\$17.51	24      1 MAN X 3 DAYS	\$420.24
\$18.04	24      1 MAN X 3 DAYS	\$432.96
\$20.20	24      1 MAN X 3 DAYS	\$484.80
\$22.04	24      1 MAN X 3 DAYS	\$528.96
\$11.25	192      8 MEN X 3 DAYS	\$2,160.00
		TOTAL      \$5,690.64

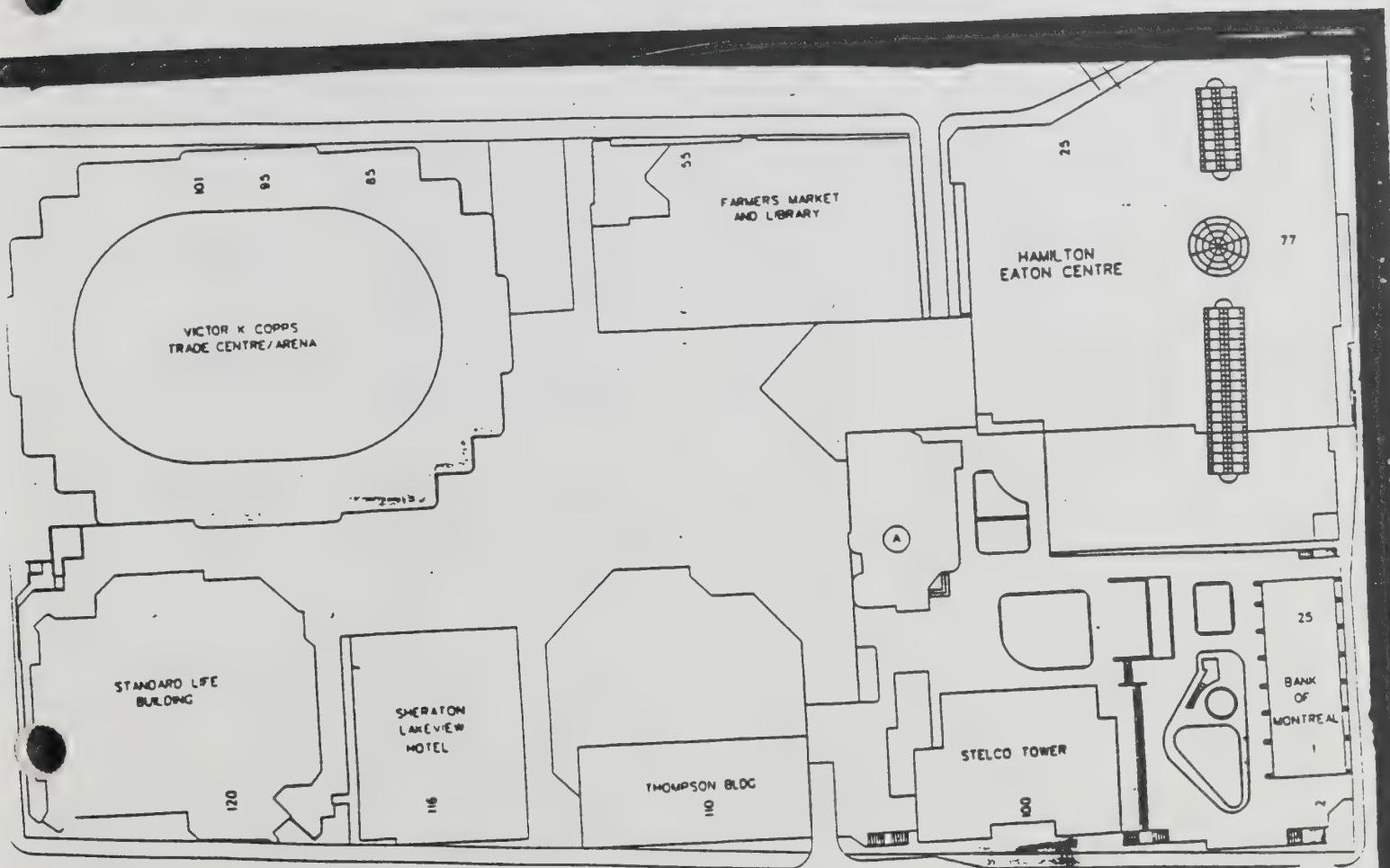
OVERALL TOTAL	\$35,940.84
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PLUS EQUIPMENT CHARGES IF REQUIRED

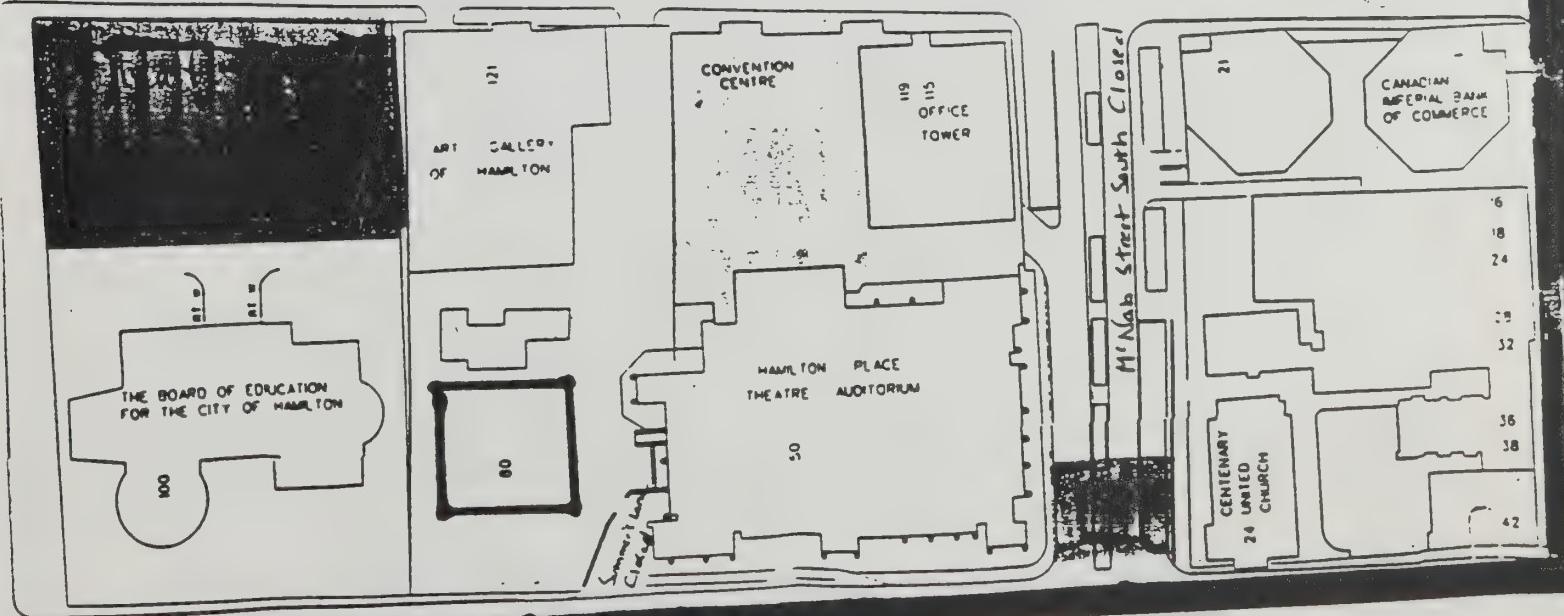


Site Map

# York Boulevard

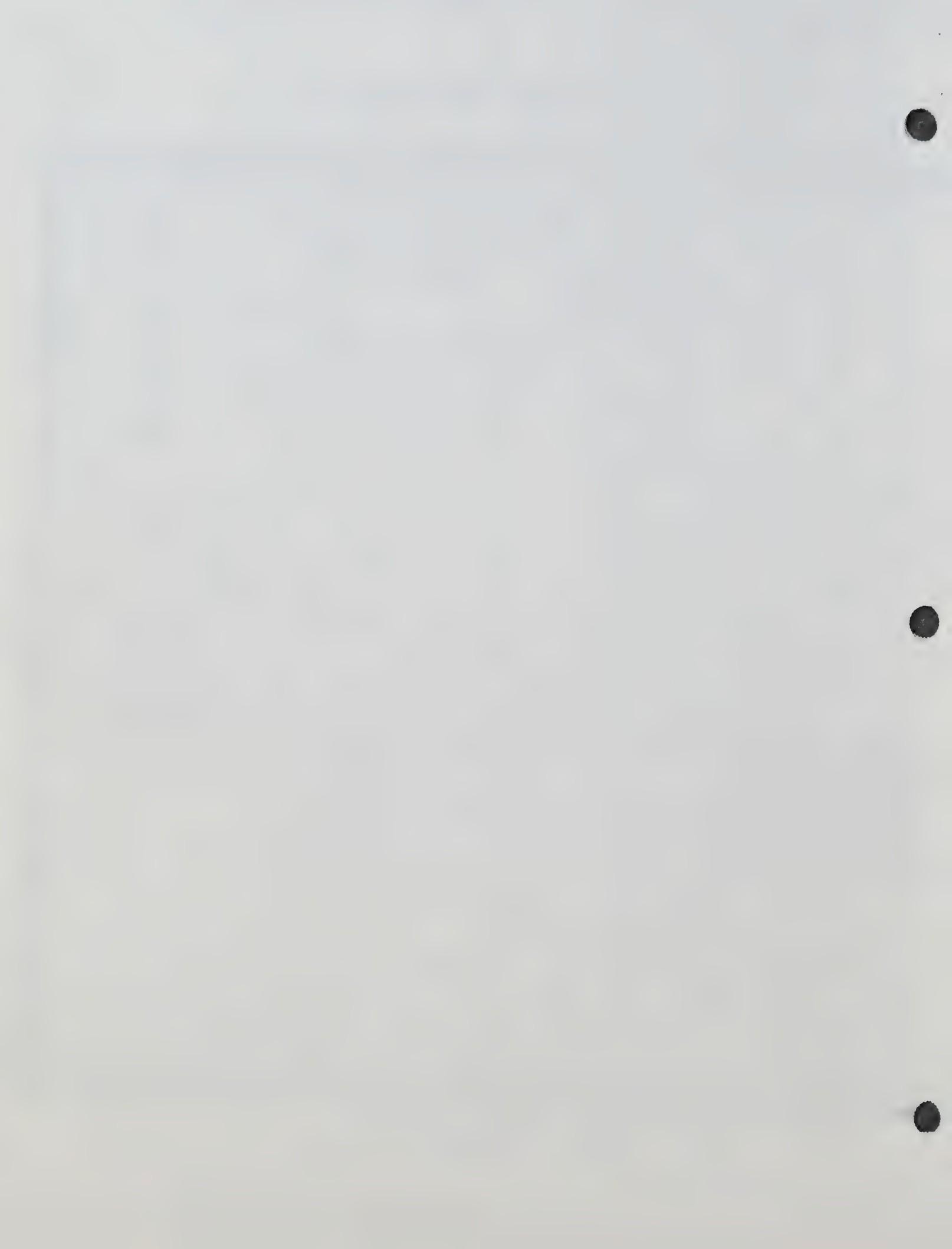


King Street West Closed



Main Street

Downtown Festival Area



# CITY OF HAMILTON

5(b)

## - RECOMMENDATION -

**DATE:** 1996 June 12

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R.L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** REQUEST FOR FUNDING FOR EXPANDED  
RECREATION SERVICES TO SENIORS -  
HAMILTON Y.W.C.A.

### RECOMMENDATION:

- a) That the purchase of service agreement with the Hamilton YWCA for delivery of seniors recreation services be increased by an amount of \$37,773 for 1996 only for the purposes of expanding seniors' recreation programs at the Ottawa Street YWCA and at the MacNab Street YWCA.
- b) That the Treasurer and the Director of Culture and Recreation be authorized to issue a cheque in the approved amount, charged to Account Number 56612 78052 (\$10,249) and Account Number 56612 78056 (\$27,254), on the understanding that this unbudgeted amount has been made available due to savings in not filling one full-time position in the Community Services Division for the remainder of 1996.
- c) That the Hamilton YWCA be encouraged to submit a grant application for consideration during the 1997 current budget process.

R.L.F.

### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The position in question is at the Centre Supervisor level and has been vacant since 29 April 1996. It is being considered for deletion to complement in conjunction with the restructuring exercise. Sufficient funds remain to cover the requested amount.

This recommendation is being made to ensure that the Hamilton YWCA is able to follow through on program plans but is being made for 1996 only. This organization will have to reapply for funding through the 1997 grants process.

**BACKGROUND:**

Council, at its meeting of 1996 May 14, approved a motion to reconsider a resolution on this matter not adopted by the Committee of the Whole at its meeting of 1996 February 27 and which was subsequently referred to the Parks and Recreation Committee meeting of 1996 May 21. Committee chose to defer the matter pending a report from the Director of Culture and Recreation.

**DISCUSSION:**

The report attached hereto as Schedule A provides a detailed overview of the matter at hand. Subsequent to the motion to defer last day, staff met with Jill Rumble, Executive Director of the Hamilton YWCA. We requested a revised budget encompassing operating costs for the remainder of the year which is attached as Schedule A. The planned expansion of services at both facilities has been delayed as funds were not available.

Should Council choose to fund this expansion of services, seniors at both facilities will have access to additional evening and weekend programs and services.

Should Council choose not to grant these funds, the current level of programming will continue and the funding identified in this report will be retained as a surplus within the Culture and Recreation Department.

RF/mp

cc: A.C. Ross, Treasurer

EXPANSION PROPOSAL - HAMILTON YWCA SENIORS' PROGRAMS

Revised 1996 Budget      Original 1996 Budget

66 Ottawa Street

Wages September-December . . . . .	\$5,421.	..... \$16,263.
Benefits . . . . .	960.	..... 2,356.
Maintenance July-December . . . . .	2,580.	..... 5,160.
Telephone . . . . .	675.	..... 850.
Cleaning Supplies . . . . .	300.	..... 400.
Care of Building . . . . .	300.	..... 1,800.
Office Supplies . . . . .	150.	..... 300.
Administration . . . . .	5,113.	..... 5,113.
Utilities: Fuel . . . . .	2,800.	..... 2,500.
Water . . . . .	120.	..... 150.
Hydro . . . . .	1,400.	..... 1,800.
Insurance . . . . .	1,280.	..... 1,280.
Taxes . . . . .	200.	..... 200.
Postage . . . . .	100.	..... 150.
Long Term Fixed Asset Upgrade . . . . .	<u>6,125.</u>	..... <u>6,125.</u>
 Total Expenses . . . . .	 <b>\$27,524.</b>	..... <b>\$44,447.</b>

MacNab Street Expansion

Wages/Benefits . . . . .	\$ 5,000.	..... \$ 5,000.
Program . . . . .	<u>5,249.</u>	..... <u>7,000.</u>
 Total Expenses . . . . .	 <b>\$10,249.</b>	..... <b>\$12,000.</b>

	<u>1996 Revised Total</u>	<u>1996 Original Total</u>
66 Ottawa Street North . . . . .	\$27,524.	..... \$44,447.
MacNab Street Expansion . . . . .	<u>10,249.</u>	..... <u>12,000.</u>
 TOTAL EXPENSES . . . . .	 <b>\$37,773.</b>	..... <b>\$56,447.</b>

# CITY OF HAMILTON

# SCHEDULE A

## - RECOMMENDATION -

**DATE:** 1995 September 09

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director  
Culture and Recreation Department

**SUBJECT:** REQUEST FOR FUNDING FOR EXPANSION OF  
SERVICE TO SENIORS - HAMILTON Y.W.C.A.

### **RECOMMENDATION:**

- a) That the request by the Hamilton Y.W.C.A. for additional base funding support from the City of Hamilton for expanded recreation services for seniors at the Ottawa Street Seniors Centre and the Hamilton Seniors Centre be forwarded to the Current Budget Sub-Committee as an Expansion of Service Item outside the base budget of the Culture and Recreation Department for consideration in the 1996 current budget, and
- b) That the Director of Culture and Recreation be authorized to conduct a service review of all agencies and organizations receiving grant funding through the Culture and Recreation Department and report back during the 1996 budget process, and
- c) That the Director of Culture and Recreation and the City Solicitor be authorized to update agreements between the City and grant receiving agencies funded through the Culture and Recreation Department.

### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Y is requesting additional base funding in the amount of \$44,447 for the Ottawa Street Y and \$5,000 for the Hamilton Seniors Centre commencing in 1996. These funds are to help offset costs related to the expansion of recreation services to seniors. Staff support the need for additional service and are recommending the matter be treated as a 1996 current budget expansion process outside the base of the Culture and Recreation Department.

Staff will be updating the agreements governing this funding arrangement.

## BACKGROUND:

Ms. Jill Rumble, Chief Executive Officer, Hamilton Y.W.C.A., has requested an opportunity to present plans to the Parks and Recreation Committee with respect to an expansion of services to seniors. Committee will know that the Y.W.C.A. "houses" two seniors centres operations: the Hamilton Seniors Centre at their McNab Street Y and a centre in the Ottawa Street Y.

Within the Culture and Recreation Department funding, in the form of grants for services rendered, is provided for the delivery of recreation programming to seniors at these centres. Funding assists with labour, materials and utilities costs directly attributable to the delivery of recreation. The City retains all membership revenue while the centres retain program revenues. In 1995, the grant to the Hamilton Seniors Centre was \$170,060 while \$88,150 has been granted the Ottawa Street Y Seniors Centre. The two largest expense categories are wages and occupancy costs in the form of rent to the Y.

The request from Ms. Rumble relates to costs associated with increasing the amount of seniors programming.

The Y has just completed renovations that will provide an additional 1,500 square foot of programming space on the main floor of a property adjacent to the Ottawa Street Y. Capital costs were \$70,000 with \$20,000 coming from the City in the form of a 1994 Capital Grant.

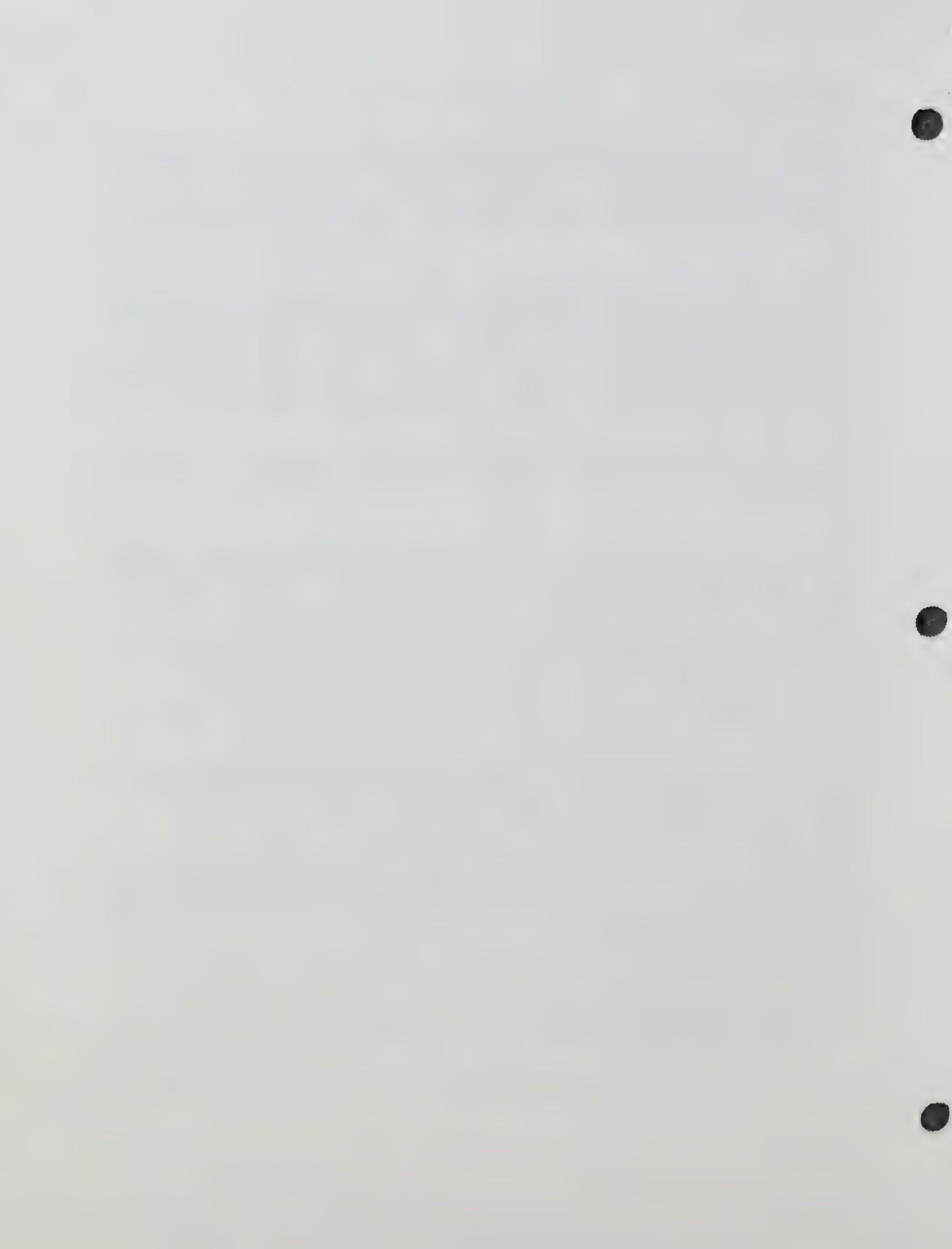
The new space will provide new programming opportunities and the potential for 150 additional members at the Centre.

The Y is requesting an increase in its base grant of \$44,447 for the Ottawa Street Seniors Centre.

They are also requesting an additional \$5,000 for the Hamilton Seniors Centre where an additional program space has been allocated and hours of operation extended. Appendix A provides a background description and draft 1996 budget for the new programs.

Staff support the need for additional seniors programming at these facilities and are recommending that the matter be forwarded to the Current Budget Sub-Committee as an "Expansion of Service" item outside the base budget of the Culture and Recreation Department in the 1996 budget consideration.

cc:   A.C. Ross, Treasurer  
      P. Noe Johnson, City Solicitor



5(c)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 12

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

**SUBJECT:** Extension of Purchase Order  
Interim Operations - Chedoke Twin Pad Arena

#### **RECOMMENDATION:**

- a) That approval be granted to extend the Purchase Order previously granted to Iceco Arena Services and Equipment Inc. as approved by Council on 1996 March 26, as Item 24 of the Fifth Report of Parks and Recreation Committee, for a further period commencing 1996 June 24 and concluding 1996 September 29, at a cost of \$134,869.44 inclusive of G.S.T. for the ice maintenance, cleaning and administration of the Chedoke Twin Pad Arena.
- R.L.F.*

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

On 1996, March 26, City Council approved Item #24 of the 5th Report of the Parks and Recreation Committee thereby granting a Purchase Order to Iceco Arena Services and Equipment Inc. at a monthly cost of \$36,000 + G.S.T., for a period of three months.

This Purchase Order is set to expire as of 1996 June 24.

Staff are recommending that this Purchase Order be extended until 1996 September 29, however, this Purchase Order can be terminated at any time given one month notice.

The cost of \$134,869.44 is for a period of fourteen (14) weeks. This cost represents additional cost of \$600 per week attributable to extra staffing requirements related to daytime cleaning during operation of Hockey Schools through the summer months of July and August. Additionally, a \$4,000 contingency has been estimated to pay any unforeseen overtime costs associated with Tournaments and Special Events at the facility.

## **BACKGROUND:**

On 1994 June 28, City Council approved Item #1 of the 11th Report of the Parks and Recreation Committee approving the entering into of an agreement with Contemporary Leisure Canada Inc. for the management and operation of the Chedoke Twin Pad Arena.

On 1996 January 30, City Council approved Item 1(b) of a Special Report of the Parks and Recreation Committee terminating the contract with Contemporary Leisure Canada Inc. This was effected 1996 March 24. Further, this Recommendation approved the hiring of an interim operator of the Chedoke Twin Pad Arena pending completion of the Request for Proposal.

On 1996 March 26, City Council approved Item #15 of the 5th Report of the Parks and Recreation Committee, calling for the conducting of a Request for Proposal for the management and operation of the Chedoke Twin Pad Arena.

On 1996 March 26, City Council approved Item #24 of the 5th Report of the Parks and Recreation Committee, thereby granting a purchase order to Iceco Arena Services and Equipment for the interim operation and administration of the Chedoke Twin Pad Arena for a 3 month period.

## **DISCUSSION :**

Staff from the Culture and Recreation and Treasury Departments have been working with an outside consultant, The JF Group, to modify and update the Request for Proposal document. This process has taken longer than anticipated but will enable the City to provide accurate documentation to prospective bidders and, hence, more realistic bids. In particular, we have just completed the 1996-97 ice allocation process which includes a significant change in the youth-adult ratio at the Chedoke Twin Pad Arena. This change, which has recommended by the Hamilton Minor Hockey Council to help the Chedoke Minor Hockey House League will result in six additional adult ice hours per week at the Twin Pad, representing a significant revenue shift.

As the Request for Proposal process will not be completed prior to the conclusion of the three month period, staff are requesting approval to continue this arrangement until a decision is made on the new operator of the facility. The Request for Proposal will be issued within the next two weeks and we anticipate that a recommendation will be before Committee at your 1996 August 20 meeting.

WmM/dj

c.c.    J.G. Pavelka, Chief Administrative Officer  
          A. Ross, Treasurer, Treasury Department  
          P. Noé Johnson, City Solicitor, Law Department

6(a)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 7

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Doug Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Scott MacDonald Marina - Temporary Pedestrian Access

#### **RECOMMENDATION:**

- (a) Within the context of the existing lease arrangement with Scott-MacDonald Limited, staff be authorized to act on the following terms and conditions:
  - (i) A public pedestrian access shall be retained by the City extending across that part of the land being leased comprised of the existing asphalt path installed by the City, upon the following terms;
    - (aa) access is open to public use weekends (Friday to Sunday) extending from 1996 June 7 to 1996 September 2 inclusive, plus any "long" holiday weekends during the aforementioned months; and,
    - (bb) The hours of access shall be Friday 5:00 P.M. to 10:00 P.M.; Saturday, 9:00 A.M. to 10:00 P.M., Sunday 9:00 A.M. to 10:00 P.M. and on any statutory holiday from 9:00 A.M. to 10:00 P.M.; and,
    - (cc) Access shall be for the sole purposes of enabling the public to pass between Pier 4 Park and Bayfront Park; and,
  - (ii) During such times the pedestrian access is open to the public,
    - (aa) the City shall indemnify the Lessee against any claim which may arise as a result of the public's use of the access, (excepting claims for business losses of the Lessee); and,

- (bb) the City shall provide, at its cost, one (1) security guard to be stationed along the public access, to control activity thereon at a cost of \$5,675.28 for weekend openings between June 7 and September 2 inclusive; and,
  - (cc) the City shall provide, at its cost, regular cleanup of debris as a result of the public's use of the access; and,
- (b) That the costs associated with this initiative be charged against General Park Maintenance 621020.

*C. H. England*

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

In accordance with conditions of this lease, the City is required to provide site security at times when the pedestrian access is open to the public. The cost of a private security company is \$12.00 per hour for an estimated total cost of \$5675.28 for weekend openings between June 7 and September 2 inclusive.

No allocation exists within the Parks Division budget to cover the cost of funding the security service. Staff recognize the importance of public access between the two waterfront parks and therefore have recommended a funding source with a requirement for staff to notify Committee at such time as an overdraft situation is expected.

The City has obtained an endorsement to the City's general liability policy (6236819) reducing the normal deductible from \$500,000.00 to \$25,000.00 in relation to incidents on the leased lands. All successful claims below \$25,000.00 would be addressed through the City's Reserve for Uninsured losses.

#### **BACKGROUND:**

On 1996 April 12, an information report was submitted to the Parks and Recreation Committee summarizing the negotiation process for a long-term lease between the City and Scott MacDonald Limited. At this time, a long-term lease has not been agreed upon, and the present short-term lease has expired on 1996 May 31.

Because of the expiry of the lease on 1996 May 31, the pedestrian access across MacDonald Marine Services, was not opened to the public from the Victoria Day weekend to June 6. This action had inconvenienced the public and resulted in many negative comments and requests to reopen the access.

On 1996 June 9, a special event was held at Bayfront Park by the Wesley Urban Ministries that included a walkathon between Bayfront Park and Pier 4 Park. In the interest of public safety and convenience, staff had authorized opening the access across MacDonald Marine Services beginning on 1996 June 7.

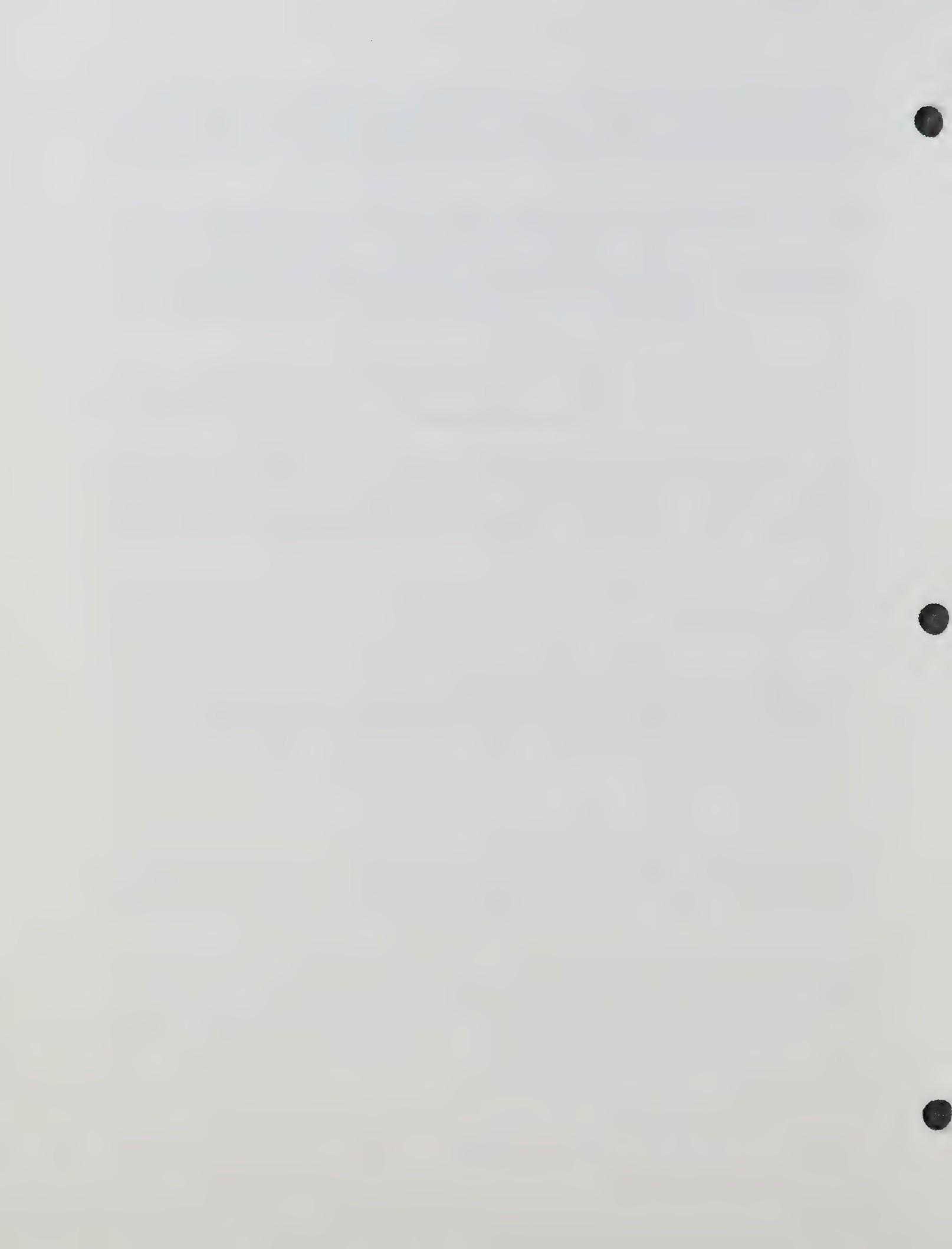
While the weekend openings provide access during the busy weekend hours, those citizens who use the parks on weekdays and before 9:00 a.m. on the weekends are still inconvenienced. The additional estimated cost for private security for the extended opening (ie. 7:00 A.M. to 10:00 P.M. seven days a week) in addition to weekends between 1996 June 10 to 1996 September 2 would be \$11,093.76; this is not recommended given the extent of financial commitment required and ongoing budgetary constraints.

The clean up of debris as a result of the public's use of the access will continue to be the City's responsibility. This can be accomplished as part of the regular maintenance of Bayfront Park and Pier 4 Park without any increase in the current budget.

Opening of the walkway for weekends during the summer in 1996 is similar to the treatment of this area which occurred during the summer of 1995, except that the additional one time capital costs in the amount of \$18,100.00 occurred in 1995 for the cost of electronic push button security access to the docks washrooms at Scott-MacDonald Marina are already in place.

LS/ty

cc: Patrice Noé Johnson, City Solicitor, Law Department  
Alan Ross, Treasurer, Treasury Department  
Bob Chrystian, Manager of Parks, Department of Public Works & Traffic  
Dan Vyce, Director of Property, Property Department



6(b)

CITY OF HAMILTON

- RECOMMENDATION -

**DATE:** May 23, 1996

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks & Recreation Committee

**FROM:** Doug Lobo, Commissioner  
Department of Public Works and Traffic

**SUBJECT:** Ontario Association of Cemeteries and Ontario Funeral Services  
Association Joint Conference

**RECOMMENDATION:**

- (a) That an amount of \$5,000 be provided to assist in defraying the overall cost associated with hosting the first Joint Conference of the OAC & OFSA being held at Hamilton Convention Centre, September 15-18, 1996; and,
- (b) That the Finance and Administration Committee recommend the method of financing.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The financial benefits to the City of Hamilton will be approximately \$15,000 in rental fees for the Convention Centre. As well, there will be an income of \$1,600 in fees for the Golf Tour to be held at King's Forest.

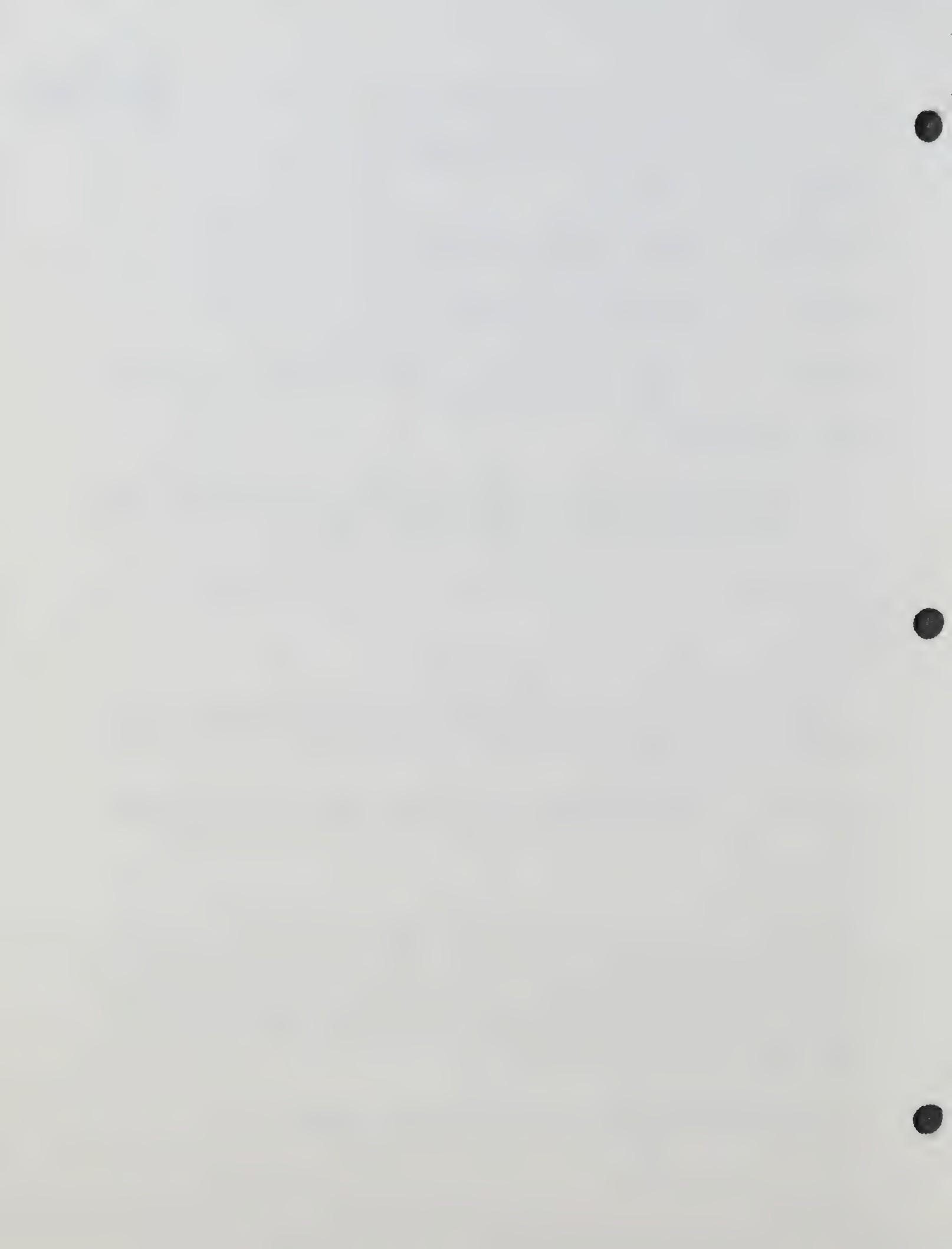
The Region's Economic Development Department has prepared an economic impact statement which concludes that the financial impact on the City would be \$600,000.

**BACKGROUND:**

The Ontario Association of Cemeteries' Convention last met in Hamilton in October 1988. The conventions rotate around the Province with a bid and selection process. In 1994 The Ontario Association of Cemeteries and The Ontario Funeral Services Association agreed in principal to conduct a joint conference to improve relations. This had never been done before. Hamilton won the selection because of previous conferences, the facilities available and the central location. The joint conference is expected to draw 200 delegates and 100 more in trade show personnel and spouses.

c.c. Allan Ross, City Treasurer

c.c. Susan Reeder, Secretary, Finance & Administration Committee



6(c)

CITY OF HAMILTON

- RECOMMENDATION -

**DATE:** June 5, 1996

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Doug Lobo, Commissioner of  
Public Works and Traffic Department

**SUBJECT:** Mount Hamilton Cemetery - New Cremation Section

**RECOMMENDATION:**

That the new Cremation Section at Mount Hamilton Cemetery be named the "William Morden Urn Garden" in memory of William Allen Morden who lost his life while performing his duties as an employee of the City of Hamilton.

*L. Luttb-Eagland for  
D. Lobo*

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

N/A

**BACKGROUND:**

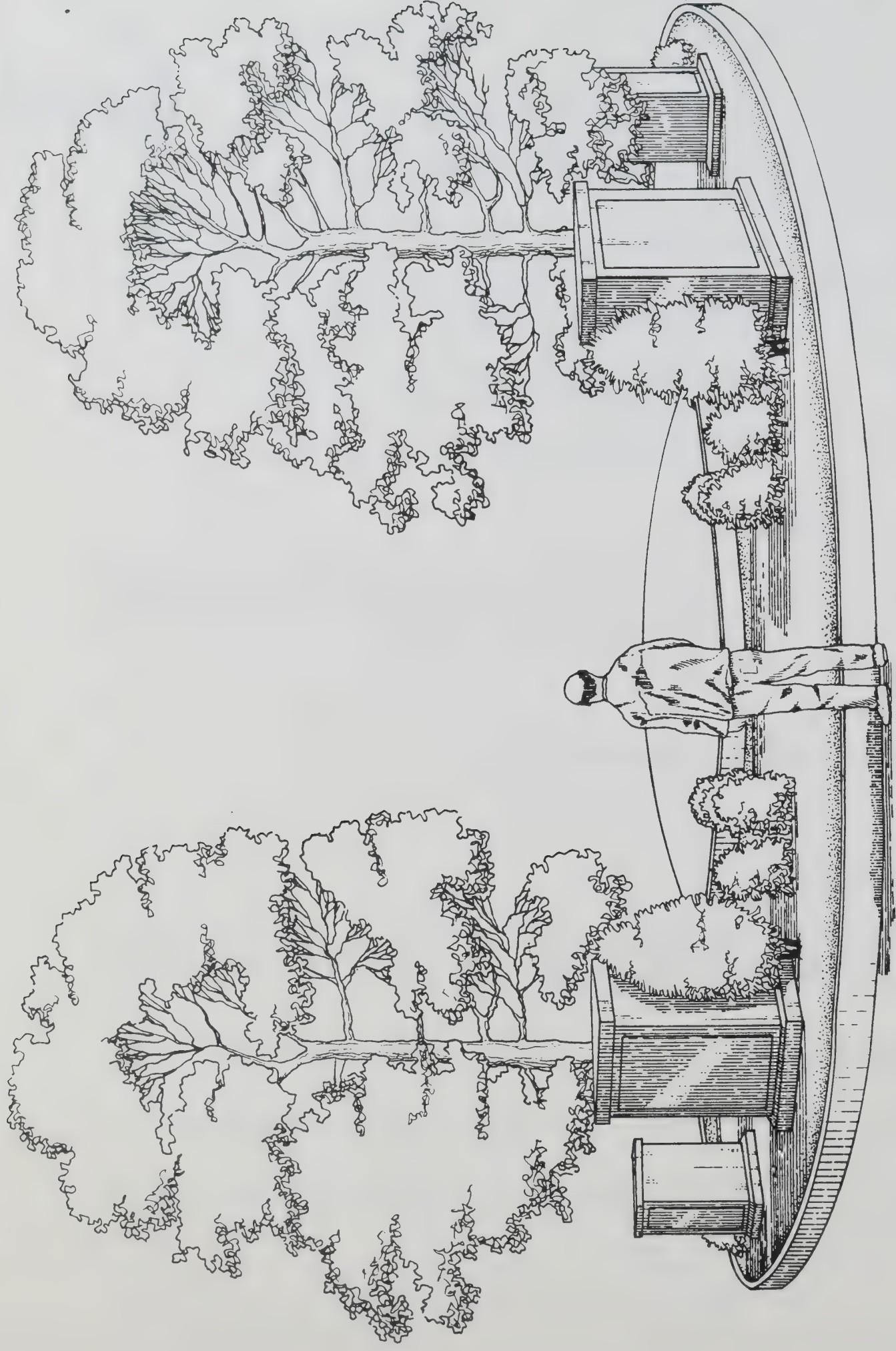
Mr. William Morden, who at the time of his accident was a Sanitation Division employee, lost his life on February 15, 1996. Mr. Morden was a 19 year employee with the City and held various positions within the Public Works Department.

A dedication ceremony will be conducted in the near future. The date and time for this ceremony is to be confirmed.

The Morden family has been consulted regarding this dedication and indicate that they fully support this proposal.

There are no City guidelines regarding the naming of Cemetery features that would affect this recommendation.

TWO POINT PERSPECTIVE OF GARDEN CONCEPT



7.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 12

**REPORT TO:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** J. G. Pavelka  
Chief Administrative Officer

D. W. Vyce  
Director of Property

**SUBJECT:** Community Garden Project - Greater  
Hamilton Food Share

#### RECOMMENDATION:

- (a) That approval be given for the City to enter into an agreement with the Greater Hamilton Food Share for the use of the following City owned lands for Community Garden Projects:

Part of 2400 King St E - 36m (118ft) x 66m (216ft), more or less

Part of 169 Mud St - 66m (216ft) x 66m (216ft), more or less

Part of 1530 Upper Sherman (Billy Sherring Park) - 66m (216ft) x 66m (216ft), more or less

Part of 1086 West 5th (Connell Park) - 50m (165ft) x 50m (165ft), more or less

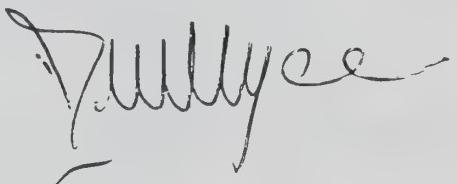
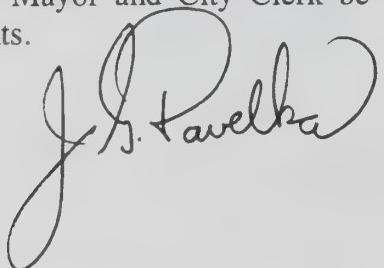
Part of 948 Mohawk Rd W (Olympic Park) - 40m (130ft) x 55m (180ft), more or less

Part of 140 Lake Ave N - 38 m (125ft) x 44m (145ft), more or less

- (b) That the City Solicitor be directed to prepare the necessary agreement; and,

- (c) That this approval continue until such time as the subject lands are required for municipal purposes, as long as the Greater Hamilton Food Share comply with the terms of the

- (d) That all costs and labour associated with the preparation, planting, providing of water, harvesting, signing, reinstatement and security of the garden project site are to be borne by the Greater Hamilton Food Share; and,
- (e) That the City during the term of this agreement prescribe the hours of operation of the project; and,
- (f) That the Greater Hamilton Food Share provide proof of premises and operation insurance in the amount of no less than \$2,000,000 for bodily injury, death and damage to property, including loss of property, naming the City as an additional insured; and,
- (g) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** N/A

**BACKGROUND:**

This department along with the Parks Division of the Department of Public Works and Traffic have received a request from the Greater Hamilton Food Share to assist in a Community Garden Project aimed at establishing several community gardens throughout the City. Their hope is to provide an opportunity for individuals who have to rely on the food banks to grow their own vegetables and establish skills related to self-sufficiency and the importance of nutritional knowledge along with recreational opportunity it will afford to the community.

The Greater Hamilton Food Share is a community based, non-profit organization established in 1990 which focuses on finding food for those in "emergency" situations, relying on the charity of local corporations and neighbouring farms. Through the leadership Food Share, many other community-based initiatives have been established including yearly food drives, school based nutrition programs and provincially based milk donation programs.

The community gardens are to be created and supported through a grant received from Youth Services Canada which will allow youth organizers to involve the community in the set up and operation of the individual gardens and help ensure the sustainability of this project.

Several meetings have been held with organizers of the project, Food Share representatives and City staff to establish the parameters of the City's involvement in this program, which will be similar to those programs set up previously with The North Hamilton Community Health Centre using part of 240 Burlington Street East and The Neighbour to Neighbour Centre which has used a portion of Billy Sherring Park. The locations which have been designated as community gardening sites by Food Share have been determined to be acceptable by the Parks staff as the placement of the gardens are in mostly open space areas and in no way interfere with no other ongoing use of the park lands. It has also been established that the responsibility of the individual gardens rests solely with the Food Share and their youth organizers including preparing the site for planting, harvesting, watering, clean up, providing tools, security and leaving the site clean and reinstated to its original state when the project is completed.

Unfortunately, with an average monthly visit to local food banks of 30,000 individuals the demand for food within the City outweighs the available supply and the need for alternative means of feeding the hungry are required. It is the hope of Food Share that the creation of these community gardens will help to address these shortfalls in the availability of food allowing clients to grow their own food and thus rely less on food banks and other community resources.

KN/nw

c.c. P. Noé Johnson, City Solicitor  
B. Chrystian, Manager of Parks

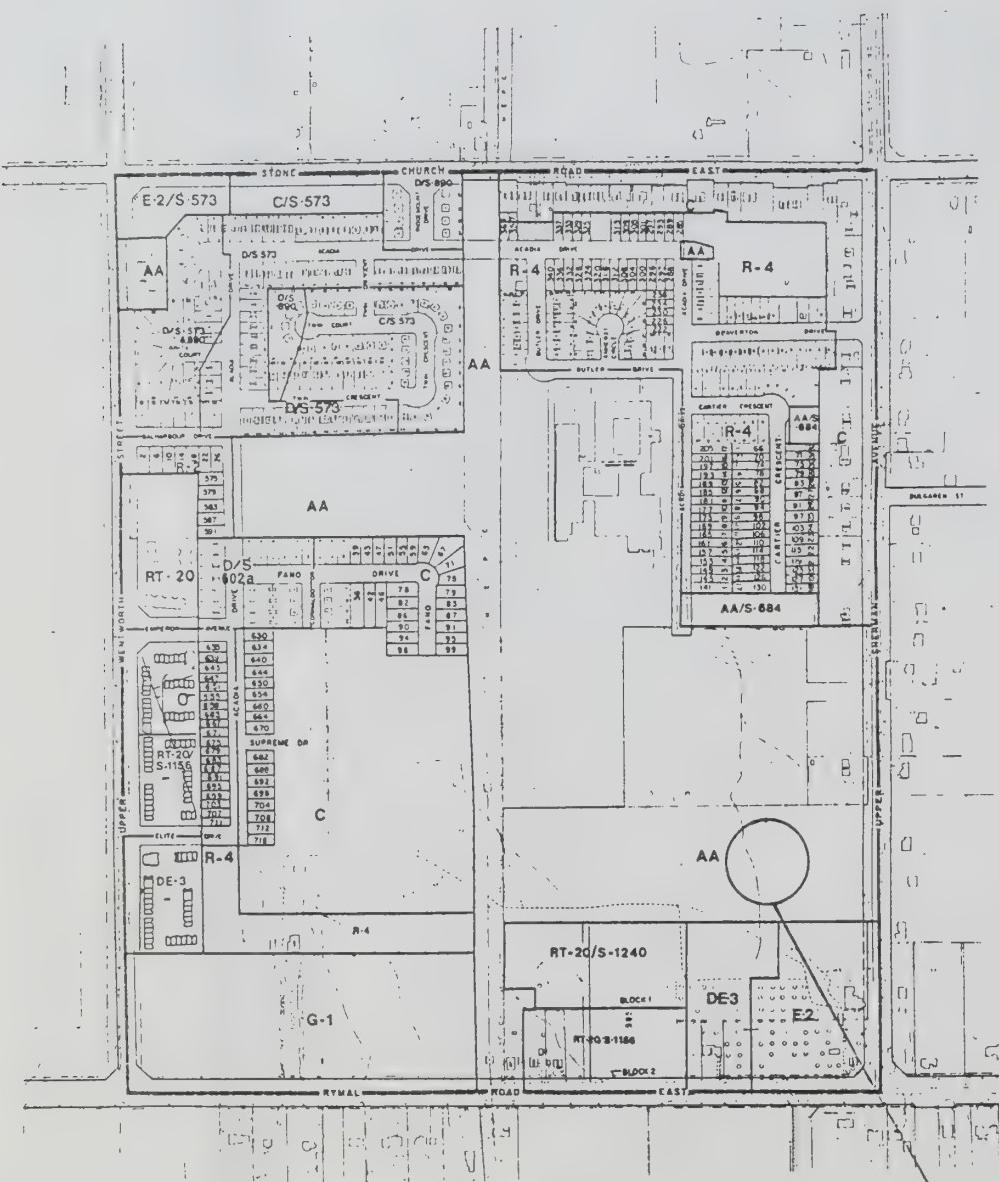
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<table border="1"> <tr><td>81</td><td>32</td><td>32</td></tr> <tr><td>117</td><td>113</td><td>132</td></tr> <tr><td>84</td><td>90</td><td>132</td></tr> </table> <p>This is not a Legal Document For Zoning Verification Please Contact City Building Department.</p>	81	32	32	117	113	132	84	90	132	<b>CITY OF HAMILTON</b> <b>RED HILL</b> <b>ZONING</b>
81	32	32								
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84	90	132								
<p>Neighbourhood Boundary Zoning Boundary</p> <p>Prepared for The City of Hamilton by the Planning and Development Department of The Regional Municipality of Hamilton-Wentworth</p>	<p>0 100m SCALE 30m</p> <p>Planned Unit No. 6401</p> <p>PAGE NO. 113</p>									

Location 2





Subject  
Site

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8	19	43

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For Zoning Verification Please  
Contact City Building Department.

 Neighborhood Boundary  
 Zoning Boundary

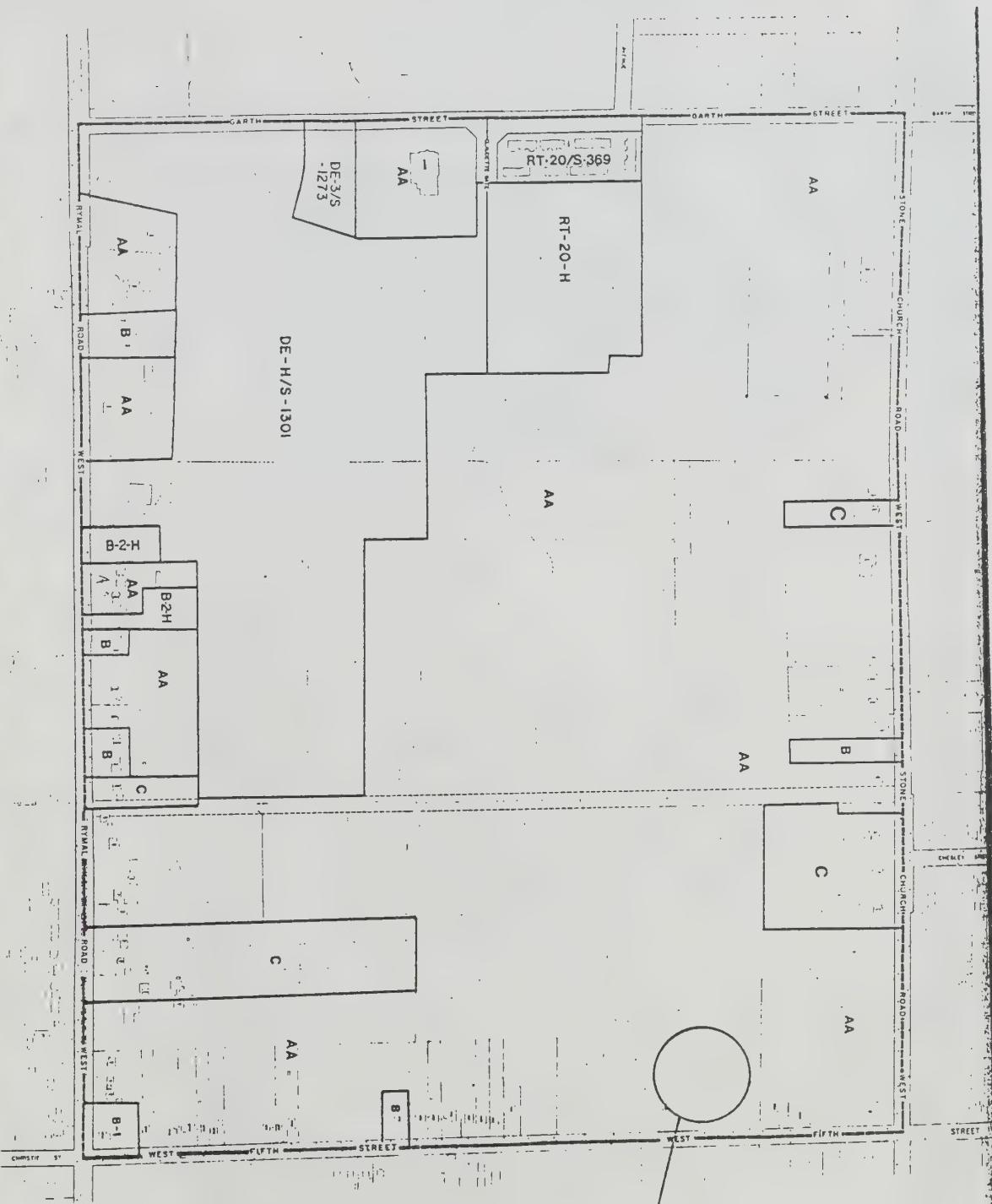
Prepared for The City of Hamilton  
by The Planning and Development Department  
of The Regional Municipality of Hamilton-Wentworth

CITY OF HAMILTON  
**BUTLER**  
**ZONING**

 **SCALE** 80m  **NORTH**

PLANNING UNIT NO. **7506** PAGE **19**

Locality 4



Subject Site

	<b>CITY OF HAMILTON SHELDON ZONING</b>
<p>This is not a Legal Document For Zoning Vertical Construction Permits</p> <p>Contact City Building Department</p>	
<p><b>Map Name:</b> Hampshire Boundary <b>Prepared by:</b> The City of Hamilton <b>For the purpose of:</b> Zoning and Development Control <b>Date:</b> 17/05/2011</p>	<p><b>Scale:</b> 1:2000 100m 50m 25m 12.5m</p>
<p>121 83</p>	<p>50 53 86 44 121 101 20 84 83</p>

Locations



Subject Site

4	25	26
	103	134
	46	46

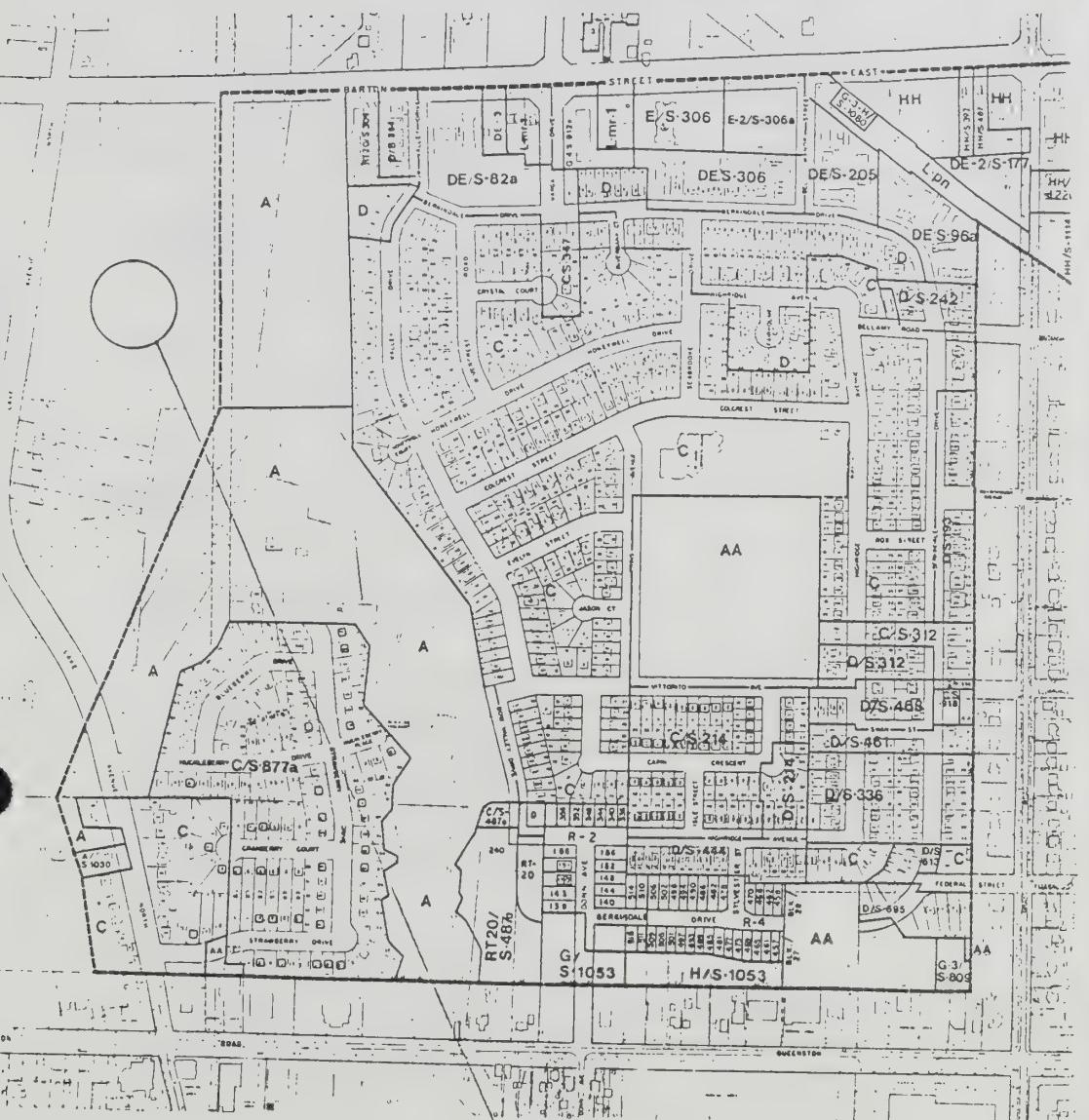
CITY OF HAMILTON  
MOUNTVIEW  
ZONING

This is not a Legal Document  
For Zoning Verification Please  
Contact City Building Department.

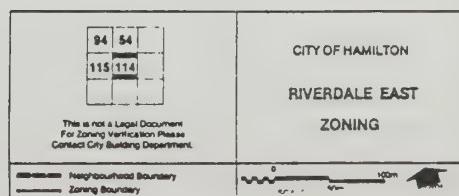
Legend:  
--- Neighborhood Boundary  
— Zoning Boundary

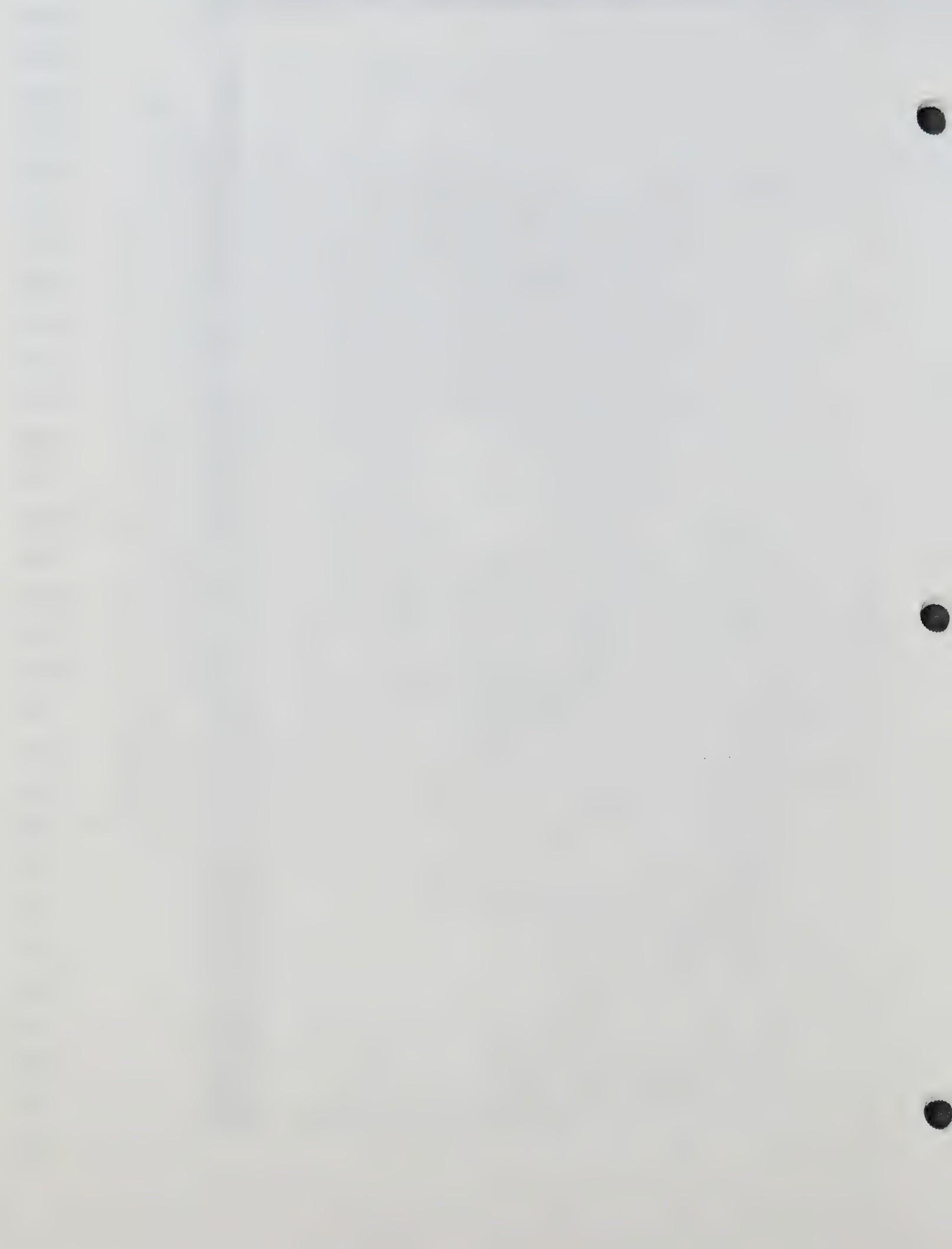
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Subject Site





8.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 11

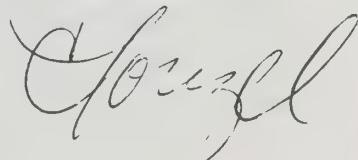
**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene J. Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Archaeological Survey - Red Hill Creek Valley

#### **RECOMMENDATION:**

That in light of the Archaeological Survey of the Red Hill Creek Valley as prepared by Mayer Heritage Consultants in 1996, that the archaeological and historical importance of the Red Hill Creek Valley be respected in any plans being formulated for the construction of the Red Hill Creek Expressway.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** n/a

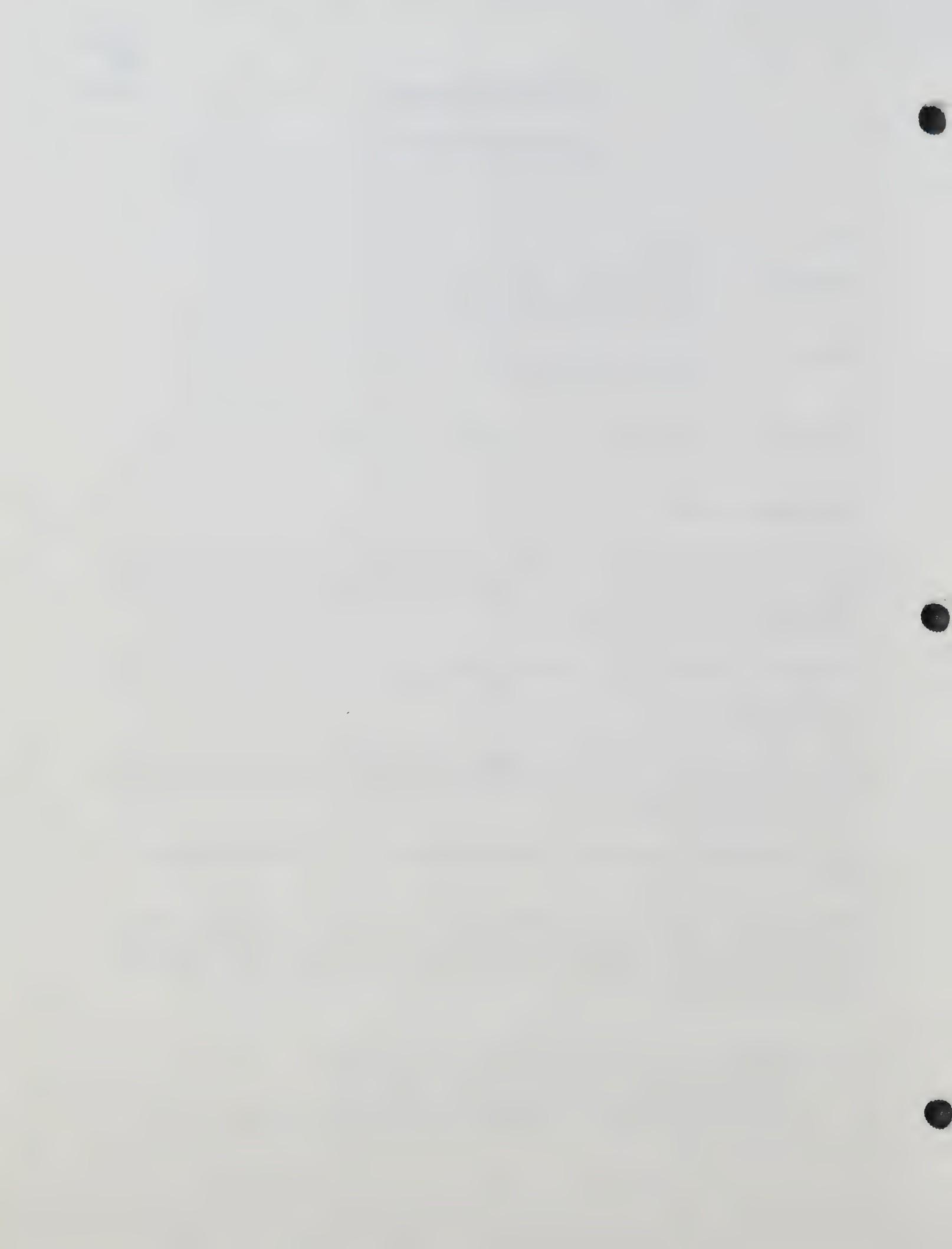
#### **BACKGROUND:**

The Hamilton Historical Board at its meeting held 1996 May 14 received a copy of the Executive Summary of the Archaeological Survey of the Red Hill Creek Valley as prepared by Mayer Consultants Inc.

The Archaeological Survey includes detailed evaluations of the relevant sites found in the study area.

It was agreed that the Hamilton Historical Board should make a strong statement that the aboriginal and cultural heritage of the Red Hill Creek Valley be respected and clearly interpreted for the public and that the needs for heritage preservation not be compromised for transportation needs in the Valley.

**cc** Ross Fair, Director, Culture and Recreation Department  
Marilynn Havelka, Culture and Recreation Department  
Nina Chapple, Planning and Development Department  
Dale Turvey, Commissioner, Transportation/Environmental Services Group





# HAMILTON MINOR HOCKEY COUNCIL

P.O. Box 60521, Mountain Plaza Postal Outlet, Hamilton, Ontario L9

9.

May 24, 1996

Mr. K. Christenson  
Secretary  
Parks & Recreation Committee  
City Hall  
Main St. West  
Hamilton, Ontario

Dear Mr. Christenson:

On behalf of the HAMILTON MINOR HOCKEY COUNCIL, I would like the Parks & Recreation Committee to be enlightened to fact that three members of the Culture & Recreation Department have assisted the Hamilton Minor Hockey Council to a mutual resolve in the minor hockey City Hub League dispute.

Ross Fair, William Moffatt and Greg Maychak, have met along with representatives of minor hockey, six times over the past several weeks. All of these meetings took place in the evenings and the Hamilton Minor Hockey Council is appreciative that these people took time from their schedules and recognized the importance of the situation that had erupted.

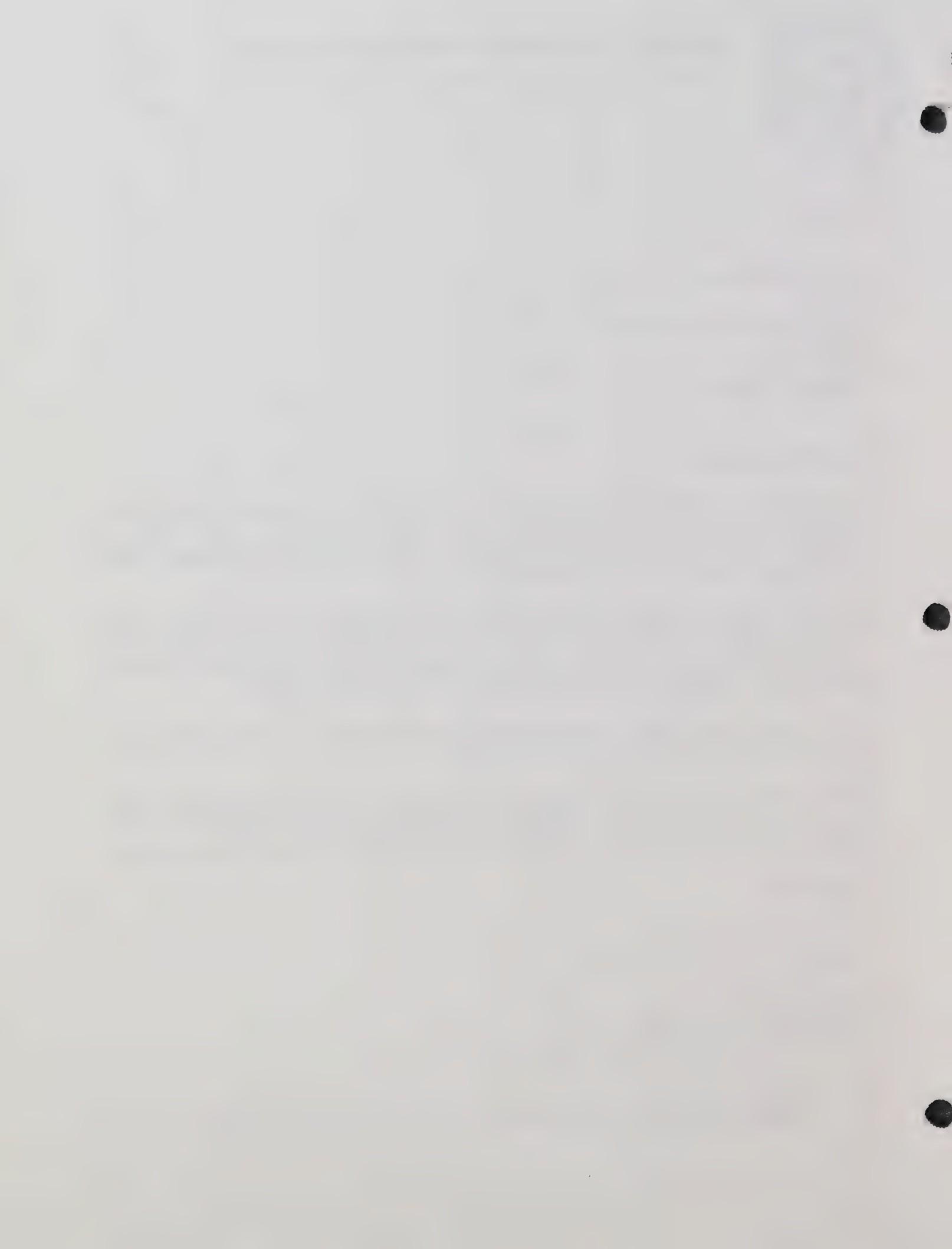
The Hamilton Minor Hockey Council is very grateful to these men for their dedication, mediation skills and vision to reconcile this issue.

In these days of cutbacks, downsizing and low employee moral; it is indeed enlightening to work with employees such as Ross, William and Greg, and the Parks & Recreation Committee and the Culture & Recreation Department should be satisfied that they are well represented.

Yours truly,

*Joanne Altenburg*  
Joanne Altenburg  
SECRETARY/TREASURER  
HAMILTON MINOR HOCKEY COUNCIL

c.c. Mayor R. Morrow  
Alderman Fred Eisenberger, Chairman - Parks & Recreation Committee



**CONSENT AGENDA**

**PARKS AND RECREATION COMMITTEE**

**Tuesday, 1996 June 18  
9:30 o'clock a.m.  
Room 233, City Hall**

**A G E N D A:**

**A. ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting held 1996 May 21.

**B. SECRETARY, HAMILTON HISTORICAL BOARD**

- (i) Deaccessioning of Artifacts - Dundurn Castle
- (ii) Human Resource Development Canada - Canadian Jobs Strategy Section 25 Grant Application
- (iii) Hamilton Children's Museum Birthday Party
- (iv) Food Services for Canada Day Tattoo (July 1), An Evening in Scotland (August 25) and Made by Hand (July 6 to July 7) in Dundurn Park

**C. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Friends of Gage Park -  
Fundraising for Spray Pad

(Report to Follow)



D. **DIRECTOR OF CULTURE AND RECREATION**

- (i) Slo-Pitch Ontario Provincial Championship  
- Reduction in Facility Rental Fees
- (ii) Ontario Ladies Golf Association Sectional Foursome  
- King's Forest Golf Club - 1996 August 12
- (iii) Parking Fees for Afro-Caribbean Festival - 1996 August 17 to August 18
- (iv) Skate Boarding Event - Beasley Park - 1996 July 20 and July 21
- (v) Rain Check Policy  
Municipal Golf Courses
- (vi) Friends of Gage Park - Licence Agreement  
Gage Park Concession Building

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Items



2(A)

Tuesday 1996 May 21  
9:30 o'clock a.m.  
Room 233, City Hall

The Parks and Recreation Committee met.

**Present:** Alderman F. Eisenberger, Chairperson  
Alderman T. Anderson, Vice Chairperson  
Mayor R. M. Morrow  
Alderman M. Caplan  
Alderman B. Morelli  
Alderman D. Wilson  
Alderman T. Jackson  
Alderman D. Ross

**Absent:** Alderman Wm. M. McCulloch, Regional Business

**Also Present:** Alderman G. Cops  
Alderman H. Merling  
Mr. J. G. Pavelka, Chief Administrative Officer  
Mr. B. Dunn, Separate School Board  
Mr. L. Orban, Board of Education  
Mr. B. Chrystian, Public Works and Traffic Department  
Mr. R. Fair, Director of Culture and Recreation  
Ms. S. Merlo-Orzel, Culture and Recreation Department  
Mr. D. Vyce, Director of Property  
Mr. P. Hooker, Law Department  
Mr. B. Janssen, Planning Department  
Ms. N. Chapple, Planning Department  
Mr. B. O'Brien, Hamilton Street Railway  
Mr. D. Turvey, Commissioner of Transportation/Environmental Services  
Mr. B. Henley, Hamilton Historical Board  
Mr. F. Caldwell, Hamilton Veterans Committee  
Mr. J. McFarland, Hamilton Veterans Committee  
Mr. R. Murphy, SummerActive Programme  
Mr. Wm. Mitchell, Macassa Bay Yacht Club  
Mr. K. C. Christenson, Secretary

1. **DELEGATIONS**

- (a) **Presentation to Mr. Ray Murphy**  
**SummerActive Program**  
**Culture and Recreation Department**

The Committee was in receipt of an information report dated 1996 May 16 from the Director of Culture and Recreation respecting the subject matter.

The Chairman presented Mr. Murphy with a Certificate of Achievement in acknowledgement of his contributions as a lifestyle role model and as Hamilton's Ambassador to SummerActive '96.

## (b) Macassa Bay Yacht Club Lease

The Committee was in receipt of correspondence dated 1996 May 13 from William R. Mitchell, Commodore, Macassa Bay Yacht Club respecting the subject matter.

Mr. Wm. Mitchell appeared before the Committee and requested that in order for the Yacht Club to proceed with its future development, it need to have a long term lease with the City.

Following discussion, the Committee approved the following recommendation:

That the Director of Property be authorized to negotiate a long term lease with Macassa Bay Yacht Club.

## (c) Gore Park - Bus Shelter Proposal

The Committee was in receipt of a recommendation dated 1996 May 13 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee was further in receipt of a memorandum distributed at the meeting dated 1996 May 21 from the Secretary of the Hamilton Veterans Committee respecting the subject matter and a letter and attached petition dated 1996 May 18 from the Dutch Canadian Legion expressing opposition to the proposed bus shelters.

Mr. Turvey and Mr. O'Brien appeared before the Committee and indicated that they would like to proceed with the installation of two bus shelters in Gore Park. Mr. Turvey stated that 10,000 H.S.R. passengers pass through Gore Park each day and that the general public has expressed supports the installation of bus shelters in Gore Park. He suggested that a trial period should be considered to assess the bus shelters value and impact on the park. He added that the shelters could be removed if necessary in one week.

The Committee heard delegations consisting of Mr. B. Henley of the Hamilton Historical Board who indicated that both the Board and LACAC were opposed to the bus shelter proposal and Mr. F. Caldwell and Mr. J. MacFarland of the Hamilton Veterans Committee who were opposed to the bus shelter proposal due to the probable impact on the cenotaph.

Following considerable discussion, the Committee agreed that the issue of Bus Shelters in Gore Park be tabled and that the Commissioner of Transportation be directed to report back to the Parks and Recreation Committee following the installation of the Gore Park Fountain on the issues of the proposed bus shelter architecture, location, impact on the Cenotaph and effect on the fountain.

2. **CONSENT AGENDA**A. **ADOPTION OF THE MINUTES**

- (i) The minutes of the Parks and Recreation Committee meeting of 1996 April 16 were adopted as circulated to the Members.
- (ii) The minutes of the Special Parks and Recreation Committee meeting of 1996 April 30.

**B. SECRETARY, HAMILTON HISTORICAL BOARD**

- (i) **Grant Application - Canadian Museums Association  
Production of Grounds Tour Brochure for Dundurn and Harvey Parks**

The Committee was in receipt of a report dated 1996 May 14 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the Director of Culture and Recreation be authorized to apply for a "Reading the Museums" grant through the Canadian Museums Association for the production of a grounds tour brochure for Dundurn and Harvey Parks.

- (ii) **The Friends of the Hamilton Children's Museum  
Amendments to the By-laws and Constitution**

The Committee was in receipt of a report dated 1996 May 14 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the By-laws and Constitution of the Friends of the Hamilton Children's Museum adopted by City Council on 1992 August 25, attached hereto and marked as Appendix "A," be approved as amended.

- (iii) **Grant Application - Federal Department of Employment and Immigration  
Section 25 Programme - The Hamilton Children's Museum, Whitehern and  
the Hamilton Museum of Steam and Technology**

The Committee was in receipt of a report dated 1996 May 14 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the Director of Culture and Recreation be authorized to apply for a grant under the Federal Department of Employment and Immigration Section 25 Programme to request the following positions for a period of up to 52 weeks at no cost to the City:

- (a) Museums Assistant, Exhibit Preparator - The Children's Museum; and,
- (b) Museum Collections Assistants (4) - Whitehern and The Hamilton Museum of Steam and Technology

- (iv) **Purchase of Equipment fro the Hamilton Children's Museum**

The Committee was in receipt of a report dated 1996 May 14 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

- (a) That up to \$600. be used from the Hamilton Children's Museum's Trust Account No. CH5X999 00403 for the purchase of a camera and television monitor set for exhibit purposes at the Hamilton Children's Museum; and,

- (b) That an acknowledgement sign recognizing the donation of \$600. from the East Hamilton Optimist Club for the purchase of a camera and television monitor set be erected at the Hamilton Children's Museum.

(v) **Grant Application - Young Canada Works Program - Dundurn Castle**

The Committee was in receipt of a report dated 1996 May 14 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the Director of Culture and Recreation be authorized to apply to the Federal Department of Canadian Heritage for two positions (Historical Gardening Assistants) under the Young Canada Works programme for a period of eight (8) weeks at no cost to the City.

C. **DIRECTOR OF CULTURE AND RECREATION**

(i) **Canada Day Celebrations - 1996 July 1  
Fireworks Display and Concessions  
Bayfront and Pier 4 Parks**

The Committee was in receipt of a report dated 1996 May 13 from the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

- (a) That approval, as required by Section 26 of the Fireworks By-law No. 90-198 and Section 5 of the Parks By-law No. 95-126, be given to the Director of Culture and Recreation to contract Hands Fireworks Inc. to provide a fireworks display on 1996 July 1, subject to the following terms and conditions:

- (i) That the Hands Fireworks Inc. licensed fireworks company be hired to produce and fire a high level fireworks display; and,
- (ii) That Hands Fireworks Inc. provide proof of \$5 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury to be submitted 30 days in advance, naming the Corporation of the City of Hamilton as co-insured with a cross liability endorsement; and,
- (iii) That Hands Fireworks Inc. enter into a Licensing Agreement satisfactory to the City Solicitor; and,
- (iv) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense; and,
- (v) That the event will be monitored by the Special Events/Festival Advisory Team, with a post-event report back to Committee; and,
- (vi) That the Hamilton Harbour Commission be notified and their regulations be adhered to; and,

2(b)(i)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 11

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Deaccessioning of Artifacts - Dundurn Castle

#### **RECOMMENDATION:**

That approval be given to deaccession and transfer the items listed on Appendix "A", attached hereto, to Dundurn Castle for archival and research purposes.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** n/a

*Spiegel*

#### **BACKGROUND:**

The items listed in Appendix "A" are not specific to the time period interpreted by Dundurn Castle and therefore do not fit into the collections mandate of the Museum. For this reason they should be deaccessioned from the collection and moved out of the artifact storage area. However, the information provided by these framed works is useful as reference material for the curator and staff of Dundurn Castle, and outside researchers. For this reason, the deaccessioned items would remain at Dundurn Castle with other reference material.

Dundurn Castle museum staff are currently upgrading the artifact storage area in order to meet Provincial conservation standards. Many of the items that are currently housed there do not belong and are occupying space that is urgently needed for the museum artifacts that require a higher standard of controlled storage and collection management. Deaccessioning the reference material is one stage in the process of artifact storage upgrading.

The Hamilton Historical Board at its meeting held 1996 June 11 approved the above-noted recommendation.

attached

cc Ross Fair, Director, Culture and Recreation Department  
Marilynn Havelka, Culture and Recreation Department

APPENDIX 'A'

Accession Number	Subject
OC.571.1	View on James Street 1871
OC.566.1	Dundurn Castle (front view)
979.OC.266.26	Historic House
OC.568.1	View of City of Hamilton
979.OC.509.1	Portrait of a Gentleman
979.OC.269.30	Gage Homestead
OC.565.1	Watercolour - proposed Dundurn Bathing Park
OC.566.2	Dundurn Castle (rear view)
979.OC.228.1	Photo: Hamilton
979.OC.336.1	"How Hamilton was Financed"
979.OC.266.29	Board of Clark Management Certificate
OC.123.10	Photo: United Empire Loyalists
1979.34.1	Portrait
979.OC.271.8	Sketch of Mountain Drive
1979.OC.234.1	"The Gore Gazette"
OC.226.1	Newspaper clippings of Dundurn Castle

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

2(b)(ii)

**DATE:** 1996 June 11

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Human Resource Development Canada - Canadian Jobs  
Strategy Section 25 Programme - Grant Application

**RECOMMENDATION:**

That the Director of Culture and Recreation be authorized to apply for a grant under Human Resource Development Canada's Canadian Jobs Strategy Section 25 Programme to request the position of Museum Assistant for a period of up to 52 weeks at no cost to the City.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

There are no financial implications for the City. All wages and benefits under this programme are paid directly to the grant staff by Human Resource Development Canada. Grant staff will not be replacing existing CUPE 167 employees nor will they be carrying out duties exclusively performed by unionized staff.

**BACKGROUND:**

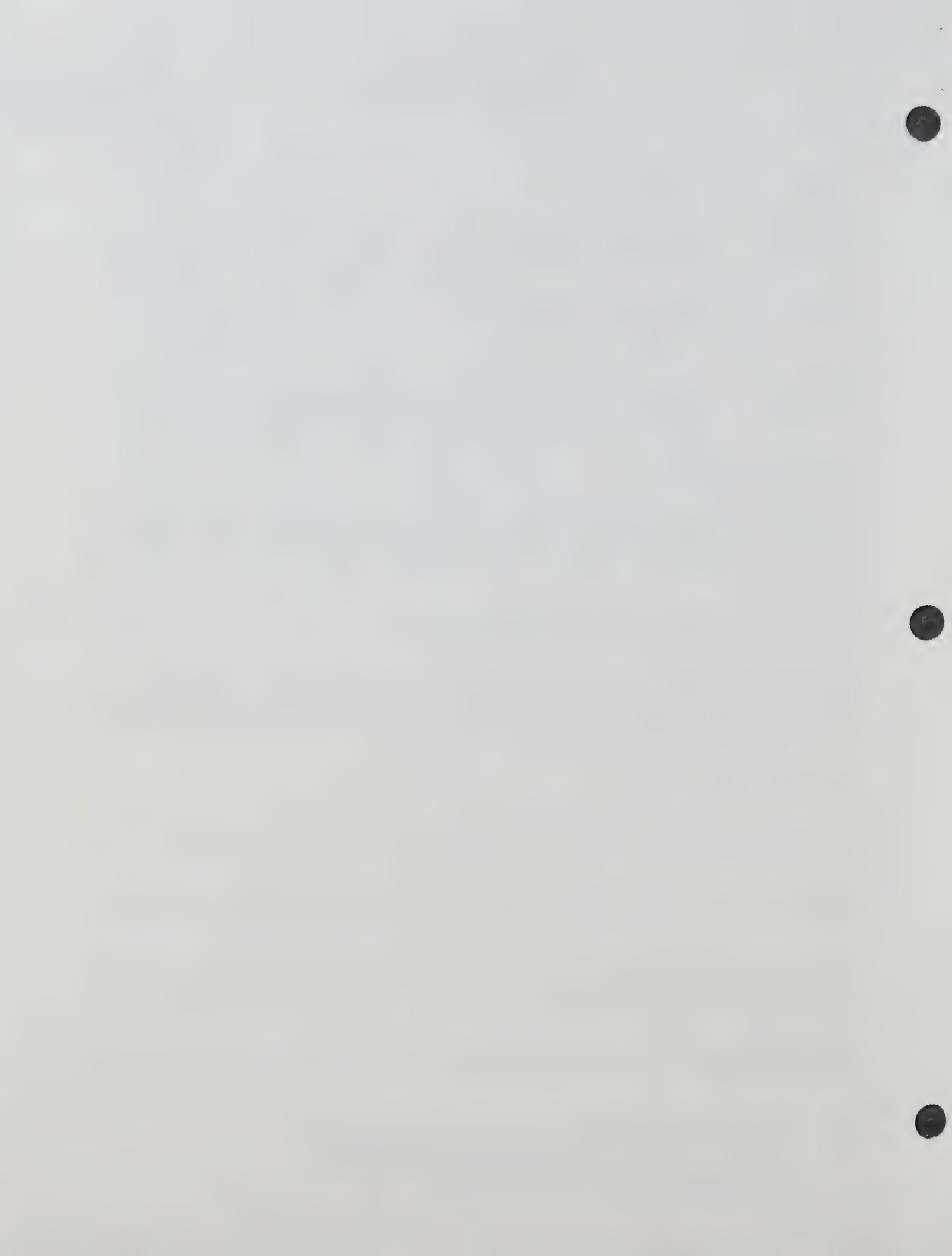
The Section 25 programme provides employment and job experience to workers receiving unemployment benefits.

The Museums have, in the past, participated in this employment programme with excellent results.

The Museum Assistant will assist the Museum's Conservator with projects involving the care and maintenance of the Museums' collections as well as work at upgrading the filing systems for the Hamilton and Scourge Project.

The Hamilton Historical Board at its meeting held 1996 June 11 approved the above-noted recommendation.

cc    Ross Fair, Director, Culture and Recreation Department  
      Marilynn Havelka, Culture and Recreation Department  
      John Johnston, Commissioner, Human Resources Centre  
      Allan Ross, Treasurer



2(B)(iii)

**CITY OF HAMILTON**

**- RECOMMENDATION -**

**DATE:** 1996 June 11

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

**SUBJECT:** Hamilton Children's Museum - Birthday Party

**RECOMMENDATION:**

- a) That approval, as required by Parks By-law No. 95-126, Section 37, be given to the Friends of the Hamilton Children's Museum to bring animals into Gage Park on the occasion of the 18th Birthday Party for the Hamilton Children's Museum to be held 1996 July 18 (raindate 1996 July 19) subject to the following terms and conditions:
  - (i) That proof of insurance be provided in the amount of \$2 million for Comprehensive General Liability, Property Damage, Bodily Injury, subject to cross-liability and severability provisions, naming the City as additional insured; and,
  - (ii) That the exhibitors assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
  - (iii) That special duty officers as deemed necessary by the Hamilton-Wentworth Regional Police, be approved at the applicant's expense; and,
  - (iv) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.
- b) That approval, as required by Parks By-law No. 95-126, Sections 29, 30 and 33, be granted for seven exhibitors to park their cars/trucks and trailers on the grass at the east and south sides of the south parking lot at the Hamilton Children's Museum during the Birthday Party event on 1996 July 18 (raindate 1996 July 19); and,
- c) That approval be granted to the City of Hamilton to contract the Krasic Group to barbecue and sell food and beverages during the Hamilton Children's Museum's

Birthday Party to be held on 1996 July 18 (raindate 1996 July 19) in Gage Park and that twenty percent of the gross sales from the concessions from the Krasic Group be deposited in the Hamilton Children's Museum Trust Account No. CH 4X999 00403 - Friends of the Hamilton Children's Museum.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Parks By-law No. 95-126, Section 37, requires the organization, as an applicant, to obtain permission from the City of Hamilton, as the owner of the public park, to bring horses and animals into a park. Sections 29, 30, and 33 of the same By-law, require applicants to obtain permission from the City, to use any other areas of the Park for parking purposes.

The Krasic Group will provide proof of \$3 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as co-insured with a cross-liability endorsement, thirty days in advance of the event. All expenses including materials, labour, set-up, clean-up, etc., will be the responsibility of the vendor.

#### **BACKGROUND:**

The Birthday Party is an annual programme organized by the Friends of the Hamilton Children's Museum and Museum staff. Entertainment and/or demonstrations are planned for the general public free of charge. Over the past few years this event has drawn over 2,000 visitors.

Visitors will be encouraged to park their vehicles in the Gage Park parking lot off Lawrence Road. No parking fee will be charged.

The exhibitors include the Stoney Creek Rehabilitation Centre, the Hamilton Society for the Prevention of Cruelty to Animals, the Hamilton-Wentworth Regional Police, the Hamilton Fire Department, St. John Ambulance, Big V and The Krasic Group.

cc      Ross Fair, Director, Culture and Recreation Department  
          Marilyn Havelka, Culture and Recreation Department  
          Bob Chrystian, Department of Public Works and Traffic

2(B)(iv)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 11

**REPORT TO:** Kevin Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Charlene Touzel, Secretary  
Hamilton Historical Board

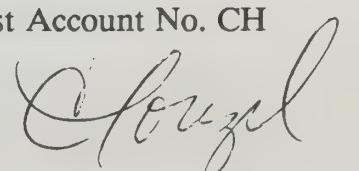
**SUBJECT:** Food Services for Canada Day Tattoo (July 1), An  
Evening in Scotland (August 25) and Made by Hand  
(July 6 and 7) in Dundurn Park

#### RECOMMENDATION:

- a) That approval be granted to the City of Hamilton to contract John Bokstein to barbecue and sell food and beverages, Mr. Frosty to sell ice cream and The English Butler to sell giftwares during the Canada Day Tattoo to be held on 1996 July 1 and An Evening in Scotland on 1996 August 25 in Dundurn Park; and
- b) That John Bokstein and Mr. Frosty sell food as noted above during the "Made by Hand" special event held on July 6-7 in Dundurn Park; and,
- c) That twenty-five percent of the gross sales from the concession from John Bokstein, Mr. Frosty and The English Butler be deposited in the following accounts:
  - i) Proceeds from the Canada Day Tattoo to the Hamilton Military Museum Account No. CH 48098 71105; and,
  - ii) Proceeds from An Evening in Scotland to be split between the Hamilton Military Museum Account No. CH 48096 71105 and Dundurn Castle Trust Account No. CH 4X999 00408; and,
  - iii) Proceeds from "Made by Hand" to Dundurn Castle's Trust Account No. CH 4X999 00408.

#### FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

John Bokstein and Mr. Frosty will provide proof of \$3 million Comprehensive General



Liability Insurance for Property Damage and Bodily Injury to be submitted 30 days in advance, naming the city as co-insured with a cross liability endorsement.

All expenses including materials, labour, set up, clean up will be the responsibility of the vendor.

The museums' share of profits will be deposited into the following accounts:

Hamilton Military Museum No. CH 48096 71105 (donations-individual) and  
Dundurn Castle No. CH 4X999-00408 (building trust fund)

**BACKGROUND:**

The above listed special events, without any food services provisions, were approved by the Hamilton Historical Board at its meetings held 1996 January 16 and February 13.

The Director of the Department of Culture and Recreation has the authority to approve sale of food, non-alcoholic refreshments and to barbecue in the Parks.

These events are annual programmes organized by the museums. Entertainment and/or demonstrations are planned for the general public free of charge.

The sale of food (hamburgers and hot dogs), soft drinks and ice cream to the approximately 6,000 visitors for the events will provide a service to the public as well as raising funds for the Hamilton Military Museum and Dundurn Castle.

Currently there is not a Park vendor operating out of the pavilion in Dundurn Park. In subsequent years, Dundurn Castle will have their own food provided through the stable restoration.

cc     Ross Fair, Director, Culture and Recreation Department  
         Marilynn Havelka, Culture and Recreation Department  
         Bob Chrystian, Department of Public Works and Traffic  
         Allan Ross, Treasurer

2(0)(i)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 12

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director

**SUBJECT:** Slo-Pitch Ontario Provincial Championship  
Reduction in Facility Rental Fees

#### **RECOMMENDATION:**

That the Director of Culture and Recreation be authorized to charge a flat fee of \$5,000 per year for rental of baseball diamonds to Slo-Pitch Ontario for the Ontario Provincial Championships through 1999.

*Ross L. Fair*

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Diamond costs for 1995 were \$2,900 and in 1996 the projected cost would be approximately \$7,500. Revenues for 1996 of \$2,500 would be forfeited from the facility rental accounts of the Culture & Recreation Department.

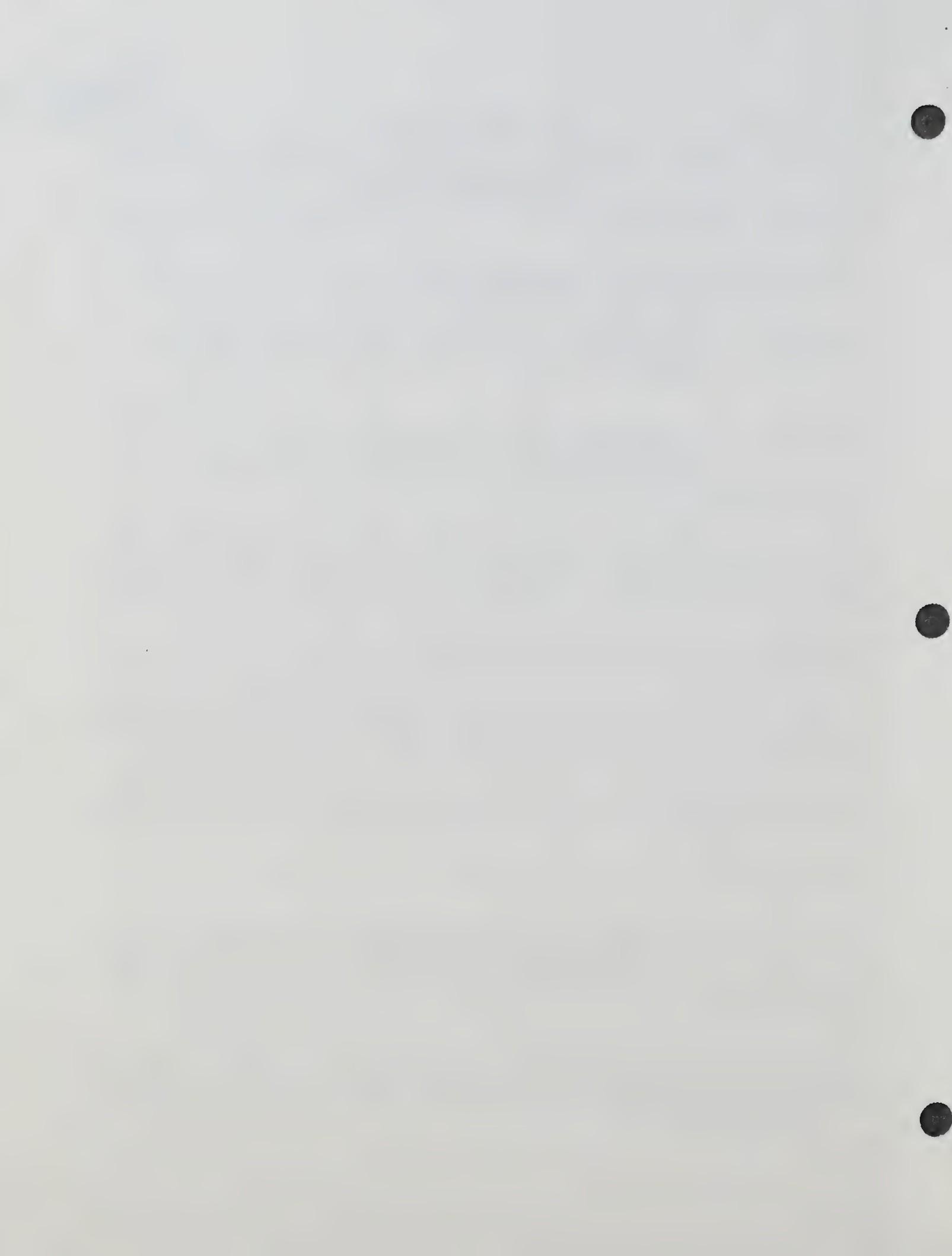
In addition the Economic Development Department has committed to \$12,000 per year to cover other event expenditures. This two weekend event generates an economic impact in the range of 4.8 million.

#### **BACKGROUND:**

The Slo-Pitch Ontario Provincial championships attract 5,000-6,000 participants (300 teams) each weekend of the Tournament. The 1994 and 1995 event was considered extremely successful by organizers, corporate sponsors, volunteers and participants and particularly downtown hotels.

With this agreement in place Slo-Pitch Ontario has agreed to keep the event in Hamilton through the 99 Provincial Championship. As well they are very interested in working with Minor Ball groups in Hamilton and have committed to donations to these groups should their event become profitable.

DC/am



2(D)(ii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 May 31

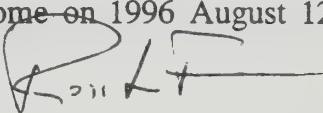
**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** Ross L. Fair  
Director

**SUBJECT:** Ontario Ladies' Golf Association Sectional Foursome  
King's Forest Golf Club - Monday 1996 August 12

#### **RECOMMENDATION:**

That the Director of Culture and Recreation be authorized to waive greens fees in order to host the Ontario Ladies' Golf Association Sectional Foursome on 1996 August 12, 9 am at King's Forest Golf Course.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

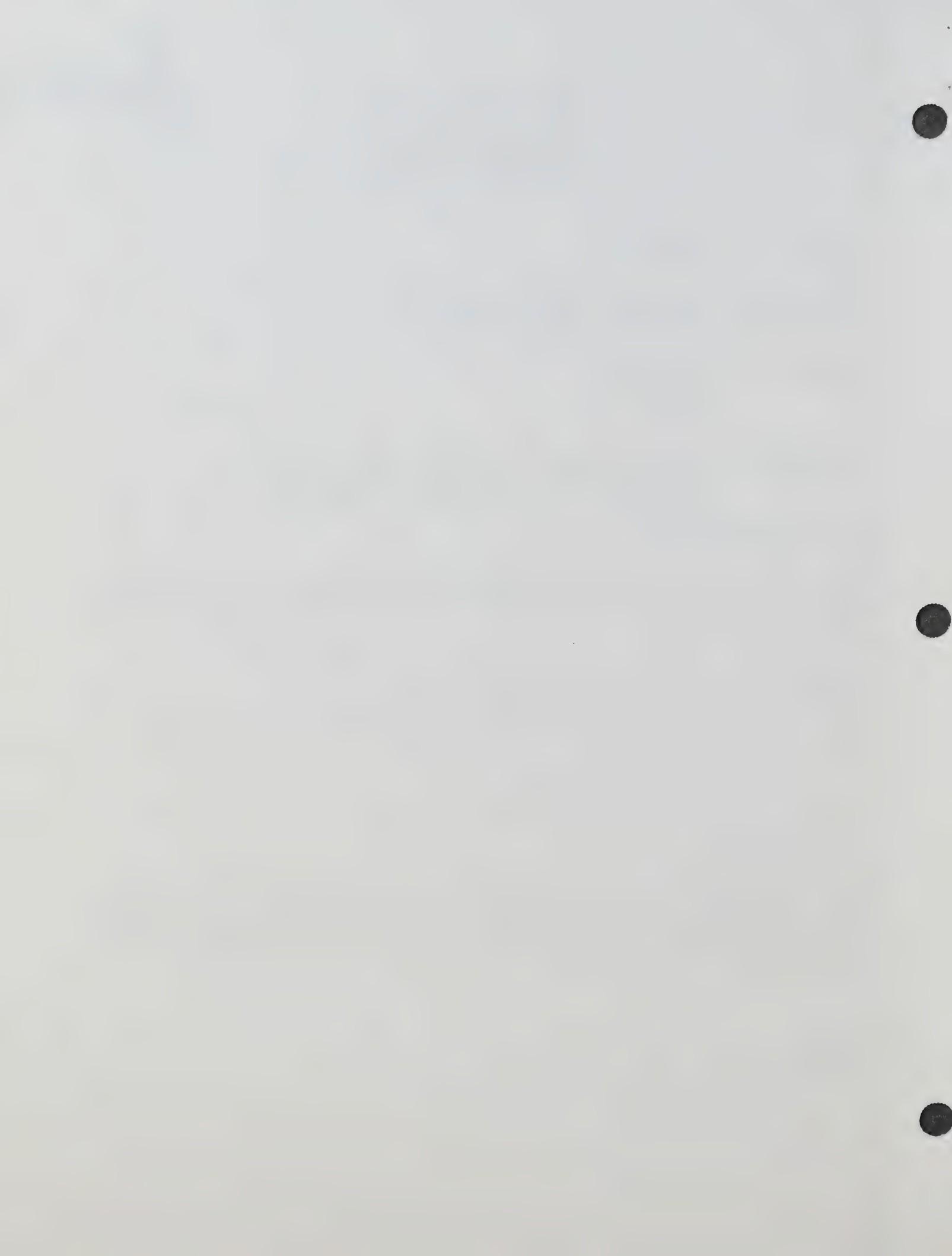
Approximately 40 golfers are expected to play in the tournament at the full green fee of \$28.

A total of \$1,120 in revenue would not be realized.

#### **BACKGROUND:**

King's Forest has participated in this event in the past. Continued association with this event held by the Ontario Ladies Golf Association not only provides a promotional vehicle for one of the finest municipal courses in the area but also encourages and promotes the Ladies Section at King's Forest Golf Course.

DC/am



2(0)(iii)

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 10

**REPORT TO:** K. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation

**SUBJECT:** Parking Fees at Caribbean-Canadian African Community Festival  
Bayfront Park - 1996 August 17 & 18

#### **RECOMMENDATION:**

That approval be granted to the Caribbean Canadian African Community to charge \$3.00 for parking of vehicles in Bayfront Park on the occasion of their festival on 1996 August 17 & 18 in Bayfront Park from 12:00 o'clock noon - 11:00 pm.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The original request for this festival was approved by Committee on 1996, May 21 and subsequently by Council 1996, May 28.

#### **BACKGROUND:**

This is an additional request to the festival to include a parking fee of \$3.00 to vehicles entering the parking lot attending the festival. The festival organizer will have security on site monitoring the parking lot and using discretion when collecting the parking fee.

The following background was previously submitted with the initial Recommendation.

This is the first time for this event in Bayfront Park under the direction of Marlene Thomas Osbourne and Hilary Tanner as Co-Chairs. The organization was founded with the African Diaspora community coming together to organize a summer festival as a contribution to the Sesquicentennial Celebrations.

The event will consist of a parade to Bayfront Park (approvals being sought from Transportation and Environment Committee through the Roads Dept.) down Bay street to end in Bayfront Park. There would be food vendors on site together with one stage for entertainment. The anticipated attendance is 30,000-40,000.

Event organizers are working together with the Special Events Advisory Team to ensure all guidelines are being met.

A site map is requested 30 days prior to the event.

c.c. D. Lobo, Commissioner  
Public Works and Traffic  
G. Aston, Roads Dept.

Z(DX(iv))

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1996 June 10

**REPORT TO:** K. C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair  
Director of Culture and Recreation

**SUBJECT:** The Fourth Annual Beasley Park Amateur Skateboard  
Jam and Street Art Competition  
1996, July 20 & 21  
Beasley Park

#### **RECOMMENDATION:**

That approval be given to Secondary Press to host the Fourth Annual Beasley Park Amateur Skateboard Jam and Street Art Competition on 1996, July 20 & 21st, from 11:00 a.m. - 6:00 p.m. in Beasley Park, subject to the following terms and conditions:

- i) That proof of insurance be provided in the amount of \$3 million for Comprehensive General Liability, Property Damage and Bodily Injury, subject to cross-liability and severability provisions, naming the City as additional insured; and,
- ii) That the applicant assumes responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.); and,
- iii) That a special duty officer, as deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicant's expense; and,
- iv) That Secondary Press enters into a Licence Agreement satisfactory to the City Solicitor; and,
- v) That the event be monitored by the Special Events/Festival Advisory Team, with a post-event report back to committee.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

A rental permit fee of \$50.00 be charged to the event organizers.

R.L.F.

## **BACKGROUND:**

This is the fourth annual event of this type in Beasley Park. Over the years the event has grown to included participants from outside the Hamilton area. Last year there were concerns regarding the parking at the event. To alleviate this concern for this year the event organizer will be hiring Police Officers during their event and look to secure the use of private parking lots off of Wilson Street.

The primary sponsor and co-organizer of the event is the Secondary Press, a newspaper company that prints the High School newspaper. The Secondary Press is involved with the city's youth and youth sports organizations. The event organizer is also working together with the Beasley Neighbourhood Association in coordinating this event. The added component to the event this year is the "Street Art" competition with the Hamilton Arts Council.

Saturday July 20th the event will consist of registration and practicing skateboarding in the "Beasley Bowl" as it is known by and the artists completing their work. Sunday July 21st is the competition day, judging of the art work and awards. Organizers are hoping to have a radio station on site to assist with the promotion and a food vendor to provide services for the two days. Expected attendance is between 200-400 people.

Skateboarding takes place at Beasley Park on a regular basis. The Beasley Bowl has become known as far away as Buffalo, Ohio and San Francisco, California. Attached for reference is literature printed about the Beasley Park facility.

The applicant has agreed to all terms and conditions and will be working together with the Special Events Advisory Team to ensure all safety and noise guidelines are adhered to.

/smo  
attachment

c.c.    Alderman W. McCulloch, Ward 2  
          Alderman V. Agro, Ward 2  
          D. Lobo, Commissioner  
          Public Works and Traffic

2(D)(v)

**CITY OF HAMILTON**

**- RECOMMENDATION -**

**DATE:** 1996 June 10

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

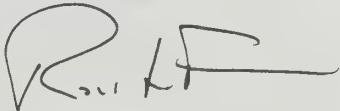
**FROM:** Ross L. Fair  
Director

**SUBJECT:** Rain Check Policy  
Municipal Golf Courses

**RECOMMENDATION:**

That the rain check policy for Chedoke-Beddoe and Martin and King's Forest Golf Courses read as follows:

- (a) Full 18 hole rain checks will be issued upon presentation of validated greens fee ticket if the course is closed for whatever reason by the Superintendent or the Pro in the absence of the Superintendent.
- (b) No rain checks will be issued because of rain only.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

We do not anticipate any negative impact on revenue.

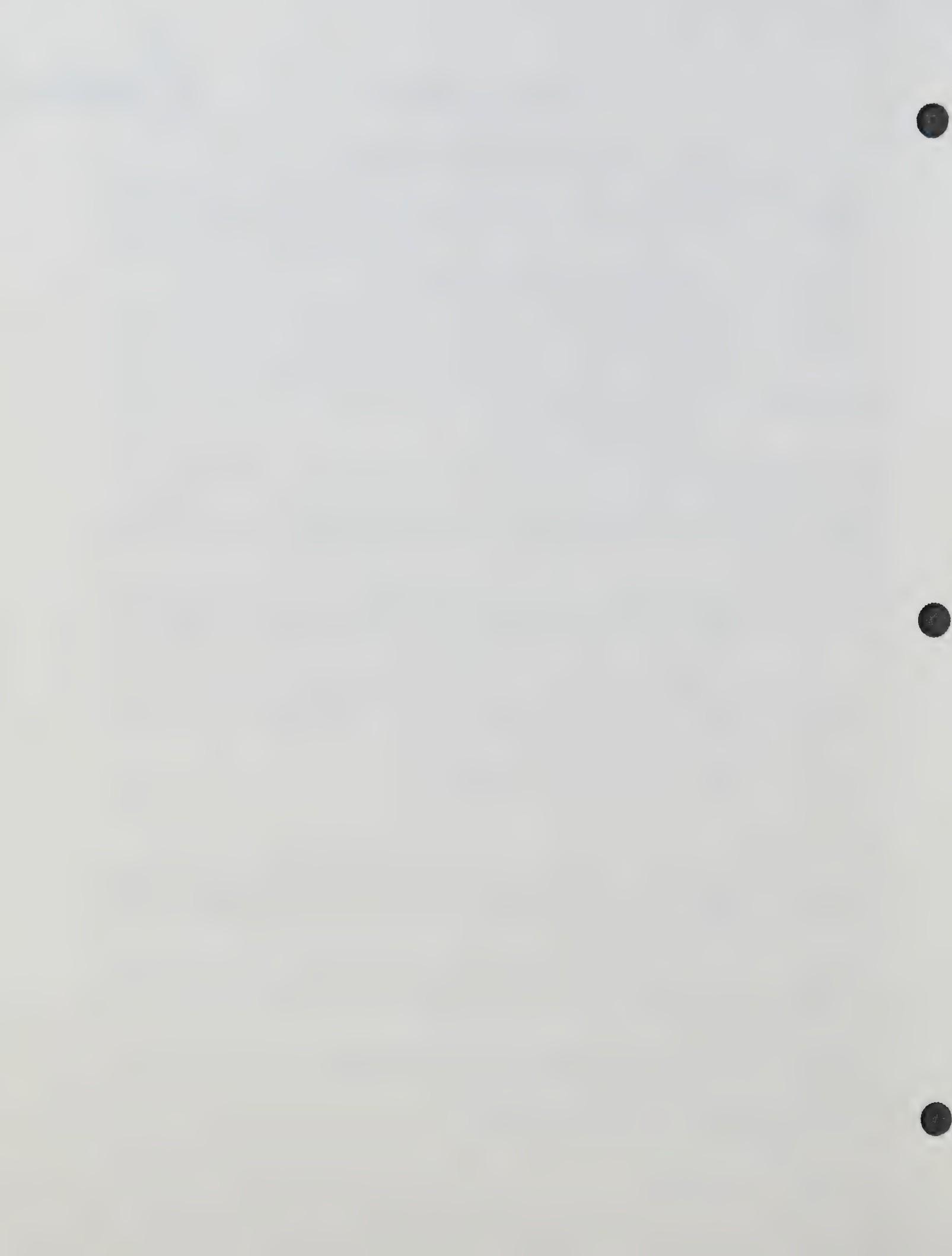
**DISCUSSION:**

Presently there is no policy for dealing with refunds because of inclement weather and/or unplayable conditions at City of Hamilton Golf Courses. Area courses have been surveyed and staff found there was no consistent policy.

In the interest of customer service and satisfaction staff feel that during unplayable conditions ie. lightening, torrential downpour, that lead to closure of the golf course, full 18 hole rain checks, shall be issued.

Rain only will not constitute unplayable conditions and therefore not warrant a rain check.

This policy will be posted at each golf course.



# CITY OF HAMILTON

## - RECOMMENDATION -

Z(D)(vi)

**DATE:** 1996 June 10

**REPORT TO:** Mr. Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**FROM:** R. L. Fair, Director  
Culture and Recreation Department

*Willie M. [Signature]  
cc.*

**SUBJECT:** Friends of Gage Park - Licence Agreement  
Gage Park Concession Building

### RECOMMENDATION:

- (a) That approval be given for the City to enter into a Licence Agreement, satisfactory to the City Solicitor, with Friends of Gage Park to use the Concession building in Gage Park for one (1) operating season, with an option for the City to renew, for a further three (3) operating seasons, with an additional option to renew for a further three operating seasons subject to the following terms and conditions:
- (i) The term of the agreement shall be July 1, 1996 to September 30, 1996, and for subsequent years, May 15th to September 30th.
  - (ii) That the net profits derived from the operation be provided to the City for the purposes of park improvements.
  - (iii) That the Friends of Gage Park be required to provide a minimum of \$3 million Comprehensive General Liability for Property Damage and Bodily Injury, and including Products Liability, subject to cross-liability and severability of interest provisions, naming the City of Hamilton as co-insured.
  - (iv) The hours of operation will generally be between 4:30 pm. and 7:30 pm. during May, June and September and between the hours of 11:00 am. and 8:00 pm. during July and August.
  - (v) That the Concession building be used only for selling food and non-alcoholic beverages, and souvenir type products.

- (vi) That the products to be sold be subject to approval of the Director of Culture & Recreation.
- (vii) That the Friends of Gage Park be required to pay utility costs calculated on a flat fee per month basis.
- (viii) That the Friends of Gage Park maintain the Concession area at its own expense to the satisfaction of the Director.
- (ix) That the Friends of Gage Park be restricted from operating the concessions during major festivals, being It's Your Festival and Festival of Friends, unless specific approval to do so has been obtained in writing from the Festival organizers.

#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The Friends of Gage Park will contribute the net profits derived from the sale of the concession items to a fund used exclusively for the development, beautification and promotion of Gage Park.

The administration of the funds is discussed under separate cover in a report from the Commissioner of Public Works and Traffic.

The City will recover from the Friends of Gage Park, the cost of utilities with respect to their concession operation, to be calculated on a flat fee per month basis.

The terms and conditions do not violate or interfere with the existing Agreement with the vendors under the Public Works Street Vendor Program.

#### **BACKGROUND:**

The Friends of Gage Park Committee are a non-profit community based organization and have initiated the process to incorporate.

The Committee has introduced several fund raising activities in addition to this endeavour, such as raffles, Nevada Ticket Sales and other Family oriented special events.

Committee organizers have agreed with the terms and conditions being recommended.

/jt

c.c. P. Noé Johnson, City Solicitor  
A. Ross, City Treasurer

**CITY OF HAMILTON**

2(E)

**- RECOMMENDATION -**

**DATE:** 1996 June 18

**REPORT TO:** Chairperson and Members  
Parks and Recreation Committee

**FROM:** Kevin C. Christenson, Secretary  
Parks and Recreation Committee

**SUBJECT:**  
Information Reports

**RECOMMENDATION:**

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.



**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:** N/A

**BACKGROUND:**

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

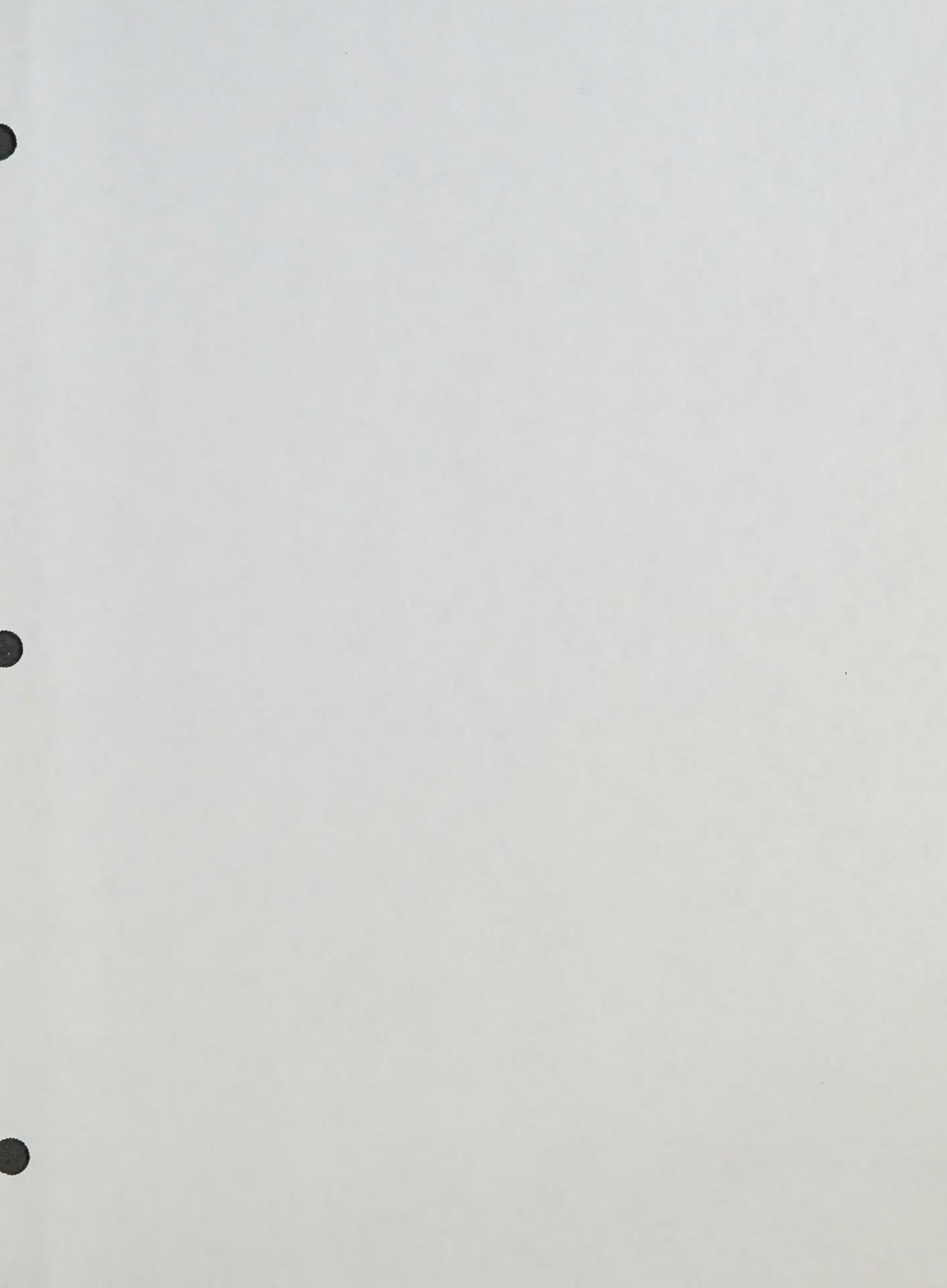
**Attachment**

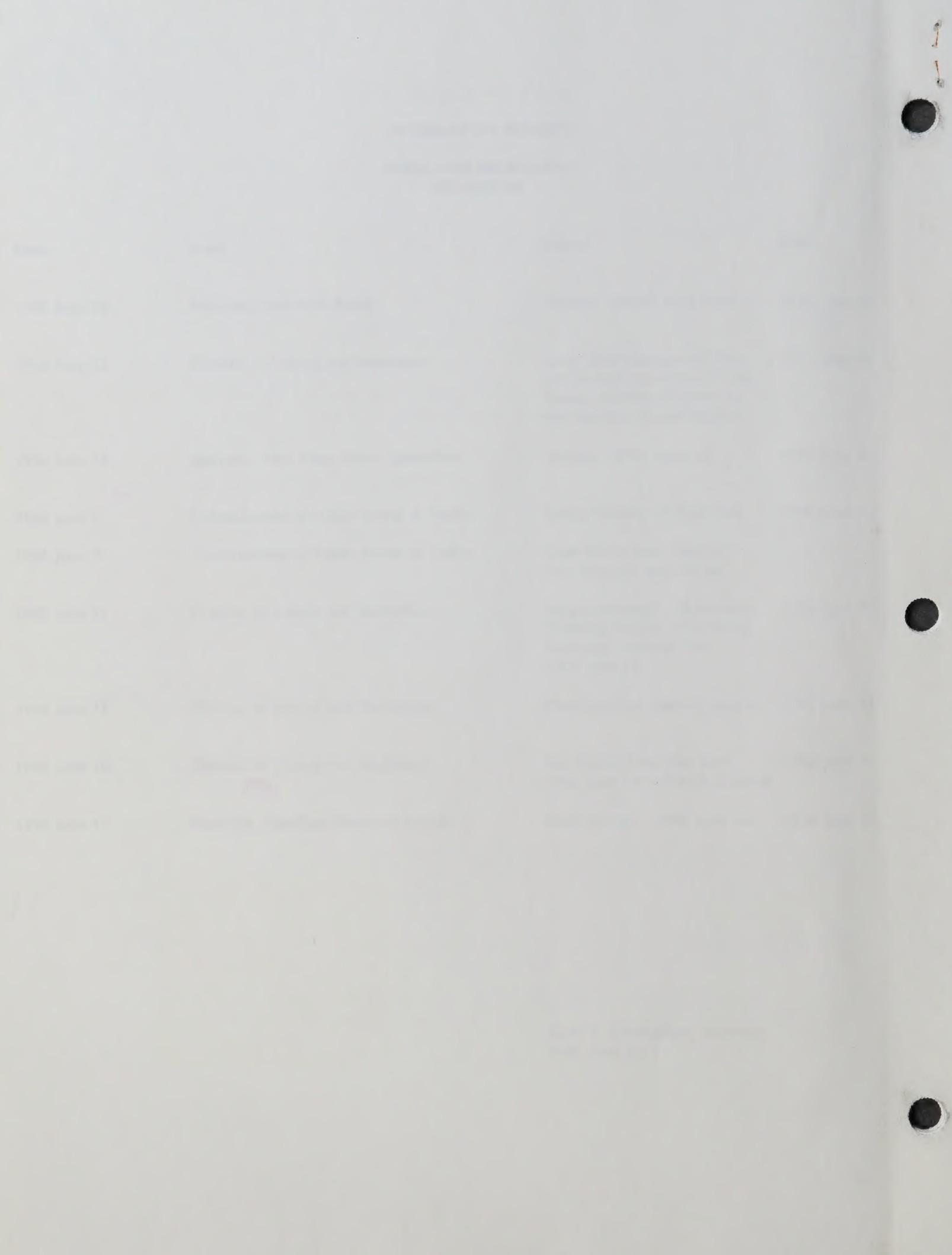
## INFORMATION REPORTS

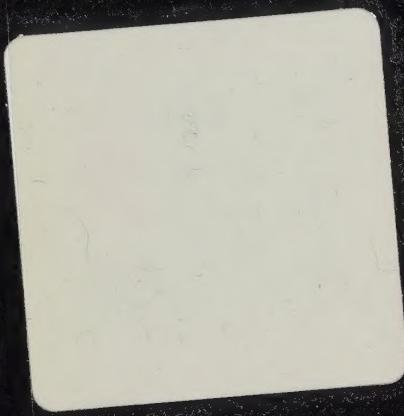
### PARKS AND RECREATION COMMITTEE

Date	From	Subject	Date
1996 May 14	Secretary, Historical Board	Minutes - March 12 & April 9	1996 May 12
1996 May 22	Director of Culture and Recreation	Long Term Management Plan and Federal Government Cost Sharing Funding Program for the Hamilton Steam Museum	1996 May 30
1996 May 31	Secretary, New Mum Show Committee	Minutes - 1996 April 18	1996 June 4
1996 June 7	Commissioner of Public Works & Traffic	Spring Planting of Gore Park	1996 June 7
1996 June 7	Commissioner of Public Works & Traffic	Gage Park - New Creative Play Structure and Swings	
1996 June 11	Director of Culture and Recreation	Sesquicentennial - Shawinigan Twinning Project, Welcoming Barbecue, Bayfront Park 1996 June 29	1996 June 11
1996 June 11	Director of Culture and Recreation	Hamilton Hub Hockey League	1996 June 11
1996 June 10	Director of Culture and Recreation	Sky Hawks Parachute Jump 1996 June 14 at HAAA Grounds	1996 June 11
1996 June 11	Secretary, Hamilton Historical Board	HHB minutes - 1996 June 14	1996 June 12

Kevin C. Christenson, Secretary  
1996 June 18







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A standard linear barcode consisting of vertical black lines of varying widths on a white background.

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